

# Trustees' Annual Report

For the period

From (start date) 010124 to end date 311224

Section AReference and administration details

Charity nameOrsett And Bulphan Scout Group

Other names the charity is known by

Registered charity number (if any)106785

HQ registration number

Charity's principal addressOrsett and Bulphan Scoiut Group  
Whitmore Hall, Bristowe Drive  
Orsett, Grays, Essex  
PostcodeRM163DB

Names of the charity trustees who manage the charity

|    | Trustee Name  | Office (if any) | Dates acted if not for |
|----|---------------|-----------------|------------------------|
| 1  | Chris Coles   | Chair           |                        |
| 2  | Nicola Crunch | Treasuer        |                        |
| 3  | Bob Murphy    | GLV             |                        |
| 4  | Evelyn Murphy |                 |                        |
| 5  | Dan Smith     |                 |                        |
| 6  | Bill Murphy   |                 | 17/09/2024             |
| 7  | Alex Page     |                 | 17/09/2024             |
| 8  |               |                 |                        |
| 9  |               |                 |                        |
| 10 |               |                 |                        |
| 11 |               |                 |                        |
| 12 |               |                 |                        |
| 13 |               |                 |                        |
| 14 |               |                 |                        |
| 15 |               |                 |                        |

Names and addresses of advisers (optional information but encouraged as best practice)

| Type of advisor | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

| Section B | Structure, governance and management |
|-----------|--------------------------------------|
|-----------|--------------------------------------|

Description of the charity's trusts

|   |  |
|---|--|
| Type of governing document<br>(e.g. trust deed, constitution) | The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives |
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| How the charity is constituted<br>(e.g. trust, association, company) | The Group is a trust established under its rules which are common to all Scouts. |
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| Trustee selection methods<br>(e.g. appointed by, elected by) | The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. |
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Additional governance issues (optional information but encouraged as best practice)

|   |   |
|---|---|
| You may choose to include additional Policies and procedures adopted for:<br>a) the induction and training of trustees; | <p>The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Trustee Board consists of the Chair, Treasurer and 5 Trustees</p> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p> |
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| Section B | Structure, governance and management (continued) |
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| <p><b>Risk and Internal Control</b></p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group</p> |
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| Section C | Objectives and activities |
|-----------|---------------------------|
|-----------|---------------------------|

|   |   |
|---|---|
| Summary of the objects of the charity set | <p><b>The Purpose of Scouting</b></p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> |
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|  | <p><b>The Values of Scouting</b></p> <p>As Scouts we are guided by these values:</p> <p><b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.</p> <p><b>Respect</b> - We have self-respect and respect for others.</p> <p><b>Care</b> - We support others and take care of the world in which we live.</p> |
| Summary of the main activities in relation | Leadership Skills, Badge Progression, Chief Scouts awards  |
| Public benefit statement                   | The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.   |

| Section D   | Achievements and performance  |
|---|---|
| Summary of the main achievements of the charity during the year | <p>The main achievements include fostering personal development through skill-building, completing service projects for the community, and earning top awards. These accomplishments reflect the core principles of the Scouting movement: building character, encouraging leadership, and making a positive impact on society. Our group has throughout the year provided an effective programme, activities and camps both in the UK and abroad for the children and young people that are entrusted to us. This enables them to reach the highest awards in each section and move through from 4 years old until adulthood as leaders.</p> <p>Chief Scout's Awards: The highest honors a young person can earn in their age section, these awards signify significant personal growth, resilience, and accomplishment.</p> <p>Leadership skills: Scouts have numerous opportunities to lead their peers. Older Scouts may become Patrol Leaders, taking on responsibilities like mentoring younger members.</p> <p>Life skills: The Scouting program emphasizes "learning by doing"</p> <p>Badge progression: Scouts earn dozens of different badges for mastering a wide array of skills, from cycling and archery to coding and performance art.</p> <p><b>Community service and impact</b></p> <p>Local clean-ups: Groups organize litter-picking walks or clean-up events for parks, rivers, and beaches, teaching responsibility while improving the local environment.</p> |

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| <p>Conservation projects: Achievements include building wildlife homes for animals like hedgehogs and birds, planting trees, or creating community gardens.</p> <p>Support for vulnerable people: Scout groups collect and donate needed items for local food banks, homeless shelters, and women's refuges. They also visit care homes to befriend elderly</p> <p>Fundraising: Groups organize events like bake sales, car washes, and sponsored activities to raise money for their troop or other local causes.</p> <p>Good Service Awards: Scout groups recognize adult volunteers for their dedication and exceptional service over many years, with awards such as the Chief Scout's Commendation and the Award for Merit.</p> |
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| Section E   | Financial Review  |
|---|---|
| Brief statement of the charity’s policy on reserves | <p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000</p> <p>The Group held reserves of approximately £20,000 against this at year end. This is above the level required for operating expenses. ...</p> |

Further financial review details (optional information)

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|--|--|
| <p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>the charity’s principal sources of funds (including any fundraising);</li> <li>how expenditure has supported the key objectives of the charity;</li> </ul> | <p><b>Investment Policy</b></p> <p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p> <p>The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.</p> |
|--|--|

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| Section F | Other Optional Information  |
|-----------|---|
|           | Hall hire to local community ongoing with four regular community groups |

| Section G | Declaration |
|-----------|-------------|
|-----------|-------------|

The trustees declare that they have approved the trustees' report above  
Signed on behalf of the charity's trustees

|                                |                        |                      |
|--------------------------------|------------------------|----------------------|
| Signature(s)                   | <div>Chris Coles</div> | <div>B. Murphy</div> |
| Full name(s)                   | <div>Chris Coles</div> | <div>B, Murphy</div> |
| Position (eg Secretary, Chair) | <div>Chair</div>       | <div>GLV</div>       |
| Date                           | <div>301025</div>      |                      |

## Independent examiner's report to the trustees of Orsett & Bulphan Scout Group

I report to the trustees on my examination of the accounts of the Orsett & Bulphan Scout Group for the year ended 31 December 2024

### Responsibilities and basis of report

As the charity trustees of the Orsett & Bulphan Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Orsett & Bulphan Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Orsett & Bulphan Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Stephen Morgan

Relevant professional qualification or membership of professional bodies (if any): CPFA

Address: 39 Advice Avenue  
Chafford Hundred  
Grays  
Essex  
RM16 6QN

Date: 2 July 2025

# Orsett & Bulphan Scout Group Receipts and Payments Account

|                   |           |    |           |
|-------------------|-----------|----|-----------|
| For the year from | 01-Jan-24 | To | 31-Dec-24 |
|-------------------|-----------|----|-----------|

## Receipts and payments

|  | 2024               | 2023               |
|--|--------------------|--------------------|
|  | Unrestricted funds | Unrestricted funds |
|  | £                  | £                  |
| <b>Receipts</b>  |                    |                    |
| <b>Donations, legacies and similar income</b>                          |                    |                    |
| Membership subscriptions   | 11,475.00          | 9,212.00           |
| Less: Membership subscriptions paid on (National/County/Area/District) | 4,260.85           | 4,055.75           |
| Net membership subscriptions retained                                  | 7,214.15           | 5,156.25           |
| Donations  | 28.00              | 550.00             |
| Legacies   | -                  | -                  |
| Gift Aid   | -                  | -                  |
| Income from Activities   | 4,291.03           | 1,603.71           |
| Other Income   | -                  | -                  |
| <b>Sub total</b>   | <b>11,533.18</b>   | <b>7,309.96</b>    |
| <b>Grants</b>  |                    |                    |
| Maintenance grant  | -                  | -                  |
| Other grants   | -                  | 200.00             |
| <b>Sub total</b>   | <b>-</b>           | <b>200.00</b>      |
| <b>Fundraising (gross)</b>   |                    |                    |
| Hall Letting   | 14,381.80          | 12,065.77          |
| Fundraising (gross)  | -                  | -                  |
| Other fundraising activities   | 30.00              | -                  |
| <b>Sub total</b>   | <b>14,411.80</b>   | <b>12,065.77</b>   |
| <b>Investment income</b>   |                    |                    |
| Bank interest  | -                  | -                  |
| Building Society interest  | -                  | -                  |
| The Scout Association Short Term Investment Service                    | -                  | -                  |
| Property Rent income   | -                  | -                  |
| Other investment income  | 282.12             | 44.90              |
| <b>Sub total</b>   | <b>282.12</b>      | <b>44.90</b>       |
| <b>Total Gross Income</b>  | <b>26,227.10</b>   | <b>19,620.63</b>   |
| <b>Asset and investment sales, etc.</b>                                | <b>-</b>           | <b>-</b>           |
| <b>Total receipts</b>  | <b>26,227.10</b>   | <b>19,620.63</b>   |

# Orsett & Bulphan Scout Group

## Receipts and Payments Account

|                   |           |        |           |
|-------------------|-----------|--------|-----------|
| For the year from | 01-Jan-24 | T<br>o | 31-Dec-24 |
|-------------------|-----------|--------|-----------|

### Receipts and payments

|   | 2024               | 2023               |
|---|--------------------|--------------------|
|   | Unrestricted funds | Unrestricted funds |
|   | £                  | £                  |
| <b>Payments</b>   |                    |                    |
| <b>Charitable Payments</b>                                    |                    |                    |
| Youth programme and activities                                | 6,575.28           | 3,576.66           |
| Adult support and training                                    | 283.20             | 136.39             |
| Rent  | 1,542.78           | 608.02             |
| Water and Sewerage  | 372.00             | 458.00             |
| Electricity and Gas   | 2,131.95           | 2,910.37           |
| Insurance   | 1,529.35           | 1,559.84           |
| Hall, Maintenance and Cleaning                                | 3,535.91           | 4,426.67           |
| Materials and equipment                                       | 1,049.99           | 225.00             |
| Administration (inclu. printing, stationery and photocopying) | 79.50              | 96.00              |
| Uniforms/Badges   | 1,882.34           | 663.04             |
| AGM and trustee expenses                                      | -                  | -                  |
| Donations   | -                  | -                  |
| Other costs ( Camp costs, sundry, refuse and telephone)       | 218.22             | 1,282.60           |
| <b>Sub total</b>  | <b>19,200.52</b>   | <b>15,942.59</b>   |
| <b>Fundraising expenses</b>                                   |                    |                    |
|   | -                  | -                  |
|   | -                  | -                  |
| Other fundraising costs                                       | -                  | -                  |
| <b>Sub total</b>  | <b>-</b>           | <b>-</b>           |
| <b>Total Gross Expenditure</b>                                | <b>19,200.52</b>   | <b>15,942.59</b>   |
| <b>Asset and investment purchases, etc.</b>                   | <b>-</b>           | <b>-</b>           |
| <b>Total payments</b>   | <b>19,200.52</b>   | <b>15,942.59</b>   |
| <b>Net of receipts/(payments)</b>                             | <b>7,026.58</b>    | <b>3,678.04</b>    |
| <b>Cash funds last year end</b>                               | <b>36,108.93</b>   | <b>32,430.89</b>   |
| <b>Cash funds this year end</b>                               | <b>43,135.51</b>   | <b>36,108.93</b>   |



# Orsett & Bulphan Scout Group Receipts and Payments Account

|                   |           |    |           |
|-------------------|-----------|----|-----------|
| For the year from | 01-Jan-24 | To | 31-Dec-24 |
|-------------------|-----------|----|-----------|

## Statement of assets and liabilities at the end of the year

|   | 2024<br>Unrestricted funds<br>£ | 2023<br>Unrestricted funds<br>£ |
|---|---------------------------------|---------------------------------|
| <b>Cash funds</b>                                   |                                 |                                 |
| Bank current account                                | 16,638.28                       | 14,858.44                       |
| Bank business savings account                       | 25,327.02                       | 20,044.90                       |
| John Jenkins Trust account                          | 972.50                          | 972.50                          |
| The Scout Association Short Term Investment Service |                                 | -                               |
| Cash/Floats   | 197.71                          | 233.09                          |
| <b>Total cash funds</b>                             | <b>43,135.51</b>                | <b>36,108.93</b>                |
| <b>Other monetary assets</b>                        |                                 |                                 |
| Tax claim   | -                               | -                               |
| Debts due from the County/Area/District/Group       | -                               | -                               |
| Insurance claim                                     | -                               | -                               |
| <b>Sub total</b>                                    | <b>-</b>                        | <b>-</b>                        |
| <b>Investment assets</b>                            |                                 |                                 |
| Investment property - detail                        | -                               | -                               |
| Quoted investments                                  | -                               | -                               |
| Other investments - detail                          | -                               | -                               |
| <b>Sub total</b>                                    | <b>-</b>                        | <b>-</b>                        |
| <b>Non monetary assets for charity's own use</b>    |                                 |                                 |
| Badge stock   | -                               | -                               |
| Other stock   | -                               | -                               |
| Land and buildings                                  | -                               | -                               |
| Motor vehicles                                      | -                               | -                               |
| Scouting equipment, furniture etc                   | -                               | -                               |
| <b>Sub total</b>                                    | <b>-</b>                        | <b>-</b>                        |
| <b>Liabilities</b>                                  |                                 |                                 |
| Accounts not yet paid                               | -                               | -                               |
| Expenses incurred but not invoiced                  | -                               | -                               |
| Subscriptions not yet paid                          | -                               | -                               |
| Loan - detail                                       | -                               | -                               |
| Other liabilities                                   | -                               | -                               |
| <b>Sub total</b>                                    | <b>-</b>                        | <b>-</b>                        |

Contingent liabilities and future obligations

Group Treasurer *[Signature]*

Nelson Ceanot

Chairman *[Signature]*

Orsett Coles