

REGISTERED CHARITY NUMBER: 1067049

Poppins Nursery
Trustees' Annual Report and Accounts
for the year ended 31st March 2024

Poppins Nursery

Legal and Administrative Information

for the year ended 31st March 2024

Charity name: Poppins Nursery

Trading name: Poppins Nursery and Pre-School

Charity Commission registered number: 1067049

Charity's principal address:

The Lampard Centre
Sally Port Gardens
Brompton
Gillingham
Kent
ME7 5BU

Trustees:

Michelle Sergeant – Secretary
Kate White – Treasurer
Sarah Goodearl – Chairperson
Ann Cogger- Chairperson

Independent Examiner:

Beak Kemmenoe
Chartered Accountants and
Registered Auditors
1 - 3 Manor Road
Chatham
ME4 6AE

Bankers:

HSBC
87 High Street
Gillingham
ME7 1BP

Poppins Nursery
Trustees' Annual Report
for the year ended 31st March 2024

The trustees submit their report together with the financial statements of the charity for the year ended 31st March 2024.

Structure, Governance and Management

The trustees during the year under review were:

Michelle Sergeant – Secretary
Kate White – Treasurer
Sarah Goodearl – Chairperson
Ann Cogger- Chairperson

Description of Charity's trusts: Constitution adopted 3 October 1997

Recruitment and appointment of trustees: The Committee members, who are also the charity trustees of the pre-school, are elected by the members of the pre-school during the Annual General Meeting. The minimum number of committee members is five and the maximum number is twelve, although the committee may co-opt up to three further members at any one time.

Objectives and Activities

Objects of the charity: To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Main activities undertaken for the public benefit: To offer appropriate play facilities, support and encouragement to help such groups and to ensure opportunities for all children regardless of race, culture and religion.

When planning the activities for the year, the trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to guidance published by the Charity Commission, including public benefit guidance.

Our Vision

To provide the best possible care and learning environment to enable every child the opportunity to reach their full potential.

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Achievements and Performance

The main achievements of the charity during the year were:

- Setting was full and we had a waiting list.
- Parent partnership became stronger. Parents now being invited back into the room for drop offs and pick-up.
- Staff went on more training.
- Better working partnerships built with outside professionals.
- New outside plug sockets installed.

Through the work the charity has done with its beneficiaries (the children) it continues to strive to ensure the children are ready for school transition, they are able to actively develop social skills and provide parents/carers with the opportunity for respite.

Financial Review

General: The full financial results are set out on pages 5 to 8. In summary the total receipts from all sources amounted to £194,645 and total payments including the purchase of fixed assets amounted to £194,681. This resulted in an deficit of payments over receipts on unrestricted funds of £36 before transfers. The net unrestricted funds of the charity have decreased from £30,229 to £30,193.

Reserves Policy: Our policy is to hold sufficient reserves to sustain the pre-school should our income fall below expected levels. Our intention would be to continue functioning as a pre-school if at all possible, but in the event of closure we would need sufficient funds to cover staff redundancies.

Declaration and Signing

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Sarah Goodearl
Chairperson

Date of Approval: 1/7/25

Poppins Nursery

Independent Examiner's Report to the Trustees

On the Accounts for the year ended 31st March 2024

Independent examiner's report to the trustees of Poppins Nursery

I report to the trustees on my examination of the accounts of Poppins Nursery for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ronald Price FCA
Beak Kemmenoe
Chartered Accountants
1-3 Manor Road
Chatham
Kent
ME4 6AE

Dated: 01-07-2025

Poppins Nursery

Receipts and Payments Accounts

for the year ended 31st March 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total Funds £	2023 Total Funds £
Receipts					
Incoming resources from generated funds:					
Voluntary income			-	-	
CJRS grants		-	-	-	-
Investment income		402	-	402	33
Incoming resources from charitable activities:					
Fees received from parents		19,086	-	19,086	2,295
Fees received from Medway Council		158,376	-	158,376	148,889
Other funding received		16,781	-	16,781	12,082
Total incoming resources		194,645	-	194,645	183,949
Payments					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	
Charitable activities	1	194,307	-	194,307	194,559
Total resources expended		194,307	-	194,307	194,559
Asset and investment purchases					
Purchase of fixed assets		374	-	374	3,528
Excess of receipts over payments		(37)	-	(37)	(14,138)
Bank accounts and cash brought forward		30,230	-	30,230	44,367
Bank accounts and cash carried forward		30,193	-	30,193	30,229

The notes set out on page 7 and 8 form part of these accounts

Poppins Nursery

Statement of Assets and Liabilities


as at 31st March 2024

Cash funds:	Unrestricted funds	Totals 2024	Totals 2023
	£	£	£
Community account	9,698	9,698	10,137
Business account	20,469	20,469	20,066
Cash in hand	25	25	26
	<u>30,193</u>	<u>30,193</u>	<u>30,229</u>

Assets retained for the Charity's own use:	Fund to which asset belongs	Cost	NBV
		£	£
Childrens' Equipment	Unrestricted	28,349	27,974
		<u>28,349</u>	<u>27,974</u>

Liabilities:	Unrestricted funds	Totals 2024	Totals 2023
	£	£	£
Trade Creditors	157	157	157
Accruals/deferred income	554	554	1,559
Social security and pensions	2,206	2,206	1,866
	<u>2,917</u>	<u>2,917</u>	<u>3,582</u>

These accounts were approved by the trustees on 1/7/25


 SARAH GOODEARL
 Chairperson

The notes set out on page 7 and 8 form part of these accounts

Notes to the Accounts

for the year ended 31st March 2024

1 Charitable activities costs

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Wages	175,668	-	175,668	177,840
Pension	6,053	-	6,053	2,038
Uniform	-	-	-	295
Training and DBS checks	277	-	277	2,213
Food/Milk	2,623	-	2,623	1,663
Toys/Books/Arts and Crafts	3,644	-	3,644	5,683
Repairs	260	-	260	198
Telephone	1,117	-	1,117	953
Insurance	889	-	889	863
Bank Charges	60	-	60	60
Accountancy and payroll	1,884	-	1,884	1,727
Sundry expenses	1,832	-	1,832	1,026
	<u>194,307</u>	<u>-</u>	<u>194,307</u>	<u>194,559</u>

2 Restricted funds

There are no restricted funds during the year and no restricted funds balance.

3 Unrestricted funds

	Balance as at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers between funds £	Balance as at 31 March 2024 £
General funds	7,454	194,645	(194,681)	-	7,418
Designated funds					-
- Reserve fund	22,775	-	-	-	22,775
- Garden equipment fund	-	-	-	-	-
					-
Total unrestricted funds	<u>30,229</u>	<u>194,645</u>	<u>(194,681)</u>	<u>-</u>	<u>30,193</u>

The designated funds have been set aside by the trustees, in accordance with their reserves policy, for equipment, staff wages, should income fall below expected levels at particular times during the year, and to cover staff redundancy costs should the pre-school have to close.

The notes form part of these accounts

4 Trustees' remuneration and benefits

No remuneration, other benefits or expenses, were paid to any trustee, for their services as a trustee and committee member.

The notes form part of these accounts