

Chair Report **2020 -2021**

Hello and welcome, another testing year with the unprecedented times and the impact of COVID that the preschool and the staff and families have had to endure I think it goes without saying that the staff have delivered an amazing supportive and inclusive practice with the challenges that have been sent their way this year.

Carleen and the staff have adapted to the ever changing goal posts and situations that have been given to them with the most supportive staff and caring environment being provided to the families and children. With the forced closures and furloughing of staff I can't thank everyone enough for every part that they have played with the preschool and the families of the preschool for understanding and supporting where they can.

Money has still been a worry with the type of year that we have had and fundraising events not being easy to run. Hopefully with the easing of lockdowns and social distancing this year can see us organise some more fundraising events and support the nursery, as we are in need of some repairs to the building.

The lease is also up for renewal this year and I have been in contact with Essex County Council on the renewal and we will hopefully be extending the lease for more than a 5-year renewal if this can be agreed so that we can have some more stability. The effort time and money this can take to renew every 5 years can be hard work at times and not always the quickest process.

All policies have been updated and signed off to the current date.

I would just like to say a massive thank you to Carleen, Abby and all the staff for all of their amazing work over

the last year without them the preschool wouldn't be where it is today and all the hard work that they put in to deliver the best support to the children and families that are part of Wix and Wrabness preschool.

Thank you

Any questions please contact me on
Krista.burney@hotmail.co.uk

Manager's report 2020

This may have been the hardest year I have had to deal with as manager of Wix & Wrabness Preschool.

The beginning of the academic year started relatively quiet in terms of numbers however the children that we had definitely kept us on our toes with a number of strong personalities to deal with! However the team all worked together and we got into good routines with the children and they settled in well.

We introduced a daily yoga session at the beginning of the day which all of the children enjoyed and which definitely helped them to deal with their emotions. With such a big connection between children's mental health and their behaviour I attended a mental health course which helped deal with the children in a more productive way-this information was shared with all the staff and there has been an improvement in both the children's behaviour and how we deal with it. I also completed a level 2 qualification in Children's Mental Health during lockdown.

Autumn term was spent celebrating various festivals and we did a Christmas song concert for the parents who then joined us for Christmas dinner. We ended the term with more children on role for the term ahead with no idea of what was to come.

January arrived and we welcomed more new children to the preschool and we were ticking along nicely making plans for the term ahead when the coronavirus arrived in the country. We were told to close our doors on Friday 20th March and said "see you soon" to all our families. I cannot deny that it was a very stressful time keeping families and staff informed while trying to secure the future of the preschool. All staff were furloughed from March and we did not reopen our doors until September. During this time we sadly were unable to do all the fun things we usually do including saying goodbye to all of the little ones who were starting school in September, we did send them all a leaving present and messaged all the parents to let them know how much we would miss them.

Onto September and we reopened our doors to children after much planning, reading new almost daily guidance and replanning. The children have been brilliant and it has been lovely to hear them laughing and watch them playing with their friends again. Although this has been good the extended absence of a staff member with a broken collar bone and another self-isolating has meant extra pressure and work on the remaining staff, lots of caffeine has helped keep us going.

Numbers are quite a bit lower than this time last year with parent confidence still low in sending their children into a preschool plus with parents either working from home or furloughed there doesn't seem to be a huge need for our service. We are getting more two year olds

start with us than funded children which has a huge knock on effect on our income, hopefully as we move through the pandemic more parents will feel confident to send their children in.

Although it is tough at the moment , staff morale remains high and we are working harder as a team than ever and supporting each other as well as the families who use us, we recognise the stresses that these families currently have and are helping them as well as we are able to whilst not compromising our needs.

Looking forward it can be hard to find positives when the global situation appears so bleak however my hope is that we will be able to ride the wave of this storm as we have done in the past and emerge the other side as strong as we were before.

2020/2021 AGM Treasurers Report Wix & Wrabness pre-school.

04/05/2021

Report for year ending 31st March 2021.

Wix & Wrabness pre-school continue to offer one of the best early years learning settings in the area with the expertise to accommodate all children and their families.

Expenditure in 20/21 was lower as was the Income generated a lower year than previous years mainly due to closures due to Covid 19 and the income stream was low but supported by the Job Retention Scheme from the government. income. This year we made a £1007 loss.

Wages were around £4000 lower than budget due to effective use of labour. In line with this the PAYE and pension contributions were lower

Food bills were also lower but only due to an approach to smart shopping using set menus.

Staff courses in the period were considerably lower than budget and has allowed us to retain Millies Mark for first aiding.

Premises costs of up keep were under the budgeted amount minimal maintenance was needed this year but we do need to prepare for some re roofing in the coming years.

Taking a 5 year snap shot of the charity we are slightly in the Red by around 2k.

Electricity bills are a lot lower than previous years due to not being open.

Ongoing to 2021/2022 I will be expecting to revisit the whole pay structure, overtime , contracts, and holiday pay for the staff to ensure their security and a fair working wage. This will be held due to entering lockdown March 23rd 2020. A pay review was held prior to 1st April 2021 and all staff have had an incremental increase in line with government guidelines.

Extra Club sessions ceased in March 2020 and as yet have not restarted in line with Government directives this part of the payroll remains under furlough conditions

In the main the pre school has done well through the COVID 19 lockdowns and have retained all staff, Feb and March 2021 has seen a huge increase in up take for fee paying sessions so we remain positive the future will only be better than the last 12 months.

Clive Wiggins Treasurer.

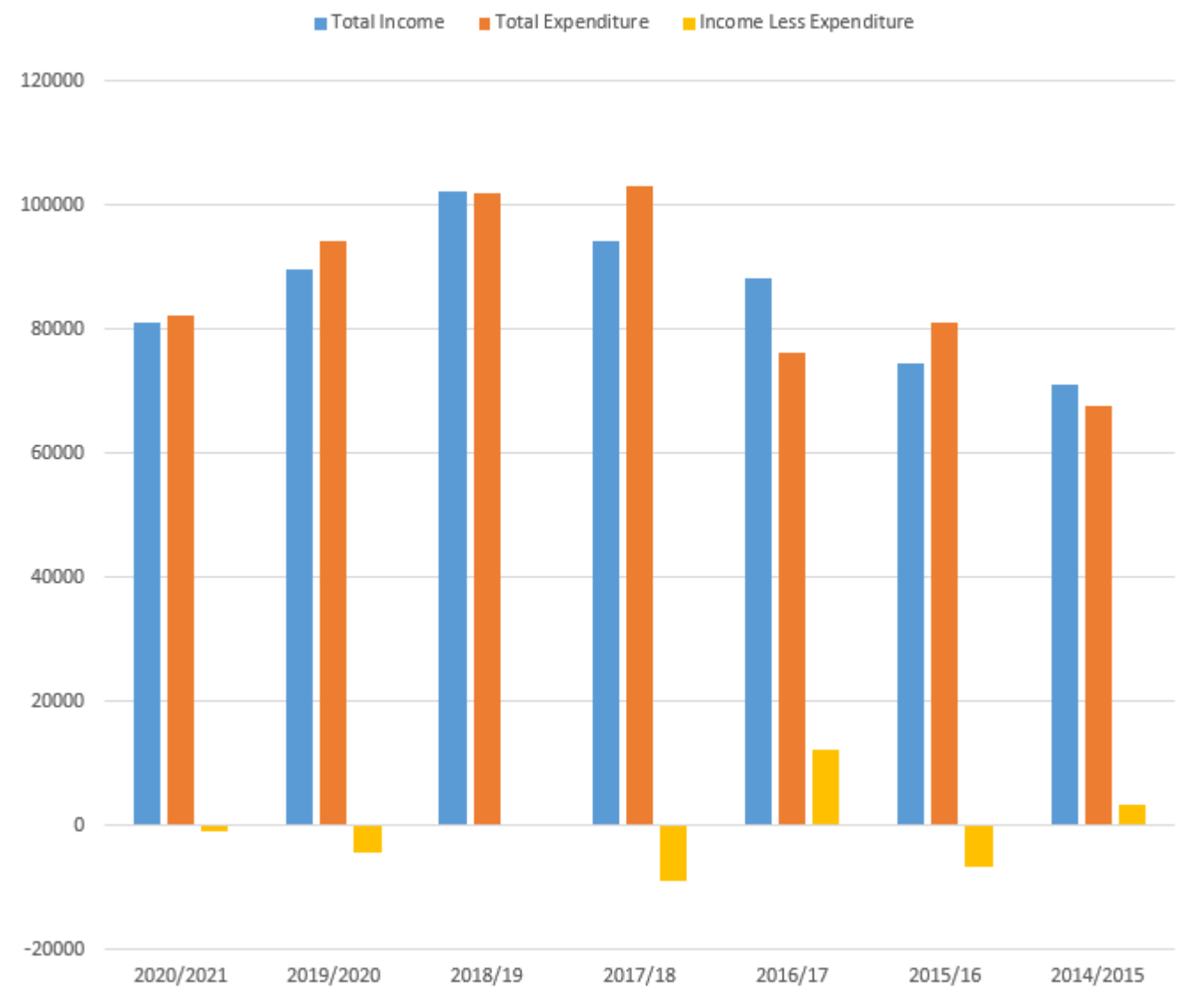
WIX AND WRABNESS PRE SCHOOL
AGM HELD REMOTELY DUE TO COVID 19
2020/2021

1, CHAIR REPORT

2, MANAGERS REPORT

3, TREASURERS REPORT

INCOME & EXPENDITURE OF WIX & WRABNESS PRE SCHOOL 2020/2021													
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
	April, 2020	May, 2020	June, 2020	July, 2020	August, 2020	September, 2020	October, 2020	November, 2020	December, 2020	January, 2021	February, 2021	March, 2021	Y/E Total
Income													
ECC Funding	12,421.31		11,081.14	328.50	8,278.71	4,163.75	4,309.89	1,473.79	9,688.21		5,155.92	615.00	57,516.22
Fees	301.50	436.40					456.50	588.50	951.50	999.50	379.50	376.50	4,489.90
Job Retention Scheme	2,712.25	1,788.93		3,577.86		1,788.63			1,339.20	3,988.04		3,457.82	18,652.73
Uniform													0.00
Donations													0.00
Misc				45.00	62.75				153.36			181.75	442.86
													0.00
Total Income	15,435.06	2,225.33	11,081.14	3,951.36	8,341.46	5,952.38	4,766.39	2,062.29	12,132.27	4,987.54	5,535.42	4,631.07	81,101.71
													0.00
Expenditure													0.00
Staff Wages	5,096.16	4,936.52	4,936.72	4,919.32	4,919.12	5,019.82	4,939.56	6,090.15	5,303.48	5,130.96	5,100.42	5,110.88	61,503.11
Pension	204.34	184.63	184.63	184.63	184.63	191.22	196.27	293.29	220.62	201.54			2,247.74
PAYE					1,102.21		973.35				1,523.68		3,599.24
Rent													0.00
Rates													0.00
Insurance	136.63	230.57	230.53	93.90	93.90	230.53	230.56	230.53	230.53	230.53	136.63	136.63	2,211.47
Phone/Internet	55.97	53.10		101.95	53.10	53.10	113.42	58.62	55.57	108.16	55.52	55.96	764.47
Subscriptions		23.10			23.10								46.20
Utilities(Electric&Water)	482.66										835.19	84.25	1,402.10
Advertising						75.00			450.58				525.58
Equipment	829.52	26.59	166.58		179.53	763.62	7.43	113.21	175.60	17.02	200.19	400.70	2,879.99
Resources	92.10				66.15	229.00	67.75	264.11	3.87	11.08	29.08	176.00	939.14
Stationary				77.89		56.36							134.25
Courses(Staff)				108.00				228.00				200.00	536.00
Food	88.19					92.53	28.18	98.73	74.14	14.28	41.08	40.85	477.98
Cleaning	65.87					6.63	7.77	68.78	83.88	15.01	9.41	3.74	261.09
Premises					601.88			61.50	138.35				801.73
Staff Uniform Costs													0.00
Uniform(Childrens)													0.00
Postage				27.90						7.77			35.67
Printer													0.00
Misc	356.73	165.00	165.00	398.40	165.00	274.40	214.00	700.69	274.07	165.00	175.00	689.90	3,743.19
more info needed													0.00
Total Expenditure	7,408.17	5,619.51	5,683.46	5,911.99	7,388.62	6,992.21	6,778.29	8,207.61	7,010.69	5,901.35	8,308.14	6,898.91	82,108.95



	2020/2021	2019/2020	2018/19
	£	£	£
<u>Income</u>			
ECC Funding	57516	73122	77929
Fees	4490	14902	22965
Job Retention Scheme 2020	18653	0	0
Uniform	0	0	0
Donations	0	1624	165
Misc	443	145	1075
Total Income	81102	89794	102133

Expenditure

Staff Wages	61503	65552	72040
Pension	2248	1892	1323
PAYE	3599	3835	5673
Rent	0	0	0
Rates	0	675	563
Insurance	2211	2294	2282
Phone/Internet	764	757	631
Subscriptions	46	554	218
Utilitys(Electric&Water)	1402	3694	3498
Advertising	526	60	115
Equipment	2880	2075	2275
Resources	939	1837	2351
Stationary	134	589	490
Courses(Staff)	536	1026	707
Food	478	1278	1820
Cleaning	261	388	603
Premises	802	950	1440
Staff Uniform Costs	0	0	0

Uniform(Childrens)	0	0	0
Postage	36	0	0
Printer	0	0	0
Misc	3743	6698	6047
More info	0	0	0
Total Expenditure	82109	94155	102076

Income Less Expenditure	(1,007)	(4,361)	57
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Wix & Wrabness Pre School

On accounts for the year
ended

31/03/2021

Charity no
(if any)

1067140

Set out on pages

1-11

1-11 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

VJB

Date:

23/8/21

Name:

Vicky Juniper

Relevant professional
qualification(s) or body
(if any):

AAT

Address:

24 OSEA WAY

SPRINGFIELD

CHELMSFORD CM1 6JJ

Total Funds as of 31st March 2021

Deposit Account £ 8057.48

Current Account £ 6820.97

Fundraising account £ 1295.79

Cash in Hand Petty Cash £ 4.23

Available Funds £ 16178.47

I have received all the information relating to Wix and Wrabness Pre-School for the financial year 2019/2020 and I certify that this statement give a true and fair view of the financial affairs of Wix & Wrabness Pre-School Charity Number 106710.

Vicky Juniper

Honorary Reporting Accountant

Date

23/8/21

