

**Annual General Meeting of Orsett and Bulphan Scout Group.**

**Monday 10<sup>th</sup> of July at 7:30**

**Agenda and Minutes**

1. Welcome and Apologies

Apologies Cheryl Knight (secretary nomination)  
Janet Thomas (CSL, ABSL)  
Alex Page (CSL)  
Sofie Mills ACSL  
Maggie Clarke (ACSL)

2. Adoption of the scout constitution.

Constitution agreed and adopted

Transition under way in line with scout policy

3. Note the dates of the charities financial year.

01/01/2022---31/12/2022

4. Agree the quorum of the scout meetings.

Agreed 5

5. Approve the minutes of the 2022 AGM

Agreed

6. Approve the GSL nomination of Chair of Trustee Board.  
Chris Coles being the only nomination.

GSL approved

7. Elect Secretary – Cheryl Knight

1<sup>st</sup> Bob Murphy (GSL)  
2<sup>nd</sup> Edna Fox

8. Elect Treasurer – Nicola Cranch being the only nomination

1<sup>st</sup> Chris Coles (Chair)

2<sup>nd</sup> Evelyn Murphy (Squirrels leader)

9. Update of Trustees

Chris informed the group that the transformation is currently underway is to support the ability to attract volunteers with a clearly identified role. The expectation is that there will be a clearly identified role for volunteers. This separates the uniformed leaders from the trustees board with the link between the two areas the GSL or newly named Lead Team Member, the leaders will become Team members and assistant team members.

Whitmore hall income only just covered outgoings this year, the group need to look at cost cutting wherever possible. After discussion around the broadband contract and phone line, it was agreed that there needs to be some exploration of changing.

Utilities are ever increasing in costs and there also may need to be a consideration to put up subs, or hall hire. There was concern raised from leaders about subs cost, this to be explored and spoken about at the next exec meeting.

10. Report from GSL

It has been a year of for the most part of slow but sure increase in movement of young people between the sections. Numbers had hit an all time low after covid however both Cub sections have seen an increase in numbers and while scouts had dropped to just 3 very numbers have started to increase with cubs reaching scout age.

Beavers we have the two sections one is full the other has seen a great deal transition to cubs so are now low in numbers, there will be a recruitment drive in the school as soon as it can be arranged.

We have started a Squirrel section which is currently full with a waiting list, some of the Squirrels are not short of 6 years old as such will be soon moving to beavers freeing up spaces.

# ANNUAL REPORT    ORSETT AND BULPHAN SCOUT GROUP

Edna Fox after some 55 years being involved is retiring as Beaver Leader, she has been offered the opportunity to come and join in whenever she wishes.

Dan and Martyn Smith have both decided that they wish to retire due to other life commitments between them 35 years at Orsett and Bulphan. While we will miss them Dan has agreed to be the group quartermaster which we all agree will be a great asset to the group.

I have agreed to take on scouts on a Tuesday night to fit with my commitments, this will run from 7.45 to link with Cubs for 15 minutes to support the cubs integrating with the scouts.

Treetops cubs have only recently gotten back on track post covid, their numbers have crept up and they are looking to start investing the young people that they have.

A very heartfelt thank you to all of the uniformed and non-uniformed members of the group that allow the young people to enjoy scouting, and have so much fun.

A big thank you to Alex Page who has stepped up to become Tigers cub leader which has freed up Evelyn Murphy to open our Squirrels Dray.

## 11. Report from District

No District Report

## 12. Closing Remarks

A big thank you to Edna, Martyn and Dan for all of the time, dedication and hard work that they have given to the group.

Chris Coles thanked all of the uniformed and non-uniformed team members for all that they have done over the last year, a special thanks to Nicola for not only keeping on top of the finances but for all of the applications for grants that she appears to excel at.

# ANNUAL REPORT    ORSETT AND BULPHAN SCOUT GROUP

## Receipt and Payment Account

### Orsett & Bulphan Scout Group Receipts and Payments Account

For the year from	01-Jan-22	To	31-Dec-22
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#### Statement of assets and liabilities at the end of the year

	31-Dec-22	31-Dec-21
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	31,079.60	31,127.15
Bank deposit account	972.50	1,222.50
COIF Investment Account	-	
The Scout Association Short Term Investment Service	-	
Cash/Floats	378.79	660.55
<b>Total cash funds</b>	<b>32,430.89</b>	<b>33,010.20</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Other stock	-	-
Land and buildings See Note 1	-	-
Motor vehicles See Note 2	-	-
Scouting equipment, furniture etc See Note 3	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>		
Accounts not yet paid		-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid		1,111.00
Loan - owed to district	-	
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>1,111.00</b>

Contingent liabilities and future obligations

## ANNUAL REPORT

ORSETT AND BULPHAN  
SCOUT GROUPOrsett & Bulphan Scout Group  
Receipts and Payments AccountFor the year  
from

01-Jan-22

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31-Dec-22

## Receipts and payments

	2022	2021
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	11,070.00	5,777.55
Less: Membership subscriptions paid on (National/County/Area/District)	4,113.95	4,785.40
Net membership subscriptions retained	6,956.05	992.15
Donations	500.00	2,232.50
Legacies		
Gift Aid	-	
Income from Activities	1,446.40	171.00
Other Income	230.20	
<b>Sub total</b>	<b>9,132.65</b>	<b>3,395.65</b>
<b>Grants</b>		
Maintenance grant	-	-
Other grants	3,733.80	22,938.72
<b>Sub total</b>	<b>3,733.80</b>	<b>22,938.72</b>
<b>Fundraising (gross)</b>		
Hall Letting	12,859.90	3,781.37
Fundraising (gross)	-	-
Other fundraising activities	-	120.00
<b>Sub total</b>	<b>12,859.90</b>	<b>3,901.37</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	-	-
Other investment income	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>25,726.35</b>	<b>30,235.74</b>
Asset and investment sales, etc.	-	-
<b>Total receipts</b>	<b>25,726.35</b>	<b>30,235.74</b>



Orsett & Bulphan Scout Group  
Receipts and Payments Account

For the year from	01-Jan-22	T O	31-Dec-22
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## Receipts and payments

	2022	2021
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	4,433.52	2,490.46
Adult support and training	120.00	129.00
Rent	743.30	585.43
Water and Sewerage	271.00	407.00
Electricity and Gas	1,469.84	1,217.44
Insurance	1,471.64	1,624.43
Hall, Maintenance and Cleaning	10,869.66	2,917.59
Materials and equipment	5,324.37	6.00
Administration (inclu. printing, stationery and photocopying)	242.49	85.33
Uniforms/Badges	570.42	903.41
AGM and trustee expenses	-	-
Donations	320.00	20.00
Other costs ( Camp costs, sundry, refuse and telephone)	469.42	1,248.50
<b>Sub total</b>	<b>26,305.66</b>	<b>11,634.59</b>
<b>Fundraising expenses</b>		
	-	-
	-	-
Other fundraising costs	-	120.00
<b>Sub total</b>	<b>-</b>	<b>120.00</b>
<b>Total Gross Expenditure</b>	<b>26,305.66</b>	<b>11,754.59</b>
<b>Asset and investment purchases, etc.</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>26,305.66</b>	<b>11,754.59</b>
<b>Net of receipts/(payments)</b>	<b>- 579.31</b>	<b>18,481.15</b>
<b>Cash funds last year end</b>	<b>33,010.20</b>	<b>14,529.05</b>
<b>Cash funds this year end</b>	<b>32,430.89</b>	<b>33,010.20</b>

Group Treasurer *Nicola Cranch* NICOLA CRANCH  
 Group Chair *C. Coles* C-COLES. 10/7/23.  
 10/7/23

## Independent Examiners Report

### Independent examiner's report to the trustees of Orsett & Bulphan Scout Group

I report to the trustees on my examination of the accounts of the Orsett & Bulphan Scout Group for the year ended 31 December 2022

### Responsibilities and basis of report

As the charity trustees of the Orsett & Bulphan Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Orsett & Bulphan Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Orsett & Bulphan Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

Stephen Morgan

Relevant professional qualification or membership of professional bodies (if any): CPFA

Address:

39 Advice Avenue  
Chafford Hundred  
Grays  
Essex  
RM16 6QN

Date:

15 May 2023

ANNUAL REPORT    ORSETT AND BULPHAN  
SCOUT GROUP

SECTION ANNUAL REPORT

Squirrels

<b>Number of Section members</b>	8
<b>List of Leaders and Young Leaders</b>	Evelyn Murphy (SL) Alexandra Nistor (ASL)
<b>Chief Scout Award Recipients</b>	
<b>List of any other awards (Jack Petchey, etc)</b>	
<b>List of competitions entered</b>	
<b>Highlights of the year</b>	Starting new section



## Falcons Beaver Scout Section

<b>Number of Section members</b>	5
<b>List of Leaders and Young Leaders</b>	Edna Fox Janet Thomas Holly Mills
<b>Chief Scout Award Recipients</b>	3
<b>List of any other awards (Jack Petchey, etc)</b>	Challenge Badges :- Adventure - 6. Outdoors - 4. World - 11, Skills - 6, Teamwork - 16, Personal - 6.  Activity Badges :- Creative - 9, International- 13, Faith - 12, Safety - 22, Sport - 7, Health & Fitness - 1, Explore - 1, Hobbies - 2, Cook - 1.  Staged Badges Hikes 1 - 4. Hikes 2 - 1. Nights Away 1 - 5.
<b>List of competitions entered</b>	All district competitions
<b>Highlights of the year (January to December (2022))</b>	District Sleepover - Theme Dinosaurs 5 Beavers completed Sleepover and 11 Beavers in addition completed the day event on the Saturday. Remembrance Service, , Christmas Craft and a Christmas Party to end a very Happy and Successful Year.

## Kestrel Beaver Scout Section

<b>Name of Section</b>	Kestrels
<b>Number of Section members</b>	15
<b>List of Leaders and Young Leaders</b>	Paula Newton Libby Newton
<b>Chief Scout Award Recipients</b>	3
<b>List of any other awards (Jack Petchey, etc)</b>	None
<b>List of competitions entered</b>	All District Events
<b>Highlights of the year</b>	Beaver sleepover

## Wolves Cub Scout Section

# ANNUAL REPORT    ORSETT AND BULPHAN SCOUT GROUP

<b>Name of Section</b>	Wolves
<b>Number of Section members</b>	17
<b>List of Leaders and Young Leaders</b>	Janet Thomas Akela Paul Minshall - (ACSL) Holly Mills Sofie Mills
<b>Chief Scout Award Recipients</b>	4
<b>List of any other awards (Jack Petchey, etc)</b>	None
<b>List of competitions entered</b>	All District Events
<b>Highlights of the year (January to December 2022)</b>	Mega Camp Joint Christmas sleepover with Tigers

## Tigers Cub Scout Section

<b>Name of Section</b>	Tigers
<b>Number of Section members</b>	14
<b>List of Leaders and Young Leaders</b>	Alex Page CSL Maggie Clark ACSL Sophie Mills SA Annabelle Canario (YL)
<b>Chief Scout Award Recipients</b>	0
<b>List of any other awards (Jack Petchey, etc)</b>	
<b>List of competitions entered</b>	All District Events
<b>Highlights of the year (January to December 2018)</b>	Mega Camp Joint Christmas sleepover with Wolves

## Whitmore Scout Section

### Leaders

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- |                          |              |
|--------------------------|--------------|
| • Scout Leader           | Dan Smith    |
| • Assistant Scout Leader | Martyn Smith |

### Invested Scouts

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Whitmore currently have 5 invested scouts

Activities Completed Since Last Report

A big thanks to the leaders, young leaders and parents for assisting and supporting these activities to make them possible.

### Activities Planned

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- JOTT we have 4 scouts and 2 leaders attended
- District Camping standards
- District Archery Competition
- Family Camp
- Jamborama Camp