



## **Life Education East Midlands Limited**

(A company limited by guarantee)

## **Report and Unaudited Financial Statements**

**Year ending 31 March 2022**

Charity number: 1067601  
Company number: 3207842

# Life Education East Midlands Limited

## Report of the trustees

*for the year ending 31 March 2022*

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The trustees present their annual report together with the unaudited financial statements for the year ending 31 March 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

### Chair's report

The management team met eleven times during the year in order to guide the work of the charity out of turbulent times.

I am pleased to report that as schools re-opened, the work of the charity has enjoyed a resurgence of interest in the services we are now able to offer.

Bookings that were cancelled during the pandemic were reinstated, the added options of delivering virtually via our SCARF Live online or direct delivery (Lifebase) within classrooms, has enabled bookings to be back to pre-Covid levels and growing.

SCARF has been added to all schools free of charge who have a direct delivery Lifebase or remote delivery SCARF Live online, this has proved to be an outstanding success and a resource much valued by teaching staff. In addition, we have seen SCARF Standalone licences growth adding further value to our finances.

Our Life Space pop-up classroom, which was well received by schools, remains ready for when schools are confident that it is a safe option for this type of delivery.

Thanks to our partnership with Inspire for Nottinghamshire County and Family Learning for Nottingham City for honouring our contract for funding throughout the pandemic to enable us to produce a full range of virtual courses. Therefore, whilst schools have been reluctant in letting parents back on site, we have moved to deliver courses to parents and carers through distance learning.

Due to evidence of the increase in demand for our products in Nottinghamshire in late 2021, trustees agreed it was time to start a program of expansion. Carolyn Sandy completed her training and embarked on promoting the charity and products to schools in Derbyshire and Lincolnshire, supported by School Booking Officer Liza Varney for Nottinghamshire.

We appointed Anisah Rahman as Marketing and Communications Officer following the completion of her Kickstart training on a 12-month contract. Anisah is a great asset to our

# Life Education East Midlands Limited

## Report of the trustees (continued)

*for the year ending 31 March 2022*

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work producing new promotion material, revamping the website and adding Social Media platforms to promote our work.

Jenifer Lorimer was appointed as Educator following our recruitment process and starts her 3-month training in April 2022.

Another important development for the future of the charity occurred in November when we were approached by Northamptonshire Life Education Centre (LEC) with a view to them amalgamating with us forming a new entity to be named Life Education East Midlands Limited. Following a meeting with the trustees from Northamptonshire, Nottinghamshire and Leicestershire it was agreed that we would all go ahead with amalgamation. Four new trustees from Northamptonshire LEC will be joining the new board on 1st April 2022, with Leicestershire working towards joining later in 2022.

I would like to take the opportunity of thanking The Garfield Weston Trust, Open Gate Trust, The Nottingham General Dispensary, The Helen Jean Cope Trust and the Cooperative Society for the grants bestowed upon the charity in support of its work.

With Pamela Jennings joining our team of educators from Northamptonshire LEC and Jenny Lorimar in training, we will, by the 1st April, have increased the capacity by 100%.

Without the hard work and dedication of our great team, we would not have been able to start this new year on such an exciting and positive note. Our Educators Guy, Harriet, Liza, Cheryl and Sylvia are our front line staff.

Our administration staff, Wendy our Office Manager, Liza our Team Leader, Carolyn our School Booking Officer and Anisah our Marketing and Communications Officer, we owe our success, thank you all for your inspirational hard work.

Trustee Sue Archer continues to work tirelessly, supported by Cheryl, and trustee Carol, they have worked so hard for what has been achieved.

Finally, a big thank you to Bill Banner and welcome to Matthew Phillips. Matthew joins the board of trustees and has accepted the role of Treasurer for 2022/23. After 27 years, Bill has stepped down as Treasurer in favour of Matthew and I would like to thank Bill for his stewardship over the years.

To all of the team, my very grateful thanks, it is a privilege to work with you all. I am confident that going forward now, we will continue to go from strength to strength.

**S C Kitch**  
**Chair**

# Life Education East Midlands Limited

## Report of the trustees (continued)

*for the year ending 31 March 2022*

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### Our purposes and activities

The purposes of the charity are:

- to advance the education of children and young people, particularly in respect of the dangers of drugs and addictive materials and substances, primarily by videos and other forms of audio visual material and publications and by using any other means of dissemination and communication of educational material and information;
- to promote and protect the physical and mental health of the public with special reference to children and young people; and
- to provide comfort, care and counselling for the public with special reference to children and young people affected or suffering from illness, disease or sickness with particular regard to conditions consequent upon drug and alcohol abuse and similar social problems.

In all cases in the area and surrounding areas of Nottinghamshire, Derbyshire, Lincolnshire, Northamptonshire and Leicestershire.

The main activities undertaken in relation to these purposes are:

- providing specialist programmes to schools relating to the purposes of the charity;
- delivering family learning courses for parents, grandparents and carers.

The trustees consider that the charity's activities during the year satisfy the Charity Commission's guidance on public benefit.

### Achievements and performance

In the year ending 31 March 2022, the charity delivered programmes to 79 (2021: 14) participating primary schools in Nottinghamshire, Derbyshire and Lincolnshire reaching 15,218 (2021: 3,516) young people between ages 3 and 11. Programmes delivered online include SCARF Live online, Life base, Time for Change, Relationships and BCyberwise to total 133 (2021: 31) school days.

Delivery of courses for parents has increased with a mixture of online delivery and face to face in schools. This has been done by gaining funds from the Education and Skills Funding Agency through Nottingham City Council and Nottinghamshire County Council. The funding awarded is the result of a rigorous commissioning procedure through Inspire Learning for Nottinghamshire County and Community and Family Learning for Nottingham City Council.

# Life Education East Midlands Limited

## Report of the trustees (continued)

*for the year ending 31 March 2022*

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We are pleased to have delivered 83 (2021: 39) courses, working with 438 (2021: 212) adults.

### Financial review

The net assets of the charity at 31 March 2022 were £153,385 (2021: £116,875). The trustees are satisfied that the charity's assets are available and adequate to fulfil its obligations in relation to its funds.

### Reserves policy

The charity aims to have 6 months' expenditure, equating to £91,774, in reserves to ensure the continuation of the charity. This level of reserves has been achieved.

### Reference and administrative details

Registered name: Life Education East Midlands Limited  
Charity number: 1067601  
Company number: 03207842  
Registered office: 25 The Green  
Radcliffe-On-Trent  
Nottingham  
Nottinghamshire  
NG12 2LA

### Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

S C Kitch	Chair
W A Banner	
A D Gamble	Secretary
S A Archer	
C M Litowczuk	
M A R Phillips	(appointed 8 March 2022)
P Bain	(appointed 1 April 2022)
C Bodman-Knight	(appointed 1 April 2022)
S Buller	(appointed 1 April 2022)
R J Roberts	(appointed 1 April 2022)
D Brown	(appointed 1 August 2022)
R McDermott	(appointed 1 August 2022)
J G Sinclair	(appointed 1 August 2022)

# Life Education East Midlands Limited

## Report of the trustees (continued)

*for the year ending 31 March 2022*

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### Structure, governance and management

#### *Governing document*

Life Education East Midlands Limited is a company limited by guarantee governed by its Memorandum and Articles of Association adopted on 5 June 1996, as amended on 9 March 2022 and 12 May 2022. It is registered as a charity with the Charity Commission. Anyone over the age of 18 can become a member of the Company and there are currently 13 members (5 in 2021), each of whom agrees to contribute £1 in the event of the charity winding up.

#### *Appointment of trustees*

As set out in the Articles of Association, at every annual general meeting, one-third (or the number nearest to one-third) of the trustees retires from office by rotation. Those trustees due to retire by rotation are those who have been longest in office since their last appointment or reappointment. Trustees retiring by rotation are eligible for re-election. New trustees may be appointed by ordinary resolution on the recommendation of existing trustees.

### Trustees' responsibilities in relation to the financial statements

The trustees (who are also the directors of Life Education East Midlands Limited for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

# Life Education East Midlands Limited

## Report of the trustees (continued)

*for the year ending 31 March 2022*

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The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approved by the trustees on 20 September 2022 and signed on their behalf by:



**S C Kitch**  
**Chair**

# Life Education East Midlands Limited

## Independent examiner's report to the trustees

*for the year ending 31 March 2022*

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I report to the trustees on my examination of the accounts of Life Education East Midlands Limited ("the charity") for the year ending 31 March 2022.

### Responsibilities and basis of report

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Chris Morrey FCMA**  
**Independent examiner**



Date:

10<sup>th</sup> October  
2022.

11 Saunton Close  
Edwalton  
Nottingham  
NG12 4FE

# Life Education East Midlands Limited

## Statement of financial activities (including income and expenditure accounts)

*for the year ending 31 March 2022*

		Unrestricted funds 2022 £	Unrestricted funds 2021 £
	Notes		
<b>Income from:</b>			
Donations	3	32,968	15,968
Charitable activities	4	186,644	102,862
Investment income	5	446	385
Other income	6	-	15,305
<b>Total income</b>		<b>220,058</b>	<b>134,520</b>
<b>Expenditure on:</b>			
Charitable activities	7	183,548	126,943
<b>Total expenditure</b>		<b>183,548</b>	<b>126,943</b>
<b>Net income and net movement in funds</b>		<b>36,510</b>	<b>7,577</b>
<b>Reconciliation of funds:</b>			
Total funds brought forward		116,875	109,298
<b>Total funds carried forward</b>		<b>153,385</b>	<b>116,875</b>

# Life Education East Midlands Limited

## Balance sheet

as at 31 March 2022

	Notes	2022 £	2021 £
<b>Fixed assets:</b>			
Tangible assets		-	-
<b>Total fixed assets</b>		-	-
<b>Current assets:</b>			
Debtors	11	43,247	-
Cash at bank		128,523	116,875
<b>Total current assets</b>		<b>171,770</b>	<b>116,875</b>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	12	18,385	-
<b>Net current assets</b>		<b>153,385</b>	<b>116,875</b>
<b>Total assets less current liabilities</b>		<b>153,385</b>	<b>116,875</b>
<b>Total net assets</b>		<b>153,385</b>	<b>116,875</b>
<b>The funds of the charity:</b>			
Unrestricted funds		153,385	116,875
<b>Total charity funds</b>		<b>153,385</b>	<b>116,875</b>

The company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

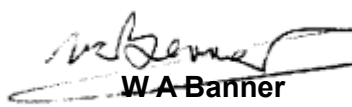
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime.

Approved by the trustees on 20 September 2022 and signed on their behalf by:

  
**S C Kitch**  
Chair

  
**W A Banner**  
Treasurer

# Life Education East Midlands Limited

## Notes on the accounts

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### 1 Accounting policies

#### Basis of preparation

The accounts have been prepared in accordance with the Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006. The charity constitutes a public benefit entity as defined by FRS 102.

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

#### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

#### Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work.

#### Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. The following specific policies are applied to particular categories of income:

- Income from donations and grants is recognised when receivable and the amount can be measured reliably by the charity.
- Income from charitable activities is recognised once the charity has provided the related goods or services or met the performance related conditions.
- Interest income is recognised when receipt is probable and the amount receivable can be measured reliably.

# Life Education East Midlands Limited

## Notes on the accounts (continued)

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### Expenditure

Liabilities are recognised as expenditure where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Asset category	Useful economic life
Mobile classrooms (purchased new)	10 years
Mobile classrooms (purchased used)	5 years
Life space	5 years

### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

# Life Education East Midlands Limited

## Notes on the accounts (continued)

### Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### Pensions

Employees of the charity are entitled to join a defined contribution scheme. The charity contribution is restricted to the contributions disclosed in note 8. There were no outstanding contributions at the year end. The defined contribution scheme is managed by National Employment Savings Trust. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

## 2 Legal status

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

## 3 Income from donations

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Donations and gifts	25,428	15,968
Grants	7,540	-
<b>Total</b>	<b>32,968</b>	<b>15,968</b>

## 4 Income from charitable activities

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
School programmes	54,588	31,367
Family learning programmes <sup>1</sup>	132,056	71,495
<b>Total</b>	<b>186,644</b>	<b>102,862</b>

<sup>1</sup> Funds awarded by the Education and Skills Funding Agency.

# Life Education East Midlands Limited

## Notes on the accounts (continued)

### 5 Investment income

All of the investment income of £446 (2021: £385) arises from money held in interest bearing deposit accounts.

### 6 Other income

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Sales of mobile classrooms	-	15,200
Sundry income/rebates	-	105
<b>Total</b>	<b>-</b>	<b>15,305</b>

### 7 Expenditure on charities activities

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Staff costs (note 8)	137,637	91,832
Office, travel and other expenses	10,458	10,510
Insurance	1,574	3,015
Licence fees	8,683	6,401
Direct Parenting costs	25,196	11,435
Depreciation	-	3,750
<b>Total</b>	<b>183,548</b>	<b>126,943</b>

### 8 Staff costs

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Wages and salaries	129,469	87,153
Social security costs	4,547	2,662
Pensions (defined contribution scheme)	3,621	2,017
<b>Total</b>	<b>137,637</b>	<b>91,832</b>

No employees had employee benefits in excess of £60,000 (2021: none).

The key management personnel of the charity comprise the trustees. The trustees were not paid or received any other benefits from employment in the year (2021: £nil)

# Life Education East Midlands Limited

## Notes on the accounts (continued)

neither were they reimbursed expenses during the year (2021: £nil). No trustee received payment for professional or other services supplied to the charity (2021: £nil).

### 9 Staff numbers

The average monthly head count was 7 staff (2021: 5).

### 10 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

### 11 Debtors

	2022	2021
	£	£
Trade debtors	43,247	-
<b>Total</b>	<b>43,247</b>	<b>-</b>

### 12 Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals and deferred income	10,955	-
Taxation and social security	7,430	-
<b>Total</b>	<b>18,385</b>	<b>-</b>

### 13 Deferred income

Deferred income arises when we have an obligation to transfer future goods or services to a customer for which we have received consideration.

	2022	2021
	£	£
Balance as at 1 April	-	-
Amount released to income	-	-
Amount deferred in year	9,822	-
<b>Balance as at 31 March</b>	<b>9,822</b>	<b>-</b>