

CHARITY REGISTRATION NUMBER: 1067252

Caerphilly People First
Unaudited Financial Statements
31 March 2021

WALTER HUNTER & CO LIMITED

Chartered accountants
24 Bridge Street
Newport
South Wales
NP20 4SF

Caerphilly People First

Financial Statements

Year ended 31 March 2021

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Caerphilly People First

Trustees' Annual Report

Year ended 31 March 2021

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name Caerphilly People First

Charity registration number 1067252

Principal office Bargoed YMCA
Aeron Place
Bargoed
CF81 8JA

The trustees

Mrs Jackie Hughes
Miss Ffion Bethell
Miss Sian Northey
Mrs Francis Hancock

Independent examiner

Mr Jonathan Rhodes BSc BFP FCA
Walter Hunter & Co Limited
Chartered Accountants
24 Bridge Street
Newport
South Wales
NP20 4SF

Structure, governance and management

The charity is governed by its constitution and is a charity registered with the Charity Commission.

The election of trustees:

According to the constitution of Caerphilly People First the Charity in a general meeting shall elect the officers and the other Trustees in line with the terms of the constitution.

The Trustees may appoint any person who is willing to act as a Trustee. They may also appoint Trustees to act as officers. Each of the Trustees shall retire with effect from the conclusion of the annual general meeting next after his or her term of office but shall be eligible for re-election at that annual general meeting.

The Charity Structure, Our Team

Caerphilly People First employs a part-time manager, a part-time admin worker and a part-time support worker.

Caerphilly People First staff undergo regular supervision sessions.

The Management Committee, which is made up of people with and without a learning disability has held regular meetings and has been extremely supportive of the organisation. During the early months of the pandemic we hold more management committee meetings than usual, in order to discuss how we would proceed.

Caerphilly People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2021

Objectives and activities

The aims and objectives of the charity are to relieve and support people with learning disabilities through services which enable people with learning disabilities to obtain their full rights and privileges as citizens, and to advance the education of the general public about educational, physical, emotional, and physiological disabilities.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities. The objectives and activities of the charity are set out in its governing document.

The trustees confirm that they have complied with the duty section 17(5) of the 2011 Charities Act.

Some of the main activities of the charity in relation to those objects

Caerphilly People First has had another active year, albeit less active than previous years due to the influence of COVID-19. Despite this we have continued to carry out existing projects and have begun other projects.

HAVING A VOICE

Staff and members have attended the following meetings:

- Caerphilly Voluntary Sector meeting
- Social Services Scrutiny Committee
- Training Consortium (Caerphilly Social Services)
- Voluntary Sector Sub-committee meeting
- Regional Citizens panel
- GAVO local committee meeting
- Future Generations meeting

The Gwent Region:

- Gwent Partnership meeting
- Voluntary Sector Liaison Committee

Wales:

- All Wales People First National Council meetings
- TRAC (Teaching Research Advisory Committee), University of South Wales. Our Chairperson Ffion has been given the role of producing agendas and circulating minutes for the group.
- Welsh Ambulance Service meetings

We have attended the following events over the past year:

The Gwent region:

- GAVO (Gwent Association of Voluntary Organisations) AGM

Wales:

- All Wales People First conference 2020, 'Adfest' (which members were a part of the planning of)

Members

We have been unable to hold our regular monthly county meetings with our members (usually attended by 35+ people), but staff have kept in constant contact with members via phone calls and zoom. At our office base we have been unable to host the usual number of volunteers. From August onwards we welcome back one or two volunteers per day, all of whom followed social distancing rules.

Caerphilly People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2021

Achievements and performance

TRAINING

Members and staff have attended the following training courses (on-line):

- Introduction to Zoom (from Digital Communities Wales)
- Helping people with learning disabilities to get online (from Digital Communities Wales)

Caerphilly People First has, in addition to attending courses and events, facilitated our own training courses and events online. These include:

- Hate crime training
- Safeguarding training

PARTNERSHP WORK

We have met with various individuals and organisations on a one-to-one basis, including:

- Michelle Jones, Caerphilly Parent Network
- Jackie Hughes, Person to Person

We have worked with other People First groups, including Blaenau Gwent, Newport, Torfaen, Abergavenny and Caldicot People First groups, as well as with All Wales People First, the banner organisation for People First groups in Wales.

We have continued to work very closely with these day centres and community-based centres in the Caerphilly County Borough: -

- Ystrad Mynach (large day centre)
- Brooklands (large day centre)
- Rhymney Day Centre (community-based centre)
- Springfield (community-based centre)
- Markham (community-based centre)
- Retirement Group (community-based centre)
- Ebenezer Centre - since moved to the Springfield centre (community-based centre)

We have also worked closely with the various work-based projects in Caerphilly:

- Woodfieldside Ceramics
- Woodfieldside Woodwork
- Woodfieldside Catering
- Woodfieldside Crafts

We continue to have a very good relationship with Caerphilly County Borough Council and are in close contact with Directors, Managers and other people who work for the council, sharing information during the lockdown.

We have continued to work closely with Bargoed YMCA, working on joint projects and submitting joint funding bids.

Caerphilly People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2021

ADDITIONAL WORK AND ACTIVITIES

We have continued to carry out crisis advocacy over the past year.

We have continued our partnership work with the Welsh Ambulance Service, including helping them to produce an easy-read leaflet, and members continued as ambulance champions which involved training their peers in the appropriate use of 999.

Caerphilly People First arranged a 'Cupcake Day' which raised £92.10 for the Alzheimer's Society.

Members took part in a weekly cookery course and weekly healthy walk.

We also started receiving a weekly food package from Fareshare Cymru, an organisation which provides surplus food to charities and community organisations.

INFORMATION SHARING

Caerphilly People First produces a bi-monthly newsletter which we send to over 150 people. We have a Facebook page which is followed by 390 people and a Twitter page which has 60 followers.

Financial review

Projects/Income

Our core funding comes from Caerphilly County Borough Council. This has been guaranteed until 2023.

We were funded by:

- The National Lottery for our 'Room to Zoom' project to teach members how to use tablets and keep in touch via zoom.
- The Integrated Care Fund (administered by RCT People First) to digitally connect people with learning disabilities.
- Lloyds Bank Foundation COVID-19 fund.
- Community Foundation Wales for a project to reduce isolation for members.
- Garfield Weston for core costs.

We were also given small grants (under £1,000) by GAVO and Coalfields Regeneration to purchase a zoom subscription, and equipment to keep our office sanitized and safe.

The accounts reveal that the charity has reserves of £63,580 (2020: £26,628) subject to further project expenditure. Having reviewed future forecasted funding, the Trustees consider that they can continue to fulfil their obligations. It is a longer term policy to build up reserves to an appropriate level.

The accounts reflect that funds are available to continue providing the Charity's on-going projects. However the dependence on continuing grant aid poses a potential risk.

Caerphilly People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2021

Responsibilities of trustees

The charity's trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for:

- keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity Statement of Recommended Practice (FRSSE) 2015;
- safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities;
- the maintenance and integrity of the Charity's information included on the Charity's website.

The trustees' annual report was approved on 20.09.21 and signed on behalf of the board of trustees by:



Miss Ffion Bethell
Trustee

Caerphilly People First

Independent Examiner's Report to the Trustees of Caerphilly People First

Year ended 31 March 2021

I report to the trustees on my examination of the financial statements of Caerphilly People First ('the charity') for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Jonathan Rhodes BSc BFP FCA
Independent Examiner
Walter Hunter & Co Limited
Chartered Accountants
24 Bridge Street
Newport
South Wales
NP20 4SF

20 September 2021

Caerphilly People First

Statement of Financial Activities

Year ended 31 March 2021

			2021		2020
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Charitable activities	2	55,404	61,138	116,542	74,591
Other trading activities	3	—	—	—	102
Total income		<u>55,404</u>	<u>61,138</u>	<u>116,542</u>	<u>74,693</u>
Expenditure					
Expenditure on charitable activities	4,5	40,804	38,786	79,590	73,806
Total expenditure		<u>40,804</u>	<u>38,786</u>	<u>79,590</u>	<u>73,806</u>
Net income and net movement in funds		<u>14,600</u>	<u>22,352</u>	<u>36,952</u>	<u>887</u>
Reconciliation of funds					
Total funds brought forward		21,628	5,000	26,628	25,741
Total funds carried forward		<u>36,228</u>	<u>27,352</u>	<u>63,580</u>	<u>26,628</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 9 to 16 form part of these financial statements.

Caerphilly People First

Statement of Financial Position

31 March 2021

	Note	2021 £	£	2020 £
Current assets				
Debtors	11	348		437
Cash at bank and in hand		<u>65,040</u>		<u>27,589</u>
		65,388		28,026
Creditors: amounts falling due within one year	12	<u>1,808</u>		<u>1,398</u>
Net current assets			63,580	26,628
Total assets less current liabilities			63,580	26,628
Net assets			63,580	26,628
Funds of the charity				
Restricted funds			27,352	5,000
Unrestricted funds			36,228	<u>21,628</u>
Total charity funds	13		63,580	26,628

These financial statements were approved by the board of trustees and authorised for issue on 20 May 2021, and are signed on behalf of the board by:



Miss Ffion Bethell
Trustee

The notes on pages 9 to 16 form part of these financial statements.

Caerphilly People First

Accounting Policies

Year ended 31 March 2021

Basis of preparation

The particular accounting policies adopted are set out below.

Accounting Convention

The financial statements are prepared on a going concern basis, under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The charity is entirely dependent on continuing grant aid and as a consequence the going concern basis is also dependent on the continuing grant aid.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented.
- (b) Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Caerphilly People First

Accounting Policies *(continued)*

Year ended 31 March 2021

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift receipt is probable and its amount can be measured reliably.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

All fixed assets are initially recorded at cost. No item costing less than £1,000 is capitalised.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment	- 33% per annum straight line basis
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Caerphilly People First

Accounting Policies *(continued)*

Year ended 31 March 2021

Taxation

As a registered charity, the charity is exempt from income tax to the extent that its income and gains are applicable to charitable purposes only. Value added tax is not recoverable by the charity and is therefore included in the relevant costs in the Statement of Financial Activities.

Winding Up or Dissolution of the Charity

If upon winding up or dissolution of the charity there remains any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Caerphilly People First

Notes to the Financial Statements

Year ended 31 March 2021

1. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

2. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Caerphilly County Borough Council Service			
Contracts	30,404	—	30,404
Intermediate Care Fund	—	8,879	8,879
Other income from charitable activities	—	1,412	1,412
Community Foundation Wales	—	30,000	30,000
GAVO	—	972	972
Lloyds Bank Foundation for England & Wales	25,000	—	25,000
National Lottery	—	9,375	9,375
Coalfields Regeneration Trust	—	500	500
Aneurin Bevan University Health Board	—	—	—
Garfield Weston	—	10,000	10,000
	<u>55,404</u>	<u>61,138</u>	<u>116,542</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Caerphilly County Borough Council Service			
Contracts	30,404	—	30,404
Intermediate Care Fund	—	—	—
Other income from charitable activities	—	3,327	3,327
Community Foundation Wales	—	—	—
GAVO	—	—	—
Lloyds Bank Foundation for England & Wales	—	25,167	25,167
National Lottery	—	9,965	9,965
Coalfields Regeneration Trust	—	5,000	5,000
Aneurin Bevan University Health Board	—	728	728
Garfield Weston	—	—	—
	<u>30,404</u>	<u>44,187</u>	<u>74,591</u>

3. Other trading activities

	Restricted Funds £	Total Funds 2021 £	Restricted Funds £	Total Funds 2020 £
Fundraising events	—	—	102	102

Caerphilly People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

4. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Charitable Activities	19,413	25,901	45,314
Support costs	21,391	12,885	34,276
	<u>40,804</u>	<u>38,786</u>	<u>79,590</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Charitable Activities	12,619	26,514	39,133
Support costs	21,898	12,775	34,673
	<u>34,517</u>	<u>39,289</u>	<u>73,806</u>

5. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Charitable Activities	45,314	33,244	78,558	72,798
Governance costs	–	1,032	1,032	1,008
	<u>45,314</u>	<u>34,276</u>	<u>79,590</u>	<u>73,806</u>

6. Analysis of support costs

	Support costs £	Total 2021 £	Total 2020 £
Staff costs	33,060	33,060	33,422
Governance costs	1,032	1,032	1,008
Support costs - consultancy	184	184	243
	<u>34,276</u>	<u>34,276</u>	<u>34,673</u>

7. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	1,032	1,008

Caerphilly People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

8. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	53,549	51,283
Social security costs	—	505
Employer contributions to pension plans	961	894
	<u>54,510</u>	<u>52,682</u>

The average head count of employees during the year was 3 (2020: 3). The average number of full-time equivalent employees during the year is analysed as follows:

	2021	2020
	No.	No.
Number of staff	<u>2</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

9. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by any trustee (2020: nil).

No payments were made to any trustees for expenses in year (2020: nil).

10. Tangible fixed assets

	Equipment	Total
	£	£
Cost		
At 1 Apr 2020 and 31 Mar 2021	<u>11,936</u>	<u>11,936</u>
Depreciation		
At 1 Apr 2020 and 31 Mar 2021	<u>11,936</u>	<u>11,936</u>
Carrying amount		
At 31 Mar 2021	<u>—</u>	<u>—</u>
At 31 Mar 2020	<u>—</u>	<u>—</u>

11. Debtors

	2021	2020
	£	£
Prepayments and accrued income	348	348
Other debtors	<u>—</u>	<u>89</u>
	<u>348</u>	<u>437</u>

Caerphilly People First

Notes to the Financial Statements (continued)

Year ended 31 March 2021

12. Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	1,032	1,398
Social security and other taxes	776	—
	<u>1,808</u>	<u>1,398</u>

13. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2020 £	Income £	Expenditure £	At 31 Mar 2021 £
General funds	<u>21,628</u>	<u>55,404</u>	<u>(40,804)</u>	<u>36,228</u>

	At 1 Apr 2019 £	Income £	Expenditure £	At 31 Mar 2020 £
General funds	<u>25,741</u>	<u>30,404</u>	<u>(34,517)</u>	<u>21,628</u>

Caerphilly County Borough Council provide funds through a Service Level Agreement which this year amounted to £30,404 (2020: £30,404).

The Lloyds Bank Foundation England & Wales awarded an unrestricted grant of £50,000. £25,000 was received to be spent in the 2021 calendar year (2020: nil).

Restricted funds

	At 1 Apr 2020 £	Income £	Expenditure £	At 31 Mar 2021 £
Intermediate Care fund	—	8,879	8,879	—
Other restricted funds small grants	—	1,412	1,412	—
Community Foundation Wales	—	30,000	22,023	7,977
GAVO	—	972	972	—
National Lottery	—	9,375	—	9,375
Lloyds Bank Foundation for England & Wales	—	—	—	—
Aneurin Bevan University Health Board	—	—	—	—
Coalfields	5,000	500	5,500	—
Garfield Weston	—	10,000	—	10,000
Restricted Funds	<u>5,000</u>	<u>61,138</u>	<u>(38,786)</u>	<u>27,352</u>

Caerphilly People First

Notes to the Financial Statements (continued)

Year ended 31 March 2021

13. Analysis of charitable funds (continued)

	At 1 Apr 2019 £	Income £	Expenditure £	At 31 Mar 2020 £
Intermediate Care fund	—	—	—	—
Other restricted funds small grants	—	3,429	3,429	—
Community Foundation Wales	—	—	—	—
GAVO	—	—	—	—
National Lottery	—	9,965	9,965	—
Lloyds Bank Foundation for England & Wales	—	25,167	25,167	—
Aneurin Bevan University Health Board	—	728	728	—
Coalfields	—	5,000	—	5,000
Garfield Weston	—	—	—	—
Restricted Funds	—	<u>44,289</u>	<u>(39,289)</u>	<u>5,000</u>

Restricted funds received include:

Integrated Care Fund

Funds of £8,872 (2020 nil) were received in year for the 'Digitally Connecting Citizens' project in partnership with Rhonda Cynon Taff Peoples First.

Community Foundation Wales

A grant of £20,000 (2020: nil) was received in November 2020 to support the charity's staff, rent, travel and telephone costs. A grant of £10,000 (2020: nil) was received from the Coronavirus Resilience Fund in August 2020 to support COVID safety measures.

National Lottery

A grant was received in January 2021 of £9,375 (2020: £9,965) for the 'Room to Zoom' project to provide training in the use of IT.

Garfield Weston

A grant of £10,000 (2020: nil) was received in March 2021..

Other Income

Other income includes funds from various People First groups, GAVO, the Coalfields Regeneration Trust 'Together Fund' and the University of South Wales.

14. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Current assets	<u>36,228</u>	<u>27,352</u>	<u>63,580</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Current assets	<u>21,628</u>	<u>5,000</u>	<u>26,628</u>

15. Related parties

There have been no related party transactions in the reporting period.

Caerphilly People First

Management Information

Year ended 31 March 2021

The following pages do not form part of the financial statements.

Caerphilly People First

Detailed Statement of Financial Activities

Year ended 31 March 2021

	2021 £	2020 £
Income and endowments		
Charitable activities		
Caerphilly County Borough Council Service Contracts	30,404	30,404
Intermediate Care Fund	8,879	—
Other income from charitable activities	1,412	3,327
Community Foundation Wales	30,000	—
GAVO	972	—
Lloyds Bank Foundation for England & Wales	25,000	25,167
National Lottery	9,375	9,965
Coalfields Regeneration Trust	500	5,000
Aneurin Bevan University Health Board	—	728
Garfield Weston	10,000	—
	<u>116,542</u>	<u>74,591</u>
Other trading activities		
Fundraising events	—	102
	<u>—</u>	<u>102</u>
Total income	<u>116,542</u>	<u>74,693</u>
Expenditure		
Expenditure on charitable activities		
Wages and salaries	53,549	51,283
Employer's NIC	—	505
Pension costs	961	894
Rent	4,056	4,096
Insurance	348	348
Other establishment	464	117
Other motor/travel costs	3,450	6,740
Legal and professional fees	1,216	1,251
Telephone	1,610	1,249
Other office costs	13,438	7,108
Conference and training costs	498	215
	<u>79,590</u>	<u>73,806</u>
Total expenditure	<u>79,590</u>	<u>73,806</u>
Net income	<u>36,952</u>	<u>887</u>

Caerphilly People First

Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2021

	2021 £	2020 £
Expenditure on charitable activities		
Charitable Activities		
Activities undertaken directly	21,035	18,770
Wages and salaries	—	142
Employers NIC	415	348
Pension costs	4,056	4,096
Rent	348	348
Insurance	464	117
Membership and subscriptions	3,450	6,740
Travel & subsistence expenses	1,610	1,249
Telephone	13,438	7,108
Office costs	498	215
Conference & training costs	<u>45,314</u>	<u>39,133</u>
Support costs	32,514	32,513
Support wages/salaries	—	363
Support employer's NIC	546	546
Support pension costs	184	243
Support legal & professional	<u>33,244</u>	<u>33,665</u>
Governance costs	1,032	1,008
Independent examiners fees (including VAT)	<u>1,032</u>	<u>1,008</u>
Expenditure on charitable activities	<u>79,590</u>	<u>73,806</u>