

**CHARIOTS**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

## **CHARIOTTS**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

#### **OBJECTIVES**

The objectives of the charity are:

To provide a community transport scheme for anyone living within the County Borough of Wrexham who is unable or has difficulty in using existing public transport because of disability or ill health.

To help people with disabilities/sensory impairment to retain independence and opportunities through transport appropriate to their individual needs.

The Charity has had due regards to the Charity Commission's published guidance on public benefit.

#### **TRUSTEES**

The Trustee's at 30<sup>th</sup> September 2021 were:

Mr Philip Hughes (Chairman)

Mr Mike Hopwood (Deputy Chairman)

Mr Keith Robinson (Treasurer)

Mr Alan Story (Fundraiser)

Other trustees who served in the year were:

Mr Bill Holden

Mr Ray Davies

Mrs Gillian Eastwood

Mr John Carr

Mrs Linda Coombs

New Trustee's recruited to the committee are fully appraised of their responsibilities to the Charity. They are issued with the Minutes from previous twelve months meetings and the Minutes from meetings preceding this are made available if required. All trustees will be issued with the Charities commission booklet CC3 – The essential Trustee: What we need to know.

#### **RISK MANAGEMENT**

The trustees have carried out a risk management review, which involved identifying the type of risks facing the Charity, prioritizing them in terms of potential impact and likelihood of occurrence, and identifying ways of mitigating the risks.

In the opinion of the Trustees the charity has resources and review systems in place which under normal conditions, should show the risks to be mitigated to an acceptable level in its day to day operations.

#### **RESERVES POLICY**

Funds are retained by the Charity in Reserves to provide for future expenditure needs. The Charity looks to hold free reserves at a level of £60,000 in order to meet future expenditure. It considers £40,000 sufficient reserves to hold in order to cover approximately 3 months running costs. The other £20,000 is held in order to replace vehicles with new or second hand as necessary.

## CHARIOTTS

### TRUSTEES' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021

#### SUMMARY OF ACTIVITIES AND ACHIEVEMENTS

Finances as of September 30<sup>th</sup> 2021 looked in reasonable health however; the impact of COVID is continuing to have a negative effect on Chariotts. This can be seen in this report, in terms of a reduction in income from the journeys completed, due to the downturn in demand of our service, which has impacted our financial reserves.

To negate this effect, we recognise this coming year we have to put additional effort in identifying further funding opportunities.

The following statistics from 1<sup>st</sup> Oct 2020 to Sept 30<sup>th</sup> 2021, demonstrate a downturn in demand from previous years, as a direct result of the COVID 19 pandemic.

	TOTAL JOURNEYS REQUESTED	JOURNEYS COMPLETED	PASSENGERS CARRIED
Wheel Chair Users	947	826	1183
Passengers Walking	<u>2755</u>	<u>2392</u>	<u>2659</u>
<b>Total</b>	<b>3702</b>	<b>3218</b>	<b>3842</b>

MEMBERSHIP TO DATE - 939

*P Hughes*

P Hughes: Chairman  
On behalf of the Trustees

Date: 24/12/2021

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHARIOTS**

We report on the accounts of the charity for the year ended 30 September 2021 which are set out on pages 4 to 9.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to our attention.

### **Basis of independent examiner's report**


Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- 1). which gives us reasonable cause to believe that, in any material respect, the requirements:
    - to keep accounting records in accordance with section 130 of the 2011 Act; and
    - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
- have not been met; or

- 2). to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Mike Griffiths & Partners**

The Yew Tree Inn  
High Street  
Gresford  
WREXHAM  
LL12 8RF

Date: 18/12/2021

# CHARIOTTS

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Unrestricted funds	Restricted funds	Total funds	Total funds
Notes	2021	2021	2021	2020
<b>Incoming Resources:</b>	£	£	£	£
<b>Incoming Resources from Generated Funds</b>				
<b>Voluntary Income</b>				
Grants	36,455	-	36,455	71,527
Donations	2,878	-	2,878	939
<b>Activities for Generating Funds</b>				
Fundraising	10,800	-	10,800	10,023
<b>Investment Income</b>				
Bank Interest	305	-	305	668
<b>Incoming Resources from Charitable Activities</b>				
Members Contributions	20,437	-	20,437	44,906
Membership fees	-	-	-	-
<b>Other Incoming Resources</b>	-	-	-	-
<b>Total incoming resources</b>	<u>70,875</u>	<u>-</u>	<u>70,875</u>	<u>128,063</u>
<b>Resources Expended:</b>				
<b>Cost of Generating Funds</b>				
Fundraising Costs	-	-	-	-
<b>Cost of Charitable Activities</b>	4	-	105,462	119,166
<b>Governance Costs</b>	5	-	432	432
<b>Other Resources Expended</b>	-	-	-	-
<b>Total Resources Expended</b>	<u>6</u>	<u>-</u>	<u>105,894</u>	<u>119,598</u>
Net Incoming Resources Before Transfers	(35,019)	-	(35,019)	8,465
Gross Transfers Between Funds	-	-	-	-
Net Movements in Funds for the Year	(35,019)	-	(35,019)	8,465
<b>Fund Balances Brought Forward at 1 October 2020</b>	<u>191,574</u>	<u>-</u>	<u>191,574</u>	<u>183,109</u>
<b>Fund Balances Carried Forward at 30 September 2021</b>	<u>156,555</u>	<u>-</u>	<u>156,555</u>	<u>191,574</u>

The notes set out on pages 6 to 9 form an integral part of these financial statements.

# CHARIOTTS

## BALANCE SHEET AS AT 30 SEPTEMBER 2021

	Notes	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible assets	7	31,701	33,596
<b>CURRENT ASSETS</b>			
Debtors	8	-	-
Cash at bank and in hand		135,198	158,411
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	9	135,198	158,411
		432	432
<b>NET CURRENT ASSETS</b>		134,766	157,979
<b>NET ASSETS</b>		166,467	191,574
<b>RESERVES</b>			
Restricted funds	11	-	-
Unrestricted funds	11	156,555	191,574
		156,555	191,574

ON BEHALF OF THE BOARD ON: 26/12/2021

*P. Hughes*

P Hughes (Chairman)

The notes set out on pages 6 to 9 form an integral part of these financial statements.

## CHARIOTTS

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

#### 1. ACCOUNTING POLICIES

##### a) Basis of Preparation

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting & Reporting by Charities" published in 2005 and applicable accounting standards.

##### b) Income

Income is recognised in the financial statements as follows:

Grants: Recognised in the period in which received and restricted where applicable.

Members' Contributions: Includes money received from the members for use of the vehicles and money paid by them annually to use the service.

Donations and sundry income: Recognised in the period received.

Investment income: Recognised in the period in which received.

##### c) Depreciation

Depreciation is provided in equal amounts each year in order to write off the cost of fixed assets over their anticipated useful lives.

Anticipated useful lives are:

Fixtures and fittings	4 years
Motor vehicles	5 years

#### 2. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	58,956	53,697
Pension Contributions	-	-
Employers' National Insurance Contributions	846	2,029
	<u>59,802</u>	<u>55,726</u>
The average number of full-time equivalent employees was	2	2

No employee received £60,000 per annum or more.

#### 3. TRUSTEES REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of funds of the charity was paid or is payable for the year to any trustee.

No Re-imbursement of expenses occurred in the year (2018 - £nil) in respect of trustees and their expenses as voluntary drivers (travel and sundry expenses).

# CHARIOTTS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

### 4. COST OF CHARITABLE ACTIVITIES

	Unrestricted 2021	Restricted 2021	Total 2021	Total 2020
	£	£	£	£
Wages and employee costs	59,802	-	59,802	55,726
Office expenses	5,093	-	5,093	16,960
Training	570	-	570	528
Volunteers expenses	339	-	339	3,075
Motor expenses - Fuel only	6,257	-	6,257	9,573
Motor expenses	18,457	-	18,457	16,769
Depreciation	14,345	-	14,345	12,435
Loss/(Profit) on disposal of fixed assets	600	-	600	4,100
	<u>105,462</u>	<u>-</u>	<u>105,462</u>	<u>119,166</u>

### 5. GOVERNANCE

	Unrestricted 2021	Restricted 2021	Total 2021	Total 2020
	£	£	£	£
Accountancy	432	-	432	432
Bank charges	-	-	-	-
	<u>432</u>	<u>-</u>	<u>432</u>	<u>432</u>

### 6. TOTAL RESOURCES EXPENDED

	Staff costs £	Depreciation £	Other costs £	Total 2021 £	Total 2020 £
Cost of generating funds	-	-	-	-	-
Cost of charitable activities	59,802	14,345	31,316	105,462	119,166
Governance costs	-	-	432	432	432
Other resources expended	-	-	-	-	-
	<u>59,802</u>	<u>14,345</u>	<u>31,748</u>	<u>105,894</u>	<u>119,598</u>

**CHARIOTTS**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**7. TANGIBLE FIXED ASSETS**

	<b>Fixtures and fittings £</b>	<b>Motor vehicles £</b>	<b>Total £</b>
<b>Cost:</b>			
At 1 October 2020	11,952	61,910	73,862
Additions	-	23,800	23,800
Disposal	-	(14,250)	(14,250)
At 30 September 2021	<u>11,952</u>	<u>71,460</u>	<u>83,412</u>
<b>Depreciation:</b>			
At 1 October 2020	11,802	28,464	40,266
Charge for the year	53	14,292	14,345
Eliminated on disposals	-	(2,900)	(2,900)
At 30 September 2021	<u>11,855</u>	<u>39,856</u>	<u>51,711</u>
<b>Net Book Values:</b>			
At 30 September 2021	<u>97</u>	<u>31,604</u>	<u>31,701</u>
At 30 September 2020	<u>150</u>	<u>33,446</u>	<u>33,596</u>

**8. DEBTORS**

	<b>2021 £</b>	<b>2020 £</b>
Other debtors	-	-
	<u>-</u>	<u>-</u>

**9. CREDITORS: AMOUNTS FALLING DUE  
WITHIN ONE YEAR**

	<b>2021 £</b>	<b>2020 £</b>
Accruals	432	432
	<u>432</u>	<u>432</u>

**CHARIOTTS**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**10. ALLOCATION OF NET ASSETS**

	Fixed assets £	Net current assets £	Total £
Restricted funds	-	-	-
Unrestricted fund	31,701	134,766	166,467
	<u>31,701</u>	<u>134,766</u>	<u>166,467</u>

**11. RESERVES**

	Balance 01.10.2020 £	Incoming resources £	Resources expended £	Transfer between funds £	Balance 30.09.2021 £
Restricted funds	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted fund	148,090	70,875	(105,894)	-	113,071
	<u>148,090</u>	<u>70,875</u>	<u>(105,894)</u>	<u>-</u>	<u>113,071</u>
Total funds	<u>148,090</u>	<u>70,875</u>	<u>(105,894)</u>	<u>-</u>	<u>113,071</u>

**CHARIOTTS**

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**LEGAL STATUS**

Chariotts is registered with the Charity Commissioners under the Charities Act 2011.

**CHARITY NUMBER**

1067633

**PRINCIPAL ADDRESS**

Unit 29  
Whitegate Industrial Estate  
Whitegate Road  
WREXHAM  
LL13 8UG

**INDEPENDENT EXAMINERS**

Mike Griffiths & Partners  
The Yew Tree Inn  
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