

Charity Registration No. 1067584

Company Registration No. 03482562 (England and Wales)

VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

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VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	T W J Russel (Chairman) D Roache (Treasurer) B A Craig I Prosser K Aukstolis C W Goody M Wells
Secretary	B A Craig
Charity number	1067584
Company number	03482562
Principal address	Unit 17 The Courtyard Timothy's Bridge Road Stratford-Upon-Avon Warwickshire CV37 9NP CV37 9NP
Registered office	Unit 17 The Courtyard Timothy's Bridge Road Stratford-Upon-Avon Warwickshire CV37 9NP CV37 9NP
Independent examiner	Grineaux Accountants Limited 20 Market Hill Southam Warwickshire CV47 0HF

VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

CHAIRMAN'S STATEMENT

FOR THE YEAR ENDED 31 MARCH 2021

VASA was tested as never before by the Covid-19 pandemic and had to draw deeply on its reserves of resilience to meet the challenge. Lockdowns, social distancing and other restrictions imposed by the government throughout the year inflicted severe blows to every area of our operations. For the first time in our 43-year history, we were forced to shut down our volunteer driver scheme, as well as our community groups and day services.

The impact on our finances was brutal as our Treasurer reports in his Financial Review.

But not only were the Trustees and staff concerned about our financial sustainability: they were also worried about the effects on our clients - our primary concern.

We launched a telephone befriending service to support those, especially the most vulnerable and isolated, displaced by the closure of our services.

We also responded to the crisis by working in partnership with other organisations to tackle key needs, viz

- with Stratford Foodbank delivering food parcels during school holidays and lockdowns to families eligible for free school meals and taking part in the Fresh Food Project, supporting 84 families to get 26 weekly fresh food supplies.
- with WRCC to get patients to medical appointments during the first weeks of the initial lockdown.
- with Warwickshire Public Health, local authorities, surgeries and pharmacies to deliver prescriptions, food parcels, PPE and comfort packs to the homeless.
- with Warwickshire Public Health, Volunteer Friends and Beeline to provide free transport for everyone in the priority vaccine groups to receive both their initial and second jabs.

Partnership working is in our organisation's DNA, and we have continued to play a full and active role in Warwickshire Community Transport, a group of community transport providers, the Stour Health and Wellbeing Partnership and the Stratford Inclusion Partnership.

Our small staff, office volunteers and drivers responded magnificently to the situation, displaying their deep commitment to VASA and to our clients, always our first consideration.

Their efforts underlined the value of VASA to the community – recognised also by our main funders who sustained us at a time when our survival was far from guaranteed.

T W J Russel
Chairman



12 November 2021

VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

TRUSTEES REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also the directors of the charity for the purpose of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

The Charity's objectives are:

- The provision, sponsorship and assistance of activities of a public social care and support nature either directly or in partnership based from, but not restricted to, the geographical area of Stratford on Avon District and its environs.
- To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

Strategic report

Treasurer's Report

The year under review was quite extraordinary. Almost all charitable community activities ceased as the country entered Covid lock-down in late March, 2020 as can be seen by the steep decline in funds generated from activities, falling from £86,075 in the year to 31st March 2020 to £11,455 in the year under review. Community activities had only returned to near pre-pandemic levels by early autumn 2021. The Trustees are enormously grateful for the support received from local authorities during the lock-down. Support grants of £66,288 were received. In addition, "furlough" payments (or JRS payments) of £18,955 were received to support our employees. Without these payments the charity would not have survived.

Our costs incurred in providing our charitable services in the year were £195,449 including the cost of relocating to more suitable offices. This represented a small increase over the previous year (£189,050).

Our total cash resources at 31st March, 2021 were £152,639 (£94,738) of which £70,468 were unrestricted. This increase in cash reserves was due largely to the generous Covid support grants referred to above. These funds have continued to support the charity through the continued lock-down and have helped to fund our costs until we return to more normal levels of activity.

The charity continues to be robustly funded and has proved resilient in the face of the extraordinary circumstances presented in the last 18 months.

Achievements and performance

Financial review

The results for the year and the financial position of the company are shown in the annexed financial statements.

The charity's activities have been financed by grants and donations and the retained operating surplus transferred to reserves was £30,896 (previous year £54,109).

Total income received in the year was £230,593 (£246,932) and total expenditure was £199,697 (£192,823).

Structure, governance and management

In accordance with Section 60(1)(a) of the Companies Act 2016, the company is exempt from the requirements of that Act to include 'limited' as part of its name. As the company is limited by guarantee, no trustee has any interest in the share capital of the company.

The charity is registered with the Charity Commission. The charity registration number is 1067584.

VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

TRUSTEES REPORT

FOR THE YEAR ENDED 31 MARCH 2021

Trustees

Trustees are appointed at the Annual General Meeting to ensure that the Board represents a cross section of the community and individuals with relevant professional backgrounds.

Trustees are recruited as individual members. An assessment of individual member skills is undertaken annually to determine any gaps in skills which would assist the Board to function more effectively.

New Board members are provided with a Trustee Induction pack which includes the role description, responsibilities of a trustee, a copy of the Memorandum and Articles of Association and copies of the most recent annual report and accounts.

New Trustees have an induction session with the Chairman and the charity manager.

Trustees are asked to consider any potential conflict of interest and these are recorded.

The trustees are responsible for financial controls and accounts; for overseeing the reserves policy; for ensuring that all procedures and policies adhere to their legal requirements as employers; for reviewing risk management of the organisation; to ensure all aspects of charity and company law are fully and properly adhered to and to protect the charity's property. The trustees have complied with their duty in Section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit.

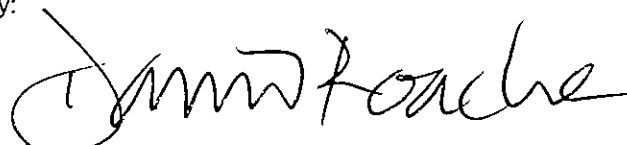
The trustees are responsible for agreeing the annual report and accounts as well as reviewing the activity during the year. The Charity Manager and the Finance Manager have delegated authority, under terms approved by the Board, for all day to day activity including financial, employment and staff supervision. The charity manager has to present a report at each meeting of the Board.

The Trustees , including the strategic report, was approved by the board of trustees, as the company directors, on 12 November 2021 and signed on the board's behalf by:

T W J Russel
Chairman



D Roache
Treasurer



VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

I report to the charity trustees on my examination of the financial statements of Voluntary Action Stratford-on-Avon District for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

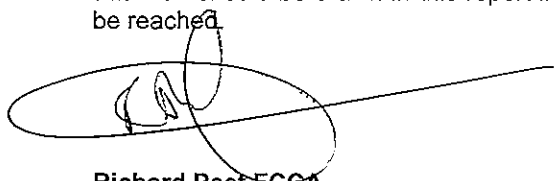
Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Richard Peet FCGA
Grineaux Accountants Limited
20 Market Hill
Southam
Warwickshire
CV47 0HF

12 November 2021

VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
Notes	£	£	£	£	£	£
Income and endowments from:						
Donations and legacies	134,407	66,118	200,525	58,744	-	58,744
Charitable activities	48,392	-	48,392	59,740	14,972	74,712
Other trading activities 2	11,455	-	11,455	86,075	-	86,075
Investments 3	319	-	319	320	-	320
JRS receipts	18,955	-	18,955	-	-	-
Total income	213,528	66,118	279,646	204,879	14,972	219,851
Expenditure on:						
Charitable activities	199,697	49,053	248,750	165,742	-	165,742
Net movement in funds	13,831	17,065	30,896	39,137	14,972	54,109
Fund balances at 1 April 2020	72,042	32,871	104,913	32,905	17,899	50,804
Fund balances at 31 March 2021	85,873	49,936	135,809	72,042	32,871	104,913

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

STATEMENT OF FINANCIAL POSITION

AS AT 31 MARCH 2021

	Notes	£	2021 £	£	2020 £
Fixed assets					
Property, plant and equipment	7		2,476		461
Current assets					
Trade and other receivables	8	19,638		24,842	
Cash at bank and in hand		152,639		94,738	
		<u>172,277</u>		<u>119,580</u>	
Current liabilities					
Other payables	9	33,944		15,128	
Deferred income	10	5,000		-	
		<u>38,944</u>		<u>15,128</u>	
Net current assets			133,333		104,452
Total assets less current liabilities			<u>135,809</u>		<u>104,913</u>
Funds					
Restricted funds	11		49,936		32,871
Unrestricted funds			85,873		72,042
			<u>135,809</u>		<u>104,913</u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Trustees on 12 November 2021

T W J Russel
Chairman



Company Registration No. 03482562

VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Voluntary Action Stratford-on-Avon District is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit 17, The Courtyard, Timothy's Bridge Road, Stratford-Upon-Avon, Warwickshire, CV37 9NP, CV37 9NP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'. The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements have been prepared under the historical cost convention.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1.6 Property, plant and equipment

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computer Equipment	33% on cost
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1.7 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.8 Employee benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

2 Other trading activities

	2021 £	2020 £
Fundraising events	1,088	5
Meeting room hire	-	60
Transport admin fees and drivers expenses	10,367	49,680
Group income	-	36,330
Other trading activities	11,455	86,075

3 Investments

	2021 £	2020 £
Deposit account interest	319	320

4 Net movement in funds

	2021 £	2020 £
Net movement in funds is stated after charging/(crediting)		
Independent examiner's fee	2,400	1,200
Depreciation of owned property, plant and equipment	1,258	833

5 Trustee's remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

6 Employees

	2021 Number	2020 Number
Direct charitable work	5	6
Administration	1	1
Session staff	4	-
Total	10	7

Employment costs

2021 £	2020 £
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VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

6	Employees	(Continued)	
	Wages and salaries	116,863	87,772
	Social security costs	3,192	3,399
	Other pension costs	5,453	5,581
		<u>125,508</u>	<u>96,752</u>

There were no employees whose annual remuneration was £60,000 or more.

7	Tangible fixed assets	Computer Equipment £	Wheelchairs £	Total £
	Cost			
	At 1 April 2020	5,357	8,728	14,085
	Additions	3,273	-	3,273
	At 31 March 2021	<u>8,630</u>	<u>8,728</u>	<u>17,358</u>
	Depreciation and impairment			
	At 1 April 2020	4,896	8,728	13,624
	Depreciation charged in the year	1,258	-	1,258
	At 31 March 2021	<u>6,154</u>	<u>8,728</u>	<u>14,882</u>
	Carrying amount			
	At 31 March 2021	<u>2,476</u>	<u>-</u>	<u>2,476</u>
	At 31 March 2020	<u>461</u>	<u>-</u>	<u>461</u>

8	Trade and other receivables	2021 £	2020 £
	Amounts falling due within one year:		
	Trade receivables	1,736	18,805
	Other receivables	11,257	-
	Prepayments and accrued income	6,645	6,037
		<u>19,638</u>	<u>24,842</u>

VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

9 Other creditors falling due within one year

	2021 £	2020 £
Trade payables	4,788	5,168
Social security and other taxes	1,504	1,563
Other payables	21,420	893
Accruals and deferred income	6,232	7,504
	<u>33,944</u>	<u>15,128</u>

10 Deferred income

	2021 £	2020 £
WPH Charitable Trust	<u>5,000</u>	<u>-</u>

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		
	Balance at 1 April 2020 £	Income resources £	Resources expended £
Volunteer services	<u>32,871</u>	<u>66,118</u>	<u>(49,053)</u>
			<u>49,936</u>

12 Unrestricted funds - designated

These are unrestricted funds which are material to the charity's activities made up as follows:

	Movement in funds			
	Balance at 1 April 2020 £	Net movement in funds £	Resources expended £	Transfers £
Voluntary action	35,904	164,475	(150,644)	(8,782)
Sinking fund	36,138	-	-	8,782
	<u>72,042</u>	<u>164,475</u>	<u>(150,644)</u>	<u>-</u>
				<u>85,873</u>

13 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT**DETAILED TRADING AND PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

		2021		2020
	£	£	£	£
INCOME AND ENDOWMENTS				
Donations and legacies				
Councillors' grants	1,000		11,500	
Shipston town council	500		400	
Parish councils	-		950	
Wheelchair donation	585		1,495	
JRS receipts	18,955		-	
Other donations	132,322		44,399	
		153,362		58,744
Other trading activities				
Fundraising events	1,088		5	
Meeting room hire	-		60	
Transport fees	10,367		49,680	
Group Income	-		36,330	
		11,455		86,075
Investment income				
Deposit account interest		319		320
Charitable activities				
Warwickshire County Council	23,873		28,673	
Stratford District Council	9,500		38,120	
Stratford upon Avon Town Trust	32,084		35,000	
		65,457		101,793
Total incoming resources		230,593		246,932
RESOURCES EXPENDED				
Charitable activities				
Staff salaries	116,863		114,853	
Social security	3,192		3,399	
Pensions	5,453		5,581	
Service charge	4,125		-	
Rent, rates and water	17,706		23,956	
Insurance	2,510		2,167	
Telephone	4,784		4,537	

This page does not form part of the statutory financial statements

VOLUNTARY ACTION STRATFORD-ON-AVON DISTRICT**DETAILED TRADING AND PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

		2021		2020
	£	£	£	£
Postage and stationery	1,363		1,521	
Publicity and photos	1,260		5,341	
Sundries	599		494	
Volunteer expenses	37		272	
Travel and subsistence	134		153	
Transport expenses	8,288		6,138	
Computer support maintenance	10,975		3,637	
Subscriptions & memberships	651		625	
Repairs and renewals	343		456	
Donations	-		25	
Accountancy	2,760		2,940	
Community projects expenses	2,963		9,919	
Consultancy fees & bid writing	4,994		2,203	
Office relocation costs	3,180		-	
Wheelchair maintenance	1,584		-	
Cleaning	427		-	
Equipment depreciation	1,258		833	
		195,449		189,050
Support costs				
Finance				
Bank charges and interest		303		66
Governance costs				
Auditors' remuneration for non audit work			1,200	
Legal fees	3,945		2,507	
		3,945		3,707
Total resources expended		199,697		192,823
Net income		<u>30,896</u>		<u>54,109</u>

This page does not form part of the statutory financial statements

