

Belbroughton Nursery

England & Wales · Charity number 1067280

Details

Other names BELBROUGHTON FIRST STEPS, BELBROUGHTON NURSERY

Status Registered

Legal form Other

Registered 2012-04-17

Register [View on the Charity Commission register](#)

Contact

Address c/o Belbroughton CoE Primary School
Bradford Lane
Belbroughton
Stourbridge
West Midlands
DY9 9TF

Phone 01562730208

Email treasurer@belbroughtonnursery.co.uk

Website www.belbroughtonnursery.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN, PRIMARILY UNDER STATUTORY SCHOOL AGE, IN THE BELBROUGHTON AREA

Activities: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN, BETWEEN 2 TO 5 YEARS OLD IN THE BELBROUGHTON AREA.

Classification

- **How:** Provides Services
- **What:** Education/training, Religious Activities
- **Who:** Children/young People

Geography

- **Area of benefit:** BELBROUGHTON
- Worcestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£95,275	£91,715	-	-
2023-08-31	£67,552	£78,609	-	-
2022-08-31	£61,483	£74,916	-	-
2021-08-31	£79,819	£73,507	-	-
2020-08-31	£78,298	£63,017	-	-

Trustees

Name	Role	Appointed
Rachel Skidmore	Chair	2016-08-31
Sophia Brindley		2026-01-22
Tracy Aldred		2022-11-24

Belbroughton Nursery

England & Wales - Charity number 1067280

Accounts



Trustees' Annual Report for the period

From 30 September 2023 Period start date To 31 August 2024
Period end date

Charity name: **Belbroughton Nursery**

Charity registration number: **1067280**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide childcare/education for 2-4 year olds
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Services provided Mon-Fri during term time. 8.45am-3.15pm
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	This has been considered by all Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment	Para 1.38	

including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have continued to provide childcare services as detailed throughout the current period.</p> <p>The nursery benefits families in Belbroughton and surrounding villages.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A minimum credit balance of £20,000 is maintained at all times to cover staff redundancies case of need
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Vote at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		

Reference and Administrative details

Charity name	Belbroughton Nursery
Other name the charity uses	NA
Registered charity number	1067280
Charity's principal address	Belbroughton Primary School Bradford Lane Belbroughton DY9 9TF

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

NA

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	<i>T Aldred</i>	
	Full name(s)	Tracy Aldred	
	Position (eg Secretary, Chair, etc)	Trustees	
	Date	30/09/2025	



Receipts and payments accounts

For the period from	Period start date 01/09/2023	To	Period end date 31/08/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
County funded income	53,243	-	-	53,243	48,616
Fees	38,159	-	-	38,159	16,635
Grants	-	-	-	-	-
Fundraising	1,764	-	-	1,764	1,551
Misc	1,838	-	-	1,838	492
Bank interest	271	-	-	271	258
Apprentice Grant	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	95,275	-	-	95,275	67,552
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	95,275	-	-	95,275	67,552
A3 Payments					
Wages inc HMRC	60,118	-	-	60,118	57,366
Pension Deductions	2,390	-	-	2,390	4,168
Rent	9,500	-	-	9,500	9,400
Nursery Insurance	-	-	-	-	1,020
Ofsted Registration	-	-	-	-	50
Nursery and admin supplies	-	-	-	-	2,926
Marketing	165	-	-	165	552
Photocopying	-	-	-	-	36
Nursery maintenance	11,870	-	-	11,870	1,897
Training	245	-	-	245	364
Phone costs	436	-	-	436	454
Bank Charges	73	-	-	73	60
Deposit refund	350	-	-	350	-
Entertainment	393	-	-	393	-
General Expenses	3,206	-	-	3,206	-
IT Software & Consumables	900	-	-	900	-
Lunches Payable	1,302	-	-	1,302	-
Travel Expenses	59	-	-	59	-
Postage	3	-	-	3	-
Printing & Stationery	180	-	-	180	-
Subscriptions	410	-	-	410	-
Uniform Payable	116	-	-	116	-
Other	-	-	-	-	296
Sub total	91,715	-	-	91,715	78,609
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	91,715	-	-	91,715	78,609
Net of receipts/(payments)	3,560	-	-	3,560	11,057
A5 Transfers between funds		1	-	-	-

A6 Cash funds last year end	19,990	-	-	19,990	31,047
<i>Cash funds this year end</i>	23,550	-	-	23,550	19,990

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current bank account	5,561	-	-
	Deposit bank account	18,386	-	-
		-	-	-
	Total cash funds	23,947	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Laptop, Ipad, Printer and accessories		-	-
	Music listening centre		-	-
	Toys, books, craft materials		-	-
	Shed and garden equipment		-	-
	Fridge		-	-
	Washing machine		-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

 Signature	Print Name Tracy Aldred	Date of approval 10/7/2025
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Section A

Independent Examiner's Report

Report to the trustees

Charity Name Belbroughton
Nursery

On accounts for the year
ended

31st August 2024

Charity no
(if any)

1067280

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J Beeston

Date:

9th June 2025

Name:

James Beeston

Relevant professional qualification(s) or body (if any):

Chartered Institute of Management Accountants - ACMA

Address:

38 Nash Lane, Belbroughton, Worcestershire, DY9 9SW

IER

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Belbroughton Nursery

England & Wales - Charity number 1067280

Accounts



Trustees' Annual Report for the period

From 01 September 2022
Period end date

Period start date To 31 August 2023

Charity name: Belbroughton Nursery

Charity registration number: 1067280

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Belbroughton Nursery aims to be the pre-school of choice for parents of children who will ultimately attend Belbroughton C of E Primary School.</p> <p>The Nursery offers outstanding quality care by ensuring that all staff are trained in the best and most appropriate way with appropriate qualifications including those recognised by EYFE, CACHE and Foundation Degree. Safeguarding Policies and Procedures, and Paediatric First Aid.</p> <p>The Nursery provides local, friendly care for children and embraces the community spirit of the village in which it is based.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Belbroughton Nursery is the only pre-school nursery which operates each weekday during school term time in Belbroughton and provides a service to families that would otherwise not be available. Attendance at Belbroughton Nursery can be every session throughout the week or for specific sessions which allows parents to return to work or to provide dedicated care for younger siblings at home. Belbroughton Nursery also provides a seamless link to moving on to Belbroughton C of E First School.</p> <p>Belbroughton Nursery is non-denominational and is open to children from all backgrounds regardless of race, religion or nationality. Belbroughton Nursery welcomes children with special educational needs or disabilities.</p>

		Belbroughton Nursery operates within the school premises therefore rent paid to the school helps fund the operation of the school reducing the burden on taxpayers.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees of Belbroughton Nursery are aware of the guidance issued by the Charity Commission on public benefit and why this is integral to the nursery being able to operate as a charitable body.</p> <p>The Trustees ensure that Belbroughton Nursery is able to operate as a pre-school nursery in accordance with the legal requirements laid down by Parliament and overseen by Ofsted. By operating to these standards it provides reassurance to the general public that child welfare and education standards are being met.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Unfortunately year ended 31/08/23 Belbroughton Nursery traded at a loss. This was a result of reduced number of attendees.</p> <p>The maximum sessions Belbroughton offers per week is 145. September 2022 there were 14 children attending over 106 sessions. By June 23 this had risen to 17 children attending over 114 sessions. It was usually the case that numbers increase throughout the year as parents tend to place their child with the nursery after the child turns three due to the Government funding rules.</p> <p>(A setting is defined as a morning or afternoon session, so a child attending full time attends 10 settings per week)</p> <p>The nursery continues to benefit from an experienced and enthusiastic team of staff. The staff and Trustees pulled together throughout the year to make the best of the situation and ensure the nursery continued to trade. The whole team is extremely enthusiastic and dedicated to making sure the nursery continues to offer quality pre-school care for many years to come.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Proposed Register		
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Details of the charity's financial position at the end of the period, together with the nature of the funding resources being used and how they are held	Page 12	
Amount of reserves held	Page 12	Year end Apr 2023 a total of £11,475,175 less staff costs was retained by the charity fund.
Details of funding left over	Page 12	The Management Committee have determined that a minimum of £15,000 should be held as reserves. This ensures that the charity has sufficient funds and financial resources to weather a future downturn in birth rate and child numbers.
Details of how normally in which	Page 12	Reserve funds would be utilized in the event it proved necessary to make staff redundant.
Explanation of any assumptions about the charity operating as a going concern	Page 12	As at 31/03/2023 £19,175
	Page 12	N/A
	Page 12	N/A
	Page 12	N/A

Additional information to charity
 The charity's financial statements are prepared on a going concern basis.

Details of the charity's principal sources of funds including any fundraising	Page 147	
Investment policy and objectives including any social investment policy adopted	Page 148	
A description of the principal risks facing the charity	Page 149	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Year end Aug 2023 a loss of £11,872.75 was made which was covered by the reserves held.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Management Committee have determined that a minimum of £15,000 should be held as reserves. This ensures that the nursery has sufficient funds and financial resilience to weather a future downturn in birth rate and child numbers. Reserve funds would be utilised in the event it proved necessary to make staff redundant.
Amount of reserves held	Para 1.22	As at 31/8/2023 £19,175
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Eastnughon
Stourbridge
West Midlands DY9 8TF

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee are appointed by the Management Committee each AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Belbroughton Nursery
Other name the charity uses	
Registered charity number	1067280
Charity's principal address	Belbroughton First School Bradford Lane Belbroughton Stourbridge West Midlands DY9 9TF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Skidmore	Chairperson		Management Committee
2	Francesca Woolmer	Secretary		Management Committee
3	Tracy Aldred	Treasurer	1/11/22 – 31/08/23	Management Committee
4	Jane Bailey	Treasurer	1/09/22 – 31/10/22	Management Committee
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

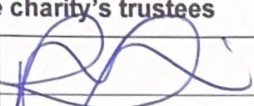
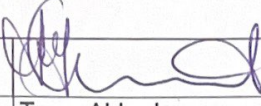
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rachel Skidmore	Tracy Aldred
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer

Date 30/06/24.



Receipts and payments accounts

For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
County funded income	48,616	-	-	48,616	45,945
Fees	16,635	-	-	16,635	14,413
Grants					-
Fundraising	1,551	-	-	1,551	-
Misc	492	-	-	492	118
Bank interest	258	-	-	258	-
Apprentice Grant	-	-	-	-	1,000
Toilet refurb grants (covid)	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	67,552	-	-	67,552	61,476
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	67,552	-	-	67,552	61,476
A3 Payments					
Wages inc HMRC	57,366	-	-	57,366	51,123
Pension Deductions	4,168	-	-	4,168	3,777
Rent	9,400	-	-	9,400	9,450
Nursery Insurance	1,020	-	-	1,020	-
Ofsted Registration	50	-	-	50	50
Nursery and admin supplies	2,926	-	-	2,926	8,408
Marketing	552	-	-	552	4,919
Photocopying	36	-	-	36	72
Nursery maintenance	1,897	-	-	1,897	1,126
Training	384	-	-	384	149
Phone costs	454	-	-	454	429
Bank Charges	60	-	-	60	45
Garden	-	-	-	-	-
Replacement toys and equipment	-	-	-	-	-
Other	296	-	-	296	129
	-	-	-	-	-
Sub total	78,609	-	-	78,609	79,677
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	78,609	-	-	78,609	79,677
Net of receipts/(payments)	- 11,057	-	-	- 11,057	- 18,201
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	31,047	-	-	31,047	49,248
Cash funds this year end	19,990	-	-	19,990	31,047

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current bank account	127	-	-
	Deposit bank account	19,862	-	-
		-	-	-
	Total cash funds	19,989	-	-

(agree balances with receipts and payments account(s))

Agreement Editor

OK

OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-


Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Laptop, Ipad, Printer and accessories		-	-
	Music listening centre		-	-
	Toys, books, craft materials		-	-
	Shed and garden equipment		-	-
	Fridge		-	-
	Washing machine		-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature



2

Print Name

Tracy Arked.

Date of approval

17.9.24

17/09/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

**Independent examiner's report on the
accounts**

Report to the trustees	Charity Name BELBROUGHTON NURSERY
On accounts for the year ended	Charity no (if any) 1067280
Set out on pages	n/a. <small>(remember to include the page numbers of additional sheets)</small>
Responsibilities and basis of report	<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.</p> <p>As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>
Independent examiner's statement	<p>[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. <i>Delete [] if not applicable.</i></p> <p>I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"> • the accounting records were not kept in accordance with section 130 of the Charities Act; or • the accounts did not accord with the accounting records; or • the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.</p> <p><small>* Please delete the words in the brackets if they do not apply.</small></p>
Signed:	Date: <i>Jane</i> 8 Sept 2024
Name:	JANE BAILEY
Relevant professional qualification(s) or body (if any):	ICAEW

Address:	44 High St, Belbroughton
	Stowbridge
	DY9 9SU.

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

BELBROUGHTON NURSERY

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Belbroughton Nursery

England & Wales - Charity number 1067280

Accounts



Trustees' Annual Report for the period

Period start date			Period end date				
From	01	September	2021	To	31	August	2022

Section A Reference and administration details

Charity name Belbroughton Nursery

Other names charity is known by Previously known as Belbroughton First Steps

Registered charity number (if any) 1067280

Charity's principal address c/o Belbroughton C.E. Primary School
Bradford Lane, Belbroughton
Nr Stourbridge,
Postcode DY9 9TF

Names of the charity trustees who manage the charity

Names of the trustees for the charity, if any, (for example, any custodian trustees)

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Skidmore	Chairperson		Management Committee
2	Jane Bailey	Treasurer		Management Committee
3	Francesca Woolmer	Secretary		Management Committee
4	Rachel Knight	Vice Chairperson		Management Committee
5				
6				
7				
8				
9				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by the Management Committee at each AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Belbroughton Nursery has a close working relationship with Belbroughton Primary School because it is located within the school building and is integrated into key elements of the school day providing an enhanced progressive environment.

Belbroughton Nursery rebranded in 2021 (previously known as First Steps Nursery, Belbroughton) to better align with the school and refresh marketing. The new branding and website was launched in the autumn term of 2021/22 school year.

The Management Committee have regular meetings and contact with nursery staff to ensure strong relationships with stakeholders.

Many of the children who attend Belbroughton Nursery move on to attend Belbroughton Primary School meaning that they are very familiar with the staff members and the routines and expectations of school life. The staff members of both Belbroughton Nursery and the school therefore have a shared interest in promoting education, safeguarding and the general wellbeing of the children.

The Management Committee and nursery manager have regular contact with the Headmistress of the school. This ensures clear lines of communications and sharing of good practice.

Summary of the objects of the charity set out in its governing document

Belbroughton Nursery aims to be the pre-school of choice for parents of children who will ultimately attend Belbroughton C of E Primary School.

The nursery will offer outstanding quality care by ensuring that all staff are trained in the best and most appropriate qualifications including those recognised by EYFS, CACHE and Foundation Degree. Safeguarding Policies and Procedures, and Paediatric First Aid.

The nursery provides local, friendly care for children and embraces the community spirit of the village in which it is based.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees of Belbroughton Nursery are aware of the guidance issued by the Charity Commission on public benefit and why this is integral to the nursery being able to operate as a charitable body.

The Trustees ensure that Belbroughton Nursery is able to operate as a pre-school nursery in accordance with the legal requirements laid down by Parliament and overseen by Ofsted. By operating to these standards it provides reassurance to the general public that child welfare and education standards are being met.

Belbroughton Nursery is the only pre-school nursery which operates each weekday during school term time in Belbroughton and provides a service to families that would not otherwise be available. Attendance at Belbroughton Nursery can be every session through the week or for specific sessions and this enables parents to return to work or to provide dedicated care for younger siblings at home. Belbroughton Nursery also provides a seamless link to the afterschool club which children over 3 years old may attend under a separate arrangement.

Belbroughton Nursery is non-denominational and is open to children of all backgrounds regardless of race, religion or nationality. Belbroughton Nursery welcomes children with Special Educational Needs or disabilities.

Belbroughton Nursery operates within the school and so the rent paid by Belbroughton Nursery helps to fund the operation of the school in a way that helps to reduce the burden on taxpayers.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Belbroughton Nursery encourages parent/carer volunteers to be actively involved in the nursery stage development of their child(ren). The input from parents helps them to understand the work done by Belbroughton Nursery staff and builds closer relationships within the setting, and helps parents and children with the transition into school.

Belbroughton Nursery also encourages all parents/carers to attend and to participate in the regular Management Committee meetings so they can help guide the direction of the nursery and give the benefit of their skills and experience.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2019/20 and 2020/21, Belbroughton Nursery generated over £22k surpluses such that £49,249 cash was held at 31 August 2021. The Nursery Management Committee together with key staff agreed to invest some of the reserves for the future of the Nursery. The key areas on investment were the website/branding and toy storage and refurbishment of the main room.

The old website was outdated, poor quality, difficult to update and not user friendly for parents and off-putting to prospective parents. Hence strengthening the branding and website was deemed an appropriate investment to secure future children. After a tender process, a local Belbroughton firm Gambit Nash was appointed to design a new logo, rebuild the website and support the rebranding.

In terms of learner numbers, Belbroughton Nursery had a reasonably strong year in 2020/21. Whilst there were slightly fewer places filled in September 2021 compared to the previous year, due to children leaving to go into reception, there was still a reasonable number – 12 children filled 81 settings per week, compared to 14 children filling 92 settings at September 2020. (NB: a setting is defined as a morning or afternoon setting, so a child attending nursery full time attends 10 settings per week).

The number of children increased through the autumn and spring terms, as is usually the case – parents tend to place their child with the nursery after the child turns three due to government funding rules. In July 2022, 23 children filled 136 settings.

The nursery continues to benefit from an experienced and enthusiastic team of staff. We have a great team with lots of enthusiasm and some wonderful ideas and initiatives that will ensure that Belbroughton Nursery goes from strength to strength and continues for many years to come.

Section E

Financial review

Brief statement of the charity's policy on reserves

In 2021/22, an overall £18,202 deficit was recorded, including the refurbishment and website and rebranding costs. This investment was planned spend following surpluses in 2021/20 (of £15,281) and 2020/21 (of £6,312).

The management committee have determined that a minimum of £25k should be held as reserves. This ensures that the nursery has sufficient funds and financial resilience to weather a future downturn in birth rate and child numbers.

There is a Deposit bank account held separately to the main current bank account to hold these reserves separately. The cash held at 31 August 2022, in both the deposit and current accounts, totalled £31,047.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funding for Belbroughton Nursery remains the fees paid for each child attending the nursery. Fees are either paid directly by parents each month or from Government funded places each term via Worcestershire County Council.

The fees have enabled Belbroughton Nursery to ensure that the appropriate staffing levels have been maintained throughout the year and that staff and members of the Management Committee have been able to attend relevant training courses.

Reserve funds are held in an HSBC deposit account to ensure the safest possible home for the money at minimal risk.



Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jane Bailey	Rachel Skidmore
Position (eg Secretary, Chair, etc)	Treasurer	Chairperson

Date 24 Nov 2022



Receipts and payments accounts

For the period from	Period start date 01/09/2021	To	Period end date 31/08/2022
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
County funded income	45,945	-	-	45,945	57,290
Fees	14,413	-	-	14,413	16,596
Grants					
Fundraising		-	-	-	-
Misc	118	-	-	118	55
Bank interest	7	-	-	7	3
Apprentice Grant	1,000	-	-	1,000	1,000
Refurbishment grant		-	-	-	4,875
	-	-	-	-	-
Sub total (Gross income for AR)	61,483	-	-	61,483	79,819
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	61,483	-	-	61,483	79,819
A3 Payments					
Wages inc HMRC	51,123	-	-	51,123	50,431
Pension Deductions	3,777	-	-	3,777	3,746
Rent	9,450	-	-	9,450	9,550
Nursery Insurance		-	-	-	488
Nursery and admin supplies	6,212	-	-	6,212	5,973
Photocopying	72	-	-	72	177
Marketing	150	-	-	150	100
Nursery maintenance	1,126	-	-	1,126	820
Training	149	-	-	149	702
Ofsted Registration	50	-	-	50	50
Phone costs	429	-	-	429	470
Playground donation	-	-	-	-	1,000
Garden	-	-	-	-	
Replacement toys and equipment	2,204	-	-	2,204	
Other	175	-	-	175	
	-	-	-	-	-
Sub total	74,916	-	-	74,916	73,507
A4 Asset and investment purchases, (see table)					
Website and branding	4,769	-	-	4,769	
	-	-	-	-	
Sub total	4,769	-	-	4,769	-
Total payments	79,685	-	-	79,685	73,507
Net of receipts/(payments)	- 18,202	-	-	- 18,202	6,312
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	49,249	-	-	49,249	42,937
Cash funds this year end	31,047	-	-	31,047	49,249

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current bank account	5,942	-	-
	Deposit bank account	25,105	-	-
		-	-	-
	Total cash funds	31,047	-	-

(agree balances with receipts and payments account(s))


		OK Unrestricted funds to nearest £	OK Restricted funds to nearest £	OK Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Current value (optional)
	Laptop, Ipad, Printer and accessories		-
	Music listening centre		-
	Toys, books, craft materials		-
	Shed and garden equipment		-
	Fridge		-
	Washing machine		-
	Website and branding		-
			-

B5 Liabilities	Details	Fund to which liability relates	When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R. SUMMERS	24/11/22
	J BAILEY	24/11/22



Section A

Independent Examiner's Report

Report to the trustees/
members of

Belbroughton Nursey

On accounts for the year
ended

31 August 2022

Charity no
(if any)

1067280

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Karen JS

Date:

26/01/2023

Name:

KAREN JONES

Relevant professional
qualification(s) or body

CHARTERED ACCOUNTANT

(if any):

--

Address:

28 WOODGATE WAY

BELBROUGHTON

D49 9TL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

Belbroughton Nursery

England & Wales - Charity number 1067280

Accounts



Trustees' Annual Report for the period

From	Period start date		To	Period end date	
	01	September 2020		31	August 2021

Section A Reference and administration details

Charity name Belbroughton Nursery

Other names charity is known by Previously known as Belbroughton First Steps

Registered charity number (if any) 1067280

Charity's principal address c/o Belbroughton C.E. Primary School

Bradford Lane. Belbroughton

Nr Stourbridge,

Postcode DY9 9TF

Names of the charity trustees who manage the charity

Names of the trustees for the charity, if any, (for example, any custodian trustees)

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Skidmore	Chairperson		Management Committee
2	Jane Bailey	Treasurer		Management Committee
3	Lorna Manning	Secretary	Until 23 November 2020	Management Committee
4	Francesca Woolmer	Secretary	Appointed 23 November 2020	Management Committee
5	Rachel Knight	Vice Chairperson	Appointed 23 November 2020	Management Committee
6				
7				
8				
9				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by the Management Committee at each AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Belbroughton Nursery has a close working relationship with Belbroughton Primary School because it is located within the school building and is integrated into key elements of the school day providing an enhanced progressive environment.

Belbroughton Nursery rebranded in 2021 (previously known as First Steps Nursery, Belbroughton) to better align with the school and refresh marketing.

The Management Committee have regular meetings and contact with nursery staff to ensure strong relationships with stakeholders.

Many of the children who attend Belbroughton Nursery move on to attend Belbroughton Primary School meaning that they are very familiar with the staff members and the routines and expectations of school life. The staff members of both Belbroughton Nursery and the school therefore have a shared interest in promoting education, safeguarding and the general wellbeing of the children.

The Management Committee and nursery manager have regular contact with the Headmistress of the school. This ensures clear lines of communications and sharing of good practice.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Belbroughton Nursery aims to be the pre-school of choice for parents of children who will ultimately attend Belbroughton C of E Primary School.

The nursery will offer outstanding quality care by ensuring that all staff are trained in the best and most appropriate qualifications including those recognised by EYFS, CACHE and Foundation Degree. Safeguarding Policies and Procedures, and Paediatric First Aid.

The nursery provides local, friendly care for children and embraces the community spirit of the village in which it is based.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees of Belbroughton Nursery are aware of the guidance issued by the Charity Commission on public benefit and why this is integral to the nursery being able to operate as a charitable body.

The Trustees ensure that Belbroughton Nursery is able to operate as a pre-school nursery in accordance with the legal requirements laid down by Parliament and overseen by Ofsted. By operating to these standards it provides reassurance to the general public that child welfare and education standards are being met.

Belbroughton Nursery is the only pre-school nursery which operates each weekday during school term time in Belbroughton and provides a service to families that would not otherwise be available. Attendance at Belbroughton Nursery can be every session through the week or for specific sessions and this enables parents to return to work or to provide dedicated care for younger siblings at home. Belbroughton Nursery also provides a seamless link to the afterschool club which children over 3 years old may attend under a separate arrangement.

Belbroughton Nursery is non-denominational and is open to children of all backgrounds regardless of race, religion or nationality. Belbroughton Nursery welcomes children with Special Educational Needs or disabilities.

Belbroughton Nursery operates within the school and so the rent paid by Belbroughton Nursery helps to fund the operation of the school in a way that helps to reduce the burden on taxpayers.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Belbroughton Nursery encourages parent volunteers to be actively involved in the nursery stage development of their child(ren). The input from parents helps them to understand the work done by Belbroughton Nursery staff and builds closer relationships within the setting, and helps parents and children with the transition into school.

Belbroughton Nursery also encourages all parents to attend and to participate in the regular Management Committee meetings so they can help guide the direction of the nursery and give the benefit of their skills and experience.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Belbroughton Nursery had a strong year in 2020/21 with good numbers of children throughout. Whilst there were slightly fewer places filled in September 2020 compared to the previous year, due to a higher number of children leaving to go into reception, there was still a reasonable number - 14 children filled 92 settings per week, compared to 15 children filling 101 settings at September 2019. (NB: a setting is defined as a morning or afternoon setting, so a child attending nursery full time attends 10 settings per week).

The number of children increased through the autumn and spring terms, as is usually the case – parents tend to place their child with the nursery after the child turns three due to government funding rules. In July 2021, 22 children filled 148 settings.

The coronavirus pandemic continued to impact the Nursery in 2020/21. During the national lockdown from January to March 2021 the nursery remained open on a restricted basis and adhered to national guidelines. Staff absences and illnesses were thankfully limited.

The nursery continues to benefit from an experienced and enthusiastic team of staff. Everyone pulled together as a nursery community to make the best of the situation. We have a great team with lots of enthusiasm and some wonderful ideas and initiatives that will ensure that Belbroughton Nursery goes from strength to strength and continues for many years to come.

Section E

Financial review

Brief statement of the charity's policy on reserves

In 2020/21 a surplus of £6,312 was generated in the year (2019/20 was a surplus of £15,281). These surpluses added to the charity's reserves.

The management committee have determined that a minimum of £25k should be held as reserves. This ensures that the nursery has sufficient funds and financial resilience to weather a future downturn in birth rate and child numbers.

There is a Deposit bank account held separately to the main current bank account to hold these reserves separately. The cash held at 31 August 2021, in both the deposit and current accounts, totalled £49,249.

After two years of financial surpluses, the committee agreed to invest some of the reserves in the future of the Nursery with a rebrand to Belbroughton Nursery, new website and social media presence and refreshed artwork inside the Nursery and signage outside. This expenditure was after the year end 31 August 2021 so will show in the 2021/22 accounts.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funding for Belbroughton Nursery remains the fees paid for each child attending the nursery. Fees are either paid directly by parents each month or from Government funded places each term via Worcestershire County Council.

The fees have enabled Belbroughton Nursery to ensure that the appropriate staffing levels have been maintained throughout the year and that staff and members of the Management Committee have been able to attend relevant training courses.

Reserve funds are held in an HSBC deposit account to ensure the safest possible home for the money at minimal risk.

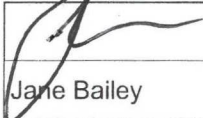
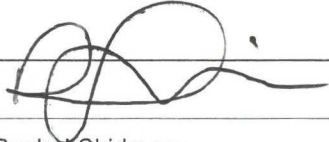
Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jane Bailey	Rachel Skidmore
Position (eg Secretary, Chair, etc)	Treasurer	Chairperson

Date 23 May 22



Receipts and payments accounts

For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
County funded income	57,290	-	-	57,290	59,519
Fees	16,596	-	-	16,596	10,058
Grants	-	-	-	-	2,198
Fundraising	-	-	-	-	250
Misc	55	-	-	55	6,235
Bank interest	3	-	-	3	38
Apprentice Grant	1,000	-	-	1,000	-
Toilet refurb grants (covid)	4,875	-	-	4,875	-
	-	-	-	-	-
Sub total (Gross income for AR)	79,819	-	-	79,819	78,298
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	79,819	-	-	79,819	78,298
A3 Payments					
Wages inc HMRC	50,431	-	-	50,431	41,867
Pension Deductions	3,746	-	-	3,746	2,515
Rent	9,550	-	-	9,550	9,550
Nursery Insurance	488	-	-	488	480
Ofsted Registration	50	-	-	50	50
Nursery and admin supplies	5,973	-	-	5,973	3,242
Marketing	100	-	-	100	101
Photocopying	177	-	-	177	159
Nursery maintenance	820	-	-	820	20
Training	702	-	-	702	409
Phone costs	470	-	-	470	241
Playground donation	1,000	-	-	1,000	-
Garden	-	-	-	-	510
Replacement toys and equipment	-	-	-	-	-
Other	-	-	-	-	3,873
	-	-	-	-	-
Sub total	73,507	-	-	73,507	63,017
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	73,507	-	-	73,507	63,017
Net of receipts/(payments)	6,312	-	-	6,312	15,281
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	42,937	-	-	42,937	27,656
Cash funds this year end	49,249	-	-	49,249	42,937

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current bank account	24,154	-	-
	Deposit bank account	25,095	-	-
		-	-	-
	Total cash funds	49,249	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Laptop, Ipad, Printer and accessories		-	-
	Music listening centre		-	-
	Toys, books, craft materials		-	-
	Shed and garden equipment		-	-
	Fridge		-	-
	Washing machine		-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	RACHEL SICIOMORA	23/5/22
	JANE BAILEY	23/5/22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Belbroughton First Steps

**On accounts for the year
ended**

31 August 2020

**Charity no
(if any)**

1067280

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 22/05/2022

Name: Karen Jones

**Relevant professional
qualification(s) or body
(if any):**

CA (ICAS)

Address:

28 Woodgate Way, Belbroughton, DY9 9TL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Belbroughton Nursery

England & Wales - Charity number 1067280

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	September	2019		31	August	2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Belbroughton C.E. Primary School
Bradford Lane. Belbroughton
Nr Stourbridge,
Postcode <input type="text" value="DY9 9TF"/>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Skidmore	Chairperson		Management Committee
2	Jane Bailey	Treasurer		Management Committee
3	Lorna Manning	Secretary		Management Committee
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by the Management Committee at each AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

First Steps Nursery has a close working relationship with Belbroughton Primary School because it is located within the school building and is integrated into key elements of the school day providing an enhanced progressive environment.

The Management Committee have regular meetings and contact with nursery staff to ensure strong relationships with stakeholders.

Many of the children who attend First Steps move on to attend Belbroughton Primary School meaning that they are very familiar with the staff members and the routines and expectations of school life. The staff members of both First Steps and the school therefore have a shared interest in promoting education, safeguarding and the general wellbeing of the children.

The Management Committee and nursery manager have regular contact with the Headmistress of the school. This ensures clear lines of communications and sharing of good practice.

Summary of the objects of the charity set out in its governing document

Belbroughton First Steps Nursery aims to be the pre-school of choice for parents of children who will ultimately attend Belbroughton C of E Primary School.

The nursery will offer outstanding quality care by ensuring that all staff are trained in the best and most appropriate qualifications including those recognised by EYFS, CACHE and Foundation Degree. Safeguarding Policies and Procedures, and Paediatric First Aid.

The nursery provides local, friendly care for children and embraces the community spirit of the village in which it is based.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees of First Steps Nursery are aware of the guidance issued by the Charity Commission on public benefit and why this is integral to the nursery being able to operate as a charitable body.

The Trustees ensure that First Steps is able to operate as a pre-school nursery in accordance with the legal requirements laid down by Parliament and overseen by Ofsted. By operating to these standards it provides reassurance to the general public that child welfare and education standards are being met.

First Steps is the only pre-school nursery which operates each weekday during school term time in Belbroughton and provides a service to families that would not otherwise be available. Attendance at First Steps can be every session through the week or for specific sessions and this enables parents to return to work or to provide dedicated care for younger siblings at home. First Steps also provides a seamless link to the afterschool club which children over 3 years old may attend under a separate arrangement.

First Steps is non denominational and is open to children of all backgrounds regardless of race, religion or nationality. First Steps welcomes children with Special Educational Needs or disabilities.

First Steps operates within the school and so the rent paid by First Steps helps to fund the operation of the school in a way that helps to reduce the burden on taxpayers.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

First Steps encourages parent volunteers to be actively involved in the nursery stage development of their child(ren). The input from parents helps them to understand the work done by First Steps staff and builds closer relationships within the setting, and helps parents and children with the transition into school.

First Steps also encourages all parents to attend and to participate in the regular Management Committee meetings so they can help guide the direction of the nursery and give the benefit of their skills and experience.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The nursery had a strong start in the 2019 autumn term due to a high number of children staying on from the previous year. In September 2019, 15 children filled 101 settings per week, with the number of children increasing through the autumn and spring terms. (NB: a setting is defined as a morning or afternoon setting, so a child attending nursery full time attends 10 settings per week). This is significantly stronger start than in September 18 when 8 children filled 46 settings.

When the coronavirus pandemic hit at the end of the spring term, the register for the summer term showed 22 children filling 151 settings, most of which was via funded places.

As per national guidelines the nursery temporarily closed. During the lockdown period staff kept in touch with parents and children as well as the wider Belbroughton school community. Staff arranged home activities for the children including using email and social media.

Throughout this period the manager and committee closely monitored government Covid guidance and built towards reopening on 1 June 2020. Initially this was restricted to the children of key workers in order to adhere to rules on 'bubbles'. There were no covid cases for either staff or children in this time which meant the nursery did not need to close further.

Whilst this was a challenging year for everyone due to the pandemic, the staff worked hard to provide what they could of the nursery experience for the children. Parents were involved online activities where they could be. The nursery continues to benefit from an experienced and enthusiastic team of staff. Everyone pulled together as a nursery community to make the best of the situation.

We have a great team with lots of enthusiasm and some wonderful ideas and initiatives that will ensure that First Steps nursery goes from strength to strength and continues for many years to come.

Section E

Financial review

Brief statement of the charity's policy on reserves

The strong learner numbers in 2019/20, supported by government funding for childcare continuing during the pandemic, has meant a surplus of £15k generated in the year. This alleviates the loss in 2018/19 and creates reserves. This ensures that the nursery has sufficient funds and financial resilience to weather a future downturn in birth rate and child numbers.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funding for First Steps remains the fees paid for each child attending the nursery. Fees are either paid directly by parents each month or from Government funded places each term via Worcestershire County Council.

The fees have enabled First Steps to ensure that the appropriate staffing levels have been maintained throughout the year and that staff and members of the Management Committee have been able to attend relevant training courses.

Reserve funds are held in an HSBC deposit account to ensure the safest possible home for the money at minimal risk.

Section F

Other optional information

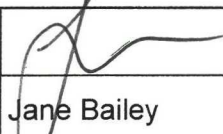

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jane Bailey	Rachel Skidmore
Position (eg Secretary, Chair, etc)	Treasurer	Chairperson

Date 12 May 2021





Receipts and payments accounts

For the period from	Period start date 01/09/2019	To	Period end date 31/08/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
County funded income	59,519	-	-	59,519	37,198
Fees	10,058	-	-	10,058	8,219
Grants	2,198	-	-	2,198	-
Fundraising	250	-	-	250	-
Misc	6,235	-	-	6,235	1,087
Bank interest	38	-	-	38	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	78,298	-	-	78,298	46,504
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	78,298	-	-	78,298	46,504
A3 Payments					
Wages inc HMRC	41,867	-	-	41,867	35,011
Pension Deductions	2,515	-	-	2,515	2,677
Rent	9,550	-	-	9,550	9,500
Training	409	-	-	409	284
Nursery and admin supplies	3,242	-	-	3,242	2,093
Photocopying	158	-	-	158	404
Marketing	101	-	-	101	158
Nursery maintenance	20	-	-	20	499
Ofsted Registration	50	-	-	50	50
Nursery Insurance	480	-	-	480	475
Phone costs	241	-	-	241	257
Dance lesson charges	510	-	-	510	-
Garden	-	-	-	-	-
Replacement toys and equipment	-	-	-	-	-
Other	3,873	-	-	3,873	811
Sub total	63,017	-	-	63,017	52,219
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	63,017	-	-	63,017	52,219
Net of receipts/(payments)	15,281	-	-	15,281	- 5,715
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	27,656	-	-	27,656	33,371
Cash funds this year end	42,937	-	-	42,937	27,656

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current bank account	17,845	-	-
	Deposit bank account	25,092	-	-
		-	-	-
	Total cash funds	42,937	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Laptop, Ipad, Printer and accessories		-	-
	Music listening centre		-	-
	Toys, books, craft materials		-	-
	Shed and garden equipment		-	-
	Fridge		-	-
	Washing machine		-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Maternity pay (SMP advance)		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	J. Bailey RACHEL SKIDMORE	12/5/21 12/05/21



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Belbroughton First Steps

**On accounts for the year
ended**

31 August 2020

**Charity no
(if any)**

1067280

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~31 / 08 / 2020~~.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Karen Jones

Date:

11/05/2021

Name:

Karen Jones

**Relevant professional
qualification(s) or body
(if any):**

CA (ICAS)

Address:

28 Woodgate Way, Belbroughton, DY9 9TL



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

