

GLOSSOP AND DISTRICT VOLUNTEER BUREAU

England & Wales · Charity number 1067170

Details

Other names THE BUREAU, VOLUNTEER CENTRE GLOSSOP

Status Registered

Legal form Charitable company

Company number [03455027](#)

Registered 1998-01-06

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: TO SUPPORT ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY IN GLOSSOP AND DISTRICT HEREINAFTER CALLED THE "AREA OF BENEFIT" AND IN PARTICULAR THE FURTHERANCE OF THE PRESERVATION AND PROTECTION OF GOOD HEALTH AND EDUCATION AND THE RELIEF OF DISTRESS AND SICKNESS AND IN THE PURSUANCE OF THE RELIEF OF SUCH TO PROVIDE CARE TO PERSONS IN SICKNESS AND DISTRESS IN THEIR HOMES.

Activities: Volunteer Centre Glossop provides infrastructure support to Volunteer Involving organisations across all sectors. We also provide direct services to vulnerable people within the community.

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** GLOSSOP AND DISTRICT
- Derbyshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£960,924	£809,673	£621,367	27
2024-03-31	£797,349	£849,335	£470,116	27
2023-03-31	£742,673	£709,807	£522,102	27
2022-03-31	£600,715	£660,679	£489,236	24
2021-03-31	£793,598	£546,035	£549,200	21

Trustees

Name	Role	Appointed
Daniel Oliver McLoughlin		2023-03-27
Dr Emma Elizabeth Salazar		2026-03-25
Dr Margaret Anne Talbot		2024-01-31
Jane Leah		2026-01-28
Sean Graham		2026-01-25
Simon Rogers		2019-11-18
Victoria Wellings		2024-01-31

Accounts

**Glossop and District
Volunteer Bureau**
operating as

The Bureau

**Report and Financial
Statements for the
Year Ended 31 March 2025**

Company number 3455027

Charity number 1067170

Volunteering



Advising



Connecting



Supporting



Responding



Registered office and operational address Bank House, 22 Henry Street, Glossop, SK13 8BW

Board of Trustees Members of the Board of Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Anne Talbot (Chair)
 Adrian Stokes (Treasurer)
 Simon Rogers
 Wayne Prior (Resigned December 2024)
 Danny McLoughlin
 Bernadette Connor (Resigned April 2024)
 Sophie Glinka
 Clare Plant (Resigned January 2025)
 Victoria Wellings

Staff	Natalie Rhodes	Chief Officer
	Karen Gard	Finance Lead
	Ruth Towner-Yates	Community Health and Wellbeing Manager
	Graham Morgan	Service Development and Programme Manager
	Lauren Moore	Operations Manager
	Rebecca Hyde	Finance Officer
	Frances Joddrell	Brighter Perspectives Lead
	Matthew Gregory	Community Development Lead
	Helen Thornhill	Move More Project Lead
	Emma Delany	Digital Health Lead
	Janice Imrie	PCN Link Worker
	Jackson Barnes	PCN Link Worker
	Jackie Chinniah	PCN Link Worker
	Lisa Newens	Community Navigator
	Paula Doyle	Community Navigator
	Bev Maycock	Community Navigation Triage
	Olivia Taylor	Brighter Perspectives Coordinator

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Paul Kiddy	Sight Loss and Call Companions Coordinator
Jan Bramald	Car Scheme Coordinator
Faith Revesz	Befriending Coordinator
Paula Rydings	Life Skills Support Worker
Lucy Mallott	Volunteer Coordinator
Fiona Nelson	Communications Officer
Lauren Hastie	Peer Support Administrator
Ashleigh Jenkins	Youth Support Worker
Simon Hughes	Cleaner

Bankers

National Westminster Bank plc
Norfolk Square, Glossop, Derbyshire SK13 8BR

**Independent
examiner**

Christy Lau FCCA CTA DChA, Slade & Cooper Limited
Beehive Mill, Jersey Street, Ancoats Manchester, M4 6JG

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Chair's Review

Having previously served as both a trustee and volunteer, I feel very privileged to have been appointed Chair of the Board of Trustees at The Bureau, Glossop's foremost health and wellbeing charity, in September 2024

I have taken on the role at a time of great challenge for the charity sector with significant changes to the funding landscape, most particularly the reduction in statutory funding, and increased staffing costs because of rises in National Insurance contributions. As with all challenges, this has created opportunity to refocus and refine our fundraising strategy and review our organisation to ensure we make the most effective use of our resources to deliver in line with our fundamental charitable objectives.

The Bureau works with the belief that all members of the community have both their own support needs and the capacity to support others at various times in their lives – in some cases simultaneously. It is our mission to identify and link community needs with solutions to enable people to live independently and improve the quality of life for local communities.

This financial year we have received income of £960k and ended the year in surplus with strong financial reserves. This has been in no small part due to a significant legacy donation, the generosity of which is very much appreciated. The Board are determined that this donation will be used to support the provision of services that were close to the donor's heart. This strong financial position has also been achieved by both the strong financial governance provided by the Board of Trustees and the outstanding efforts of all the management team who work tirelessly to raise funds for the Bureau via bids to a wide variety of both local and National organisations and funders. This year we were particularly pleased to have received significant funding from the National Lottery, in partnership with Connex Community Support in Buxton and New Mills Volunteer Centre, to support our Befriending and Call Companions Projects, providing services highly valued by our more vulnerable clients and vital in improving their social connectedness.

We would like to express our sincere thanks to all our funders, sponsors and donors. Your funding and kind donations ensure the sustainability of our long-established services – such as our volunteer car scheme, Brighter Perspectives (previously Life Skills) and Social Prescribing, whilst continuing to support the delivery and establishment of many local community groups. This year has seen an eclectic mix of new groups supported from bike repair projects, Forest Folk- exploring identity and resilience over campfire cooking, to LETs - a women's walking mental health support group. We have been particularly pleased this year to share our expertise and skills to support the Gamesley and Whitfield communities in re-establishing their community centres. Both centres are now revitalised, engaging with residents, fostering connections and providing essential services that enhance the quality of life in their neighbourhoods. In the case of Gamesley we have also worked closely with Public Health to support their vaccination and smoking cessation campaigns whilst simultaneously researching the barriers to each in the community. Personally, I believe, this epitomises the value of our partnership work in supporting the health and well-being of our local communities.

Of course, none of this would be possible without the dedication, commitment and enthusiasm of our staff and volunteers delivering on the ground. This year our staff – as well as achieving outstanding performance results on many of our projects – have revitalised our community fundraising campaigns by holding a number of successful events despite sometimes inclement Glossop weather. We also now have over 270 active volunteers – many regularly providing their time supporting projects or groups, some supporting where there is a particular need. Our team of volunteers work as befrienders, drivers, mentors on our brighter perspective programme, peer support volunteers assisting and entertaining people on groups, call companions, digital volunteers assisting people to access healthcare services online and even dog walkers. All are sincerely appreciated.

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This year ended with the Glossopdale Community Champions Award Ceremony jointly organised with another fabulous local charity – The Hummingbirds Project. The night was both incredibly inspiring and humbling recognising the tremendous achievements of a huge range of organisations and individuals throughout Glossopdale. It was fantastic to see some of our own volunteers rewarded for their contributions to the community and one of our staff members – Helen Thornhill – winning the ‘Individual of the Year Award’. This award recognised Helen’s unwavering commitment to supporting our community to ‘move more’ and her passion and drive that was instrumental in ensuring the successful re-opening of the Gamesley Community Centre.

Looking to next year, we recognise more changes to come on the horizon with anticipated changes to both local government and the NHS. I have no doubt that the strong partnerships and relationships we have created will stand us in good stead to ensure the work of The Bureau is able to continue to flourish, empowering our local communities to lead happier, healthier and more socially connected lives.

Dr. Anne Talbot MBE

Chair of the Board of Trustees

Objectives and Activities

The Board of Trustees reviews the aims, objectives and activities of the charity each year. This report sets out our activities and looks at the outcomes we have achieved over the previous year. The review examines the success of each key activity and the benefits experienced by residents and groups across Glossopdale. The review also helps us to ensure that our aims, objectives and activities remain focused on our stated purposes and directed towards public benefit. The Board has referred to the literature contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Board has considered how planned activities will contribute to the set aims and objectives. The Bureau is a community wellbeing charity with continued dedication to improving the quality of life for the people of Glossopdale and the surrounding areas. We support people and communities across Glossopdale to take action that improves the quality of life of local people, by creating solutions and opportunities that enable them to create positive social change and community benefit. This is all rooted in our fundamental beliefs that:

- People and community should be at the heart of what we do
- Our community hold the answers as well as the questions
- Only by listening can we move forward
- We should be flexible to meet needs
- There is strength in partnership
- We need to be brave and passionate in what we do
- Everything we do should make a difference

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Our key strategic aims key aims are:

Volunteering 	We will encourage local people to volunteer and support others
Advising 	We will offer advice and practical help
Connecting 	We will connect people with other relevant services
Supporting 	We will support the growth of community activity and action
Responding 	We will respond to community needs as they arise

These strategy strands help us to organise and focus our projects, work to our purpose and articulate clearly what we do and how we do it. This aids fundraising and aligning with the purpose and values of relevant Trusts and Foundations and also helps us connect with a range of stakeholders about our work and ambitions in continuing to uniquely serve the community of Glossopdale. Our projects and activities work interdependently and form a model that can flex, grow and respond to the needs, interests and opportunities within our community. The model responds to need as it arises, the funding landscape and the priorities of key statutory and third sector partners. Our work falls into the following areas:

- Community and Voluntary Work
- Health and Wellbeing Work
- Health and Wellbeing Partnerships

During this financial year, we have continued to maintain and strengthen relationships in the Derbyshire Health footprint. We are a critical partner in the High Peak Health Place Alliance, the Health and Wellbeing partnership, the Health VCSE Alliance and we sit on the workforce development group for Derby and Derbyshire Integrated Care Board. We make it our business to ensure that the voice of lived experience is heard and taken into account at all levels. We are also working to connect community volunteering with our local Health offer. We continue to lobby for vital services in Glossop. In particular, this year we have been

working hard to challenge cuts to infrastructure funding in Derbyshire, and subsequently planning for the removal of this funding in the next financial year.

Our priority is people, treating them as individuals, never assuming what is right for them and accepting them for who they are. We walk alongside people to offer a person-centred approach to improving wellbeing. The varying support we offer is an interdependent web that wraps around an individual to support them with their needs and provide opportunity for them to give to others, often simultaneously, through voluntary activity. Unlike our statutory partners, our wide variety of community based, social capital rich activities, help to connect people and keep them connected for improved wellbeing and health.

Volunteering is at the heart of who we are and what we do. This year, we have taken various approaches to recruitment, training, retention and allocation of volunteers via our own projects and brokerage. This has included capitalising on corporate volunteering opportunities and supporting various place based initiatives across the area (e.g. Gamelsey youth groups at the community centre). We currently sit on the workforce analysis sub-group with Derby and Derbyshire Integrated Care Board and are looking at options to support health initiatives and greater preventative care in communities via volunteering solutions. This has the potential of opening wider training and experience opportunities for volunteers in health.

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Our Activities and Achievements

The following is a summary of the main activities provided over the last year:

1. Social Connections:

- **Call Companions** – Telephone befriending service where socially isolated people receive a weekly phone call providing a friendly chat and a listening ear. In this year, we have made 106 calls per week with the support of 16 volunteers, equating to 1500 volunteer hours in total!
- **Car Scheme** –Our Car Scheme coordinator matches one of our fantastic team of volunteer drivers with a community member who needs to attend a medical appointment. We take people locally to the dentist or the GP, or further afield to hospitals and clinics. This year we have completed 1437 drives for 300 clients, with the support of 33 volunteer drivers. They drove 27,151 miles which is more than the circumference of the earth!
- **Befriending** – In October 2024 we secured another three year financial investment via the National Lottery as part of a partnership deal worth £450,000 for The Bureau, New Mills Volunteer Centre and Connex Community Support in Buxton, led by The Bureau.

Volunteers work with lonely and socially isolated people who live in the Glossopdale area, either as shorter-term social connectors working with someone towards an agreed goal or activity, or longer-term befrienders who will then act as “a good neighbour” by giving them some regular company/companionship over the phone or in person. This year saw 31 highly skilled volunteer befrienders supporting 45 individual clients. As well as visiting their homes for a brew and a chat, befrienders visited local cafes and garden centres, went on walks and attended community groups together. Reported outcomes include an increase in physical activity, increased independence and motivation and increase in social interactions.

2. Social Sessions:

Our social sessions continue to be a vital part of our work, offering welcoming spaces where people can connect, share experiences, and support one another. These gatherings provide consistent social contact for individuals who may otherwise feel isolated, and they help build a sense of belonging, community, and mutual support.

Through conversation, creativity, and companionship, participants gain confidence, find common ground, and form lasting friendships. Peer support remains at the heart of these sessions — empowering individuals not only to receive help but also to offer it, in ways that are meaningful and affirming.

This year, we’ve seen growing attendance, stronger connections, and countless moments of laughter and encouragement. As always, these sessions remind us that sometimes the simplest things — a friendly face, a cup of tea, a shared story — can have the biggest impact.

Below is our range of peer support social sessions on offer at the moment.

- **Time Out sessions** –Time out has evolved into a social gathering for some of our most vulnerable clients and volunteers. We continue to help them with shopping if they wish and play games and provide tea, coffee and entertainment. We have an average attendance of 14 per group, supported by 4 volunteers. We found out in December 2024 that we would no longer receive the grant from Derbyshire County Council to continue this work.

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- **The Glossop Brew Crew** – Based in the Norfolk Arms in central Glossop, this has been our most well attended group. There are a range of clients and volunteers attend and the atmosphere is friendly and welcoming. Small peer support groups have formed from this and our Visually Impaired group also meets there regularly after the session. This group is attended by 36 individuals, with an average of 22 attendees each week, supported by 4 volunteers.
- **The Hadfield Brew Crew** – Running from Hadfield Methodist Church, this group is supported by 3 volunteers and is regularly attended by 15+ people. The group often play games and do quizzes, along with a brew and a chat! They also frequent Hadfield Bowling Club together. Following this is our Cast On group which is generally attended by the same people as the brew crew, but they get their crochet hooks and knitting needles out instead!
- **Forest Folk** – Our successful mental health peer support activity, in partnership with a locally run forest school. Here we combine forest activities and learning which are fun and engaging with everyday life skills including emotional management, thinking skills, assertiveness, communication skills and more. 17 people attended each of two courses this year.
- **Cooking Group** – A healthy cooking class for clients who want to learn how to cook or how to make nourishing meals on a budget. Two cooking clubs ran over this year, with 5 or 6 clients attending each one. A volunteer leading the group provided a warm, friendly environment for people to grow in confidence and also explore topics of problem solving and creativity.
- **Wednesday Dementia Friendly Group** – Attended by up to 12 people all who have varying types and progressions of dementia, this group is open to new members and reaches a community that has a disproportionate level of dementia development.
- **Thursday Dementia Friends** – A group for people with dementia and their carers, supported by a committed, warm and wonderful volunteer who leads and manages the group. This group works closely with our community navigation team so that families can be supported through the challenges of dementia and be connected to the right services at the right time. This group is led entirely by 5 dedicated volunteers and has a strong core group of around 20 attendees.
- **Social Trips** – We organised a number of trips throughout the year for our peer support groups, including Christmas meals, trips out to Buxton and to the Imperial War Museum in Salford. This provides further opportunities for attendees to experience different environments and have a change of scenery!
- **Gamesley Allotment Group** – A vibrant group attended by up to 11 people at a time, come rain or shine! A more structured group including discussions of identity, resilience and creativity – along with honest, open conversations where people share their joys and fears, as well as watching their hard work literally flourish!
- **The Bike Shed** – This year saw the start of our newest project, created as a pilot to explore more opportunities for young people, initially as part of the Duke of Edinburgh Award skills training module. Each course sees 6 young people working alongside trained volunteers to learn bike maintenance skills for 12 weeks, developing confidence, self-esteem, practical and soft skills.

Some reported outcomes at these groups have been a decrease in social isolation, increase in confidence, increase in knowledge and even some going on to gain employment as a result of the skills learned at these groups

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3. Volunteering:

Volunteering is at the heart of everything we do and we offer a variety of volunteering roles from befriending, to driving, to reception and administration roles, including one-offs, 1-to-1 and group roles. Through 'shout outs' of one-off opportunities, we flexibly match people's interests, time, skills, experience and enthusiasm to the needs of our clients. We currently have around 272 registered volunteers and this year we were supported by 200 active volunteers, giving 50,000 hours of volunteering time which, if applied to the Living Wage, is over £500,000 in wages! Despite this fantastic workforce investment for Glossopdale, we found out in December 2024 that Derbyshire County Council would no longer be funding our volunteer infrastructure.

We also work alongside lots of other organisations to support them with their volunteering requirements. This involves advertising for them on our website and newsletters and also signposting volunteers with specific interests to the right places. This year, these included:

- Gamesley Community Centre
- High Peak CVS
- Hayfield Primary School
- Reuben's Retreat
- Whitfield Community Centre
- And many more!

4. Supporting Community Wellbeing:

Following 8 years of delivering a strong Social Prescribing and Community Development offer, we have worked hard this year to convince our new commissioners in Derbyshire to maintain the same model. The evidence base we have been able to draw upon showing our ability to support and reduce demand on overstretched statutory services has ensured that we can continue to deliver this work into the future. Our offer includes:-

- **Community Navigation** – This is a Social Prescribing model offering supported connection into local community-based activities for a wide range of individuals with varying needs, as well as support and services that will improve health and wellbeing. This year we managed 314 cases, the majority of which came from Primary Care, with others coming from a variety of referrers including self-referrals, community teams, Adult Social Care, the Job Centre, probation etc. The top reasons for referral were mental health, loneliness and isolation, disconnection from the community, problems coping, and problems getting out and about.
- **Asset Based Community Development** – in partnership with our local CVS, we have been working with our community to increase variety and resilience, so that it is equipped to support self-care. This enables us to map gaps and respond to them. During this period we successfully distributed £33,000 in grants to support local grass roots organisations deliver a range of new activities, including to Hadfield and Manor Park Bowling Clubs, Friends of Victoria Hall, Hadfield Coming Together and Reuben's Retreat (amongst many others!).

5. Pre-employment support:

Unfortunately we lost our funding for the Routes to Work programme in April 2024, so this employment support programme is now delivered by Zink in Buxton. However, we still run:

- **Brighter Perspectives** – Group work and 1-2-1 volunteer mentor support for those furthest away from working or engaging in meaningful activity. This year we worked with 60 clients with the support of 20 volunteer mentors who facilitate attendees to achieve their goals, build their confidence and connect socially. We far exceeded our targets for this period, and were particularly proud to report that 29 people went into volunteering, 11 people went into education or training, 24 people went into (or stayed in) paid employment, and 36 onward referrals were made to other groups, charities and services!

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6. Bureau Partnerships:

Our purpose is to *create solutions and opportunities that enable people and communities to create positive social change and community benefit*. We recognise that we can't do this alone and to achieve this we need to work in partnership with other people and organisations that share our purpose. This year we have developed formal co-working partnerships with:

- **Move More Glossop.** This partnership with Greater Manchester will end in June 2025, but we will continue to work in partnership with High Peak Borough Council, Public Health, Active Derbyshire, and High Peak School Sport Partnership and is designed to encourage people to move more for health and wellbeing. Move More operates with the ethos that we can build movement into everyday life, supporting and encouraging local people to discover the beautiful countryside we have in and around Glossop too. In this period, we have continued to work with the community across Glossopdale and partners such as Peak Active Sport to deliver activities and supported many other organisations to grow such as Gamesley Community Centre and LET's mental health group. We have also continued to work with schools to encourage active travel, created new walking groups to fit all abilities and worked with a range of partners to increase health, wellbeing and resilience within the community. In addition, our Children & Young Peoples Move More Officer has been working with the School Sports Partnership to gather information about activity levels in children and run physical activity events across the borough.
- **Youth Groups and HAF Activities** – via the mechanisms of Move More, we have also delivered 2 youth groups in Gamesley, attended by 55+ young people each week, providing a range of activities and opportunities for children to be together in a safe space. We also delivered 590 meals to students during holiday periods in Glossop, Gamesley and Hadfield.
- **Digital Health Support Service** – This service has been running since August 2021, and is our only project to work across Tameside and Glossopdale. This was our final year of partnership with Greater Manchester ICB but we will continue digital health volunteer support work in Glossop with Derby and Derbyshire ICB moving forward into 2025/2026. The purpose of the project is to enable people to access their GP surgery more easily, develop the knowledge, skills and digital confidence to more effectively manage their own healthcare and help GP practices to manage and reduce the demands on their services. This year we have supported 1500 individuals, held 163 group sessions, events and workshops and all with the support of 22 active Digital Health Champions.
- **High Peak Alliance** – The Bureau, New Mills Volunteer Centre, High Peak CVS and Connex Community Support in Buxton form the High Peak Alliance. Formalising our collaborative approach during COVID we now confer on all elements of social connectedness, support each other's work and are moving towards more collaborative activities and skill and resource sharing. We secured a 3 year investment in partnership with New Mills Volunteer Centre and Connex Community Support in January 2025. The Bureau will lead on this partnership which will be embedded into Primary Care acute home visiting services and 'Team Up'.
- **DDIA** – on a Derbyshire wide level we are a member of the Derby and Derbyshire Infrastructure Alliance, a collection of volunteer centre and CVS organisations. We work together collaboratively on contracts and partnerships with the local authority, health and public health to inform, shape and influence provision for our local communities.
- **VCSE Alliance** – Created when the Integrated Care Boards were formed, the VCSE Alliance is a collaboration of delivery and infrastructure organisations who work together with the Health service to enhance the role of the voluntary sector in health and social care. This alliance is guided by a Memorandum of Understanding with Derby and Derbyshire ICB and has allowed us to gain representation across a number of important work strands. The Bureau works with health partners on 'workforce development' and is helping to inform, shape and develop the place of volunteering and VCSE input into our local health and social care system.

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- **Community Centres (Gamesley and Whitfield)** – This year we have supported the transfer of two community centres from council ownership into grassroots community organisations' hands, through our Move More, volunteering and Community Development work strands. Moving forward we will play a central role in the sustainability of these centres and the development of their community offer in partnership with these newly formed organisations.

Economic Environment

Impact on Volunteers, Staff, and Beneficiaries

In December 2024 we were informed that Derbyshire County Council's cabinet had decided to stop all funding to Derbyshire-based infrastructure organisations, including our own, so we no longer have direct funding secured for our Volunteer Centre function. Working on a strategic plan for the two community centres in Gamesley and Whitfield, we have plans to secure funding from other sources to maintain our Volunteer Centre status and support local community growth and action.

Further Developments

This year saw National Insurance increases alongside staff salary increases in line with the cost of living and minimum wage uplifts. However we continue to meet these increases year on year and we are incredibly proud of this – our most valuable assets are our people, and it's so important we support them as best we can.

We have seen an increased success with our fundraising this year which shows some promise moving forward – a generous donation of £100,000 has been allocated to some aspects of our work that remain unfunded in the next financial year and for growth into new areas of volunteering, e.g. youth opportunities. This will set the foundations to apply for different funding streams moving forward and meet the presenting needs we are seeing in our local community.

Financial Impact

Cuts, increased core costs and high competition in funding, along with strategic changes at some Trusts and Foundations, or the closure of such in some circumstances, indicates a challenging funding climate ahead. The organisation is in a very strong position with adequate unrestricted reserves to use in this transitional period, to assess and build new opportunities to support our local community through volunteering and volunteer-led projects.

We continue to take the following actions to mitigate financial risk and effectively plan:

- Robust monthly profit and loss reports.
- Bi-monthly finance sub-groups.
- Regular Board meetings.
- Reviewing all our overheads and staffing structures to reduce all non-project costs to make us as resilient as possible for the future.
- Engaging with new opportunities as we respond to local need.
- The Bureau does not hold any external third-party investments.

Financial review

Year Summary

The total income for the year was £960,924 with a total expenditure of £809,673 resulting in a reported operating surplus of £151,251. The restricted funds brought forward from 2024-25 were £98,191 and the restricted funds being carried forward to 2025-26 are £152,578. When these figures are taken into account, the resulting unrestricted surplus is £96,864. If we exclude the very generous donation of £100,000 mentioned above then this is more or less a breakeven position which is what we should be aiming for every year.

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Our main funders over the year were NHS Derby and Derbyshire ICB, Derbyshire County Council, NHS Greater Manchester ICB, High Peak Borough Council, The National Lottery and the Henry Smith Foundation.

Reserves Policy

Overall reserves at 31/3/2025 were £621,367 comprising £152,578 restricted funds and £468,789 unrestricted funds.

The Bureau will seek, where possible, to maintain a general funds reserve equivalent to its running costs for a period of no less than three months and no more than six months.

Plans for the Future

- **Relationship with Derby and Derbyshire Integrated Care Board (D&DICB):** We were told in February 2025 that, moving forward into the new financial year, we will only be guaranteed 6 months of funding for our Community Navigation, Community Development and Car Scheme projects. This left us feeling unsure of our future, and although we were then informed in June that we had secured the full 12 months, we also know that funding in statutory organisations is tight and the impending changes to NHS England leave us wondering what is in store for our local offer. Despite this, moving forward in their planning, prevention and early intervention will become a priority so there is every chance that funding to the third sector will be secured to meet these objectives, offering new opportunities and hopefully retaining some current and well used strands of work. We will, as an organisation use our reserves to maintain our current staffing for the year 2025/26 but funding permitting, our delivery model may change.
- **The effect of Local Authority and statutory service deficits on the VCSFE sector** – Our loss of funding from Derbyshire County Council equates to 5% of our income. This was recurring grant funding and will not be easily replaceable. We are working on some longer term investments from Trusts and Foundations to support this element of our work moving forward, but with project focusses on the development of the two local community centre resources. The Bureau's infrastructure assets will be a powerful source of support to ensure the success of these local centres, and a foundation for investment in the future for new partnership projects to serve these local and highly deprived neighbourhoods.
- **Demographics** – Glossopdale has several disadvantaged areas and the highest level of relative disadvantage in Derbyshire. There are two neighbourhoods in Gamesley in the top 10% most disadvantaged in Derbyshire (one is actually in the top 2%). Three further areas are in the top 20%. In contrast, three Glossopdale areas are in the top 10% least deprived, and part of Simmondley is the least deprived in Derbyshire. This is mirrored in life expectancy where it is 9.3 years lower for men and 7.7 years lower for women in some areas compared to more affluent ones. Whilst growing in many respects, Glossopdale has an ageing population and projections show a much larger ageing population with a deficit in numbers entering working age. In the coming year we will be working to protect as far as we can the infrastructure needed locally to provide services that reach those marginalised from services due to poverty and the health inequalities associated with their circumstances.
- **Local VCSE sector** – We were incredibly excited and proud to plan, deliver and attend the very first Glossopdale Community Champions Awards Night in March 2025, co-hosted by The Bureau and Hummingbird Hubs! It was truly heartwarming to see so many dedicated volunteers from across Glossopdale being recognised for their selfless contributions to community. From those keeping our streets clean and

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tidy, to those creating opportunities for young people, every story highlighted the kindness, resilience, and generosity that makes Glossop such a special place. A huge congratulations to all the nominees and winners! This event really showcased the vibrant, collaborative and exciting offer that Glossopdale has, and we intend to continue to work hard to ensure this continues for many years to come.

- **Availability of core funding** – This year we have focussed some of our capacity and energy on fundraising and income generation to ensure our core income is more robust. We have had a very successful year in this regard, but we can't now rest on our laurels -going forward we will be continuing our efforts and exploring more avenues of income. We have also worked on a number of consultancy projects for partners such as Public Health which has allowed us to use existing talent within our team, produce excellent work and ensure core staffing is fully paid for.

Structure, Governance and Management

The Bureau is a charitable company limited by guarantee, incorporated on 24 October 1987 and registered as a charity on 6 January 1998.

The company was established under a memorandum of association which established the objects and powers of the charitable company, and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 March 2025 was 5. The Board of Trustees are members of the charity but this entitles them only to voting rights. The Board has no beneficial interest in the charity.

All Board members give their time voluntarily and receive no benefits from the charity.

Under the requirements of the Memorandum and Articles of Association, the members of the Board of Trustees retire in rotation over a three-year period after which they must be re-elected at the next Annual General Meeting. Trustees may make a recommendation at an Annual General Meeting or through an ordinary resolution to either fill a vacancy or appoint an additional Trustee in accordance with the Articles of Association. New Trustees receive an induction from the Chief Officer and the Chair.

Risk Management

The Board of Trustees meets four times a year at which it reviews progress against budget and agreed plans, and considers and defines forward strategy. In particular, the Trustees consider appropriate action to mitigate risk as well as ensuring that planned activities contribute to The Bureau's charitable objectives that have been set.

Company number 3455027

Charity number 1067170

Statement of Responsibilities of the Board of Trustees

The Board of Trustees (who are also directors of The Bureau for the purposes of company law) are responsible for preparing the Board's annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Management Committee are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities statements of recommended practice (SORP)
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Board is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board is responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent Examiner

Christy Lau of Slade & Cooper Ltd was re-appointed as the charitable company's Independent Examiner during the year and has expressed her willingness to continue in that capacity.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Board's annual report has been approved by the Board on 05th November 2025 and signed on its behalf by

Dr Anne Talbot MBE

Chair

Company number 3455027

Charity number 1067170

Independent examiner's report to the trustees of Glossop and District Volunteer Bureau

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2025 which are set out on pages 15 to 38.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2) The accounts do not accord with those records; or
- 3) The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4) The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christy Lau FCCA CTA DChA
Association of Chartered Certified Accountants
Slade & Cooper Limited
Beehive Mill, Jersey Street
Ancoats Manchester, M4 6JG

24th December 2025

Company number 3455027

Charity number 1067170

Glossop and District Volunteer Bureau (The Bureau)

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2025

	Note	Unrestricted funds £	Restricted funds £	Total funds 2025 £	Total funds 2024 £
Income from:					
Donations and legacies	3	120,342	9,653	129,995	44,970
Charitable activities:	4				
Core activities		5,000	21,936	26,936	54,018
Projects and other		41,000	712,755	753,755	641,973
Other trading activities	5	34,398	-	34,398	44,780
Investments	6	15,840	-	15,840	11,608
Total income		216,580	744,344	960,924	797,349
Expenditure on:					
Charitable activities:	7				
Operating costs		119,716	125,629	245,345	260,851
Direct project costs		-	564,328	564,328	588,484
Total expenditure		119,716	689,957	809,673	849,335
Net income/(expenditure) for the year	9	96,864	54,387	151,251	(51,986)
Transfer between funds		-	-	-	-
Net movement in funds for the year		96,864	54,387	151,251	(51,986)
Reconciliation of funds					
Total funds brought forward		371,925	98,191	470,116	522,102
Total funds carried forward		468,789	152,578	621,367	470,116

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

A full comparative SOFA is available on the last page of the financial statements.

Glossop and District Volunteer Bureau (The Bureau)
Company number 3455027

Balance sheet as at 31 March 2025

	Note	2025	2024
		£	£
Fixed assets			
Tangible assets	14	3,551	2,629
Total fixed assets		3,551	2,629
Current assets			
Debtors	15	147,589	55,325
Cash at bank and in hand	16	634,605	467,582
Total current assets		782,194	522,907
Liabilities			
Creditors: amounts falling due in less than one year	17	(164,378)	(55,420)
Net current assets		617,816	467,487
Total assets less current liabilities		621,367	470,116
Net assets		621,367	470,116
The funds of the charity:			
Restricted income funds	19	152,578	98,191
Unrestricted income funds	20	468,789	371,925
Total charity funds		621,367	470,116

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 18 to 38 form part of these accounts.

Approved by the trustees on 05/11/2025 and signed on their behalf by:

Simon Rogers (Trustee)

Glossop and District Volunteer Bureau (The Bureau)

Statement of Cash Flows
for the year ending 31 March 2025

	Note	2025 £	2024 £
Cash provided by/(used in) operating activities	23	155,189	(64,408)
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		15,840	11,608
Purchase of tangible fixed assets		(4,006)	(2,641)
Cash provided by/(used in) investing activities		11,834	8,967
Increase/(decrease) in cash and cash equivalents in the year		167,023	(55,441)
Cash and cash equivalents at the beginning of the year		467,582	523,023
Cash and cash equivalents at the end of the year		634,605	467,582

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Glossop and District Volunteer Bureau (The Bureau) meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

d Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

i Tangible fixed assets

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Mini-bus	5 years
Office equipment	3 years

Notes to the accounts for the year ended 31 March 2025 (continued)

j Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

n Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 10. There were £34 outstanding contributions at the year end (2024: £61).

Two ex-employees are members of a defined benefit pension scheme with The Pensions Trust. Additional contributions to this scheme due to underfunding are included in pensions expenditure. Further details are given in note 24.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

3 Income from donations and legacies

Current reporting period	Unrestricted £	Restricted £	Total 2025 £
Donations	116,386	9,053	125,439
Fundraising	3,956	600	4,556
Total	120,342	9,653	129,995
Previous reporting period	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total 2024 £</i>
<i>Donations</i>	<i>42,788</i>	<i>2,182</i>	<i>44,970</i>
Total	<i>42,788</i>	<i>2,182</i>	<i>44,970</i>

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

4 Income from charitable activities

Current reporting period

	Unrestricted £	Restricted £	Total 2025 £
Core activities			
Derbyshire County Council	-	21,936	21,936
High Peak Borough Council	5,000	-	5,000
	5,000	21,936	26,936
Projects and other			
Age UK	-	429	429
Active Partners	-	10,000	10,000
Barclays Football Grant	-	1,000	1,000
Bingham Trust	-	963	963
Community Wellbeing Fund	-	12,923	12,923
Derbyshire County Council			
Volunteering	-	19,175	19,175
Active Travel	-	9,100	9,100
Bike Project	-	2,250	2,250
Public Health	-	5,543	5,543
Community Needs Assessment	-	450	450
Derbyshire Voluntary Action	500	-	500
Erewash CVS	-	3,750	3,750
Garfield Weston	30,000	-	30,000
Glossopdale Masonic Lodge	-	500	500
Link CVS	-	1,490	1,490
Mind Body and Sole	-	3,166	3,166
NHS Derby and Derbyshire ICB			
Community Navigation	-	131,028	131,028
Car Scheme	-	16,609	16,609
A & I Funding	-	12,583	12,583
Digital Health	-	24,000	24,000
NHS Greater Manchester ICB	-	63,464	63,464
Connex Community Support	500	-	500
High Peak Borough Council			
Councillor Initiatives	-	1,100	1,100
Move More Glossop	-	83,004	83,004
CYP Move More	-	39,603	39,603
Bureau Befriending	-	9,573	9,573
COL support	10,000	-	10,000
Provincial Grand Lodge	-	500	500
Simmondley Medical Practice	-	35,901	35,901
The National Lottery			
Befriending	-	83,793	83,793
Awards 4 All	-	19,933	19,933
High Peak CVS	-	425	425
Henry Smith	-	58,100	58,100
Star Trust	-	2,000	2,000
Streetgames			
Spring Holiday Activity Fund	-	7,872	7,872
Summer Holiday Activity Fund	-	20,431	20,431
Christmas Holiday Activity Fund	-	4,332	4,332
Revenue Funding Investment	-	720	720
Rural Action Derbyshire	-	6,250	6,250
High Peak School and Sports			
Partnership	-	17,302	17,302
Sessional Income	-	3,493	3,493
	41,000	712,755	753,755
Total	46,000	734,691	780,691

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

4 Income from charitable activities (cont.)

Previous reporting period	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total 2024 £</i>
Core activities			
Derbyshire County Council	-	21,936	21,936
High Peak Borough Council	5,000	-	5,000
GMHSCP	-	27,082	27,082
	5,000	49,018	54,018
Projects and other			
Derbyshire County Council			
Volunteering	-	19,175	19,175
Active Travel	-	468	468
Glossopdale Community Messeng	-	10,000	10,000
Community Leadership Fund	-	600	600
Derbyshire MIND	-	4,788	4,788
European Social Fund			
BBO	-	5,045	5,045
Police and Crime Commissioner	-	7,212	7,212
NHS Derby and Derbyshire ICB			
Community Navigation	-	125,120	125,120
Grant Awards	-	39,000	39,000
Car Scheme	-	16,032	16,032
Digital Health	-	10,000	10,000
NHS Greater Manchester ICB	-	80,000	80,000
ICFT Grants	-	3,218	3,218
Connex Community Support	-	8,635	8,635
High Peak Borough Council			
Councillor Initiatives	-	700	700
Move More Glossop	-	18,000	18,000
Anti Social Behaviour Fund	-	500	500
Climate Fund	-	416	416
Simmondley Medical Practice	-	37,968	37,968
The National Lottery			
Befriending	-	47,445	47,445
Awards 4 All	-	8,147	8,147
High Peak CVS	-	479	479
Peter Sowerby	-	24,994	24,994
Henry Smith	-	57,000	57,000
Churchill Fund	-	2,484	2,484
PHP	-	9,984	9,984
Streetgames			
Spring Holiday Activity Fund	-	3,952	3,952
Summer Holiday Activity Fund	-	13,133	13,133
Christmas Holiday Activity Fund	-	4,404	4,404
Round the Resers	-	782	782
Glossopdale Food Bank	-	1,728	1,728
High Peak School and Sports Partner	-	15,000	15,000
Sport England	-	5,029	5,029
UKSPF			
Sustrans Ferasibility Study	-	26,710	26,710
Routes to Work	-	30,584	30,584
Sessional Income	-	2,222	2,222
Other Income	-	1,019	1,019
	-	641,973	641,973
Total	5,000	690,991	695,991

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

5 Income from other trading activities

	2025 £	2024 £
Room hire & other income	34,398	44,780
	34,398	44,780

All income from other trading activities is unrestricted.

6 Investment income

	2025 £	2024 £
Income from bank deposits	15,840	11,608
	15,840	11,608

All investment income is unrestricted.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

7 Analysis of expenditure on charitable activities

Current reporting period	Operating costs £	Direct project costs £	Total 2025 £
Staff costs	157,472	416,905	574,377
Project costs	-	147,423	147,423
Running costs	83,085	-	83,085
Depreciation	3,084	-	3,084
Governance costs (see note 8)	1,704	-	1,704
	245,345	564,328	809,673
Previous reporting period	Operating costs £	Direct project costs £	Total 2024 £
Staff costs	153,396	413,203	566,599
Project costs	-	175,281	175,281
Running costs	100,087	-	100,087
Depreciation	5,868	-	5,868
Governance costs (see note 8)	1,500	-	1,500
	260,851	588,484	849,335
		2025 £	2024 £
Restricted expenditure		689,957	702,539
Unrestricted expenditure		119,716	146,796
		809,673	849,335

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

8 Analysis of governance and support costs

Current reporting period	Basis of apportionment	Governance £	Total 2025 £
Independent examination	Governance	1,704	1,704
		1,704	1,704
Previous reporting period	<i>Basis of apportionment</i>	<i>Governance £</i>	<i>Total 2024 £</i>
<i>Independent examination</i>	<i>Governance</i>	<i>1,500</i>	<i>1,500</i>
		<i>1,500</i>	<i>1,500</i>

9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2025 £	2024 £
Depreciation	3,084	5,868
Operating lease rentals:		
Property	24,000	24,000
Independent examiner's fee	1,420	1,250

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

10 Staff costs

Staff costs during the year were as follows:

	2025 £	2024 £
Wages and salaries	518,468	513,043
Social security costs	34,895	31,934
Pension costs	17,186	17,715
Recruitment, training and other staff costs	3,828	3,907
	574,377	566,599

No employee has employee benefits in excess of £60,000 (2024: Nil).

The average number of staff employed during the period was 27 (2024: 27).

The average full time equivalent number of staff employed during the period was 18 (2024: 18).

The key management personnel of the charity comprise the trustees and the Chief Officer. The total employee benefits of the key management personnel of the charity were £50,588 (2024: £48,564).

11 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2024: Nil).

No members of the management committee received travel and subsistence expenses during the year (2024: £nil).

Aggregate donations from related parties were £nil (2024: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2024: nil).

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

12 Government grants

The government grants recognised in the accounts were as follows:

	2025 £	2024 £
Derbyshire County Council	58,454	52,179
High Peak Borough Council	148,280	24,616
NHS Derby and Derbyshire ICB	184,220	190,152
NHS Greater Manchester ICB	63,464	80,000
Police and Crime Commissioner	-	7,212
Manchester CCG	-	27,082
UKSPF	-	57,294
	454,418	438,535

The unfulfilled conditions and contingencies attaching to the grants were to complete restricted projects (see note 19).

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

14 Fixed assets: tangible assets

	Office equipment £	Total £
Cost		
At 1 April 2024	34,830	34,830
Additions	4,006	4,006
Disposals	(6,598)	(6,598)
At 31 March 2025	32,238	32,238
Depreciation		
At 1 April 2024	32,201	32,201
Charge for the year	3,084	3,084
Disposals	(6,598)	(6,598)
At 31 March 2025	28,687	28,687
Net book value		
At 31 March 2025	3,551	3,551
<i>At 31 March 2024</i>	<i>2,629</i>	<i>2,629</i>

15 Debtors

	2025 £	2024 £
Grants receivable	128,916	49,077
Other debtors	6,578	1,592
Prepayments and accrued income	12,095	4,656
	147,589	55,325

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

16 Cash at bank and in hand

	2025 £	2024 £
Short term deposits	539,899	379,058
Cash at bank and on hand	94,706	88,524
	634,605	467,582

17 Creditors: amounts falling due within one year

	2025 £	2024 £
Short term compensated absences (holiday pay)	8,382	4,633
Other creditors and accruals	62,243	9,999
Deferred income	93,753	34,798
Taxation and social security costs	-	5,990
	164,378	55,420

18 Deferred income

	2025 £	2024 £
Deferred grant brought forward	34,798	59,645
Grant received	93,753	34,798
Released to income from charitable activities	(34,798)	(59,645)
Deferred grant carried forward	93,753	34,798

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

19 Analysis of movements in restricted funds

Current reporting period	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2025 £
Core activities					
DCC Time Out	166	22,071	(21,669)	-	568
	166	22,071	(21,669)	-	568
Projects					
Comm Wellbeing Grants	38,493	-	(36,960)	-	1,533
Befriending support	-	93,966	(45,964)	-	48,002
Bike Project	-	5,250	(1,782)	-	3,468
Brighter Perspectives	-	59,063	(59,063)	-	-
Car Scheme	-	16,609	(16,609)	-	-
Community Navigation	-	131,028	(127,528)	-	3,500
Derbyshire County Council					
Volunteering	-	19,175	(19,175)	-	-
DCC Active Travel	-	9,100	(9,100)	-	-
DCC Glossopdale Community					
Messengers project	6,667	-	(6,667)	-	-
Digital Health	5,400	94,244	(99,644)	-	-
Erewhash - Laptops	-	3,750	(3,750)	-	-
GM Moving	17,971	130,749	(117,020)	-	31,700
Gamesley Youth Group	1,279	5,771	(2,758)	-	4,292
High Peak - Glossop Soup	-	100	(100)	-	-
NHS D&D ICB - A & I Funding	-	12,583	(12,583)	-	-
Simmondley Medical Practice	-	35,901	(35,901)	-	-
Peer Support					
Awards 4 All	217	20,043	(5,498)	-	14,762
Community Wellbeing Grant	-	5,888	(5,888)	-	-
Peter Sowerby	16,700	-	(16,700)	-	-
PHP	386	-	(386)	-	-
Place Based Activities	1,018	2,478	(2,157)	-	1,339
Robert Bowmer		8,000	-		8,000
Thursday Friends	651	1,070	(1,296)	-	425
Social Fund Spot Purchase	402	600	(107)	-	895
Councillor Initiative	798	-	(156)	-	642
CYP Move More	8,043	66,905	(41,496)	-	33,452
	98,025	722,273	(668,288)	-	152,010
Total	98,191	744,344	(689,957)	-	152,578

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

19 Analysis of movements in restricted funds (cont.)

Previous reporting period	Balance at 1 April 2023	Income	Expenditure	Transfers	Balance at 31 March 2024
Core activities					
GMHSCP	-	27,082	(27,082)	-	-
DCC Time Out	275	22,026	(22,135)	-	166
	<u>275</u>	<u>49,108</u>	<u>(49,217)</u>	<u>-</u>	<u>166</u>
Projects					
ESF BBO	-	5,045	(5,045)	-	-
Life Skills	-	59,484	(59,484)	-	-
ICFT	29,056	164,120	(154,683)	-	38,493
Befriending support	8,000	47,445	(55,445)	-	-
Car Scheme	-	16,032	(16,032)	-	-
Derbyshire County Council					
Volunteering	-	19,175	(19,175)	-	-
DCC Active Travel	-	8,635	(8,635)	-	-
DCC Glossopdale Community Messengers project	-	10,000	(3,333)	-	6,667
Digital Health	-	91,100	(85,700)	-	5,400
GM Moving	35,472	88,921	(106,422)	-	17,971
Gamesley Youth Group	-	1,279	-	-	1,279
Simmondley Medical Practice	-	37,968	(37,968)	-	-
Peer Support	-	46,784	(29,481)	-	17,303
Place Based Activities	2,314	671	(1,967)	-	1,018
Thursday Friends	878	820	(1,047)	-	651
Social Fund Spot Purchase	482	268	(348)	-	402
Routes to Work	-	30,584	(30,584)	-	-
Councillor Initiative	800	700	(702)	-	798
CYP Move More	30,280	15,034	(37,271)	-	8,043
	<u>107,282</u>	<u>644,065</u>	<u>(653,322)</u>	<u>-</u>	<u>98,025</u>
Total	<u>107,557</u>	<u>693,173</u>	<u>(702,539)</u>	<u>-</u>	<u>98,191</u>

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

19 Analysis of movements in restricted funds (cont.)

Name of fund	Description, nature and purposes of the fund
Bike Project	A volunteer led project repairing and renovating bicycles aimed at fulfilling the volunteering and/or learning a new skill element for teenagers completing the Duke of Edinburgh Awards
Community Navigation	Funding from NHS Derby and Derbyshire ICB to support the community and individuals in it to increase their capacity to manage their own health and wellbeing whilst reducing the demand on overstretched statutory services.
Digital Health	Funding to work with primary care to develop a volunteer support model to promote and enable the use of digital self-care initiatives for patients.
DCC - Volunteering	Infrastructure Grant award for the development of opportunities for volunteering in the community.
DCC - Active Travel	Funding for volunteer car scheme to support vulnerable people to attend medical appointments.
Gamesley Youth Club	Funding to provide a safe space for young people aged 7 - 16 to enjoy social interaction away from gaming platforms, provide physical activity, cookery and other life skills
Grant Awards	Funding from Derby and Derbyshire ICB to distribute to local small community groups
Henry Smith - Brighter Perspectives	A programme which provides group work, 1-2-1, and mentorship support to move people towards meaningful activity.
Befriending Support	Funding to coordinate a band of volunteers who visit and befriend socially isolated and lonely members of the community.
GM Moving	Funding for a development worker to promote, develop and support initiatives that help people to become more physically active. Also funding to deliver projects within the community to encourage people to be more active.
Simmondley Medical Practice - Primary Care Network	Funding from Glossopdale PCN for a social prescribing link worker to support patients in Glossopdale to access community initiatives.
HPBC Councillor Initiative Fund	Grants are available from the Councillors' Initiative Fund for residents, local groups and businesses to encourage beneficial community activity.
CYP Move More	Funding specifically for children and young people to develop and support initiatives that help them become more physically active.
Car Scheme	This scheme coordinates volunteer drivers to transport elderly and vulnerable clients who have no other means of transport to medical appointments.
DCC Time Out	A social support group that provides the opportunity for help with weekly shopping and other essentials.
Peer Support/Awards for All/Community Wellbeing Grant/HPBC Councillor Initiative/Place Based Activities	Activity groups including coffee mornings, gardening/allotment clubs and cookery classes for clients that need to build confidence, self-esteem and are socially isolated.
Thursday Friends	Weekly volunteer-led social connection for those living with dementia and their carers.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

20 Analysis of movement in unrestricted funds

Current reporting period	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers £	As at 31 March 2025 £
General fund	324,988	100,181	(119,716)	-	305,453
Designated funds					
Redundancy	46,937	16,399	-	-	63,336
Development Fund	-	100,000	-	-	100,000
	371,925	216,580	(119,716)	-	468,789
Previous reporting period	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	As at 31 March 2024 £
General fund	375,126	96,658	(146,796)	-	324,988
Redundancy	39,419	7,518	-	-	46,937
	414,545	104,176	(146,796)	-	371,925

Name of fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds
Redundancy	In the event that the charity is wound up and staff made redundant, funds have been designated to cover the cost of redundancy based on the maximum that could be incurred in the 2024/25 financial year based on age, length of service and weekly pay of all eligible staff.
Development Fund	Allocated to some aspects of our work that remain unfunded in the next financial year and for growth into new areas of volunteering, e.g. youth opportunities.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

21 Analysis of net assets between funds

Current reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	3,551	-	-	3,551
Net current assets/(liabilities)	301,902	163,336	152,578	617,816
Total	305,453	163,336	152,578	621,367
Previous reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	2,629	-	-	2,629
Net current assets/(liabilities)	322,359	46,937	98,191	467,487
Total	324,988	46,937	98,191	470,116

22 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property	
	2025 £	2024 £
Less than one year	24,000	24,000
One to five years	-	24,000
	24,000	48,000

23 Reconciliation of net movement in funds to net cash flow from operating activities

	2025 £	2024 £
Net income/(expenditure) for the year	151,251	(51,986)
Adjustments for:		
Depreciation charge	3,084	5,868
Dividends, interest and rents from investments	(15,840)	(11,608)
Decrease/(increase) in debtors	(92,264)	21,130
Increase/(decrease) in creditors	108,958	(27,812)
Net cash provided by/(used in) operating	155,189	(64,408)

24 Pension scheme and Contingent liability

SCHEME: TPT Retirement Solutions – The Growth Plan

The company participates in the scheme, a multi-employer scheme which provides benefits to some 638 non-associates participating employees. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pension Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension scheme in the UK.

The scheme is classified as a "last-man standing arrangement". Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2023. This valuation showed assets of £514.9m, liabilities of £531.0m and a deficit of £16.1m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2025 to 31 March 2028: £2,100,000 per annum (payable monthly)

Unless a concession has been agreed with the Trustee the term to 31 March 2028 applies. Note that the scheme's previous valuation was carried out with an effective date of 30 September 2020. This valuation showed assets of £800.3m, liabilities of £831.9m and a deficit of £31.6m. To eliminate this funding shortfall the Trustee asked the participating employers to pay additional contributions as follows:

From 1 April 2022 to 31 January 2025 £3,312.00 per annum (payable monthly)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

24 Pension scheme and Contingent liability (cont.)

Present value of provision

	31-Mar-25	31-Mar-24	31-Mar-23
	(£s)	(£s)	(£s)
Present value of provision	705	278	595

Reconciliation of opening and closing provisions

	Period ending 31-Mar-25 (£s)	Period ending 31-Mar-24 (£s)
Provision at start of period	278	595
Unwinding the discount factor (interest expense)	7	23
Deficit contribution paid	(284)	(340)
Remeasurements - impact of any change in assumptions	4	-
Remeasurements - amendments to the contribution schedule	700	-
Provision at end of period	705	278

Income and expenditure impact

	Period ending 31-Mar-25 (£s)	Period ending 31-Mar-24 (£s)
Interest expense	7	23
Remeasurements - impact of any change in assumptions	4	-
Remeasurements - amendments to the contribution schedule	700	-
Contributions paid in respect of future service *	-	-
Costs recognised in income and expenditure account	1	1

*includes defined contribution schemes and future service contributions (i.e. excluding any deficit reduction payments) to defined benefit schemes which are treated as defined contribution schemes. To be completed by the company.

Assumptions

	31-Mar-25 % per annum	31-Mar-24 % per annum	31-Mar-23 % per annum
Rate of discount	4.84	5.31	5.52

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2025 (continued)

25 Prior year Statement of Financial Activities (including Income and Expenditure account)

	Note	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and legacies	3	42,788	2,182	44,970	7,930
Charitable activities:	4				
Core activities		5,000	49,018	54,018	67,977
Projects and other		-	641,973	641,973	628,905
Other trading activities	5	44,780	-	44,780	31,540
Investments	6	11,608	-	11,608	6,321
Total income		104,176	693,173	797,349	742,673
Expenditure on:					
Charitable activities:	7				
Operating costs		146,796	114,055	260,851	243,013
Direct project costs		-	588,484	588,484	466,794
Total expenditure		146,796	702,539	849,335	709,807
Net income/(expenditure) for the year	9	(42,620)	(9,366)	(51,986)	32,866
Net movement in funds for the year		(42,620)	(9,366)	(51,986)	32,866
Reconciliation of funds					
Total funds brought forward		414,545	107,557	522,102	489,236
Total funds carried forward		371,925	98,191	470,116	522,102

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Accounts

**Glossop and District
Volunteer Bureau**
operating as

The Bureau

**Report and Financial
Statements for the Year
Ended 31 March 2024**

Company number 3455027

Charity number 1067170

Volunteering



Advising



Connecting



Supporting



Responding



Registered office and operational address Bank House, 22 Henry Street, Glossop, SK13 8BW

Board of Trustees Members of the Board of Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Simon Rogers (Chair)
Wayne Prior (Treasurer)
Sue Nash (Resigned January 2024)
Andy Zuntz (Resigned March 2024)
Elaine Richardson (Resigned June 2023)
Peter Carefoot (Resigned July 2023)
Danny McLoughlin
Lynda Shentall (Resigned January 2024)
Adrian Stokes
Jean Shanks (Resigned October 2023)
Bernadette Connor (Resigned April 2024)
Sophie Glinka (Appointed January 2024)
Clare Plant (Appointed January 2024)
Anne Talbot (Appointed February 2024)
Victoria Wellings (Appointed February 2024)

Staff

Natalie Rhodes	Chief Officer
Karen Gard	Finance and Compliance Officer
Ruth Towner-Yates	Community Health and Wellbeing Manager
Graham Morgan	Service Development and Programme Manager
Lauren Moore	Operations Manager
Rebecca Hyde	Finance Officer
Frances Joddrell	Life Skills Lead
Matthew Gregory	Community Development Lead
Helen Thornhill	Move More Project Lead
Emma Delany	Digital Health Lead
Janice Imrie	PCN Link Worker
Jackson Barnes	PCN Link Worker
Lisa Newens	Community Navigator

Rebecca Knowles	Community Navigator
Bev Maycock	Community Navigation Triage
Paul Kiddy	Sight Loss and Call Companions Coordinator
Jan Bramald	Car Scheme Coordinator
Nathan Connor	Befriending Coordinator
Paula Rydings	Life Skills Support Worker
Fiona Nelson	Volunteer Coordinator
Josh Asquith	Business Administrator
Lauren Hastie	Peer Support Administrator
Stacey Bedwell	Work Coach
Jennifer Elliott	Pre-Employment Administrator
Simon Hughes	Cleaner

Bankers

National Westminster Bank plc
Norfolk Square, Glossop, Derbyshire SK13 8BR

**Independent
examiner**

Christy Lau FCCA CTA DChA, Slade & Cooper Limited
Beehive Mill, Jersey Street, Ancoats Manchester, M4 6JG

Chair's Review

It is both a privilege and a pleasure to be able to communicate the many achievements of The Bureau over the past twelve months. As a charity we face significant challenges, but we have come through the past 12 months with much to be proud of. You will see elsewhere in this report what The Bureau has been working on this year. Here are a few of the notable successes I would like to mention.

Firstly, for any organisation to be successful it has to be well led. We have a skilled and experienced senior team who have performed with great success over the year. In addition, during the year we have appointed a new group of trustees who are bringing a depth of experience and knowledge to the board. I can say with confidence that the governance and management of The Bureau are strong, cohesive, and are well placed to see the organisation through the coming challenges. Thank you to the Board and senior team for your hard work and support over this past year.

Our staff team have once again gone above and beyond our expectations. Good staff retention and high levels of satisfaction with The Bureau as a place to work are the cornerstone of our success. As a result, we have been able to at least meet, and in many cases exceed our project targets. On behalf of the Board, I would like to thank all our staff for their hard work and commitment.

Much of what we do is hugely reliant on our team of over 200 volunteers. They are crucial to our success and it is they who are in so many ways the face of The Bureau. So, on behalf of the staff and the Board, a huge thank you for what you do for the people of Glossop.

We have almost achieved a financial break-even position, despite several 'one off' costs. In addition, we have maintained strong financial reserves which will help us deal with the inevitable ebbs and flows of income all charities must deal with.

The potential implications of the changes to local NHS organisational arrangements had been a cause for concern, but we have established effective working relationships with our new partners. We have also cemented more collaborative working across the High Peak, something we are committed to enhancing in the year ahead.

Partnerships are key to our effectiveness. We can point to the continued development of successful projects and services in partnership with a wide range of statutory and non-statutory organisations in Glossop and across the High Peak.

We have also continued our work in Gamesley and Whitfield, in particular supporting young and vulnerable people. We are committed to enhancing our service offer in these areas.

In addition, our long running services such as befriending, the car scheme, Life Skills, Move More and Digital Health have continued to help meet the needs of our local community.

The future for The Bureau is bright, but we know we face significant financial and service challenges in the year ahead. Continued pressure on public finances and growth in demand will continue to be a challenge. However, we are confident we can meet those challenges, to adapt to new circumstances and environments by working in collaboration with our partners across Glossopdale.

Finally, I would like to thank all our partners without whom we could not provide the services we do for the people of Glossop. Our clients deserve nothing but the best from us all.

Simon Rogers
(Chair of the Board of Trustees)

Objectives and Activities

The Board of Trustees reviews the aims, objectives and activities of the charity each year. This report sets out our activities and looks at the outcomes we have achieved over the previous year. The review examines the success of each key activity and the benefits experienced by residents and groups across Glossopdale. The review also helps us to ensure that our aims, objectives and activities remain focused on our stated purposes, and directed towards public benefit. The Board has referred to the literature contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Board has considered how planned activities will contribute to the set aims and objectives.

The Bureau is a community wellbeing charity with continued dedication to improving the quality of life for the people of Glossopdale and the surrounding areas. We support people and communities across Glossopdale to take action that improves the quality of life of local people, by creating solutions and opportunities that enable them to create positive social change and community benefit. This all rooted in our fundamental beliefs that:

- **People and community should be at the heart of what we do**
- **Our community hold the answers as well as the questions**
- **Only by listening can we move forward**
- **We should be flexible to meet need**
- **There is strength in partnership**
- **We need to be brave and passionate in what we do**
- **Everything we do should make a difference**

Our key strategic aims key aims are:

Volunteering 	We will encourage local people to volunteer and support others
Advising 	We will offer advice and practical help
Connecting 	We will connect people with other relevant services
Supporting 	We will support the growth of community activity and action
Responding 	We will respond to community needs as they arise

These strategy strands help us to organise and focus our projects, work to our purpose and articulate clearly what we do and how we do it. This aids fundraising and aligning with the purpose and values of relevant Trusts and Foundations and also helps us connect with a range of stakeholders about our work and ambitions in continuing to uniquely serve the community of Glossopdale. Our projects and activities work interdependently and form a model that can flex, grow and respond to the needs, interests and opportunities within our community. The model responds to need as it arises, the funding landscape and the priorities of key statutory and third sector partners. Our work falls into the following areas:

- Community and Voluntary Work
- Health and Wellbeing Work
- Health and Wellbeing Partnerships

During this financial year, we have continued to maintain and strengthen relationships in the Derbyshire Health footprint. We are a critical partner in the High Peak Health Place Alliance, the Health and Wellbeing partnership, the Health VCSE Alliance and we sit on the workforce development group for Derby and Derbyshire Integrated Care Board. We make it our business to ensure that the voice of lived experience is heard and taken into account at all levels. We are also working to connect community volunteering with our local Health offer. We continue to lobby for vital services in Glossop. In particular, this year we have been

working hard to challenge cuts to mental health provision in the area, and monitor and inform on changes as we see them happen on the ground. Much of this is as a result of Tameside still delivering our services but confusion over responsibilities. We have also worked with our new partners to communicate the changes with the public, seek their thoughts and concerns and feed them back into the system to assist in making sure Glossop is not overlooked.

Our priority is people, treating them as individuals, never assuming what is right for them and accepting them for who they are. We walk alongside people to offer a person-centred approach to improving wellbeing. The varying support we offer is an interdependent web that wraps around an individual to support them with their needs and provide opportunity for them to give to others, often simultaneously, through voluntary activity. Unlike our statutory partners, our wide variety of community based, social capital rich activities, help to connect people and keep them connected for improved wellbeing and health.

Volunteering is at the heart of who we are and what we do. This year, we have taken various approaches to recruitment, training, retention and allocation of volunteers via our own projects and brokerage. This has included capitalising on corporate volunteering opportunities and supporting various place based initiatives across the area (e.g. Gamelsey youth groups at the community centre). We currently sit on the workforce analysis sub-group with Derby and Derbyshire Integrated Care Board and are looking at options to support health initiatives and greater preventative care in communities via volunteering solutions. This has the potential of opening wider training and experience opportunities for volunteers in health.

Our Activities and Achievements

The following is a summary of the main activities provided over the last year:

1. Social Connections:

- **Call Companions** – Telephone befriending service where socially isolated people receive a weekly phone call providing a friendly chat and a listening ear. In this year, we have made 162 calls per week with the support of 18 volunteers, equating to 2028 volunteer hours in total!
- **Car Scheme** – Our Car Scheme coordinator matches one of our fantastic team of volunteer drivers with a community member who needs to attend a medical appointment. We take people locally to the dentist or the GP, or further afield to hospitals and clinics. This year we have completed over 1800 drives for 300 clients, with the support of 26 volunteer drivers. They drove 26,551 miles which is almost all the way around the earth.
- **Befriending** – In October 2021 we secured a three year financial investment via the National Lottery to continue to grow and develop our Befriending service. Under this arrangement we continue to look to explore the future sustainability of the offer and also to cater for a wider range of clients and create more specified volunteering roles. Volunteers work with lonely and socially isolated people who live in the Glossopdale area, either as shorter-term social connectors working with someone towards an agreed goal or activity, or longer-term befrienders who will then act as “a good neighbour” by giving them some regular company/companionship over the phone or in person. This year saw 31 highly skilled volunteer befrienders supporting 60 individual clients. As well as visiting their homes for a brew and a chat, befrienders visited local cafes and garden centres, went on walks and attended community groups together. Reported outcomes include an increase in physical activity, increased independence and motivation and increase in social interactions.

2. Social Sessions:

Our social sessions make up what we label as our ‘peer support’ offer which we have worked hard to develop into a tiered approach this financial year. Tier one activities are simply group connections, they add depth to the work we have done with people by offering them social activities that they can join to enrich their life and activities through friendships and new connections. Tier two activities are a new strand and combine connections, friendship and intervention. Below is our range of peer support social sessions on offer at the moment.

- **Time Out sessions** –Time out has evolved into a social gathering for some of our most vulnerable clients and volunteers. We continue to help them with shopping if they wish and play games and provide tea, coffee and entertainment. We have an average attendance of 14 per group, supported by 4 volunteers
- **The Glossop Brew Crew** – Based in the Norfolk Arms in central Glossop, this has been our most well attended group. There are a range of clients and volunteers attend and the atmosphere is friendly and welcoming. Small peer support groups have formed from this and our Visually Impaired group also meets there regularly after the session. This group was regularly attended by 22 individuals and is supported by 4 volunteers.
- **The Hadfield Brew Crew** – Running from Hadfield Methodist Church, this group is supported by 3 volunteers and is regularly attended by 15+ people. The group often play games and do quizzes, along with a brew and a chat! They also frequent Hadfield Bowling Club together. Following this is our Cast On group which is generally attended by the same people as the brew crew, but they get their crochet hooks and knitting needles out instead!
- **Forest Folk** – Our successful mental health peer support activity trial in partnership with a locally run forest school. Here we combine forest activities and learning which are fun and engaging with everyday life skills including emotional management, thinking skills, assertiveness, communication skills and more. 9 people attended each of two courses this year.
- **Cooking Group** – A healthy cooking class for clients who want to learn how to cook or how to make nourishing meals on a budget. Two cooking clubs ran over this year, with 5 or 6 clients attending each one. A volunteer leading the group provided a warm, friendly environment for people to grow in confidence and also explore topics of problem solving and creativity.
- **Tuesday Dementia group Gamesley** – Attended by 10 people all who have varying types and progressions of dementia, this group is open to new members and reaches a community that has a disproportionate level of dementia development.
- **Thursday Dementia Friends** – A group for people with dementia and their carers, supported by a committed, warm and wonderful volunteer who leads and manages the group. This group works closely with our community navigation team so that families can be supported through the challenges of dementia and be connected to the right services at the right time. This group is led entirely by 5 dedicated volunteers and has a strong core group of around 20 attendees.
- **Lego Club** – 6 attendees had the opportunity to build themed models, along the lines of resilience, problem solving and creativity. The group worked together to create a cohesive supportive environment in which individuals began to trust in one another and offer support.
- **Seated Exercise** – two cohorts of clients have taken part in the 6 week programmes, facilitated by Glossop Leisure Centre and supported by a Bureau volunteer. In total 12 people attended.
- **Social Trips** – We organise a number of trips throughout the year for our peer support groups, including Christmas meals, out to Buxton, Crich Tramway Museum and Bent's Garden Centre. This provides further opportunities for attendees to experience different environments and have a change of scenery!

Some reported outcomes at these groups have been a decrease in social isolation, increase in confidence, increase in knowledge and even some going on to gain employment as a result of the skills learned at these groups

3. Volunteering:

Volunteering is at the heart of everything we do and we offer a variety of volunteering roles from befriending, to driving, to reception and administration roles, including one-offs, 1-to-1 and group roles. Through 'shout outs' of one-off opportunities, we flexibly match people's interests, time, skills, experience and enthusiasm to the needs of

our clients. We currently have around 272 registered volunteers and this year we were supported by 200 active volunteers, giving over 15,600 hours of volunteering time which, if applied to the Living Wage, is over £187,000 in wages!

We also work alongside lots of other organisations to support them with their volunteering requirements. This involves advertising for them on our website and newsletters, and also signposting volunteers with specific interests to the right places. This year, these included:

- People 4 Wildlife, Denton
- Gamesley Primary School
- George St Books, Glossop
- Hayfield Primary School
- Oxfam, Glossop
- Age UK, Glossop
- Home Start High Peak
- Samaritans, Buxton
- Rhododendron clearance
- Glossop Leisure Centre
- Sustainable Hayfield
- Glossopdale Furniture Project
- Glossop Bookfest
- And many more!

4. Supporting Community Wellbeing:

Following 5 years of delivering a strong Social Prescribing and Community Development offer, we have worked hard this year to convince our new commissioners in Derbyshire to maintain the same model. The evidence base we have been able to draw upon showing our ability to support and reduce demand on overstretched statutory services has ensured that we can continue to deliver this work into the future. Our offer will remain as follows as we move into the Derbyshire Health footprint and includes:-

- **Community Navigation** – This is a Social Prescribing model offering supported connection into local community-based activities for a wide range of individuals with varying needs, as well as support and services that will improve health and wellbeing. This year in February we celebrated reaching 2500 cases supported since its inception! Helping so many of our local residents to reach their health and wellbeing goals is a huge honour.

This year 263 referrals were received, although a total of 356 new cases were processed over the year. 109 referrals were from Primary Care and a further 154 from elsewhere – including self-referrals, community teams, Adult Social Care, the Job Centre, probation etc. The top reasons for referral were mental health, disconnection from the community, isolation, problems coping, and loneliness.

- **Asset Based Community Development** – in partnership with our local CVS, we have been working with our community to increase variety and resilience, so that it is equipped to support self-care. This enables us to map gaps and respond to them. During this period we successfully distributed £39,000 in grants to support local grass roots organisations deliver a range of new activities, including to Peak District National Park, Extra Time CIC, Glossop Arts Project, Be Well and DOSport UK.
- **Condition Specific Support** – Shaped by demand and passion within the community, we have developed various types of group support including dementia support, sight loss support and wheelchair hire. We are also co-designing and developing a mental health intervention for men with mild to moderate mental health difficulties. This intervention is combined with an activity, the pilot of which was combined with a forest school.

5. Pre-employment support:

These services are for people who face additional issues or barriers in their lives, including housing, mental ill health, drug and alcohol problems, and low confidence and self-esteem, helping to enable them to reach their goals. This support is offered through three key projects:

- **Life Skills** – Group work and 1-2-1 volunteer mentor support for those furthest away from working or engaging in meaningful activity. This year we worked with 87 clients with the support of 20 volunteer mentors who facilitate attendees to achieve their goals, build their confidence and connect socially. We far exceeded our targets for this period, and were particularly proud to report that 91% of attendees gave the programme a 5/5 star rating!
- **Routes to Work** – Our newest program designed to provide personalised support to individuals seeking employment, helping them overcome hurdles and find the best route to success. Whether help with CV writing, interview techniques, finding volunteer opportunities or learning new skills, we support people every step of the way. We worked with 85 clients this year, and 21 of those individuals gained employment, 50 were referred to other services and all gave really positive feedback!

6. Bureau Partnerships:

Our purpose is to *create solutions and opportunities that enable people and communities to create positive social change and community benefit*. We recognise that we can't do this alone and to achieve this we need to work in partnership with other people and organisations that share our purpose. This year we have developed formal co-working partnerships with:

- **Move More Glossop**, which is a partnership with High Peak but may become a continued partnership with GM moving, Greater Sport and Sport England, designed to encourage people to move more for health and wellbeing. Move More operates with the ethos that we can build movement into everyday life, supporting and encouraging local people to discover the beautiful countryside we have in and around Glossop too. In this period, we have continued to work with the community across Glossopdale and partners such as Peak Active Sport to deliver activities, and supported many other organisations to grow such as WISH in Whitfield and LET's mental health group. We have also continued to work with schools to encourage active travel, created new walking groups to fit all abilities, and worked with a range of partners to increase health, wellbeing and resilience within the community. In addition, our new Children & Young Peoples Move More Officer who has been working with the School Sports Partnership to gather information about activity levels in children and run physical activity events across the borough.
- **Youth Groups and HAF Activities** – via the mechanisms of Move More, we have also delivered 2 youth groups in Gamesley supported by 15 dedicated volunteers providing a range of activities and opportunities for children to be together in a safe space. We also delivered 1424 meals to students during holiday periods in Whitfield, Gamesley and Hadfield.
- **Digital Health Support Service** – This service has been running for over 2 years now, and is our only project to work across Tameside and Glossopdale. The purpose of the project is to enable people to access their GP surgery more easily, develop the knowledge, skills and digital confidence to more effectively manage their own healthcare and help GP practices to manage and reduce the demands on their services. This year we have processed 1425 referrals (1000 more than last year!), held 177 group sessions and workshops, with the support of 22 active Digital Health Champions.
- **High Peak Alliance** – The Bureau, New Mills Volunteer Centre, High Peak CVS and Connex Community Support in Buxton form the High Peak Alliance. Formalising our collaborative approach during COVID we now confer on all elements of social connectedness, support each other's work and are moving towards more collaborative activities and skill and resource sharing.
- **DDIA** – on a Derbyshire wide level we are a member of the Derby and Derbyshire Infrastructure Alliance, a collection of volunteer centre and CVS organisations. We work together collaboratively on contracts and

partnerships with the local authority, health and public health to inform, shape and influence provision for our local communities.

- **VCSE Alliance** – Created when the Integrated Care Boards were formed, the VCSE Alliance is a collaboration of delivery and infrastructure organisations who work together with the Health service to enhance the role of the voluntary sector in health and social care. This alliance is guided by a Memorandum of Understanding with Derby and Derbyshire ICB and has allowed us to gain representation across a number of important work strands. The Bureau works with health partners on 'workforce development' and is helping to inform, shape and develop the place of volunteering and VCSE input into our local health and social care system.

Economic environment/Cost of living crisis

Impact on Volunteers, Staff, and Beneficiaries

Strained finances continue to be a problem for our beneficiaries and is one of the top five referral reasons to our Social Prescribing Service. This is also reflected in higher number of referrals for mental and emotional wellbeing problems and demand on local food banks. Rates of volunteering are still stunted following COVID and whilst we have good volunteering numbers, we have had to work hard to encourage this. A positive solution has been to encourage place based volunteering where people can engage in offering their time to support activities in their local neighbourhoods within Glossopdale.

Our staffing has remained stable and we have worked hard to match wages with NJC scales to ensure staff are being paid as fairly as possible. This has led to a need to enhance the organisations fundraising and has been difficult given that statutory funding has remained stagnant, grant pots are more competitive and funding is harder to come by as a result of the current economic climate.

Further Developments

This year we have continued to observe the presenting needs in our community. Something that we have been on the periphery of for some time, is support for children and young people. During this time we have been developing our Life Skills programme as we observe the support required from children falling into the NEET category (not engaged in education, employment or training). We have supported young people from 15+ through our pre-employment offer and as we have learned about the barriers these young people experience, we have readied ourselves to expand our input further as we move forward into the new financial year.

Financial Impact

This year we have finished the year with a deficit. Whilst a small proportion of that is related to self-funding some of our own work, the majority relates to spends on building maintenance and investment in a sister charity to support digital divide activities for some of the most vulnerable members of our community. This year has been an opportunity to take stock of Charity fundraising during economic crisis and review what and how we need to progress to ensure we take the opportunity to utilise our reserves to support some important work in Glossopdale. We remain in a strong financial position moving into the 24/25 financial year and are reviewing our key strategic priorities and fundraising strategy to adapt to the current environment.

We continue to take the following actions to mitigate financial risk and effectively plan:

- Robust monthly profit and loss reports.
- Bi-monthly finance sub-groups.
- Regular Board meetings.
- Reviewing all our overheads and staffing structures to reduce all non-project costs to make us as resilient as possible for the future.
- Engaging with new opportunities as we respond to local need.
- The Bureau does not hold any external third-party investments.

Financial review

Year Summary

The total income for the year was £797,349 with a total expenditure of £849,335 resulting in an reported operating deficit of £51,986. However, the restricted funds brought forward from 2022-23 were £107,557 and the restricted funds being carried forward to 2024-25 are £98,191. When these figures are taken into account along with adjustments for a couple of one-off costs the amended result is a small deficit of £9,109. This is more or less a breakeven position which is what we should be aiming for every year.

Our main funders over the year were NHS Derby and Derbyshire ICB, Derbyshire County Council, Greater Manchester Health and Social Care Partnership, High Peak Borough Council, NHS Greater Manchester ICB, The National Lottery and the European Social Fund.

Reserves Policy

Overall reserves at 31/3/2024 were £470,116 comprising £98,191 restricted funds and £371,925 unrestricted funds.

The Bureau will seek, where possible, to maintain a general funds reserve equivalent to its running costs for a period of no less than three months and no more than six months.

Plans for the Future

The cost of living crisis, rising costs and heightened competition for funding at the same time as impending cuts from Derbyshire County Council make the next financial year very challenging. Demand for our services remain high and the needs presenting have become more complex and require more capacity. Given the economic climate and the challenges this presents for the third sector we will focus on the following things moving forward to future proof our organisation and to continue to meet the needs of our community:-

- **Relationship with Derby and Derbyshire Integrated Care Board (D&DICB):** Although we are now well beyond the transition period, there are a lot of remaining issues with health provision for Glossop given many of our services are still commissioned to be provided by Tameside which sits within another ICB. We have witnessed a reduced service in several areas, the one of most concern being mental health services. Our connection to community and individual experience means the continued development of our relationship with D&DICB remains critical. Additionally, we want to remain a provider of Social Prescribing and Community Development and share our learning about primary care digital advancements in relation to patient experience through our volunteer led Digital offer. We will continue to work with the ICB and take up opportunities to collaborate with them on better health care for Glossop residents.
- **The effect of Local Authority and statutory service deficits on the VCSFE sector** – Financial pressure on our local authority and the statutory partners we work with continues to threaten our operations. This is reflected in ongoing contracts that remain stagnant in value despite rising staff and core costs, the real threat of direct cuts to our funding and the proposed closure of three main community venues currently run by DCC. These decisions will affect critical delivery capabilities in the sector and undermines existing unrelated projects delivered by a wide breadth of VCSFE organisations across the area. We will continue to work with partners to explore the options, provide solutions and collaborate to deliver efficiencies during hard financial times.
- **Demographics** – Glossopdale has several disadvantaged areas and the highest level of relative disadvantage in Derbyshire. There are two neighbourhoods in Gamesley in the top 10% most disadvantaged in Derbyshire

(one is actually in the top 2%). Three further areas are in the top 20%. In contrast, three Glossopdale areas are in the top 10% least deprived, and part of Simmondley is the least deprived in Derbyshire. This is mirrored in life expectancy where it is 9.3 years lower for men and 7.7 years lower for women in some areas compared to more affluent ones. Whilst growing in many respects, Glossopdale has an ageing population and projections show a much larger ageing population with a deficit in numbers entering working age. In the coming year we will be working to protect as far as we can the infrastructure needed locally to provide services that reach those marginalised from services due to poverty and the health inequalities associated with their circumstances.

- **Local VCSE sector** – Given the challenges faced, this year we have seen an increase in strategic discussions between VCSFE organisations locally. An attempt to align, support and collaborate has been much more prevalent this year and needs to be continued locally and into the High Peak. In the new financial year we will collaborate more formally in relation to the infrastructure challenges regarding the loss of the Community Centre and Geoffrey Manton building in Gamesley and Pure Vibes in Whitfield. Furthermore we have strengthened our relationship with partners in the High Peak including High Peak CVS, New Mills Volunteer Centre and Connex Community Support in Buxton. With this we are developing plans to collaborate on joint strategic delivery of services designed to reduce social isolation and increase support and connectedness opportunities for the most vulnerable people across our communities.
- **Availability of core funding** – This year we have explored the challenges of covering core costs and experimented with some fundraising ideas to bolster our core income. This led us to invest in some consultancy to understand our unique identity, the funding options available to us, the challenges to an organisation of our size and mission and the formation of a strategic fundraising plan. Moving into the new financial year part of our strategy will be to build the framework for a much more robust fundraising strategy and implement a number of fundraising activities to support our core costs.

Structure, Governance and Management

The Bureau is a charitable company limited by guarantee, incorporated on 24 October 1987 and registered as a charity on 6 January 1998.

The company was established under a memorandum of association which established the objects and powers of the charitable company, and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The Board of Trustees are members of the charity but this entitles them only to voting rights. The Board has no beneficial interest in the charity.

All Board members give their time voluntarily and receive no benefits from the charity.

Under the requirements of the Memorandum and Articles of Association, the members of the Board of Trustees retire in rotation over a three-year period after which they must be re-elected at the next Annual General Meeting. Trustees may make a recommendation at an Annual General Meeting or through an ordinary resolution to either fill a vacancy or appoint an additional Trustee in accordance with the Articles of Association. New Trustees receive an induction from the Chief Officer and the Chair.

Risk Management

The Board of Trustees meets six times a year at which it reviews progress against budget and agreed plans, and considers and defines forward strategy. In particular, the Trustees consider appropriate action to mitigate risk as well as ensuring that planned activities contribute to The Bureau's charitable objectives that have been set.

Statement of Responsibilities of the Board of Trustees

The Board of Trustees (who are also directors of The Bureau for the purposes of company law) are responsible for preparing the Board's annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Management Committee are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities statements of recommended practice (SORP)
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Board is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board is responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent Examiner

Christy Lau of Slade & Cooper Ltd was re-appointed as the charitable company's Independent Examiner during the year and has expressed her willingness to continue in that capacity.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Board's annual report has been approved by the Board on 18/09/2024 and signed on its behalf by



Simon Rogers

Chair

Independent examiner's report to the trustees of Glossop and District Volunteer Bureau

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2024 which are set out on pages 14 to 37.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2) The accounts do not accord with those records; or
- 3) The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4) The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christy Lau FCCA CTA DChA
Association of Chartered Certified Accountants
Slade & Cooper Limited
Beehive Mill, Jersey Street
Ancoats Manchester, M4 6JG

Date

Glossop and District Volunteer Bureau (The Bureau)

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2024

	Note	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and legacies	3	42,788	2,182	44,970	7,930
Charitable activities:	4				
Core activities		5,000	49,018	54,018	67,977
Projects and other		-	641,973	641,973	628,905
Other trading activities	5	44,780	-	44,780	31,540
Investments	6	11,608	-	11,608	6,321
Total income		104,176	693,173	797,349	742,673
Expenditure on:					
Charitable activities:	7				
Operating costs		146,796	114,055	260,851	243,013
Direct project costs		-	588,484	588,484	466,794
Total expenditure		146,796	702,539	849,335	709,807
Net income/(expenditure) for the year	9	(42,620)	(9,366)	(51,986)	32,866
Transfer between funds		-	-	-	-
Net movement in funds for the year		(42,620)	(9,366)	(51,986)	32,866
Reconciliation of funds					
Total funds brought forward		414,545	107,557	522,102	489,236
Total funds carried forward		371,925	98,191	470,116	522,102

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

A full comparative SOFA is available on the last page of the financial statements.

Glossop and District Volunteer Bureau (The Bureau)
Company number 3455027

Balance sheet as at 31 March 2024

	Note	2024	2023
		£	£
Fixed assets			
Tangible assets	14	2,629	5,856
Total fixed assets		2,629	5,856
Current assets			
Debtors	15	55,325	76,455
Cash at bank and in hand	16	467,582	523,023
Total current assets		522,907	599,478
Liabilities			
Creditors: amounts falling due in less than one year	17	(55,420)	(83,232)
Net current assets		467,487	516,246
Total assets less current liabilities		470,116	522,102
Net assets		470,116	522,102
The funds of the charity:			
Restricted income funds	19	98,191	107,557
Unrestricted income funds	20	371,925	414,545
Total charity funds		470,116	522,102

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 17 to 37 form part of these accounts.

Approved by the trustees on 18/09/2024 and signed on their behalf by:

... 
Wayne Prior (Treasurer)

Glossop and District Volunteer Bureau (The Bureau)

Statement of Cash Flows
for the year ending 31 March 2024

	Note	2024 £	2023 £
Cash provided by/(used in) operating activities	23	(64,408)	(90,679)
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		11,608	6,321
Purchase of tangible fixed assets		(2,641)	(2,605)
Cash provided by/(used in) investing activities		8,967	3,716
Increase/(decrease) in cash and cash equivalents in the year		(55,441)	(86,963)
Cash and cash equivalents at the beginning of the year		523,023	609,986
Cash and cash equivalents at the end of the year		467,582	523,023

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Glossop and District Volunteer Bureau (The Bureau) meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

d Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

i Tangible fixed assets

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Mini-bus	5 years
Office equipment	3 years

Notes to the accounts for the year ended 31 March 2024 (continued)

j Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

n Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 10. There were £61 outstanding contributions at the year end (2023: £nil).

Two ex-employees are members of a defined benefit pension scheme with The Pensions Trust. Additional contributions to this scheme due to underfunding are included in pensions expenditure. Further details are given in note 24.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

3 Income from donations and legacies

Current reporting period	Unrestricted £	Restricted £	Total 2024 £
Donations	42,788	2,182	44,970
Total	42,788	2,182	44,970
Previous reporting period	Unrestricted £	Restricted £	Total 2023 £
Donations	6,429	1,501	7,930
Total	6,429	1,501	7,930

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

4 Income from charitable activities

Current reporting period	Unrestricted £	Restricted £	Total 2024 £
Core activities			
Derbyshire County Council	-	21,936	21,936
High Peak Borough Council	5,000	-	5,000
GMHSCP	-	27,082	27,082
	5,000	49,018	54,018
Projects and other			
Derbyshire County Council			
Volunteering	-	19,175	19,175
Active Travel	-	468	468
Glossopdale Community			
Messengers project	-	10,000	10,000
Community Leadership Fund	-	600	600
Derbyshire MIND	-	4,788	4,788
European Social Fund			
BBO	-	5,045	5,045
Police and Crime Commissioner	-	7,212	7,212
NHS Derby and Derbyshire ICB			
Community Navigation	-	125,120	125,120
Grant Awards	-	39,000	39,000
Car Scheme	-	16,032	16,032
Digital Health	-	10,000	10,000
NHS Greater Manchester ICB	-	80,000	80,000
ICFT Grants	-	3,218	3,218
Connex Community Support	-	8,635	8,635
High Peak Borough Council			
Councillor Initiatives	-	700	700
Move More Glossop	-	18,000	18,000
Anti Social Behaviour Fund	-	500	500
Climate Fund	-	416	416
Simmondley Medical Practice	-	37,968	37,968
The National Lottery			
Befriending	-	47,445	47,445
Awards 4 All	-	8,147	8,147
High Peak CVS	-	479	479
Peter Sowerby	-	24,994	24,994
Henry Smith	-	57,000	57,000
Churchill Fund	-	2,484	2,484
PHP	-	9,984	9,984
Streetgames			
Spring Holiday Activity Fund	-	3,952	3,952
Summer Holiday Activity Fund	-	13,133	13,133
Christmas Holiday Activity Fund	-	4,404	4,404
Round the Resers	-	782	782
Glossopdale Food Bank	-	1,728	1,728
High Peak School and Sports			
Partnership	-	15,000	15,000
Sport England	-	5,029	5,029
UKSPF			
Sustrans Ferasibility Study	-	26,710	26,710
Routes to Work	-	30,584	30,584
Sessional Income	-	2,222	2,222
Other Income	-	1,019	1,019
	-	641,973	641,973
Total	5,000	690,991	695,991

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

4 Income from charitable activities (cont.)

Previous reporting period	Unrestricted £	Restricted £	Total 2023 £
Core activities			
Derbyshire County Council	-	21,936	21,936
High Peak Borough Council	5,000	-	5,000
GMHSCP	-	41,041	41,041
	5,000	62,977	67,977
Projects and other			
Tameside & Glossop CCG			
Car Scheme	-	4,234	4,234
Digital Support	-	50,000	50,000
Derbyshire County Council			
Volunteering	-	19,175	19,175
Active Travel	-	12,000	12,000
Glossopdale Community			
Messengers project	-	10,000	10,000
Easter Holiday Activity Fund	-	4,788	4,788
Glossop SOUP	-	500	500
Contain Funding	6,938	-	6,938
European Social Fund			
BBO	-	35,965	35,965
Futures	-	14,989	14,989
Police and Crime Commissioner	-	2,438	2,438
Tameside & Glossop Integrated			
Care NHS Foundation Trust	-	125,120	125,120
ICFT Grants	-	2,445	2,445
Connex Community Support	-	7,396	7,396
High Peak Borough Council			
Councillor Initiatives	-	2,350	2,350
Move More Glossop	-	34,236	34,236
CYP Move More	-	35,000	35,000
Action together			
Grant awards	-	41,865	41,865
Life Skills	-	23,313	23,313
Simmondley Medical Practice	-	34,473	34,473
The National Lottery -			
Befriending	-	46,845	46,845
High Peak CVS	-	500	500
Self Help Services - Big Life Group	-	20,000	20,000
High Peak Well Being			
Partnership	-	19,810	19,810
Streetgames			
Summer Holiday Activity Fund	-	10,728	10,728
Christmas Holiday Activity Fund	-	5,208	5,208
High Peak School and Sports			
Partnership	-	15,000	15,000
Active Partner Trust	-	14,894	14,894
Glossop Youth Action Group	-	9,669	9,669
National Squash Centre	-	5,000	5,000
Erewash Voluntary Action	-	4,920	4,920
Salford CVS	-	4,090	4,090
Glossop Round Table	-	300	300
Royal Society for Public Health	-	200	200
Tintwistle Parish Council	-	100	100
Sessional Income	-	4,416	4,416
	6,938	621,967	628,905
Total	11,938	684,944	696,882

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

5 Income from other trading activities

	2024 £	2023 £
Room hire & other income	44,780	31,540
	44,780	31,540

All income from other trading activities is unrestricted.

6 Investment income

	2024 £	2023 £
Income from bank deposits	11,608	6,321
	11,608	6,321

All investment income is unrestricted.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

7 Analysis of expenditure on charitable activities

Current reporting period	Operating costs £	Direct project costs £	Total 2024 £
Staff costs	153,396	413,203	566,599
Project costs	-	175,281	175,281
Running costs	100,087	-	100,087
Depreciation	5,868	-	5,868
Governance costs (see note 8)	1,500	-	1,500
	260,851	588,484	849,335
Previous reporting period	Operating costs £	Direct project costs £	Total 2023 £
Staff costs	165,833	387,333	553,166
Project costs	-	79,461	79,461
Running costs	67,789	-	67,789
Depreciation	4,987	-	4,987
Governance costs (see note 8)	4,404	-	4,404
	243,013	466,794	709,807
		2024 £	2023 £
Restricted expenditure		702,539	640,893
Unrestricted expenditure		146,796	68,914
		849,335	709,807

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

8 Analysis of governance and support costs

Current reporting period	Basis of apportionment	Governance £	Total 2024 £
Independent examination	Governance	1,500	1,500
		1,500	1,500
Previous reporting period	Basis of apportionment	Governance £	Total 2023 £
Independent examination	Governance	1,500	1,500
Legal and professional	Governance	2,904	2,904
		4,404	4,404

9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2024 £	2023 £
Depreciation	5,868	4,987
Operating lease rentals:		
Property	24,000	24,000
Independent examiner's fee	1,250	1,250

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

10 Staff costs

Staff costs during the year were as follows:

	2024 £	2023 £
Wages and salaries	513,043	499,140
Social security costs	31,934	35,569
Pension costs	17,715	18,135
Recruitment, training and other staff costs	3,907	322
	566,599	553,166

No employee has employee benefits in excess of £60,000 (2023: Nil).

The average number of staff employed during the period was 27 (2023: 27).

The average full time equivalent number of staff employed during the period was 18 (2023: 19).

The key management personnel of the charity comprise the trustees and the Chief Officer. The total employee benefits of the key management personnel of the charity were £48,564 (2023: £47,539).

11 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2023: Nil).

No members of the management committee received travel and subsistence expenses during the year (2023: £nil).

Aggregate donations from related parties were £nil (2023: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2023: nil).

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

12 Government grants

The government grants recognised in the accounts were as follows:

	2024 £	2023 £
Derbyshire County Council	52,179	75,337
High Peak Borough Council	24,616	76,586
Tameside & Glossop CCG	-	54,234
Tameside & Glossop Integrated Care NHS	-	125,120
Police and Crime Commissioner	7,212	2,438
Manchester CCG	27,082	41,041
NHS Derby and Derbyshire ICB	190,152	-
NHS Greater Manchester ICB	80,000	-
UKSPF	57,294	-
	438,535	374,756

The unfulfilled conditions and contingencies attaching to the grants were to complete restricted projects (see note 19).

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

14 Fixed assets: tangible assets

	Office equipment £	Total £
Cost		
At 1 April 2023	36,109	36,109
Additions	2,641	2,641
Disposals	(3,920)	(3,920)
At 31 March 2024	34,830	34,830
Depreciation		
At 1 April 2023	30,253	30,253
Charge for the year	5,868	5,868
Disposals	(3,920)	(3,920)
At 31 March 2024	32,201	32,201
Net book value		
At 31 March 2024	2,629	2,629
At 31 March 2023	5,856	5,856

15 Debtors

	2024 £	2023 £
Grants receivable	49,077	61,387
Other debtors	1,592	2,151
Prepayments and accrued income	4,656	12,917
	55,325	76,455

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

16 Cash at bank and in hand

	2024 £	2023 £
Short term deposits	379,058	407,450
Cash at bank and on hand	88,524	115,573
	467,582	523,023

17 Creditors: amounts falling due within one year

	2024 £	2023 £
Short term compensated absences (holiday pay)	4,633	6,598
Other creditors and accruals	9,999	16,989
Deferred income	34,798	59,645
Taxation and social security costs	5,990	-
	55,420	83,232

18 Deferred income

	2024 £	2023 £
Deferred grant brought forward	59,645	117,028
Grant received	34,798	59,645
Released to income from charitable activities	(59,645)	(117,028)
Deferred grant carried forward	34,798	59,645

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

19 Analysis of movements in restricted funds

Current reporting period	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2024 £
Core activities					
GMHSCP	-	27,082	(27,082)	-	-
DCC Time Out	275	22,026	(22,135)	-	166
	<u>275</u>	<u>49,108</u>	<u>(49,217)</u>	<u>-</u>	<u>166</u>
Projects					
ESF BBO	-	5,045	(5,045)	-	-
Life Skills	-	59,484	(59,484)	-	-
ICFT	29,056	164,120	(154,683)	-	38,493
Befriending support	8,000	47,445	(55,445)	-	-
Car Scheme	-	16,032	(16,032)	-	-
Derbyshire County Council					
Volunteering	-	19,175	(19,175)	-	-
DCC Active Travel	-	8,635	(8,635)	-	-
DCC Glossopdale Community Messengers project	-	10,000	(3,333)	-	6,667
Digital Health	-	91,100	(85,700)	-	5,400
GM Moving	35,472	88,921	(106,422)	-	17,971
Gamesley Youth Group	-	1,279	-	-	1,279
Simmondley Medical Practice	-	37,968	(37,968)	-	-
Peer Support	-	46,784	(29,481)	-	17,303
Place Based Activities	2,314	671	(1,967)	-	1,018
Thursday Friends	878	820	(1,047)	-	651
Social Fund Spot Purchase	482	268	(348)	-	402
Routes to Work	-	30,584	(30,584)	-	-
Councillor Initiative	800	700	(702)	-	798
CYP Move More	30,280	15,034	(37,271)	-	8,043
	<u>107,282</u>	<u>644,065</u>	<u>(653,322)</u>	<u>-</u>	<u>98,025</u>
Total	<u>107,557</u>	<u>693,173</u>	<u>(702,539)</u>	<u>-</u>	<u>98,191</u>

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

19 Analysis of movements in restricted funds (cont.)

Previous reporting period	<i>Balance at 1 April 2022</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>Balance at 31 March 2023</i>
Core activities					
GMHSCP	-	41,041	(41,041)	-	-
DCC Time Out	993	22,211	(22,929)		275
	<u>993</u>	<u>63,252</u>	<u>(63,970)</u>	<u>-</u>	<u>275</u>
Projects					
ESF BBO	-	35,965	(35,965)	-	-
Life Skills	-	58,330	(58,330)	-	-
ICFT	-	166,985	(137,929)	-	29,056
Befriending support	5,967	46,845	(44,812)	-	8,000
Car Scheme	-	16,234	(16,234)	-	-
Derbyshire County Council					
Volunteering	-	19,175	(19,175)	-	-
DCC Active Travel	-	7,396	(7,396)	-	-
DCC Glossopdale Community Messengers project	17,754	10,000	(27,754)	-	-
CCG Digital Support	3,500	50,000	(53,500)	-	-
GM Moving Simmondley	6,942	92,059	(63,529)	-	35,472
Medical Practice	-	34,473	(34,473)	-	-
Peer Support	11,260	20,809	(32,069)		-
Place Based Activities	12,950	1,808	(12,444)	-	2,314
Alpkit	203	-	(203)	-	-
Thursday Friends	1,843	1,118	(2,083)	-	878
Social Fund Spot Purchase	593	230	(341)	-	482
Royal Society for Public Health Councillor Initiative	-	200	(200)	-	-
CYP Move More	-	1,500	(700)	-	800
	<u>61,012</u>	<u>623,193</u>	<u>(576,923)</u>	<u>-</u>	<u>107,282</u>
Total	<u>62,005</u>	<u>686,445</u>	<u>(640,893)</u>	<u>-</u>	<u>107,557</u>

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

19 Analysis of movements in restricted funds (cont.)

Name of fund	Description, nature and purposes of the fund
GMHCP	Funding from the Person Centred and Community Approaches Team at the Greater Manchester Health and Social Care Partnership to provide support to Social Prescribing schemes across Greater Manchester.
ICFT	Funding from Tameside and Glossop Integrated Care Foundation Trust to support the community and individuals in it to increase their capacity to manage their own health and wellbeing whilst reducing the demand on overstretched statutory services.
Digital Health	Funding to work with primary care to develop a volunteer support model to promote and enable the use of digital self-care initiatives for patients.
DCC - Volunteering	Infrastructure Grant award for the development of opportunities for volunteering in the community.
DCC - Active Travel	Funding for volunteer car scheme to support vulnerable people to attend medical appointments.
Glossopdale Community Messengers Project	Fund to provide community stakeholders in Glossopdale with the information on all aspects of COVID-19 and feedback community insight and intelligence to the Public Health team.
Call Companions	Fund to support volunteers to provide a weekly befriending phone call to the most lonely and socially isolated people within our community.
UKSPF	Funding from the UK Shred Prosperity Fund to provide a Work Coach pre employment support service covering Glossop, Buxton and New Mills.
Henry Smith - Life Skills	A programme which provides group work, 1-2-1, and mentorship support to move people towards meaningful activity.
Befriending Support	Funding to coordinate a band of volunteers who visit and befriend socially isolated and lonely members of the community.
GM Moving	Funding for a development worker to promote, develop and support initiatives that help people to be become more physically active. Also funding to deliver projects within the community to encourage people to be more active.
Simmondley Medical Practice - Primary Care Network	Funding from Glossopdale PCN for a social prescribing link worker to support patients in Glossopdale to access community initiatives.
HPBC Councillor Initiative Fund	Grants are available from the Councillors' Initiative Fund for residents, local groups and businesses to encourage beneficial community activity.
CYP Move More	Funding specifically for children and young people to develop and support initiatives that help them become more physically active.
Car Scheme	This scheme coordinates volunteer drivers to transport elderly and vulnerable clients who have no other means of transport to medical appointments.
DCC Time Out	A social support group that provides the opportunity for help with weekly shopping and other essentials.
Peer Support/Awards for All/Peter Sowerby/PHP/Place Based Activities	Activity groups including coffee mornings, gardening/allotment clubs and cookery classes for clients that needs to build confidence, self-esteem and are socially isolated.
Thursday Friends	Weekly volunteer-led social connection for those living with dementia and their carers.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

20 Analysis of movement in unrestricted funds

Current reporting period	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	As at 31 March 2024 £
General fund	375,126	96,658	(146,796)	-	324,988
Redundancy	39,419	7,518	-	-	46,937
	414,545	104,176	(146,796)	-	371,925
Previous reporting period	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
General fund	391,501	52,539	(68,914)	-	375,126
Redundancy	35,730	3,689	-	-	39,419
	427,231	56,228	(68,914)	-	414,545

Name of fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds
Redundancy	In the event that the charity is wound up and staff made redundant, funds have been designated to cover the cost of redundancy based on the maximum that could be incurred in the 2023/24 financial year based on age, length of service and weekly pay of all eligible staff.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

21 Analysis of net assets between funds

Current reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	2,629	-	-	2,629
Net current assets/(liabilities)	322,359	46,937	98,191	467,487
Total	324,988	46,937	98,191	470,116
Previous reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	5,856	-	-	5,856
Net current assets/(liabilities)	369,270	39,419	107,557	516,246
Total	375,126	39,419	107,557	522,102

22 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property	
	2024 £	2023 £
Less than one year	24,000	24,000
One to five years	24,000	48,000
Over five years	-	-
	48,000	72,000

23 Reconciliation of net movement in funds to net cash flow from operating activities

	2024 £	2023 £
Net income/(expenditure) for the year	(51,986)	32,866
Adjustments for:		
Depreciation charge	5,868	4,987
Dividends, interest and rents from investments	(11,608)	(6,321)
Decrease/(increase) in debtors	21,130	(54,434)
Increase/(decrease) in creditors	(27,812)	(67,777)
Net cash provided by/(used in) operating	(64,408)	(90,679)

24 Pension scheme and Contingent liability

SCHEME: TPT Retirement Solutions – The Growth Plan

The company participates in the scheme, a multi-employer scheme which provides benefits to some 638 non-associates participating employees. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pension Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension scheme in the UK.

The scheme is classified as a "last-man standing arrangement". Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2020. This valuation showed assets of £800.3m, liabilities of £831.9m and a deficit of £31.6m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2022 to 31 January 2025 £3,312,000 per annum (payable monthly)

Unless a concession has been agreed with the Trustee the term to 31 January 2025 applies.

Note that the scheme's previous valuation was carried out with an effective date of 30 September 2017. This valuation showed assets of £794.9m, liabilities of £926.4m and a deficit of £131.5m. To eliminate this funding shortfall the Trustee asked the participating employers to pay additional contributions as follows:

From 1 April 2019 to 30 September 2025	£11,243.00 per annum	(payable monthly and increasing by 3% each on 1st April)
--	----------------------	--

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

24 Pension scheme and Contingent liability (cont.)

Present value of provision

	31-Mar-24	31-Mar-23	31-Mar-22
	(£s)	(£s)	(£s)
Present value of provision	278	595	934

Reconciliation of opening and closing provisions

	Period ending 31-Mar-24 (£s)	Period ending 31-Mar-23 (£s)
Provision at start of period	595	934
Unwinding the discount factor (interest expense)	23	17
Deficit contribution paid	(340)	(340)
Remeasurements - impact of any change in assumptions	-	(16)
Remeasurements - amendments to the contribution schedule	-	-
Provision at end of period	278	595

Income and expenditure impact

	Period ending 31-Mar-24 (£s)	Period ending 31-Mar-23 (£s)
Interest expense	23	17
Remeasurements - impact of any change in assumptions	-	(16)
Remeasurements - amendments to the contribution schedule	-	-
Contributions paid in respect of future service *	-	-
Costs recognised in income and expenditure account	1	1

*includes defined contribution schemes and future service contributions (i.e. excluding any deficit reduction payments) to defined benefit schemes which are treated as defined contribution schemes. To be completed by the company.

Assumptions

	31-Mar-24 % per annum	31-Mar-23 % per annum	31-Mar-22 % per annum
Rate of discount	5.31	5.52	2.35

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2024 (continued)

25 Prior year Statement of Financial Activities (including Income and Expenditure account)

	Note	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	6,429	1,501	7,930	8,112
Charitable activities:	4				
Core activities		5,000	62,977	67,977	101,787
Projects and other		6,938	621,967	628,905	455,384
Other trading activities	5	31,540	-	31,540	34,699
Investments	6	6,321	-	6,321	733
Total income		56,228	686,445	742,673	600,715
Expenditure on:					
Charitable activities:	7				
Operating costs		68,914	174,099	243,013	203,061
Direct project costs		-	466,794	466,794	457,618
Total expenditure		68,914	640,893	709,807	660,679
Net income/(expenditure) for the year	9	(12,686)	45,552	32,866	(59,964)
Net movement in funds for the year		(12,686)	45,552	32,866	(59,964)
Reconciliation of funds					
Total funds brought forward		427,231	62,005	489,236	549,200
Total funds carried forward		414,545	107,557	522,102	489,236

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Accounts



THE BUREAU

Glossop and District Volunteer Bureau operating as

The Bureau

Report and Financial Statements for the Year Ended 31 March 2023

Company number 3455027

Charity number 1067170



Company number 3455027

Charity number 1067170

Registered office and operational address Bank House, 22 Henry Street, Glossop, SK13 8BW

Board of Trustees Members of the Board of Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Sue Nash

Elaine Richardson

Andy Zuntz

Wayne Prior

Peter Carefoot

Simon Rogers

Lynda Shentall (Appointed 24 May 2023)

Adrian Stokes (Appointed 1 April 2023)

Daniel McCoughlin (Appointed 1 April 2023)

Jean Shanks (Appointed 27 March 2023) (Resigned 12 October 2023)

Staff

Natalie Rhodes	Chief Officer
Karen Gard	Finance and Compliance Officer/BBO Administrator
Ruth Towner-Yates	Community Health and Wellbeing Manager
Graham Morgan	Service Development and Programme Manager
Lauren Moore	Operations Manager (Maternity)
Mark Allen	Operations Manager (Maternity cover)
Rebecca Hyde	Finance Officer
Ed Kelly	Life Skills Lead (left September 2022)
Frances Jodrell	Life Skill Lead (from September 2022)
Matthew Gregory	Community Development Lead
Helen Thornhill	Move More Project Lead
Emma Delany	Digital Health Lead
Janice Imrie	PCN Link Worker
Jackson Barnes	PCN Link Worker

Lisa Newens	Community Navigator
Rebecca Knowles	Community Navigator
Bev Maycock	Community Navigation Triage
Paul Kiddy	Sight Loss and Call Companions Coordinator
Jon Grace	Green Social Prescribing Programme Manager
Russell Gard	Employability Advisor
Janine Bramald	Car Scheme Coordinator
Nathan Connor	Befriending Coordinator
Paula Rydings	Life Skills Support Worker
Fiona Nelson	Volunteer Coordinator
Josh Asquith	Business Administrator
Lauren Hastie	Peer Support Administrator
Stacey Bedwell	BBO Work Coach
Pauline Herbert	Cleaner

Bankers

National Westminster Bank plc
Norfolk Square, Glossop, Derbyshire SK13 8BR

Independent examiner

Christy Lau FCCA DChA, Slade & Cooper Limited
Beehive Mill, Jersey Street, Ancoats Manchester, M4 6JG

Chair's Review

Welcome to the Annual Review for year ending 31st March 2023.

In last year's annual report we reflected on our response to and recovery from the Covid epidemic. This year our focus has been on re-establishing our core strategy, dealing with the cost of living crisis, and ensuring our finances are in a robust position to enable us to continue tackling our key priorities.

Our revised strategic aims give a real focus and sense of direction to The Bureau that will set us on a positive course for years to come. It was developed with a range of partners and truly reflects our purpose and focus.

Financially we have stabilised our position and had a very successful year in terms of funding, including one of our most successful funding bids which will support our Life Skills programme for a further three years. Our finance team have managed our resources so well through the year that we are now in a position to provide additional resources to the community to help tackle the cost of living crisis that is causing so much anxiety for many people.

As always, our superb staff and volunteers have ensured that over the last 12 months The Bureau has delivered great services to the Glossopdale community, and will continue to do so. The staff team have proved themselves to be outstanding in responding to the many challenges faced by the community at a time of great financial pressure for many people. And our volunteers have been tireless in putting themselves forward to help support some of the most vulnerable people in the area.

I would also like to thank the Trustees who have overseen the Bureaus activities with commitment and professionalism. Finally a thank you to our many partners who have helped us achieve another successful year. We look forward to working with you all for many years to come.

Simon Rogers
(Chair of the Board of Trustees)

Objectives and Activities

The Board of Trustees reviews the aims, objectives and activities of the charity each year. This report sets out our activities and looks at the outcomes we have achieved over the previous year. The review examines the success of each key activity and the benefits experienced by residents and groups across Glossopdale. The review also helps us to ensure that our aims, objectives and activities remain focussed on our stated purposes, and directed towards public benefit.

The Board has referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Board has considered how planned activities will contribute to the set aims and objectives.

The Bureau is a community wellbeing charity with continued dedication to improving the quality of life for the people of Glossopdale and the surrounding areas. We support people and communities across Glossopdale to take action that improves the quality of life of local people, by creating solutions and opportunities that enable them to create positive social change and community benefit. This all rooted in our fundamental beliefs that:

- ✓ **People and community should be at the heart of what we do**
- ✓ **Our community hold the answers as well as the questions**
- ✓ **Only by listening can we move forward**
- ✓ **We should be flexible to meet need**
- ✓ **There is strength in partnership**
- ✓ **We need to be brave and passionate in what we do**
- ✓ **Everything we do should make a difference**

Our revised strategic plan for 2022- 2025 sets out 5 key aims, to:

- 1. Encourage local people to volunteer and support others**
- 2. Offer advice and practical help**
- 3. Connect people with other relevant services**
- 4. Support the growth of community activity and action**
- 5. Respond to community needs as they arise**

The revised strategy works to articulate more clearly what we do and how we do it so that all of our stakeholders can connect with and understand our current services and our ambitions for continuing to uniquely serve the community of Glossop. All of our projects and activities remain interdependent and form a model that can flex, grow and respond to the needs, interests and opportunities within our community. The model responds to need as we review what works and integrate feedback, or as the funding landscape changes. Our work falls into the following areas:

- Community and Voluntary Work
- Health and Wellbeing Work
- Bureau Partnerships

During this financial year, following the transition of Glossop NHS services into the Derbyshire footprint, we have worked hard to build relationships with new commissioners and strategic partners, to ensure that vital information on the ground and patient experience and need has been considered at all times. We have lobbied to keep vital services in our community, such as funding for our car scheme and our social prescribing model which is different to those in Derbyshire, infrastructure funding for the local sector and for gaps in service provision on the ground that have been forgotten during the transition. We have also worked with our new partners to communicate the changes with the public, seek their thoughts and concerns and feed them back into the system to assist in making the changes as smooth as possible. Finally we have started to shape future provision through collaboration with the

High Peak Health Place Alliance, work more closely under the ambitions of the new Integrated Care Board and continue to respond to and feed in information to our partners about local gaps and needs. Where services are not good enough, we act as a mouthpiece for local people, to be a catalyst for change and improvement. The Bureau works to connect health, social care and other public services to community initiatives, to support people towards wellness. Our priority is people, treating them as individuals, never assuming what is right for them and accepting them for who they are. We walk alongside people to offer a person-centred approach to improving wellbeing.

The varying support we offer is an interdependent web that wraps around an individual to support them with their needs and provide opportunity for them to give to others, often simultaneously, through voluntary activity. Unlike our statutory partners, our wide variety of community based social capital rich activities help to connect people and keep them connected for improved wellbeing and health.

Volunteering is at the heart of who we are and what we do resulting in a strong focus in this strategic period to enhance our volunteering offer through improved training for volunteers, wider opportunities and brokerage and a strong focus on making sure that their experience is as rewarding as it is for the people and communities they support. Volunteering is the thread that runs through every project, helping us to reach more people and bring in a wealth of skills and experience. We value each and every person that comes to us for support or to give their time. There is something for everyone, and we make roles to suit them rather than fitting them into roles we need. Because of this we have an incredibly diverse range of activities happening at The Bureau, where people can be valued for who they are and be allowed to shine.

What we do

The following is a summary of the main activities provided over the last year:

1. Social Connections:

- **Call Companions** – Telephone befriending service where socially isolated people receive a weekly phone call providing a chat and a listening ear
- **Car Scheme** – Volunteer drivers provide transport to medical appointments and social activities for individuals who cannot use public or private transport for various reasons. We are now able to use this project to provide free transport to a variety of medical appointments including continued support of the vaccine programme and COVID-19 recovery in Glossopdale.
- **Social Companions/Connectors** – In October 2021 we secured a three year financial investment via the National Lottery to continue to grow and develop our Befriending service. Under this arrangement we continue to look to explore the future sustainability of the offer and also to cater for a wider range of clients and create more specified volunteering roles. This includes:
 - o **Befrienders/Social Connectors:** Volunteers work with lonely and socially isolated people who live in the Glossopdale area, either as shorter-term social connectors working with someone towards an agreed goal or activity, or longer-term befrienders who will then act as “a good neighbour” by giving them some regular company/companionship over the phone or in person.
 - o **Friends for physical activity:** A number of our befriending volunteers pair up with our clients to walk, cycle, attend the gym and accompany one another to physical activities of their choice.
 - o **Mentors:** Volunteers work predominantly with people on the Life Skills programme, supporting them in overcoming the barriers they are currently facing to achieve their goals, build their confidence, and connect socially.
 - o **Befriending peer support groups/networks:** As part of our new funding contract, we have been exploring sustainability of the befriending offer by building groups and networks for our befriending clients. For example, by setting up group activities for people to befriend one another at local supported living accommodation facilities in the area.

2. Social Sessions:

Our social sessions make up what we label as our 'peer support' offer which we have worked hard to develop into a tiered approach this financial year. Tier one activities are simply group connections, they add depth to the work we have done with people by offering them social activities that they can join to enrich their life and activities through friendships and new connections. Tier two activities are a new strand and combine connections, friendship and intervention. Our current activities support men with mild to moderate mental health struggles and we are working with partners to establish some funding to develop this further after a successful self-funded pilot. Below are our range of peer support social sessions on offer at the moment.

- **Time Out sessions** – Time out has evolved into a social gathering for some of our most vulnerable clients and volunteers. We continue to help them with shopping if they wish and play games and provide tea, coffee and entertainment.
- **The Brew Crew** – Based in the Norfolk Arms in central Glossop, this has been our most well attended group. There are a range of clients and volunteers attend and the atmosphere is friendly and welcoming. Small peer support groups have formed from this and our Visually Impaired group also meets there regularly after the session.
- **Hadfield Methodist Church** – We have continued our work in Hadfield, pairing our community navigators with a peer support session to connect with people locally.
- **Casting On** – a crochet group that meets at the methodist church after the drop in every Tuesday afternoon.
- **Forest Folk** – Our successful mental health peer support activity trial in partnership with a locally run forest school. Here we combine forest activities and learning which are fun and engaging with everyday life skills including emotional management, thinking skills, assertiveness, communication skills and more.
- **Cooking Group** – A healthy cooking class for clients who want to learn how to cook or how to make nourishing meals on a budget. We have also used this group as a foundation for delivering similar life skills to the 'forest folk' activity.
- **Tuesday Dementia group Gamesley** – Attended by 14 people all who have varying types and progressions of dementia, this group is open to new members and reaches a community that has a disproportionate level of dementia development.
- **Thursday Dementia Friends** – A group for people with dementia and their carers, supported by a committed, warm and wonderful volunteer who leads and manages the group. This group works closely with our community navigation team so that families can be supported through the challenges of dementia and be connected to the right services at the right time.

3. Volunteering:

Volunteering is at the heart of everything we do and has been a key part of the support we have offered our community during the pandemic. We offer a variety of volunteering roles from befriending, to driving, to reception and administration roles, including one-offs, 1-to-1 and group roles. Through 'shout outs' of one-off opportunities, we flexibly match people's interests, time, skills, experience and enthusiasm to the needs of our clients. We currently have 315 active volunteers supporting our work – you can see in the section below some of the impact they have made on their local community, which has been inspiring and overwhelming.

4. Supporting Community Wellbeing:

Following 5 years of delivering a strong offer as part of our local integrated care organisation to support our community and the individuals in it to increase their capacity to manage their own health and wellbeing, we have worked hard this year to convince our new commissioners in Derbyshire to maintain the same model. The evidence base we have been able to draw upon showing our ability to support and reduce demand on overstretched statutory services has ensured that we can continue to deliver this work into the future. Our offer will remain as follows as we move into the Derbyshire Health footprint and includes:-

- **Community Navigation** – This is a Social Prescribing model offering supported connection into local community-based activities for a wide range of individuals with varying needs, as well as support and services that will improve health and wellbeing.
- **Asset Based Community Development** – in partnership with our local CVS, we have been working with our community to increase variety and resilience, so that it is equipped to support self-care. This enables us to map gaps and respond to them. Our efforts this year have assisted in helping the sector get back on its feet following the lockdown periods and put things in place to return to face to face delivery as restrictions have been lifted. During this period we successfully distributed £39,000 in grants to support local grass roots organisations deliver a range of new activities.
- **Condition Specific Support** – Shaped by demand and passion within the community, we have developed various types of group support including dementia support, sight loss support and wheelchair hire. We are also co-designing and developing a mental health intervention for men with mild to moderate mental health difficulties. This intervention is combined with an activity, the pilot of which was combined with a forest school.

5. Pre-employment support:

These services are for people who face additional issues or barriers in their lives, including housing, mental ill health, drug and alcohol problems, and low confidence and self-esteem, helping to enable them to reach their goals. This support is offered through three key projects:

- **Life Skills** – Group work and 1-2-1 volunteer mentor support for those furthest away from working or engaging in meaningful activity. This year we have successfully secured 3 years funding with The Henry Smith Foundation to continue this work stream. This partnership will see us increase our output and continue to support those with the most challenging barriers to overcome.
- **B.B.O. Work Coach** – B.B.O funding ends in March 2023. We have worked tirelessly this year to seek out ongoing funding for this stream of work and use our learning along the way to tailor the offer based on newly presenting needs and cohorts of people who were not suitable under the arrangements of the groundworks contract. We look forward to working with the UK shared prosperity fund and High Peak Borough Council in delivering a broader set of objectives from this work and reaching a larger number of people.
- **CV Workshop** – Valuable 1-1 support provided by our Employability Advisor. Clients are supported to create new CVs, explore the skills and experience they have and consider what sort of jobs they might apply for. This hugely successful project works seamlessly with BBO and Life Skills to create a full package of support for our clients.

6. Bureau Partnerships:

Our purpose is to create solutions and opportunities that enable people and communities to create positive social change and community benefit. We recognise that we can't do this alone and to achieve this we need to work in partnership with other people and organisations that share our purpose. This year we have developed formal co-working partnerships with:

- **Greater Manchester Health and Social Care Partnership** During this year our transition to Derbyshire has meant we have had to join new partnerships to align in this geographical area. However, we have remained involved

with the GM partnership, we continue to host the Green Social Prescribing Lead on behalf of them and work with them on developments in social prescribing nationally in partnership with the local PCN.

- **NHS England** to enable the development and growth of social prescribing link workers.
- **Move More Glossop**, which is a partnership with High Peak but may become a continued partnership with GM moving, Greater Sport and Sport England, designed to encourage people to move more for health and wellbeing.
- **Primary Care Digital Health** This project has developed significantly and is now running across Tameside. It has combined work directly with surgeries to train staff with training for marginalised community groups and individual patients. Enhancing and enabling better access to GP care across the footprint. The progress made has led us into talks for a further years funding for 23-24.
- **Midlands Thriving Communities Through The National Association of Social Prescribing (NASP)**– To assist with linking, networking and lobbying for better support to the third sector for the delivery of social prescribing and grass roots services and provisions across the Midlands including Derbyshire.

What we've achieved

Through working collaboratively with statutory organisations, other voluntary sector organisations, grass roots groups, local businesses, volunteers, individuals and our community as a whole, we have this year supported up to **2000** individuals with the help of over **300 active volunteers**.

Some stand out achievements from the last 12 months include:

- The **Volunteer Car Scheme** supported 310 clients to undertake a total of 1729 passenger journeys, travelling 24161 miles, with the help of 26 volunteer drivers – another increase on last year.
- The **Call Companions Service** has continued to increase the number of people it is supporting and is now making 160 calls per week, with the average call taking around 15 minutes – a total of 2028 hours spent connecting people in the Glossopdale area! The services is supported by 17 volunteers and the Call Companion Co-ordinator.
- **Befriending** has seen another increase in clients and volunteers, with 88 clients supported by 36 volunteers with regular face to face friendship and support amounting to approx. 3900 hours over the year, reaching the most lonely and isolated people within our community. Reported outcomes include an increase in physical activity, increased independence and motivation and increase in social interactions.
- **Peer Support Groups** – the range of activities provided has diversified significantly in this period, with new groups including a Cooking Group, 'Together Growing' gardening group and 'Forest Folk' forest schools group to name a few. Some reported outcomes at these groups, as well as our other activities (including coffee mornings, knitting groups and Dementia groups), has been a decrease in social isolation, increase in confidence, increase in knowledge and even some going on to gain employment as a result of the skills learned at these groups.
- **Time Out** sessions, restarted initially at Glossop Labour club and now have returned to the Bureau's community space and are attracting 10 to 15 clients each week supported by several volunteers. We have Coffee Mornings in both Glossop and Hadfield attracting 20 client per week supported by a member of staff and volunteers.
- The **Community Navigation Service** has supported a total of 388 clients, each of whom worked in partnership with their Community Navigator to develop a personalised care and support plan. The top 3 reasons for referrals were mental health, disconnection from the community and problems coping. 466 Social Prescriptions were generated from these clients and 80 signposts made.
- **Life Skills** has supported 62 clients during this period, and there were 10 volunteer mentors supporting people to the following outcomes; 30% progressed into paid employment, 90% completed the programme, 18 people went into volunteering, and 5 went into education or training.

- **BBO Towards Work** Towards Work programme supported 28 people with their employability skills. From the 28: 4 went into education, 4 have gone into paid employment, and 4 went into independent job searches. All the participants received tailored 1-1 support and coaching with clear SMART milestones being set to help each person navigate around their own personal barriers.
- **CV Workshop** – This project sadly ended in March 23, but had some fantastic outcomes. We saw 286 clients and created 305 CVs. It has created good links with The Job Centre and Reed and are receiving referrals to the workshop from them. 10% of clients have returned for further help with enhanced CVs, cover letters or help with a job application.
- **Move More Glossop** have delivered Holiday activities across, Whitfield, Gamesley and Hadfield, as well as other areas of the High Peak, providing activities and meals during summer, Christmas and Easter. We are successfully running 4 youth groups across the 3 key focus areas, which are well attended and really successful. We are now hosting the new Children & Young Peoples Move More Officer who has been working with the School Sports Partnership to gather information about activity levels in children and run physical activity events across the borough.
- **Digital Healthcare Support Service** – Our only project working across Tameside and Glossop, supporting people to access their GP surgery more easily and develop skills to more effectively manage their own health. This year we built on our learning from 2021 by developing 5 regular weekly digital health workshops at a mixture of community venues and GP surgeries. We received 940 referrals in this period, and supported 459 people which is a 228% increase on last year! We delivered 145 workshops and have 25 Digital Health Champion volunteers supporting us.
- **Volunteering** – We have continued to support our existing volunteers, recruit new volunteers for our own services and also work with external partners with their opportunities. These include the Talking Newsdisc, Peak District National Park, High Peak CVS, Girlguiding, Home Start, PCrefurb, City Year UK, The Brain Tumour Society, Trafford Rape Crisis, Derbyshire Police and Water Aid. We've also supported events and activities across the borough.
- **Community Development** activities have supported local groups with our self-care grants, as well as working closely with High Peak CVS to establish groups and strengthen legal structures. Organisations supported include DoSporkUK, Bookfrest, Glossop Elbins, Glossop Furniture Project, Empower and Seed funding. We also established Glossopdale SOUP in March 23 which brings grassroots community projects together to access funding through a community led grant pot. Through this we supported Matrix Martial Arts and Dark Peak Music, with support from Bellies Not Bins, Tesco, the Co-op, and the councillor's initiative fund.

Post COVID-19, and into a Cost of Living Crisis

Impact on Volunteers, Staff, and Beneficiaries

This year has seen a full return to 'normality' from the COVID-19 pandemic restrictions, and the ability to consider what our 'business as usual' looks like. Despite the total easing of restrictions, it's important to remember that the pandemic has created a long-lasting wellbeing impact on some of our most vulnerable clients and volunteers and this has been one of the challenges of returning to normality. During this past year, we have received unwavering and tireless support from our wonderful volunteers including many new ones and they have helped us through the changing restrictions to deliver all the wonderful impacts outlined above.

However some new challenges have arisen in the form of a cost of living crisis. As the price of basic essentials continued to increase, we found that many of our clients were struggling to keep the heating on and feed their

families, creating further stress and heartache to those who may have already been facing issues in their lives. We set up a 'warm bank' in our offices once a week, welcoming people in to have a brew with us and pick up any warm items of clothing they might need. We also made sure we knew all the offers of support available locally and nationally, and supported people to access these services.

Our staff team have been outstanding, showing flexibility and versatility in how they deliver their work in a way that best suits their clients. We have again retained our full staff team this year, with just a few staffing changes due to maternity leave or personal progression. We have been focusing on learning all about our new strategy, embedding this into our day-to-day work and ensuring that everyone is working together in the most efficient way possible.

Further Developments

As our staff team mature, learn together, and thrive, we are now in a position to consider where to take our projects next, and how we can build on the good work we have achieved over the last 40 or so years. We are always learning, and this year we have been able to dig further into what our community needs and how we can support them at a grass roots level. Our Community Development Lead has done some fantastic work with the Glossopdale SOUP project, which will eventually be floated off as it's own committee and will further enable crowdfunding within the community which is empowered to choose what they spend their money on. The peer support offer has widened further, with skills activities such as cooking and forest schools groups enabling people to connect to others and support themselves

Financial Impact

The last financial year in the aftermath of COVID saw funding stream return to business as usual but there has been an unprecedented demand for funds and many we have applied to have been extremely competitive and unsuccessful for us. We have however secured some further long term funding for our Life Skills stream of work, secured investment in our social prescribing offer through Derbyshire Integrated Care Board and retained some cross working with Manchester Integrated Care Board. This will change again in the coming financial year so strategic work to re-align ourselves in our new geography is important. Despite these ongoing pressures, having started the year with a projected deficit we have worked hard through the year to manage our finances well. The coming year presents new opportunities and we will continue to show flexibility and embrace new work for the good of our community in line with the needs that are presented to us. The Board of Trustees consider that our charity remains a going concern.

We continue to take the following actions to mitigate financial risk and effectively plan:

- Robust monthly profit and loss reports.
- Bi-monthly finance sub-groups.
- Regular Board meetings.
- Reviewing all our overheads and staffing structures to reduce all non-project costs to make us as resilient as possible for the future.
- Engaging with new opportunities as we respond to local need.
- The Bureau does not hold any external third-party investments.

Employees of The Bureau are entitled to join a defined contribution money purchase pension scheme. Two ex-employees are members of a defined pension scheme. The Bureau is liable to ongoing additional contributions to this scheme due to scheme underfunding. An underfunding recovery plan has been instigated by the trustees of this scheme with this position reviewed every 3 years. The last review was completed on the 30/9/20. The liability for each organisation is recalculated at review date. The current forecasted end date of the recovery plan is January 2025.

An ongoing financial risk remains here, dependent on the performance of the fund and the overall membership of the fund. Whilst there remains a deficit in the fund, our financial obligations will continue. For more information see note 27 in the accounts.

Financial review

Year Summary

The total income for the year was £742,673 with a total expenditure of £709,807 resulting in an reported operating surplus of £32,866. However, the restricted funds brought forward from 2022-23 were £62,005 and the restricted funds being carried forward to 2023-24 are £107,577. When these figures are taken into account the amended result is a deficit of £12,686.

Our main funders over the year were Tameside and Glossop Integrated Foundation Trust, Derbyshire County Council, Greater Manchester Health and Social Care Partnership, High Peak Borough Council, Tameside and Glossop CCG, The National Lottery and the European Social Fund.

Reserves Policy

Overall reserves at 31/3/2023 were £522,102, comprising £107,557 restricted funds and £414,545 unrestricted funds. See note 22 in the accounts for more information.

The Bureau will seek, where possible, to maintain a general funds reserve equivalent to its running costs for a period of no less than three months and no more than six months.

Plans for the Future

The coming years are likely to bring more challenges and opportunities for the Bureau, local people across Glossopdale and the VCSE sector. However, we are well placed to respond to these. Whilst we cannot predict what these challenges and opportunities will be, there are a range of factors that will influence us over the coming years including:

- **Glossop's transition to Derbyshire from Greater Manchester for health**— we are still in the process of strengthening new partnerships and relationships across Derbyshire, including in Derby and Derbyshire Integrated Care Board. These new relationships will define our funding opportunities going forward, as we seek to secure our current projects into the future. We aim to keep promoting the worth of community approaches within health and social care, and the wider public sector. While this change removes some cross system complexities in provision, there are still risks – there is still concern that Glossopdale will continue to experience inequality, and lose opportunities for unique problem solving and innovative service design as it is absorbed into the High Peak Health Place alliance and loses some of its individual identity. Despite this, we will continue to be a champion for Glossopdale and ensure this community gets its fair share of services and support.
- **NHS strategic direction** - The NHS's 2019 Long Term Plan articulates the need for more preventative and community-based interventions. The contribution to health and wellbeing outcomes that an organisation such as The Bureau can make is still not universally recognised, funded or supported. However, the inception of the Integrated Care Board and new structures within the NHS now articulate a clear ambition to increase work with the third sector and embed more community based initiatives to support wellbeing and reduce health inequalities. This provides a renewed opportunity to build relationships and capacity in organisations like ours to deliver such services.

- **Demographics** – Glossopdale has several disadvantaged areas and the highest level of relative disadvantage in Derbyshire. There are two neighbourhoods in Gamesley in the top 10% most disadvantaged in Derbyshire (one is actually in the top 2%). Three further areas are in the top 20%. In contrast, three Glossopdale areas are in the top 10% least deprived, and part of Simmondley is the least deprived in Derbyshire. This is mirrored in life expectancy where it is 9.3 years lower for men and 7.7 years lower for women in some areas compared to more affluent ones. Whilst growing in many respects, Glossopdale has an ageing population and projections show a much larger ageing population with a deficit in numbers entering working age. We are currently planning how to further improve our place-based activities, with the potential for a more permanent base within the Gamesley area to foster trust and embed ourselves within this community – which will, we hope, broaden the availability of support to this community and provide more opportunity for co-development.
- **Local VCSE sector** – There is a strong and vibrant VCSE sector in Glossopdale, but it could be stronger and better resourced to meet the needs of the community. There continues to be a lack of strategic planning or direction specific to the community of Glossopdale to cater for all its strengths and challenges. The inception of the Integrated Care Board in Health has renewed efforts for the neighbourhood team to refresh it's membership and create a strong local voice for Glossop across systems. Although there continues to be a lack of local leadership and coordinated cross-sector response the shared prosperity fund has been used to continue vital community projects and build local infrastructure. For example, it is currently funding our local pre-employment service and will fund a research proposal through our 'move more' work to scope out the need for local walkways to be improved. We have made effort this year to implement partnerships with local businesses through an initiative called 'Glossop care' where we are encouraging local businesses to invest in the VCSE. We hope that this will enhance the local prosperity and that money made in Glossop will do good for the whole community. We continue to form part of a High Peak Alliance partnership with HPCVS, New Mills Volunteer Centre and Connex Buxton and moving forward we aim to work collaboratively on contracts via Derbyshire County Council (DCC) if we can collectively secure new contracts. Infrastructure funding has continued from DCC but is under review.
- **Availability of core funding** – Core funding continues to be difficult to come by. This year we have been creating new partnerships across systems in Derbyshire and this has presented new opportunities for consultancy work. We are also working to boost our fundraising activities, are make sure we are take up any opportunity for income generation such as room rental and launching 'Glossop Cares'.

Structure, Governance and Management

The Bureau is a charitable company limited by guarantee, incorporated on 24 October 1987 and registered as a charity on 6 January 1998.

The company was established under a memorandum of association which established the objects and powers of the charitable company, and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 March 2018 was 6. The Board of Trustees are members of the charity but this entitles them only to voting rights. The Board has no beneficial interest in the charity.

All Board members give their time voluntarily and receive no benefits from the charity.

Under the requirements of the Memorandum and Articles of Association, the members of the Board of Trustees retire in rotation over a three-year period after which they must be re-elected at the next Annual General Meeting. Trustees may make a recommendation at an Annual General Meeting or through an ordinary resolution to either fill a vacancy or appoint an additional Trustee in accordance with the Articles of Association. New Trustees receive an induction from the Chief Officer and the Chair.

Risk Management

The Board of Trustees meets six times a year at which it reviews progress against budget and agreed plans, and considers and defines forward strategy. In particular, the Trustees consider appropriate action to mitigate risk as well as ensuring that planned activities contribute to The Bureau's charitable objectives that have been set.

Statement of Responsibilities of the Board of Trustees

The Board of Trustees (who are also directors of The Bureau for the purposes of company law) are responsible for preparing the Board's annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Management Committee are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities statements of recommended practice (SORP)
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Board is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board is responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent Examiner

Christy Lau of Slade & Cooper Ltd was re-appointed as the charitable company's Independent Examiner during the year and has expressed her willingness to continue in that capacity.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Board's annual report has been approved by the Board on 20th September 2023 and signed on its behalf by

Simon Rogers

Chair

Independent examiner's report to the trustees of Glossop and District Volunteer Bureau

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2023 which are set out on pages 15 to 38.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2) The accounts do not accord with those records; or
- 3) The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4) The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christy Lau FCCA CTA DChA
Association of Chartered Certified Accountants
Slade & Cooper Limited
Beehive Mill, Jersey Street
Ancoats Manchester, M4 6JG

Date 24/10/2023

Glossop and District Volunteer Bureau (The Bureau)

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2023

	Note	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	6,429	1,501	7,930	8,112
Charitable activities:	4				
Core activities		5,000	62,977	67,977	101,787
Projects and other		6,938	621,967	628,905	455,384
Other trading activities	5	31,540	-	31,540	34,699
Investments	6	6,321	-	6,321	733
Total income		56,228	686,445	742,673	600,715
Expenditure on:					
Charitable activities:	7				
Operating costs		68,914	174,099	243,013	203,061
Direct project costs		-	466,794	466,794	457,618
Total expenditure		68,914	640,893	709,807	660,679
Net income / (expenditure) for the year	9	(12,686)	45,552	32,866	(59,964)
Net movement in funds for the year		(12,686)	45,552	32,866	(59,964)
Reconciliation of funds					
Total funds brought forward		427,231	62,005	489,236	549,200
Total funds carried forward		414,545	107,557	522,102	489,236

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

A full comparative SOFA is available on the last page of the financial statements.

Glossop and District Volunteer Bureau (The Bureau)
Company number 3455027

Balance sheet as at 31 March 2023

	Note	2023	2022
		£	£
Fixed assets			
Tangible assets	14	5,856	8,238
Total fixed assets		5,856	8,238
Current assets			
Debtors	15	76,455	22,021
Cash at bank and in hand	16	523,023	609,986
Total current assets		599,478	632,007
Liabilities			
Creditors: amounts falling due in less than one year	17	(83,232)	(151,009)
Net current assets		516,246	480,998
Total assets less current liabilities		522,102	489,236
Net assets		522,102	489,236
The funds of the charity:			
Restricted income funds	19	107,557	62,005
Unrestricted income funds	20	414,545	427,231
Total charity funds		522,102	489,236

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 18 to 38 form part of these accounts.

Approved by the trustees on 20/9/2023 and signed on their behalf by:

Wayne Prior (Treasurer)

Glossop and District Volunteer Bureau (The Bureau)

Statement of Cash Flows
for the year ending 31 March 2023

	Note	2023 £	2022 £
Cash provided by / (used in) operating activities	23	(90,679)	118,184
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		6,321	733
Purchase of tangible fixed assets		(2,605)	(5,624)
Cash provided by / (used in) investing activities		3,716	(4,891)
Increase/(decrease) in cash and cash equivalents in the year		(86,963)	113,293
Cash and cash equivalents at the beginning of the year		609,986	496,693
Cash and cash equivalents at the end of the year		523,023	609,986

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Glossop and District Volunteer Bureau (The Bureau) meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

d Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

i Tangible fixed assets

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Mini-bus	5 years
Office equipment	3 years

Notes to the accounts for the year ended 31 March 2023 (continued)

j Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

n Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 10. There were no outstanding contributions at the year end (2022: £nil).

Two ex-employees are members of a defined benefit pension scheme with The Pensions Trust. Additional contributions to this scheme due to underfunding are included in pensions expenditure. Further details are given in note 24.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

3 Income from donations and legacies

Current reporting period	Unrestricted £	Restricted £	Total 2023 £
Donations	6,429	1,501	7,930
Total	6,429	1,501	7,930
Previous reporting period	Unrestricted £	Restricted £	Total 2022 £
Donations	3,449	4,663	8,112
Total	3,449	4,663	8,112

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

4 Income from charitable activities

Current reporting period	Unrestricted £	Restricted £	Total 2023 £
Core activities			
Derbyshire County Council	-	21,936	21,936
High Peak Borough Council	5,000	-	5,000
GMHSCP	-	41,041	41,041
	5,000	62,977	67,977
Projects and other			
Tameside & Glossop CCG			
Car Scheme	-	4,234	4,234
Digital Support	-	50,000	50,000
Derbyshire County Council			
Volunteering	-	19,175	19,175
Active Travel	-	12,000	12,000
Glossopdale Community			
Messengers project	-	10,000	10,000
Easter Holiday Activity Fund	-	4,788	4,788
Glossop SOUP	-	500	500
Contain Funding	6,938	-	6,938
European Social Fund			
BBO	-	35,965	35,965
Futures	-	14,989	14,989
Police and Crime Commissioner	-	2,438	2,438
Tameside & Glossop Integrated			
Care NHS Foundation Trust	-	125,120	125,120
ICFT Grants	-	2,445	2,445
Connex Community Support	-	7,396	7,396
High Peak Borough Council			
Councillor Initiatives	-	2,350	2,350
Move More Glossop	-	34,236	34,236
CYP Move More	-	35,000	35,000
Action Together			
Grant Awards	-	41,865	41,865
Life Skills	-	23,313	23,313
Simmondley Medical Practice	-	34,473	34,473
The National Lottery -			
Befriending	-	46,845	46,845
High Peak CVS	-	500	500
Self Help Services - Big Life			
Group	-	20,000	20,000
High Peak Well Being Partnership	-	19,810	19,810
Streetgames			
Summer Holiday Activity Fund	-	10,728	10,728
Christmas Holiday Activity Fund	-	5,208	5,208
High Peak School and Sports			
Partnership	-	15,000	15,000
Active Partner Trust	-	14,894	14,894
Glossop Youth Action Group	-	9,669	9,669
National Squash Centre	-	5,000	5,000
Erewash Voluntary Action	-	4,920	4,920
Salford CVS	-	4,090	4,090
Glossop Round Table	-	300	300
Royal Society for Public Health	-	200	200
Tintwistle Parish Council	-	100	100
Sessional Income	-	4,416	4,416
	6,938	621,967	628,905
Total	11,938	684,944	696,882

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

4 Income from charitable activities (cont.)

Previous reporting period	Unrestricted £	Restricted £	Total 2022 £
Core activities			
Derbyshire County Council	-	21,936	21,936
High Peak Borough Council	5,000	-	5,000
GMHSCP	-	74,851	74,851
	5,000	96,787	101,787
Projects and other			
Tameside & Glossop CCG			-
Car Scheme	-	16,000	16,000
Peer Support	-	20,000	20,000
Derbyshire County Council			-
Volunteering	-	19,175	19,175
Active Travel	-	6,859	6,859
Glossopdale Community			
Messengers project	-	17,754	17,754
Christmas Holiday Activity Fund	-	6,396	6,396
Easter Holiday Activity Fund	-	8,192	8,192
English Sports Council	-	4,489	4,489
Youth Matters	-	2,500	2,500
European Social Fund			
BBO	-	29,937	29,937
Futures	-	19,418	19,418
Police and Crime Commissioner	-	24,990	24,990
Tameside & Glossop Integrated			
Care NHS Foundation Trust	-	124,735	124,735
ICFT Grants	-	24,329	24,329
NHS Manchester CCG	-	2,000	2,000
Connex Community Support	-	500	500
Peter Sowerby	-	23,169	23,169
High Peak Borough Council			
GM Moving	-	32,129	32,129
Action together	3,000	-	3,000
Simmondley Medical Practice	-	34,473	34,473
The National Lottery -			
Befriending	-	22,356	22,356
Elemental	-	2,489	2,489
High Peak CVS			
Bureau Befriending	-	6,887	6,887
Social Connectedness	-	1,334	1,334
COVID-19 - Volunteer Expenses	-	246	246
Move More	-	200	200
NAVCA	1,500	-	1,500
British Cycling Federation	-	77	77
Alpkit Foundation	-	250	250
	4,500	450,884	455,384
Total	9,500	547,671	557,171

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

5 Income from other trading activities

	2023 £	2022 £
Room hire & other income	31,540	34,699
	31,540	34,699

All income from other trading activities is unrestricted.

6 Investment income

	2023 £	2022 £
Income from bank deposits	6,321	733
	6,321	733

All investment income is unrestricted.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

7 Analysis of expenditure on charitable activities

Current reporting period	Operating costs £	Direct project costs £	Total 2023 £
Staff costs	165,833	387,333	553,166
Project costs	-	79,461	79,461
Running costs	67,789	-	67,789
Depreciation	4,987	-	4,987
Governance costs (see note 8)	4,404	-	4,404
	243,013	466,794	709,807
Previous reporting period	Operating costs £	Direct project costs £	Total 2022 £
Staff costs	128,146	371,912	500,058
Project costs	-	85,706	85,706
Running costs	64,173	-	64,173
Depreciation	6,658	-	6,658
Governance costs (see note 8)	4,084	-	4,084
	203,061	457,618	660,679
		2023 £	2022 £
Restricted expenditure		640,893	611,680
Unrestricted expenditure		68,914	48,999
		709,807	660,679

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

8 Analysis of governance and support costs

Current reporting period	Basis of apportionment	Governance £	Total 2023 £
Independent examination	Governance	1,500	1,500
Legal and professional	Governance	2,904	2,904
		4,404	4,404
Previous reporting period	Basis of apportionment	Governance £	Total 2022 £
Independent examination	Governance	1,500	1,500
Legal and professional	Governance	2,584	2,584
		4,084	4,084

9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2023 £	2022 £
Depreciation	4,987	6,658
Loss or profit on disposal of fixed assets		-
Operating lease rentals:		
Property	24,000	24,000
Other	-	1,005
Independent examiner's fee	1,250	1,250

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

10 Staff costs

Staff costs during the year were as follows:

	2023 £	2022 £
Wages and salaries	499,140	444,453
Social security costs	35,569	28,901
Pension costs	18,135	16,106
Recruitment, training and other staff costs	322	10,598
	553,166	500,058

No employees has employee benefits in excess of £60,000 (2022: Nil).

The average number of staff employed during the period was 27 (2022: 24).

The average full time equivalent number of staff employed during the period was 19 (2022: 17).

The key management personnel of the charity comprise the trustees and the Chief Officer. The total employee benefits of the key management personnel of the charity were £47,539 (2022: £63,419).

11 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2022: Nil).

No members of the management committee received travel and subsistence expenses during the year (2022: £nil).

Aggregate donations from related parties were £nil (2022: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2022: nil).

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

12 Government grants

The government grants recognised in the accounts were as follows:

	2023 £	2022 £
Derbyshire County Council	75,337	80,312
High Peak Borough Council	76,586	37,129
Tameside & Glossop CCG	54,234	36,000
Tameside & Glossop Integrated Care NHS	125,120	149,064
Police and Crime Commissioner	2,438	24,990
Manchester CCG	41,041	76,851
	374,756	404,346

The unfulfilled conditions and contingencies attaching to the grants were to complete restricted projects (see note 19).

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

14 Fixed assets: tangible assets

	Office equipment £	Total £
Cost		
At 1 April 2022	33,504	33,504
Additions	2,605	2,605
Disposals	-	-
At 31 March 2023	36,109	36,109
Depreciation		
At 1 April 2022	25,266	25,266
Charge for the year	4,987	4,987
Disposals	-	-
At 31 March 2023	30,253	30,253
Net book value		
At 31 March 2023	5,856	5,856
At 31 March 2022	8,238	8,238

15 Debtors

	2023 £	2022 £
Grants receivable	61,387	-
Other debtors	2,151	4,546
Prepayments and accrued income	12,917	17,475
	76,455	22,021

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

16 Cash at bank and in hand

	2023 £	2022 £
Short term deposits	407,450	451,129
Cash at bank and on hand	115,573	158,857
	523,023	609,986

17 Creditors: amounts falling due within one year

	2023 £	2022 £
Short term compensated absences (holiday pay)	6,598	10,832
Other creditors and accruals	16,989	23,149
Deferred income	59,645	117,028
	83,232	151,009

18 Deferred income

	2023 £	2022 £
Deferred grant brought forward	117,028	26,887
Grant received	59,645	117,028
Released to income from charitable activities	(117,028)	(26,887)
Deferred grant carried forward	59,645	117,028

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

19 Analysis of movements in restricted funds

Current reporting period	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2023 £
Core activities					
GMHSCP	-	41,041	(41,041)	-	-
DCC Time Out	993	22,211	(22,929)	-	275
	<u>993</u>	<u>63,252</u>	<u>(63,970)</u>	<u>-</u>	<u>275</u>
Projects					
ESF BBO	-	35,965	(35,965)	-	-
Life Skills	-	58,330	(58,330)	-	-
ICFT	-	166,985	(137,929)	-	29,056
Befriending support	5,967	46,845	(44,812)	-	8,000
Car Scheme	-	16,234	(16,234)	-	-
Derbyshire County Council					
Volunteering	-	19,175	(19,175)	-	-
DCC Active Travel	-	7,396	(7,396)	-	-
DCC Glossopdale Community Messengers project	17,754	10,000	(27,754)	-	-
CCG Digital Support	3,500	50,000	(53,500)	-	-
GM Moving	6,942	92,059	(63,529)	-	35,472
Simmondley Medical Practice	-	34,473	(34,473)	-	-
Peer Support	11,260	20,809	(32,069)	-	-
Place Based Activities	12,950	1,808	(12,444)	-	2,314
Alpkit	203	-	(203)	-	-
Thursday Friends	1,843	1,118	(2,083)	-	878
Social Fund Spot Purchase	593	230	(341)	-	482
Royal Society for Public Health	-	200	(200)	-	-
Councillor Initiative	-	1,500	(700)	-	800
CYP Move More	-	60,066	(29,786)	-	30,280
	<u>61,012</u>	<u>623,193</u>	<u>(576,923)</u>	<u>-</u>	<u>107,282</u>
Total	<u>62,005</u>	<u>686,445</u>	<u>(640,893)</u>	<u>-</u>	<u>107,557</u>

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

19 Analysis of movements in restricted funds (cont.)

Previous reporting period	Balance at 1 April 2021	Income	Expenditure	Transfers	Balance at 31 March 2022
Core activities					
GMHSCP	-	74,851	(74,851)	-	-
	-	74,851	(74,851)	-	-
Projects					
Action Together	321	-	(321)	-	-
ESF BBO	-	29,937	(29,937)	-	-
Life Skills	-	44,408	(44,408)	-	-
ICFT	24,329	126,735	(151,064)	-	-
Befriending	6,887	29,243	(30,163)	-	5,967
National Lottery - Awards For All	9,778	-	(9,778)	-	-
Car Scheme Derbyshire	-	16,500	(16,500)	-	-
County Council Volunteering	-	19,175	(19,175)	-	-
DCC Active Travel	-	6,859	(6,859)	-	-
DCC Time Out	-	22,929	(21,936)	-	993
DCC Glossopdale Community Messengers project	9,938	17,754	(9,938)	-	17,754
DCC Youth Action	9,700	-	(9,700)	-	-
CCG Digital Support	49,903	-	(46,403)	-	3,500
GM Moving	10,495	53,983	(57,536)	-	6,942
Simmondley Medical Practice	-	34,473	(34,473)	-	-
High Peak CVS Social Connectedness	-	1,580	(1,580)	-	-
HP Alliance	-	43,169	(31,909)	-	11,260
Peer Support	-	-	-	-	-
Place Based Activities	-	24,847	(11,897)	-	12,950
Elemental	-	2,489	(2,489)	-	-
Alpkit	-	250	(47)	-	203
Thursday Friends	-	2,371	(528)	-	1,843
Social Fund Spot Purchase	-	781	(188)	-	593
	121,351	477,483	(536,829)	-	62,005
Total	121,351	552,334	(611,680)	-	62,005

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

19 Analysis of movements in restricted funds (cont.)

Name of fund	Description, nature and purposes of the fund
GMHCP	Funding from the Person Centred and Community Approaches Team at the Greater Manchester Health and Social Care Partnership to provide support to Social Prescribing schemes across Greater Manchester.
ICFT	Funding from Tameside and Glossop Integrated Care Foundation Trust to support the community and individuals in it to increase their capacity to manage their own health and wellbeing whilst reducing the demand on overstretched statutory services
T&G CCG Digital Support	Funding to work with primary care to develop a volunteer support model to promote and enable the use of digital self-care initiatives for patients
DCC - Volunteering	Infrastructure Grant award for the development of opportunities for volunteering in the community.
DCC - Active Travel	Funding for volunteer car scheme to support vulnerable people to attend medical appointments
Glossopdale Community Messengers Project	Fund to provide community stakeholders in Glossopdale with the information on all aspects of COVID-19 and feedback community insight and intelligence to the Public Health team
Call Companions	Fund to support volunteers to provide a weekly befriending phone call to the most lonely and socially isolated people within our community
ESF - BBO	Funding from the European Social Fund, administered via Groundwork Nottingham, to provide a Work Coach pre employment support service covering Glossop and New Mills.
Life Skills	A programme which provides group work, 1-2-1, and mentorship support to move people towards meaningful activity
Befriending Support	Funding to coordinate a band of volunteers who visit and befriend socially isolated and lonely members of the community
GM Moving	Funding for a development worker to promote, develop and support initiatives that help people to be become more physically active. Also funding to deliver projects within the community to encourage people to be more active
Simmondley Medical Practice - Primary Care Network	Funding from Glossopdale PCN for a social prescribing link worker to support patients in Glossopdale to access community initiatives
HPBC Councillor Initiative Fund	Grants are available from the Councillors' Initiative Fund for residents, local groups and businesses to encourage beneficial community activity.
CYP Move More	Funding specifically for children and young people to develop and support initiatives that help them become more physically active
Car Scheme	This scheme coordinates volunteer drivers to transport elderly and vulnerable clients who have no other means of transport to medical appointments
DCC Time Out	A social support group that provides the opportunity for help with weekly shopping and other essentials
Place Based Activities/Peer Support	Activity groups including coffee mornings, gardenening club and cookery classes for clients that needs to build confidence, self-esteem and are socially isolated.
Thursday Friends	Weekly volunteer-led social connection for those living with dementia and their carers

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

20 Analysis of movement in unrestricted funds

Current reporting period	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
General fund	391,501	52,539	(68,914)	-	375,126
Redundancy	35,730	3,689	-	-	39,419
	427,231	56,228	(68,914)	-	414,545
Previous reporting period	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	As at 31 March 2022 £
General fund	359,520	39,026	(7,045)	-	391,501
Redundancy	26,375	9,355	-	-	35,730
Bureau befriending	41,954	-	(41,954)	-	-
	427,849	48,381	(48,999)	-	427,231

Name of fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds
Redundancy	In the event that the charity is wound up and staff made redundant, funds have been designated to cover the cost of redundancy based on the maximum that could be incurred in the 2020/21 financial year based on age, length of service and weekly pay of all eligible staff
Bureau befriending	Befriending project

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

21 Analysis of net assets between funds

Current reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	5,856	-	-	5,856
Net current assets/(liabilities)	369,270	39,419	107,557	516,246
Total	375,126	39,419	107,557	522,102
Previous reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	8,238	-	-	8,238
Net current assets/(liabilities)	383,263	35,730	62,005	480,998
Total	391,501	35,730	62,005	489,236

22 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property	
	2023 £	2022 £
Less than one year	24,000	24,000
One to five years	48,000	72,000
	72,000	96,000

23 Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	2022 £
Net income/(expenditure) for the year	32,866	(59,964)
Adjustments for:		
Depreciation charge	4,987	6,658
Dividends, interest and rents from investments	(6,321)	(733)
Decrease/(increase) in debtors	(54,434)	84,992
Increase/(decrease) in creditors	(67,777)	87,231
Net cash provided by/(used in) operating	(90,679)	118,184

24 Pension scheme and Contingent liability

SCHEME: TPT Retirement Solutions – The Growth Plan

The company participates in the scheme, a multi-employer scheme which provides benefits to some 638 non-associates participating employees. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pension Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension scheme in the UK.

The scheme is classified as a "last-man standing arrangement". Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2020. This valuation showed assets of £800.3m, liabilities of £831.9m and a deficit of £31.6m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2022 to 31 January 2025 £3,312,000 per annum (payable monthly)

Unless a concession has been agreed with the Trustee the term to 31 January 2025 applies. Note that the scheme's previous valuation was carried out with an effective date of 30 September 2017. This valuation showed assets of £794.9m, liabilities of £926.4m and a deficit of £131.5m. To eliminate this funding shortfall the Trustee asked the participating employers to pay additional contributions as follows:

From 1 April 2019 to 30 September 2025	£11,243.00 per annum	(payable monthly and increasing by 3% each on 1st April)
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The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2023 (continued)

24 Pension scheme and Contingent liability (cont.)

Present value of provision

	31-Mar-23	31-Mar-22	31-Mar-21
	(£s)	(£s)	(£s)
Present value of provision	595	934	5,364

Reconciliation of opening and closing provisions

	Period ending 31-Mar-23	Period ending 31-Mar-22
	(£s)	(£s)
Provision at start of period	934	5,364
Unwinding the discount factor (interest expense)	17	31
Deficit contribution paid	(340)	(1,357)
Remeasurements - impact of any change in assumptions	(16)	(21)
Remeasurements - amendments to the contribution schedule	-	(3,083)
Provision at end of period	595	934

Income and expenditure impact

	Period ending 31-Mar-23	Period ending 31-Mar-22
	(£s)	(£s)
Interest expense	17	31
Remeasurements - impact of any change in assumptions	(16)	(21)
Remeasurements - amendments to the contribution schedule	-	(3,083)
Contributions paid in respect of future service *	-	-
Costs recognised in income and expenditure account	774	1,353

*includes defined contribution schemes and future service contributions (i.e. excluding any deficit reduction payments) to defined benefit schemes which are treated as defined contribution schemes. To be completed by the company.

Assumptions

	31-Mar-22	31-Mar-21	31-Mar-20
	(£s)	(£s)	(£s)
Rate of discount	5.52	2.35	0.66

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

Glossop and District Volunteer Bureau (The Bureau)

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2022

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Income from:					
Donations and legacies	3	3,449	4,663	8,112	50,973
Charitable activities:	4				
Core activities		5,000	96,787	101,787	82,936
Projects and other		4,500	450,884	455,384	615,610
Other trading activities	5	34,699	-	34,699	43,828
Investments	6	733	-	733	251
Total income		48,381	552,334	600,715	793,598
Expenditure on:					
Charitable activities:	7				
Operating costs		48,999	154,062	203,061	222,117
Direct project costs		-	457,618	457,618	323,918
Total expenditure		48,999	611,680	660,679	546,035
Net income / (expenditure) for the year	9	(618)	(59,346)	(59,964)	247,563
Net movement in funds for the year		(618)	(59,346)	(59,964)	247,563
Reconciliation of funds					
Total funds brought forward		427,849	121,351	549,200	301,637
Total funds carried forward		427,231	62,005	489,236	549,200

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Accounts



**Glossop and District
Volunteer Bureau**
operating as

The Bureau

**Report and Financial
Statements for the Year
Ended 31 March 2022**

Company number 3455027

Charity number 1067170



Company number 3455027

Charity number 1067170

Registered office and operational address Bank House, 22 Henry Street, Glossop, SK13 8BW

Board of Trustees Members of the Board of Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Sue Nash

Elaine Richardson

Andy Zuntz

Wayne Prior

Catherine Cundy (resigned 24 August 2022)

Peter Carefoot

Simon Rogers

Staff	Natalie Rhodes	Chief Officer
	Sophie Glinka	Chief Officer (left September 2021)
	Karen Gard	Finance and Compliance Officer/BBO Administrator
	Ruth Towner-Yates	Community Health and Wellbeing Manager
	Damien Greenhalgh	Service Development and Programmes Manager (left February 2021)
	Lauren Moore	Central Services Lead
	Rebecca Hyde	Finance Officer
	Ed Kelly	Life Skills Lead
	Matthew Gregory	Community Development Lead
	Janice Imrie	PCN Link Worker
	Lisa Newens	Community Navigator
	Bev Maycock	Community Navigation Triage
	Paul Kiddy	Sight Loss and Call Companions Coordinator
	Graham Morgan	BBO Work Coach
	Emma Delany	Digital Health Lead
	Jon Grace	Green Social Prescribing Programme Manager

Russell Gard	Employability Advisor
Janine Bramald	Car Scheme Coordinator
Jennifer Godwin	Befriending Coordinator
Paula Rydings	Life Skills Support Worker
Fiona Nelson	Volunteer Coordinator
Helen Thornhill	Move More Project Lead
Charlotte Winterbottom	Community Development Lead
Joshua Asquith	Communications Administrator
Lauren Hastie	Peer Support administrator
Pauline Herbert	Cleaner
Sandra Henderson	Community Engagement Worker

Bankers

National Westminster Bank plc
Norfolk Square, Glossop, Derbyshire SK13 8BR

Independent examiner

Christy Lau FCCA DChA, Slade & Cooper Limited
Beehive Mill, Jersey Street, Ancoats Manchester, M4 6JG

Chair's Review

Welcome to the Annual Review for year ending 31st March 2022.

Once again, we need to mention the COVID 19 pandemic and how the Bureau has managed to continue with its work on supporting the health and well being of the residents of Glossopdale throughout this year.

The Bureau is still dealing with the remnants of the Pandemic. This had led to an increased demand for befriending services, partly due to the isolation of people in the community caused by the pandemic but also because of how important the befriending service is perceived by the community.

The core areas of the Bureau's work including the Car Scheme continue to grow with demand constantly increasing. Other areas of the Bureau's work which is having an impact on the lives of Glossopdale residents is the Life Skills and the Towards Work programme as well as the 'Move More' project. Positive reviews of these services illustrate how vital these services are to the community.

Financially, as can be seen in the accounts, the Bureau has reached a 'break even' position which is always the aim of the organisation.

With the strategic developments within the NHS and other funding issues facing an organisation like the Bureau, the following period is expected to be challenging but the Bureau, as always will continue to focus its aims and objectives in supporting the well being of the Glossopdale Community.

Finally, it is important to recognise the role the Chief Officer, staff and volunteers have had in shaping the Bureau into the organisation which can deliver these services, so again, we offer our sincere thanks to all people involved in ensuring the Bureau is able to do what it is here for.

Susan Nash
(Chair of the Board of Trustees)

Objectives and Activities

The Board of Trustees reviews the aims, objectives and activities of the charity each year. This report sets out our activities and looks at the outcomes we have achieved over the previous year. The review examines the success of each key activity and the benefits experienced by residents and groups across Glossopdale. The review also helps us to ensure that our aims, objectives and activities remain focussed on our stated purposes, and directed towards public benefit.

The Board has referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Board has considered how planned activities will contribute to the set aims and objectives.

The Bureau is a community wellbeing charity dedicated to improving the quality of life for the people of Glossopdale and the surrounding areas. We support people and communities across Glossopdale to take action that improves the quality of life of local people, by creating solutions and opportunities that enable them to create positive social change and community benefit. This is all underpinned by our values of:

- ✓ **Passion and Commitment** to making a difference in our community.
- ✓ **Vision and Bravery** to have ideas and make them a reality.
- ✓ **Value of People and Community** by practising what we preach – valuing the strengths and diversity of our staff, volunteers, partners and the people we work with.
- ✓ **Strength in Partnership;** we are stronger together.
- ✓ **Getting it done** by delivering what we say we will, well.
- ✓ **Making an Impact** by making a difference in everything we do and being able to demonstrate it.

We continue to use our 3 year strategic plan developed in November 2019, setting 5 key aims, to:

1. Be a catalyst for community wellbeing and activity
2. Grow and respond to unmet local need
3. Support the VCSE in Glossopdale
4. Enable local voices to be heard
5. Invest in the future of our organisation

We will be looking to review our strategy in the coming year but will continue to work uniquely; treating all our projects and activities as an interdependent model that can flex, grow and respond to the needs, interests and opportunities within our community. The model continuously changes as we review what works and respond to feedback, or as the funding landscape changes. Despite these changes, our work always falls into the following areas:

- Community and Voluntary Work
- Health and Wellbeing Work
- Bureau Partnerships

We work with commissioners and strategic partners to shape future provision and respond to local gaps and needs. Where services are not good enough, it acts as a mouthpiece for local people, to be a catalyst for change and improvement. The Bureau works to connect health, social care and other public services to community initiatives, to support people towards wellness. Our priority is people, treating them as individuals, never assuming what is right for them and accepting them for who they are. We walk alongside people to offer a person-centred approach to improving wellbeing.

The varying support we offer is an interdependent web that wraps around an individual to support them with their needs and provide opportunity for them to give to others, often simultaneously, through voluntary activity. Our volunteers are at the heart of who we are and what we do. They are the thread that runs through every project,

helping us to reach more people in our community and bringing a wealth of skills and experience. We value each and every person that comes to us for support or to give their time. There is something for everyone, and we make roles to suit them rather than fitting them into roles we need. Because of this we have an incredibly diverse range of activities happening at The Bureau, where people can be valued for who they are and be allowed to shine.

What we do

The following is a summary of the main activities provided over the last year, although most were delivered remotely over the telephone or using video call technology. As the COVID-19 pandemic gained traction in March 2020, we quickly amended our range of services in order to provide what our community most needed. This was in the form of our normal services, in addition to ensuring our community had all its basic needs – food, medication, and friendship.

1. Social Connections:

- **Call Companions** – Telephone befriending service where socially isolated people receive a weekly phone call providing a chat and a listening ear
- **Car Scheme** – Volunteer drivers provide transport to medical appointments and social activities for individuals who cannot use public or private transport for various reasons. We are now able to use this project to provide free transport to a variety of medical appointments including continued support of the vaccine programme and COVID-19 recovery in Glossopdale.
- **Social Companions/Connectors** – In October 2021 we secured a three year financial investment via the National Lottery to continue to grow and develop our Befriending service. Under this arrangement we will look to explore the future sustainability of the offer and also to cater for a wider range of clients and create more specified volunteering roles. This includes:
 - o **Befrienders/Social Connectors:** Volunteers work with lonely and socially isolated people who live in the Glossopdale area, either as shorter-term social connectors working with someone towards an agreed goal or activity, or longer-term befrienders who will then act as “a good neighbour” by giving them some regular company/companionship over the phone or in person.
 - o **Friends for physical activity:** A number of our befriending volunteers pair up with our clients to walk, cycle, attend the gym and accompany one another to physical activities of their choice.
 - o **Mentors:** Volunteers work predominantly with people on the Life Skills programme, supporting them in overcoming the barriers they are currently facing to achieve their goals, build their confidence, and connect socially.
 - o **Befriending peer support groups/networks:** As part of our new funding contract, we have been exploring sustainability of the befriending offer by building groups and networks for our befriending clients. For example, by setting up group activities for people to befriend one another at local supported living accommodation facilities in the area.

2. Social Sessions:

- **Time Out sessions** – Time out has returned with two sessions delivered every Friday at an external venue that has provided a COVID safe environment for meeting in person. Volunteers have continued to support some shopping activity locally, and the group sessions have involved activities to bring people back together and help them feel safe to socialise again.
- **Community Navigation drop-in sessions** – This year we have set up a number of place-based drop in’s working with partners in the VCSE. These are in Gamesley, Hadfield and Whitfield, allowing us to connect more easily with these local communities. Community Navigators have also acted to support local activities where possible to increase wider VCSE engagement and more destinations for our clients.

3. Volunteering:

Volunteering is at the heart of everything we do and has been a key part of the support we have offered our community during the pandemic. We offer a variety of volunteering roles from befriending, to driving, to reception and administration roles, including one-offs, 1-to-1 and group roles. Through 'shout outs' of one-off opportunities, we flexibly match people's interests, time, skills, experience and enthusiasm to the needs of our clients. We currently have 232 active volunteers supporting our work – you can see in the section below some of the impact they have made on their local community, which has been inspiring and overwhelming.

4. Supporting Community Wellbeing:

We are working as part of our local integrated care organisation to support our community and the individuals in it to increase their capacity to manage their own health and wellbeing, whilst reducing demand on overstretched statutory services. We are supporting this work through 3 strands of work:

- **Community Navigation** – This is a Social Prescribing model offering supported connection into local community-based activities for a wide range of individuals with varying needs, as well as support and services that will improve health and wellbeing.
- **Asset Based Community Development** – in partnership with our local CVS, we have been working with our community to increase variety and resilience, so that it is equipped to support self-care. This enables us to map gaps and respond to them. Our efforts this year have assisted in helping the sector get back on its feet following the lockdown periods and put things in place to return to face to face delivery as restrictions have been lifted. During this period we successfully distributed approximately £70,000 in grants to support local grass roots organisations deliver a range of new activities some of which were 'green' activities designed to navigate the challenges COVID-19 presented.
- **Condition Specific Support** – Shaped by demand and passion within the community, we have developed various types of group support, including dementia support, sight loss support and wheelchair hire, we also contributed to the development of a late diagnosed autism group which is now looking to be constituted in its own right.

5. Pre-employment support:

These services are for people who face additional issues or barriers in their lives, including housing, mental ill health, drug and alcohol problems, and low confidence and self-esteem, helping to enable them to reach their goals. This support is offered through three key projects:

- **Life Skills** – Group work and 1-2-1 volunteer mentor support for those furthest away from working or engaging in meaningful activity.
- **B.B.O. Work Coach** – Pre-employment support with CV writing, interviews and training to support people into work activity.
- **CV writing support** – for the past year we have also provided CV writing workshops across the area both on an individual and group basis.

6. Bureau Partnerships:

Our purpose is to create solutions and opportunities that enable people and communities to create positive social change and community benefit. We recognise that we can't do this alone and to achieve this we need to work in partnership with other people and organisations that share our purpose. This year we have developed formal co-working partnerships with:

- **Greater Manchester Health and Social Care Partnership** in the first half of the year our Chief officer continued to work for the partnership promoting social prescribing. On her departure, this work no longer exists, however, we continue to host a green social prescribing post for them.
- **NHS England** to enable the development and growth of social prescribing link workers.

- **Move More Glossop**, which is a partnership with GM moving, Greater Sport and Sport England, designed to encourage people to move more for health and wellbeing.
- **Digital Health Pilot**, which is a partnership project with PC Refurb, aimed at embedding volunteers into 4 GP surgeries, to educate and empower fellow patients to achieve an increase in uptake of digital health apps, support online bookings and repeat prescription ordering, and gather useful feedback from patients and surgeries about their experiences.

What we've achieved

Through working collaboratively with statutory organisations, other voluntary sector organisations, grass roots groups, local businesses, volunteers, individuals and our community as a whole, we have this year supported **1858** individuals with the help of our **190 active volunteers**.

Some stand out achievements from the last 12 months include:

- The **Volunteer Car Scheme** attracted 185 new clients and supported 331 clients to undertake a total of 1908 passenger journeys, travelling 30,157 miles, with the help of 24 volunteer drivers. The Car scheme supported the local vaccination roll out by transporting 99 clients to the vaccination hub.
- The **Call Companions Service** has continued to increase the of people it is supporting and is now supporting 145 clients regularly. The number of call being made to clients supported through the weekly telephone befriending service has also increase with 6947 calls made by 15 volunteers and the Call Companion Co-ordinator.
- **Befriending** – 52 volunteers have supported 74 clients with regular face to face friendship and support amounting to approx. 3900 hours over the year, reaching the most lonely and isolated people within our community. Reported outcomes include an increase in physical activity during Covid restrictions, increased independence and motivation and increase in social interactions.
- **Community peer Support groups**. Have restarted since Covid restrictions have eased. **Time Out** sessions, restarted initially at Glossop Labour club and now have returned to the Bureau's community space and are attracting 10 to 15 clients each week supported by several volunteers. We have Coffee Mornings in both Glossop and Hadfield attracting 20 client per week supported by a member of staff and volunteers.
- The **Sight Loss Support and VIP group** – is supporting 34 clients with 2 volunteers making around 1760 call throughout the year. The Newdisc for the visually impaired is distributed to 30 clients in the Glossopdale area who are either sight impaired or lonely and isolated.
- The **Community Navigation Service** the service has supported a total of 371 clients, each of whom worked in partnership with their Community Navigator to develop a personalised care and support plan there were Males 145 and Females 226 who accessed the service. 532 Social Prescriptions were generated from these clients and 85 signposts made. The Top reasons for referral were Social Isolation, Mental Health, Wellbeing, Financial Advice & Dealing with Chronic Illness. Scores extracted from our impact assessment tools (MYCaW & ONS) reveal positive outcomes for the people we worked with
- **Life Skills (Pre Employment)** has supported 20 clients of which 54% had been unemployed for 3 years or more. During this period, there were 14 volunteer mentors supporting people to the following outcomes; 30% progressed into paid employment, with an overall progression rate into volunteering, education, training and employment of 72% . There was a 90% full course completion rate. 85% of participants reported a positive step-change in their mental health and well-being during the project.

- **Life Skills (Crime Prevention)** focused on reducing risk and raising awareness we were pleased to see 48 people engage in this work. We provided 150 support sessions. The Crime Prevention Life Skills Project has enabled participants to think about and to identify the specific barriers they face and to begin to develop ways in which they can overcome these barriers, many have said that they have developed new skills, and this has helped them to begin to overcome barriers; for example challenging their negative thinking, overcoming a fear of digital and more aware of cyber scams
- **BBO Towards Work** Towards Work programme supported 23 people with their employability skills. From the 23: 3 have gone into paid employment, 4 have gone into accredited training programmes, 2 have received a new laptop to remove training barriers and 8 have been referred on to the Bureau's Life Skills project. All the participants received tailored 1-1 support and coaching with clear SMART milestones being set to help each person navigate around their own personal barriers.
- **CV Workshop** – This project started June 2021 and had helped 166 clients and created 185 CVs. It has created good links with The Job Centre and Reed and are receiving referrals to the workshop from them. 10% of clients have returned for further help with enhanced CVs, cover letters or help with a job application. The project has referred clients into the Bureau's Life skills project.
- **Move More Glossop** have delivered Holiday activities across, Whitfield, Gamesley and Hadfield, providing activity and food for 180 children at Christmas and 192 children at Easter. The Hangout Club started at Christmas, two sessions per week for Young People on Gamesley being led by 18 volunteers, to date we have 173 young people registered at the club and 60-70 regularly attending each week. We will be hosting the new Children & Young Peoples Move More Officer next year. We have also rolled out the story walks to all parks in Glossop and the Gamesley sidings trail and 2 history Walks in Howard and Manor Park.
- **Digital Healthcare Support Service** - In Year 1, we engaged with / supported approx. 140 patients through events, practice referrals, community groups. Of these, 34 were from ethnic minority communities. 81 clients received training in accessing health apps through a mixture of group input sessions, group workshops and 1-to-1s. A total of 29 group workshops/sessions have been delivered at 8 GP surgeries across Glossop and Tameside. We had also delivered health apps training to 4 practice staff teams across Glossop, Hyde and Ashton. By the end of year 1, we had 24 volunteers trained in health apps (15 of whom are health focused digital champions).
- **Volunteering** – We've continued to worked with a number of external organisations to help them find volunteers, such as the NHS, Bellies not Bins, Haywill Animal Shelter, PCrefurb, Glossopdale School, Home Start High Peak, Move More Glossop and Glossop Big Pick.
- **Bureau Partnerships:** This year our partnerships have continued to grow. We are working with Active Partners Trust, High Peak Schools Sports Partnership and High Peak Borough council to secure funding to host the Move More Children and Young Peoples officer starting next financial year. We have continued to work together with Greater Manchester Health and Social Care Partnership to support and grow green social prescribing. We have developed working partnerships with PC Refurb to deliver on digital health and inclusion projects and have continued to work collaboratively with Connex, New Mills Volunteer Centre and High Peak CVS on the High Peak Community and Voluntary Alliance.

Ongoing response to and impact of Covid -19

Impact on Volunteers, Staff, and Beneficiaries

This year has seen a staged reduction of COVID-19 restrictions and some ability to progressively return to business as usual. The pandemic has created a long-lasting wellbeing impact on some of our most vulnerable clients and volunteers and this has been one of the challenges of returning to normality. Such challenges include, new presenting anxiety for people who were shielding and who now fear for their safety as restrictions are removed and they are able but cautious about socialising and/or venturing out freely; a deterioration in people's mental, physical and emotional wellbeing presenting new challenges in engaging and supporting people and ongoing work to support statutory partners as their services return to normal. During this past year, we have received unwavering and tireless support from our wonderful volunteers including many new ones and they have helped us through the changing restrictions to deliver all the wonderful impact outlined above. Our staff team has been outstanding, showing flexibility and versatility in how they deliver their work in a way that best suits their clients. We have again retained our full staff team this year and have made some new additions to our back-office staff, allowing us to develop a more far reaching communications strategy to encourage people to re-engage and also to set up new activities that meet presenting needs. Moving into the next year we are filled with hope and plans for how we can continue to help rebuild our community and offer support to those who need it as we all recover from the effects of the pandemic.

Financial impact

The last financial year despite some trepidation saw us bring in some very useful funding that allowed us to grow and develop new activities that helped to navigate challenges presented by COVID and to build resilience. Although some funding remained short term (6 months), we were able to re-apply and therefore this actually resulted in some stabilising support from these funders. For the first half of the year, we continued to face challenges due to the changes in our business model and funding structures. In particular our inability to rent room space to partners was a loss of income for us. However, we did receive the gift aid in this financial year from a significant donation the year before and with some underspend on core funding for COVID operations carried over we were able to utilise this money to support our re-growth. Despite a projected deficit at the beginning of the year, due to a number of ongoing successful funding bids we are ending the year in a strong position, with operating costs managed within available income when taking into account restricted funds brought forward from 2020-21 and carried forward to 2022-23, thanks to the hard work of our staff and our excellent funders. The Board of Trustees consider that our charity remains a going concern notwithstanding the impact of Covid 19.

We are taking the following action to mitigate financial risk and effectively plan:

- Robust monthly profit and loss reports.
- Bi-monthly finance sub-groups.
- Regular Board meetings.
- Staff are equipped to work from home to ensure business continuity in the face of any further disruption and restrictions.
- Reviewing all our overheads and staffing structures to reduce all non-project costs to make us as resilient as possible for the future.
- The Bureau does not hold any external third-party investments.

Employees of The Bureau are entitled to join a defined contribution money purchase pension scheme. Two ex-employees are members of a defined pension scheme. The Bureau is liable to ongoing additional contributions to this scheme due to scheme underfunding. An underfunding recovery plan has been instigated by the trustees of this scheme with this position reviewed every 3 years. The last review was completed on the 30/9/20. The liability for

each organisation is recalculated at review date. The current forecasted end date of the recovery plan is January 2025.

An ongoing financial risk remains here, dependent on the performance of the fund and the overall membership of the fund. Whilst there remains a deficit in the fund, our financial obligations will continue. For more information see note 27 in the accounts.

Recovery

We are now well into the recovery phase for our services and that of the wider VCSE in Glossopdale. We have attempted to build on the energy and community-mindedness that we have seen during the pandemic and this has led to us working locally to find new solutions to presenting problems. We have co-produced a number of new activities that take into account the challenges of the pandemic and therefore navigate them more easily. This has included the ability to revert to online support fairly quickly and use green space more for the delivery of services and activities. In the next financial year we face some new challenges rooted in some statutory system changes in the health care service who currently contribute about a third of our income. Glossop faces a boundary change moving it fully into the Derbyshire footprint. We are also anticipating some cuts to our core infrastructure funding from Derbyshire County Council. Our plan is to:

- Continue to use our staff capacity to reach more people in the community that need support, and continue to support those who already working with us.
- Continue to monitor and identify needs presented by our community and to respond to them in a timely manner using our current projects and being a catalyst for new ones developing if we need them.
- Manage existing partnerships and create new ones as we move fully into a Derbyshire footprint.
- Continue to respond quickly to the ideas, opportunities and challenges of a post COVID world by developing volunteering and community activity, supporting other VCSE groups to respond positively and to help the wider sector thrive.
- Support our partners and help to respond to gaps and meet needs.
- Consider and navigate the challenges of a new funding landscape to find alternative ways to meet the needs of our community.

Financial review

Year Summary

The total income for the year was £600,715 with a total expenditure of £660,679 resulting in a reported operating deficit of £59,964. However, the restricted funds brought forward from 2020-21 were £121,351 and the restricted funds being carried forward to 2022-23 are £62,005. When these figures are taken into account the amended result is a small deficit of £618. This is more or less a breakeven position which is what we should be aiming for every year.

Our main funders over the year were Tameside and Glossop Integrated Foundation Trust, Derbyshire County Council, Greater Manchester Health and Social Care Partnership, High Peak Borough Council, Tameside and Glossop CCG, The National Lottery and the European Social Fund.

Reserves Policy

Overall reserves at 31/3/2022 were £489,236, comprising £62,005 restricted funds and £427,231 unrestricted funds. See note 21 in the accounts for more information.

The Bureau will seek, where possible, to maintain a general funds reserve equivalent to its running costs for a period of no less than three months and no more than six months.

Plans for the Future

The coming years are likely to bring more challenges and opportunities for the Bureau, local people across Glossopdale and the VCSE sector. However, we are well placed to respond to these. Whilst we cannot predict what these challenges and opportunities will be, there are a range of factors that will influence us over the coming years including:

- **The lasting impact of COVID-19 and funding challenges** – It is still unclear what the longer lasting impact of the COVID-19 pandemic will be on the economy and on investment in the VCSE sector. We expect to see an impact from the rise in energy costs and the costs of living rise in general and the demands this may place upon our services and the need to develop new support mechanisms. This combined with expected cuts to infrastructure funding from local government, some other funding streams coming to an end and a shift in health boundaries threatening some of our health contracts, presents challenges in the next financial year in relation to gaining funding and reaching the people we need to in our community. We are no longer concerned about our building in Glossop, as we are able to mitigate overhead costs through renting out our spaces again. However, in response to the anticipated risks outlined, we have plans to further develop our delivery models, invest in the skills development of our staff to future-proof our organisation and in turn widen our income streams and diversify our partnerships.
- **NHS strategic direction** - The NHS's 2019 Long Term Plan articulates the need for more preventative and community-based interventions. The contribution to health and wellbeing outcomes that an organisation such as The Bureau can make is still not universally recognised, funded or supported. In addition, the disbanding of Clinical Commissioning Groups and the development of new Integrated Care System structures as Glossopdale shifts into Derbyshire has started to throw up new challenges. These include the loss of commissioning relationships we have built up under the Tameside authority and having to form new commissioning relationships in Derbyshire with commissioners who have a different way of working with the VCSE sector. Finally, this is happening at a time when other workstreams are due to reach the end of their funding streams. To mitigate we aim to keep developing partnerships and promoting the worth of community approaches within health, social care and wider public sector areas and develop positive relationship with our new Derbyshire ICS commissioners.
- **Geography** – Glossopdale is a semi-rural area located in Derbyshire County Council and High Peak Borough Council for local services. The change in health boundaries to be implemented from April 2022 will see us move from Greater Manchester (GM) for Primary and Acute health services to align fully with Derbyshire. In many ways this removes some cross system complexities in provision and makes way for us to be fully integrated into Derbyshire. However, there are risks with the transition that may lead to either a loss of, or significant change to, services and contract arrangements. In turn we will also cease to benefit from any GM developments and innovations. There is still concern that Glossopdale will continue to experience inequality, and lose opportunities for unique problem solving and innovative service design as it is absorbed into the High Peak Health Place alliance and loses some of its individual identity. Despite this, we will continue to be a champion for Glossopdale and ensure this community gets its fair share of services and support.
- **Demographics** – Glossopdale has several disadvantaged areas and the highest level of relative disadvantage in Derbyshire. There are two neighbourhoods in Gamesley in the top 10% most disadvantaged in Derbyshire (one is actually in the top 2%). Three further areas are in the top 20%. In contrast, three Glossopdale areas are in the top 10% least deprived, and part of Simmondley is the least deprived in Derbyshire. This is mirrored in life expectancy where it is 9.3 years lower for men and 7.7 years lower for women in some areas compared to more affluent ones. Whilst growing in many respects, Glossopdale has an ageing population

and projections show a much larger ageing population with a deficit in numbers entering working age. We plan to spend time understanding the unique characteristics of our community and proactively problem solve gaps and needs by working in partnership and drawing in resources.

- **Local VCSE sector** – There is a strong and vibrant VCSE sector in Glossopdale, but it could be stronger and better resourced to meet the needs of the community. There continues to be a lack of strategic planning or direction specific to the community of Glossopdale to cater for all its strengths and challenges. This leads at times to a lack of local leadership and coordinated cross-sector response. The shared prosperity fund soon to replace the European Social fund, may provide opportunities for local councils to bring business, culture and voluntary sector organisations together for greater local prosperity. We are currently investing in new local relationships to make this work. Additionally, our alliance partnership with HPCVS, New Mills Volunteer Center and Connex Buxton has seen us work more frequently across the High Peak footprint to secure money for the sector and bring greater investment into Glossopdale to encourage increased VCSE activity within the community.

Structure, Governance and Management

The Bureau is a charitable company limited by guarantee, incorporated on 24 October 1987 and registered as a charity on 6 January 1998.

The company was established under a memorandum of association which established the objects and powers of the charitable company, and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 March 2018 was 6. The Board of Trustees are members of the charity but this entitles them only to voting rights. The Board has no beneficial interest in the charity.

All Board members give their time voluntarily and receive no benefits from the charity.

Under the requirements of the Memorandum and Articles of Association, the members of the Board of Trustees retire in rotation over a three-year period after which they must be re-elected at the next Annual General Meeting. Trustees may make a recommendation at an Annual General Meeting or through an ordinary resolution to either fill a vacancy or appoint an additional Trustee in accordance with the Articles of Association. New Trustees receive an induction from the Chief Officer and the Chair.

Risk Management

The Board of Trustees meets six times a year at which it reviews progress against budget and agreed plans, and considers and defines forward strategy. In particular, the Trustees consider appropriate action to mitigate risk as well as ensuring that planned activities contribute to The Bureau's charitable objectives that have been set.

Statement of responsibilities of the Board of Trustees

The Board of Trustees (who are also directors of The Bureau for the purposes of company law) are responsible for preparing the Board's annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Management Committee are required to:

- Select suitable accounting policies and then apply them consistently

- Observe the methods and principles in the Charities statements of recommended practice (SORP)
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Board is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board is responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent Examiner

Christy Lau of Slade & Cooper Ltd was re-appointed as the charitable company's Independent Examiner during the year and has expressed her willingness to continue in that capacity.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Board's annual report has been approved by the Board on 21/09/2022 and signed on its behalf by

Susan Nash

Chair

Independent examiner's report to the trustees of Glossop and District Volunteer Bureau

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2022 which are set out on pages 15 to 38.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2) The accounts do not accord with those records; or
- 3) The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4) The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christy Lau FCCA CTA DChA
Association of Chartered Certified Accountants
Slade & Cooper Limited
Beehive Mill, Jersey Street
Ancoats Manchester, M4 6JG

Date 15 November 2022

Glossop and District Volunteer Bureau (The Bureau)

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2022

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Income from:					
Donations and legacies	3	3,449	4,663	8,112	50,973
Charitable activities:	4				
Core activities		5,000	96,787	101,787	82,936
Projects and other		4,500	450,884	455,384	615,610
Other trading activities	5	34,699	-	34,699	43,828
Investments	6	733	-	733	251
Total income		48,381	552,334	600,715	793,598
Expenditure on:					
Charitable activities:	7				
Operating costs		48,999	154,062	203,061	222,117
Direct project costs		-	457,618	457,618	323,918
Total expenditure		48,999	611,680	660,679	546,035
Net income / (expenditure) for the year	9	(618)	(59,346)	(59,964)	247,563
Net movement in funds for the year		(618)	(59,346)	(59,964)	247,563
Reconciliation of funds					
Total funds brought forward		427,849	121,351	549,200	301,637
Total funds carried forward		427,231	62,005	489,236	549,200

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

A full comparative SOFA is available on the last page of the financial statements.

Glossop and District Volunteer Bureau (The Bureau)
Company number 3455027

Balance sheet as at 31 March 2022

	Note	2022	2021
		£	£
Fixed assets			
Tangible assets	14	8,238	9,272
Total fixed assets		8,238	9,272
Current assets			
Debtors	15	22,021	107,013
Cash at bank and in hand	16	609,986	496,693
Total current assets		632,007	603,706
Liabilities			
Creditors: amounts falling due in less than one year	17	(151,009)	(63,778)
Net current assets		480,998	539,928
Total assets less current liabilities		489,236	549,200
Net assets		489,236	549,200
The funds of the charity:			
Restricted income funds	19	62,005	121,351
Unrestricted income funds	20	427,231	427,849
Total charity funds		489,236	549,200

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 18 to 38 form part of these accounts.

Approved by the trustees on 21/09/2022 and signed on their behalf by:

Wayne Prior (Treasurer)

Glossop and District Volunteer Bureau (The Bureau)

Statement of Cash Flows
for the year ending 31 March 2022

	Note	2022 £	2021 £
Cash provided by / (used in) operating activities	23	118,184	277,920
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		733	251
Proceeds from sale of tangible fixed assets			7,500
Purchase of tangible fixed assets		(5,624)	(6,732)
Cash provided by / (used in) investing activities		(4,891)	1,019
Increase/(decrease) in cash and cash equivalents in the year		113,293	278,939
Cash and cash equivalents at the beginning of the year		496,693	217,754
Cash and cash equivalents at the end of the year		609,986	496,693

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Glossop and District Volunteer Bureau (The Bureau) meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

d Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

i Tangible fixed assets

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Mini-bus	5 years
Office equipment	3 years

Notes to the accounts for the year ended 31 March 2022 (continued)

j Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

n Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 10. There were no outstanding contributions at the year end (2021: £nil).

Two ex-employees are members of a defined benefit pension scheme with The Pensions Trust. Additional contributions to this scheme due to underfunding are included in pensions expenditure. Further details are given in note 24.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

3 Income from donations and legacies

Current reporting period	Unrestricted £	Restricted £	Total 2022 £
Donations	3,449	4,663	8,112
Total	3,449	4,663	8,112
Previous reporting period	Unrestricted £	Restricted £	Total 2021 £
Donations	50,973	-	50,973
Total	50,973	-	50,973

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

4 Income from charitable activities

Current reporting period	Unrestricted £	Restricted £	Total 2022 £
Core activities			
Derbyshire County Council	-	21,936	21,936
High Peak Borough Council	5,000	-	5,000
GMHSCP	-	74,851	74,851
	5,000	96,787	101,787
Projects and other			
Tameside & Glossop CCG			
Car Scheme	-	16,000	16,000
Peer Support	-	20,000	20,000
Derbyshire County Council			
Volunteering	-	19,175	19,175
Active Travel	-	6,859	6,859
Glossopdale Community			
Messengers project	-	17,754	17,754
Christmas Holiday Activity	-	6,396	6,396
Easter Holiday Activity Fund	-	8,192	8,192
English Sports Council	-	4,489	4,489
Youth Matters	-	2,500	2,500
European Social Fund			
BBO	-	29,937	29,937
Futures	-	19,418	19,418
Police and Crime Commissioner	-	24,990	24,990
Tameside & Glossop Integrated			
Care NHS Foundation Trust	-	124,735	124,735
ICFT Grants	-	24,329	24,329
NHS Manchester CCG	-	2,000	2,000
Connex Community Support	-	500	500
Peter Sowerby	-	23,169	23,169
High Peak Borough Council			
GM Moving	-	32,129	32,129
Action Together	3,000	-	3,000
Simmondley Medical Practice	-	34,473	34,473
The National Lottery -			
Befriending	-	22,356	22,356
Elemental	-	2,489	2,489
High Peak CVS			
Bureau Befriending	-	6,887	6,887
Social Connectedness	-	1,334	1,334
COVID-19 - Volunteer			
Expenses	-	246	246
Move More	-	200	200
NAVCA	1,500	-	1,500
British Cycling Federation	-	77	77
Alpkit Foundation	-	250	250
	4,500	450,884	455,384
Total	9,500	547,671	557,171

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

4 Income from charitable activities (cont.)

**Previous reporting
period**

	Unrestricted £	Restricted £	Total 2021 £
Core activities			
Derbyshire County Council	21,936	-	21,936
High Peak Borough Council	5,000	-	5,000
GMHSCP	-	56,000	56,000
	26,936	56,000	82,936
Projects and other			
Tameside & Glossop CCG			-
Car Scheme	-	16,000	16,000
Digital Support	-	49,902	49,902
Derbyshire County Council			-
Volunteering	-	19,175	19,175
Active Travel	-	6,625	6,625
Making Glossop Dementia			
Friendly	-	2,679	2,679
Glossopdale Community Messengers	-	15,218	15,218
Youth Action	-	9,700	9,700
Call Companions	-	1,965	1,965
European Social Fund			-
BBO	-	36,135	36,135
Futures	-	19,903	19,903
Tameside & Glossop Integrated			
Care NHS Foundation Trust	-	152,479	152,479
Living Life Well Design Team	-	13,000	13,000
Befriending support	-	6,887	6,887
More Move Glossop	-	500	500
Big Lottery Building			
Communities Fund	-	29,132	29,132
GM Moving	-	20,427	20,427
Business grant	10,000	-	10,000
Action together	-	71,344	71,344
Simmondley Medical Practice	-	27,290	27,290
The National lottery	-	18,120	18,120
Garfield Weston	15,000	-	15,000
National Lottery - Awards for All	-	9,778	9,778
Foundation Derbyshire	8,180	-	8,180
High Peak CVS			-
Social Connectedness HP	-	1,334	1,334
GMCVO	-	3,180	3,180
NAVCA	3,000	-	3,000
Self Help Services - Big Life	-	11,215	11,215
Co-op Local Community Fund	2,227	-	2,227
Councillor Initiative Fund	-	190	190
Room hire, fees & other income	35,025	-	35,025
	73,432	542,178	615,610
Total	100,368	598,178	698,546

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

5 Income from other trading activities

	2022 £	2021 £
Room hire & other income	34,699	43,828
	34,699	43,828

All income from other trading activities is unrestricted.

6 Investment income

	2022 £	2021 £
Income from bank deposits	733	251
	733	251

All investment income is unrestricted.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

7 Analysis of expenditure on charitable activities

Current reporting period	Operating costs £	Direct project costs £	Total 2022 £
Staff costs	128,146	371,912	500,058
Project costs	-	85,706	85,706
Running costs	64,173	-	64,173
Depreciation	6,658	-	6,658
Governance costs (see note 8)	4,084	-	4,084
	203,061	457,618	660,679
Previous reporting period	Operating costs £	Direct project costs £	Total 2021 £
Staff costs	163,159	247,808	410,967
Project costs	-	76,110	76,110
Running costs	49,323	-	49,323
Bad debts	97	-	97
Depreciation	6,023	-	6,023
Governance costs (see note 8)	3,515	-	3,515
	222,117	323,918	546,035
		2022 £	2021 £
Restricted expenditure		611,680	542,840
Unrestricted expenditure		48,999	3,195
		660,679	546,035

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

8 Analysis of governance and support costs

Current reporting period	Basis of apportionment	Governance £	Total 2022 £
Independent examination	Governance	1,500	1,500
Legal and professional	Governance	2,584	2,584
		4,084	4,084
Previous reporting period	Basis of apportionment	Governance £	Total 2021 £
Independent examination	Governance	1,500	1,500
Legal and professional	Governance	2,015	2,015
		3,515	3,515

9 Net income / (expenditure) for the year

This is stated after charging/(crediting):	2022 £	2021 £
Depreciation	6,658	6,023
Loss or profit on disposal of fixed assets	-	(4,010)
Operating lease rentals:		
Property	24,000	24,000
Other	1,005	1,340
Independent examiner's fee	1,250	1,250

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

10 Staff costs

Staff costs during the year were as follows:

	2022 £	2021 £
Wages and salaries	444,453	374,087
Social security costs	28,901	24,313
Pension costs	16,106	7,328
Recruitment, training and other staff costs	10,598	5,239
	500,058	410,967

No employees has employee benefits in excess of £60,000 (2021: Nil).

The average number of staff employed during the period was 24 (2021: 21).

The average full time equivalent number of staff employed during the period was 17 (2021: 15).

The key management personnel of the charity comprise the trustees and the Chief Officer. The total employee benefits of the key management personnel of the charity were £63,419 (2021: £46,008).

11 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2021: Nil).

No members of the management committee received travel and subsistence expenses during the year (2021: £nil).

Aggregate donations from related parties were £nil (2021: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2021: nil).

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

12 Government grants

The government grants recognised in the accounts were as follows:

	2022 £	2021 £
Derbyshire County Council	80,312	77,298
High Peak Borough Council	37,129	35,427
Tameside & Glossop CCG	36,000	65,902
Tameside & Glossop Integrated Care NHS	149,064	172,866
Police and Crime Commissioner	24,990	-
Manchester CCG	2,000	-
	302,505	351,493

The unfulfilled conditions and contingencies attaching to the grants were to complete restricted projects (see note 19).

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

14 Fixed assets: tangible assets

	Office equipment £	Total £
Cost		
At 1 April 2021	29,560	29,560
Additions	5,624	5,624
Disposals	(1,680)	(1,680)
At 31 March 2022	33,504	33,504
Depreciation		
At 1 April 2021	20,288	20,288
Charge for the year	6,658	6,658
Disposals	(1,680)	(1,680)
At 31 March 2022	25,266	25,266
Net book value		
At 31 March 2022	8,238	8,238
At 31 March 2021	9,272	9,272

15 Debtors

	2022 £	2021 £
Grants receivable	-	96,791
Other debtors	4,546	1,800
Prepayments and accrued income	17,475	8,422
	22,021	107,013

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

16 Cash at bank and in hand

	2022 £	2021 £
Short term deposits	451,129	200,396
Cash at bank and on hand	158,857	296,297
	609,986	496,693

17 Creditors: amounts falling due within one year

	2022 £	2021 £
Short term compensated absences (holiday pay)	10,832	9,953
Other creditors and accruals	23,149	26,938
Deferred income	117,028	26,887
	151,009	63,778

18 Deferred income

	2022 £	2021 £
Deferred grant brought forward	26,887	-
Grant received	117,028	26,887
Released to income from charitable activities	(26,887)	-
Deferred grant carried forward	117,028	26,887

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

19 Analysis of movements in restricted funds

Current reporting period	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
Core activities					
GMHSCP	-	74,851	(74,851)	-	-
	-	74,851	(74,851)	-	-
Projects					
Action Together	321	-	(321)	-	-
ESF BBO	-	29,937	(29,937)	-	-
Life Skills	-	44,408	(44,408)	-	-
ICFT	24,329	126,735	(151,064)	-	-
Befriending support	6,887	29,243	(30,163)	-	5,967
National Lottery -					
Awards For All	9,778	-	(9,778)	-	-
Car Scheme	-	16,500	(16,500)	-	-
Derbyshire County					
Council					
Volunteering	-	19,175	(19,175)	-	-
DCC Active Travel	-	6,859	(6,859)	-	-
DCC Time Out	-	22,929	(21,936)	-	993
DCC Glossopdale					
Community					
Messengers project	9,938	17,754	(9,938)	-	17,754
DCC					
Youth					
Action	9,700		(9,700)	-	-
CCG Digital Support	49,903	-	(46,403)	-	3,500
GM Moving	10,495	53,983	(57,536)	-	6,942
Simmondley					
Medical Practice	-	34,473	(34,473)	-	-
High Peak CVS					
Social					
Connectedness HP					
Alliance	-	1,580	(1,580)	-	-
Peer Support	-	43,169	(31,909)		11,260
Place Based					
Activities	-	24,847	(11,897)		12,950
Elemental	-	2,489	(2,489)		-
Alpkit	-	250	(47)		203
Thursday Friends	-	2,371	(528)		1,843
Social Fund Spot					
Purchase	-	781	(188)		593
	121,351	477,483	(536,829)	-	62,005
Total	121,351	552,334	(611,680)	-	62,005

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

19 Analysis of movements in restricted funds (cont.)

Previous reporting period	Balance at 1 April 2020	Income	Expenditure	Transfers	Balance at 31 March 2021
Core activities					
GMHSCP	-	56,000	(56,000)	-	-
	-	56,000	(56,000)	-	-
Projects					
Action Together	-	71,344	(71,023)	-	321
ESF BBO	-	36,135	(36,135)	-	-
ESF Futures	14,927	19,903	(34,830)	-	-
ICFT	13,396	152,479	(141,546)	-	24,329
Living Life Well					
Design Team	-	13,000	(13,000)	-	-
Befriending support	-	6,887	-	-	6,887
More Move Glossop	-	500	(500)	-	-
Big Lottery Building					
Connections Fund	(90)	29,132	(29,042)	-	-
National Lottery -					
Awards for All	-	9,778	-	-	9,778
T&G PCT	-	16,000	(16,000)	-	-
Derbyshire County					
Council					
Volunteering	-	19,175	(19,175)	-	-
DCC Active Travel	-	6,625	(6,625)	-	-
DCC Making					
Glossop Dementia					
Friendly	-	2,679	(2,679)	-	-
DCC Glossopdale					
Community					
Messengers					
project	-	15,218	(5,280)	-	9,938
DCC Youth Action	-	9,700			9,700
Call Companions	-	1,965	(1,965)	-	-
CCG Digital Support	37,780	49,902	(37,779)	-	49,903
GM Moving	-	20,427	(11,632)	-	8,795
Simmondley					
Medical Practice	-	27,290	(27,290)	-	-
The National					
Lottery	-	18,120	(18,120)	-	-
High Peak CVS					
Social					
Connectedness					
HP Alliance	-	1,334	(1,334)	-	-
GMCVO	-	3,180	(1,670)	-	1,510
Self Help Services					
- Big Life Group	-	11,215	(11,215)	-	-
Councillor					
Initiative Fund	-	190	-	-	190
	66,013	542,178	(486,840)	-	121,351
Total	66,013	598,178	(542,840)	-	121,351

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

19 Analysis of movements in restricted funds (cont.)

Name of fund	Description, nature and purposes of the fund
GMHCP	Funding from the Person Centred and Community Approaches Team at the Greater Manchester Health and Social Care Partnership to provide support to Social Prescribing schemes across Greater Manchester.
ICFT	Funding from Tameside and Glossop Integrated Care Foundation Trust to support the community and individuals in it to increase their capacity to manage their own health and wellbeing whilst reducing the demand on overstretched statutory services
T&G CCG Digital Support	Funding to work with primary care to develop a volunteer support model to promote and enable the use of digital self-care initiatives for patients
DCC - Volunteering	Infrastructure Grant award for the development of opportunities for volunteering in the community.
DCC - Active Travel	Funding for volunteer car scheme to support vulnerable people to attend medical appointments
DCC - Time Out	A social support group that provides the opportunity for help with weekly shopping and other essentials
Glossopdale Community Messengers Project	Fund to provide community stakeholders in Glossopdale with the information on all aspects of COVID-19 and feedback community insight and intelligence to the Public Health team
DCC - Youth Action	Scoping out and production of report re support for children and young people's mental health and wellbeing
Call Companions	Fund to support volunteers to provide a weekly befriending phone call to the most lonely and socially isolated people within our community
ESF - BBO	Funding from the European Social Fund, administered via Groundwork Nottingham, to provide a Work Coach pre employment support service covering Glossop and New Mills.
Life Skills	A programme which provides group work, 1-2-1, and mentorship support to move people towards meaningful activity
Befriending Support	Contribution to The Bureau's befriending offer
GM Moving	Funding for a development worker to promote, develop and support initiatives that help people to become more physically active. Also funding to deliver projects within the community to encourage people to be more active
Simmondley Medical Practice - Primary Care Network	Funding from Glossopdale PCN for a social prescribing link worker to support patients in Glossopdale to access community initiatives
National Lottery - Awards For All	Funding to support CV workshops and drop in sessions for clients wanting to move into work or change jobs
HP CVS - Social Connectedness HP Alliance	Public Health funded initiative to reduce loneliness and social isolation, delivered in partnership with the High Peak VCSE Alliance.
Car Scheme	This scheme coordinates volunteer drivers to transport elderly and vulnerable clients who have no other means of transport to medical appointments
Place Based Activities/Peer Support	Activity groups including coffee mornings, gardenening club and cookery classes for clients that needs to build confidence, self-esteem and are socially isolated.
Thursday Friends	Weekly volunteer-led social connection for those living with dementia and their carers

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

20 Analysis of movement in unrestricted funds

Current reporting period	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	As at 31 March 2022 £
General fund	359,520	39,026	(7,045)	-	391,501
Redundancy	26,375	9,355	-	-	35,730
Bureau befriending	41,954	-	(41,954)	-	-
	427,849	48,381	(48,999)	-	427,231

Previous reporting period	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	As at 31 March 2021 £
General fund	225,715	128,954	4,851	-	359,520
Redundancy	9,909	16,466	-	-	26,375
Bureau befriending	-	50,000	(8,046)	-	41,954
	235,624	195,420	(3,195)	-	427,849

Name of fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds
Redundancy	In the event that the charity is wound up and staff made redundant, funds have been designated to cover the cost of redundancy based on the maximum that could be incurred in the 2020/21 financial year based on age, length of service and weekly pay of all eligible staff
Bureau befriending	Befriending project

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

21 Analysis of net assets between funds

Current reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	8,238	-	-	8,238
Net current assets/(liabilities)	383,263	35,730	62,005	480,998
Total	391,501	35,730	62,005	489,236
Previous reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	9,272	-	-	9,272
Net current assets/(liabilities)	350,248	68,329	121,351	539,928
Total	359,520	68,329	121,351	549,200

22 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property		Equipment	
	2022 £	2021 £	2022 £	2021 £
Less than one year	24,000	24,000	-	1,005
One to five years	72,000	-	-	-
Total	96,000	24,000	-	1,005

23 Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income / (expenditure) for the year	(59,964)	247,563
Adjustments for:		
Depreciation charge	6,658	6,023
Loss/(profit) on sale of fixed assets	-	(4,010)
Dividends, interest and rents from investments	(733)	(251)
Decrease/(increase) in debtors	84,992	(23,505)
Increase/(decrease) in creditors	87,231	52,100
Net cash provided by / (used in) operating	118,184	277,920

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

24 Pension scheme and Contingent liability

SCHEME: TPT Retirement Solutions – The Growth Plan

The company participates in the scheme, a multi-employer scheme which provides benefits to some 638 non-associates participating employees. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pension Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension scheme in the UK.

The scheme is classified as a "last-man standing arrangement". Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2020. This valuation showed assets of £800.3m, liabilities of £831.9m and a deficit of £31.6m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2022 to 31 January 2025 £3,312,000 per annum (payable monthly)

Unless a concession has been agreed with the Trustee the term to 31 January 2025 applies. Note that the scheme's previous valuation was carried out with an effective date of 30 September 2017. This valuation showed assets of £794.9m, liabilities of £926.4m and a deficit of £131.5m. To eliminate this funding shortfall the Trustee asked the participating employers to pay additional contributions as follows:

From 1 April 2019 to 30 September 2025	£11,243.00 per annum	(payable monthly and increasing by 3% each on 1st April)
--	----------------------	--

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2022 (continued)

24 Pension scheme and Contingent liability (cont.)

Present value of provision

	31-Mar-22	31-Mar-21	31-Mar-20
	(£s)	(£s)	(£s)
Present value of provision	934	5,364	6,356

Reconciliation of opening and closing provisions

	Period ending 31-Mar-22	Period ending 31-Mar-21
	(£s)	(£s)
Provision at start of period	5,364	6,356
Unwinding the discount factor (interest expense)	31	143
Deficit contribution paid	(1,357)	(1,318)
Remeasurements - impact of any change in assumptions	(21)	183
Remeasurements - amendments to the contribution schedule	(3,083)	-
Provision at end of period	937	5,364

Income and expenditure impact

	Period ending 31-Mar-22	Period ending 31-Mar-21
	(£s)	(£s)
Interest expense	31	143
Remeasurements - impact of any change in assumptions	(21)	183
Remeasurements - amendments to the contribution schedule	(3,083)	-
Contributions paid in respect of future service *	-	-
Costs recognised in income and expenditure account	1,353	1,315

*includes defined contribution schemes and future service contributions (i.e. excluding any deficit reduction payments) to defined benefit schemes which are treated as defined contribution schemes. To be completed by the company.

Assumptions

	31-Mar-22	31-Mar-21	31-Mar-20
	(£s)	(£s)	(£s)
Rate of discount	2.35	0.66	2.53

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

Glossop and District Volunteer Bureau (The Bureau)

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	50,973	-	50,973	5,040
Charitable activities:	4				
Core activities		26,936	56,000	82,936	81,614
Projects and other		73,432	542,178	615,610	447,340
Other trading activities	5	43,828	-	43,828	2,071
Investments	6	251	-	251	150
Total income		195,420	598,178	793,598	536,215
Expenditure on:					
Charitable activities:	7				
Operating costs		3,195	218,922	222,117	210,125
Direct project costs		-	323,918	323,918	243,953
Total expenditure		3,195	542,840	546,035	454,078
Net income / (expenditure) for the year	9	192,225	55,338	247,563	82,137
Net movement in funds for the year		192,225	55,338	247,563	82,137
Reconciliation of funds					
Total funds brought forward		235,624	66,013	301,637	219,500
Total funds carried forward		427,849	121,351	549,200	301,637

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Accounts



**Glossop and District
Volunteer Bureau**
operating as

The Bureau

**Report and Financial
Statements for the Year
Ended 31 March 2021**

Company number 3455027

Charity number 1067170



Company number 3455027

Charity number 1067170

Registered office and operational address Bank House, 22 Henry Street, Glossop, SK13 8BW

Board of Trustees Members of the Board of Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Sue Nash

Elaine Richardson

Andy Zuntz

Wayne Prior

Catherine Cundy

Peter Carefoot

Simon Rogers

Local Authority Representative: Cllr Rob Baker - High Peak Borough Council

Staff	Sophie Glinka	Chief Officer
	Rebecca Hyde	Finance and Compliance Officer
	Charlotte Leonhardsen	Partnerships Lead
	Damien Greenhalgh	Voluntary and Community Manager
	Natalie Rhodes	Health and Wellbeing Manager
	Lauren Moore	Central Services Lead
	Ed Kelly	Life Skills Lead
	Charlotte Winterbottom	Community Development Lead
	Janice Imrie	PCN Link Worker
	Ruth Towner-Yates	Community Navigator
	Lisa Newens	Community Navigator
	Bev Maycock	Community Navigator
	Paul Kiddy	Sight Loss and Call Companions Coordinator
	Graham Morgan	BBO Work Coach
	Karen Gard	BBO Administrator
	Emma Delany	Partnerships Coordinator

Catherine McNicholas	Car Scheme Coordinator
Jan Bramald	Car Scheme Coordinator
Paula Rydings	Connections Support Worker
Alan Carroll	Connect Out Worker
Fi Gales	Project Coordinator
Helen Thornhill	Glossopdale Moving Coordinator
Pauline Herbert	Cleaner

Bankers

National Westminster Bank plc
Norfolk Square, Glossop, Derbyshire SK13 8BR

Independent examiner

Christy Lau FCCA CTA DChA, Slade & Cooper Limited
Beehive Mill, Jersey Street, Ancoats Manchester, M4 6JG

Chair's Review

Welcome to our annual review for the year ending March 2021.

The Chair's report for last year concluded with comments about the impact of COVID-19 and the potential challenges the Bureau may face. Little were we to know how long this pandemic would last and the impact it has had across the globe as well as our community in Glossopdale. Last year we were just starting out on one of the most challenging years The Bureau has had to face.

Demand for our services increased by 300%, volunteer numbers rose, and projects were adapted and managed to ensure the continuity of projects and that the needs of the community were met. The Bureau offered mapping, assessment and contact with all those shielding, which led to the exponential growth of the Befriending project as well as the repurposing of the Social Prescribing model.

Staff worked from home and communication through IT systems became the norm. It was heartening to see that the majority of projects were able to continue in some form or another.

There have been the inevitable challenges of the pandemic, including the risks to projects and funding, particularly through grants. Business planning has proved difficult due to the short-term planning and quick reactions to situations required, coupled with the uncertainty of how long the pandemic would last. The lockdowns and re-openings have created their own challenges in managing the concerns and fears of the community as well as staff.

Despite these challenges, the Bureau team has managed to secure funding across many of its projects, which has meant that it can continue with its existing offers.

Throughout this past year, good partnerships have been formed within the health and wellbeing community, leading to a more co-ordinated approach to providing support, enabling people to access the support they require more quickly. Growing demand for the befriending, call companions and car scheme services has led to a large increase of in the number of volunteers, and more continue to be recruited, inducted and trained.

COVID has had an unprecedented impact on everyone, but it appears to have helped put more focus on the idea of community. The large number of volunteers coming forward shows that Glossopdale cares for its most vulnerable residents and it is very heartening to be able to say that staff at The Bureau have played a massive part in making this happen.

Once again, sincere thanks to the Chief Officer, management, staff and volunteers for taking up this challenge and delivering with the usual innovation, creativity and problem-solving attitude to support the residents of the area.

Susan Nash
(Chair of the Board of Trustees)

Objectives and Activities

The Board of Trustees reviews the aims, objectives and activities of the charity each year. This report sets out our activities and looks at the outcomes we have achieved over the previous year. The review examines the success of each key activity and the benefits experienced by residents and groups across Glossopdale. The review also helps us to ensure that our aims, objectives and activities remain focussed on our stated purposes, and directed towards public benefit.

The Board has referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Board has considered how planned activities will contribute to the set aims and objectives.

The Bureau is a community wellbeing charity dedicated to improving the quality of life for the people of Glossopdale and the surrounding areas. We support people and communities across Glossopdale to take action that improves the quality of life of local people, by creating solutions and opportunities that enable them to create positive social change and community benefit. This is all underpinned by our values of:

- ✓ **Passion and Commitment** to making a difference in our community.
- ✓ **Vision and Bravery** to have ideas and make them a reality.
- ✓ **Value of People and Community** by practising what we preach – valuing the strengths and diversity of our staff, volunteers, partners and the people we work with.
- ✓ **Strength in Partnership**; we are stronger together.
- ✓ **Getting it done** by delivering what we say we will, well.
- ✓ **Making an Impact** by making a difference in everything we do and being able to demonstrate it.

We launched our 3 year strategic plan in November 2019, setting 5 key aims, to:

1. Be a catalyst for community wellbeing and activity
2. Grow and respond to unmet local need
3. Support the VCSE in Glossopdale
4. Enable local voices to be heard
5. Invest in the future of our organisation

We have a unique way of working; treating all our projects and activities as an interdependent model that can flex, grow and respond to the needs, interests and opportunities within our community. The model continuously changes as we review what works and respond to feedback, or as the funding landscape changes. Despite these changes, our work always falls into the following areas:

- Community and Voluntary Work
- Health and Wellbeing Work
- Bureau Partnerships

We work with commissioners and strategic partners to shape future provision and respond to local gaps and needs. Where services are not good enough, it acts as a mouthpiece for local people, to be a catalyst for change and improvement. The Bureau works to connect health, social care and other public services to community initiatives, to support people towards wellness. Our priority is people, treating them as individuals, never assuming what is right for them and accepting them for who they are. We walk alongside people to offer a person-centred approach to improving wellbeing.

The varying support we offer is an interdependent web that wraps around an individual to support them with their needs and provide opportunity for them to give to others, often simultaneously, through voluntary activity. Our volunteers are at the heart of who we are and what we do. They are the thread that runs through every project, helping us to reach more people in our community and bringing a wealth of skills and experience. We value each and

every person that comes to us for support or to give their time. There is something for everyone, and we make roles to suit them rather than fitting them into roles we need. Because of this we have an incredibly diverse range of activities happening at The Bureau, where people can be valued for who they are and be allowed to shine.

What we do

The following is a summary of the main activities provided over the last year, although most were delivered remotely over the telephone or using video call technology. As the COVID-19 pandemic gained traction in March 2020, we quickly amended our range of services in order to provide what our community most needed. This was in the form of our normal services, in addition to ensuring our community had all its basic needs – food, medication, and friendship.

1. Social Connections:

- **Call Companions** – Telephone befriending service where socially isolated people receive a weekly phone call providing a chat and a listening ear
- **Car Scheme** – Volunteer drivers provide transport to medical appointments and social activities for individuals who cannot use public or private transport for various reasons. We are now able to use this project to provide free transport to vaccine clinics in support of the COVID-19 recovery in Glossopdale.
- **Social Companions/Connectors** – As a result of a grant from the Building Connections Fund, we have expanded and restructured our Befriending service, to encompass a wider range of clients and create more specified volunteering roles. This includes:
 - o **Befrienders/Social Connectors:** Volunteers work with lonely and socially isolated people who live in the Glossopdale area, either as shorter-term social connectors working with someone towards an agreed goal or activity, or longer-term befrienders who will then act as “a good neighbour” by giving them some regular company/companionship over the phone or in person, depending on the COVID restrictions at the time.
 - o **Mentors:** Volunteers work predominantly with people on the Life Skills programme, supporting them in overcoming the barriers they are currently facing to achieve their goals, build their confidence, and connect socially.

2. Social Sessions:

- **Time Out sessions** – normally a weekly session for people to come and socialise, whilst also providing the opportunity to go out shopping locally, supported by the session volunteers – currently delivered as a Zoom social group and regular telephone calls for those digitally excluded.
- **Community Navigation drop-in sessions** – These weekly drop-in sessions normally welcome people referred in by the Community Navigation service and members of the local community. The group has been a springboard for many to reconnect with old friends and to build confidence and self-esteem. It currently offers peer support over the phone or via Zoom.

3. Volunteering:

Volunteering is at the heart of everything we do and has been a key part of the support we have offered our community during the pandemic. We offer a variety of volunteering roles from befriending, to driving, to reception and administration roles, including one-offs, 1-to-1 and group roles. Through ‘shout outs’ of one-off opportunities, we flexibly match people’s interests, time, skills, experience and enthusiasm to the needs of our clients. We currently have 190 active volunteers supporting our work – you can see in the section below some of the impact they have made on their local community, which has been inspiring and overwhelming.

4. Supporting Community Wellbeing:

We are working as part of our local integrated care organisation to support our community and the individuals in it to increase their capacity to manage their own health and wellbeing, whilst reducing demand on overstretched statutory services. We are supporting this work through 3 strands of work:

- **Community Navigation** – This is a Social Prescribing model offering supported connection into local community-based activities for a wide range of individuals with varying needs, as well as support and services that will improve health and wellbeing.
- **Asset Based Community Development** – in partnership with our local CVS, we have been working with our community to increase variety and resilience, so that it is equipped to support self-care. This enables us to map gaps and respond to them, and has stimulated the growth of condition specific support, particularly during the COVID-19 pandemic, helping key groups to keep active safely and providing our community with the support it needs.
- **Condition Specific Support** – Shaped by demand and passion within the community, we have developed various types of group support, including dementia support, sight loss support and wheelchair hire.

5. Pre-employment support:

These services are for people who face additional issues or barriers in their lives, including housing, mental ill health, drug and alcohol problems, and low confidence and self-esteem, helping to enable them to reach their goals. This support is offered through two key projects:

- **Life Skills** – Group work and 1-2-1 volunteer mentor support for those furthest away from working or engaging in meaningful activity.
- **B.B.O. Work Coach** – Pre-employment support with CV writing, interviews and training to support people into work activity.

6. Bureau Partnerships:

Our purpose is to create solutions and opportunities that enable people and communities to create positive social change and community benefit. We recognise that we can't do this alone and to achieve this we need to work in partnership with other people and organisations that share our purpose. This year we have developed formal co-working partnerships with:

- **Greater Manchester Health and Social Care Partnership** to enable the spread and development of social prescribing.
- **NHS England** to enable the development and growth of social prescribing link workers.
- **Move More Glossop**, which is a partnership with GM moving, Greater Sport and Sport England, designed to encourage people to move more for health and wellbeing.
- **Digital Health Pilot**, which is a partnership project with PC Refurb, aimed at embedding volunteers into 4 GP surgeries, to educate and empower fellow patients to achieve an increase in uptake of digital health apps, support online bookings and repeat prescription ordering, and gather useful feedback from patients and surgeries about their experiences.

What we've achieved

Through working collaboratively with statutory organisations, other voluntary sector organisations, grass roots groups, local businesses, volunteers, individuals and our community as a whole, we have this year supported **1400** individuals with the help of our **190 active volunteers**.

Some stand out achievements from the last 12 months include:

- The **Volunteer Car Scheme** supported 164 clients to undertake a total of 435 passenger journeys. This was with the help of 20 volunteer drivers, with 95% of clients reporting that the car scheme was 'excellent' and 100% saying that they would recommend the service to a friend. Importantly, during the pandemic, 100% of clients reported that they felt safe while in our volunteers' vehicles.
- The **Call Companions Service** has continued to increase the number of clients supported through the weekly telephone befriending service. 6865 calls – an increase of 1700 on last year - were made by 15 volunteers and the Call Companion Co-ordinator. 100 clients were being supported at the start of the period April 2020 to March 2021, and 120 clients were being supported at the end of the period. 135 calls were made on average per week, and an estimated 2288 hours of volunteer time was given to this project.
- **Befriending and Social Connectors** – 43 volunteers have supported 73 clients (over 200% increase on last year!) with regular telephone and face to face friendship and support, reaching the most lonely and isolated people within our community. Some reported outcomes include an increase in physical activity during Covid restrictions, increased independence and motivation and increase in social interactions.
- **Time Out** sessions, which are normally volunteer supported social groups, have been held via Zoom this year, with phone calls to other clients to keep in touch. We have supported an average of 10 people in each of 21 sessions, providing peer support and conversation.
- The **Sight Loss Support** and **VIP group** – 38 clients received phone call support during the last financial year, from 3 volunteers. This amounts to almost 2000 sight loss phone calls a year. The Newsdisc for the visually impaired is distributed to 35 clients in the Glossopdale area who are either sight impaired or lonely and isolated.
- **Asset-Based Community Development** – A total of £83k was awarded, with 20 projects benefitting. The panel awarding the grant consisted of partners from Tameside and Glossop CCG, Derbyshire County Council, local Patient Participant Groups, High Peak Borough Council and Tameside and Glossop Integrated Care Foundation NHS Trust. The main objectives of the grant fund were to support the principles of community wellbeing, through providing local services/activities that are engaging, accessible and meet the needs of people within the communities. The majority of the beneficiaries were involved in supporting the community during the Coronavirus pandemic, for example with access to food and activities.
- The **Community Navigation Service** has worked with 399 referrals clients during this period. Of these, the main reasons for referral were for support during Covid-19 lockdowns such as access to medicine or food, mental health, loneliness/isolation and problems coping. This work has resulted in 519 onward links with our partner organisations and a significant overall increase in SWEMWB's wellbeing scores, demonstrating positive results for the people we work with.
- **Life Skills** has supported 37 different clients. The Project delivered 40 group work sessions over Zoom or in person where possible. During this period, there were 14 volunteer mentors supporting people to the following outcomes: 2 learners entered into employment, 15 entered into further education, 10 began volunteering and 35 qualifications were earned. Additionally, the groups formed their own independent social group via Zoom.
- **BBO Towards Work** has supported a total of 16 people experiencing barriers to employment. 3 have gone into further education and 5 have been referred onwards into other organisations for voluntary or life skills support.
- **Move More Glossop** aims to provide opportunities for increased physical activity, concentrating on the jobless, young people and people with long term health conditions, with a focus on walking during Coronavirus lockdowns. During this time, 500 residents took part in 2 accessible story walks and we worked in partnership with other community groups, schools and the local community.

- **Digital Health Pilot** was a partnership project with PC Refurb, and aimed to embed volunteers into 4 GP surgeries to educate and empower fellow patients to achieve an increase in uptake of digital health apps, support online bookings and repeat prescription ordering, and gather useful feedback from patients and surgeries about their experiences. 32 patients from two surgeries were supported by a tutor to download apps and information and learning was gathered from these participants and the surgeries, with recommendations made to ensure the success of future related works.
- **Volunteering** – We received an overwhelming response to our call for help in March 2020, with 107 members of our community registering with us to volunteer, of whom 14 moved on to long-term volunteering roles. We also worked with a number of external organisations to help them find volunteers, such as the NHS, Bellies not Bins, Haywill Animal Shelter, PCrefurb, Glossopdale School, Home Start High Peak and People of Whitfield.
- **Bureau Partnerships:** This year our partnerships have continued to grow. We have worked together with Greater Manchester Health and Social Care Partnership to support and grow social prescribing. We have delivered a successful link worker peer support network to upwards of 80 social prescribing link workers across the 10 areas of Greater Manchester (GM). We have successfully secured funding to develop green social prescribing. In addition, we have worked with Elemental to support the roll out of their social prescribing platform across 8 localities in GM and drawn in funding for them. Our work around social prescribing has seen us work with all 10 GM localities. We have developed working partnerships with PC Refurb to deliver on digital health and inclusion projects and have continued to work collaboratively with Connex, New Mills Volunteer Centre and High Peak CVS on the High Peak Community and Voluntary Alliance.

Response to and impact of Covid -19

Impact on Volunteers, Staff, and Beneficiaries

We have now spent a full financial year under Covid restrictions, and it continues to impact daily on our staff, volunteers and beneficiaries. As a wellbeing charity, focusing on social connections, this has fundamentally changed the way we operate, restricting the support we can offer. Demand for our support has remained high, with people feeling lonelier and more isolated than ever. We have received unwavering and tireless support from our wonderful volunteers, helping us, despite restrictions, to deliver all the wonderful impact outlined above. Our staff team has been outstanding, pulling together, working hard and showing true flexibility and commitment during this difficult year. We have avoided the need to make redundancies or end contracts, retaining our full staff team. Moving into the next year we are filled with hope and plans for how we can help rebuild our community and offer support to those who need it as we all recover from the effects of the pandemic.

Financial impact

The last financial year has been particularly challenging due to the changes in our business model and funding structures. We have seen a loss of most of our generated income from our community hub and donations. This has left a gap in our core funding and the need to generate more grant funding opportunities to allow our work with our beneficiaries to continue. This has been made more challenging by the short-term nature of grant funds, often awarded for only 6 months at a time. Despite a projected deficit at the beginning of the year we are ending the year in a strong position, with operating costs managed within available income and restricted funds to carry forward into the next financial year, thanks to the hard work of our staff and our excellent funders. The Board of Trustees consider that our charity remains a going concern notwithstanding the impact of Covid 19.

We are taking the following action to mitigate financial risk and effectively plan:

- Robust monthly profit and loss reports.

- Bi-monthly finance sub-groups.
- Regular Board meetings.
- Staff are equipped to work from home to ensure business continuity in the face of any further disruption and restrictions.
- Reviewing all our overheads and staffing structures to reduce all non-project costs to make us as resilient as possible for the future.
- The Bureau does not hold any external third-party investments.

Employees of The Bureau are entitled to join a defined contribution money purchase pension scheme. Two ex-employees are members of a defined benefit pension scheme. The Bureau is liable to ongoing additional contributions to this scheme due to scheme underfunding. An underfunding recovery plan has been instigated by the trustees of this scheme with this position reviewed every 3 years. The last review was completed on the 30/9/20. The liability for each organisation is recalculated at review date. The current forecasted end date of the recovery plan is January 2025.

An ongoing financial risk remains here, dependent on the performance of the fund and the overall membership of the fund. Whilst there remains a deficit in the fund, our financial obligations will continue.

Recovery

We are now starting to plan the recovery phase for our services and that of the wider VCSE in Glossopdale. We want to build on the energy and community-mindedness that we have seen at this time, and make sure we give people the opportunity to continue to engage and support those that need it. Our plan is to:

- Reach more people in the community that need support, and continue to support those who already work with us.
- Continue to adapt all our current projects to reach people during and after isolation. This will mean more partnership approaches and initiatives to address digital exclusion.
- Look at opportunities and challenges within the recovery phase, and respond quickly to these by developing volunteering and community activity, and supporting other VCSE groups to respond to good ideas.
- Support the wider VCSE to recover and thrive.
- Support our partners and help to respond to gaps and meet needs.
- Understand how Covid-19 will affect both the funding landscape and the needs of our community.

Financial review

Year Summary

Operating costs were managed within the available income. The total income for the year was £793,598 with a total expenditure of £546,035 resulting in an operating surplus of £247,563. This surplus is made up of £55,338 of restricted funds, plus a £50,000 donation – leaving a true operating surplus of £142,225, £41,954 is earmarked for the continuation of our befriending project and increasing operational capacity in the next year.

Our main funders over the year were Tameside and Glossop Integrated Foundation Trust, Derbyshire County Council, NHS England, Greater Manchester Health and Social Care Partnership, High Peak Borough Council, Tameside and Glossop CCG, High Peak Public Health, the European Social Fund, and the Building Connections Fund.

Reserves Policy

Overall reserves at 31/3/2021 were £549,200, comprising £121,351 restricted funds and £427,849 unrestricted funds. See note 20 in the accounts for more information.

The Bureau will seek, where possible, to maintain a general funds reserve equivalent to its running costs for a period of no less than three months and no more than six months.

Plans for the Future

The coming years are likely to bring more challenges and opportunities for the Bureau, local people across Glossopdale and the VCSE sector. However, we are well placed to respond to these. Whilst we cannot predict what these challenges and opportunities will be, there are a range of factors that will influence us over the coming years including:

- **Covid-19 and funding cuts** – The impact of Covid-19, along with national and local funding reductions, have taken their toll on services, adding stress to the system, whilst reducing the capacity of services to respond. We know this will make it harder for us to gain funding and reach the people we need to in our community. Due to changes in demand for our primary building in Glossop, we will need to reconsider our overhead costs associated with this which may require some changes. We are widening our income streams and diversifying our partnerships, as well as investing in the skills development of our staff to future-proof our organisation.
- **NHS strategic direction** - The NHS's 2019 Long Term Plan articulates the need for more preventative and community-based interventions. The contribution to health and wellbeing outcomes that an organisation such as The Bureau can make is not universally recognised, funded or supported. In addition, new changes to Clinical Commissioning Groups and Integrated Care System structures will likely throw up further challenges. We aim to keep developing partnerships and promoting the worth of community approaches within health, social care and wider public sector areas.
- **Geography** – Glossopdale is a semi-rural area located in Derbyshire County Council and High Peak Borough Council for local services, whilst coming under Greater Manchester (GM) for Primary and Acute health services. This causes ongoing complexities for provision. At present, and uniquely, Glossopdale can only be considered for Health initiatives, at a time when greater integration of Health and Social Care is being pursued. This leaves us in a potential position of inequality, whilst also offering an opportunity for unique problem solving and innovative service design. We plan to continue to be a champion for Glossopdale and ensure this community gets its fair share of services and support. As above, new changes to CCG and ICS structures will mean Glossopdale will align with Derbyshire for Primary and Acute health services from April 2022, although the potential impact on Glossopdale and The Bureau is as yet unknown.
- **Demographics** – Glossopdale has a number of disadvantaged areas and the highest level of relative disadvantage in Derbyshire. There are two neighbourhoods in Gamesley in the top 10% most disadvantaged in Derbyshire (one is actually in the top 2%). Three further areas are in the top 20%. In contrast, three Glossopdale areas are in the top 10% least deprived, and part of Simmondley is the least deprived in Derbyshire. This is mirrored in life expectancy where it is 9.3 years lower for men and 7.7 years lower for women in some areas compared to more affluent ones. Whilst growing in many respects, Glossopdale has an ageing population and projections show a much larger ageing population with a deficit in numbers entering working age. We plan to spend time understanding the particular characteristics of our community and proactively problem solve gaps and needs by working in partnership and drawing in resources.

- **Local VCSE sector** – There is a strong and vibrant VCSE sector in Glossopdale, but it could be stronger and better resourced to meet the needs of the community. There is a lack of strategic planning or direction specific to the community of Glossopdale to cater for all its strengths and challenges. This leads at times to a lack of local leadership and coordinated cross-sector response. We aim to work with HPCVS to support the wider sector and develop our offer of support and grants to grow and develop the amount of VCSE activity within the community.

Structure, Governance and Management

The Bureau is a charitable company limited by guarantee, incorporated on 24 October 1987 and registered as a charity on 6 January 1998.

The company was established under a memorandum of association which established the objects and powers of the charitable company, and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The Board of Trustees are members of the charity but this entitles them only to voting rights. The Board has no beneficial interest in the charity.

All Board members give their time voluntarily and receive no benefits from the charity.

Under the requirements of the Memorandum and Articles of Association, the members of the Board of Trustees retire in rotation over a three-year period after which they must be re-elected at the next Annual General Meeting. Trustees may make a recommendation at an Annual General Meeting or through an ordinary resolution to either fill a vacancy or appoint an additional Trustee in accordance with the Articles of Association. New Trustees receive an induction from the Chief Officer and the Chair.

Risk Management

The Board of Trustees meets six times a year at which it reviews progress against budget and agreed plans, and considers and defines forward strategy. In particular, the Trustees consider appropriate action to mitigate risk as well as ensuring that planned activities contribute to The Bureau's charitable objectives that have been set.

Statement of responsibilities of the Board of Trustees

The Board of Trustees (who are also directors of The Bureau for the purposes of company law) are responsible for preparing the Board's annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Management Committee are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities statements of recommended practice (SORP)
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Board is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board is responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent Examiner

Christy Lau of Slade & Cooper Ltd was re-appointed as the charitable company's Independent Examiner during the year and has expressed her willingness to continue in that capacity.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Board's annual report has been approved by the Board on 23rd November 2021

and signed on its behalf by

Susan Nash

Chair

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2021 which are set out on pages 14 to 36.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2) The accounts do not accord with those records; or
- 3) The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4) The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christy Lau FCCA CTA DChA
Association of Chartered Certified Accountants
Slade & Cooper Limited
Beehive Mill, Jersey Street
Ancoats Manchester, M4 6JG

Date 1st December 2021

Glossop and District Volunteer Bureau (The Bureau)

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	50,973	-	50,973	5,040
Charitable activities:	4				
Core activities		26,936	56,000	82,936	81,614
Projects and other		73,432	542,178	615,610	447,340
Other trading activities	5	43,828	-	43,828	2,071
Investments	6	251	-	251	150
Total income		195,420	598,178	793,598	536,215
Expenditure on:					
Charitable activities:	7				
Operating costs		3,195	218,922	222,117	210,125
Direct project costs		-	323,918	323,918	243,953
Total expenditure		3,195	542,840	546,035	454,078
Net income/(expenditure) for the year	9	192,225	55,338	247,563	82,137
Net movement in funds for the year		192,225	55,338	247,563	82,137
Reconciliation of funds					
Total funds brought forward		235,624	66,013	301,637	219,500
Total funds carried forward		427,849	121,351	549,200	301,637

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Glossop and District Volunteer Bureau (The Bureau)
Company number 3455027

Balance sheet as at 31 March 2021

	Note	2021	2020
		£	£
Fixed assets			
Tangible assets	14	9,272	12,053
Total fixed assets		9,272	12,053
Current assets			
Debtors	15	107,013	83,508
Cash at bank and in hand	16	496,693	217,754
Total current assets		603,706	301,262
Liabilities			
Creditors: amounts falling due in less than one year	17	(63,778)	(11,678)
Net current assets		539,928	289,584
Total assets less current liabilities		549,200	301,637
Net assets		549,200	301,637
The funds of the charity:			
Restricted income funds	19	121,351	66,013
Unrestricted income funds	20	427,849	235,624
Total charity funds		549,200	301,637

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 17 to 36 form part of these accounts.

Approved by the trustees on 23/11/2021 and signed on their behalf by:

Wayne Prior (Treasurer)

Glossop and District Volunteer Bureau (The Bureau)

Statement of Cash Flows
for the year ending 31 March 2021

	Note	2021 £	2020 £
Cash provided by/(used in) operating activities	23	277,920	25,576
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		251	150
Proceeds from sale of tangible fixed assets		7,500	-
Purchase of tangible fixed assets		(6,732)	(7,619)
Cash provided by/(used in) investing activities		1,019	(7,469)
Increase/(decrease) in cash and cash equivalents in the year		278,939	18,107
Cash and cash equivalents at the beginning of the year		217,754	199,647
Cash and cash equivalents at the end of the year		496,693	217,754

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Glossop and District Volunteer Bureau (The Bureau) meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

d Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

i Tangible fixed assets

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Mini-bus	5 years
Office equipment	3 years

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

j Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

n Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 10. There were no outstanding contributions at the year end (2020: £45).

Two ex-employees are members of a defined benefit pension scheme with The Pensions Trust. Additional contributions to this scheme due to underfunding are included in pensions expenditure. Further details are given in note 24.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

3 Income from donations and legacies

Current reporting period	Unrestricted £	Restricted £	Total 2021 £
Donations	50,973	-	50,973
Total	50,973	-	50,973
Previous reporting period	Unrestricted £	Restricted £	Total 2020 £
<i>Donations</i>			
<i>Call Companions</i>	-	600	600
<i>Sightloss</i>	-	500	500
<i>Other</i>	1,684	10	1,694
<i>Fundraising</i>	1,244	250	1,494
<i>Pop Up Community Café</i>	592	-	592
<i>Thursday Club</i>	160	-	160
Total	3,680	1,360	5,040

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

4 Income from charitable activities

Current reporting period	Unrestricted £	Restricted £	Total 2021 £
Core activities			
Derbyshire County Council	21,936	-	21,936
High Peak Borough Council	5,000	-	5,000
GMHSCP	-	56,000	56,000
	26,936	56,000	82,936
Projects and other			
Tameside & Glossop CCG			
Car Scheme	-	16,000	16,000
Digital Support	-	49,902	49,902
Derbyshire County Council			
Volunteering	-	19,175	19,175
Active Travel	-	6,625	6,625
Making Glossop Dementia Friendly	-	2,679	2,679
Glossopdale Community Messengers project	-	15,218	15,218
Youth Action	-	9,700	9,700
Call Companions	-	1,965	1,965
European Social Fund			-
BBO	-	36,135	36,135
Futures	-	19,903	19,903
Tameside & Glossop Integrated Care NHS Foundation Trust	-	152,479	152,479
Living Life Well Design Team	-	13,000	13,000
Befriending support	-	6,887	6,887
More Move Glossop	-	500	500
Big Lottery Building Communities Fund	-	29,132	29,132
High Peak Borough Council			-
GM Moving	-	20,427	20,427
Business Grant	10,000	-	10,000
Action Together	-	71,344	71,344
Simmondley Medical Practice	-	27,290	27,290
The National Lottery	-	18,120	18,120
Garfield Weston	15,000	-	15,000
National Lottery - Awards For All	-	9,778	9,778
Foundation Derbyshire	8,180	-	8,180
High Peak CVS			-
Social Connectedness HP Alliance	-	1,334	1,334
GMCVO	-	3,180	3,180
NAVCA	3,000	-	3,000
Self Help Services - Big Life Group	-	11,215	11,215
Co-op Local Community Fund	2,227	-	2,227
Councillor Initiative Fund	-	190	190
Room hire, fees & other income	35,025	-	35,025
	73,432	542,178	615,610
Total	100,368	598,178	698,546

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

4 Income from charitable activities (cont.)

Previous reporting period

	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total 2020 £</i>
Core activities			
Derbyshire County Council	21,936	-	21,936
High Peak Borough Council	5,000	-	5,000
GMHSCP	-	54,678	54,678
	26,936	54,678	81,614
Projects and other			
Tameside & Glossop CCG			-
Car Scheme	-	15,148	15,148
Digital Support	-	37,780	37,780
Derbyshire County Council			-
Volunteering	-	19,175	19,175
Active Travel	-	6,625	6,625
Making Glossop Dementia Friendly	-	2,679	2,679
(Places for People) Lex Leisure	-	10,998	10,998
European Social Fund			-
BBO	-	39,497	39,497
Futures	-	19,903	19,903
Tameside & Glossop Integrated			
Care NHS Foundation Trust	-	169,067	169,067
Living Life Well Design Team	-	2,350	2,350
Big Life Pilot for MH social prescribing	-	2,250	2,250
Big Lottery Building			
Communities Fund	-	33,027	33,027
Mary Allen Ellen Trust	-	1,000	1,000
Primary Care Network - PPG	-	9,097	9,097
High Peak Borough Council GM			
Mov	-	7,480	7,480
Room hire, fees & other income	71,264	-	71,264
	71,264	376,076	447,340
Total	98,200	430,754	528,954

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

5 Income from other trading activities

	2021 £	2020 £
DBS income	-	2,018
Room hire & other income	43,828	53
	43,828	2,071

All income from other trading activities is unrestricted.

6 Investment income

	2021 £	2020 £
Income from bank deposits	251	150
	251	150

All investment income is unrestricted.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

7 Analysis of expenditure on charitable activities

Current reporting period	Operating costs £	Direct project costs £	Total 2021 £
Staff costs	163,159	247,808	410,967
Project costs	-	76,110	76,110
Running costs	49,323	-	49,323
Bad debts	97	-	97
Depreciation	6,023	-	6,023
Governance costs (see note 8)	3,515	-	3,515
	222,117	323,918	546,035
Previous reporting period	Operating costs £	Direct project costs £	Total 2020 £
Staff costs	145,876	197,847	343,723
Project costs	-	46,106	46,106
Running costs	52,230	-	52,230
Bad debts	80	-	80
Depreciation	10,258	-	10,258
Governance costs (see note 8)	1,681	-	1,681
	210,125	243,953	454,078
		2021 £	2020 £
Restricted expenditure		542,840	434,033
Unrestricted expenditure		3,195	20,045
		546,035	454,078

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

8 Analysis of governance and support costs

Current reporting period	Basis of apportionment	Governance £	Total 2021 £
Independent examination	Governance	1,500	1,500
Legal and professional	Governance	2,015	2,015
		3,515	3,515
Previous reporting period	<i>Basis of apportionment</i>	<i>Governance £</i>	<i>Total 2020 £</i>
<i>Independent examination</i>	<i>Governance</i>	<i>1,500</i>	<i>1,500</i>
<i>Legal and professional</i>	<i>Governance</i>	<i>181</i>	<i>181</i>
		<i>1,681</i>	<i>1,681</i>

9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2021 £	2020 £
Depreciation	6,023	10,258
Loss or profit on disposal of fixed assets	(4,010)	-
Operating lease rentals:		
Property	24,000	24,000
Other	1,340	1,343
Independent examiner's fee	1,250	1,250

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

10 Staff costs

Staff costs during the year were as follows:

	2021 £	2020 £
Wages and salaries	374,087	300,735
Social security costs	24,313	20,175
Pension costs	7,328	5,900
Recruitment, training and other staff costs	5,239	16,913
	410,967	343,723

No employees has employee benefits in excess of £60,000 (2020: Nil).

The average number of staff employed during the period was 21 (2020: 18).

The average full time equivalent number of staff employed during the period was 15 (2020: 12).

The key management personnel of the charity comprise the trustees and the Chief Officer. The total employee benefits of the key management personnel of the charity were £46,008 (2020: £47,873).

11 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2020: Nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2020: nil).

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

12 Government grants

The government grants recognised in the accounts were as follows:

	2021 £	2020 £
Derbyshire County Council	77,298	50,415
High Peak Borough Council	35,427	12,480
Tameside & Glossop CCG	65,902	52,928
Tameside & Glossop Integrated Care NHS	172,866	173,667
	351,493	289,490

The unfulfilled conditions and contingencies attaching to the grants were to complete restricted projects (see note 19).

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

14 Fixed assets: tangible assets

	Office equipment £	Mini-bus £	Total £
Cost			
At 1 April 2020	26,406	17,450	43,856
Additions	6,732	-	6,732
Disposals	(3,578)	(17,450)	(21,028)
At 31 March 2021	29,560	-	29,560
Depreciation			
At 1 April 2020	17,843	13,960	31,803
Charge for the year	6,023	-	6,023
Disposals	(3,578)	(13,960)	(17,538)
At 31 March 2021	20,288	-	20,288
Net book value			
At 31 March 2021	9,272	-	9,272
<i>At 31 March 2020</i>	<i>8,563</i>	<i>3,490</i>	<i>12,053</i>

15 Debtors

	2021 £	2020 £
Grants receivable	96,791	63,853
Other debtors	1,800	11,416
Prepayments and accrued income	8,422	8,239
	107,013	83,508

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

16 Cash at bank and in hand

	2021 £	2020 £
Short term deposits	200,396	50,147
Cash at bank and on hand	296,297	167,607
	496,693	217,754

17 Creditors: amounts falling due within one year

	2021 £	2020 £
Other creditors and accruals	36,891	11,678
Deferred income	26,887	-
	63,778	11,678

18 Deferred income

	2021 £	2020 £
Deferred grant brought forward	-	23,815
Grant received	26,887	-
Released to income from charitable activities	-	(23,815)
Deferred grant carried forward	26,887	-

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

19 Analysis of movements in restricted funds

Current reporting period	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
Core activities					
GMHSCP	-	56,000	(56,000)	-	-
	-	56,000	(56,000)	-	-
Projects					
Action Together	-	71,344	(71,023)	-	321
ESF BBO	-	36,135	(36,135)	-	-
ESF Futures	14,927	19,903	(34,830)	-	-
ICFT	13,396	152,479	(141,546)	-	24,329
Living Life Well Design Team	-	13,000	(13,000)	-	-
Befriending support	-	6,887	-	-	6,887
More Move Glossop	-	500	(500)	-	-
Big Lottery Building Connections Fund	(90)	29,132	(29,042)	-	-
National Lottery - Awards For All	-	9,778	-	-	9,778
T&G PCT	-	16,000	(16,000)	-	-
Derbyshire County Council	-	19,175	(19,175)	-	-
Volunteering	-	6,625	(6,625)	-	-
DCC Active Travel	-	2,679	(2,679)	-	-
DCC Making Glossop Dementia Friendly	-	15,218	(5,280)	-	9,938
DCC Glossopdale Community	-	9,700	-	-	9,700
Messengers project DCC	-	1,965	(1,965)	-	-
Youth Action	-	49,902	(37,779)	-	49,903
Call Companions	-	20,427	(11,632)	-	8,795
CCG Digital Support	37,780	27,290	(27,290)	-	-
GM Moving	-	18,120	(18,120)	-	-
Simmondley Medical Practice	-	1,334	(1,334)	-	-
The National Lottery	-	3,180	(1,670)	-	1,510
High Peak CVS Social	-	11,215	(11,215)	-	-
Connectedness HP Alliance	-	190	-	-	190
GMCVO	-	66,013	(486,840)	-	121,351
Self Help Services - Big Life Group	-	598,178	(542,840)	-	121,351
Councillor Initiative Fund	-	190	-	-	190
Total	66,013	598,178	(542,840)	-	121,351

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

19 Analysis of movements in restricted funds (cont.)

Previous reporting period	<i>Balance at 1 April 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>Balance at 31 March 2020</i>
Core activities					
GMHSCP	17,921	54,678	(72,599)	-	-
	17,921	54,678	(72,599)	-	-
Projects					
Action Together	4,000	-	(4,000)	-	-
Public Health / PHWORK	4,400	-	(4,400)	-	-
ESF BBO	-	39,497	(39,497)	-	-
ESF Futures	-	19,903	(4,976)	-	14,927
DCC - Adult Care	20,315	-	(20,315)	-	-
ICFT	8,380	169,067	(164,051)	-	13,396
Living Life Well Design Team	-	2,350	(2,350)	-	-
Big Life Pilot for MH social prescribing	-	2,250	(2,250)	-	-
Sightloss	-	500	(500)	-	-
Big Lottery Building Connections Fund	-	33,027	(33,117)	-	(90)
Awards for All Foundation Derbyshire	7,500	-	(7,500)	-	-
Other	4,916	-	(4,916)	-	-
T&G PCT	500	10	(510)	-	-
Derbyshire County Council	-	15,148	(15,148)	-	-
Volunteering	-	19,175	(19,175)	-	-
DCC Active Travel	-	6,625	(6,625)	-	-
DCC Making Glossop Dementia Friendly	-	2,679	(2,679)	-	-
Call Companions	-	1,600	(1,600)	-	-
Places For People	-	10,998	(10,998)	-	-
CCG Digital Primary Care	-	37,780	-	-	37,780
Network	-	9,097	(9,097)	-	-
GM Moving	-	7,480	(7,480)	-	-
K9	-	250	(250)	-	-
	50,011	377,436	(361,434)	-	66,013
Total					
	67,932	432,114	(434,033)	-	66,013

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

19 Analysis of movements in restricted funds (cont.)

Name of fund	Description, nature and purposes of the fund
GMHCP	Funding from the Person Centred and Community Approaches Team at the Greater Manchester Health and Social Care Partnership to provide support to Social Prescribing schemes across Greater Manchester
ICFT	Funding from Tameside and Glossop Integrated Care Foundation Trust to support the community and individuals in it to increase their capacity to manage their own health and wellbeing whilst reducing the demand on overstretched statutory services
T&G CCG Digital Support	Funding to work with primary care to develop a volunteer support model to promote and enable the use of digital self-care initiatives for patients
DCC - Volunteering	Infrastructure Grant award for the development of opportunities for volunteering in the community
DCC - Active Travel	Funding for volunteer car scheme to support vulnerable people to attend medical appointments
DCC - Making Glossop Dementia Friendly	Funding to map dementia activities in Glossopdale and support the provision of the "Thursday Club" social session offering support to those living with dementia and their carers
Glossopdale Community Messengers Project	Fund to provide community stakeholders in Glossopdale with the information on all aspects of COVID-19 and feedback community insight and intelligence to the Public Health team
Youth Action	Scoping out and production of report re support for children and young people's mental health and wellbeing
Call Companions	Fund to support volunteers to provide a weekly befriending phone call to the most lonely and socially isolated people within our community
ESF - BBO	Funding from the European Social Fund, administered via Groundwork Nottingham, to provide a Work Coach pre employment support service covering Glossop and New Mills
ESF - Futures	To fund the Life Skills programme which provides group work, 1-2-1, and mentorship support to move people towards meaningful activity
T&G Integrated Care NHS Foundation Trust	Contract for Social Prescribing and community development
Living Life Well Design Team	Reimbursement for contribution to the re-design process of the Living Life Well community mental health offer
Befriending Support	Contribution to The Bureau's befriending offer
Big Lottery Building Communities Fund	Fund to extend and develop our activities to increase social connectedness. Supporting the volunteer transport service, social connectors and social activities
HPBC - GM	Funding for a development worker to promote, develop and support initiatives that help people to become more physically active
Moving/Move More Action Together	Funding administered on behalf of the VIP Group to provide a six month sensory loss service
Simmondley Medical Practice - Primary Care Network	Funding from Glossopdale PCN for a social prescribing link worker to support patients in Glossopdale to access community initiatives

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

19 Analysis of movements in restricted funds (cont.)

Name of fund	Description, nature and purposes of the fund
The National Lottery	Funding to support a COVID-19 Call Connect telephone befriending service during COVID-19 lockdown periods
National Lottery - Awards For All	To support and develop a 'Super Volunteer Hub' and create better flexibility and communication with volunteers
HP CVS - Social Connectedness HP	Public Health funded initiative to reduce loneliness and social isolation, delivered in partnership with the High Peak VCSE Alliance
GMCVO	Funding for providing Story Walks set in local parks to promote, develop and support people to become more physically active in conjunction with GM Moving
Self Help Services - Big Life Group	Fund to support local infrastructure coordination project through the completion of the VCS Emergency Partnership's weekly "pulse check" survey
HPBC Councillor Initiative Fund	Grants are available from the Councillors' Initiative Fund for residents, local groups and businesses to encourage beneficial community activity

20 Analysis of movement in unrestricted funds

Current reporting period	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	As at 31 March 2021 £
General fund	225,715	128,954	4,851	-	359,520
Redundancy	9,909	16,466	-	-	26,375
Bureau befriending	-	50,000	(8,046)	-	41,954
	<u>235,624</u>	<u>195,420</u>	<u>(3,195)</u>	<u>-</u>	<u>427,849</u>

Previous reporting period	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	As at 31 March 2020 £
General fund	141,659	104,101	(20,045)	-	225,715
Redundancy	9,909	-	-	-	9,909
	<u>151,568</u>	<u>104,101</u>	<u>(20,045)</u>	<u>-</u>	<u>235,624</u>

Name of fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds
Redundancy	In the event that the charity is wound up and staff made redundant, funds have been designated to cover the cost of redundancy based on the maximum that could be incurred in the 2017/18 financial year based on age, length of service and weekly pay of all eligible staff.
Bureau befriending	Befriending project

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

21 Analysis of net assets between funds

Current reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	9,272	-	-	9,272
Net current assets/(liabilities)	350,248	68,329	121,351	539,928
Total	359,520	68,329	121,351	549,200
Previous reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	12,053	-	-	12,053
Net current assets/(liabilities)	213,662	9,909	66,013	289,584
Total	225,715	9,909	66,013	301,637

22 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property		Equipment	
	2021 £	2020 £	2021 £	2020 £
Less than one year	24,000	24,000	1,005	1,340
One to five years	-	24,000	-	1,005
Total	24,000	48,000	1,005	2,345

23 Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income/(expenditure) for the year	247,563	82,137
Adjustments for:		
Depreciation charge	6,023	10,258
Loss/(profit) on sale of fixed assets	(4,010)	-
Dividends, interest and rents from investments	(251)	(150)
Decrease/(increase) in debtors	(23,505)	(44,202)
Increase/(decrease) in creditors	52,100	(22,467)
Net cash provided by/(used in) operating	277,920	25,576

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

24 Pension scheme and Contingent liability

SCHEME: TPT Retirement Solutions – The Growth Plan

The company participates in the scheme, a multi-employer scheme which provides benefits to some 950 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2017. This valuation showed assets of £794.9m, liabilities of £926.4m and a deficit of £131.5m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2019 to 31 January 2025:	£11,243,000 per annum	(payable monthly and increasing by 3% each on 1st April)
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Unless a concession has been agreed with the Trustee the term to 31 January 2025 applies. Note that the scheme's previous valuation was carried out with an effective date of 30 September 2014. This valuation showed assets of £793.4m, liabilities of £969.9m and a deficit of £176.5m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

From 1 April 2016 to 30 September 2025:	£12,945,440 per annum	(payable monthly and increasing by 3% each on 1st April)
From 1 April 2016 to 30 September 2028:	£54,560 per annum	(payable monthly and increasing by 3% each on 1st April)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 scheme liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

Glossop and District Volunteer Bureau (The Bureau)

Notes to the accounts for the year ended 31 March 2021 (continued)

24 Pension scheme and Contingent liability (cont.)

Present value of provision

	31-Mar-21	31-Mar-20	31-Mar-19
	(£s)	(£s)	(£s)
Present value of provision	5,364	6,356	7,710

Reconciliation of opening and closing provisions

	Period ending 31-Mar-21 (£s)	Period ending 31-Mar-20 (£s)
Provision at start of period	6,356	7,710
Unwinding the discount factor (interest expense)	143	98
Deficit contribution paid	(1,318)	(1,280)
Remeasurements - impact of any change in assumptions	183	(172)
Remeasurements - amendments to the contribution schedule	-	-
Provision at end of period	5,364	6,356

Income and expenditure impact

	Period ending 31-Mar-21 (£s)	Period ending 31-Mar-20 (£s)
Interest expense	143	98
Remeasurements - impact of any change in assumptions	183	(172)
Remeasurements - amendments to the contribution schedule	-	-
Contributions paid in respect of future service *	*	*
Costs recognised in income and expenditure account	*	*

*includes defined contribution schemes and future service contributions (i.e. excluding any deficit reduction payments) to defined benefit schemes which are treated as defined contribution schemes. To be completed by the company.

Assumptions

	31-Mar-21	31-Mar-20	31-Mar-19
	(£s)	(£s)	(£s)
Rate of discount	0.66	2.53	1.39

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.