

**Littlehampton District Lions Club incorporating
Littlehampton District Lions Club Charitable Trust Fund
Annual Report - Year Ended 30 June 2023**



This is the twenty fifth Annual Report of the Littlehampton District Lions Club Charitable Trust, which includes all the Clubs accounts for the year. This is the Club's 53rd year of serving our local community.

Legal Information

Lions Club Name:	Littlehampton District Lions Club
Formation Date:	6 th November 1969
Charity Name:	Littlehampton District Lions Club Charitable Trust
Registered Charity Number:	1067427
Principal Address:	The charity has no permanent address; the Club Secretary is the contact for correspondence: 35 Henry Avenue, Rustington BN16 2PA
Constitution:	Trust Deed dated 1 July 1997
Trustees for the Year:	Les Fuller - Lions Club President Alan Kerry – Lions Club Secretary David Bishop - Lions Club Treasurer Paul Joseph - Activities/Fundraising Chair Mike Warrington - Service/Welfare Chair
Bankers:	HSBC Bank PLC, 146 The Street, Rustington, BN16 3DB Barclays Bank, 126 The Street, Rustington, BN16 3DH
Independent Examiner:	Mike Clayden, 15 Dawtrey Close, Rustington, BN16 3SD

Aims and Organisation

Lions Clubs.

The Littlehampton District Lions Club is a local club formed in 1969 as part of the worldwide organisation called Lions International, a voluntary organisation that helps, supports and guides local clubs to serve their local communities. Clubs are chartered as separate entities with their own constitution but with links to a Zone, District, and Multiple District and to Lions International in Oakbrook, America where the organisation was formed in 1917. Links with other Lions Clubs and the Lions Clubs structures provides a vehicle for the exchange of ideas and through co-operation the clubs work together to help on national and international charitable projects. There are currently around 1.4 million members in more than 50,000 Lions Clubs operating in over 200 countries worldwide. Our Global causes are Childhood Cancer, Diabetes, Disaster Relief, Environment, Humanitarian, Hunger, Vision and Youth.

Lions International Mission Statement.

To empower Lions Clubs, Volunteers and Partners to improve health and wellbeing, strengthen communities, and support those in need through humanitarian services and grants that impact lives globally, and encourage peace and international understanding.

Littlehampton District Lions Club.

Littlehampton District Lions Club is a voluntary organisation which exists to help and support the local community and contribute to Lions Club International Foundation projects as decided by the members. Its members organise and undertake fundraising and service activities, money raised is donated by the club to its Charitable Trust for appropriation as the services/welfare committee and club sees fit. All time is given freely by the members for no payment or reward. Since its formation we have donated over £300,000 following requests for assistance.

Club Finances: Admin Account.

Monies relating to the administration of the club and the social events for members are held entirely separately from the charitable and fund-raising activities monies in a separate "Administration Account" Bank Account known as the Admin Account. Club members pay an annual subscription of £50, paid half yearly. Members can decide to claim expenses relating to Fund Raising Activities and, if they wish, donate these to the Admin Fund, this year the amount was £362. This account is **not** included in our returns to the Charity Commission.

Club Finances: Activities Account.

Income derived from fund-raising and expenditure relating to fundraising activities is accounted for through the "Activities Account". This has a separate bank account held purely for fund-raising and related activities. Any surplus in the Activities Account is transferred to the Charitable Trust Account, which may then only be donated to charitable causes as agreed by the Club and its Trustees. When appropriate, funds are transferred into the Charity Trust. For the purposes of reporting, the financial statements include the

Activities Account and the Charity Trust Account, as they are both considered charity funds as they are funded by donations, grants and fundraising events.

Club Finances: Charitable Trust Account.

The “Charity Trust Account” is managed by the trustees who are drawn from the Officers and Committee Chairman of the Club. These are the President, Secretary, Treasurer, the Services/Welfare and Activities/Fundraising Committee Chair. All the Club’s donations are administered through the Charity Trust. Requests by local individuals, groups and charities are considered by the Services/Welfare Committee and then agreed by the Trustees prior to payment.

The Club.

Littlehampton District Lions Club is managed by its members and meets monthly at a “Club Business Meeting”. The Trustees meet as and when needed to discuss strategic or important issues not appropriate for the monthly business meeting. Detailed affairs are dealt with in committee meetings, with committees set up covering Services and Welfare, and Activities and Fundraising. These committees meet monthly to discuss matters arising and in hand. This year due to lack of support we closed our 200 Club and the funds held in that account of £2483.86 were transferred into our Charity Trust Account on the 1st August 2022.

The Wickens Family Foundation.

We have been very fortunate to get support from the Wickens Family Foundation who help us with running costs of our Transit Van, which they funded last year, which is administered through the Activities Account. More importantly, they have in addition made grants into our Charity Trust of £10,000 this year to help us support requests from those in the local community. Regular updates are sent to them to let them know how their grants have been allocated.

Banking

Due to the HSBC beginning to charge charities £5 per month for charity bank accounts we quickly arranged new accounts with Barclays which incur no charges and also gave us the opportunity to operate using online banking. All payments are authorised by two of our three signatories and paid either by cheque or using online authorisation to send payments via BACS.

Progress and Achievements

Fundraising Main Activities.

We raised £1356 profit from 25 Easter Eggs supplied to pubs etc in March 2023.

At Christmas we took Santa around some of the local estates “On Tour” in our van, we carried out street and store collections and ran two Santa’s Grottos, these raised £2504.

For the King’s Coronation we held a Coronation Quiz which raised £969 and this year’s Rustington Charity Street Fayre raised £1328.

We continued to hold bookstalls selling second hand paperback books and puzzles in Mewsbrook Park and at other events raising £1260.

We catered at the Screen on the Green raising £578 but unfortunately the Littlehampton Town Show was cancelled due to the death of Queen Elizabeth III leaving us with unsold stock.

Further details are in the published accounts Note 4.

Service Projects.

We continue to recycle unwanted spectacles and take them to Chichester Lions Club for sorting, they then sort them and send those suitable abroad via Medico France to Africa.

We also helped with the Rustington Remembrance Service and Parade and helped with a bucket collection at Morrison's in Littlehampton for Marie Curie.

We advertise our own "Dream Scheme" where charities, groups or individuals can apply for funding via Facebook and our website.

We organised our annual Senior Citizens Luncheon in early August for around ninety local people when we served them lunch and arranged an afternoon of entertainment for them. At Christmas we also delivered to each of them a Christmas Goodie Bag.

We continue to promote the Lions "Message In A Bottle" scheme.

Donations made.

A full list is enclosed with these accounts.

Membership.

The Club's membership at the end of the year was 26 with 18 men and 8 women.

Review of Financial Activities and Affairs.

The financial accounts of the Club and the Charitable Trust are attached to this report.

The Club and therefore the Charity has become dependent on income derived from it's Christmas Collections and Grottos, Catering and Rustington Charity Street Fayre as well as other smaller fundraising events organised during the year, together with the support granted by the Wickens Family Foundation.

In undertaking its work, the Charity solely relies on the members of the Littlehampton District Lions Club and partners and friends. Their time is given freely and without charge and without this support the charity would not be able to function.



David Bishop – Lions Club Treasurer

Income and Expenditure for Year Ended 30th June 2023

	Note	Activities	Charity Trust Fund	
Income				
Donations		1,403	11,104	
Transfers in from HSBC Accounts			3,023	(See Note 8)
From Fundraising Events:				
Bookcase Income		439		
Coronation Quiz		1,731		
Rustington Street Fayre		1,550		
Bookstalls and book sales		1,260		
Sales of timber items		1,725		
Catering Receipts		1,070		
Christmas Collections		3,324		
Easter Eggs		2,200		
Income Before Interest		14,703	14,127	
Interest Received		0	0	
Total Income		14,703	14,127	28,830

Expenditure

Fundraising				
Easter Eggs		844		
Rustington Street Fayre		222		
Catering Expenses		1,104		
Cost of timber etc		1,166		
Fundraising Expenses donated		362		
Van Expenses		2,440		
Christmas Collections		820		
Miscellaneous		524		
Charitable Donations				
Donations			26,359	
Total Expenditure		7,483	26,359	33,842

Income and Expenditure Account for Year Ended 30 June 2023

	Note	Activities Fund £	Charitable Trust Fund £	Total £	2021-2022
Income					
Grants/Donations Received	1	1,403	11,104	12,507	42,328
From Fundraising Events	3	13,300	0	13,300	18,412
Other receipts		0	3,023	3,023	0
Operating Income		14,703	14,127	28,830	64,430
Expenditure					
Fundraising	3	7,483	0	7,483	30,592
Charitable Payments	5	0	26,359	26,359	12,798
Operating Expenditure		7,483	26,359	33,842	45,741

Surplus/(Deficit)		7,220	(12,231)	(5,011)	18,689
Plus:					
Interest Received	6	0	0	0	1
Club transfers between accounts	7	(362)			
Surplus/(Deficit) for the Year		6,858	(12,231)	(5,011)	18,690

Balance Sheet as at 30 June 2021

	Note	Activities Fund £	Unrestricted Trust Fund £	Total £	2021-2022
Current Assets					
Debtors		0	0	0	0
Current Investments		0	0	0	0
Cash at Bank		15,595	21,332	36,928	44,522
Total Current Assets		15,595	21,332	36,928	44,522

Signed



David Bishop
Treasurer



Les Fuller
President

Alan Kerry
Secretary

Grants/Donations Received (Note 1)

	Activities £	Trust £	Total £	2021-2022 Total £
Wickens Family Foundation	1,097	10,000	11,097	43,155.00
Roger Stevens		500	500	
Titan Storage		300	300	
Sundry other small amounts		304	304	
Total	1,097	11,104	12,201	14,355.00

Activities Account (Note 3)

	Income	Expenditure	Surplus (Deficit)	2021-2022 Total £
Major Fundraising/Service Activities				
Bookcase Income	439	0	439	486
Bookstalls and online sales	1,260	0	1,260	1,474
Sales of Timber items	1,725	(1,166)	559	2,353
Catering at Events	1,070	(1,104)	(34)	1,474
Rustington Charity Street Fayre	1,550	(222)	1,328	1,493
Easter Eggs Tombolas	2,200	(844)	1,356	1,135
Coronation Quiz	1,731	(762)	969	0
Christmas Collections	3,324	(820)	2,504	2,726
Net Proceeds from activities	13,300	(4,918)	8,382	11,141

Fixed Assets

The club's major assets is a garage - approx value £5000 known as Mike's Place.

Other assets includes three gazebos, a generator, and other smaller items used for Fund Raising events.

All assets are fully paid for and wholly owned by the club.

We also have use a garage rent free supplied by Store Property Ltd in Rustington known as garage number 4.

Charitable Donations and Payments (Note 5)

		2021-2022
	Trust £	Total £
Charitable donations	26,359.00	12,798
Broken down as follows:-		
Clearwell Mobility - R Stevens - Electric Wheelchair	1,972.00	
LCI 105SE Foundation - Ukraine from Street Fayre	1,850.00	
Sussex Steel - help with costs for tuning steel pans	1,125.00	
LCI 105SE Foundation - Disaster Relief - Turkey/Syria	1,000.00	
LCI 105SE Foundation - KSS Air Ambulance - Backpa	900.00	
Two Laptops for Arun Counselling - Ebuyer	889.00	
Morrisons - Supplies for Christmas Bags	812.00	
LCI 105SE Foundation - LIBRA - 21/22 Bookcase sale	600.00	
4th Littlehampton Scouts - 6 Gopak Tables	561.00	
1st Rustington Scouts - Paint etc - Dream Scheme	500.00	
LCI 105SE Foundation - Disaster Relief - Pakistan	500.00	
LCI 105SE Foundation - Disaster Relief - Puerto Rico	500.00	
Daisy Jones - funding to attend Dance World Cup	500.00	
Rustington Community Primary School 2 Noticeboards	499.00	
Worthing Lions Club- Shoprider Scooter- Rara's Advts	475.00	
Arun Pickleball Club - Dream Scheme - Four Nets	440.00	
Family Support Work - 10 Afterschool Workshops	430.00	
LIONS MD105 - 100 pks Brain Tumour Research Xma	416.00	
Creative Heart - Dream Scheme - Sensory Bean Bags	300.00	
Family Support for M via MacMillan Welfare Support	300.00	
Creative Heart - Dream Scheme for Blinds	300.00	
Rhythm and Melody Theatre Company-Dream Scheme	300.00	
Support as agreed for the Todeski Family	300.00	
Eurogreen Environmental - Play Bark for Georgian Gar	293.00	
Fridge Freezer for lady in Littlehampton	280.00	
Bookers for the Littlehampton Foodbank	271.00	
Bookers - Littlehampton District Foodbank	261.00	
Bookers - Littlehampton District Foodbank	253.00	
Bookers for Littlehampton Foodbank	252.00	
Equine Partners CIC - Donation for Therapy Sessions	250.00	
Scouts - Joe Plant - to attend Jamboree	250.00	
Littlehampton & District Men Shed - Dream Scheme	250.00	
Just Giving - Morrisons Arundel Castle Abseil	250.00	
LCIF Sightsavers - paid to District Treasurer	250.00	
Littlehampton Wave Life Saving Club - Dream Scheme	250.00	
Washing Machine for lady in Littlehampton	249.00	
Family Support Work - Forest School Leaders	240.00	
Bookers for Littlehampton Foodbank	240.00	
Bookers for Littlehampton Foodbank	235.00	
2 Keter Midi Store - Sparkles Food Parcels	229.00	

Bookers - Supplies for the Littlehampton Foodbank	227.00
Ornamental Bark for East Preston Junior School	216.00
Bookers for Littlehampton Foodbank	212.00
Morrisons - Supplies for Christmas Bags	202.00
B&M - Chocolates and Cheese Biscuits	202.00
Theatre Academy Studios - donation for Street Fayre	200.00
Littlehampton Musical Comedy Society - Street Fayre	200.00
Arun & Lton Dist Scout Council - donation for Street F	200.00
Family Support Work - Session for SEND Children	200.00
Other donations under £200	4,728.00
Total Donations	26,359.00

Restricted Funds

Held within our Charitable Trust Account are two amounts of money that have restricted uses.
The balances of these at the end of the year were -

1-Inspire Leisure - these funds are for use only for Art, Sport or Culture in the local area.

Balance remaining is £3,456.00

2- Wickens Family Foundation - these funds are for general use in the local area only.

Balance remaining is £4,233.41

Interest Received (Note 6)

The Club has three bank accounts (Administration, Activities and Charity Trust Account)
Interest on all accounts is received gross.

Transfers Between Accounts (Note 7)

Transfers from Activities to Admin relate to monthly expenses donated to Admin by members.
Transfers from Activities to Trust are proceeds from fund raising events and activities.

Transfers from redundant HSBC Accounts (Note 8)

To complete the transfer of all bank accounts from the HSBC Bank to Barclays we transferred £538.89 on the 22nd July 2022 from our 200 Club Account which was closed in 2022 to our Charity Trust Account.
We also transferred £2483.86 from our Barclays 200 Club Account into our Barclays Charity Trust Account which means that all funds held by our 200 Club have been transferred into our Barclays Charity Trust Account.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Littlehampton District Lions Club Charitable Trust

On accounts for the year
ended

30th June 2023

Charity no
(if any)

1067427

Set out on pages

One ~~TO~~ EIGHT

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the
accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130
of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

6th April 2024

Name:

Michael J Clayden

Relevant professional
qualification(s) or body
(if any):

MAAT

Address:

15 Dawtrey Close, Rustington, West Sussex BN16 3SD