

Breakdown using our own analysis	Last year's amounts	This year's amounts
	31/08/2021	31/08/2022
<b>Receipts</b>		
Joining Fees	625.00	835.00
Booking Fees	70,413.55	137,823.88
Bank Deposit Interest	74.64	116.58
Funding from JRS	11,259.71	0
Other Income	53.75	75.00
Total Receipts	82,426.65	138,850.46
<b>Payments</b>		
Salaries	75,255.68	73,597.06
Training	270.00	836.40
Refreshments	3,624.57	5,053.68
Consumables	641.78	984.47
Misc costs & activities	1,669.58	3,325.94
Rent for Hall	8,880.00	12,930.00
Equipment	415.24	1,530.75
Repairs & Renewals	0.00	1,744.00
Insurance	580.30	638.62
Audit fee	264.00	264.00
Admin/Photocopying	829.22	1,307.49
Donations to WBIS	0.00	25,000.00
Total Payments	92,430.37	127,212.00
Net of Receipts and payments	-10,003.72	11,638.05
<b>Funds</b>		
Current Account	1,777.72	18,377.61
Business Account	15,111.32	10,116.42
Cash In Hand	229.95	151.53
Reserve Account	50,246.43	50,357.91
Inland Revenue payable	0.00	0.00
Total Funds	67,365.42	79,003.05
Net movements in funds	-10,003.72	11,638.05

**Wing Bats**  
of  
**West Byfleet Infant School**  
Reg. Charity No. 106775



**ANNUAL REPORT**  
**June 2023**

Wingbats is an association regulated by a constitution which was drawn up in September 1995 and amended in November 1997. The trustees are the members of the management committee who are elected by the membership.

The objectives of Wing Bats are to provide facilities for the daily care, recreation and education through leisure time activities of children aged 4-11 years, during out of school hours and to advance the education and training of persons involved in the provision of these facilities.

Wing Bats provides opportunities for table top games, creative tasks, supervised computer use or homework as well as more active games both indoor and outdoor suitable for children from 4-11 years of age.

**Camphill Road, West Byfleet, Surrey KT14 6EF**  
Tel: 01932 343260 Mobile: 07957 498981  
e-mail: wingbats@wbis.org.uk

Ofsted URN: EY 22 75 38



## ***Annual Review from the Management Committee***

Wingbats has had a very busy year! We have been extremely busy with bookings, with many days fully booked, plus we have had very positive visits from Ofsted and the Food Standards Agency. Our bookings for the new academic year in September 2023 are looking busy across all year groups and we look forward to welcoming lots of siblings and new members.

All the children have enjoyed the play and social benefits of being with their peers after school. We have a wonderful group of children who are very kind and helpful and welcome new children very enthusiastically! The children have the benefit of a lovely big hall and lots of different outside areas to enjoy. The staff team have thoroughly enjoyed working with the children & the parents, providing a nurturing and fun play based environment!

Wingbats continues to involve the children in planning activities and the snack bar menu! The children are asked for their requests for new toys, and we strive to provide a variety of games and activities to appeal to all children. Craft and Cookery activities continue to be firm favourites! The children are also enjoying their 'chill out' bean bag area where they can relax and watch a DVD. The children love the Wingbats shed and really enjoy playing in the playground, adventure trail, field, and the sensory garden.

We have also been able to welcome Junior school children to Wingbats this year. Many Juniors enjoy coming to Wingbats, and particularly enjoy the free choice and the ability to play outside. We are very inclusive and have a number of SEN children who enjoy lots of fun at Wingbats.

**Staff changes** We have welcomed some new staff this year and the team has grown to keep up with the busy sessions – Maryam Kordestani, Shirley Leighton, Sarah Pettengell, Issy Perry, Evie Clarke & Sabrina Kosar have joined the team. Zena has continued as Business Manager, and together with Tasha Baron, Georgie Fagan, Maisie Francis, Danni Hannington, Hannah Pemble, Eloise Atherton, Saniyah Ajaib, Parisa Kordestani have all enjoyed working together as a team. Georgie Fagan has also taken on the role of Administration Assistant to help with the smooth running of the busy club. We would like to thank Rachael Heywood for her time at Wingbats and wish her all the best!

**Staff training** Staff have continued to receive training on a wide range of topics including Paediatric First Aid, Food Hygiene, Safeguarding & the Prevent Duty this year as part of our ongoing commitment to provide training opportunities to all staff members. All staff have access to an online training package offering a wide range

of childcare related courses, allowing ongoing professional development. Wingbats is also supporting Georgie Fagan to complete a TQUK Level 3 diploma in the Children's workforce – EY this year.

**Management Committee** We are extremely lucky to have some very committed and engaged Trustees who support Wingbats on a voluntary basis and provide invaluable support. We would like to welcome Claire Lopez, Rebecca Aitkin and Peter & Tori Charles-Jones to the committee. Sadly, we are losing a few members of the management committee – Lucy, Stephanie & CJ - and we would like to thank them for their considerable time, expertise and support.

**Safeguarding** The club's Single Central Record continues to be updated on a regular basis. Zena is the Designated Safeguarding Lead (DSL) and Georgie Fagan is the Deputy DSL.

**Salary and Fee Review** The Management Committee reviewed the fee structure in April 2023 and it was agreed that an increase in fees to £14.50 per session in September 2023 was required, in keeping with the Nursery & WBS. A salary review for all staff was undertaken in December 2022.

**I would, once again, particularly like to thank our dedicated staff and management committee volunteers whose help and support has been invaluable in ensuring the continued success of the club.**

**Shirley James, Chairman**

### **The Wingbats Team**

#### **Manager & Chairman**

Shirley James

#### **Business Manager**

Zena Barclay-White

#### **Administration Assistant**

Georgie Fagan

#### **Management Committee**

Shirley James

Becky Perry

Tori Charles-Jones

Peter Charles-Jones

Rebecca Aitkin

Claire Lopez

#### **Playwork Managers**

Tasha Baron

Georgie Fagan

#### **Playwork Supervisors**

Danni Hannington

Sarah Pettengell

Maisie Francis

#### **Playwork Assistants**

Hannah Pemble

Eloise Atherton

Maryam Koprdestani

Saniyah Ajaib

Shirley Leighton

Parisa Kordestani

Issy Perry

Evie Clark

Sabrina Kosar

Rosie Gunner



# Receipts and Payments Accounts

## Wingbats of West Byfleet Infant School

Charity com. registered number:

1067754

For the financial  
year ended on:

31st August 2022

### Section A: Unrestricted Funds

#### A0 Breakdown using our own analysis

#### A1 Receipts

	Last year's amounts 31/08/2021 £	This year's amounts 31/08/2022 £
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#### A3 Payments

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#### B1 Funds

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Approved by the Trustees and signed on their behalf

Chairman

Signed

Shirley James

Date

19.1.23

Trustee

Signed

Becky

Date

19/1/23



## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WINGBATS OF WEST BYFLEET INFANT SCHOOL**

I report on the accounts of the Charity for the year ended 31 August 2022, which are set out on page 2.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Charities Act);
- to follow the procedures laid down by the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

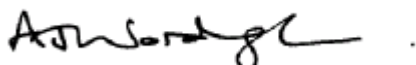
### **Basis of Independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



A J Wordingham  
For and on behalf of  
A W Associates  
Regus, Building 2  
Guildford Business Park Road  
Guildford  
Surrey  
GU2 8XG

8 February 2023