

**Littlehampton District Lions Club incorporating  
Littlehampton District Lions Club Charitable Trust Fund  
Annual Report - Year Ended 30 June 2022**



This is the twenty fourth Annual Report of the Littlehampton District Lions Club Charitable, which includes all the Clubs accounts for the year. This is the Club's 52nd year of serving our local community.

**Legal Information**

<b>Lions Club Name:</b>	Littlehampton District Lions Club
<b>Formation Date:</b>	6 <sup>th</sup> November 1969
<b>Charity Name:</b>	Littlehampton District Lions Club Charitable Trust
<b>Registered Charity No:</b>	1067427
<b>Principal Address:</b>	The charity has no permanent address; the Club Secretary acts as the focal point for correspondence: - Les Fuller, 35 Henry Avenue, Rustington BN16 2PA
<b>Constitution:</b>	Trust Deed dated 1 July 1997
<b>Trustees for the Year:</b>	David Cook (Lions Club President) Les Fuller (Lions Club Secretary) David Bishop (Lions Club Treasurer) Neil Helyer (Activities/Fundraising Chair) Paul Blagbrough (Service/Welfare Chair)
<b>Bankers:</b>	HSBC Bank PLC, 146 The Street, Rustington, BN16 3DB Barclays Bank, 126 The Street, Rustington, BN16 3DH
<b>Independent Examiner:</b>	M J Clayden, 15 Dawtrey Close, Rustington, BN16 3SD

## **Aims and Organisation**

### ***Lions Clubs.***

The Littlehampton District Lions Club is a local club formed as part of the worldwide organisation called Lions Clubs International, a voluntary organisation that helps, supports and guides local clubs to serve their local communities. Clubs are chartered as separate entities with their own constitution but with links to a Zone, District, and Multiple District and to Lions Clubs International. Links with other Lions Clubs and the Lions Clubs structures provides a vehicle for the exchange of ideas and through co-operation the clubs work together to help on national and international charitable projects. There are currently around 1.4 million members in 48,000 Lions Clubs operating in over 200 countries worldwide.

### ***Lions Club International Mission Statement.***

To empower Lions Clubs, Volunteers and Partners to improve health and wellbeing, strengthen communities, and support those in need through humanitarian services and grants that impact lives globally, and encourage peace and international understanding.

### ***Littlehampton District Lions Club.***

Littlehampton District Lions Club is a voluntary organisation which exists to help and support the local community and contribute to Lions Club International Foundation and other causes as decided by the members. Its members organise and undertake fundraising and service activities, money raised is donated by the club to its Charitable Trust for appropriation as the services/welfare committee and club sees fit. All time is given freely by the members for no payment or reward.

### ***Club Finances: Admin Account.***

Monies relating to the administration of the club and the social events for members are held entirely separately from the charitable and fund-raising activities monies in a separate "Administration Account" Bank Account known as the Admin Account. Club members pay an annual subscription of £50, paid half yearly, and the Club organises monthly social activities during the year. Members can decide to claim expenses relating to Fund Raising Activities and, if they wish, donate these to the Admin Fund, this year the amount was £625. This account is not included in our returns to the Charity Commission.

### ***Club Finances: Activities Account.***

Income derived from fund-raising and expenditure relating to fundraising activities and the running of our van, is accounted for through the "Activities Account". This has a separate bank account held purely for fund-raising and related activities. Any surplus in the Activities Account is transferred to the Charitable Trust Account.

### ***Club Finances: Charitable Trust Account.***

The Trust is managed by trustees who are drawn from the Officers and Committee Chairman of the Club. These are the President, Secretary, Treasurer, the Services/Welfare and Fund-raising/Activities Committee Chair. All of the Club's donations are administered through the

Charity Trust. Requests by local individuals, groups and charities are considered by the Welfare/Service Committee and then agreed by the Trustees prior to payment.

### ***The Club.***

Littlehampton District Lions Club is managed by its members and meets monthly at a "Club Business Meeting". The Trustees are also the Directors who meet as and when needed to discuss strategic or important issues not appropriate for the monthly business meeting. Detailed affairs are dealt with in committee meetings, with committees set up covering Services and Activities. These committees meet monthly to discuss matters arising and in hand.

### ***Membership.***

The Club's membership at the end of the year was 26 with 21 men and 5 women.

### ***The Wickens Family Foundation.***

We have been very fortunate to get support from the Wickens Family Foundation to buy and help with running costs of a Transit Van which is administered through the Activities Account. They have also made grants into our Charity Trust of £20,000 this year to help us support requests from those in the local community. Regular updates are sent to them to let them know how their support has been allocated.

### ***Banking.***

Due to the HSBC beginning to charge charities £5 per month for charity bank accounts we quickly arranged new accounts with Barclays which incur no charges and gave us the opportunity to operate using online banking. All payments are authorised by two of our three signatories. Either by cheque or using online authorisation to send payments via BACS.

## **Progress and Achievements**

### ***Fundraising Main Activities.***

We raised £1134 income from Easter Eggs supplied to pubs etc in March 2021.

Two members made bird feeders, bird boxes and planters which raised £2258. These were sold at our bookstalls and using social media.

At Christmas we carried out some street and store collections and ran two Santa's Grottos, these raised £3478.

For the Queen's Jubilee we held a Jubilee Quiz which raised £219 and a Jubilee Street Fayre which raised £1493.

We also continued to run charity donation bookcases in Littlehampton and Arundel Stations with a net income of £600.



***Service Projects.***

We continue to collect unwanted spectacles and take them to Chichester Lions Club for recycling, they then sort them and send those suitable abroad via Medico France to Africa.

We also helped with the Rustington Remembrance Service and Parade and helped with a bucket collection at Morrison's in Littlehampton for Marie Curie.

We also support the Littlehampton Community Fridge by driving their van for the weekly Fridge on Tour as and when required.

***Donations made.***

A full list is enclosed with these accounts.

***Review of Financial Activities and Affairs.***

The financial accounts of the Club and the Charitable Trust are attached to this report.

The Club and therefore the Charity has become dependent on income derived from it's Christmas Collections and Grottos, Catering and Rustington Charity Street Fayre as well as other smaller fundraising events organised during the year, together with the support granted by the Wickens Family Foundation.

In undertaking its work, the Charity relies on the members of the Littlehampton District Lions Club. Their time is given freely and without charge and without this support the charity would not be able to function.

***Signed on behalf of the Trustees.***

A handwritten signature in black ink, appearing to be 'David Bishop', written in a cursive style.

**David Bishop – Lions Club Treasurer**



# Income and Expenditure for Year Ended 30th June 2022

	Note	Admin Account	Activities Account	Charity Trust Account	
<b>Income</b>					
Donations received			31,989	10,339	
From Members:					
Members Subscriptions		1,270			
Raffle		164			
Other Receipts		527			
Income from Charter Dinner		330			
From Fundraising Events:					
Other receipts			1,563		
Bookcase Income			600		
Bookstalls and Ziffit			1,474		
Timber Sales			4,400		
Rustington Street Fayre			2,040		
Jubilee Quiz			927		
Catering income			3,057		
Christmas Collections			4,168		
Easter Egg Tombolas			1,581		
<b>Income Before Interest</b>		<b>2,291</b>	<b>51,800</b>	<b>10,339</b>	
<b>Interest Received</b>		<b>0</b>	<b>0</b>	<b>1</b>	Exc Admin
<b>Total Income</b>		<b>2,291</b>	<b>51,800</b>	<b>10,340</b>	<b>64,431</b> 62140
<b>Expenditure</b>					
Administration					
District and International Dues		1,568			
Other Payments		583			
Charter expenses		200			
Fundraising					
Easter Eggs			447		
Rustington Street Fayre			547		
Jubilee Quiz			708		
Catering expenses			2,170		
Van and van expenses			23,114		
Christmas Collections			690		
Timber and fixings etc			2,047		
Miscellaneous			869		
Charitable Donations					
Donations/Grants made				12,798	
<b>Total Expenditure</b>		<b>2,351</b>	<b>30,592</b>	<b>12,798</b>	<b>45,741</b> 43390

# Income and Expenditure Account for Year Ended 30 June 2022

	Note	Admin Account £	Activities Account £	Charity Trust Account £	Total £	2020~2021
<b>Income</b>						
Grants/Donations Receive	1		31,989	10,339	42,328	16,586
From Members Subs etc	2	1,270	0	0	1,270	2,347
From Fundraising Activities	3	164	18,248	0	18,412	5,536
Other receipts	4	857	1,563	0	2,420	0
<b>Operating Income</b>		2,291	51,800	10,339	64,430	24,469
<b>Expenditure</b>						
Administration	2	2,351	0	0	2,351	1,819
Fundraising	3	0	30,592	0	30,592	12,713
Charitable Donations	5	0	0	12,798	12,798	8,581
<b>Operating Expenditure</b>		2,351	30,592	12,798	45,741	23,113
<b>Surplus/(Deficit)</b>		(60)	21,208	(2,459)	18,689	1,356
<b>Plus:</b>						
Interest Received	6	0	0	1	1	1
Club transfers between accounts	7	625	(20,625)	20,000	0	0
<b>Surplus/(Deficit) for the Year</b>		565	583	17,542	18,690	1,358

## Balance Sheet as at 30 June 2022

	Note	Admin Account £	Activities Account £	Charity Trust Account £	Total £	2020~2021
<b>Current Assets</b>						
Debtors		0	0	0	0	0
Current Investments		0	0	0	0	0
Cash at Bank		1,713	9,245	33,564	44,522	25,946
<b>Total Current Assets</b>		1,713	9,245	33,564	44,522	25,946

Signed



David Bishop  
Treasurer



David Cook  
President

**Grants Received (Note 1)**

	Activities £	Trust £	Total £
Wickens Foundation t/f to Trust	10,000		10,000
Wickens Foundation to buy van	23,155		23,155
Wickens Foundation		10,000	10,000
Total Receipts	33,155	10,000	43,155

2020~2021  
Total £

**Club Administration (Note 2)**

Receipts From Members	Admin £	Admin £
Members Subscriptions	1,270	
Raffle	164	
Other Receipts	527	
Income from Charter Dinner	330	
<b>Total Receipts</b>		2,291
<b>Administration expenses</b>		
District and International Dues	(1,568)	
Other Payments	(583)	
Charter costs	(200)	
<b>Total Expenses</b>		(2,351)
<b>Surplus(Deficit)</b>		60

2020~2021  
Total £

863  
148  
1,063  
0  
2,347  
(1,371)  
(448)  
0  
(1,819)  
528

**Activities Account (Note 3)**

	Income	Expenditure	Surplus (Deficit)
<b>Major Fundraising/Service Activities</b>			
Bookcase Income	486		486
Timber Sales	927	(2,047)	(1,120)
Catering Income	3,057	(2,170)	888
Jubilee Quiz	1,080	(708)	372
Rustington Street Fayre	2,040	(547)	1,493
Easter Eggs	1,581	(447)	1,135
Other Donations/Grants for Van	1,563	(23,114)	(21,551)
OAP Luncheon not held this year.		0	0
Christmas Collections/Grottos	3,416	(690)	2,726
<b>Net Proceeds from events</b>	<b>14,151</b>	<b>(29,722)</b>	<b>(15,571)</b>

2020~2021  
Total £

352  
1,372  
0  
0  
0  
536  
93  
0  
1,717  
(6,662)

NB

The income from the Christmas Collections is shown under donations received.

**Fixed Assets (Note 4)**

The club's major assets are a garage known as Mike's Place - approx value £5000.

Other assets includes three gazebos, two generators, a trailer and other smaller items used at Fundraising Events.

All assets are fully paid for and wholly owned by the club.

We also have use a garage rent free supplied by Store Property Ltd in Rustington.

The Club has purchased a Ford Transit Van, reg number MK68 UGV, following conversations with Sarah Wickens in which the Wickens Family Foundation agreed to fund the van and its insurance for the next five years.

It was agreed that the club would pay for the servicing and fuel.



# Charitable Payments (Note 5)

	Charity Trust £	2020-2021 Total £
Charitable donations over £50		18,932
Broken down as follows:-		
LCI 105SE Foundation - Peoples of Ukraine	£ (1,000.00)	
Morrisons Goodie Bag Supplies	£ (760.40)	
5 Acer Tablets for Safe in Sussex	£ (545.00)	
Fair Divide CIC (Littlehampton Community Fridge) Van donation	£ (500.00)	
Holly's Go Fund Me Page	£ (500.00)	
Tomcat Special Needs Innovations Ltd - Trike for local girl.	£ (500.00)	
Littlehampton Churches Together - Summer Camp Leaders	£ (480.00)	
You First Chairs Ltd	£ (400.00)	
Parenting Apart Programme - Services Donation	£ (375.00)	
Morrisons Goodie Bag Supplies	£ (359.20)	
LIBRA - Donation for 2020/2021 from Station Bookcases	£ (350.00)	
Timber for 4 raised beds for Georgian Gardens Sch	£ (335.76)	
Caterpillar Club - Dream Scheme - Tables, chairs & tuff trays	£ (293.98)	
Turning Tides Homeless - Purchase of Tumble Dryer	£ (291.00)	
Arun Furnishers Ltd - payment for a bed	£ (250.00)	
LCI 105SE Foundation - Disaster Relief for Tonga	£ (250.00)	
Snowdrop Trust	£ (250.00)	
Centurion Explorers (Arundel Scouts) - Anni Kingshott	£ (250.00)	
Timber for St Catherine's School raised beds	£ (239.77)	
LCI MD105 Brain Tumour Research Christmas Cards	£ (210.00)	
Food supplied to Littlehampton Foodbank	£ (208.95)	
Supplies for Littlehampton Foodbank	£ (205.15)	
Support for Turning Tides Big Sleep Out	£ (200.00)	
Lions Sight Savers Trust	£ (200.00)	
Services donation as agreed for Elley	£ (181.67)	
Bookers supplies for Littlehampton Foodbank	£ (178.04)	
Purchase of new mattress for Y at Morrisons	£ (176.15)	
Bookers supplies for Littlehampton Foodbank	£ (171.67)	
Supplies for Goodie Bags	£ (158.63)	
Arun Furnishers - balance of payment for bed and headboard.	£ (150.00)	
Donations in memory of Lion Gordon Smith	£ (150.00)	
Belinda Brighton - Chilgrove House - Bingo Machine - Dream Sche	£ (149.95)	
27 Balloons in the Brain Tumour Research B/Race	£ (135.00)	
Garden tools for Whitelea School	£ (132.80)	
Nappies for Littlehampton Foodbank ex Aldi	£ (120.84)	
Services donation for Creative Heart	£ (107.49)	
The Works online 120 reusable Bags	£ (102.00)	
Support for Superstar George	£ (100.00)	
Lions District 105SE Foundation - Disaster Appeal - Haiti	£ (100.00)	
President's Prize to JDRH Type 1 Diabetes - Norman	£ (100.00)	
Creative Heart Presidents Prize for December Tracey	£ (100.00)	
December Presidents Priz	£ (100.00)	
St Barnabas House - Neil - Presidents Prize Feb	£ (100.00)	
LCI 105SE Foundation - Disaster Relief - Madagascar	£ (100.00)	
Presidents Prize April - MW - Prostate Cancer UK	£ (100.00)	
Worthing Womens Aid (Safe in Sussex) - March Presidents Prize	£ (100.00)	
Alison Whitburn - Emergency Electric for a colleague in trouble.	£ (100.00)	
Creative Heart - May Presidents Prize DB	£ (100.00)	
Alzheimers Research UK - JT June Presidents Prize	£ (100.00)	
Funeralcare Services Ltd - Doctors Fee as agreed.	£ (82.00)	
Worthing Lions Club - Purchase 2 Boxes of Message in a Bottles	£ (75.00)	
Worthing Lions Charitable Trust Ltd - 2 boxes of MIAB's	£ (75.00)	
Friends of the Earth - 10 Bee Saver Kits	£ (75.00)	
Donation to Covid Killed Beths Kidneys Go Fund Me	£ (75.00)	
Rustington Parish Council - Three British Legion Wreaths	£ (55.50)	
Other donations £50 and below	£ (292.00)	
Total Donations	<b>12,798.00</b>	<b>18,932.00</b>

### Interest Received (Note 6) and Bank Accounts

The Club has four bank accounts (Administration, Activities, Charity Trust Account and 200 Club)  
Interest on all accounts is received gross.  
Due to lack of members we decided to close our 200 Club from 31st Dec 2021.  
The 200 Club is not included in the Published Accounts, it had a balance of £538.35  
This money was transferred into the Charity Trust in July 2022.

HSBC decided to charge for Charity Bank Accounts so we opened four accounts with Barclays Bank  
and set up online banking, we now have four Barclays accounts to replace the four HSBC Accounts  
We have three authorised signatories and online authorisers.

### Transfers Between Accounts (Note 7)

Transfers from Activities to Admin relate to monthly expenses donated to Admin by members.  
Transfers from Activities to Trust are proceeds from fund raising events.  
The Wickens Foundation also paid in £10,000 into Activities which should have gone into the Trust.

### Restricted Funds

Held within our Charity Trust Account are two amounts that have restricted uses.

- |                             |            |   |
|-----------------------------|------------|---|
| 1 Inspire Leisure Donation  | £6,671     | To be used for sport, art and culture in the local area.      |
| 2 Wickens Family Foundation | £10,049.39 | To be used in the local area or as agreed with Sarah Wickens. |

### Independent Examiners Report to the Members of Littlehampton District Lions Club Charitable Trust

I report to the Trustees on my examination of the accounts of the Littlehampton District Lions Club for the year ended 30 June 2021.

#### Responsibilities and basis of the report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts  
in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying  
of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the  
Charity Commission under section 145(5)(b) of the Act.

#### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination  
giving me cause to believe that in any material respect:

- 1- accounting records were not kept in respect of the Trust as required by section 130 of the Act
- 2- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination  
to which attention should be drawn in this report in order to enable proper understanding  
of the accounts to be reached.

Signed:



Date:

6<sup>th</sup> April 23

Name	M J Clayden
Qualification	MAAT
Address	15 Dawtrey Close, Rustington, BN16 3SD