



Trustees' Annual Report for the period

From 1 September 2022 to 31st August 2023

Charity name: Bushytails Pre-school

Charity registration number: 1067576 (England and Wales)

Objectives and Activities

<p><u>Summary of the purposes of the charity as set out in its governing document</u></p>	<p><u>SORP reference</u> Para 1 17</p>	<p>Bushytails Pre-school is a charity run, community-based Pre-school for children aged 2-5 years. We are Ofsted registered and are part of the EYFS. We provide a safe, fun learning environment with a multisensory (secure) play area. All money raised by the charity pays for it to run. It covers the costs of staff, premises and a lot of vital equipment for the benefit of the children.</p>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1 17 and 1 19</p>	<p>Our main activity is to deliver, within our fully inclusive setting for 2-6 year olds, the Early Year Foundation Stage. To do this, we employ childcare managers and assistants who undertake joint daily planning of activities to meet the needs and interests of the children attending our setting. We deploy a key person approach to ensure that the progress and well-being of all individual children is constantly monitored and feeds into future planning.</p> <p>We ensure that our staff are well trained and hence able to successfully meet the needs of the children in our care. We promote the importance of the learning environment and endeavour to make this as stimulating as possible. We listen to the views of children, parents and staff and use this feedback to improve our work. We accurately assess our children and provide this information as requested. We develop positive relationships with parents and carers and invite them into our setting as observers or helpers. We value all children as individuals and celebrate Britain's diversity of culture of ethnicity. We help the children in our care to be happy and healthy. We have policies and procedures in place for all aspects of safeguarding, child protection and health and safety, and we use staff training days and</p>

<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>Para 1</p>	<p>mtings to ensure all staff are nuent In these. We rollow the recomm1ndatJons offered by speclallsts and the guidance available from the Pre-School Learning Alllance. In all our work, we (the trustees) have regard to the guidance Issued by the Charity Commission on public benefit</p>
---	---------------	--

Additional Information (optional)

You may choose to include further statements where relevant about:

<p>Policy on grant making</p>	<p>SORP referenooo Para 1.311</p>	<p>We have no <u>policy ofgrant</u> making and are not Involved In grant making.</p>
<p>Policy on social investment including program related investment</p>	<p>Pan 1.311</p>	<p>Similarly, we have no policy on social investment as we are not involved In social Investments</p>
<p>Contribution made by volunteers</p>	<p>Para 1.311</p>	<p>We are grateful to those parents, beyond our committee of volunteers, who regularly give up their time for free to help at the Pre-school</p>
<p>Other</p>		

Achievements and Performance

	<p>SORP reference</p>	<div>?</div> <div>-----</div> <div>?</div>
--	-----------------------	--

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole	p. 120	<p>We have established a stable and proactive committee and trustees after a period of instability within the Committee. During this financial year, the Committee have worked hard to ensure the future financial stability of the Pre School by adopting new procedures for the invoicing of parents and the collection of fees. We now have robust systems in place to ensure that all fees are collected and have adopted robust systems for monitoring expenditure, monthly and cashflow.</p> <p>We have further built on our positive Ofsted report of summer 2024. All of our staff continue to complete regular bespoke training to ensure that they are confident and fluent in the latest Early Years practice. Our most experienced staff continue to support newly qualified staff and apprentices as they learn the skills of the role.</p>
--	--------	--

Additional information (optional)

You may choose to include further statements where relevant about

<p>INIA</p> <p>Achievements against objectives set out in the business plan</p>	p. 141	
<p>Performance of fundraising activities against objectives set out in the business plan</p>	Para 1.41	<p>NI</p> <p>A</p>
<p>Investment performance against objectives</p>	P. 141	<p>NI</p> <p>A</p>
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 121	At the end of the financial year (31 August 2023) we had a balance of £26180.81
Statement explaining the policy for holding reserves stating why they are held	Para 121	Our new reserve policy is to hold the equivalent of a year's local educational funding (from Hampshire County Council) funding as a reserve
Amount of reserves held	Para 121	Currently hold an operating balance of £28180.81 but HFO funds allocated separately to a reserve account
Reasons for holding zero reserves	Para 122	A review is currently being undertaken to establish the reserve fund of £20,000 with the view to a separate reserve fund account. No funds are materially in deficit currently
Details of fund materially in deficit	Para 124	N/A
Explanation or any uncertainties about the charity continuing as a going concern	Para 123	

Additional Information (optional)

You may choose to include further statements where relevant about:		
The charity's principal sources of funds (including any fundraising)	Para 147	The charity's principal sources of funds are fees collected from children (mainly aged 2 years) attending the Pre-School and Income received from Hampshire County Council for those children aged 3 and above who are entitled to funded sessions.
Investment policy and objectives including any social investment policy adopted	Para 146	N/A
A description of the principal risks facing the charity	Para 140	One of the principal risks facing the charity is the continued low government funding of childcare places. Inflation is also increasing costs associated with running the charity
Other		

Structure, Governance and Management

Description of charity's trusts		
Type of governing document	11115	Constitution
How is the charity constituted?	111,1 21	Unincorporated
Trustee election methods Including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	11 25	New trustees may be nominated and appointed by current Trustees or committee members

Additional Information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	151	Trustees complete DBS checks in line with statutory requirements. Trustees meet regularly and work collaboratively on all aspects of the role. Induction and training take place as part of regular meetings. The work of the Bushytalls Pre-school is overseen by a committee of parents and former parents. The Pre-School management structure consists of one well qualified and experienced Childcare Managers alongside an equally trained Deputy Manager. The Pre-School additionally employs part time assistants and SENCO designated staff.
The charity's organisational structure and any wider network with which the charity works	P. 151	
		N/A
Relationship with any related parties	P. 151	
Other		N/A

Reference and Administrative details

Charity's name	Bushytalls Pre-school
Other name the charity uses	
Registered charity number	1067576
Charity's principal address	Bushytalls Pre-school Springwood Avenue Watlington PO78ED

Names of the charity trustees who manage the charity

	Trustee's name	Office (if any)	Date last acted If not for whole year	Name of person (or body) entitled to appoint trustee If not
1	Sian Young	CHAIR	01 MAY 2023 - present	
2	Melissa Rowland	SECRETARY	01 MAY 2023- present	
3	Amy Forrest	TREASURER	01 MAY 2023- present	

Complete trustees - names of the directors at the date the return is prepared

1	Director name		

Name of trustees holding title to property belonging to the charity

Trustee's name	Date last acted If not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NIA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NIA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NIA

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)
Jane WHILEY (Pre-school Manager)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

NIA


Other optional information

N/A

Declarations

The trustoos **declare** that they **have approved** the trustees' report **above**.

Signed on behalf of the charity's **trustees** _____,

Signature(s)		<i>Melhssa Roland</i> <u>Etecfon,c)</u>	
Full nameis)	Sian Young	Mellissa Rowland	
Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY	
Date	<u>1211212024</u>		

It 100
11u111,t,
H\6III1

Bu hyt.,11 Pro c;h I

Report And Account

31 I Auguol 2023

1067576

Bushytalls P1"81Choo,
Report and Accounts

31stAugust2023

BushytaU. Preschool 1067576

Rep0f1 of lh9 Independent Enmliher to thetruatns on theaccountll of the ChaT'lty
for the yur ended 31st August 20n

I on the mandal lIatenien:.. ol Cho Cl'mily fOf the CRled 31.i August 2023
whk:h haYe '-l prep,arad on • R-pb afl(I Pa-.,m.nts blIsb AREoalpta ald
Payments bGsll Clom no(110co,ml for dlllbtou. credilan. aa::rua1, and - bul lUCh a (nlerllaliOn f..permtllld
bylttw lor small« chartin

The Chafllly'■trusllJUS - lar ■• pn,parallon of the aa:xuils. **The - ulldld hll** hi aJdlr c/ Sec:lorl
14-4(1ll o/lho Cha1lll5 Ad 201l (Iha Ad) does 1101appty. _ **twl** _ b no,.....,_. **InIha** doaJnwll 01 aina.tillJljon ol
Ihe Clwly lorh! aJnCLding of an audit. Asa Iho W1lea hBV9 etecllld Ihat Iho llaXU'III be llAljBd lo Independenl
•UlTinabon

H.aYlng Allsllld my2l **Ihath charllly** i: no15l.tJtnc1 lo **audl. and b llglille** lcr hdependenl n.lll'IN!lon. I Is my resposcitrllly *to* •

a) 8*3mine lh1l acmunts ink!r 8!lClter, 1•5 o/h l\ct
bllo 1o1ow lt,u praca1Ue laid dcMll n lhn **Garwal Ohdlcns i;-**, **byIIaOwly** Cammmocn lftlor -=tiorl 145(5))(1>) of the Act and
cl to stale wh!U- pa,lIO.Jlat manen have oorr-. lo my **all9nlcn**.

Bnh; ofopinion **and scope** ol wortlundertakon

r a>nducld my llQfTnllOn InllCXXJl'lYnal wh u,a General **Olredlcns c:wri** by lllcChriy eorm.s1cne,s lor England & WilleJ.., **rtl**
lll&rl to the anb::lng olitr- **ldlllll** u:amlnaillon, rclcmld to al:xlvc. NI **il ldtall --•.alcn**Indude II rnview ol the
ocounhng recolUll bpi by the Chanty and a a,mpanson of **lll 8IX'DUnla praenled wllt, 0...**lllXJl"lh.. It atsoincludes cx,nslderat10n ol
any umnual ilams ar dillclasLnB In Iha account,. **ansa** lmm 'J'IU• in...wncu..a.g sudl

Tha procednll **undarilln** doNOC pnNide **al** tr,a rvlder-aa that would be raqlft'd In .., **aJIII** . and lnfolmaloo suppld by the
tr.lSlIBeS In tho cou o crf the **11aaMa6cn** ls nd lo aJdd1Mb or enquiries, and ansequenly I do 1101exprtlllB .., a.odd opinion
on the 1119W
giver, by **fie** lllXOUfls, **and** in pa<1la.Aar, t e:xpren no opinion as lo whether **fill** aa:wnts **ire** a in.. andlair view of the affairs of Ihe
c.tilrily, **and** my rapat1ls **limillldID.. nwillan**,al aul ri Iho stalllnmnl bakM.

I planned and pe,lorned my so• lo alisty *myw/I*hal rteobtediwe of the indeps,denl eu,ni.,ator, - achieved and
beJonl rinalling Iho report I obtain....-..nassannnczs frnm **hi** wsb!5 ofal m.ilanal rnalns.

ImS.pendent E.umsMlr"• Stnament. report and opinion

Subject ID the limallons upon the sa,pc ofmywo1c as draied abM, Inoioiedion with my , I e:a, confirm Ihal Ihis is a
rlyJlO1In repect of 1111 naminalion c.sTied out undlr SKborl 145a/Ihe *N:i lln*ln **acmnSanal** with any dink::lions sJYS, by the
Qwnmlalol, under liUbRdian (5)(b) o/ Ihal--,-...:t, - llJlPlil::able:1111d 11111 no **maber has** aime IDmy lllenbon In a,nnect,on
with **myamnlalcn111ttili;vame ca..1Dballl!vehllna,ymalartllrmpildtw**

(i) ID keep accoonling mcoord5..., acmrdance ... sedlon 130 of Ihe Ad;

(..) lo pn,ps., aax,unts ..t1ich accord with 1h11 aa:DLW1llng 19(DUS andaimply wdl Ihe accounting ,aq .. emonts of the Ad ,

have nol '-l m'tt. o,

lo which. In my opinion. atlllntoon sho<Ad be dnlnw in my n,por1In order lo erlabR • prcptlr of **llll** acauits 10ber.ached.

91h December 2023
DB Heelan
Ucenced Accountant MMT

1 The Bnars
Watelt)erry Dnve
Waterloovillo
Hampshire
P07 7YH

Cash and Bank balances as at 31 August 2020

(Unrestricted Funds)

£ 100.00

For Receipts/Payments for the year

(14,407.99)

Cash and Bank balances as at 31 August 2020

(Unrestricted Funds)

£ 85,592.01

Balance per Cash statement as at 31/08/2020

Cash Receipts	£ 130.34
Cash	1.87
Bank	25.85

(Unrestricted Funds)

£ 85,750.07

..... 1

(\flralrtcllllF....

•e11

C....., .aw.-.,.

,...

,

&taane,_ • It IUCIW'2UII

1.87

5.00

(Ulli_ f Ftnll

caste and s,k balances at 31 Aug\1112Q2l	(UnrnlrtdadFunch)	<u>J7.W.17</u>
RecelptsIPaymanb tar IN ,-,		(11,427 36)
C11h and Bani\ <u>Ba!wnc.e</u> • 11t 31 Auguel 2023	(Unrwtrtc19d Fund•)	21,11(1.11
Balances per Dank statement as al 31 3		
Coo9111Aaxltmt	26,133 97	
Cash	1 87	
Floet	2500	
	(Unretncted Funds)	<u>26,1&o.&1</u>

Incom.

31&! Aug\Js170?3

311l 'Xm

Variance

10,844 !lO f-1181

1812.2D

2.182..

120₁na.1• 0ran1

11 1.H

'0,"800

1. n. OhJr Incom9

1128.13

41

132,173 Oe

no.101•7

12,82219

FN 4 G/W// lflOOme IF!CrNad

Expendituni

131,IMA G4 Ohct

113<11282

18.s.11 82

12.209 38 011*

9,•13 71

3 287

1 1 1 5 1 0 7 17 1 1 26 21.E4 41

It'llft:~Hod ICJ)(t(J(MtlFO mtttnly duff lo It'ICIDQod ..eges #WI rent

ooalJ t.tJng monllon,d ltQfln&t

rw,qi.ww,wn

Related Party Tran1acllon1

ft'IO'OWon, no lUd1tran111ct10n1ln

tho **Trullffl e.pen- I**

Remuneration

No true or warranted or paid (pCinlet & bow those occurred on behalf of the

chanly Fund■Polley

There were no endowed or restricted funds in the year.

Re-1ts Polley

A spooic policy (BT.rot.-009) was camod forv.ard W1lo tho year seU/Og a wonong cap,21 hgure

Receipts and Payments Account
Unrestricted Fund

Income Receipts

Fees	10,644.80	
Grant	120,779.14	131,623.94
Other Income		
Finalist's Q	170.00	
School clothing	142.00	
Food voucher grants	300.00	
Other miscellaneous	487.72	1,000.00
Total Receipts		<u>132,723.66</u>

Direct Charitable Expenditure

Rent	5,200.00	
Wages, PAYE & pensions	123,891.76	
Equipment	1,226.41	
Consumables	1,226.47	
Food vouchers	400.00	
Other grant expenditure		
Funding transfers		131,944.64

Other Expenditure

Administrative costs	6,294.60	
Field visits costs	170.00	
Building expenses	1,333.69	
Stationery	3.89	
Telephone & photocopying	610.14	
Computer requisites	439.75	
CRB checks	313.00	
Subscriptions/Advertising	320.20	
Insurance	640.39	
Function costs	95.00	
Cleaning & maintenance	510.67	
Travel costs	1,003.60	
Clothing costs	272.62	
Bank charges	176.77	
Other miscellaneous	22.00	12,206.38

Total Expenditure **144,151.02**

Net Receipts for the year **111,427.36**

Bushytalla Pnntschool 1067516

Repon of the Indepencht Enmlner to thetrusteH on theaccounts of the Charity
fo,- the • ended 31et August 2023

I on lha llnandel....,ts of hi Chs'ty for lhtt ynr ended 3151August 2023 which haY11 been prepared on a Receipt, 1111d
buls /IR end Payments basit dcJ9!! not account for dwllkn, endlorl, ea:rua5 and p....:menl'J, bul such •
llon la pennlllld by law for amallw chartbn.

The OW1ly'a INsaes - rnponslllla lor ht pniparallon ol hi ecmunb. Thu NSIIIII - Mllllld lta1waudit roquwanent ol
Sec1ion 144(1)) olh Charities Act 2011 (the Act) does not - a ltwr n lhortl ls a no In the gc,,,wTq
doajmwll or ainrllulon al llw CNrtly torl-.e of 81\ audil • CIJf9eqUllf0l the trustees haw
etedBd that the a::au,la bellAljl,cllo rd9C)efidenl

Haw,g satisfied m)'NI.....ct'llly ll not llitJ8cl lo ad. and ls elgt>llt for Indepandant WJlaNlation, ll ls my nnponslllty lo:

• l __,.,. ltheoca,un1s under aec1ior1145 olthe Act:
b) lo tna proaons111111 dMlllthe oa.a!Dhclons gi by l l a Camnn,ioo Ln1«llOdlan 145(5))(bld lh11 /d.:and:
-, lo.....pa,licutar naa.n....,a,me lomy.....,--

Buis of opinion and scope of wor1' undeftakan

I lXJfidudat my w6allaj. In8CCllfdance wlh lile General Dhdlons i,'fW1by lha Charty Cormlasloners for England & Walea In
rdalian lo 11w, of an lnde1M0iilll uanllallon. rclcmld lo abovo. /lviitd!pe4idalt e.ca.,alOI,Indudes a l"lMIlWd
lhe
l9tXllda bip(by tie Ctari(y and • oompam,n or lh11 aa:,cc,o prnaned wW1 lllOR rac:ords. ll also lnwdes conalderation ol
any unuaal lams orin1waccounts. and -.A,g aplanalara frnm}OI D fnlsINs conce.1119s.Jdl malUn.

The pn,mcuw 111dii-., donotprovida al, _ lhal would be 19qund lnan ad!,andlnformlllon suppld by the lnlsolMr.l
ln
the CXll.n8d '1'111ew,al., is nal ID aldil mis or -.quiries, and ainsequarGy I do nal upnns anaudit opinkln on the view
gi,,e,,by ht aa:ounts, and ln partiaJlar, I CIJIP'ISS no opinion as IDIONlher lha accounta ,;iNe a lNa and fair view ol the affairs ol the
— a my 19 n)Ofria lm a iladlo .. flllllBrs .. oul in lha baow.

I plamed and pe.'omad n,yexamination so• ID saliafy in,..- lwtht objdvw alha inllapandant aQminebon - achievwd and
belorl! lhe l"lIDOrl I obtain M9an - fimm lie tn.maasd al,,,...,mallafs.

Ines.pendent EutnaW11Statwnent. report uid opinion

SulJjec:t lo lhe limDlons i.,anhlampa ol my wor1l n delated atxMI , In <D-iedb1.lh my uanwwlion, I can confirm lh.il this
ls a 19PQf In resped ol an namina1on earned out aa;tio,\ 145 a/ht l.a.d andln aaD'dalo8 wil, anydlnclions
bylh11 Cormlis.slou undm liUbledion (5)(b) ol lhat wt.at an,
appbblc, and lhat no flllllllr 11noofaw ID my lllcnllon ln connecbon With m+www1.-.o.1\lftilq1¥ame_
caJNIDbellaYW.._rto/_-- b

(T) ID keep aauning reoordal l"l aa:oniance wlth lloDkJn 130 of ht Ad;

(ii) lo prepa11acaiau1S .tw:11aa:onl with lh111101XU1ting noainh and lXlft1Plly Wllll lho eannlrg mqulnmootJI ol lho Act ,

tuNe riot '-1 l'llllt; or

to which. In my opinion. atranllon shola:l be cir- In my repor1in onlar ID arlllla a propet underundtng ol lt-.aa:ounb lo be l'llllKhed,

9th December 2023
DB Heelan
Lica1ced Aa:04Jnlant MMT

1 The Brun
Wetert>eny Dnve
Wstel1ooville
Hampshire
P077YH