



Friends of West Ashtead

Presented at the Annual General Meeting on November 19th 2024

The Leg of Mutton and Cauliflower, Ashtead. KT21 1AZ

**TRUSTEES ANNUAL REPORT**

For the period 1<sup>st</sup> September 2023 to 31<sup>st</sup> August 2024

**Aim (Object) of the Charity**

The aim of the Friends of West Ashtead (FOWA) is to advance the education of pupils at West Ashtead Primary School.

In planning the activities of the FOWA Charity for the year the Trustees and Committee kept in mind the Charity Commission's guidance on public benefit. The focus of the activities of the FOWA remains to fundraise to support the education experience of the pupils at the school, either through funding facilities, workshops or providing equipment.

Decisions on where the funds raised by FOWA are to be used are taken in consultation with the Head teacher and the committee. The FOWA committee is made up of parents and guardians who attend regular FOWA meetings. These meetings are open to all parents and guardians.

A fantastic contribution is made to the charity by a small group of very committed volunteer members. We are grateful for the many hours these volunteers have spent supporting the work of the FOWA in meeting its aim. This group includes the Class Reps and Committee Members and other Parents and guardians all of whom attend regular FOWA meetings.

**Trustees**

Chair	Jennifer Turner
Vice-Chair	Laura-Jane Fowler
Treasurer	James Balcombe

All Trustees give their time voluntarily and do not receive any remuneration or other benefits.

The FOWA operates within the guidelines of the national confederation of Parent Teacher Associations of which it is a member (membership number 21274).

The FOWA has Public Liability and Personal Accident Insurance to cover its meetings, activities, Officers and Volunteers.

FOWA delivered a calendar of seasonal events and fundraising activities throughout 2023/24 with the aim of bringing families together, helping build a social community and to create wonderful school memories for the children of the school.

- Firework Night
- Christmas Fair, Santa's Grotto, and Raffle
- Christmas Tree Sale and Recycling
- Winter Warmer Sale
- Boogie, Bounce and BBQ Summer Fair
- Family Bingo Night in collaboration with MNDA
- Family Quiz Night
- Silent Disco
- 4 Mufti Days and Break the Rules Day
- Ice Cream Sales
- Easter Smarties Challenge
- 4 Bags2School Collections
- School Class Photos Fundraiser
- 2nd Hand Uniform Sales
- FOWA Lottery

A summary of the funds raised in 2023/24 is shown in the attached accounts, and an independent auditor will be appointed to examine the full set of annual accounts.

**Serious Incidents**

Nil return of serious incidents.

### **FOWA Responsibilities as a Charity**

The charitable status of the FOWA confers certain responsibilities upon the charity and the Trustees. As a charity with an income of between £25,001-£500,000 FOWA are required to submit an Annual Return, comprising an Annual Report and reviewed annual accounts. Since April 2009 as a charity with an income above £25,000 per annum the FOWA are also now required to report on any Serious Incidents. There are no Serious Incidents to report from the past year.

### **Treasurer's Report**

The income raised less expenditure from this year's fundraising was £10,786.

There were Charity expenses of £759 including £518 for a new PA system which as well as being used for FOWA events is also supporting school plays, bank charges of £87 and £153 for insurance (our Parent Kind membership).

FOWA's key fund-raising event's included Fireworks raising £2.8k, Christmas Fair & Trees raising £2.9k and the Summer fair which raised £2.7k. Outside of this there were many revenue streams organised and supported by parents which drove considerable contribution.

During the year FOWA funded a brand new climbing frame for the junior years at a cost of £26,445 which was the result of 3 years of fundraising activity. Additionally, FOWA partially funded a number of workshops and trips, Christmas Disco, a Silent Disco and an author visit from Mel Taylor-Bessent and a replacement carpet.

James Balcombe ACMA - Treasurer

### **Appointment of Independent Examiner of Accounts**

We have appointed Mr Robert Gidney as the Independent Examiner of Accounts for Year Ending August 2024.

### **Future Plans**

FOWA remains dedicated to being a central charitable and community group, committed to enhancing the educational experience of children at West Ashtead. Our mission is to bring families together through memorable events and activities that leave lasting, cherished memories for the children.

Looking ahead, we plan to continue co-funding year group educational workshops, ensuring these enriching experiences remain accessible to all. We are also exploring new large-scale fundraising projects, inviting ideas from Leo Academy, teachers, and children to guide our efforts in making a meaningful impact on the wellbeing and educational experience of future generations at West Ashtead.

One exciting focus area is further investment in our school's outdoor spaces and grounds. Ideas under discussion include creating a wild garden, developing an all-weather mini football pitch, enhancing James' Commemorative Pond area, and building an outdoor classroom. These projects aim to inspire creativity, promote wellbeing, and provide spaces where children can learn, play, and thrive.

We are excited to work collaboratively as we bring these ideas to life and continue to support our vibrant school community.

### **Trustees Report**

I'm pleased to share that this past year marked my final year as Chair of Friends of West Ashtead (FOWA), as I step down after a wonderfully fulfilling three-year term. It has been an incredible journey, working alongside such a dedicated team of parents and supporters to enrich the educational experience for our children at West Ashtead Primary School.

I'm delighted to report that FOWA successfully achieved the goals outlined in last year's AGM. Following West Ashtead Primary School's transition to the Leo Academy of Schools in mid-2023, FOWA focused on aligning with Leo's priorities while continuing to enhance our children's educational experiences.

While Leo Academy leads on essential infrastructure improvements, FOWA has concentrated on fundraising to expand educational workshops. These include engaging collaborations with theatres, writers, and scientists, along with exploring captivating historical topics. Beyond workshops, I am very proud that FOWA after two years of fundraising were able to purchase the incredible outdoor climbing and play frame for the junior children to enjoy for years to come.

As I hand over the reins, I am proud of what we've accomplished together and confident in the continued success of FOWA. It will remain in excellent hands with our fantastic group of parent volunteers and the unwavering dedication of our core team, Laura Jane Fowler, and James Balcombe. Thank you all for your support and for making these past three years so rewarding!



Jennifer Turner, Chair of Trustees

Jennifer Turner

105 Stag Leys

Ashtead, Surrey. KT21 2TL

Date 12<sup>th</sup> June 2025

**Accounts 2023/24**

**Income Statement**

Event	Income	Expenses	Accrual	Prepayment	Net Profit
Fowa Bar - Bingo	377	(86)			292
Fowa Raffle - Bingo (50/50)	896	(474)			422
FOWA Fireworks	6,810	(3,990)			2,820
Christmas Fair	1,849	(215)			1,634
Christmas Fair - Raffle	648	(363)			286
Christmas Junior Show	108				108
Christmas Trees	1,816	(1,162)			654
Christmas Cards	230				230
Christmas Disco	0	(308)			(308)
Elfridges	370	(62)			308
Uniform Sales 23/24	163				163
Smarties Challenge	422	(78)			344
FOWA/YR 6 Quiz Night	770	(293)			477
Silent Disco	1,218	(1,799)			(581)
PJ's day	161				161
Fowa - Summer Fair	3,651	(2,234)	(135)		1,282
Fowa - Summer Fair BBQ	691				691
Year 5 summer Fair	811	(113)			698
Miscellaneous	177				177
Mel G book visit	219	(216)			3
Class Photos July	798				798
Anglo Recycling 23/24	344				344
YourSchoolLottery 23/24	315				315
Terracycle 23/24	380				380
EasyFundraising	196				196
Donation	274				274
Year 6 Tuck Shops	337	(178)	0	0	160
Break the rules YR6	305				305
Silent Disco - Year 6 Tuck Shop	71				71
FOWA Fireworks (YR 6)	173	(133)			40
Year 6 Games	537	(138)			398
YR 6 Christmas Tree Collection and Disposal	563	(483)			80
Yr 6 Krispy Kremes and disco	555	(218)			337
Year6 donations	355				355
Year 6 leavers	0	(2,524)	0	0	(2,524)
Bank Charges	0	(87)			(87)
PA system	0	(518)			(518)
Parent Kind membership/ins	0	(153)			(153)
Ashtead fair	0	(10)			(10)
Fireworks 24	0	(688)		688	0
Mufti day	125				125
Petty Cash	43				43
<b>Net Fundraising</b>	<b>26,755</b>	<b>(16,522)</b>	<b>(135)</b>	<b>688</b>	<b>10,786</b>
<b>Funding;</b>					
Year 5 Greek day		(348)			(348)
Year 6 - Homefront 40		(400)			(400)
Pond Workshop		(450)			(450)
Yr2 Great fire of London		(314)			(314)
Eatly years replacement floor carpet		(283)			(283)
Year 3 Egypt workshop		(358)			(358)
Playground invoice		(26,445)			(26,445)
Year 6 - Natural History Museum		(359)			(359)
Year 2 - Arundel		(457)			(457)
Year 1 - Worthing		(325)			(325)
LEO Academy Trust Weald trip YR 3		(439)			(439)
Bee and pond workshops		(550)	450		(100)
Author Visit Mel G		(180)			(180)
<b>Funding Allocated</b>	<b>0</b>	<b>(30,728)</b>	<b>270</b>	<b>0</b>	<b>(30,458)</b>

#### Balance Sheet

Balance Sheet as at 31st August 2024, £		2023/24	2023/24	2022/23	2022/23
Bank Accounts	Current A/C	13,139		32,979	
	Deposit A/C	0		0	
		13,139		32,979	
<b>Current assets</b>					
Prepayments		994		306	
Accrued Income				655	
			14,133		33,940
<b>Current liabilities</b>					
Accrued Expenses		- 315		- 450	
			13,818		33,490
Funds B/F		33,490		20,450	
Income Less Expenditure		10,786		21,636	
Funding		30,458		8,596	
Balancing			13,818		33,490

#### Independent examiner's report to the trustees of Friends of West Ashtead School

I report to the trustees on my examination of the accounts of the **Friends of West Ashtead School** (the Trust) for the year ended 31<sup>st</sup> August 2024.

#### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

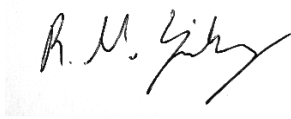
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have completed my work and confirmed that there are underlying accounting records. These are being kept and are reflected in the report. From my sampling approach and relying on the confirmation and representation I have received from the Treasurer I'm happy to agree that there are no material issues.

A handwritten signature in black ink, appearing to read 'R. M. Gidney', written over a light grey rectangular background.

Robert Gidney MChem (Hons) CA

Date: 5<sup>th</sup> June 2025

19 Acris street

London

Sw18 2QT