



THE MID YORKSHIRE HOSPITALS NHS TRUST CHARITABLE FUND

TRUSTEE ANNUAL REPORT & FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

CHARITY NUMBER: 1067163

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

Foreword

Welcome to our annual report for 2020/21. The Corporate Trustee, Mid Yorkshire Hospitals NHS Trust (the Trust), presents the Mid Yorkshire Hospitals NHS Trust Charitable Fund's (the Charity's) annual report together with the audited financial statements for the year ended 31 March 2021. This has been a year like none other as the Covid-19 pandemic affected our plans for the year.

The Charity's mission and aim is to raise income and manage funds for "the benefit of patients and to support staff to deliver improved patient care". The Charity exists to receive donations and raise funds to provide resources and amenities to NHS patients and their families, enhancing their hospital experience.

Key highlights of the year:

- Receiving £396,000 in grants from NHS Charities Together for various projects to support staff and patients through the Covid-19 pandemic.
- Receiving and distributing goods generously donated to support NHS staff as they worked through the Covid-19 pandemic.
- £245,000 spent on buildings and refurbishment to enhance the Trust facilities and improve the patient experience.
- £79,000 spent on the purchase of medical equipment, providing new technology and additional equipment.
- £212,000 spent on staff education and resources to increase knowledge, to provide easy access to refreshments and to give thanks to the staff who have worked tirelessly to give the best possible patient care throughout the Covid-19 pandemic.
- £88,000 spent on patient welfare and amenities which includes items to improve the clinical environment, to make a patient's visit more pleasant and to fund additional or alternative items of equipment.

The Charity relies on the support of the public and is ever grateful to those who have donated, provided legacies and fundraised on its behalf. The Trustee would like to thank those patients, staff, volunteers and the public for their generous donations and efforts to raise funds, your donations make our work possible and your future donations are the key to our continued success. Details of how to donate are included at the end of this report should you wish to make a difference to this very worthy cause.

On behalf of the Corporate Trustee



Keith Ramsay
Chairman

19 January 2022

The Mid Yorkshire Hospitals NHS Trust Charitable Fund

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Who we are

The Mid Yorkshire Hospitals NHS Trust Charitable Fund (the Charity) is an independent registered charity (registered number 1067163), its working name is MY Hospitals Charity. The Charity exists to receive donations and raise funds to enhance the services provided by the Mid Yorkshire Hospitals NHS Trust (the Trust) and fund additional items of expenditure, which would not otherwise be funded by the NHS.

What we aim to do: our objectives and activities

Our mission

The Charity's mission and aim is to raise income and manage funds for:

“the benefit of patients and to support staff to deliver improved patient care”.

The Charity makes grants in accordance with charity law, our constitution, the wishes and directions of donors, and to meet with the public benefit criteria. During the year 2020/21, grants totalling £624,000 were made to enhance the services provided by the Trust and fund additional items of expenditure, which would not otherwise be funded by the NHS.

The Charity has continued to fund items that will improve patients' clinical care and wellbeing through education, introduction of new technologies, advances in diagnosis, new equipment and furnishings.

The Corporate Trustee confirms that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities and setting the grant making policy for the year.

What we have achieved: highlights from the activities undertaken in the year

The Charity aims to raise income and manage funds to improve patient care either directly with patients or indirectly via staff. The Trust mainly provides healthcare for NHS patients. The Trust has diversity and equality policies in place and patients have equal access which is free of charge. The number of private patients and income received from them is very small and any indirect benefit to these patients is incidental. All expenditure requests are reviewed to make sure they meet the requirements set out in the policies and procedures and to assure that items of expenditure benefit the general public served by the Trust.

Many donations are specifically given to thank staff for their care and assistance during attendance at hospital. Accordingly the Charity also funds items to benefit staff and has supported education and training costs to increase knowledge, leading to improved patient care.

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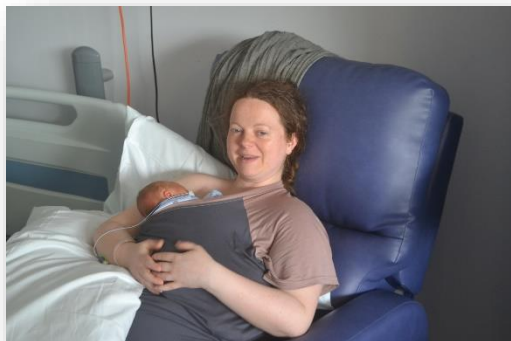
The Charity continues to work towards its strategic goals and ambitions to enhance patient care and experience with the provision of additions above and beyond the NHS funding remit. The relationship between departments and the Charity continues to thrive, highlighted in the recent completion of a project undertaken in the Neonatal Department. The team were conscious that 'new Mums' were not being provided with the most accessible and comfortable equipment to support them at feeding and interaction times with their new-born babies, in particular the interactions in the premature baby unit which are so vitally important given often the limited time the new Mums can spend with their baby before requiring treatment. The department worked with the Charity to research other areas in order to identify the most suited to the Patient and baby needs. Further to this, the Charity funded 10 specialist recliners to support the new parents and the clinicians in order to provide comfort and reassurance with this addition.

Feedback from a New Parent;

"The Chairs are very comfortable and I have found them very handy to sit in after having a difficult delivery. It means I can get out of bed but still rest and it's nice to sit up." (May 2021).

Feedback from Staff;

"I am a Trainee Nursing Associate for the trust, since the purchase of the recliner chairs, mothers have had the opportunity to rest comfortably, the chairs are perfect for Kangaroo Care (Caring for premature babies for a period out of the incubators) as mothers can lay comfortably with their babies on them."



The Mid Yorkshire Hospitals NHS Trust Charitable Fund Trustee Annual Report & Financial Statements for the year ended 31 March 2021

The Charity directs its expenditure in the following areas:

- **Enhancements to Trust buildings to improve patient and visitor experience.** In 2020/21 a grant for £114,000 was made to adapt the ICU balcony so that staff could benefit from being able to safely go outside for some fresh air during their break or during times when they need to step out of the unit. A grant of £100,000 was also made to create wellbeing gardens at both Dewsbury and Pinderfields Hospital to provide a place for staff and patients to reflect on the effects of the recent pandemic.



- **Funding additional equipment and new technologies.** The Charity looks for opportunities to purchase new or additional equipment which would not ordinarily be funded via the NHS. In 2020/21 a grant for £12,000 was made to purchase a 3D Pain Distraction System to enhance the comfort of our patients receiving treatment in the burns unit. A grant of £10,000 was made to purchase an EBIke tilt table for Stress Exercise which reduced the risk of incidents for unsteady patients.



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- **Providing further education and resources to staff.**

The Charity approved a number of grants totalling £212,000 to support staff at the Trust towards additional education, IT equipment and reference materials. Patients benefit from being treated by well trained staff that are up to date with new treatment techniques. We also funded several water fountains throughout our hospitals so that staff would have easy access to refreshments in the busiest of times.



- **Welfare to assist patients and their families.**

Within this category are items to improve the clinical environment, to make a patient's visit more pleasant and to fund additional or alternative items of equipment. This year the Charity funded a festive light programme across the Trust to help lift morale of visitors to the site. Other items supported include iPads and entertainment devices, support items in memory of loved ones (forget me not seeds), craft items, furniture, sensory equipment and therapy items.



The Mid Yorkshire Hospitals NHS Trust Charitable Fund

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How we funded our work, our achievements and performance

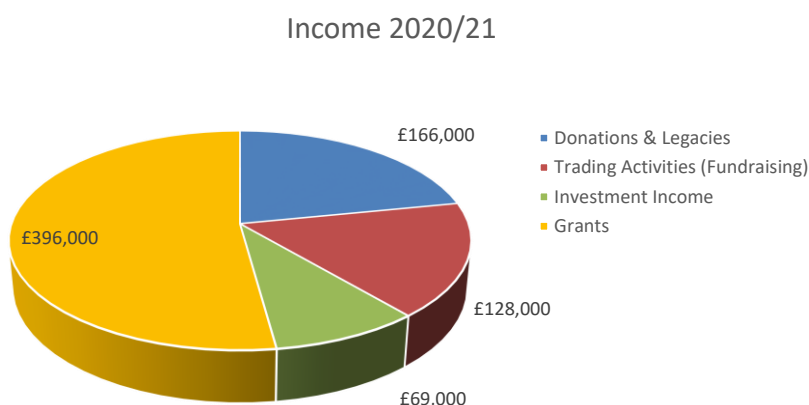
The following figures are taken from the full accounts approved on 18 January 2022, if more details are required please refer to the full accounts. This part of the trustee's annual report comments on key features of those accounts. In this section, we firstly explain how we raised the money and then how we spent it.

Money received - £759,000. Money spent - £809,000

The net assets of the Charity as at 31 March 2021 were £2,361,000 (2019/20: £2,115,000). This year we spent £50,000 more than we received in income. However increases in the value of our investments meant our total funds increased by £246,000.

Money received: sources of funds

The chart below shows our main sources of income in 2020/21.



Total incoming resources were £759,000 (2019/20: £625,000).

Donations and legacies £166,000 (2019/20: £498,000)

Donations and legacies are greatly appreciated and the generosity from individuals and other organisations enables the Charity to continue in its work.

- **Donations from individuals £47,000 (2019/20: £69,000).** The Charity is very lucky to have been supported by members of the public, patients, visitors and Trust staff members. The outpouring of support for the NHS during the Covid-19 pandemic was astonishing. We were inundated with donations of food and care packages that were distributed immediately to grateful staff and patients. These are not reflected in our accounts but we estimate those gifts had a value of about £18,000. We were also given other items such as clothing, toys, artwork and raffle

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prizes which have been reflected in our accounts at £8,000. Staff who worked on the Covid-19 areas were entered into a prize draw for the generous raffle prizes.

- **Donations from other charities £8,000** (2019/20: £62,000). The Charity has received a number of donations from other charities to fund purchases. This year it includes donations from Hydes Hospital Trust to provide equipment for the Trust's paediatric services as well as donations from Yorkshire Children's Trust. Walk the Walk once again funded maintenance for the scalp coolers that they have granted in previous years, which could help cancer patients undergoing chemotherapy to keep their hair.
- **Corporate donations £20,000** (2019/20: £28,000). A number of companies have donated to the Charity over the course of the year including cash and non-cash donations such as food and toiletries.
- **Legacies £91,000** (2019/20: £339,000). The Charity is grateful to the many people who wish to donate and remember the Charity within their wills each year. Legacy income forms an important part of the Charity's income and is spent in line with the donor's wishes to provide a public benefit.

Grants £396,000 (2019/20: £0). This year, we received grants of £396,000 from NHS Charities Together to fund projects benefitting staff and patients, such as memorial gardens, a balcony on the ICU department, water fountains, BAME projects and a spiritual role to support staff.

Other trading income £128,000 (2019/20: £55,000). Other trading income is fundraising income generated by the Charity's fundraising team, members of the public and Trust staff on behalf of the Charity. This year many of our planned events were cancelled but there has been an increase in activity in fundraising income due to the efforts of the fundraising team who continue to build on their prior year success.

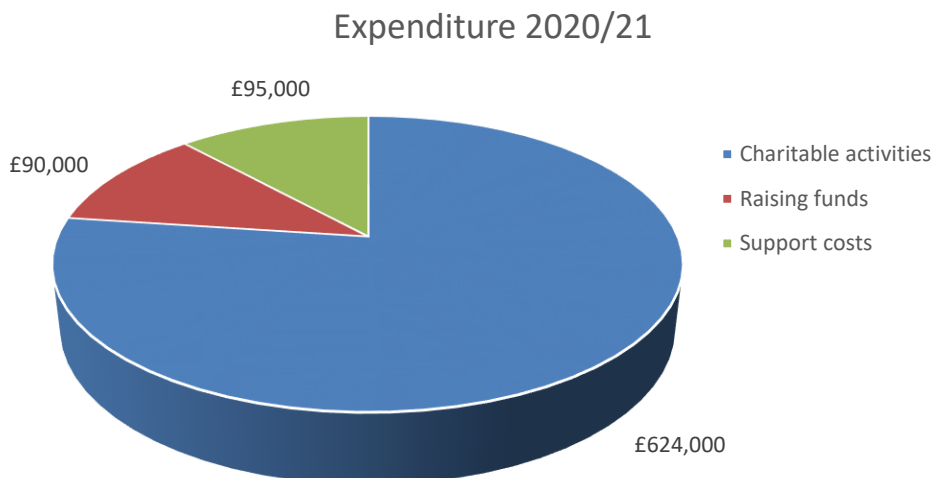
The awareness of MY Hospitals Charity has continued to grow internally and within our Communities, evident by increased enquiries and interactions with our Charity social media accounts.

Investment income £69,000 (2019/20: £72,000). Funds not immediately required for use in the hospital are invested to earn interest and dividends. Careful investment resulted in dividends totalling £69,000 from investments held in Charities Official Investment Fund (COIF) Charities Ethical Funds and Charities Property Funds.

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Money spent: what we spent the money on

The chart below shows a breakdown of how our money was spent.



Total expenditure in year was £809,000 compared to £525,000 in 2019/20. Charitable activities were categorised as follows:

- **Buildings and refurbishment £263,000** (2019/20: £265,000) grants are used to enhance the Trust facilities and thereby improve the patient experience. In 2020/21 grants were awarded to develop memorial gardens at both Dewsbury and Pinderfields Hospital to provide a place for staff and patients to reflect on the effects of the recent pandemic.
- **Purchase of medical equipment £90,000** (2019/20: £78,000) which aims to improve the care that nursing staff can provide through new technologies and additional equipment. A grant was made to purchase a 3D Pain Distraction System that helps to distract patients whilst receiving care on the Burns Unit.
- **Staff education and resources £245,000** (2019/20: £37,000) which facilitates patients to receive the best possible care. This includes the funding of £20,000 for 20 places on the RCN Cultural Ambassador Programme, which helps with the cultural cohesion of the Trust. As well as this £63,000 was spent on water fountains throughout the Trust so that staff could stop and quickly take a drink whenever they desired rather than having to find the nearest break room.
- **Patient welfare and amenities £121,000** (2019/20: £54,000) grants are used towards improving the clinical environment by providing items not normally funded via the NHS with the aim of making visits to hospital more pleasant. During the year, some of these grants were made to purchase iPads so that patients could contact family during the restrictions on visitation as well as various children's toys and games to keep the children entertained whilst in hospital.

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Fundraising practices

The fundraising team organise fundraising events and co-ordinate the activities of our supporters both in the hospital and in the wider community. The Charity does not use professional fundraisers and any involvement with commercial participators goes through a governance process. There have been no complaints about fundraising activity this year and no direct marketing has taken place.

This year the fundraising staff were unable to organise any events but were still busy accepting donations of cash and goods from individuals and corporate companies wishing to fundraise for the NHS. The team were directly involved in managing and distributed the goods. Several successful grant applications have also been made and the fundraising team support the delivery of the schemes.

The fundraising department has signed up to the Fundraising Regulator's Code of Fundraising Practice and a member of the team is undertaking the Institute of Fundraising's Certificate in Fundraising. As a result, all of the fundraising guidance and working practices are being updated so that they are compliant. Volunteer fundraisers are now being supported by the fundraising team before they raise funds for the Charity.

Fundraising performance

During the year total donations, legacies and income from fundraising (shown as other trading income in the Statement of Financial Activities) came to £294,000 compared to £553,000 in 2019/20, which included a substantial legacy. The reduction in income is because our fundraising activities stopped during the year.

However, the fundraising team were directly involved in the successful grant application to NHS Charities Together and secured a total of £396,000 for the benefit of our staff and patients.

We hope to restart fundraising events in the very near future but have seen a slow start to 2021/22 and we expect our income levels to be lower than we had planned.

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Our financial health

The balance sheet as at 31 March 2021 is included below

	31 March	31 March
	2021	2020
	£'000	£'000
Fixed Asset Investments	2,087	1,791
Net Current Assets	796	529
Provisions for Liabilities	(522)	(205)
Total Net Assets	<u>2,361</u>	<u>2,115</u>
 Restricted Funds	 943	 847
Unrestricted Funds	<u>1,418</u>	<u>1,268</u>
Total Funds	<u>2,361</u>	<u>2,115</u>

Fixed asset investments are investments in equities and property shares.

Net current assets represent amounts owed to the Charity, cash at bank and held in the COIF Charities Deposit Fund less outstanding liabilities.

Provisions for liabilities are commitments for grants made where the final cost or timing is unknown.

Restricted funds are funds held by the Charity which can only be used for specified purposes.

Unrestricted funds are funds available to be spent within the objects of the Charity and include 59 designated funds, which respect the requests of the donor.

Our reserves policy

The Trustee has an established reserves policy, in line with the guidance set out in the Charity Commission booklet, *Charities' Reserves*. This policy provides for additional scope and monitoring of significant designated funds. The calculation of reserves that are freely available will exclude designated funds which have been earmarked for specific projects in subsequent years.

In the year ended 31 March 2021 the reserves policy is:

- to maintain sufficient reserves to meet current and anticipated expenses, potential fluctuations in the value of investments and to secure the Charity's viability beyond the immediate future. Ordinarily this shall require reserves not to fall below a level equivalent to 12 months' expected expenditure.

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- to anticipate where reserves which are freely available to be applied shall rise above a level equivalent to 36 months planned expenditure, the Trustees reserve the power to redirect such funds in accordance with charity objectives.

Our reserves

The total funds held by the Charity as at 31 March 2021 were £2,361,000. Of this balance, unrestricted income funds accounted for £1,418,000 (2019/20: £1,268,000). This is the amount of freely available reserves against a lower limit target of £1,000,000 and an upper limit of £3,000,000. The current level of reserves is therefore acceptable. In accordance with the requirements of the NHS Acts relating to charitable funds, the Trustee reviews the balances held in designated funds to determine whether these funds are still required. Fund Holders of designated fund accounts with a balance of more than £20,000 are required to submit plans for future expenditure for review by the Trustee. The Trustee also reviews whether funds are still active, closing funds when they are no longer in use and transferring the funds to reserves.

The Charitable Funds Committee has steered work with the business case processes and clinical service group boards of the Trust to embed charitable funds as a potential funding stream for improving patient care.

Investment policy

The aim of the investment policy is to minimise risk and generate an attractive rate of interest. The investment objectives of the Charity are:

- Low risk and prudent approach
- Steady and predictable flow of income
- Maximise income returns - funds are intended to be used
- Hold a secure capital base, with capital growth in the long term and capital certainty on redemption
- Maintain liquidity – capital available when required
- Invest in ethically and environmentally sound sources
- Obtain value for money advice and management charges

The Corporate Trustee will not invest in securities of organisations involved in activities that are inconsistent with NHS objectives and ethos.

Our investments

The Charity holds fixed asset investments of £2,087,000 in COIF Charities Ethical and Property Funds. In year, there has been an unrealised gain of £296,000, comprised of a gain of £302,000 on the ethical investment and a loss of £6,000 on the property investment. Dividends received in respect of these investments have remained consistently good with £69,000 of income being generated.

Management of the portfolio investments is entrusted to CCLA. The portfolio remains invested in a range of CCLA Common Investment Funds (pooled funds specifically for

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charities) – ethical, property and deposit. The mix of funds used and proportions in each have been selected in order to meet the investment objective of producing a rate of total return that will maintain the real value of the funds over time while controlling the volatility of returns. These funds also enable the Trustee to invest in a cost effective way that is consistent with NHS objectives and ethos.

Investment performance is monitored by the charitable funds committee by reviewing regular reports from the investment managers. The impact of the pandemic on the value of our investments can be seen at the end of March 2020 when the stock market was low, resulting in an unrealised loss on investments in 2019/20. During 2020/21, the stock market has recovered so we have an unrealised gain. This makes little difference to the day- to-day running of the charity until the point that we have to sell our investments and realise the gain or loss.

The risks we face

A major risk to which the Charity is exposed is a fall in the value of its investments and any associated losses. Mindful of this risk, the level of investments exposed to stock market fluctuations has been prudently considered. The Charity has appointed professional fund advisors to provide support to make investment decisions and manage the investment risk. Further details are referred to in the section on investments above.

Other key risks are losses due to fraud or error, adverse publicity leading to loss of beneficiary and donor confidence, loss of income being generated and breach of fundraising regulations. The Charity has systems and controls in place to mitigate these risks.

The public's support of the NHS has been demonstrated through increased donations during the Covid-19 pandemic, particularly the national emergency appeal managed by NHS Charities Together. However, social distancing measures in place in 2020 and continuing into 2021, particularly during the spring and summer months have affected our fundraising events and therefore reduced our fundraising income. The Fundraising Department has been managing this risk by moving fundraising online, but this continues to be a key risk as the pandemic continues and the public's goodwill towards the NHS could start to wane.

Our future plans

The Charity will continue to fulfil its aims and objectives by funding items for patient welfare and amenities, staff education and resources linked directly to improving patient care and the continued investment in medical equipment and refurbishment.

The use of charitable funds will continue to be promoted and encouraged to enhance and improve patient care and wellbeing.

The Charitable Funds Committee will continue to review, on a rolling basis, forecast plans for expenditure from designated fund accounts with a balance in excess of £20,000. The aim of this is to ensure that funds are used in furtherance of the charitable purpose, are

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applied appropriately within a reasonable timeframe and decisions are made having full knowledge of hospital developments.

Over the last three years the Charitable Funds Committee has sought support from the Trustee to purchase fundraising services. This has enabled the Charity to position itself to actively fundraise and focus on specific fundraising drives to raise the profile of the Charity. Significant progress has been, and will continue to be made with regards to networking and fostering partnerships with local organisations.

The Charity's brand "MY Hospitals Charity" is recognisable across the Wakefield and North Kirklees districts to improve the promotion of the Charity and encourage donations.

The Fundraising Team continue to develop the Charity branding utilising accessible Marketing channels to support and deliver on the objectives of the communications and marketing plan. The ambition for the future is to continue to provide and develop positive news stories and case studies directly related to the impact charitable funding makes for the benefit of the Patients at The Mid Yorkshire Hospitals NHS Trust. The marketing strategy is enhanced further in the support received from local University Students to constructively contribute and feedback on campaigns, and messaging in order to ensure the messages delivered from the Charity continue to be creative, diversified and inspirational.

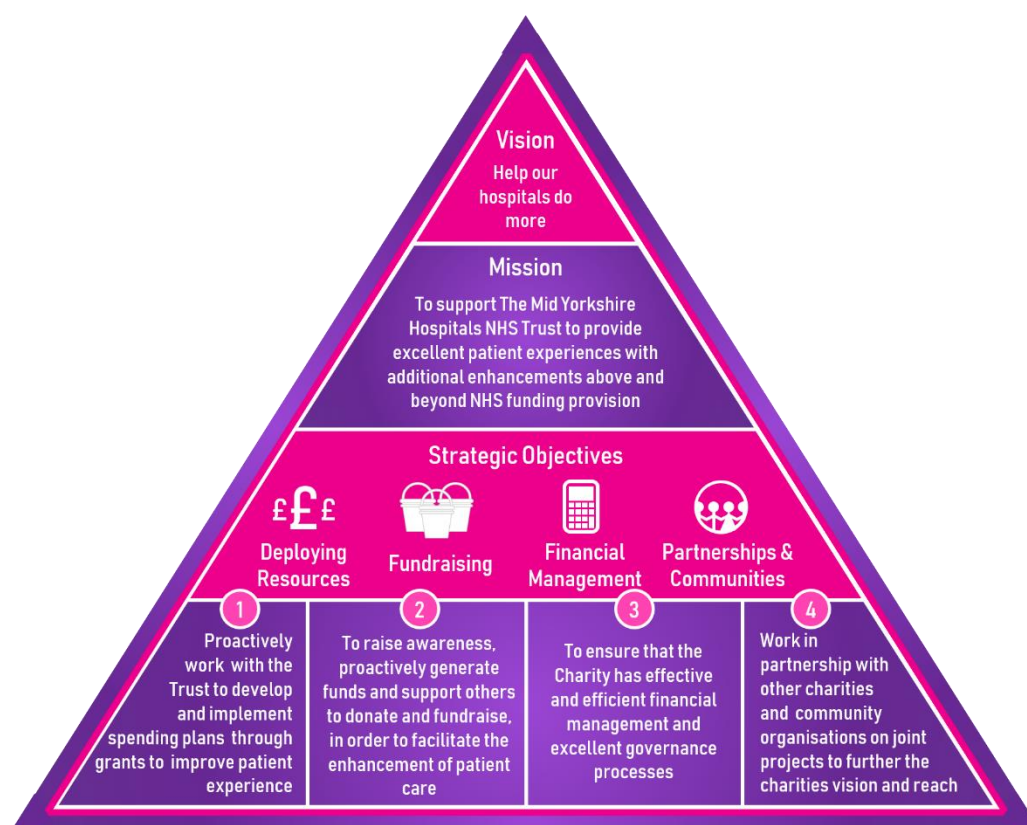


Fig 1 Charity Strategy Pyramid

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The pyramid reflects the Charity's first strategy and echoes the Trust's 'Striving for Excellence' strategy (published in 2017), which puts patient experience at the heart of all that it does which is reflected in its vision to provide 'excellent patient experience each and every time'.

This strategy recognises the importance of philanthropic support from the Charity to the Trust in order to realise its vision. The Charity Strategy outlines its vision and four Strategic Objectives that describe what we aspire to achieve and how the measure of success.

Our structure, governance and management

Corporate Trustee

The Mid Yorkshire Hospitals NHS Trust is the Corporate Trustee of the Charity governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011 (previously Charities Acts 1993 and 2006).

Non-Executive members of the Trust Board were appointed by NHS Improvement and Executive members of the Board are subject to recruitment by the Mid Yorkshire Hospitals NHS Trust Board. Members of the Trust Board and the Charitable Funds Committee are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

The members of the Mid Yorkshire Hospitals NHS Trust Board who served during the financial year and to the date of this report were as follows:

Mr K Ramsay	-	Chairman
Mrs J Charge	-	Non-Executive Director
Mr S Stone	-	Non-Executive Director
Mrs L Ogilvy	-	Non-Executive Director
Mr G Ellis	-	Non-Executive Director
Mrs A Moat	-	Associate Non-Executive Director
Mr S Radford	-	Associate Non-Executive Director
D Throssell	-	Non-Executive Director from 1 April 2020
M Nawaz	-	Non-Executive Director from 24 November 2020
Mr Martin Barkley	-	Chief Executive
Mrs J Hazelgrave	-	Director of Finance
Dr K Stone	-	Medical Director
Mr D Melia	-	Director of Nursing and Quality/Deputy Chief Executive
Mrs T Davies	-	Chief Operating Officer
Mr P Marshall	-	Director of Workforce and Organisation Development
Ms D Newton	-	Director of Community Services
Mr M Braden	-	Director of Estates, Facilities and IMT

The Mid Yorkshire Hospitals NHS Trust's Board has an established Charitable Funds Committee.

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Charitable Funds Committee

The Charitable Funds Committee has the delegated responsibility for the management and administration of the Charity, acting on behalf of the Corporate Trustee. The Committee's powers are specifically delegated in the Charitable Funds Committee Terms of Reference and Charitable Funds Policy and Procedures. The duties of the Committee are to:

- Establish and maintain an effective system of integrated governance, risk management and internal control across the Charity's activities which supports the achievement of its objects.
- Assure that members are aware of their responsibilities as a Charity Trustee.
- Assure that proper accounting records are maintained and the financial position of the Charity is reviewed.
- Assure that fund accounts are effectively managed.
- Promote the Charity and encourage a culture of fundraising both within the Trust and the local population, and to authorise fundraising activities.
- Authorise the acceptance and application of legacies.
- Authorise requests for expenditure in line with the Scheme of Delegation to ensure funds are appropriately applied, are value for money and in furtherance of the Charity's objects.
- Review and monitor reserves in line with the policy and report to the Corporate Trustee.
- Appoint professional investment advisors, to review the investment risk portfolio and monitor investments.
- Review the financial statements and annual report before submission to the Corporate Trustee.
- Keep the Corporate Trustee fully informed of the activity, performance and risks of the Charity.

Regard has been given to the Public Benefit guidance published by the Charity Commission. Systems and strategies have been reviewed to ensure compliance and shape future plans, and the Terms of Reference have been amended accordingly. Public benefit and independence are two of the criteria that are assessed prior to authorisation of a grant from the Charity.

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The Charitable Funds Committee is responsible for ensuring that members of the Trust Board are aware of their responsibilities in acting as a Charity Trustee on behalf of the Corporate Trustee. The Charitable Funds Committee agreed as part of its self-assessment to include the Charity on the induction programme for new Trustees and to brief them on the charity and their responsibilities. A meeting with the charitable funds team is offered to new members to give them the opportunity to raise questions and provide additional background to the operational aspects of the Charity.

The Charitable Funds Committee receives regulatory and reporting updates in respect of Charity Commission guidance. The Charity is continuing to prepare its financial statements under the SORP 2015 and similar to last year, the Charity has not been consolidated in the Trust's accounts on grounds that it is not material to the Trust.

The Charitable Funds Committee considered the Charity Commission's guidance on charity fundraising and receives regular updates from the fundraising team. To embed appropriate governance for ethical fundraising that meets with regulatory requirements, it was agreed to register with the Fundraising Regulator and for a member of the fundraising team to undertake the Institute of Fundraising's certificate in Fundraising course. Additional insurance was taken out to cover fundraising activities organised by the Charity.

All key issues are reported to the full Board and a separate Corporate Trustee meeting is held to review the financial statements and discuss governance issues.

Principal Charitable Fund Adviser to the Board

The Director of Finance is responsible for the day-to-day management and control of the administration of the Charity and reports to the Charitable Funds Committee. The Director of Finance has delegated powers to authorise expenditure and manage charitable funds activities in accordance with the policies and procedures approved by the Board on behalf of the Corporate Trustee.

Administration

The accounting records and the day-to-day administration of the funds are undertaken by the Mid Yorkshire Hospitals NHS Trust's finance department located at Pinderfields Hospital, Aberford Road, Wakefield, WF1 4DG.

The Charity has continued to subscribe to the Justgiving website, which has been popular with fundraisers choosing to use this website to raise and collect funds during the Covid-19 pandemic.

The Committee remains open-minded to ways that incoming resources can be generated going forward and during the year has reviewed its communication strategy as a means of raising the Charity's profile. Fund holders are encouraged to effectively and sensibly utilise their funds.

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Grant Making Policy

The Charity has designated funds, spread across wards and departments. These designations are considered appropriate to ensure that the opportunity to benefit is not restricted to particular services and hence all patients, carers and local communities accessing the services of the Trust or local health economy may benefit.

A Fund Holder is appointed for each fund account. The Fund Holder is responsible for the administration of the account and for requesting expenditure from the fund.

The Charitable Funds Team processing the expenditure requests ensure that authorisation is gained from relevant personnel who have delegated authorisation limits within the Charitable Funds Policy. Trustee authorisation is required for any item of expenditure between £5,001 and £10,000, two Trustees between £10,001 and £25,000 and the Charitable Funds Committee over £25,001. The Charitable Funds Committee reports matters to the Corporate Trustee following each meeting. Any significant items of expenditure are reported as a matter of course.

The main areas of charitable activity are grants to equip new premises, purchase medical equipment, refurbishment of ward areas, staff education & resource and patient welfare & amenities. The Charity provides grants to NHS organisations that have well established procurement processes in place so that the safety of individuals is not put at risk. More specific details of grants made are included within the review of our achievements section below.

Types of fund accounts

The Charity's unrestricted fund was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of this unrestricted fund or registered as separate restricted funds under the main charity. Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances within the existing Charity.

The Charity has the following types of funds:

- Designated Funds being those available for spending and allocated within the general unrestricted fund, in line with a donor's wishes. Designated funds are established on a basis consistent with the NHS Trust's management arrangements. Requests for expenditure from designated funds are reviewed by senior managers responsible for the service area to which the fund relates.
- Restricted funds being; the Arthur Armitage Fund; Covid-19 (Staff Benefit); Covid-19 (General Purpose); The Pinderfields Burns Research Fund; Pinderfields Chest Unit Services Fund; Coronary Care; Cancer Services; Urology; Colorectal and Cancer Services; ICU and PGI (Restricted); Oncology/Haematology; NRC/Stroke Unit; Neurological Fund and Pinderfields Burns Centre Fund.

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The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund and also by designating funds. The Trustee respects the wishes of our generous donors to benefit patients and staff for the improvement of patient care.

Risk Management

The risk register is a standing item on the Charitable Funds Committee's work plan. The risks are scored and any presenting with a high score is escalated to the Corporate Trustee. No risks of this nature were identified during the year.

The systems, policies and risk register are reviewed by the Charitable Funds Committee on a regular basis. The Committee also receives an internal audit report every two years. The report in 2019/20 gave significant assurance on the Charity's systems and controls.

Partnership Working and Networks

The Mid Yorkshire Hospitals NHS Trust is the Corporate Trustee of the Charity. NHS patients receiving treatment or accessing services at the Trust are the main beneficiaries of these charitable funds. Close networks are established between the Charity and the Trust to ensure charitable funds are directed to further services in line with the main activities, objectives and strategic plans of the Trust and local health economy. The Trust is a related party by virtue of being Corporate Trustee of the Charity.

There remains a fund with NHS Wakefield CCG, a grant totalling of £42,105 was made during 2017/18 following the receipt of a specific donation.

Close links have been maintained with other local organisations and charities and in particular The Hydes Hospital Trust and Walk the Walk from which significant contributions are gratefully received. The Charity's fundraising team have made significant improvements with regards to raising the profile of the Charity through social media, making links and building relationships with local businesses, organisations and with the people that use our services.

A number of substantial donations and grants made from these relationships have not only benefited patients but have provided support to families and friends who have been through difficult and challenging times.

Reference and administrative details

The Mid Yorkshire Hospitals NHS Trust Charitable Fund (the Charity), registered charity number 1067163, was entered on the Central Register of Charities on the 6 January 1998. The Charity's governing document is a Declaration of Trust dated 3 December 1997 as amended by supplemental deeds dated 6 February 2007 and 19 June 2007.

Its mission and aim is to raise income and manage funds for:

“the benefit of patients and to support staff to deliver improved patient care”.

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

The Charity's main fund has NHS wide objectives as follows:

“The Trustee shall hold the trust fund upon trust to apply the income, and at their discretion, so far as may be permissible, for charitable purposes relating to the general or any specific purposes of the Mid Yorkshire Hospitals NHS Trust or to purposes relating to the health service”.

The Charity is constituted of 15 restricted (2019/20:13) and one unrestricted fund. There are 59 (2019/20: 60) designated funds within the unrestricted fund as at 31 March 2021 and the notes to the accounts distinguish the types of fund held and disclose separately all material funds.

Charitable funds received by the Charity are accepted, held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 1977 and the National Health Service and Community Care Act 1990 and these funds are held on trust by the corporate body.

The names of those people who served as agents for the Corporate Trustee, as permitted under regulation 16 of the NHS Trusts (Membership and Procedures) Regulations 1990 were as follows:

Mr K Ramsay	-	Chairman
Mrs J Hazelgrave	-	Director of Finance
Mr G Ellis	-	Non-Executive Director
Mr S Radford	-	Associate Non-Executive Director

Principal Office

The principal office for the Charity is:

Mid Yorkshire Hospitals NHS Trust
NHS Trust Board (Corporate)
C/O Trust HQ and Education Centre
Pinderfields Hospital
Aberford Road
Wakefield
WF1 4DG

Principal Professional Advisers

Bankers

Lloyds Bank
75 Commercial Street
Batley
West Yorkshire
WF17 5EQ

External Auditors

Mazars LLP
Public Services
5th Floor, 3 Wellington Place
Leeds
LS1 4AP

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

CCLA Investment Management Ltd

COIF Charity Funds
80 Cheapside
London
EC2V 6DZ

Statement of trustee's responsibilities in respect of the trustee's annual report and accounts

The Mid Yorkshire Hospitals NHS Trust Charitable Fund is the sole corporate trustee of the fund. Delegated responsibility of the trustee is applied to executive and non-executive members of Mid Yorkshire Hospitals NHS Trust Board.

The trustee is responsible for preparing the trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales/Scotland/Northern Ireland requires the trustee to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustee is responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustee confirms that it has met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out on pages 26-46 attached have been compiled from and are in accordance with the financial records

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

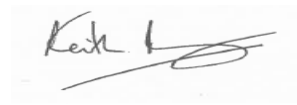
maintained by the trustee.

By Order of the trustee, and those with delegated responsibility

Provision of information to the auditors

The Trustee at the date of approval of this report confirms that so far as they are aware, there is no relevant audit information of which the Charity's auditors are unaware; and they have taken all the steps that they ought to have taken as a Trustee in order to make themselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Keith Ramsay', with a stylized flourish at the end.

Keith Ramsay
Chairman

19 January 2022

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

Independent auditor's report to the Trustees of Mid Yorkshire Hospitals NHS Trust Charitable Fund

Opinion

We have audited the financial statements of Mid Yorkshire NHS Trust Charitable Fund (the 'charity') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

In light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the trustees' responsibilities statement set out on page 20, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. Based on our understanding of the charity and its activities, we identified that the principal risks of non-compliance with laws and regulations related to the employment regulation and health and safety regulation, anti-bribery, corruption and fraud, money laundering, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements, such as the Charities Act 2011.

We evaluated the trustees' and management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to posting manual journal entries to manipulate financial performance, management bias through judgements and assumptions in significant accounting estimates, and significant one-off or unusual transactions.

Our audit procedures were designed to respond to those identified risks, including non-compliance with laws and regulations (irregularities) and fraud that are material to the financial statements. Our audit procedures included but were not limited to:

- Discussing with the trustees and management their policies and procedures regarding compliance with laws and regulations;
- Communicating identified laws and regulations throughout our engagement team and remaining alert to any indications of non-compliance throughout our audit; and
- Considering the risk of acts by the charity which were contrary to applicable laws and regulations, including fraud.

Our audit procedures in relation to fraud included but were not limited to:

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

- Making enquiries of the trustees and management on whether they had knowledge of any actual, suspected or alleged fraud;
- Gaining an understanding of the internal controls established to mitigate risks related to fraud;
- Discussing amongst the engagement team the risks of fraud; and
- Addressing the risks of fraud through management override of controls by performing journal entry testing.

There are inherent limitations in the audit procedures described above and the primary responsibility for the prevention and detection of irregularities including fraud rests with management. As with any audit, there remained a risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal controls.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of the audit report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Mark Dalton , for and on behalf of Mazars LLP
Chartered Accountants and Statutory Auditor

5th Floor,
3 Wellington Place
Leeds
LS1 4AP

Date: 19 January 2022

Mazars LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Statement of Financial Activities For the year ended 31 March 2021

	Note	Unrestricted funds £'000	Restricted funds £'000	Total funds 2020/21 £'000	Total funds 2019/20 £'000
Income and endowments from					
Donations and legacies	4	150	16	166	498
Charitable Activities	5	50	346	396	0
Other trading activities	6	65	63	128	55
Investment income	8	39	30	69	72
Total incoming resources		304	455	759	625
Expenditure on					
Raising funds	9	(39)	(51)	(90)	(91)
Charitable activities	10				
- Buildings and refurbishment		(31)	(232)	(263)	(265)
- Purchase of medical equipment		(39)	(51)	(90)	(78)
- Staff education and resources		(90)	(155)	(245)	(37)
- Patient welfare and amenities		(110)	(11)	(121)	(54)
		(270)	(449)	(719)	(434)
Total expenditure		(309)	(500)	(809)	(525)
Transfers between funds	21	0	0	0	0
Net gains/(losses) on investments	16	168	128	296	(54)
Net movement in funds		163	83	246	46
Reconciliation of funds					
Total funds brought forward	22	1,268	847	2,115	2,069
Total funds carried forward		1,431	930	2,361	2,115

The accompanying notes form part of these financial statements.

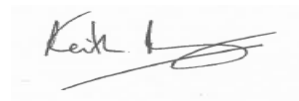
The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Balance Sheet as at 31 March 2021

	Note	Unrestricted funds £'000	Restricted funds £'000	Total funds 2020/21 £'000	Total funds 2019/20 £'000
Fixed assets					
Investments	16	1,187	900	2,087	1,791
Total fixed assets		1,187	900	2,087	1,791
Current assets					
Debtors	17	22	9	31	329
Cash and cash equivalents	18	519	446	965	270
Total current assets		541	455	996	599
Liabilities					
Creditors falling due within one year	19	(168)	(32)	(200)	(70)
Net current assets/(liabilities)		373	423	796	529
Provisions for liabilities	12, 19	(142)	(380)	(522)	(205)
Total net assets		1,418	943	2,361	2,115
The funds of the charity					
Restricted income funds	22	0	943	943	847
Unrestricted income funds	22	1,418	0	1,418	1,268
Total charity funds		1,418	943	2,361	2,115

The accompanying notes form part of these financial statements.

Approved on behalf of the Corporate Trustee by the Board of the Mid Yorkshire Hospitals NHS Trust and signed on its behalf by:



Keith Ramsay
Chairman

19 January 2022

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Cash Flow Statement for the year ended 31 March 2021

	Note	Total funds 2020/21	Total funds 2019/20
Cash flows from operating activities:			
Net cash provided by (used in) operating activities	20	626	(374)
Cash flows from investing activities:			
Dividends, interest and rents from investments	8	69	72
Net cash provided by (used in) investing activities		69	72
 Change in cash and cash equivalents in the reporting period		 695	 (302)
Cash and cash equivalents at the beginning of the reporting period	18	270	572
 Cash and cash equivalents at the end of the reporting period	 18	 965	 270

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

Notes to the Accounts

1. Accounting Policies

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at fair value.

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Trustee considers that there are no material uncertainties about The Mid Yorkshire Hospitals NHS Trust Charity's ability to continue as a going concern. The Covid-19 pandemic has had an impact on the charity's fundraising income although this is partially offset by restricted income from the NHS Charities Together national appeal. As a grant making charity with few on-going commitments, this will impact on the new grants that can be made in the short term rather than affecting the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

In future years, the key risks to The Mid Yorkshire Hospitals NHS Trust Charitable Fund are a fall in income from donations or investment income but the trustee has arrangements in place to mitigate those risks (see the risk management and reserves sections of the annual report for more information).

1.2 Funds structure

Where there is a legal restriction on the purpose to which a fund may be spent, the fund is classified either as:

- a restricted fund, or
- an endowment fund.

Restricted funds are those where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. The Mid Yorkshire Hospitals NHS Trust Charity's restricted funds tend to result from legacies.

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income generated by the fund may be spent. The charity has no endowment funds.

Those funds which are neither endowment nor restricted income funds, are unrestricted income funds which are sub-analysed between designated funds where the Trustee has set aside amounts to be used for specific purposes or which reflect the non-binding wishes of donors and unrestricted funds which are at the Trustee's discretion, including the general fund, which represents the charity's reserves.

The major funds held in each of these categories are disclosed in note 22.

1.3 Incoming resources

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable (more likely than not) that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

1.4 Gifts in Kind

Gifts in kind, such as food and toiletries are not accounted for when they are accepted and immediately distributed.

Gifts of tangible assets such as artwork and children's toys are recognised as a donation at fair value (market price) on receipt and charitable expenditure when they are distributed.

1.5 Incoming resources from legacies

Legacies are recognised as incoming resources either upon receipt or where the receipt of the legacy is probable.

Receipt is probable when:

- confirmation has been received from the representatives of the estate that probate has been granted,
- the executors have established that there are sufficient assets in the estate to pay the legacy, and
- all conditions attached to the legacy have been fulfilled or are within the Charity's control.

If there is uncertainty as to the amount of the legacy and it cannot be reliably estimated, then the legacy is shown as a contingent asset until all of the conditions for income recognition are met. Material legacies which have been notified but not recognised as incoming resources in the Statement of Financial Activities are disclosed in a separate note to the accounts with an estimate of the amount receivable (note 22).

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

1.6 Resources expended and irrecoverable VAT

Expenditure is recognised when a liability is incurred. Grant commitments are recognised when constructive obligations arise that result in payments being unavoidable.

Grants are only made to related or third party NHS bodies in furtherance of the charitable objects of the fund. Contractual arrangements are recognised as and when goods or services are supplied.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

1.7 Recognition of liabilities and constructive obligations

Grants are accounted for on an accruals basis where the conditions for their payment have been met. Provisions are made for grants which are either of uncertain timing or amount. Constructive obligations are accounted for as provisions because of the uncertainty regarding the final cost and the date of payment.

1.8 Allocation of overhead and support costs

Overhead and support costs do not directly relate to a single activity and include costs of administration, internal and external audit, IT support and financial services. Fees are paid to a related party, the Mid Yorkshire Hospitals NHS Trust, for the administration and financial services provided to the Charity (see note 4). Overhead and support costs are apportioned between fundraising costs and charitable activities. The bases of apportionment and analysis are shown in note 13.

1.9 Costs of generating funds

Costs to generate income for the Charity, other than those costs incurred in undertaking charitable activities are categorised as costs of generating funds. It includes fundraising costs and investment management fees.

1.10 Charitable activities

Charitable activities comprise costs incurred in the pursuit of the charitable objects of the Charity and an apportionment of overhead and support costs as shown in note 13.

1.11 Investments

Investments are a form of basic financial instrument. Fixed asset investments are initially recognised at their transaction value and are subsequently measured at their fair value (mid-market value) as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year. Quoted stocks and shares are included in the Balance Sheet at the mid-market value quoted by the investment analyst, excluding dividends. Costs on acquisition are included in the Statement of Financial Activities in the year of purchase.

A key financial risk faced by the Charity is that of volatility in equity markets and investment markets. This is due to the wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities within particular sectors or sub sectors. Further information on the fixed asset investments can be found in note 16.

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

1.12 Debtors

Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount.

1.13 Cash and cash equivalents

Cash at bank and in hand is held to meet the day to day running costs of the charity as they fall due. Cash equivalents are short term investments held in deposit funds. The Charity holds a balance in a Charities Official Investment Fund (COIF) Charities Deposit Fund. Whilst balances maintained in the COIF are held for the longer term, they are highly liquid in nature, can be drawn down readily and therefore are classified as a cash equivalent. COIF invests in interest bearing deposits and pays a variable rate of interest based on returns generated. Interest is accrued for when it falls due.

1.14 Creditors

Creditors are amounts owed by the Charity. They are measured at the amount that the Charity expects to have to pay to settle the debt.

Amounts which are owed in more than a year are shown as long term creditors.

1.15 Provisions

Provisions are made where a liability has arisen which is either of uncertain timing or amount. A provision is only recognised when:

- there is a present obligation at the reporting date as a result of a past event,
- it is probable that a transfer of economic benefit, usually in the form of cash, will be required in settlement, and
- the amount of the settlement can be estimated reliably.

Constructive obligations are accounted for as provisions because of the uncertainty regarding the final cost and the date of payment.

1.16 Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later).

2 Prior year comparatives

The primary statements provide prior year comparatives in total; this note provides prior period comparatives for the Statement of Financial Activities and the Balance Sheet for each of the three types of funds within the Charity.

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

Statement of Financial Activities for the year ended 31 March 2020

	Unrestricted funds £'000	Restricted funds £'000	Total funds 2019/20 £'000
Income and endowments from			
Donations and legacies	455	43	498
Other trading activities	55	0	55
Investment income	39	33	72
Total incoming resources	549	76	625
Expenditure on			
Raising funds	(91)	0	(91)
Charitable activities			
- Buildings and refurbishment	(157)	(108)	(265)
- Purchase of medical equipment	(59)	(19)	(78)
- Staff education and resources	(30)	(7)	(37)
- Patient welfare and amenities	(121)	67	(54)
	(367)	(67)	(434)
Total expenditure	(458)	(67)	(525)
Transfers between funds	0	0	0
Net gains/(losses) on investments	(29)	(25)	(54)
Net movement in funds	62	(16)	46
Reconciliation of funds			
Total funds brought forward	1,206	863	2,069
Total funds carried forward	1,268	847	2,115

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

Balance Sheet as at 31 March 2020

	Unrestricted funds £'000	Restricted funds £'000	Total funds 2019/20 £'000
Fixed assets			
Investments	972	819	1,791
Total fixed assets	972	819	1,791
Current assets			
Debtors	319	10	329
Cash and cash equivalents	102	168	270
Total current assets	421	178	599
Liabilities			
Creditors falling due within one year	(54)	(16)	(70)
Net current assets/(liabilities)	367	162	529
Provisions for liabilities	(71)	(134)	(205)
Total net assets	1,268	847	2,115
The funds of the charity			
Endowment funds	0	0	0
Restricted income funds	0	847	847
Unrestricted income funds	1,268	0	1,268
Total charity funds	1,268	847	2,115

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

3 Related party transactions

The Mid Yorkshire Hospitals NHS Trust (the Trust) is the Charity's Corporate Trustee. For accounting purposes, this means that the Charity is deemed to be a subsidiary of the Trust as it is 'controlled' by another entity through the trusteeship arrangements. The Charity accounts are not consolidated in the Trust's accounts due to the immateriality of the Charity's transaction in the context of the group (Trust and Charity).

The Trust provides healthcare services to the people of Wakefield and North Kirklees districts in West Yorkshire.

NHS patients of the Trust are the main beneficiaries of the Charity. The Charity has made revenue and capital grant payments to the Trust for the benefit of NHS patients, these are detailed in note 10. A grant of £42k was made to Wakefield CCG in 2017/18 in relation to a specific donation.

The Trust provides administration, clerical and financial services to the Charity, by agreement with the Corporate Trustee. These costs of £85k (2019/20: £85k) in support of the Charity's grant making activities are included within support costs. Included in expenditure on raising funds is £86k (2019/20: £81k) for fundraising services provided by the Trust.

Other creditors includes £193k (2019/20: £65k) for outstanding support costs and grants owed to the Trust, in furtherance of the Charity's objects. Included in provisions for liabilities is £522k (2019/20: £205k) in respect of grants that the Charity has an obligation to pay when they fall due, see note 19.

NHS Wakefield CCG has a designated fund within the umbrella of the Charity with a balance of £7k (2019/20: £7k).

During the year none of the members of the NHS Trust Board or senior NHS Trust staff or parties related to them were direct beneficiaries of the Charity.

Neither the Corporate Trustee nor any member of the NHS Trust Board has received emoluments, expenses or benefits in the year other than in their capacity as employees of the Mid Yorkshire Hospitals NHS Trust and in line with the ordinary use of funds. The Charity has purchased Trustee indemnity insurance on behalf of the Corporate Trustee due to increased fundraising activities and associated risks.

The Mid Yorkshire Hospitals NHS Trust Charitable Fund
Trustee Annual Report & Financial Statements for the year ended 31 March 2021

4 Analysis of donations and legacies

	Unrestricted funds £'000	Restricted funds £'000	Total 2020/21 £'000	Total 2019/20 £'000
Donations from individuals	38	9	47	69
Donations from charities	8	0	8	62
Corporate donations	13	7	20	28
Legacies	91	0	91	339
Total donations and legacies	150	16	166	498

Donations from individuals are gifts from members of the public, staff, patients and their relatives. Donations from charities include donations from various local and national charities. Donations of goods £8k are included in income valued at their market value. These have all been distributed during the year.

5 Analysis of income from Charitable Activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2020/21 £'000	Total 2019/20 £'000
Phase 1 Grant from NHS Charities Together	0	98	98	0
Phase 2 Grant from NHS Charities Together	50	0	50	0
Emergency Grant from NHS Charities Together	0	50	50	0
Phase 3 Grant from NHS Charities Together	0	198	198	0
Total income from charitable activities	50	346	396	0

In 2020/21, the charity received grants from the NHS Charities Together Covid-19 emergency appeal.

6 Analysis of income from other trading activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2020/21 £'000	Total 2019/20 £'000
Fundraising income	65	63	128	55
Total income from other trading activities	65	63	128	55

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7 Role of volunteers

The Charity is reliant on volunteers who carry out 3 roles:

- Fund holders – who are responsible for the administration of a specific fund account of the Charity at ward/department level.
- Fund managers – who are responsible for reviewing all requests for expenditure before submission to the Charity. Fund Managers are senior managers of the Trust and responsible for fund accounts which fall within their area of responsibility.
- Fundraisers – members of the public, patients, relatives and staff raise funds for the Charity in various ways including, for example, holding events such as balls and cake stalls as well as running marathons. During 2020/21, these arrangements stopped but we kept in touch with our volunteers and some of them continued to raise funds during the pandemic by holding virtual events.

In accordance with the SORP, due to the absence of any reliable measurement basis, the contribution of these volunteers is not recognised in the accounts.

8 Investment income

	Unrestricted funds £'000	Restricted funds £'000	Total 2020/21 £'000	Total 2019/20 £'000
Fixed asset investments				
Charities Ethical Investment Funds	31	24	55	54
Charities Property Fund	8	6	14	16
Cash equivalents				
Common Deposit Fund	0	0	0	2
Total investment income	39	30	69	72

The Charity's investments and cash equivalents are held by CCLA Investment Management.

The Charity receives income in the form of dividends from its fixed asset investments and interest from its cash equivalents.

9 Analysis of expenditure on raising funds

	Unrestricted funds £'000	Restricted funds £'000	Total 2020/21 £'000	Total 2019/20 £'000
Note				
Fundraising costs	39	51	90	91
Total expenditure on raising funds	39	51	90	91

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10 Analysis of expenditure on charitable activities

The Charity did not undertake any direct charitable activities during the year. All of its charitable expenditure was in the form of grant funding.

The Charity made grants to Mid Yorkshire Hospitals NHS Trust in support of a range of charitable activities to benefit NHS patients and their families.

	Grant funded activity	Support costs	Total	Total
	£'000	Note 12	2020/21	2019/20
	£'000	£'000	£'000	£'000
Buildings and refurbishment	245	18	263	265
Purchase of medical equipment	79	11	90	78
Staffing education and resources	212	33	245	37
Patient welfare and amenities	88	33	121	54
Total	624	95	719	434

11 Analysis of grants

The Corporate Trustee operates a scheme of delegation, through which all grant funded activity is managed by fund administrators responsible for the day to day disbursements in accordance with the directions set out by the Trustees in the Charity standing orders and financial instructions. The Charity has not made any grants to individuals. All grants were made to Mid Yorkshire Hospitals NHS Trust. The total cost of making grants is included within charitable activities analysis on the face of the Statement of Financial Activities. The grants received for each category of charitable activity are disclosed in note 10.

12 Provisions for liabilities

	Total	Total
	2020/21	2019/20
	£'000	£'000
Opening balance at 1 April (see note 19)	205	276
Arising during the year	758	612
Utilised during the year	(298)	(470)
Released during the year	(143)	(213)
Closing balance at 31 March (see note 19)	522	205

Current liabilities are amounts owed for support costs and to reimburse for grants which are paid retrospectively. Provisions for liabilities represent constructive obligations and include grants which are committed to, where the amounts and/or timing of payments are not yet known.

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13 Allocation of support costs and overheads

Support costs and overheads are allocated between fundraising and charitable activities. Governance costs are those support costs which relate to the strategic and day to day management of a charity. The costs of fundraising services and overheads are directly charged to fundraising costs, note 9.

	Note	Charitable activities £'000	Total 2020/21 £'000	Total 2019/20 £'000	Basis
External audit	15	2	2	2	Expenditure
Administration services		19	19	20	Transactions
Governance		21	21	22	
Administration services		75	75	73	Transactions
Total	10	96	96	95	
Restricted funds		40	40	42	
Unrestricted funds		55	55	53	
		95	95	95	

The bases of allocation used are as follows:

Basis	Description
Expenditure	Proportion by total expenditure per charitable activity.
Transaction	On average each transaction takes a similar amount of time to process. The number of transactions is used as a proxy to the time and hence cost of processing transactions. This basis allocates costs according to the number of transactions of each charitable activity.
Direct allocation	Specific allocation where the cost is wholly attributable to a particular activity.

14 Trustee's remuneration, benefits and expenses

The Corporate Trustee gives its time freely and its Board members receive no remuneration for the work that is undertaken as Trustee. No other benefits were received.

15 Auditor's remuneration

The auditor's remuneration of £2,400 (2019/20: £2,400) relates solely to the audit with no other additional work undertaken in either year.

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16 Fixed asset investments

	2020/21	2019/20
	£'000	£'000
Market value brought forward	1,791	1,845
Add net gain/(loss) on revaluation	296	(54)
Market value as at 31st March	2,087	1,791

Fixed asset investments by type

	2020/21	2019/20
	£'000	£'000
COIF Charities Ethical Investment Fund	1,804	1,502
COIF Charities Property Fund	283	289
Total	2,087	1,791

All investments are carried at their fair value.

Financial Instruments

All investments are carried at their fair value, which is market price. Asset sales and purchases are recognised at the date of trade, at cost (that is their transaction value).

The significance of financial instruments to the on-going financial sustainability of the Charity is considered in the investment policy and risk section of the Trustee annual report.

The main risk from financial instruments lies in the combination of uncertain investment markets and volatility in yield. Although the asset allocation should result in a stable dividend yield, there are risks that the market conditions will affect the capital values. The impact of Covid-19 on the financial markets continues to be a concern.

Liquidity risk is anticipated to be low as all assets are traded and the commitment to intervention by central banks and market regulators has continued to provide for orderly trading in the markets and so the ability to buy and sell quoted equities and stock is anticipated to continue.

The Charity's investments are mainly traded in markets with good liquidity and high trading volumes. The Trust has no material investment holdings in markets subject to exchange controls or trading restrictions.

The Charity manages these investment risks by utilising professional investment advisors and operating an investment policy that provides for a high degree of diversification in a range of investment asset classes. The Charity does not make use of derivatives and similar complex financial instruments as it takes the view that investments are held for their longer term yield total return and historic studies of quoted financial instruments have shown that volatility in any particular 5 year period will normally be corrected.

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17 Analysis of current debtors

	2020/21 £'000	2019/20 £'000
Accrued income	28	325
Prepayments	3	4
Total debtors	<u>31</u>	<u>329</u>

18 Analysis of cash and cash equivalents

	2020/21 £'000	2019/20 £'000
Cash at bank	701	6
COIF Charities Deposit Fund	264	264
Total cash and cash equivalents	<u>965</u>	<u>270</u>

The deposit fund is cash held in a COIF (Charity Official Investment Fund) Deposit Fund. In accordance with the SORP, this is classified as a cash equivalent as it is highly liquid and readily accessible. The Charity holds it on deposit for the longer term and draws down amounts as necessary to fulfil obligations for grant payments.

No cash or cash equivalents were held in non-cash investments or outside of the UK.

19 Analysis of liabilities

	2020/21 £'000	2019/20 £'000
Creditors falling due within one year		
Accruals for grants owed to NHS bodies	193	65
Other accruals	7	5
	<u>200</u>	<u>70</u>
Provisions for liabilities		
Accruals for grants owed to NHS bodies	522	205
Total liabilities	<u>722</u>	<u>275</u>

Current liabilities are amounts owed for the payment of grants which have already been made. Provisions for liabilities represent constructive obligations and includes for grants which have been committed but the amount and/or timing of the payment is not yet known.

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20 Reconciliation of net income/(expenditure) to net cash flow from operating activities

	2020/21 £'000	2019/20 £'000
Net income/(expenditure) for 2020/21 (as per the Statement of Financial Activities)	246	46
Adjustments for:		
(Gains)/losses on investments	(296)	54
Dividends and interest from investments	(69)	(72)
(Increase)/decrease in debtors	298	(290)
Increase/(decrease) in creditors	130	(41)
Increase/(decrease) in provisions	317	(71)
Net cash provided by (used in) operating activities	626	(374)

21 Transfers between funds

There have been no transfers between restricted and unrestricted funds in 2020/21. One fund has been reclassified as restricted, this was in relation to donations for the Trust's staff in response to the Covid-19 pandemic received late in March 2020. These donations were held in unrestricted funds in 2019/20.

In 2019/20 there were no transfers between restricted and unrestricted funds.

22 Analysis of charitable funds

	Balance at 1st April 2020 £'000	Income £'000	Expenditure £'000	Gains and losses £'000	Transfers £'000	Balance at 31st March 2021 £'000
a) Restricted funds						
Arthur Armitage	78	2	(6)	10	0	84
COVID-19 (Staff Benefit)	0	314	(274)	16	2 *	58
COVID-19 (General Purpose)	0	116	(115)	7	0	8
Pinderfields Burns Research	33	1	(2)	3	0	35
Coronary Care	21	0	(1)	2	0	22
Cancer Services	166	4	(11)	18	0	177
Pinderfields Hospital Chest Unit Services	58	1	(4)	6	0	61
Urology	25	1	(2)	3	0	27
Colorectal and Cancer Services	3	0	0	0	0	3
ICU	62	2	(33)	7	0	38
PGI (Restricted)	26	2	(13)	11	0	26
Oncology/Haematology	42	1	(3)	5	0	45
NRC/Stroke Unit	21	1	(1)	3	0	24
Neurological Fund	269	7	(19)	32	0	289
Pinderfields Burns Centre	43	1	(3)	5	0	46
Restricted funds total	847	453	(487)	128	2 *	943
b) Unrestricted and material designated funds						
Other designated funds	1,268	306	(322)	168	(2) *	1,418
Unrestricted funds total	1,268	306	(322)	168	(2) *	1,418
Total	2,115	759	(809)	296	0	2,361

* This is a reclassification of a fund in relation to donations for the Trust's staff in response to the Covid-19 pandemic received late in March 2020. These donations were held in unrestricted funds in 2019/20.

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Analysis of fund movements for the year ended 31 March 2020

	Balance at 1st April 2019 £'000	Income £'000	Expenditure £'000	Gains and losses £'000	Transfers £'000	Balance at 31st March 2020 £'000
a) Restricted funds						
Arthur Armitage	77	3	0	(2)	0	78
Pinderfields Burns Research	34	1	(1)	(1)	0	33
Coronary Care	35	1	(14)	(1)	0	21
Cancer Services	127	5	38	(4)	0	166
Pinderfields Hospital Chest Unit Services	48	2	9	(1)	0	58
Urology	26	1	(1)	(1)	0	25
Colorectal and Cancer Services	3	0	0	0	0	3
ICU	65	2	(3)	(2)	0	62
PGI (Restricted)	125	4	(100)	(3)	0	26
Oncology/Haematology	16	2	25	(1)	0	42
NRC/Stroke Unit	27	1	(6)	(1)	0	21
Neurological Fund	280	11	(14)	(8)	0	269
Pinderfields Burns Centre	0	43	0	0	0	43
Restricted funds total	863	76	(67)	(25)	0	847
b) Unrestricted and material designated funds						
Other designated funds	1,206	549	(458)	(29)	0	1,268
Unrestricted funds total	1,206	549	(458)	(29)	0	1,268
Total	2,069	625	(525)	(54)	0	2,115

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All endowment and restricted funds are reported separately. The Trustee set an opening or closing balance of £100,000 or above as the threshold for reporting material designated funds. In the interests of accountability and transparency a complete breakdown of all designated (earmarked) funds is available upon written request.

Name of fund	Description, nature and purposes of the fund
Arthur Armitage	A restricted legacy from Arthur Armitage to provide medical and scientific equipment and associated supporting consumables for patients remaining under the care of a Pinderfields Hospital consultant to enable them to live in the community.
Covid-19 (Staff Benefit)	A restricted fund consisting of donations and fundraising during the Covid-19 pandemic for the specific use of benefitting Staff.
Covid-19 (General Purpose)	A restricted fund consisting of donations and fundraising during the Covid-19 pandemic for the specific use of benefitting Patients
Pinderfields Burns Research Fund	A restricted legacy promoting for the benefit of the public, the study into burn prevention, burn treatment and burn care and to promote and co-ordinate research into the scientific, clinical and social aspects of burns and arrange for the results of the research to be published.
Coronary Care and Cancer Services	A restricted legacy for the services stated.
PGH Chest Unit Services	A restricted legacy for the Chest Unit at Pinderfields Hospital (Chest Unit services were previously located at Pontefract General Infirmary).
Urology	A restricted legacy for the service stated.
Colorectal and Cancer Services	A restricted legacy for the services stated.
Intensive Care Unit	A restricted legacy for the Intensive Care unit at Pinderfields Hospital.
PGI (Restricted)	A restricted legacy for the specific use of patient care and equipment provision at Pontefract Hospital.
Oncology/Haematology	A restricted legacy for the Oncology Day Unit.
NRC/Stroke Unit	A restricted legacy for the Neuro Rehabilitation Centre/Stroke Unit.
Neurological Fund	A restricted legacy for the ongoing treatment and care of neurological disorders.
Pinderfields Burns Centre	A restricted legacy for the Pinderfields Burns Centre.
Other Designated Funds	There are 59 (2019/20:60) other designated fund accounts relating to wards and clinical departments within the Mid Yorkshire Hospitals NHS Trust for which donors have indicated their non-binding wishes when making their donations.

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22. Material legacies and contingent assets

Legacy income is only included in incoming resources where receipt is probable and the amount is known with certainty, or the legacy has been received. In 2020/21, £0k (2019/20: £300k) is included in accrued income.

The Charity has been made aware of a further legacy to which it may be entitled. The amounts and timing of this legacy is yet unknown; hence it is not included within incoming resources.

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Thank You

On behalf of the patients and staff who have benefitted from improved services due to donations and legacies, the Corporate Trustee would like to thank all those individuals, families and societies which so generously donated funds during the year.



Should you wish to donate please complete the form below and send a cheque, made payable to MY Hospitals Charity, to MY Hospitals Charity, Trust HQ & Education Centre, Pinderfields Hospital, Aberford Road, Wakefield, WF1 4DG.

Or if you would like to set up a sponsorship page and donate the proceeds to this Charity you may also use the Justgiving website www.justgiving.com/midyorkshospital

Donation details

Name: I _____

Address: of _____

give to MY Hospitals Charity the sum of £_____ for the general purpose of that Charity without imposing a separate trust. I would like to gift aid my donation. I am a UK taxpayer and the tax I will pay in this tax year will exceed the amount you can reclaim on this donation.

Signature: _____ **Date:** _____