

**Charity Registration No. 1067584**

**Company Registration No. 03482562 (England and Wales)**

**VOLUNTARY ACTION STRATFORD ON AVON DISTRICT**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2024**

# VOLUNTARY ACTION STRATFORD ON AVON DISTRICT

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# **VOLUNTARY ACTION STRATFORD ON AVON DISTRICT**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Trustees</b>	D Roache (Treasurer) I Prosser (Company Secretary) K Aukstolis C W Goody M Wells (Chairman)
<b>Secretary</b>	I Prosser (Company Secretary)
<b>Charity number</b>	1067584
<b>Company number</b>	03482562
<b>Principal address</b>	3 Arden Court Arden Street Stratford-Upon-Avon Warwickshire CV37 6NT
<b>Registered office</b>	3 Arden Court Arden Street Stratford-Upon-Avon Warwickshire CV37 6NT
<b>Independent examiner</b>	Grineaux Accountants Limited 20 Market Hill Southam Warwickshire CV47 0HF

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# VOLUNTARY ACTION STRATFORD ON AVON DISTRICT

## CHAIRMAN'S STATEMENT

### FOR THE YEAR ENDED 31 MARCH 2024

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The slow but steady recovery from the impacts of the pandemic have continued thanks to the continued commitment of all our volunteers and staff, supported by our partners and funders.

Our volunteers are at the core of everything we do, with the majority of VASA's effort being volunteer led. In the year they have donated over 40,000 hours of their time to the full range of our activities. If those hours were paid at the Living Wage rate, that would be £416,800.

Community transport has in excess of 3,500 passengers across south Warwickshire and Rugby with volunteer drivers completing 21,422 journeys, including 1,465 dialysis journeys, 618 vaccination journeys and several special journeys such as taking some residents of a care home to their friend's funeral, a number of refugees to their ESOL classes, a child with additional needs to a social support group, and two GCSE students to their examinations as their bus would not get them there on time.

Community services continued to recover. Dementia Day Services offered 1,959 days of respite delivered in 262 sessions. Each of the groups take 8 – 12 people living with dementia, allowing them to participate while their carers are able to take a welcome five-hour break. We also offer Carer's Cafés where experiences and challenges can be shared in a supportive peer to peer environment. We also continued with our Baby Brunch sessions and community coffee mornings. Across these three groups 211 sessions were delivered.

Funding continues to shift with services' generated income increasing by more than 35%. Fortunately, our funding and development manager has continued to work wonders and our grants income and donations reached an amazing £185,000.

A major development during the year was the awarding of a Community Lottery grant of £230,644. That funded a Volunteer Co-Ordinator and a Community Connector, with Gill joining us in November in the former role and Linda from January. Both are incredibly important roles as we look to extend awareness of services on offer and move to being a truly volunteer led organisation. To assist with that move we have launched a Volunteer Advisory Panel to provide a forum and process for our volunteers to help us shape the volunteering role, training and procedures as well as being involved in helping us shape our future.

During the year we made the move back to Arden Court, a change that has improved our offering to our staff and volunteers and has provided us with our own space in which to hold events. We are hugely indebted to the NFU for the donation of all the office furniture which, even at second hand values, was worth over £8000.

Traditionally VASA achieves a lot through partnership working and this has continued through active and important roles with Stour Health and Wellbeing Partnership, Warwickshire Community Transport and Stratford Social Inclusion Partnership as well as our long-standing partnership with WRCC.

Our partners and funders have continued to support our important work: Stratford Town Trust, Stratford District Council, and the NHS Integrated Care Board. Thanks also go to Orbit and Stratford Town Football Club who continue to host many of our community activities.

The coming year will no doubt continue to challenge us, especially financially, but the Trustees are confident that, with the continued support of the volunteers and staff, we will continue to develop and deliver our mission to change lives by connecting people.



**M Wells**  
Chairman

14 November 2024

# **VOLUNTARY ACTION STRATFORD ON AVON DISTRICT**

## **TRUSTEES REPORT**

### ***FOR THE YEAR ENDED 31 MARCH 2024***

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The trustees who are also the directors of the charity for the purpose of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **Objectives and activities**

The Charity's objectives are:

- The provision, sponsorship and assistance of activities of a public social care and support nature either directly or in partnership based from, but not restricted to, the geographical area of Stratford on Avon District and its environs.
- To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

#### **Strategic report**

##### **Treasurer's Report**

The year to 31<sup>st</sup> March 2024 continued the trend towards full recovery from the difficulties of Covid lock-down although the costs associated with the move to more suitable premises suppressed the overall results.

Income from our charitable activities saw a 36% increase to £141,578 (£104,364). Total income increased by 7.5% to £327,117 (£304,020). Because of the timing of certain receipts, grant income reduced by 12% to £125,405 (£142,396). However, we received the first tranche of a 5 year National Lottery grant during the year. This has been awarded in order to fund volunteer activities and support costs.

Our total costs increased by 10.8% to £337,284 (£304,299). These costs included over £8,000 of costs associated either directly (£4,197) or indirectly with the move to new premises. Our staff, utility and insurance costs are all exposed to the impact of inflation and, whilst we endeavour to keep a tight control on them the increases suffered in the year were inevitable.

Our overall deficit for the year was £10,168 (£279), including the one-off costs of relocation.

The charity continues to be soundly financed with total funds of £110,432 at 31<sup>st</sup> March 2024 (£120,600).

We continue to enjoy the support of our funders, without whom we would be unable to carry out our charitable activities.

#### **Achievements and performance**

##### **Financial review**

The results for the year and the financial position of the company are shown in the annexed financial statements.

The Charity's activities have been partially financed by grants and donations while the retained reserves have been depleted by the deficit of £10,168 (previous year £279).

The income for the year was £327,116 (£304,020) and total expenditure was £337,284 (£304,299).

##### **Structure, governance and management**

In accordance with Section 60(1)(a) of the Companies Act 2016, the company is exempt from the requirements of that Act to include 'limited' as part of its name. As the company is limited by guarantee, no trustee has any interest in the share capital of the company.

The charity is registered with the Charity Commission. The charity registration number is 1067584.

# VOLUNTARY ACTION STRATFORD ON AVON DISTRICT

## TRUSTEES REPORT

**FOR THE YEAR ENDED 31 MARCH 2024**

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### Trustees

Trustees are appointed at the Annual General Meeting to ensure that the Board represents a cross section of the community and individuals with relevant professional backgrounds.

Trustees are recruited as individual members. An assessment of individual member skills is undertaken annually to determine any gaps in skills which would assist the Board to function more effectively.

New Board members are provided with a Trustee Induction pack which includes the role description, responsibilities of a trustee, a copy of the Memorandum and Articles of Association and copies of the most recent annual report and accounts.

New Trustees have an induction session with the Chairman and the charity manager.

Trustees are asked to consider any potential conflict of interest and these are recorded.

The trustees are responsible for financial controls and accounts; for overseeing the reserves policy; for ensuring that all procedures and policies adhere to their legal requirements as employers; for reviewing risk management of the organisation; to ensure all aspects of charity and company law are fully and properly adhered to and to protect the charity's property. The trustees have complied with their duty in Section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit.

The trustees are responsible for agreeing the annual report and accounts as well as reviewing the activity during the year. The Charity Manager and the Finance Manager have delegated authority, under terms approved by the Board, for all day to day activity including financial, employment and staff supervision. The charity manager has to present a report at each meeting of the Board.

The Trustees , including the strategic report, was approved by the board of trustees, as the company directors, on 14 November 2024 and signed on the board's behalf by:



**M Wells**  
Chairman



**D Roache**  
Treasurer

# VOLUNTARY ACTION STRATFORD ON AVON DISTRICT

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF VOLUNTARY ACTION STRATFORD ON AVON DISTRICT

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I report to the charity trustees on my examination of the financial statements of Voluntary Action Stratford On Avon District for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Richard Peet FCCA**  
**Grineaux Accountants Limited**  
20 Market Hill  
Southam  
Warwickshire  
CV47 0HF

14 November 2024

# VOLUNTARY ACTION STRATFORD ON AVON DISTRICT

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
<b>Income from:</b>							
Donations and legacies		58,244	38,708	96,952	8,050	48,696	56,746
Charitable activities		81,697	5,000	86,697	122,058	20,338	142,396
Other trading activities	2	141,578	-	141,578	104,364	-	104,364
Investments	3	1,890	-	1,890	513	-	513
<b>Total income</b>		<u>283,409</u>	<u>43,708</u>	<u>327,117</u>	<u>234,985</u>	<u>69,034</u>	<u>304,019</u>
<b>Expenditure on:</b>							
Charitable activities		<u>278,810</u>	<u>58,475</u>	<u>337,285</u>	<u>243,518</u>	<u>60,780</u>	<u>304,298</u>
<b>Net movement in funds</b>		4,599	(14,767)	(10,168)	(8,533)	8,254	(279)
Fund balances at 1 April 2023		<u>94,559</u>	<u>26,041</u>	<u>120,600</u>	<u>103,092</u>	<u>17,787</u>	<u>120,879</u>
<b>Fund balances at 31 March 2024</b>		<u><u>99,158</u></u>	<u><u>11,274</u></u>	<u><u>110,432</u></u>	<u><u>94,559</u></u>	<u><u>26,041</u></u>	<u><u>120,600</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



# VOLUNTARY ACTION STRATFORD ON AVON DISTRICT

## STATEMENT OF FINANCIAL POSITION

AS AT 31 MARCH 2024

	Notes	£	2024 £	£	2023 £
<b>Fixed assets</b>					
Tangible assets	8		4,948		2,655
<b>Current assets</b>					
Debtors	9	34,760		26,188	
Cash at bank and in hand		105,057		142,486	
		<u>139,817</u>		<u>168,674</u>	
<b>Current liabilities</b>					
Amounts falling due within one year	10	34,333		50,729	
		<u></u>		<u></u>	
Net current assets			105,484		117,945
<b>Total assets less current liabilities</b>			<u>110,432</u>		<u>120,600</u>
<b>Funds</b>					
Restricted funds	12		11,274		26,041
Unrestricted funds			99,158		94,559
			<u>110,432</u>		<u>120,600</u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Trustees on 14 November 2024



**M Wells**  
Chairman

Company Registration No. 03482562

# VOLUNTARY ACTION STRATFORD ON AVON DISTRICT

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2024**

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### **1 Accounting policies**

#### **Charity information**

Voluntary Action Stratford On Avon District is a private company limited by guarantee incorporated in England and Wales. The registered office is 3 Arden Court, Arden Street, Stratford-Upon-Avon, Warwickshire, CV37 6NT.

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'. The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements have been prepared under the historical cost convention.

#### **1.2 Going concern**

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

#### **1.5 Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **1.6 Property, plant and equipment**

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Office Equipment	33% on cost
Wheelchairs	33% on cost

#### **1.7 Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **1.8 Employee benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

# VOLUNTARY ACTION STRATFORD ON AVON DISTRICT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2024**

### **2 Other trading activities**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Meeting room hire	60	-
Transport fees	64,296	48,558
Group income	77,222	55,806
Other trading activities	141,578	104,364

### **3 Investments**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Deposit account interest	1,890	513

### **4 Net movement in funds**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Net movement in funds is stated after charging/(crediting)		
Independent examiner's fee	2,460	2,400
Depreciation of owned property, plant and equipment	2,902	2,837

### **5 Trustee's remuneration and benefits**

There were no trustees' remuneration or other benefits for the year ended 31st March 2024 nor for the year ended 31st March 2023.

#### **Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st March 2024 nor for the year ended 31st March 2023.

# VOLUNTARY ACTION STRATFORD ON AVON DISTRICT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 6 Employees

	2024 Number	2023 Number
Direct charitable work	5	4
Administration	4	5
Session staff	6	5
Total	15	14

  

	2024 £	2023 £
Employment costs		
Wages and salaries	197,913	190,376
Social security costs	7,432	6,826
Other pension costs	8,447	7,624
	213,792	204,826

There were no employees whose annual remuneration was £60,000 or more.

### 7 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 8 Tangible fixed assets

	Office Equipment £	Wheelchairs £	Total £
<b>Cost</b>			
At 1 April 2023	13,627	8,728	22,355
Additions	3,697	1,500	5,197
Disposals	(5,046)	(8,728)	(13,774)
At 31 March 2024	12,278	1,500	13,778
<b>Depreciation and impairment</b>			
At 1 April 2023	10,973	8,728	19,701
Depreciation charged in the year	2,902	-	2,902
Eliminated in respect of disposals	(5,045)	(8,728)	(13,773)
At 31 March 2024	8,830	-	8,830
<b>Carrying amount</b>			
At 31 March 2024	3,448	1,500	4,948
At 31 March 2023	2,655	-	2,655

# VOLUNTARY ACTION STRATFORD ON AVON DISTRICT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 9 Trade and other receivables

	2024	2023
	£	£
Amounts falling due within one year:		
Trade receivables	17,158	16,071
Prepayments and accrued income	17,602	10,117
	<u>34,760</u>	<u>26,188</u>

### 10 Other creditors falling due within one year

	2024	2023
	£	£
Trade payables	7,559	5,062
Social security and other taxes	2,941	2,428
Other payables	13,006	22,379
Accruals and deferred income	10,827	20,860
	<u>34,333</u>	<u>50,729</u>

### 11 Retirement benefit schemes

	2024	2023
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	8,447	7,624
	<u>8,447</u>	<u>7,624</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

### 12 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds			Movement in funds			
	Balance at 1 April 2022	Income resources	Resources expended	Balance at 1 April 2023	Income resources	Resources expended	Balance at 31 March 2024
	£	£	£	£	£	£	£
Volunteer services	17,787	69,034	(60,780)	26,041	43,708	(58,475)	11,274
	<u>17,787</u>	<u>69,034</u>	<u>(60,780)</u>	<u>26,041</u>	<u>43,708</u>	<u>(58,475)</u>	<u>11,274</u>

# VOLUNTARY ACTION STRATFORD ON AVON DISTRICT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 13 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	At 31 March 2024 £
General funds	94,559	283,409	(278,810)	99,158
Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	At 31 March 2023 £
General funds	103,092	234,985	(243,518)	94,559

#### 14 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).