

Registered number: 03481737
Charity number: 1067238

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Trustees' Report and Financial Statements

For the year ended 31 March 2022

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

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Countess Of Brecknock Hospice Trust
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Reference and Administrative Details of the Charity, its Trustees and Advisers
For the year ended 31 March 2022

Trustees

Lady Mary Fagan LG DVCO JP
L J Benson JP DL (retired 26 October 2021)
Rear Admiral I R Henderson CB CBE DL
P A Kinnersley-West
C M Scheckter DL
B R W Parker MBE
Dr J C Palmer (appointed 29 October 2020, resigned 27 April 2021)
E K Sandy
Vice Admiral P Boissier CB
M Hyson FCA (appointed 26 April 2022)

Company registered number

03481737

Charity registered number

1067238

Registered office

Brecknock House
Henry Gamman Drive
Andover
Hampshire
SP10 3LB

Company secretary

M Gard

Investment Advisors

Rathbones Investment Management
Fiennes House
32 Southgate St
Winchester
SO23 9EH

Independent auditors

Xeinadin Audit Limited
Chartered Accountants
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

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Reference and Administrative Details of the Charity, its Trustees and Advisers (continued)
For the year ended 31 March 2022

Bankers

Lloyds TSB Bank plc
22 High Street
Andover
Hampshire
SP10 1BJ

The Bank of Scotland
Beaucherc House
3 Queens Road
Reading
RG1 4AR

Virgin Money UK PLC
Bearing House
Clydebank Business Park
Clydebank
G81 2NR

Solicitors

Talbot Walker
16 Bridge St
Andover
Hampshire
SP10 2NW

Countess Of Brecknock Hospice Trust
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Trustees' Report
For the year ended 31 March 2022

The Trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2022. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Activities undertaken to achieve objectives

The company's objects and principal activities are:-

- The relief of patients suffering from cancer and other life-limiting illnesses who reside in Andover, Stockbridge and surrounding villages;
- The relief of those who have a real and substantial connection with the Andover, Stockbridge and surrounding villages;
- The relief of those who are receiving treatment or care at hospitals/hospices or homes in Andover, Stockbridge and surrounding villages;
- and ancillary to such relief the protection and preservation of the health of their families, friends and helpers;
- the provision of medical and, in the interests of social welfare, recreational and other facilities (including buildings and equipment) for such patients;
- the relief in cases of financial distress of such patients and their families, friends and helpers;
- the provision or funding of training for medical staff and others (including volunteers) relating to the treatment or care of such patients;
- and generally the support of the charitable work of The Countess of Brecknock Hospice.

The main objectives and activities for the year continued to focus upon the support to provide Hospice facilities at The Countess of Brecknock Hospice Andover. The strategies employed to assist the charity to meet these objectives include the following:-

- Continuing fundraising initiatives supported by communications activities;
- Welfare support to patients and carers;
- Working in partnership with the Hospice staff;

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Trustees' Report (continued)
For the year ended 31 March 2022

Objectives and activities (continued)

- Examining the possibilities of financing improvements to the facilities available to Hospice patients;
- Working in partnership with third party fundraising initiatives.

The work of the Charity is normally assisted by volunteers and their contribution is vital to the success of fundraising events organised by the Charity Office. Volunteering continued to be impacted by the pandemic and restrictions within the NHS and Hospice.

The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

c. Longer Term Aims

The current strategy focuses on activity from April 2021 to March 2024 and our objectives are to:

- secure our ongoing financial commitments to supporting the Hospice.
- provide additional resources for the hospice eg Day Care, staff support and patient welfare, and be in a financial position to offer support for new initiatives and/or services.
- build reserves so we can contribute to future upgrading/renewing the building, fabric and furnishing when and if required.
- keep our charitable trust costs to a minimum but, at the same time, ensuring we make sufficient investment to maximise our income generation potential and meet legal requirements and best practice guidelines.
- ensure the Charity is fit for purpose and able to meet the identified challenges for the next three years.
- improve communications and marketing including greater use of digital.

In February 2022, the Trustees agreed to restructure the charity to meet these objectives. Two new full-time roles would be created: a Head of Community Fundraising and Communications post and a Book-keeping and Administration post. The Office Manager and Finance Officer and Hospice Trust Administrator role were made redundant.

d. Volunteers

Volunteering within the Hospice has recommenced but Covid restrictions continue to be a challenge. A review of roles was undertaken in June 2021 to meet the needs of the new Hospice. We now have twilight and weekend Meet and Greet volunteers in the inpatient unit. As Day Centre has been suspended, no Day Centre volunteers have been able to come in and we are no longer able to use volunteer drivers to transport patients. We were able to hold our first Volunteer Celebration on Thursday 4th November 2021. It was an opportunity to recognise achievement, thank and say goodbye to those whose roles changed or decided to retire. Recognition of Service badges and certificates were presented to those who attended and sent to those who were unable to join us.

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Trustees' Report (continued)
For the year ended 31 March 2022

Achievements and performance

a. Main achievements of the Charity

The main areas of charitable activity are the provision of finance for the support and enhancement of services provided by the Hospice to adults with life-limiting illness that live in our catchment area of Andover, Stockbridge and surrounding villages. This includes both in-house and external activities.

The charitable trust also funds various activities at the Day Centre. Although our Day Centre reopened in 2021. Sadly, it has been suspended since January 2022 due to Covid-19 and staff shortages. We hope that the service will restart later in 2022.

Fundraising and awareness raising through communications continue to be the focus for the charitable trust activities. The main objective is to recruit and support a wide range of community fundraising through individuals, community groups and companies to ensure there is a constant income stream.

b. Review of activities

The Covid pandemic and various levels of restrictions continued through most of 2021/22. Restrictions for the public finally lifted in February 2022, although the Hospice and HHFT continues to observe more stringent levels of restrictions as Covid cases seriously affect staffing levels.

Although the charity has performed well over the last year, the challenges for fundraising and events caused by Covid have remained. We were able to hold a Covid-friendly 10@10 Late Night Walk with multiple start times, but our Light Up a Light service was again filmed and broadcast online due to the increasing worry about the Omicron Covid variant.

The use of digital and online giving is now the norm and the Trustees' decision to direct resources to communications and fundraising will enable us to become more effective in these areas and improve our supporter experience.

Again this year, there were very few opportunities for supporters to visit the hospice and see the new facilities. We hope that we will finally be able to hold an official opening of the hospice building in the summer and that we will be able to invite supporters to visit.

The Trustees have agreed to significantly increase their grant to HHFT for the 2022/23 financial year to reflect increased costs and staffing. They have also agreed to fund additional staff so that two staff can attend night-time call-outs. They have also committed to supporting additional staffing for the Community Team for a three year period.

There were no special projects undertaken by the Charity during the year 1 April 2021 to 31 March 2022.

c. Fundraising activities, income generation and PR activities

Events and activities organised by the Charity this year included:

10@10 Late Night Walk

The 2021 event took place 'in person' following the Chartered Institute of Fundraising and government guidance for safe events. This meant additional toilets, no hot food, masks worn in closed-in areas and staggered start times. This was challenging for the organisation of the event. Harrow Way School hosted the event and Stitch-a-Logo continues to provide the event T-shirts. Those taking part were delighted to be able to meet together and the charity made a profit from the event of £27,583.

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Trustees' Report (continued)
For the year ended 31 March 2022

Achievements and performance (continued)

Dandelion Café

Dandelion Café runs on the 1st and 3rd Wednesdays of each month from 10.30am – 12.30pm. All are welcome but is an opportunity where we can meet and chat with those who are recently bereaved and answer questions and concerns in a relaxed non-medical environment. Staff pop in and out as their workloads permit. We are now getting 9-12 visitors at each café and it is well received by those who attend.

Door Drop

An Annual Door Drop has been delivered at the beginning of October for the past five years. Problems with Royal Mail in Andover resulted in half of Andover postcodes not receiving a Door Drop. Over 200 people contacted us to say that they had not received our mailing. Our mailing house sent the door drop free of charge to all these households. They also lodged an official complaint with Royal Mail which they dismissed. This resulted in us making a profit of £12,147, which was a disappointing result compared to the 2020 appeal.

Light Up A Life

Light up a Life has been held annually in December for many years. However, due to the uncertainty of the Omicron variant, the in-person event due to be held at St Mary's Church in Andover was cancelled at the last moment. The event was filmed and broadcast via our website and YouTube. We made a profit £7,340 from light dedications.

Eternal Tree

Our Eternal Tree was launched when the Hospice opened in April 2020. It is a handcrafted copper wall sculpture set in the family area of our inpatient unit. Engraved maple leaves can be dedicated in memory of a loved one, to express thanks, as a gift, to show support for the hospice or simply be engraved with a name or personal message. Leaves are supplied in gold, silver or bronze and are sold for £350, £200 and £100. Since April 2020, we have raised £10,750 from this initiative.

Retail

This year we were able to sell our Christmas Cards and gifts at the Hospice. We also held a Christmas Shopping event on Saturday 26th November. As well as Trust goods, a raffle and refreshments, 14 stall holders attended. We were unable to fully promote the event due to HHFT Covid restrictions but had a steady stream of people all day. We made a profit of £1,558 which was 25% more than the 2019 shopping evenings. In total we made a profit of £6,814 from our retail sales in 2021/22.

d. Public Benefit

The objectives of the Charity are to support the palliative care services offered by the Countess of Brecknock Hospice by providing a considerable financial contribution towards the general running costs of the unit and to improve and enhance the facilities at the Hospice for the benefit of patients suffering from cancer and other serious illnesses who reside in Andover and its surrounding villages or who have a real and substantial connection with the area of benefit or who are receiving treatment or care in the area of benefit and, ancillary to such relief, to give significant support to the families, friends and carers of our patients.

Funds were also used for the provision of medical and, in the interests of social welfare, recreational and other facilities (including buildings and equipment) for the benefit of our patients and for the provision of training for medical staff and others (including volunteers) relating to the treatment or care of our patients.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

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Trustees' Report (continued)
For the year ended 31 March 2022

b. Reserves policy

Free reserves are calculated on the basis of the excess of unrestricted funds, excluding designated funds, less fixed assets, including investments held as fixed assets, which are used to generate income for its charitable activities.

The Board reviews the amount of reserves that are required to ensure that they are adequate to fulfil their continuing obligations at their quarterly meetings.

On this basis the free reserves at 31 March 2022 amount to £538,127. This represents the approximate current annual expenditure.

The reserves that the Board of Trustees have set aside provide financial stability and the means for the development of the principal activity which is the support of the Hospice mainly in the form of grants to HHFT.

Trustees intend to maintain reserves at a level which is at least equivalent to two years grant to HHFT (including support of Day Care) and one year's Charity running costs.

Trustees also intend to maintain additional reserves to cover replacement equipment which falls outside the remit of HHFT. For example: specialist medical equipment, 'cuddle beds' and higher specification patient welfare items required for palliative care such as motorised recliners, disability bath and ceiling hoists.

The Board reviews the amount of reserves that are required to ensure that they are adequate to fulfil their continuing obligations at their quarterly meetings.

c. Material investments policy

The Board of Trustees may make any investments in any manner subject to obtaining advice from a financial expert and having regard to the suitability of investments and the need for diversification. The investment policy of the company is reviewed annually.

The Board of Trustees has obtained expert advice from Rathbones, Investment Management (Winchester office). The unrestricted funds required to support the long-term commitments of the charity are invested for income and capital growth.

For the year ended 31 March 2022 Stock Exchange Investments provided an income of £19,520 and investments into Investment Funds provided an income of £16,194 making an overall return on all investments of 2.8%. It should be noted that the income achieved by the Investment Funds is reflected in the increased capital value of those investments as very little income is distributed.

The interest rates achieved on money deposits with banking institutions remain low but are in line with the best rates currently achievable.

d. Key performance indicators

The key performance indicators for the Charity are bank balances and investment growth which are monitored regularly at Trustee meetings.

e. Principal funding

The Charity is dependent on the income received by way of donations. The Charity also raises funds through events, appeals and trading activities.

In addition, the Charity has an income from investments and cash deposits. Legacies also allow the income of the Charity to be boosted.

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Trustees' Report (continued)
For the year ended 31 March 2022

The Charity is dependent on the continuing receipt of donations which amounted to a total of £346,708 of which £12,360 was into restricted funds for the year to 31 March 2022. The Charity was also in receipt of legacies which amounted to a total of £155,353 all of which was into unrestricted funds for the year to 31 March 2022.

The Charity received £39,876 from investments in the year under review.

The Charity achieved net realised and unrealised gains/losses from Stock Exchange Investments amounting to a gain of £87,528 for the year under review.

New Hospice Building Appeal Funds

An appeal was launched on 1st March 2017 to fund the £4.2 million cost of a major extension to the hospice building. The trustees set aside £2,330,000 from reserves for this purpose and committed to raising the balance from donations and grants. Expenditure during the year was £75,516 and £257,492 was transferred to general unrestricted funds. The remaining designated funds amount to £103,105.

Restricted Funds

The restricted funds and their defined uses are shown in detail in note 19 to the Financial Statements.

f. Overview

The Charity has achieved its objectives in the year.

The gross incoming resources in the year were £609,168 of which £12,360 was into restricted funds. These were used to pay the administration, and fundraising expenses of the Charity together with the agreed Hospice support grant and other grants totalling £522,270 of which £6,410 was from restricted funds. The surplus resulting of £86,898 and the gain on investments totalling £87,528 produced a net gain of £174,426 to be added to existing funds leaving a balance on unrestricted funds carried forward of £2,301,519, of which £463,906 are designated funds, and a balance on restricted funds carried forward of £10,371 at 31 March 2022.

Structure, governance and management

a. Constitution

The organisation is a charitable company limited by guarantee, incorporated on 16th December 1997 and registered as a charity in January 1998. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

b. Recruitment and appointment of trustees

The Directors of the Company are also Charity Trustees for the purposes of charity law and under the Company's Articles are known as members of the Board of Trustees. Under the requirements of the Memorandum and Articles of Association the members of the Board of Trustees are elected by the members at the Annual General Meeting. The Company must have at least three Charity Trustees and a maximum of ten all of whom must be members of the Company. One third of the trustees together with any new trustee since the last Annual General Meeting must retire at each Annual General Meeting, those longest in office retiring first and the choice between any equal service being made by drawing lots.

The Charity supports the care of patients suffering from cancer and other life-limiting illnesses. The Board of Trustees seeks to ensure that the needs of this group are reflected through the diversity of the trustee body. The Trustees also seek to communicate with Hospitals and with General Practitioners in the area and others involved with such patients.

When vacancies occur, the Trustees seek to appoint new trustees with skills in administration, finance, legal matters, Hospital/Hospice Management and Fundraising.

Countess Of Brecknock Hospice Trust
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Trustees' Report (continued)
For the year ended 31 March 2022

Structure, governance and management (continued)

The more traditional business and fundraising skills are well represented on the Board of Trustees. If skills are being lost due to retirements, individuals with appropriate skills are approached to offer themselves for election to the Board of Trustees to maintain this skill mix. A 'Recruitment of Trustees' policy and procedure has been adopted by the Board.

c. Organisational structure and decision-making policies

The Board of Trustees meets quarterly and when necessary and is responsible for the strategic direction and policy of the Charity. At the end of March 2022 the Board of Trustees has seven members from a variety of professional backgrounds relevant to the work of the Charity.

The Chairman of Trustees, Lady Mary Fagan works with the Trust Director, Mrs M Gard. Mrs Gard is delegated the day to day running of the Charity, acts as Company Secretary and is responsible for income generation.

The Charity has recently undertaken a restructure to ensure it can adapt to the impact of strategic changes and ensure that it has a structure that is as efficient and effective as possible. Following a consultation period with staff in January 2022, the Trustees agreed to make two roles redundant and create two new roles which gives a greater investment in fundraising and communications, and combines administration and finance functions.

d. Policies adopted for the induction and training of Trustees

New Trustees are invited and encouraged to attend a short training session to familiarise themselves with the charity and the context within which it operates. These are jointly led by the Chairman of the Board of Trustees and the Trust Director. The session covers: the obligations of the members of the Board of Trustees, the main documents which set out the operational framework for the charity including the Memorandum and Articles of Association, resourcing and the current financial position as set out in the latest published accounts, future plans and objectives, and a briefing on current activities and fundraising.

The new Trustee is supplied with a copy of the Charity Commissions Guide "The Essential Trustee" as a follow up to the introductory session. This is distributed to all new Trustees along with a copy of the Memorandum and Articles of Association and a copy of the latest financial statements.

e. Remuneration of Staff

The remuneration of staff is reviewed on an annual basis by the Chairman in consultation with Trustees. Remuneration is bench-marked against comparative roles, similar organisations and performance.

f. Related party relationships

The Charity provides the majority of its grant funding to Hampshire Hospitals NHS Foundation Trust to assist in the funding of the Hospice at Andover War Memorial Hospital. The Charity works in close liaison with the Healthcare Trust to ensure the continuing improvement in palliative care facilities.

g. Financial risk management

The Board of Trustees has conducted a review of the major risks to which the Charity is exposed. A risk register has been established and is updated annually. Where appropriate, systems or procedures have been established to mitigate the risks the Charity faces.

Significant external risks to funding have led to the development of a strategic plan which will allow for the continued support of the Hospice and its activities. Internal control risks are minimised by the implementation of procedures for the authorisation of all transactions and projects.

Procedures are in place to ensure compliance with health and safety of staff and visitors to the Charity Office.

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Trustees' Report (continued)
For the year ended 31 March 2022

Structure, governance and management (continued)

These procedures are periodically reviewed to ensure that they continue to meet the needs of the Charity.

h. Trustees' indemnities

All Trustees have been insured by Countess of Brecknock Hospice Trust in respect of any losses, other than fraud and dishonesty, arising from any claims made against them by reason of their services as trustees.

Plans for future periods

The Trustees agreed that staff resources would be reorganised to give a greater focus on fundraising and communications. This will enable the Charity to meet its objectives and maximise the income generation potential to support the hospice. The Charity plans to continue and build on the activities outlined above in the forthcoming year. Once staff are appointed to the new roles, new activities and initiatives will be introduced in line with the strategic plan.

Members' liability

The Members of the Charity guarantee to contribute an amount not exceeding £1 to the assets of the Charity in the event of winding up.

Fund-Raising Standards Information

The Countess of Brecknock Hospice Trust raises funds from members of the public by organising the events and activities detailed in this report and via individuals, organisations, community groups and companies who fundraise on our behalf. We comply with legal requirements and adhere to the Chartered Institute of Fundraising Codes of Practice and guidelines. We do not employ any third parties to fundraise on our behalf and have not received any complaints in relation to our fundraising activities.

We record information on our data base to record activities and donations and are fully compliant with GDPR requirements. Contact preferences are recorded and, apart from our annual door drop where it is not possible to exclude addresses, only contact those who wish to hear from us. We have also adopted the Chartered Institute of Fundraising Treating Donors Fairly - Fundraising with People in Vulnerable Circumstances.

We provide information on safe and legal fundraising to those individuals, groups and companies that we know are fundraising for us. These activities are reviewed and monitored by the Trust Director and individuals supported and advised where appropriate.

Countess Of Brecknock Hospice Trust
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Trustees' Report (continued)
For the year ended 31 March 2022

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

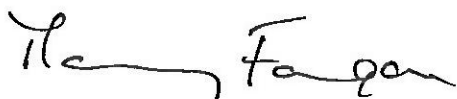
Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Auditors

The auditors, Xeinadin Audit Limited, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Lady Mary Fagan LG DVCO JP
Trustee

Date: 08 September 2022

Countess Of Brecknock Hospice Trust
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Independent Auditors' Report to the Members of Countess Of Brecknock Hospice Trust

Opinion

We have audited the financial statements of Countess Of Brecknock Hospice Trust (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

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Independent Auditors' Report to the Members of Countess Of Brecknock Hospice Trust (continued)

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

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Independent Auditors' Report to the Members of Countess Of Brecknock Hospice Trust (continued)

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our section experiences and through discussion with those charged with governance (as required by auditing standards). We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

The company is subject to laws and regulations that directly affect the financial statements including financial reporting legislation, Charities SORP and The Charities Act. We assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

We identified the following areas as areas that could be most susceptible to fraud or irregularities: use of funds, designation of restricted funds and the recording of cash donations.

Audit response to risks identified:

Our procedures to respond to risks identified included the following:

- reviewing financial statement disclosures and testing to support documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements,
- enquiring of management concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes from Trustee meetings and reviewing correspondence with HMRC and the Charities commission;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias, and evaluating the rationale of any significant transactions that are unusual or outside the normal course of business.

The audit procedures undertaken did not identify any actual fraud or irregularities.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance laws and regulations (irregularities), is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Independent Auditors' Report to the Members of Countess Of Brecknock Hospice Trust (continued)

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Xeinadin Audit Ltd.

Xeinadin Audit Limited

Chartered Accountants
Statutory Auditor

Nightingale House

46-48 East Street

Epsom

Surrey

KT17 1HQ

Date: *7/10/2022*

Xeinadin Audit Limited are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Statement of financial activities
For the year ended 31 March 2022

	Note	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Donations and legacies	3	12,360	542,944	555,304	642,500
Other trading activities	4	-	11,048	11,048	10,001
Investments	5	-	39,876	39,876	38,419
Other income	6	-	2,940	2,940	3,554
Total income		12,360	596,808	609,168	694,474
Expenditure on:					
Raising funds	7	-	76,483	76,483	58,700
Charitable activities	9	6,410	439,377	445,787	636,751
Total expenditure		6,410	515,860	522,270	695,451
Net income/(expenditure) before net gains on investments		5,950	80,948	86,898	(977)
Net gains on investments		-	87,528	87,528	37,494
Net movement in funds		5,950	168,476	174,426	36,517
Reconciliation of funds:					
Total funds brought forward		4,421	2,122,672	2,127,093	2,090,576
Net movement in funds		5,950	168,476	174,426	36,517
Total funds carried forward		10,371	2,291,148	2,301,519	2,127,093

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 21 to 40 form part of these financial statements.

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Summary Income and Expenditure Account
For the year ended 31 March 2022

	Note	Total funds 2022 £	<i>Total funds 2021 £</i>
Income		609,168	<i>694,474</i>
(Losses)/gains on investments		87,528	<i>37,494</i>
Gross income in the reporting period		696,696	<i>731,968</i>
Less: Total expenditure		(522,270)	<i>(695,451)</i>
Net income for the reporting period		174,426	<i>36,517</i>

The notes on pages 21 to 40 form part of these financial statements.

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)
Registered number: 03481737

Balance Sheet
As at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	13	6	6
Investments	14	1,289,109	802,281
		<u>1,289,115</u>	<u>802,287</u>
Current assets			
Stocks	15	615	660
Debtors	16	2,514	11,885
Cash at bank and in hand		1,075,730	1,319,369
		<u>1,078,859</u>	<u>1,331,914</u>
Creditors: amounts falling due within one year	17	(66,455)	(7,108)
Net current assets		<u>1,012,404</u>	<u>1,324,806</u>
Total assets less current liabilities		<u>2,301,519</u>	<u>2,127,093</u>
Total net assets		<u><u>2,301,519</u></u>	<u><u>2,127,093</u></u>

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)
Registered number: 03481737

Balance Sheet (continued)
As at 31 March 2022

	Note	2022 £	2021 £
Charity funds			
Restricted funds	19	10,371	4,421
Unrestricted funds	19	2,291,148	2,122,672
Total funds		<u><u>2,301,519</u></u>	<u><u>2,127,093</u></u>

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 145 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Lady Mary Fagan LG DVCO JP
Trustee

Date: 08 September 2022

The notes on pages 21 to 40 form part of these financial statements.

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Statement of Cash Flows
For the year ended 31 March 2022

	2022 £	2021 £
Cash flows from operating activities		
Net cash used in operating activities	155,682	(67,764)
Cash flows from investing activities		
Purchase of investments	(399,527)	(24,907)
Disposal of investments	228	13,962
Net cash used in investing activities	(399,299)	(10,945)
Change in cash and cash equivalents in the year	(243,617)	(78,709)
Cash and cash equivalents at the beginning of the year	1,319,347	1,398,056
Cash and cash equivalents at the end of the year	<u>1,075,730</u>	<u>1,319,347</u>

The notes on pages 21 to 40 form part of these financial statements

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

1. General information

The Charity is an individual private charity limited by guarantee incorporated in England and consequently does not have share capital. Each of the Trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:
Brecknock House
Henry Gamman Drive
Andover
Hampshire
SP10 3LB

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Countess Of Brecknock Hospice Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the Charity, monetary amounts in these financial statements are rounded to the nearest £.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations and legacies

Donations and gifts are recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Income received for the general purposes of the Charity is included as unrestricted funds. Income for activities restricted by the wishes of the donor is taken to restricted funds where these are legally binding on the trustees.

For legacies, entitlement is taken on a case by case basis as the earlier of the date on which: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. If the legacy is in the form of an asset other than cash or an asset listed on a recognised stock exchange, recognition is subject to the value of the asset being able to be reliably measured and title to the asset has passed to the Charity. Where legacies have been notified to the Charity or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services and facilities are included at the value to the Charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

2. Accounting policies (continued)

2.2 Income (continued)

Donated services and facilities

Where services or facilities are provided to the charity as a donation that would normally be purchased from our suppliers, this contribution is included in the financial statements at an estimate based on the value of the contribution to the charity where this can be quantified.

Other trading activities

Incoming resources from charitable trading activities and fundraising activities are accounted for when earned.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Investment income

Investment income is accounted for on an accruals basis.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

2. Accounting policies (continued)

2.3 Expenditure (continued)

Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all costs related to the category. The irrecoverable element of VAT is included with the item of expense to which it relates.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Salary costs are allocated between the expenditure categories of the statement of financial activities on a basis design to reflect the use of staff resources. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Governance costs

These include the costs attributable to the charity's compliance and statutory requirements, including audit, strategic management and trustee's meetings and reimbursed expenses.

2.4 Redundancy and termination payments

Redundancy and termination payments are recognised as and when there is a legal or constructive obligation committing the Charity to the expenditure.

2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of Financial Activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of Financial Activities as the related expenditure is incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

2. Accounting policies (continued)

2.7 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Furniture and equipment	-	20% Straight line
Computer equipment	-	33% Straight line

2.8 Investments

Fixed asset investments are included at market value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals as they arise.

Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost. Unrealised gains and losses are calculated as the difference between the market values at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

2.9 Stocks

Stocks are valued at the lower of cost and net realisable value.

2.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

2. Accounting policies (continued)

2.13 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.14 Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

2.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

3. Income from donations and legacies

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Donations	12,360	334,348	346,708	468,377
Legacies	-	155,353	155,353	124,085
Fundraising sponsorship income	-	43,643	43,643	40,438
Donated services and facilities	-	9,600	9,600	9,600
	<u>12,360</u>	<u>542,944</u>	<u>555,304</u>	<u>642,500</u>
<i>Total 2021</i>	<u>98,233</u>	<u>544,267</u>	<u>642,500</u>	

4. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Retail income	11,048	11,048	10,001
	<u>11,048</u>	<u>11,048</u>	<u>10,001</u>
<i>Total 2021</i>	<u>10,001</u>	<u>10,001</u>	

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

5. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from UK listed investments	28,597	28,597	23,609
Income from non-UK listed investments	7,117	7,117	4,617
Bank interest receivable	4,162	4,162	10,193
	<u>39,876</u>	<u>39,876</u>	<u>38,419</u>
<i>Total 2021</i>	<u>38,419</u>	<u>38,419</u>	

6. Other incoming resources

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Government furlough grants receivable	2,940	2,940	3,554
	<u>3,554</u>	<u>3,554</u>	
<i>Total 2021</i>	<u>3,554</u>	<u>3,554</u>	

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

7. Expenditure on raising funds

Costs of raising voluntary income

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Communications	-	8,354	8,354	7,297
Investment management costs	-	6,202	6,202	4,772
Retail and events costs	-	17,409	17,409	15,646
Wages and salaries	-	39,170	39,170	27,500
National Insurance	-	3,196	3,196	1,953
Pension costs	-	2,152	2,152	1,532
	-	76,483	76,483	58,700
<i>Total 2021</i>	<i>18,591</i>	<i>40,109</i>	<i>58,700</i>	

8. Analysis of grants

	Grants to Institutions 2022 £	Total funds 2022 £	Total funds 2021 £
Grant to new hospice building	69,206	69,206	272,922
Grant to hospice running costs	240,801	240,801	240,801
	310,007	310,007	513,723
<i>Total 2021</i>	<i>513,723</i>	<i>513,723</i>	

All grants were made to contribute towards the running costs of the hospice and the designated sum of £69,206 (2021 - £272,922) for the new building costs in furtherance of the Charity's objectives.

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

9. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Grant funding of activities 2022 £	Support costs 2022 £	Total funds 2022 £	Total funds 2021 £
New hospice building and maintenance	22,304	69,206	113,476	204,986	395,950
Grant to hospice running costs	-	240,801	-	240,801	240,801
	<u>22,304</u>	<u>310,007</u>	<u>113,476</u>	<u>445,787</u>	<u>636,751</u>
<i>Total 2021</i>	<u>17,596</u>	<u>513,723</u>	<u>105,432</u>	<u>636,751</u>	

Analysis of direct costs

	Hospice Facilities 2022 £	Total funds 2022 £	Total funds 2021 £
Welfare support for patients and staff	22,304	22,304	17,596
	<u>22,304</u>	<u>22,304</u>	<u>17,596</u>
<i>Total 2021</i>	<u>17,596</u>	<u>17,596</u>	

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

9. Analysis of expenditure by activities (continued)

Analysis of support costs

	Hospice Facilities 2022 £	Total funds 2022 £	Total funds 2021 £
Staff costs	72,177	72,177	70,070
Depreciation	-	-	1,522
Staff training	1,374	1,374	283
Insurances	993	993	1,097
Rent	9,600	9,600	9,600
Office expenditure	21,684	21,684	16,490
Bank charges	1,968	1,968	1,870
Consultancy and recruitment costs	1,060	1,060	-
Governance costs	4,620	4,620	4,500
	<u>113,476</u>	<u>113,476</u>	<u>105,432</u>
<i>Total 2021</i>	<u>105,432</u>	<u>105,432</u>	

10. Auditors' remuneration

	2022 £	2021 £
Fees payable to the Charity's auditor for the audit of the Charity's annual accounts	4,620	1,200
Fees payable to the Charity's auditor in respect of:		
All non-audit services not included above	<u>-</u>	<u>3,300</u>

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

11. Staff costs

	2022 £	2021 £
Wages and salaries	105,061	90,668
Social security costs	6,671	5,481
Contribution to defined contribution pension schemes	4,963	4,906
	<u>116,695</u>	<u>101,055</u>

Included in Staff costs are redundancy payments totalling £9,473.

£12,317 of staff costs have been included within Grants to the designated building fund to recognise the time and work that has been carried out to support the clinical and community teams, and patients and their families.

The average number of persons employed by the Charity during the year was as follows:

	2022 No.	2021 No.
Administrative staff	<u>3</u>	<u>3</u>

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the Charity comprise the Trustees and the management team. The total employee benefits (gross pay plus employer pension contributions) of the key management personnel of the Charity were £59,037 (2021 - £58,063).

12. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

13. Tangible fixed assets

	Computer Equipment £
Cost or valuation	
At 1 April 2021	17,701
At 31 March 2022	<u>17,701</u>
Depreciation	
At 1 April 2021	17,695
At 31 March 2022	<u>17,695</u>
Net book value	
At 31 March 2022	<u><u>6</u></u>
At 31 March 2021	<u><u>6</u></u>

14. Fixed asset investments

	Listed investments £	Unlisted investments £	Total £
Cost or valuation			
At 1 April 2021	632,612	169,669	802,281
Additions	399,527	-	399,527
Disposals	(228)	-	(228)
Revaluations	92,264	(4,735)	87,529
At 31 March 2022	<u>1,124,175</u>	<u>164,934</u>	<u>1,289,109</u>

Historical cost

The historical cost of investments at year end was £1,027,835 (2021 - £628,536).

Listed investments

Listed investments having a cost of £880,407 (2021 - £481,108) are held by the Charity and had a market value of £1,124,175 (2021 - £632,612) at the end of the year.

Unlisted investments

Unlisted investments having a cost of £147,428 (2021 - £147,428) are held by the Charity and had a market value of £164,934 (2021 - £169,669) at the end of the year.

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

15. Stocks

	2022	2021
	£	£
Stock of retail goods	615	660
	<u>615</u>	<u>660</u>

16. Debtors

	2022	2021
	£	£
Due within one year		
Other debtors	-	5,409
Gift aid recoverable	2,514	6,476
	<u>2,514</u>	<u>11,885</u>
	<u>2,514</u>	<u>11,885</u>

17. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	1,755	2,608
Accruals and deferred income	64,700	4,500
	<u>66,455</u>	<u>7,108</u>
	<u>66,455</u>	<u>7,108</u>

Countess Of Brecknock Hospice Trust
(A Company Limited by Guarantee)

Notes to the Financial Statements
For the year ended 31 March 2022

18. Financial instruments

	2022 £	2021 £
Financial assets		
Financial assets measured at fair value through income and expenditure	1,289,109	802,281
Financial assets measured at amortised cost	1,078,865	1,331,920
	<u>2,367,974</u>	<u>2,134,201</u>
	2022 £	2021 £
Financial liabilities		
Financial liabilities measured at amortised cost	<u>66,455</u>	<u>7,108</u>

Financial assets measured at fair value through income and expenditure includes investments.

Financial assets that are debt instruments measured at amortised cost includes debtors and cash at bank and in hand.

Financial liabilities measured at amortised cost includes bank loans, overdrafts, accruals, deferred income and other creditors.

Items of income, expense, gains or losses

	Income £	Net gains £
2022		
Financial assets measured at fair value through income and expenditure	35,714	87,528
Financial assets measured at amortised costs	4,162	-
	Income £	Net gains £
2021		
Financial assets measured at fair value through income and expenditure	28,226	37,494
Financial assets measured at amortised costs	10,193	-

The total interest income for financial assets not measured at fair value through income or expenditure is £4,162 (2021: £10,193).

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Notes to the Financial Statements
For the year ended 31 March 2022

19. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
Unrestricted funds						
Designated funds						
Building fund	436,113	-	(75,516)	(257,492)	-	103,105
HHFT grant	-	-	(240,801)	601,602	-	360,801
	<u>436,113</u>	<u>-</u>	<u>(316,317)</u>	<u>344,110</u>	<u>-</u>	<u>463,906</u>
General funds						
Unrestricted funds	<u>1,686,559</u>	<u>596,808</u>	<u>(199,543)</u>	<u>(344,110)</u>	<u>87,528</u>	<u>1,827,242</u>
Total Unrestricted funds	<u>2,122,672</u>	<u>596,808</u>	<u>(515,860)</u>	<u>-</u>	<u>87,528</u>	<u>2,291,148</u>
Restricted funds						
Deane summer events	4,421	-	-	-	-	4,421
New building upkeep	-	8,910	(6,410)	-	-	2,500
Equipment	-	3,200	-	-	-	3,200
Training	-	250	-	-	-	250
	<u>4,421</u>	<u>12,360</u>	<u>(6,410)</u>	<u>-</u>	<u>-</u>	<u>10,371</u>
Total of funds	<u>2,127,093</u>	<u>609,168</u>	<u>(522,270)</u>	<u>-</u>	<u>87,528</u>	<u>2,301,519</u>

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Notes to the Financial Statements
For the year ended 31 March 2022

19. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 March 2021 £</i>
Unrestricted funds						
Designated funds						
Building fund	619,295	-	-	(183,182)	-	436,113
General funds						
Unrestricted funds	1,466,860	586,143	(403,938)	-	37,494	1,686,559
Total Unrestricted funds	<u>2,086,155</u>	<u>586,143</u>	<u>(403,938)</u>	<u>(183,182)</u>	<u>37,494</u>	<u>2,122,672</u>
Restricted funds						
Deane summer events	4,421	-	-	-	-	4,421
Building fund	-	108,331	(291,513)	183,182	-	-
	<u>4,421</u>	<u>108,331</u>	<u>(291,513)</u>	<u>183,182</u>	<u>-</u>	<u>4,421</u>
Total of funds	<u>2,090,576</u>	<u>694,474</u>	<u>(695,451)</u>	<u>-</u>	<u>37,494</u>	<u>2,127,093</u>

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19. Statement of funds (continued)

Restricted Building Fund

The building fund was established to provide funds towards the development of the hospice. The development commenced in September 2018 and was completed in April 2020.

In 2021 £183,182 was transferred from the Designated building fund to the Restricted buildings fund to meet the expenditure on the new building.

Deane Summer Events Restricted Fund

This was established by donation to meet the costs of putting on the summer events at Deane House.

New building upkeep, Equipment and Training Restricted Funds

These funds have been established for donations received in which the use of which has been specified by the donor.

20. Summary of funds

Summary of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
Designated funds	436,113	-	(316,317)	344,110	-	463,906
General funds	1,686,559	596,808	(199,543)	(344,110)	87,528	1,827,242
Restricted funds	4,421	12,360	(6,410)	-	-	10,371
	<u>2,127,093</u>	<u>609,168</u>	<u>(522,270)</u>	<u>-</u>	<u>87,528</u>	<u>2,301,519</u>

Summary of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 £
Designated funds	619,295	-	-	(183,182)	-	436,113
General funds	1,466,860	586,143	(403,938)	-	37,494	1,686,559
Restricted funds	4,421	108,331	(291,513)	183,182	-	4,421
	<u>2,090,576</u>	<u>694,474</u>	<u>(695,451)</u>	<u>-</u>	<u>37,494</u>	<u>2,127,093</u>

Countess Of Brecknock Hospice Trust
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21. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	-	6	6
Fixed asset investments	-	1,289,109	1,289,109
Current assets	10,371	1,068,488	1,078,859
Creditors due within one year	-	(66,455)	(66,455)
Total	10,371	2,291,148	2,301,519

Analysis of net assets between funds - prior year

	<i>Restricted funds 2021 £</i>	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Tangible fixed assets	-	6	6
Fixed asset investments	-	802,281	802,281
Current assets	4,421	1,327,493	1,331,914
Creditors due within one year	-	(7,108)	(7,108)
Total	4,421	2,122,672	2,127,093

22. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income for the year (as per Statement of Financial Activities)	174,426	36,517
Adjustments for:		
Depreciation charges	-	1,522
Decrease/(increase) in stocks	45	(544)
(Increase)/decrease in debtors	9,371	(7,533)
Increase/(decrease) in creditors	59,369	(60,232)
Loss/(gain) on revaluation of investments	(87,529)	(37,494)
Net cash provided by/(used in) operating activities	155,682	(67,764)

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Notes to the Financial Statements
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23. Analysis of cash and cash equivalents

	2022 £	2021 £
Cash in hand	1,075,730	1,319,347
Total cash and cash equivalents	1,075,730	1,319,347

24. Analysis of changes in net debt

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	1,319,369	(243,639)	1,075,730
	1,319,369	(243,639)	1,075,730

25. Grant commitments

The grant to HHFT is in the gift of the Trustees. The Trustees agree the grant for the next financial year at their October meeting. The grant for the 2022-23 financial year of £360,801 was agreed at the October 2021 meeting. HHFT is then notified of the level of the grant in writing following this meeting.

26. Operating lease commitments

At 31 March 2022 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2022 £	2021 £
Not later than 1 year	2,493	2,665
Later than 1 year and not later than 5 years	3,092	5,585
	5,585	8,250

27. Contingent assets

The Charity has been notified of legacies where the value of these estates was uncertain as the executors are waiting on information on any claims to be made on these estates. Therefore no amount has been accrued in respect of these legacies.

Countess Of Brecknock Hospice Trust
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Notes to the Financial Statements
For the year ended 31 March 2022

28. Related party transactions

During the year there were transactions between the charity and its trustees, which are detailed in the paragraph below. The trustees were Lady Mary Fagan LG DVCO JP, L J Benson JP DL, Rear Admiral I R Henderson CB CBE DL, P A Kinnersley-West, C M Scheckter DL, B R W Parker MBE, E K Sandy and Vice Admiral P Boissier CB.

The total amount of donations received without conditions from the trustees was £8,149 (2021 - £31,995). At the balance sheet date the amount due from the trustees was £nil (2021 - £nil).

No trustees received any remuneration or other benefits.

A donation of £25,000 was recieved from a charity of which a trustee of the Countess of Brecknock Hospice Trust is also a trustee.

29. Controlling party

The company was controlled throughout the period by the Trustees, by virtue of control afforded to them by the Memorandum and Articles of Association.