

CHIPPENHAM LINK

England & Wales · Charity number 1067820

Details

Other names	CHIPPENHAM LINK TRANSPORT
Status	Registered
Legal form	Other
Registered	1998-01-28
Register	View on the Charity Commission register

Contact

Address	9 Partridge Close Chippenham SN14 6XY
Phone	01249 461881
Email	Info@chippenhamlink.org.uk
Website	https://chippenhamlink.org.uk/

Activities

Objects: TO RELIEVE POOR, SICK, ELDERLY OR DISABLED PERSONS IN CHIPPENHAM BY PROVIDING OR ASSISTING IN THE PROVISION OF SERVICES CALCULATED TO REDUCE THE NEED, HARDSHIP OR DISTRESS OF SUCH PERSONS.

Activities: Transport, mainly for senior citizens to doctors, dentist, optician & chiropody surgery.

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives
- **Who:** Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** CHIPPENHAM
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£69,950	£59,186	-	-
2024-12-31	£78,043	£63,374	-	-
2023-12-31	£55,252	£62,076	-	-
2022-12-31	£46,163	£38,070	-	-
2021-12-31	£111,783	£31,482	-	-

Trustees

Name	Role	Appointed
Carolyn Mary Carter	Chair	2019-06-05
Barry James Stephens		2024-04-11
Ian Richard Blackwell		2024-04-11
John Oliver		2021-11-20
PETER JOHN KEMP		2024-04-11
Rev John Robert Schofield		2025-04-17
Suzanne Weeks		2018-03-19

CHIPPENHAM LINK

England & Wales - Charity number 1067820

Accounts



Trustees' Annual Report for the period

From			To		
Period start date			Period end date		
Day	Month	Year	Day	Month	Year
1	January	2025	31	December	2025

Section A Reference and administration details

Charity name Chippenham Link

Other names charity is known by

Registered charity number (if any) 1067820

Charity's principal address 9 Partridge Close

Chippenham

Wiltshire

Postcode

SN14 6XY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs C Carter	Chair		
2	Mrs H Harrison	Treasurer	1/1/2025 – 1/6/2025	
3	Mr J Schofield	Treasurer	1/6/2025-30/12/2025	
4	Ms S Weeks			
5	Mr J Oliver			
6	Mr P Kemp	Secretary		
7	Mr B Stephens			
8	Mr I Blackwell			

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Watchman Accountants Ltd	48 The Causeway, Chippenham, Wiltshire SN15 3DD

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	By Trustees

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Chippenham Link provides a community transport service, it works in line with best practice provided by Community First and Wiltshire Council.</p> <p>The Trustees of Chippenham Link identify, record and manage risks using an industry standard risk management framework.</p>
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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the poor, sick, elderly and disabled persons living in Chippenham by the provision or by assisting in the provision of services calculated to reduce the need, hardship or distress of such persons.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Chippenham Link provides a community transport service, helping people within our community get to their medical appointments. Most of our users are elderly or have infirmities that make accessing public transport difficult.

The charity is managed by a small team of Trustees, who meet regularly to ensure that the charity is operating in line with its constitution and is meeting the objects set out in its governing document. The Trustees believe that Chippenham Link provides public benefit in line with the guidance issued by the Charity Commission. The Trustees of Chippenham Link do not benefit from the services that the charity provides.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During 2025, Chippenham Link undertook 4,924 journeys, transporting people of Chippenham to medical appointments and social activities, travelling in excess of 104,000 miles. Our 39 volunteers gave an average of 275 hours each to support our local community

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are held by the charity to allow its operation to remain effective over the longer term and to smooth out any variances between the income it receives and the expenditure it incurs. Any surplus funds, which are not required immediately are placed on deposit.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Chippenham Link's main source of income is donations from the users of the transport service it provides.
Its main expenditure is mileage expenses to the volunteer drivers undertaking the transport service. These are paid in line with HMRC rates.
Other expenditure is on operational management and governance of the charity.

Section F Other optional information


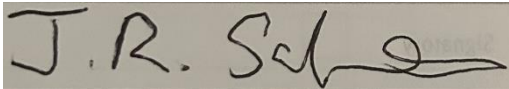
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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Carolyn Carter	John Schofield
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Position (eg Secretary, Chair, etc)

Chair	Treasurer
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Date 9 April 2026

9 April 2026

Chippenham Link Transport

Income and Expenditure Report for the Year Ended 31 December 2025

	Year Ending 31 Dec 2025	Year Ending 31 Dec 2024
<u>Unrestricted Funds</u>		
Income		
Donations - Clients	£ 6620900	£ 7444000
Donated Mileage Claim from Drivers	£ 16000	£ -
Donations - Other	£ 14800	£ 20000
Interest Received	£ 343361	£ 330270
Other Income	£ -	£ 10000
Total Income	£ 6995061	£ 7804270
Expenditure		
Driver's Mileage Expenses	£ 5409100	£ 5293500
Drivers Sundry Expenses	£ 116900	£ 35800
Audit & Accountancy Fee	£ 15000	£ 15000
General Expenses	£ 32800	£ 70400
Printing & Stationary	£ 56400	£ 60200
Telephone, Mobile & Internet	£ 35300	£ 114900
Management Expenses	£ 7900	£ 8000
Insurance	£ 42800	£ 46200
IT Software & Consumables	£ 97400	£ 82400
Telephone & Computer Equipment	£ 97000	£ 210800
Co-Ordinators Laptops	£ -	£ 382200
Website costs	£ -	£ 7200
Venue Hire	£ 7200	£ 10800
Bank Fees	£ 800	
Total Expenditure	£ 5918600	£ 6337400
Excess/Loss of Surplus over Expenditure	£ 1076461	£ 1466870
<u>Restricted Funds (Social Fund)</u>		
Income		
Donations	£ 50400	£ 30500
Total Income	£ 50400	£ 30500

Expenditure

Paid by Social Fund for AGM & Dinner	£	188600	£	27000
Social Events	£	50900	£	150000

Total Expenditure

	£	239500	£	177000
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Surplus / Deficit for the Period

	-£	189100	-£	146500
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Funds Available

General Funds	£	12973620	£	11998258
Social Fund	£	1595483	£	1828108

Total Funds Available

	£	14569103	£	13826366
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Represented by:Natwest Business Current Account, balance at 31
December 2025

	£	3051963	£	3403261
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Natwest Savings Account, balance as at 31
December 2025

	£	6358832	£	5179102
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Scottish Widows Charities Deposit Fund as at 31
December 2025

	£	3562825	£	3415895
--	---	---------	---	---------

Barclays Community Account (Social Fund) as at 31
December 2025

	£	1595483	£	1828108
--	---	---------	---	---------

Total £

	£	14569103	£	13826366
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Signed on behalf of Chippenham Link Transport

Carolyn Carter
Chair

John Schofield
Treasurer



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

CHIPPENHAM LINK TRANSPORT

On accounts for the year ended

31ST DECEMBER, 2025

Charity no (if any)

1067820

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Chris Topfger

Date:

16/2/26

Name:

CHRIS TOPFGER DAVID WATCHMAN

Relevant professional qualification(s) or body (if any):

F.C.C.A.

WATCHMAN ACCOUNTANTS LIMITED

Address:

48 The Causeway, Chippenham
Wiltshire SN15 3DD

Company No: 13800518

Email: chris@watchmanaccountants.com

Tel: 01249 658059

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

[Large empty box for disclosure details]

16/12/18

WATCHMAN CHRISTOPHER DAVIES

[Signature area]

CHIPPENHAM LINK

England & Wales - Charity number 1067820

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month January	Year 2024		Day 31	Month December	Year 2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

9 Partridge Close

Chippenham

Wiltshire

Postcode

SN14 6XY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs C Carter	Chair		
2	Mrs H Harrison	Treasurer		
3	Ms S Weeks			
4	Mr J Oliver			
5	Mr P Kemp	Secretary		
6	Mr B Stephens			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Mr I Blackwell	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Watchman Accountants Ltd	48 The Causeway, Chippenham, Wiltshire SN15 3DD

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	By Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Chippenham Link provides a community transport service, it works in line with best practice provided by Community First and Wiltshire Council.

The Trustees of Chippenham Link identify, record and manage risks using an industry standard risk management framework.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Chippenham Link provides a community transport service, helping people within our community get to their medical appointments. Most of our users are elderly or have infirmities that make accessing public transport difficult.

The charity is managed by a small team of Trustees, who meet regularly to ensure that the charity is operating in line with its constitution and is meeting the objects set out in its governing document. The Trustees believe that Chippenham Link provides public benefit in line with the guidance issued by the Charity Commission. The Trustees of Chippenham Link do not benefit from the services that the charity provides.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During 2024, Chippenham Link undertook 5,140 journeys, transporting people of Chippenham to medical appointments and social activities, travelling in excess of 104,000 miles. Our 38 volunteers gave an average of 292 hours each to support our local community.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are held by the charity to allow its operation to remain effective over the longer term and to smooth out any variances between the income it receives and the expenditure it incurs. Any surplus funds, which are not required immediately are placed on deposit.

Details of any funds materially in deficit

Further financial review details (Optional information)

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- the charity's principal sources of funds (including any fundraising);
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Chippenham Link's main source of income is donations from the users of the transport service it provides. Its main expenditure is mileage expenses to the volunteer drivers undertaking the transport service. These are paid in line with HMRC rates. Other expenditure is on operational management and governance of the charity.

Section F**Other optional information**


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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Carolyn Carter	Helen Harrison
----------------	----------------

Position (eg
Secretary, Chair,
etc)

Chair	Treasurer
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Date 17 March 2025

17 March 2025

Chippenham Link Transport

Income and Expenditure Report for the Year Ended 31 December 2024

Year Ending
31 Dec 2024

Unrestricted Funds

Income

Donations - Clients	£ 74,440.00
Donated Mileage Claim from Drivers	£ -
Donations - Other	£ 200.00
Interest Received	£ 3,302.70
Other Income	£ 100.00
Total Income	£ 78,042.70

Expenditure

Driver's Mileage Expenses	£ 52,935.00
Drivers Sundry Expenses	£ 358.00
Audit & Accountancy Fee	£ 150.00
General Expenses	£ 704.00
Printing & Stationary	£ 602.00
Telephone, Mobile & Internet	£ 1,149.00
Management Expenses	£ 80.00
Insurance	£ 462.00
IT Software & Consumables	£ 824.00
Telephone & Computer Equipment	£ 2,108.00
Co-Ordinators Laptops	£ 3,822.00
Website costs	£ 72.00
Venue Hire	£ 108.00
Total Expenditure	£ 63,374.00

Surplus / Deficit for the Period	£ 14,668.70
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Restricted Funds (Social Fund)

Income

Transfer from Natwest Bank Account	£ -
Donations	£ 305.00
Total Income	£ 305.00

Expenditure

Chippenham Link Jackets for Drivers	£	-
Paid by Natwest on behalf of Social Fund	£	270.00
Social Events	£	1,500.00
Total Expenditure	£	<u>1,770.00</u>

Surplus / Deficit for the Period -£ 1,465.00

Funds Available

General Funds	£	119,982.58
Social Fund	£	18,281.08

Total Funds Available £ 138,263.66

Represented by:

Natwest Business Current Account, balance at 31 December 2024	£	34,032.61
Natwest Savings Account, balance as at 31 December 2024	£	51,791.02
Scottish Widows Charities Deposit Fund as at 31 December 2024	£	34,158.95
Barclays Community Account (Social Fund) as at 31 December 2024	£	18,281.08
Total £		<u><u>£ 138,263.66</u></u>

Signed on behalf of Chippenham Link Transport

Carolyn Carter
Chair

Helen Harrison
Treasurer

**Year Ending
31 Dec
2023**

£ 52,934.55
£ 390.92
£ 500.00
£ 1,426.30
£ -
£ 55,251.77

£ 53,317.05
£ 182.98
£ 150.00
£ 6,522.92
£ 416.70
£ 380.32
£ 292.10
£ 467.99
£ 307.80
£ -
£ -
£ -
£ 38.50

£ 62,076.36

-£ 6,824.59

£ 500.00
£ 736.00
£ 1,236.00

£ 2,295.92
£ -
£ 926.68

£ 327.50

-£ 1,986.60

£ 105,733.67
£ 19,476.08

£ 125,209.75

£ 73,248.44
£ -
£ 32,485.23
£ 19,476.08

£ 125,209.75



Section A Independent Examiner's Report

Report to the trustees

Charity Name CHIPPENHAM LINK TRANSPORT

On accounts for the year ended

31st DECEMBER 2024 Charity no (if any) 1067820

Set out on pages

1-2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 10/02/25

Name: CHRISTOPHER WATCHMAN

Relevant professional qualification(s) or body

F.C.C.A.

(if any):

WATCHMAN ACCOUNTANTS LIMITED

48 The Causeway, Chippenham

Address:

Wiltshire SN15 3DD

Company No: 13800518

Email: chris@watchmanaccountants.com

Tel: 01249 658059

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CHIPPENHAM LINK

England & Wales - Charity number 1067820

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month January	Year 2023		Day 31	Month December	Year 2023

Section A Reference and administration details

Charity name Chippenham Link

Other names charity is known by

Registered charity number (if any) 1067820

Charity's principal address 9 Partridge Close

Chippenham

Wiltshire

Postcode

SN14 6XY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs C Carter	Chair		
2	Mrs H Harrison	Treasurer		
3	Mrs M Lloyd			
4	Ms S Weeks			
5	Mr N Masters			
6	Mr J Oliver			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Watchman Accountants Ltd	48 The Causeway, Chippenham, Wiltshire SN15 3DD

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Achievements and performance

Summary of the main achievements of the charity during the year

During 2023, Chippenham Link undertook 5,081 journeys, transporting people of Chippenham to medical appointments and social activities, travelling in excess of 103,000 miles. Our 39 volunteers gave an average of 298 hours each to support our local community.

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Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	--

Full name(s)

Carolyn Carter	Helen Harrison
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Position (eg
Secretary, Chair,
etc)

Chair	Treasurer
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Date 20 April 2024

20 April 2024

Chippenham Link Transport

Income and Expenditure Report for the year ending 31 December 2023

	Year Ending 31 Dec 2023	Year Ending 31 Dec 2022
<u>Unrestricted Funds</u>		
Income		
Donations - Clients	£ 52,934.55	£ 45,403.09
Donated Mileage Claim from Drivers	£ 390.92	
Donations - Other	£ 500.00	
Interest Received	£ 1,426.30	£ 399.68
Other Income	£ -	
Total Income	£ 55,251.77	£ 45,802.77
Expenditure		
Driver's Mileage Expenses	£ 53,317.05	£ 33,145.98
Drivers Sundry Expenses	£ 182.98	£ 119.39
Advertising & Marketing	£ -	£ 186.20
Audit & Accountancy Fee	£ 150.00	£ 480.00
General Expenses	£ 6,522.92	£ 533.97
Printing & Stationary	£ 416.70	£ 367.60
Telephone & Internet	£ 380.32	£ 353.53
Management Expenses	£ 292.10	£ 155.40
Insurance	£ 467.99	£ 326.29
IT Software & Consumables	£ 307.80	£ 486.20
Website costs	£ -	£ 1,368.00
Venue Hire	£ 38.50	£ 219.50
Total Expenditure	£ 62,076.36	£ 37,742.06
Excess/Loss of Surplus over Expenditure	-£ 6,824.59	£ 8,060.71
Balance Brought Forward from Previous Year	£ 128,230.02	£ 120,169.31
Balance Carried Forward	£ 121,405.43	£ 128,230.02

Restricted Funds (Social Fund)

Income

Transfer from Natwest Bank Account	£ 500.00	£ -
Donations	£ 736.00	£ 360.00

Total Income	<u>£ 1,236.00</u>	<u>£ 360.00</u>
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Expenditure

Chippenham Link Jackets for Drivers	£ 2,295.92	£ -
Social Events	£ 926.68	£ 327.50

Total Expenditure	<u>£ 3,222.60</u>	<u>£ 327.50</u>
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Surplus / Deficit for the Period	-£ 1,986.60	£ 32.50
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Balance Brought Forward from Pervious Year	£ 1,290.18	£ 1,257.68
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Balance Carried Forward	<u>-£ 696.42</u>	<u>£ 1,290.18</u>
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Funds Available

General Funds	£ 105,733.67	£ 110,914.59
Social Fund	£ 19,476.08	£ 21,462.68

Total Funds Available	<u>£ 125,209.75</u>	<u>£ 132,377.27</u>
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Represented by:

Natwest Business Current Account, balance at 31 December	£ 73,248.44	£ 79,855.66
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Scottish Widows Charities Deposit Fund	£ 32,485.23	£ 31,058.93
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Barclays Community Account (Social Fund)	£ 19,476.08	£ 21,462.68
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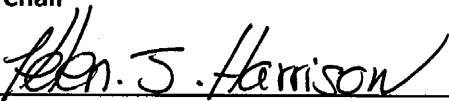
Total £	<u>£ 125,209.75</u>	<u>£ 132,377.27</u>
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Signed on behalf of Chippenham Link Transport



Carolyn Carter

Chair



Helen Harrison

Treasurer



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
CHIPPENHAM LINK TRANSPORT

On accounts for the year ended

31st DECEMBER 2023 Charity no (if any) 1067820

Set out on pages

1 - 2
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Christoph Watchman

Date: 21/02/24

Name: CHRISTOPHER WATCHMAN

Relevant professional qualification(s) or body

ACCA

(if any):

Address:

	WATCHMAN ACCOUNTANTS LIMITED	
	48 The Causeway, Chippenham	
	Wiltshire SN15 3DD	
	Company No: 13800518	
	Email: chris@watchmanaccountants.com	
	Tel: 01249 658059	

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CHIPPENHAM LINK

England & Wales - Charity number 1067820

Accounts



Trustees' Annual Report for the period

From

Period start date

Day
1

Month
January

Year
2022

To

Period end date

Day
31

Month
December

Year
2022

Section A

Reference and administration details

Charity name Chippenham Link

Other names charity is known by

Registered charity number (if any) 1067820

Charity's principal address 9 Partridge Close

Chippenham

Wiltshire

Postcode

SN14 6XY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs C Carter	Chair		
2	Mrs H Harrison	Treasurer		
3	Mrs M Lloyd			
4	Ms S Weeks			
5	Mr N Masters			
6	Mr J Oliver			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

	Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner		

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	By Trustees

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Chippenham Link provides a community transport service, it works in line with best practice provided by Community First and Wiltshire Council.</p> <p>The Trustees of Chippenham Link identify, record and manage risks using an industry standard risk management framework.</p>
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Summary of the objects of the charity set out in its governing document

To relieve the poor, sick, elderly and disabled persons living in Chippenham by the provision or by assisting in the provision of services calculated to reduce the need, hardship or distress of such persons.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Chippenham Link provides a community transport service, helping people within our community get to their medical appointments. Most of our users are elderly or have infirmities that make accessing public transport difficult.

The charity is managed by a small team of Trustees, who meet regularly to ensure that the charity is operating in line with its constitution and is meeting the objects set out in its governing document. The Trustees believe that Chippenham Link provides public benefit in line with the guidance issued by the Charity Commission.

The Trustees of Chippenham Link do not benefit from the services that the charity provides.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During 2022, Chippenham Link undertook 4,006 journeys, transporting people of Chippenham to medical appointments, travelling in excess of 82,000 miles. Our 28 volunteers gave an average of 285 hours each to support our local community.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are held by the charity to allow its operation to remain effective over the longer term and to smooth out any variances between the income it receives and the expenditure it incurs. Any surplus funds, which are not required immediately are placed on deposit.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Chippenham Link's main source of income is donations from the users of the transport service it provides. Its main expenditure is mileage expenses to the volunteer drivers undertaking the transport service. These are paid in line with HMRC rates. Other expenditure is on operational management and governance of the charity.

Section F**Other optional information**



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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Carolyn Carter	Helen Harrison
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Position (eg Secretary,
Chair, etc)

Chair	Treasurer
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Date

9 October 2023

Chippenham Link Transport

Income and Expenditure Report for the year ending 31 December 2022

	Year Ending 31 Dec 2022	Year Ending 31 Dec 2021
<u>Unrestricted Funds</u>		
Income		
Donations - Clients	£ 45,403.09	£ 33,874.33
Donations - Covid Shopping	£ -	£ 827.60
Donations - Other	£ -	£ 256.73
Concessionary Fares (Wiltshire CC)	£ -	£ -
Grants from Community First	£ -	£ 794.59
Interest Received	£ 399.68	£ 30.63
Other Income	£ -	£ -
Bequests	£ -	£ 56,000.00
Clark Memorial Fund from Bequest	£ -	£ 20,000.00
Total Income	£ 45,802.77	£ 111,783.88
Expenditure		
Driver's Mileage Expenses	£ 33,145.98	£ 27,904.23
Drivers Sundry Expenses	£ 119.39	£ 77.13
Covid Shopping Expenses	£ -	£ 903.57
Clark Memorial Fund	£ -	£ 147.60
Advertising & Marketing	£ 186.20	£ 123.12
Audit & Accountancy Fee	£ 480.00	£ 150.00
General Expenses	£ 533.97	£ 246.70
Printing & Stationary	£ 367.60	£ 98.52
Telephone & Internet	£ 353.53	£ 511.73
Trustee Expenses	£ 155.40	£ -
Co-ordinators Expenses	£ -	£ -
Insurance	£ 326.29	£ 326.96
IT Software & Consumables	£ 486.20	£ 993.38
Website costs	£ 1,368.00	
Venue Hire	£ 219.50	
Total Expenditure	£ 37,742.06	£ 31,482.94
Excess/Loss of Surplus over Expenditure	£ 8,060.71	£ 80,300.94
Balance Brought Forward from Previous Year	£ 120,169.31	£ 39,868.37
Balance Carried Forward	£ 128,230.02	£ 120,169.31

Restricted Funds (Social Fund)

Income		
Fundraising & Events	£ -	£ -
Donations	£ 360.00	
Total Income	<u>£ 360.00</u>	<u>£ -</u>
Expenditure		
Social Events	£ 327.50	£ -
Total Expenditure	<u>£ 327.50</u>	<u>£ -</u>
Surplus / Deficit for the Period	£ 32.50	£ -
Balance Brought Forward from Pervious Year	£ 1,257.68	£ 1,257.68
Balance Carried Forward	<u>£ 1,290.18</u>	<u>£ 1,257.68</u>
<u>Funds Available</u>		
General Funds	£ 110,914.59	£ 102,798.05
Social Fund	£ 21,462.68	£ 21,257.68
Total Funds Available	<u>£ 132,377.27</u>	<u>£ 124,055.73</u>
Represented by:		
Natwest Business Current Account, balance at 31 December	£ 79,855.66	£ 92,470.16
Scottish Widows Charities Deposit Fund	£ 31,058.93	£ 30,659.25
Barclays Community Account (Social Fund)	£ 21,462.68	£ 926.32
Total £	<u>£ 132,377.27</u>	<u>£ 124,055.73</u>

Signed on behalf of Chippenham Link Transport



Carolyn Carter
Chair



Helen Harrison
Treasurer

Chippenham Link Transport

Independent Examiner's Report to the Trustees of
Chippenham Link Transport

Year ended 31st December, 2022

I report on the Accounts of the Charity for the year ended 31st December, 2022 which are attached.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the Accounts. The Charity's Trustees consider that an Audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed.

It is responsibility to:

- . examine the Accounts under Section 145 of the 2011 Act;
- . to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5) of the 2011 Act; and
- . to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit and consequently no opinion is given as to whether the Accounts present a 'true and fair view' and the Report is limited to those matters set out in the Statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - . to keep records in accordance with Section 130 of the 2011 Act; and
 - . to prepare Accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a property understanding of the Accounts to be reached.


.....
C.D. Watchman F.C.C.A.
Chartered Certified Accountant

Watchman Accountants Limited,
48 The Causeway,
Chippenham,
Wiltshire SN15 3DD

23rd February, 2023