

# **Community Action Nepal**

(A company limited by guarantee)

## **Annual Report and Financial Statements**

**31 March 2021**

**Company registration number: 3477884**

**Charity registration number: 1067772**



## **Community Action Nepal**

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**Community Action Nepal**  
**Reference and Administrative Details**

<b>Charity name</b>	Community Action Nepal
<b>Charity registration number</b>	1067772
<b>Company registration number</b>	3477884
<b>Principal office</b>	Stewart Hill Cottage Hesket Newmarket WIGTON CA7 8HX
<b>Registered office</b>	FIFTEEN Rosehill Montgomery Way Rosehill Estate CARLISLE CA1 2RW
<b>Trustees</b>	J Frew  Dr R E Lorge  B Gyawali (resigned 6 May 2021)  P Braithwaite  L Houlding  Dr M L Shrestha (resigned 24 September 2021)  A Parkin (resigned 24 September 2021)  B Ayers (resigned 1 November 2021)  D B Webber  P R Powell  C Buchan  Dr C A Souch  Dr R A Welford  Dr R A Parkin  J Maguire (resigned 12 February 2021)  D E Wilson (appointed 25 September 2020) (resigned 29 October 2021)  M L Lewis (appointed 6 August 2021)  G D Utting (appointed 24 September 2021)  P B Pearson (appointed 5 November 2021)

**Community Action Nepal**  
**Reference and Administrative Details**

<b>Patrons</b>	Sir C J S Bonington CBE
	P B Scott
<b>Bankers</b>	Cumberland Building Society
	38 Fisher Street
	CARLISLE
	CA3 8RQ
<b>Accountant</b>	Dodd & Co Limited
	FIFTEEN Rosehill
	Montgomery Way
	Rosehill Estate
	CARLISLE
	CA1 2RW

## **Community Action Nepal**

### **Trustees' Report for the Year Ended 31 March 2021**

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Company for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

The founder and Operations Director of the charity, the late Douglas Keith Scott CBE, passed away on 7 December 2020 after a period of illness diagnosed in March 2020. His passing has been an enormous loss and great sadness to the charity, its supporters, Patrons, Trustees, Staff in the UK and Nepal and the remote mountain communities in Nepal that are supported by Community Action Nepal.

The Trustees have confirmed a willingness and resolve to continue the charity, his legacy, and to serve the mountain communities of Nepal.

The trustees who served during the year and who have been appointed since the year end are detailed on page one.

The trustees are appointed by the Council of Trustees in accordance with the Charity's Articles of Association.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is incorporated as a Company Limited by Guarantee and the governing document takes the form of the company's Memorandum and Articles of Association.

Following the earthquake of 2015, many of the UK Trustees regularly visited the project sites and rebuilding programmes, providing advice to everyone involved with the planning, scheduling, improvement and rebuild. With the post-earthquake rebuilding virtually complete, the work of CAN will be focusing on its original core purpose of continuing to deliver aid and support to the communities served by the buildings. The Trustees remain in frequent telephone and email contact with the Operations Director Nepal.

At the Annual General Meeting a Secretary, Treasurer and Chairman of the charity are nominated, seconded and appointed. Due to distance, it is not always possible for every member to attend each meeting and the Charity makes increasing use of web-based calls and conference calls. During the early onset of the Covid-19 pandemic and lockdown, the Trustees held weekly Zoom meetings; these were usually attended by UK trustees, UK trustees located in Nepal, the Operations Director Nepal and Patron(s), to discuss the day to day needs of CAN Nepal, its staff in both Kathmandu and the remote villages, seeking to ensure PPE was made available and distributed, together with vaccination for staff. The work of CAN and its finances are always available for inspection. Minutes of the meetings are circulated to all Trustees and relevant information conveyed as appropriate to members of the Management Committee in Nepal and to the Operations Director Nepal.

New trustees are inducted into their role by existing trustees who explain the charity's objectives and activities and pass on their detailed knowledge of the charity's projects and its finances. Trustees are directed towards guidance issued by the Charity Commission and Companies House as to the legal responsibilities they have as trustees and directors and are encouraged to seek any opportunities to continually develop their skills and knowledge.

**Community Action Nepal**  
**Trustees' Report for the Year Ended 31 March 2021**

**RISK ASSESSMENT**

The Trustees agree and are made aware of their duty to consider the risks that the Charity faces. Reserves accumulated both in the UK bank accounts and in the Kathmandu accounts are maintained at a level to ensure cash reserves are available to support the project work and payment of staff employed to maintain the work. The UK holds funds in a current account and two interest-bearing reserve accounts. Funds are sent quarterly to the Kathmandu office on receipt of detailed information about funds needed for the following quarter. Trustees are aware that the Charity does not over extend spending in relation to the number of projects maintained. The weakening of the GBP during Brexit negotiations has been a major consideration. CAN in Nepal is in close liaison with the Social Welfare Council [SWC] in Nepal about their future requirements and stipulations that were fully implemented by 1 January 2020. Since January 2020, CAN has handed over more of the dispersed project areas, in compliance with SWC requirements for the next five year period from 10 June 2020 to 9 June 2025. CAN is concentrating on the less accessible region of North Gorkha, Nubri and the Tsum Valley.

To reduce the risks attached to the use in Nepal of monies raised in the UK, the Charity is registered as an NGO and INGO in Nepal. The UK Trustees are satisfied that CAN has staff and procedures in place to ensure monies are strictly accounted for and are spent as detailed in the quarterly request information. These also comply with the strict and robust accounting procedures of organisations associated with funding part of CAN's work.

As previously, the trustees are aware that effective financial control is essential both in the UK and in Nepal. Fundraising continues to be a high priority together with on-going awareness of the economic situations in both the UK and in Nepal.

**OBJECTIVES AND ACTIVITIES**

The Charity was set up in 1997 to provide relief of poverty, sickness and distress amongst the people of Nepal in the project areas in compliance with the stipulations of the Social Welfare Council [SWC] of Nepal, as set out in the Memorandum of Association. The activities, projects and services covered comprise support for health, education and the relief of poverty and distress in the SWC nominated and agreed areas.

In setting the charity's objectives, the trustees have paid due regard to Charity Commission guidance on public benefit.

The main objective of the Charity during the period under review was to complete the rebuilding work adhered to the Build Back Better principles, thus ensuring maximum protection if there are future earthquake risks; therefrom, to ensure the secure handover of projects that by the end of 2019 fell outside the SWC stipulated area. Both the UK and Nepal Operations Directors maintain close contact with the SWC. CAN is fortunate to have benefited from generous funding, professional advice, and experience from visiting volunteers, as well as visits to project sites from self-funding members of the Trustee group and the charity's founder, the late Douglas Scott CBE.

The Charity is grateful for and acknowledges the generous contributions made by volunteers who raise funds in the UK and overseas to support the activities as detailed in the accounts and by volunteers who completely self-fund agreed visits to the projects in Nepal and report back to the Trustees.

**ACHIEVEMENTS AND PERFORMANCE**

During the year under review the donations received by the Charity and regular standing order payments enabled the Charity to transfer to Nepal £318,715 of funds used mainly for the rebuilding work following the earthquake. Expenditure continues in the furtherance of the Charity's objectives and activities.

Trustees review the levels of reserves in the UK and in Nepal, the on-going repair and maintenance costs, staff costs, exchange rates and future financial requirements needed to ensure the Charity can fulfil commitments.

The Trustees are therefore satisfied that the Charity remains on a secure financial footing and that policies are maintained during the fluctuating and variable economic conditions. They are particularly grateful for the remarkable support received from donors worldwide who continue to help CAN to meet the current additional funding requirements.

**Community Action Nepal**  
**Trustees' Report for the Year Ended 31 March 2021**

**FINANCIAL REVIEW**

CAN's principal funding sources are the regular standing order donations and large grants from national and international charities and individual donors. Donations given for a nominated project or purpose are recorded as "restricted" as appropriate. The quarterly bank transfers to the Kathmandu bank account enable the continuity of the Charity's objectives in Nepal in accordance with UK Trustees' decisions, as recorded in the Minutes of the Meetings. UK Trustees regularly seek advice from the Kathmandu based Operations Director, the Management Committee that represents the communities within the project areas, and the Nepal-based members of the UK Trustees.

The SWC in Nepal scrutinises CAN's work for periods of five years. Their endorsement entitles CAN to apply to the Government of Nepal for grants towards existing and future project work. This agreement with the SWC has been renewed from June 2020 to June 2025.

**RESERVES**

The Trustees have reviewed the reserves of the Charity. The reserve funds at the end of the year under review are £743,808 being made up of £649,554 of unrestricted funds and £94,254 of restricted funds. £318,715 has been sent to Nepal during this period to fund the on-going project work and the reconstruction work. Free reserves at the year end were £648,183.

The restricted Big Lottery Fund has continued to support projects but the funding will end in October 2021 and no further grants are expected from this source.

The majority of the Charity's reserves are held as cash. They will be used, at the discretion of the Trustees, towards the primary objectives of the Charity and as a contingency fund to cover any unforeseen expenditure as in the year under review.

**PLANS FOR FUTURE PERIODS**

The aims and objectives for the future are the maintenance and continuity of education, health and community development programmes already established and careful evaluation of the future project areas and focus as stipulated by, and agreed with, the SWC.

The post-earthquake rebuilding work and repair work has now been completed and was of higher standards than those presently stipulated by the Nepali Government. In the course of signing off repaired buildings CAN has agreed to build two more rural health facilities in North Gorkha at Nyak and Bhangsing and a primary school at Prok. The rebuilding works on completed sites and future sites were, and will continue to be, regularly inspected by qualified Nepal staff who have received training in the planning and rebuilding methods recognised in the "Build Back Better" programme with some CAN Nepal staff receiving additional training in the UK.

CAN has continued to support three porter rescue shelters which CAN built in the past but discussions are underway to hand over the running of these facilities to local organisations in the Solu Khumbu.

**PUBLIC BENEFIT REPORTING**

The Charity delivers health, education and community development benefits to dispersed, diverse and remote village communities in Nepal. The work continues to support cultural heritage, diversification and long-term viability.

The Charity's trustees and employees do not receive any undisclosed benefits.

The project work is carried out in the geographical locations agreed with the SWC in Nepal and for the general community regardless of age, gender, economic circumstance, religion or caste.

The Charity's trustees are aware of the above requirements and the Charity Commission's Public Benefit guidance and have previously and will in the future, continue to follow these guidelines.

**Community Action Nepal**  
**Trustees' Report for the Year Ended 31 March 2021**

**FUNDS HELD AS CUSTODIAN TRUSTEE**

The Charity holds funds on behalf of other small charities not registered with the Charity Commission of England and Wales as follows:

Kashigaun: £2,224

The above small charity raises funds in the UK but operates small projects in Nepal. From time to time it deposits funds into the Community Action Nepal UK bank account and asks for agreed sums to be transferred to its accounts in Kathmandu. In addition, it asks for advice from both the UK and Kathmandu offices of Community Action Nepal concerning its activities. The sums held on its behalf are recorded as restricted for that small charity.

**Small company provisions**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 10 December 2021 and signed on its behalf by:

.....

M L Lewis  
Trustee



## **Community Action Nepal**

### **Trustees' Responsibilities in relation to the Financial Statements**

The trustees (who are also directors of Community Action Nepal for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and the Financial Reporting Standard 102 - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Independent Examiner's Report to the Trustees of Community Action Nepal**

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages 9 to 25.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales (ICAEW).

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
Martin S Ward FCA  
Dodd & Co Limited  
Chartered Accountants

10 December 2021

FIFTEEN Rosehill  
Montgomery Way  
Rosehill Estate  
CARLISLE  
CA1 2RW

# Community Action Nepal

## Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 March 2021

		Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	Note	£	£	£	£
<b>Income and endowments from:</b>					
Donations and legacies	2	303,877	185,997	489,874	633,591
Other trading activities	3	21,097	-	21,097	106,874
Investments	4	811	-	811	1,649
Other incoming resources	5	-	-	-	3
Total income and endowments		<u>325,785</u>	<u>185,997</u>	<u>511,782</u>	<u>742,117</u>
<b>Expenditure on:</b>					
Raising funds		1,765	-	1,765	67,460
Charitable activities		120,933	243,396	364,329	536,950
Total expenditure		<u>122,698</u>	<u>243,396</u>	<u>366,094</u>	<u>604,410</u>
Net income before transfers		203,087	(57,399)	145,688	137,707
<b>Transfers</b>					
Transfers between funds		<u>(255)</u>	<u>255</u>	<u>-</u>	<u>-</u>
Net movements in funds		202,832	(57,144)	145,688	137,707
<b>Reconciliation of funds</b>					
Total funds brought forward		446,722	151,398	598,120	460,413
Total funds carried forward		<u>649,554</u>	<u>94,254</u>	<u>743,808</u>	<u>598,120</u>

All of the Charity's activities derive from continuing operations during the above periods.

The notes on pages 12 to 25 form an integral part of these financial statements.

**Community Action Nepal**  
**Company registration number: 3477884**  
**Balance Sheet as at 31 March 2021**

		2021	2020
	Note	£	£
<b>Fixed assets</b>			
Tangible assets	11	1,371	2,127
<b>Current assets</b>			
Stocks and work in progress		3,050	3,050
Debtors	12	59,740	35,520
Cash at bank and in hand		683,352	563,753
		<u>746,142</u>	<u>602,323</u>
<b>Creditors: Amounts falling due within one year</b>	13	<u>(3,705)</u>	<u>(6,330)</u>
<b>Net current assets</b>		<u>742,437</u>	<u>595,993</u>
<b>Net assets</b>		<u><u>743,808</u></u>	<u><u>598,120</u></u>
<b>The funds of the charity:</b>			
<b>Restricted funds</b>		94,254	151,398
<b>Unrestricted funds</b>			
Unrestricted income funds		<u>649,554</u>	<u>446,722</u>
<b>Total charity funds</b>		<u><u>743,808</u></u>	<u><u>598,120</u></u>

For the financial year ended 31 March 2021, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 10 December 2021 and signed on its behalf by:

.....  
M L Lewis  
Trustee

The notes on pages 12 to 25 form an integral part of these financial statements.

**Community Action Nepal**  
**Cash Flow Statement for the Year Ended 31 March 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Net income for the period	145,688	137,707
Depreciation charges	756	913
Decrease in stocks	-	715
Increase in debtors	(24,220)	(3,511)
Decrease in creditors	(2,625)	(448)
<b>Increase in cash</b>	<u>119,599</u>	<u>135,376</u>

The notes on pages 12 to 25 form an integral part of these financial statements.

## **Community Action Nepal**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### **1 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

The charitable company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

These financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Fund accounting policy**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 16.

## Community Action Nepal

### Notes to the Financial Statements for the Year Ended 31 March 2021

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#### Income and endowments

Donations are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the Charity before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measured with a degree of reasonable accuracy and the title to the asset having been transferred to the Charity.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income from tax reclaims are included in the statement of financial activities at the same time as the gift to which they relate.

Income derived from the sale of goods and from events is recognised as earned, that is as the related goods or services are provided.

Investment income is recognised on a receivable basis.

#### Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of raising funds are the costs associated with attracting donations and legacies.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Amounts paid to Nepal are payments generally made to the charity's own registered Non Governmental Organisation and International Non Governmental Organisation in Kathmandu, Nepal, in the furtherance of the charitable objectives. These amounts are recognised in the Statement of Financial Activities on their date of payment.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

#### Support costs

Support costs are the general overheads of the company and are accounted for on an accruals basis.

#### Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

## Community Action Nepal

### Notes to the Financial Statements for the Year Ended 31 March 2021

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#### **Fixed assets**

Individual fixed assets costing £100 or more are initially recorded at cost.

#### **Depreciation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Fixtures, fittings and equipment	33% straight line basis and 15% reducing balance basis
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#### **Stock**

Stock is valued at the lower of cost and net realisable value, after due regard for obsolete and slow moving stocks. Net realisable value is based on selling price less anticipated costs to completion and selling costs. Items donated for resale or distribution are not included in the financial statements until they are sold or distributed.

#### **Trade Debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the Charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and Cash Equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Liabilities**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the Charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.



## Community Action Nepal

### Notes to the Financial Statements for the Year Ended 31 March 2021

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#### **Financial instruments**

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument. Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the Charity after deducting all of its liabilities.

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the Charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the Charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the Charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

## Community Action Nepal

### Notes to the Financial Statements for the Year Ended 31 March 2021

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#### 2 Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>Donations and legacies</b>				
General donations	252,366	61,693	314,059	170,120
Frank Davies Family Trust	12,000	-	12,000	12,000
Sandoz Family / De Meuron Foundation	-	25,000	25,000	25,000
Porters Progress UK	-	3,000	3,000	-
Jephcott Charitable Trust	-	-	-	18,500
Nepalese Children's Medical Trust	-	10,000	10,000	-
Reach Out for Nepal	-	-	-	5,300
Big Lottery Community Fund	-	34,065	34,065	52,338
CAFOD	-	20,000	20,000	-
Simon & Lou Brown Foundation	-	20,000	20,000	10,000
Anthony Lo Tak Sau	-	-	-	30,000
Imperial College Union of Students	-	-	-	10,508
Fred Iseman	-	-	-	15,000
P A J Gozzard bequest	-	-	-	250,000
Alan & Nesta Ferguson Charitable Trust	-	-	-	19,000
Green Energy International	25,000	-	25,000	-
Gift Aid tax reclaimed	14,511	12,239	26,750	15,825
	<u>303,877</u>	<u>185,997</u>	<u>489,874</u>	<u>633,591</u>

Of the donations and legacies income in 2020, £480,818 related to unrestricted funds and £152,773 related to restricted funds.

#### 3 Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Sales of purchased goods	9,401	-	9,401	58,806
Lectures	780	-	780	37,983
Events income	10,916	-	10,916	10,085
	<u>21,097</u>	<u>-</u>	<u>21,097</u>	<u>106,874</u>

All of the fundraising income in 2020 related to unrestricted funds.

**Community Action Nepal**  
**Notes to the Financial Statements for the Year Ended 31 March 2021**

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**4 Investments**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Interest on cash deposits	811	-	811	1,649

All of the investment income in 2020 related to unrestricted funds.

**5 Other incoming resources**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Other income	-	-	-	3

All of the other income in 2020 related to unrestricted funds.

# Community Action Nepal

## Notes to the Financial Statements for the Year Ended 31 March 2021

..... continued

### 6 Expenditure

	Fundraising	Charitable activities	Total 2021	Total 2020
	£	£	£	£
<b>Direct costs</b>				
Amounts paid to Nepal for use in projects	-	318,715	318,715	402,128
Helicopters, hotels and other travel expenses to visit projects in Nepal	-	-	-	21,383
Lecture expenses including venue hire	1,765	-	1,765	35,860
Event costs	-	-	-	13,153
Payments to fundraising event partner charity	-	-	-	1,098
Purchases of goods for resale	-	-	-	17,349
	<u>1,765</u>	<u>318,715</u>	<u>320,480</u>	<u>490,971</u>
<b>Support costs</b>				
Fees for self employed labour	-	31,708	31,708	76,798
Light, heat and power	-	1,065	1,065	3,768
Insurance	-	-	-	205
Repairs and renewals	-	-	-	850
Telephone and fax	-	2,119	2,119	4,143
Website and IT costs	-	1,044	1,044	2,596
Printing, postage and stationery	-	1,924	1,924	3,553
Sundry expenses	-	1,518	1,518	2,543
Cleaning	-	-	-	600
Trustee meetings	-	-	-	524
Travel and subsistence to lectures and events	-	-	-	9,728
Advertising	-	60	60	-
Accountancy fees	-	4,966	4,966	6,526
Independent examiner's fee	-	300	300	300
Bank charges	-	154	154	392
Depreciation of fixtures, fittings and equipment	-	756	756	913
	<u>-</u>	<u>45,614</u>	<u>45,614</u>	<u>113,439</u>
	<u>1,765</u>	<u>364,329</u>	<u>366,094</u>	<u>604,410</u>

Of the expenditure in 2020, £444,176 related to unrestricted funds and £160,234 related to restricted funds.

**Community Action Nepal**  
**Notes to the Financial Statements for the Year Ended 31 March 2021**

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**7 Trustees' remuneration and expenses**

No remuneration was paid to either any of the Trustees during the year in respect of duties performed in their roles as Trustees.

None of the trustees received any monies to cover travel expenses during the year.

The Charity paid P Powell £9,925 (2020 : £9,115) during the year for providing consultancy services on funding opportunities.

The Charity paid J Maguire £4,168 (2020 : £nil) during the year for providing fundraising and communications services.

**8 Net income**

Net income is stated after charging:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Depreciation of tangible fixed assets	756	913
Accountancy fees	4,966	6,526
Independent examiner's fee	300	300
	<u>          </u>	<u>          </u>

**9 Employees' remuneration**

The Charity had no employees during the year but the Charity did use the services of five self employed persons during the year as and when required.

**10 Taxation**

The company is a registered charity and is therefore exempt from taxation on income and gains.

**Community Action Nepal**  
**Notes to the Financial Statements for the Year Ended 31 March 2021**

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**11 Tangible fixed assets**

	<b>Fixtures, fittings and equipment £</b>
<b>Cost</b>	
As at 1 April 2020 and 31 March 2021	<u>20,376</u>
<b>Depreciation</b>	
As at 1 April 2020	18,249
Charge for the year	<u>756</u>
As at 31 March 2021	<u>19,005</u>
<b>Net book value</b>	
As at 31 March 2021	<u><u>1,371</u></u>
As at 31 March 2020	<u><u>2,127</u></u>

**12 Debtors**

	<b>2021 £</b>	<b>2020 £</b>
Other debtors including gift aid tax	<u>59,740</u>	<u>35,520</u>

**13 Creditors: Amounts falling due within one year**

	<b>2021 £</b>	<b>2020 £</b>
Trade creditors	-	3,180
Accruals and deferred income	<u>3,705</u>	<u>3,150</u>
	<u><u>3,705</u></u>	<u><u>6,330</u></u>

**14 Members' liability**

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

## Community Action Nepal

### Notes to the Financial Statements for the Year Ended 31 March 2021

..... continued

#### 15 Related parties

##### Controlling entity

The charity is controlled by the trustees who are all directors of the company.

##### Related party transactions

During the year the Charity purchased no posters, prints and books for resale from the Charity's former Operations Director, D K Scott, whereas in 2020 it purchased goods from him to the value of £6,180. The Charity also reimbursed him no amounts during the year for travel and accommodation expenses nor for various out of pocket expenses, including fees he paid out to lecture speakers, which were incurred attending events and giving fundraising lectures both in the UK and abroad in the furtherance of the Charity's work (2020 : £10,402 and £1,528 respectively). D K Scott allowed the Charity to use his home as its office and store place. The charity contributed £1,064, £514 and £nil towards office heat and light costs, telephone costs and cleaning costs respectively (2020 : £3,768, £1,730 and £600). At 31 March 2021 D K Scott owed Community Action Nepal £nil (2020 : £2,530).

D K Scott (Operations Director) was the director of Community Action Treks Limited up to 7 December 2020. Throughout the year a balance existed between the Charity and Community Action Treks Limited due to Community Action Treks Limited receiving donations which should have been paid to the Charity and the Charity settling invoices on behalf of Community Action Treks Limited. At 31 March 2021 Community Action Treks Limited owed the Charity £4,215 (2020 : £4,215).

# Community Action Nepal

## Notes to the Financial Statements for the Year Ended 31 March 2021

..... continued

### 16 Analysis of funds

	At 1 April 2020	Incoming resources	Resources expended	Transfers	At 31 March 2021
	£	£	£	£	£
<b>General Funds</b>					
Unrestricted income fund	446,722	325,785	(122,698)	(255)	649,554
<b>Restricted Funds</b>					
Sherpa museum	80,276	-	(54,318)	-	25,958
Sailung TriNetra	1,120	-	(1,120)	-	-
North Gorkha health posts	-	34,437	(34,437)	-	-
Prok health post	-	21,250	(21,250)	-	-
Kashigaun school	1,744	480	-	-	2,224
Big Lottery Community Fund	8,737	34,065	(30,372)	255	12,685
CAFOD	-	20,000	(10,000)	-	10,000
Prok school	28,750	-	(5,000)	-	23,750
Chumling health post	-	15,000	(15,000)	-	-
North Gorkha cultivation	-	3,750	(3,750)	-	-
Ripchet clinic	30,771	-	(18,987)	-	11,784
Porter relief fund	-	27,603	(21,000)	-	6,603
North Gorkha nursing team	-	10,000	(10,000)	-	-
Covid-19 appeal	-	1,462	(1,462)	-	-
Nile health post	-	10,000	(10,000)	-	-
Gorkha pathology laboratory	-	325	(325)	-	-
JTA agricultural worker	-	6,250	(5,000)	-	1,250
Tsum Nubri IT	-	1,375	(1,375)	-	-
	151,398	185,997	(243,396)	255	94,254
	598,120	511,782	(366,094)	-	743,808



# Community Action Nepal

## Notes to the Financial Statements for the Year Ended 31 March 2021

..... continued

### Prior period

	At 1 April 2019	Incoming resources	Resources expanded	Transfers	At 31 March 2020
	£	£	£	£	£
<b>General Funds</b>		-			
Unrestricted income fund	328,895	589,344	(444,176)	(27,341)	446,722
<b>Restricted Funds</b>					
Sherpa museum	104,687	10,000	(34,411)	-	80,276
Sailung Trinetra	1,120	-	-	-	1,120
Melamchi hostel/school	8,000	-	(16,384)	8,384	-
Bahrabise hostel/school	-	200	(200)	-	-
Sama health posts	3,000	-	(3,000)	-	-
Kashigaun school	1,744	-	-	-	1,744
Langtang village rebuild		1,000	(1,000)	-	-
Four health camps	22,025	-	(22,025)	-	-
Big Lottery Community Fund	(31,860)	52,338	(30,698)	18,957	8,737
Prok school	8,750	20,000	-	-	28,750
Chumling health post	1,306	-	(1,306)	-	-
North Ghorka cultivation	-	3,750	(3,750)	-	-
Ripchet clinic	6,971	23,800	-	-	30,771
Kashigaun / Yarsa village	775	41,685	(42,460)	-	-
North Gorkha	5,000	-	(5,000)	-	-
	131,518	152,773	(160,234)	27,341	151,398
	460,413	742,117	(604,410)	-	598,120

## Community Action Nepal

### Notes to the Financial Statements for the Year Ended 31 March 2021

..... continued

The restricted funds were created for the following projects:

<b>Restricted fund</b>	<b>Project</b>
Sherpa museum	To build a Sherpa heritage home museum and photographic gallery
Sailung TriNetra	Independent fund administered by CAN on behalf of Sailung TriNetra, an organisation dedicated to education and income generation amongst the rural peoples of East Nepal
Melamchi hostel / school	To fund general running costs of Melamchi hostel / school
Bahrabise hostel / school	To part fund the building of a new hostel building at the residential school for deaf children at Bahrabise
North Gorkha health posts	To support health posts and provide healthcare in North Gorkha
Prok health post	To assist with the running costs of Prok health post
Sama health post	To build and fund the running costs of Sama health post
Kashigaun school	Umbrella project administered by CAN to build and fund the running costs of a school at Kashigaun
Langtang village rebuild	To assist with the rebuild of the village of Langtang
Four health camps	To fund the costs of providing four health camps
Big Lottery Community Fund	Funding from the Big Lottery to fund post earthquake initiatives including health, model gardens, the building of demo homes and enterprise development
CAFOD	Funding from CAFOD to respond to the food security consequences of Covid-19 in North Gorkha
Prok school	To build a primary school in Prok
Chumling health post	To build and fund the running costs of Chumling health post
North Ghorka cultivation	To promote vegetable cultivation using poly tunnels
Ripchet Clinic	To build an outreach clinic at Ripchet and provide it with nurses
Kashigaun / Yarsa village	To assist with building works in Kashigaun / Yarsa village
North Ghorka	To complete rebuilding works and provide new health facilities in North Gorkha
Porter relief fund	To support porters and their families during the period in which the tourist trade is closed due to Covid-19
North Gorkha nursing team	To assist with the funding of the nursing team in North Gorkha
Covid-19 appeal	To assist with the prevention, containment and treatment of Covid-19
Nile health post	To build and fund the running costs of Nile health post
Gorkha pathology laboratory	To equip a pathology laboratory in the Gorkha region
JTA agriculture worker	To fund the salary of a JTA agriculture worker
Tsum Nubri IT	To fund IT equipment for Tsum Nubri

## 17 Transfers

During the year transfers were made from the general fund to one restricted fund (see note 16). The monies transferred are the charity's contribution towards the restricted fund project and meets the shortfall in restricted funding.

**Community Action Nepal**

**Notes to the Financial Statements for the Year Ended 31 March 2021**

..... continued

**18 Net assets by fund**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2021</b>	<b>Total Funds 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible assets	1,371	-	1,371	2,127
Current assets	651,888	94,254	746,142	602,323
Creditors: Amounts falling due within one year	(3,705)	-	(3,705)	(6,330)
Net assets	<u>649,554</u>	<u>94,254</u>	<u>743,808</u>	<u>598,120</u>

**Prior period**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2020</b>	<b>Total Funds 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible assets	2,127	-	2,127	3,040
Current assets	450,925	151,398	602,323	464,151
Creditors: Amounts falling due within one year	(6,330)	-	(6,330)	(6,778)
Net assets	<u>446,722</u>	<u>151,398</u>	<u>598,120</u>	<u>460,413</u>