

Trustees Annual Report  
For the period from the 1.9.2020 to 31.8.2021

Charity Name: Lakenheath Little Fishes

Registered Charity Number: 1068028

Principle Address: 38 Sedge Fen

Lakenheath

Suffolk

IP27 9LG.

Names of trustees:

Pippa Horton - Chairman

Pippa Horton - Secretary

Karen Knight - Treasurer

### **Review**

This year our intake of children stayed the same but COVID and lockdowns continued to effect the way we operated. We managed to stay open through all of the lockdowns but parents were apprehensive about sending children, so attendance numbers were down. We provided home learning for children who did not attend. Money had to be spent on extra cleaning materials and PPE plus resourcing an additional classroom to separate children into smaller groups. We bought toys and equipment that were easier to clean to help us comply with guidance and to keep everyone safe. We also changed over to more online information and use of emails to keep in contact with parents, which has helped to reduce our paper usage. Sadly, no fundraising events were able to take place. (School photos, Christmas raffle and nativity, Easter Egg Hunt, Summer Fete) which has really effected our income. Staff carried on with training which was all moved online. All training is currently up to date including first aid.

A high level of rent still continues to impact on our finances but as yet we have no solution to this.

Generally people locally have a high opinion of our group and many of our families come to us from a wide area which means we are now feeding into many of the different schools in our area not just our catchment school.

### **Declaration**

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees

Signature .....

Full Name ...Karen Knight.....

Position ...Treasurer.....

Date .....30.6.22



**LAKENHEATH LITTLE FISHES**

**CHARITY NUMBER 1068028**

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**FINANCIAL ACCOUNTS FOR THE  
YEAR ENDED 31ST AUGUST 2021**

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**ANDREW BORLAND  
CHARTERED ACCOUNTANTS**

**LAKENHEATH LITTLE FISHES**  
**FINANCIAL ACCOUNTS**  
**FOR THE YEAR ENDED 31ST AUGUST 2021**

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2. Income and Expenditure Account
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## LAKENHEATH LITTLE FISHES

### INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF LAKENHEATH LITTLE FISHES – Charity Number - 1068028

We report on the accounts of the Association for the year ended 31<sup>st</sup> August 2021, on pages 2 and 3.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts under section 145 of the Charities Act.
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report.-

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention: -

1. which gives me reasonable cause to believe that in, any material respect, the requirements:-

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A Borland F.C.A.  
75 Newnham Street  
Ely  
Cambs  
CB7 4PQ

Dated : \_\_\_\_\_

# LAKENHEATH LITTLE FISHES

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2021

	2021		2020	
	£	£	£	£
Income				
Sessions & Vouchers		116,654		101,002
Fundraising		303		876
COVID-19		593		2,282
Donations		165		-
Bank Interest		<u>11</u>		<u>54</u>
		117,726		104,214
<b>LESS OVERHEADS</b>				
Wages	77,001		73,815	
Food, Drink and Kitchen	3,071		2,457	
Telephone	264		120	
Postage and Stationery	1,799		1,808	
Training	1,094		452	
Fundraising Expenses	-		2,722	
Equipment	9,869		7,843	
Insurance	623		623	
Rent	10,800		10,800	
Birthday Cards etc	346		620	
Sundry Expenses	506		1,054	
Donation	-		-	
Depreciation	<u>-</u>		<u>-</u>	
		<u>105,373</u>		<u>102,314</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>		<u><u>£12,353</u></u>		<u><u>£1,900</u></u>

# LAKENHEATH LITTLE FISHES

## BALANCE SHEET AS AT 31<sup>ST</sup> AUGUST 2021

	2021	2020
	£	£
<b>FIXED ASSETS</b>	40	40
<b>CURRENT ASSETS</b>		
Bank Account – Current	30,764	8,421
Bank Account – Savings	105,542	115,532
Debtors	<u>-</u>	<u>-</u>
	136,306	123,953
<b>CURRENT LIABILITIES</b>		
Sundry Creditor	<u>-</u>	<u>-</u>
<b>NET CURRENT ASSETS</b>	<u>136,306</u>	<u>123,953</u>
	<u>£136,346</u>	<u>£ 123,993</u>
<b>REPRESENTED BY:</b>		
General Fund at 1 September 2019	123,993	122,093
Excess Income Over Expenditure for the Year	<u>12,353</u>	<u>1,900</u>
	<u>£136,346</u>	<u>£123,993</u>

Approved by the Board of Trustees on \_\_\_\_\_ and signed on its behalf by –

Pippa Horton (Chairperson)

Pippa Horton (Secretary)

Karen Knight (Treasurer)



**LAKENHEATH LITTLE FISHES**

**CHARITY NUMBER 1068028**

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**FINANCIAL ACCOUNTS FOR THE  
YEAR ENDED 31ST AUGUST 2021**

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**ANDREW BORLAND  
CHARTERED ACCOUNTANTS**

1.  
**LAKENHEATH LITTLE FISHES**

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LAKENHEATH LITTLE FISHES – Charity Number - 1068028**

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