

# POPPINS NURSERY

England & Wales · Charity number 1067049

## Details

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**Other names** POPPINS NURSERY & PRE SCHOOL, POPPINS PRE-SCHOOL

**Status** Registered

**Legal form** Other

**Registered** 2013-04-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Lampard Centre  
Sally Port Gardens  
Brompton  
Gillingham  
ME7 5BU

**Phone** 01634817852

**Email** [POPPINSPRESCHOOL@YAHOO.CO.UK](mailto:POPPINSPRESCHOOL@YAHOO.CO.UK)

## Activities

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**Objects:** ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

**Activities:** Poppins Nursery and Pre School is a charity run nursery for children 2-5 years of age.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People, Other Defined Groups

## Geography

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- Medway

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£218,082	£204,140	-	-
2024-03-31	£194,645	£194,681	-	-
2023-03-31	£183,949	£198,087	-	-
2022-03-31	£182,756	£176,906	-	-
2021-03-31	£146,921	£134,690	-	-

## Trustees

Name	Role	Appointed
Levi-Shawnie Crompton		2026-01-01
Samantha Waterman		2026-01-01
Toni Moreby		2026-01-01

**POPPINS NURSERY**

England & Wales - Charity number 1067049

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# Accounts

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**REGISTERED CHARITY NUMBER: 1067049**

**Poppins Nursery**  
**Trustees' Annual Report and Accounts**  
**for the year ended 31st March 2025**



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4	Independent Examiner's Report to the Trustees
5	Receipts and Payments Account
6	Statement of Assets and Liabilities
7 - 8	Notes to the Financial Statements



## **Poppins Nursery**

### **Legal and Administrative Information**

**for the year ended 31st March 2025**

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**Charity name:** Poppins Nursery

**Trading name:** Poppins Nursery and Pre-School

**Charity Commission registered number:** 1067049

**Charity's principal address:**

The Lampard Centre  
Sally Port Gardens  
Brompton  
Gillingham  
Kent  
ME7 5BU

**Trustees:**

Michelle Sergeant – Secretary  
Kate White – Treasurer  
Sarah Goodearl – Chairperson  
Ann Cogger- Chairperson

**Independent Examiner:**

Beak Kemmenoe  
Chartered Accountants and  
Registered Auditors  
1 - 3 Manor Road  
Chatham  
ME4 6AE

**Bankers:**

HSBC  
87 High Street  
Gillingham  
ME7 1BP



The trustees submit their report together with the financial statements of the charity for the year ended 31st March 2025.

### **Structure, Governance and Management**

The trustees during the year under review were:

Michelle Sergeant – Secretary  
Kate White – Treasurer  
Sarah Goodearl – Chairperson

**Description of Charity's trusts:** Constitution adopted 3 October 1997

**Recruitment and appointment of trustees:** The Committee members, who are also the charity trustees of the pre-school, are elected by the members of the pre-school during the Annual General Meeting. The minimum number of committee members is five and the maximum number is twelve, although the committee may co-opt up to three further members at any one time.

### **Objectives and Activities**

**Objects of the charity:** To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

**Main activities undertaken for the public benefit:** To offer appropriate play facilities, support and encouragement to help such groups and to ensure opportunities for all children regardless of race, culture and religion.

When planning the activities for the year, the trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to guidance published by the Charity Commission, including public benefit guidance.

### **Our Vision**

To provide the best possible care and learning environment to enable every child the opportunity to reach their full potential.



**Poppins Nursery**  
**Trustees' Annual Report**  
**for the year ended 31st March 2025**

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**Achievements and Performance**

The main achievements of the charity during the year were:

- Setting remained full with a healthy waiting list.
- Good partnerships with the Early years lead and SENCO at nearby primary school.
- Staff continued training.
- Strong links built with outside agencies: Home-Start and Early Help.
- A large new shed has been built in a different area of the garden. This has given us more room in the undercover part of the garden for when it rains.

Through the work the charity has done with its beneficiaries (the children) it continues to strive to ensure the children are ready for school transition, they are able to actively develop social skills and provide parents/carers with the opportunity for respite.

**Financial Review**

**General:** The full financial results are set out on pages 5 to 8. In summary the total receipts from all sources amounted to £218,082 and total payments including the purchase of fixed assets amounted to £204,140. This resulted in a surplus of payments over receipts on unrestricted funds of £13,942 before transfers. The net unrestricted funds of the charity have increased from £30,193 to £44,135.

**Reserves Policy:** Our policy is to hold sufficient reserves to sustain the pre-school should our income fall below expected levels. Our intention would be to continue functioning as a pre-school if at all possible, but in the event of closure we would need sufficient funds to cover staff redundancies.

**Declaration and Signing**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Sarah Goodearl  
Chairperson

Date of Approval: 27/3/26



**Poppins Nursery**

**Independent Examiner's Report to the Trustees**

**On the Accounts for the year ended 31st March 2025**

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**Independent examiner's report to the trustees of Poppins Nursery**

I report to the trustees on my examination of the accounts of Poppins Nursery for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ronald Price FCA  
Beak Kemmenoe  
Chartered Accountants  
1-3 Manor Road  
Chatham  
Kent  
ME4 6AE

Dated: 27.03.2026



**Poppins Nursery**

**Receipts and Payments Accounts**

**for the year ended 31st March 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 Total Funds £	2024 Total Funds £
<b>Receipts</b>					
Incoming resources from generated funds:					
Voluntary income			-	-	
CJRS grants		-	-	-	-
Investment income			-	392	402
Incoming resources from charitable activities:					
Fees received from parents			-	19,321	19,086
Fees received from Medway Council			-	185,084	158,376
Other funding received			-	13,285	16,781
<b>Total incoming resources</b>			<b>-</b>	<b>218,082</b>	<b>194,645</b>
<b>Payments</b>					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	
Charitable activities	1		-	202,401	194,307
<b>Total resources expended</b>		<b>-</b>	<b>-</b>	<b>202,401</b>	<b>194,307</b>
<b>Asset and investment purchases</b>					
Purchase of fixed assets			-	1,739	374
<b>Excess of receipts over payments</b>		<b>-</b>	<b>-</b>	<b>13,942</b>	<b>(37)</b>
Bank accounts and cash brought forward			-	30,193	30,230
<b>Bank accounts and cash carried forward</b>		<b>-</b>	<b>-</b>	<b>44,135</b>	<b>30,193</b>

*The notes set out on page 7 and 8 form part of these accounts*



Poppins Nursery

Statement of Assets and Liabilities

as at 31st March 2025

Cash funds:	Unrestricted	Totals 2025	Totals 2024
	funds		
	£	£	£
Community account	23,248	23,248	9,698
Business account	20,862	20,862	20,469
Cash in hand	25	25	25
	<u>44,135</u>	<u>44,135</u>	<u>30,192</u>

Assets retained for the Charity's own use:	Fund to	Cost	NBV
	which asset	£	£
	belongs		
Childrens' Equipment	Unrestricted	30,088	12,001
		<u>30,088</u>	<u>12,001</u>

Liabilities:	Unrestricted	Totals 2025	Totals 2024
	funds		
	£	£	£
Trade Creditors	157	157	157
Accruals/deferred income	442	442	554
Social security and pensions	2,757	2,757	2,206
	<u>3,356</u>	<u>3,356</u>	<u>2,917</u>

These accounts were approved by the trustees on 27-03-2026



Sarah Goodearl  
Chairperson

The notes set out on page 7 and 8 form part of these accounts



**1 Charitable activities costs**

	Unrestricted funds £	Restricted funds £	2025 Total £	2024 Total £
Wages		-	176,705	175,668
Pension		-	6,842	6,053
Uniform	-	-	339	-
Training and DBS checks		-	1,948	277
Food/Milk		-	2,431	2,623
Toys/Books/Arts and Crafts		-	5,254	3,644
Repairs		-	1,063	260
Telephone		-	1,275	1,117
Insurance		-	932	889
Bank Charges		-	60	60
Accountancy and payroll		-	1,884	1,884
Sundry expenses		-	3,668	1,832
	<u>-</u>	<u>-</u>	<u>202,401</u>	<u>194,307</u>

**2 Restricted funds**

There are no restricted funds during the year and no restricted funds balance.

**3 Unrestricted funds**

	Balance as at 1 April 2024 £	Incoming resources £	Resources expended £	Transfers between funds £	Balance as at 31 March 2025 £
General funds	7,418	218,082	(204,140)	-	21,360
Designated funds					-
- Reserve fund	22,775	-	-	-	22,775
- Garden equipment fund	-	-	-	-	-
	<u>30,193</u>	<u>218,082</u>	<u>(204,140)</u>	<u>-</u>	<u>44,135</u>

The designated funds have been set aside by the trustees, in accordance with their reserves policy, for equipment, staff wages, should income fall below expected levels at particular times during the year, and to cover staff redundancy costs should the pre-school have to close.



**Poppins Nursery**

**Notes to the Accounts**

**for the year ended 31st March 2025**

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**4 Trustees' remuneration and benefits**

No remuneration, other benefits or expenses, were paid to any trustee, for their services as a trustee and committee member.

*The notes form part of these accounts*



**POPPINS NURSERY**

England & Wales - Charity number 1067049

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# Accounts

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**REGISTERED CHARITY NUMBER: 1067049**

**Poppins Nursery**  
**Trustees' Annual Report and Accounts**  
**for the year ended 31st March 2024**

**Poppins Nursery**  
**Legal and Administrative Information**  
**for the year ended 31st March 2024**

---

**Charity name:** Poppins Nursery

**Trading name:** Poppins Nursery and Pre-School

**Charity Commission registered number:** 1067049

**Charity's principal address:**

The Lampard Centre  
Sally Port Gardens  
Brompton  
Gillingham  
Kent  
ME7 5BU

**Trustees:**

Michelle Sergeant – Secretary  
Kate White – Treasurer  
Sarah Goodearl – Chairperson  
Ann Cogger- Chairperson

**Independent Examiner:**

Beak Kemmenoe  
Chartered Accountants and  
Registered Auditors  
1 - 3 Manor Road  
Chatham  
ME4 6AE

**Bankers:**

HSBC  
87 High Street  
Gillingham  
ME7 1BP

**Poppins Nursery**  
**Trustees' Annual Report**  
**for the year ended 31st March 2024**

---

The trustees submit their report together with the financial statements of the charity for the year ended 31st March 2024.

**Structure, Governance and Management**

The trustees during the year under review were:

Michelle Sergeant – Secretary  
Kate White – Treasurer  
Sarah Goodearl – Chairperson  
Ann Cogger- Chairperson

**Description of Charity's trusts:** Constitution adopted 3 October 1997

**Recruitment and appointment of trustees:** The Committee members, who are also the charity trustees of the pre-school, are elected by the members of the pre-school during the Annual General Meeting. The minimum number of committee members is five and the maximum number is twelve, although the committee may co-opt up to three further members at any one time.

**Objectives and Activities**

**Objects of the charity:** To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

**Main activities undertaken for the public benefit:** To offer appropriate play facilities, support and encouragement to help such groups and to ensure opportunities for all children regardless of race, culture and religion.

When planning the activities for the year, the trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to guidance published by the Charity Commission, including public benefit guidance.

**Our Vision**

To provide the best possible care and learning environment to enable every child the opportunity to reach their full potential.

**Poppins Nursery**  
**Trustees' Annual Report**  
**for the year ended 31st March 2024**

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**Achievements and Performance**

The main achievements of the charity during the year were:

- Setting was full and we had a waiting list.
- Parent partnership became stronger. Parents now being invited back into the room for drop offs and pick-up.
- Staff went on more training.
- Better working partnerships built with outside professionals.
- New outside plug sockets installed.

Through the work the charity has done with its beneficiaries (the children) it continues to strive to ensure the children are ready for school transition, they are able to actively develop social skills and provide parents/carers with the opportunity for respite.

**Financial Review**

**General:** The full financial results are set out on pages 5 to 8. In summary the total receipts from all sources amounted to £194,645 and total payments including the purchase of fixed assets amounted to £194,681. This resulted in an deficit of payments over receipts on unrestricted funds of £36 before transfers. The net unrestricted funds of the charity have decreased from £30,229 to £30,193.

**Reserves Policy:** Our policy is to hold sufficient reserves to sustain the pre-school should our income fall below expected levels. Our intention would be to continue functioning as a pre-school if at all possible, but in the event of closure we would need sufficient funds to cover staff redundancies.

**Declaration and Signing**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Sarah Goodearl  
Chairperson

Date of Approval: 1/7/25

**Poppins Nursery**

**Independent Examiner's Report to the Trustees  
On the Accounts for the year ended 31st March 2024**

---

**Independent examiner's report to the trustees of Poppins Nursery**

I report to the trustees on my examination of the accounts of Poppins Nursery for the year ended 31 March 2024.

**Responsibilities and basis of report**

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I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ronald Price FCA  
Beak Kemmenoe  
Chartered Accountants  
1-3 Manor Road  
Chatham  
Kent  
ME4 6AE

Dated: 01-07-2025

Poppins Nursery

Receipts and Payments Accounts

for the year ended 31st March 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total Funds £	2023 Total Funds £
<b>Receipts</b>					
Incoming resources from generated funds:					
Voluntary income			-	-	
CJRS grants		-	-	-	-
Investment income		402	-	402	33
Incoming resources from charitable activities:					
Fees received from parents		19,086	-	19,086	2,295
Fees received from Medway Council		158,376	-	158,376	148,889
Other funding received		16,781	-	16,781	12,082
<b>Total incoming resources</b>		<b>194,645</b>	<b>-</b>	<b>194,645</b>	<b>183,949</b>
<b>Payments</b>					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	
Charitable activities	1	194,307	-	194,307	194,559
<b>Total resources expended</b>		<b>194,307</b>	<b>-</b>	<b>194,307</b>	<b>194,559</b>
<b>Asset and investment purchases</b>					
Purchase of fixed assets		374	-	374	3,528
<b>Excess of receipts over payments</b>		<b>(37)</b>	<b>-</b>	<b>(37)</b>	<b>(14,138)</b>
Bank accounts and cash brought forward		30,230	-	30,230	44,367
<b>Bank accounts and cash carried forward</b>		<b>30,193</b>	<b>-</b>	<b>30,193</b>	<b>30,229</b>

The notes set out on page 7 and 8 form part of these accounts

Poppins Nursery

Statement of Assets and Liabilities


as at 31st March 2024

Cash funds:	Unrestricted funds £	Totals 2024 £	Totals 2023 £
Community account	9,698	9,698	10,137
Business account	20,469	20,469	20,066
Cash in hand	25	25	26
	<u>30,193</u>	<u>30,193</u>	<u>30,229</u>

Assets retained for the Charity's own use:	Fund to which asset belongs	Cost £	NBV £
Childrens' Equipment	Unrestricted	28,349	27,974
		<u>28,349</u>	<u>27,974</u>

Liabilities:	Unrestricted funds £	Totals 2024 £	Totals 2023 £
Trade Creditors	157	157	157
Accruals/deferred income	554	554	1,559
Social security and pensions	2,206	2,206	1,866
	<u>2,917</u>	<u>2,917</u>	<u>3,582</u>

These accounts were approved by the trustees on 1/7/25

  
 SARAH GOODEARL  
 Sarah Goodearl  
 Chairperson

The notes set out on page 7 and 8 form part of these accounts

**1 Charitable activities costs**

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Wages	175,668	-	175,668	177,840
Pension	6,053	-	6,053	2,038
Uniform	-	-	-	295
Training and DBS checks	277	-	277	2,213
Food/Milk	2,623	-	2,623	1,663
Toys/Books/Arts and Crafts	3,644	-	3,644	5,683
Repairs	260	-	260	198
Telephone	1,117	-	1,117	953
Insurance	889	-	889	863
Bank Charges	60	-	60	60
Accountancy and payroll	1,884	-	1,884	1,727
Sundry expenses	1,832	-	1,832	1,026
	<u>194,307</u>	<u>-</u>	<u>194,307</u>	<u>194,559</u>

**2 Restricted funds**

There are no restricted funds during the year and no restricted funds balance.

**3 Unrestricted funds**

	Balance as at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers between funds £	Balance as at 31 March 2024 £
General funds	7,454	194,645	(194,681)	-	7,418
Designated funds					-
- Reserve fund	22,775	-	-	-	22,775
- Garden equipment fund	-	-	-	-	-
					-
Total unrestricted funds	<u>30,229</u>	<u>194,645</u>	<u>(194,681)</u>	<u>-</u>	<u>30,193</u>

The designated funds have been set aside by the trustees, in accordance with their reserves policy, for equipment, staff wages, should income fall below expected levels at particular times during the year, and to cover staff redundancy costs should the pre-school have to close.

*The notes form part of these accounts*

**4 Trustees' remuneration and benefits**

No remuneration, other benefits or expenses, were paid to any trustee, for their services as a trustee and committee member.

*The notes form part of these accounts*

**POPPINS NURSERY**

England & Wales - Charity number 1067049

---

# Accounts

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**REGISTERED CHARITY NUMBER: 1067049**

**Poppins Nursery**  
**Trustees' Annual Report and Accounts**  
**for the year ended 31st March 2023**

**Poppins Nursery**

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**for the year ended 31st March 2023**

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**Poppins Nursery**  
**Legal and Administrative Information**  
**for the year ended 31st March 2023**

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**Charity name:** Poppins Nursery

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Sarah Goodearl – Chairperson

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Chartered Accountants and  
Registered Auditors  
1 - 3 Manor Road  
Chatham  
ME4 6AE

**Bankers:**

HSBC  
87 High Street  
Gillingham  
ME7 1BP

## **Poppins Nursery**

### **Trustees' Annual Report**

**for the year ended 31st March 2023**

---

The trustees submit their report together with the financial statements of the charity for the year ended 31st March 2023.

#### **Structure, Governance and Management**

The trustees during the year under review were:

Michelle Sergeant – Secretary

Kate White – Treasurer

Sarah Goodearl – Chairperson

**Description of Charity's trusts:** Constitution adopted 3 October 1997

**Recruitment and appointment of trustees:** The Committee members, who are also the charity trustees of the pre-school, are elected by the members of the pre-school during the Annual General Meeting. The minimum number of committee members is five and the maximum number is twelve, although the committee may co-opt up to three further members at any one time.

#### **Objectives and Activities**

**Objects of the charity:** To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

**Main activities undertaken for the public benefit:** To offer appropriate play facilities, support and encouragement to help such groups and to ensure opportunities for all children regardless of race, culture and religion.

When planning the activities for the year, the trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to guidance published by the Charity Commission, including public benefit guidance.

#### **Our Vision**

To provide the best possible care and learning environment to enable every child the opportunity to reach their full potential.

### Achievements and Performance

The main achievements of the charity during the year were:

- The charity had received an overall good and positive result from the Ofsted inspection on 27<sup>th</sup> January 2023, this was the first routine inspection since the COVID-19 pandemic began.
- The school has full working team.
- The Pre-school is busy, with a waiting list for places.
- Staff have had further training in the year.
- The school began using the Tapestry software, that documents the children's progress through Pre-School, enhancing communication between parents and staff.

Through the work the charity has done with its beneficiaries (the children) it continues to strive to ensure the children are ready for school transition, they are able to actively develop social skills and provide parents/carers with the opportunity for respite.

### Financial Review

**General:** The full financial results are set out on pages 5 to 8. In summary the total receipts from all sources amounted to £183,949 and total payments including the purchase of fixed assets amounted to £198,087. This resulted in an excess of payments over receipts on unrestricted funds of £14,138 before transfers. The net unrestricted funds of the charity have decreased from £44,367 to £30,229.

**Reserves Policy:** Our policy is to hold sufficient reserves to sustain the pre-school should our income fall below expected levels. Our intention would be to continue functioning as a pre-school if at all possible, but in the event of closure we would need sufficient funds to cover staff redundancies.

### Declaration and Signing

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Sarah Goodearl  
Chairperson

SARAH GOODEARL

Date of Approval:

29<sup>th</sup> April 2024

**Independent Examiner's Report to the Trustees  
On the Accounts for the year ended 31st March 2023**

---

**Independent examiner's report to the trustees of Poppins Nursery**

I report to the trustees on my examination of the accounts of Poppins Nursery for the year ended 31 March 2023.

**Responsibilities and basis of report**

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**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ronald Price FCA  
Beak Kemmenoe  
Chartered Accountants  
1-3 Manor Road  
Chatham  
Kent  
ME4 6AE

Dated: 29-04-2024

Poppins Nursery

Receipts and Payments Accounts

for the year ended 31st March 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total Funds £	2022 Total Funds £
<b>Receipts</b>					
Incoming resources from generated funds:					
Voluntary income			-	-	
CJRS grants		-	-	-	2,764
Investment income		33	-	33	2
Incoming resources from charitable activities:					
Fees received from parents		22,945	-	22,945	20,819
Fees received from Medway Council		148,889	-	148,889	142,486
Other funding received		12,082	-	12,082	16,686
<b>Total incoming resources</b>		<b>183,949</b>	<b>-</b>	<b>183,949</b>	<b>182,756</b>
<b>Payments</b>					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	
Charitable activities	1	194,559	-	194,559	167,612
<b>Total resources expended</b>		<b>194,559</b>	<b>-</b>	<b>194,559</b>	<b>167,612</b>
<b>Asset and investment purchases</b>					
Purchase of fixed assets		3,528	-	3,528	9,295
<b>Excess of receipts over payments</b>		<b>(14,138)</b>	<b>-</b>	<b>(14,138)</b>	<b>5,850</b>
Bank accounts and cash brought forward		44,367	-	44,367	38,517
<b>Bank accounts and cash carried forward</b>		<b>30,229</b>	<b>-</b>	<b>30,229</b>	<b>44,367</b>

The notes set out on page 7 and 8 form part of these accounts

Poppins Nursery

Statement of Assets and Liabilities

as at 31st March 2023

Cash funds:	Unrestricted	Totals 2023	Totals 2022
	funds		
	£	£	£
Community account	10,137	10,137	24,308
Business account	20,066	20,066	20,034
Cash in hand	26	26	26
	<u>30,229</u>	<u>30,229</u>	<u>44,367</u>

Assets retained for the Charity's own use:	Fund to which asset belongs	Cost	NBV
		£	£
Childrens' Equipment	Unrestricted	27,974	16,079
		<u>27,974</u>	<u>16,079</u>

Liabilities:	Unrestricted	Totals 2023	Totals 2022
	funds		
	£	£	£
Trade Creditors	157	157	157
Accruals/deferred income	1,559	1,559	1,401
Social security and pensions	1,866	1,866	1,410
	<u>3,582</u>	<u>3,582</u>	<u>2,968</u>

These accounts were approved by the trustees on



Sarah Goodearl  
Chairperson

*The notes set out on page 7 and 8 form part of these accounts*

## Notes to the Accounts

for the year ended 31st March 2023

**1 Charitable activities costs**

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Wages	177,840	-	177,840	150,597
Pension	2,038	-	2,038	2,008
Uniform	295	-	295	82
Training and DBS checks	2,213	-	2,213	1,533
Food/Milk	1,663	-	1,663	2,848
Toys/Books/Arts and Crafts	5,683	-	5,683	5,582
Repairs	198	-	198	437
Telephone	953	-	953	893
Insurance	863	-	863	850
Bank Charges	60	-	60	20
Accountancy and payroll	1,727	-	1,727	1,884
Sundry expenses	1,026	-	1,026	878
	<u>194,559</u>	<u>-</u>	<u>194,559</u>	<u>167,612</u>

**2 Restricted funds**

There are no restricted funds during the year and no restricted funds balance.

**3 Unrestricted funds**

	Balance as at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers between funds £	Balance as at 31 March 2023 £
General funds	21,592	183,949	(198,087)	-	7,454
Designated funds					-
- Reserve fund	22,775	-	-	-	22,775
- Garden equipment fund	-	-	-	-	-
					-
Total unrestricted funds	<u>44,367</u>	<u>183,949</u>	<u>(198,087)</u>	<u>-</u>	<u>30,229</u>

The designated funds have been set aside by the trustees, in accordance with their reserves policy, for equipment, staff wages, should income fall below expected levels at particular times during the year, and to cover staff redundancy costs should the pre-school have to close.

*The notes form part of these accounts*

**Poppins Nursery**

**Notes to the Accounts**

**for the year ended 31st March 2023**

---

**4 Trustees' remuneration and benefits**

Kate White, Trustee, was a paid employee of the charity on terms agreed as per our constitution. She is no longer on payroll from 27th May 2021. For the year ended 31st March 2023 Nil was paid (2022 - £464) for her book-keeping role.

No remuneration, other benefits or expenses, were paid to any trustee, for their services as a trustee and committee member.

**POPPINS NURSERY**

England & Wales - Charity number 1067049

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# Accounts

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**REGISTERED CHARITY NUMBER: 1067049**

**Poppins Nursery and Pre School  
Trustees' Annual Report and Accounts  
for the year ended 31st March 2022**

**Poppins Nursery and Pre School**  
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**for the year ended 31st March 2022**

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6	Statement of Assets and Liabilities
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**Poppins Nursery and Pre School**  
**Legal and Administrative Information**  
**for the year ended 31st March 2022**

---

**Charity name:** Poppins Nursery and Pre School

**Trading name:** Poppins Pre-School

**Charity Commission registered number:** 1067049

**Charity's principal address:**

The Lampard Centre  
Sally Port Gardens  
Brompton  
Gillingham  
Kent  
ME7 5BU

**Trustees:**

Michelle Sergeant – Secretary  
Kate White – Treasurer  
Sarah Goodcarl – Chairperson

**Independent Examiner:**

Beak Kemmenoe  
Chartered Accountants and  
Registered Auditors  
1 - 3 Manor Road  
Chatham  
ME4 6AE

**Bankers:**

HSBC  
87 High Street  
Gillingham  
ME7 1BP

**Poppins Nursery and Pre School**  
**Trustees' Annual Report**  
**for the year ended 31st March 2022**

---

The trustees submit their report together with the financial statements of the charity for the year ended 31st March 2022.

**Structure, Governance and Management**

The trustees during the year under review were:

Michelle Sergeant – Secretary  
Kate White – Treasurer  
Sarah Goodearl – Chairperson

**Description of Charity's trusts:** Constitution adopted 3 October 1997

**Recruitment and appointment of trustees:** The Committee members, who are also the charity trustees of the pre-school, are elected by the members of the pre-school during the Annual General Meeting. The minimum number of committee members is five and the maximum number is twelve, although the committee may co-opt up to three further members at any one time.

**Objectives and Activities**

Objects of the charity: To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Main activities undertaken for the public benefit: To offer appropriate play facilities, support and encouragement to help such groups and to ensure opportunities for all children regardless of race, culture and religion. When planning the activities for the year, the trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to guidance published by the Charity Commission, including public benefit guidance.

**Our Vision**

To provide the best possible care and learning environment to enable every child the opportunity to reach their full potential.

### Achievements and Performance

The main achievements of the charity during the year were:

- During the year, we purchased a substantial amount of new play and other equipment to assist children in developing movement skills, to assist with role playing and to provide cosy areas for reading books;
- The charity had received an overall good and positive result from the Ofsted inspection on 26th August 2021, this was the first routine inspection since the COVID-19 pandemic began.
- Full working team.
- Full sessions, with a waiting list.
- All staff are first aid trained.
- All staff has completed Child Protection training.

Through the work the charity has done with its beneficiaries (the children) it continues to strive to ensure the children are ready for school transition, they are able to actively develop social skills and provide parents/carers with the opportunity for respite.

### Financial Review

**General:** The full financial results are set out on pages 5 to 8. In summary the total receipts from all sources amounted to £182,756 and total payments including the purchase of fixed assets amounted to £176,907. This resulted in an excess of receipts over payments on unrestricted funds of £5,850 before transfers. The net unrestricted funds of the charity have increased from £38,517 to £44,367.

**Covid-19:** The government restrictions requiring the School to close during lockdown, fortunately, Poppins Nursery and Pre School had worked hard in the preceding years to build up and maintain a strong reserve to help the School through this period. The School has also been able to maintain a healthy cashflow thanks to the continuous income support from Medway Council, and with the added help of the Government's Furlough Job Retention Scheme, the school is in a relatively healthy financial position.

**Reserves Policy:** Our policy is to hold sufficient reserves to sustain the pre-school should our income fall below expected levels. Our intention would be to continue functioning as a pre-school if at all possible, but in the event of closure we would need sufficient funds to cover staff redundancies.

### Declaration and Signing

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

x 

Sarah Goodearl  
Chairperson

Date of Approval: 04/05/2023

**Poppins Nursery and Pre School**  
**Independent Examiner's Report to the Trustees**  
**On the Accounts for the year ended 31st March 2022**

---

**Independent examiner's report to the trustees of Poppins Nursery and Pre School**

I report to the trustees on my examination of the accounts of Poppins Nursery and Pre School for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Ronald Price FCA  
Beak Kemmenoe  
Chartered Accountants  
1-3 Manor Road  
Chatham  
Kent  
ME4 6AE

Dated: 21<sup>st</sup> MAY 2023

## Poppins Nursery and Pre School

### Receipts and Payments Accounts

for the year ended 31st March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total Funds £	2021 Total Funds £
<b>Receipts</b>					
Incoming resources from generated funds:					
Voluntary income			-	-	
CJRS grants		2,764	-	2,764	21,893
Investment income		2	-	2	10
Incoming resources from charitable activities:					
Fees received from parents		20,819	-	20,819	7,380
Fees received from Medway Council		142,486	-	142,486	113,415
Other funding received		16,686	-	16,686	4,223
<b>Total incoming resources</b>		<b>182,756</b>	<b>-</b>	<b>182,756</b>	<b>146,921</b>
<b>Payments</b>					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	
Charitable activities	1	167,612	-	167,612	134,690
<b>Total resources expended</b>		<b>167,612</b>	<b>-</b>	<b>167,612</b>	<b>134,690</b>
<b>Asset and investment purchases</b>					
Purchase of fixed assets		9,295	-	9,295	761
<b>Excess of receipts over payments</b>		<b>5,850</b>	<b>-</b>	<b>5,850</b>	<b>11,470</b>
Bank accounts and cash brought forward		38,517	-	38,517	27,047
<b>Bank accounts and cash carried forward</b>		<b>44,367</b>	<b>-</b>	<b>44,367</b>	<b>38,517</b>

*The notes set out on page 7 and 8 form part of these accounts*

**Poppins Nursery and Pre School**

**Statement of Assets and Liabilities**

**as at 31st March 2022**

<b>Cash funds:</b>	<b>Unrestricted funds £</b>	<b>Totals 2022 £</b>	<b>Totals 2021 £</b>
Community account	24,308	24,308	18,460
Business account	20,034	20,034	20,031
Cash in hand	26	26	26
	<u>44,367</u>	<u>44,367</u>	<u>38,517</u>

<b>Assets retained for the Charity's own use:</b>	<b>Fund to which asset belongs</b>	<b>Cost £</b>	<b>NBV £</b>
Childrens' Equipment	Unrestricted	24,447	16,714
		<u>24,447</u>	<u>16,714</u>

<b>Liabilities:</b>	<b>Unrestricted funds £</b>	<b>Totals 2022 £</b>	<b>Totals 2021 £</b>
Trade Creditors	157	157	157
Accruals/deferred income	1,401	1,401	608
Social security and pensions	1,410	1,410	2,969
	<u>2,968</u>	<u>2,968</u>	<u>3,734</u>

These accounts were approved by the trustees on

  
 Sarah Goodearl  
 Chairperson 04/05/2023

*The notes set out on page 7 and 8 form part of these accounts*

# Poppins Nursery and Pre School

## Notes to the Accounts

for the year ended 31st March 2022

### 1 Charitable activities costs

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Wages	132,960	-	132,960	119,488
Social security	17,637	-	17,637	7,801
Pension	2,008	-	2,008	1,594
Training and DBS checks	1,533	-	1,533	85
Food/Milk	2,848	-	2,848	614
Toys/Books/Arts and Crafts	5,582	-	5,582	600
Repairs	437	-	437	473
Telephone	893	-	893	835
Insurance	850	-	850	-
Bank Charges	20	-	20	-
Accountancy and payroll	1,884	-	1,884	1,884
Sundry expenses	878	-	878	1,316
	<b>167,530</b>	<b>-</b>	<b>167,530</b>	<b>134,690</b>

### 2 Restricted funds

There are no restricted funds during the year and no restricted funds balance.

### 3 Unrestricted funds

	Balance as at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers between funds £	Balance as at 31 March 2022 £
General funds	11,650	182,756	(176,907)	-	17,500
Designated funds					-
- Reserve fund	22,775	-	-	-	22,775
- Garden equipment fund	4,092	-	(4,092)	-	-
	-				-
Total unrestricted funds	<b>38,517</b>	<b>182,756</b>	<b>(180,999)</b>	<b>-</b>	<b>40,275</b>

The designated funds have been set aside by the trustees, in accordance with their reserves policy, for equipment, staff wages, should income fall below expected levels at particular times during the year, and to cover staff redundancy costs should the pre-school have to close.

*The notes form part of these accounts*

**Poppins Nursery and Pre School**

**Notes to the Accounts**

**for the year ended 31st March 2022**

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**4 Trustees' remuneration and benefits**

Kate White, Trustee, was a paid employee of the charity on terms agreed as per our constitution. She is no longer on payroll from 27th May 2021. For the year ended 31st March 2022 she was paid £464 (2021 - £2,859) for her book-keeping role.

No remuneration, other benefits or expenses, were paid to any trustee, for their services as a trustee and committee member.

**POPPINS NURSERY**

England & Wales - Charity number 1067049

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# Accounts

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REGISTERED CHARITY NUMBER: 1067049

**Poppins Nursery and Pre School**  
**Trustees' Annual Report and Accounts**  
**for the year ended 31st March 2021**

**Poppins Nursery and Pre School**

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**for the year ended 31st March 2021**

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**Poppins Nursery and Pre School**  
**Legal and Administrative Information**  
**for the year ended 31st March 2021**

---

**Charity name:** Poppins Nursery and Pre School

**Trading name:** Poppins Pre-School

**Charity Commission registered number:** 1067049

**Charity's principal address:**

The Lampard Centre  
Sally Port Gardens  
Brompton  
Gillingham  
Kent  
ME7 5BU

**Trustees:**

Michelle Sergeant – Secretary  
Kate White – Treasurer  
Sarah Goodearl – Chairperson  
Anju Thapa (resigned 18th January 2021)

**Independent Examiner:**

Beak Kemmenoe  
Chartered Accountants and  
Registered Auditors  
1 - 3 Manor Road  
Chatham  
ME4 6AE

**Bankers:**

HSBC  
87 High Street  
Gillingham  
ME7 1BP

**Poppins Nursery and Pre School**  
**Trustees' Annual Report**  
**for the year ended 31st March 2021**

---

The trustees submit their report together with the financial statements of the charity for the year ended 31st March 2021.

**Structure, Governance and Management**

The trustees during the year under review were:

Michelle Sergeant – Secretary  
Kate White – Treasurer  
Sarah Goodearl – Chairperson  
Anju Thapa (resigned 18th January 2021)

**Description of Charity's trusts:** Constitution adopted 3 October 1997

**Recruitment and appointment of trustees:** The Committee members, who are also the charity trustees of the pre-school, are elected by the members of the pre-school during the Annual General Meeting. The minimum number of committee members is five and the maximum number is twelve, although the committee may co-opt up to three further members at any one time.

**Objectives and Activities**

Objects of the charity: To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Main activities undertaken for the public benefit: To offer appropriate play facilities, support and encouragement to help such groups and to ensure opportunities for all children regardless of race, culture and religion. When planning the activities for the year, the trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to guidance published by the Charity Commission, including public benefit guidance.

**Our Vision**

To provide the best possible care and learning environment to enable every child the opportunity to reach their full potential.

**Poppins Nursery and Pre School**  
**Trustees' Annual Report**  
**for the year ended 31st March 2021**

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**Achievements and Performance**

The main achievements of the charity during the year were:

- New apprentice taken on.
- Full working team.
- Full sessions, with a waiting list.
- All staff are first aid trained.
- All staff has completed Child Protection training.

Through the work the charity has done with its beneficiaries (the children) it continues to strive to ensure the children are ready for school transition, they are able to actively develop social skills and provide parents/carers with the opportunity for respite.

**Financial Review**

**General:** The full financial results are set out on pages 5 to 8. In summary the total receipts from all sources amounted to £146,921 and total payments amounted to £135,451. This resulted in an excess of receipts over payments on unrestricted funds of £11,470 before transfers. The net unrestricted funds of the charity have increased from £27,047 to £38,517.

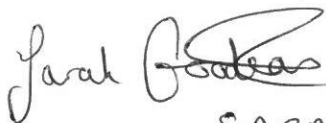
**Covid-19:** The government restrictions requiring the School to close during lockdown, fortunately, Poppins Nursery and Pre School had worked hard in the preceding years to build up and maintain a strong reserve to help the School through this period. The School has also been able to maintain a healthy cashflow thanks to the continuous income support from Medway Council, and with the added help of the Government's Furlough Job Retention Scheme, the school is in a relatively healthy financial position.

**Reserves Policy:** Our policy is to hold sufficient reserves to sustain the pre-school should our income fall below expected levels. Our intention would be to continue functioning as a pre-school if at all possible, but in the event of closure we would need sufficient funds to cover staff redundancies.

**Declaration and Signing**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



SARAH GOODEARL

Sarah Goodearl

Chairperson

Date of Approval:

27/4/22

**Poppins Nursery and Pre School**  
**Independent Examiner's Report to the Trustees**  
**On the Accounts for the year ended 31st March 2021**

---

**Independent examiner's report to the trustees of Poppins Nursery and Pre School**

I report to the trustees on my examination of the accounts of Poppins Nursery and Pre School for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Beak Kemmenoe  
Chartered Accountants  
1-3 Manor Road  
Chatham  
Kent  
ME4 6AE

  
R D Price FCA

Dated: 27-04-2022

Poppins Nursery and Pre School

Receipts and Payments Accounts

for the year ended 31st March 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total Funds £	2020 Total Funds £
<b>Receipts</b>					
Incoming resources from generated funds:					
Voluntary income		-	-	-	638
CJRS grants		21,893	-	21,893	-
Investment income		10	-	10	45
Incoming resources from charitable activities:					
Fees received from parents		7,380	-	7,380	26,367
Fees received from Medway Council		113,415	-	113,415	114,122
Other funding received		4,223	-	4,223	6,844
<b>Total incoming resources</b>		<b>146,921</b>	<b>-</b>	<b>146,921</b>	<b>148,016</b>
<b>Payments</b>					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	34
Charitable activities	1	134,690	-	134,690	161,034
<b>Total resources expended</b>		<b>134,690</b>	<b>-</b>	<b>134,690</b>	<b>161,068</b>
<b>Asset and investment purchases</b>					
Purchase of fixed assets		761	-	761	196
<b>Excess of receipts over payments</b>		<b>11,470</b>	<b>-</b>	<b>11,470</b>	<b>(13,248)</b>
Bank accounts and cash brought forward		27,047	-	27,047	40,295
<b>Bank accounts and cash carried forward</b>		<b>38,517</b>	<b>-</b>	<b>38,517</b>	<b>27,047</b>

The notes set out on page 7 and 8 form part of these accounts

**Poppins Nursery and Pre School**

**Statement of Assets and Liabilities**

**as at 31st March 2021**

<b>Cash funds:</b>	<b>Unrestricted</b>	<b>Totals 2021</b>	<b>Totals 2020</b>
	<b>funds</b>		
	<b>£</b>	<b>£</b>	<b>£</b>
Community account	18,460	18,460	7,000
Business account	20,031	20,031	20,021
Cash in hand	26	26	26
	<b>38,517</b>	<b>38,517</b>	<b>27,047</b>

<b>Assets retained for the Charity's own use:</b>	<b>Fund to</b>	<b>Cost</b>	
	<b>which asset</b>	<b>£</b>	<b>£</b>
	<b>belongs</b>		
Childrens' Equipment	Unrestricted	15,152	11,597
		<b>15,152</b>	<b>11,597</b>

<b>Liabilities:</b>	<b>Unrestricted</b>	<b>Totals 2021</b>	<b>Totals 2020</b>
	<b>funds</b>		
	<b>£</b>	<b>£</b>	<b>£</b>
Trade Creditors	157	157	157
Accruals/deferred income	608	608	1,945
Social security and pensions	2,969	2,969	955
	<b>3,734</b>	<b>3,734</b>	<b>3,057</b>

These accounts were approved by the trustees on



SARAH GOODEARL

Sarah Goodearl  
Chairperson

27/4/22

*The notes set out on page 7 and 8 form part of these accounts*

# Poppins Nursery and Pre School

## Notes to the Accounts

for the year ended 31st March 2021

### 1 Charitable activities costs

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Wages	119,488	-	119,488	134,579
Social security	7,801	-	7,801	13,378
Pension	1,594	-	1,594	2,979
Training and DBS checks	85	-	85	679
Food/Milk	614	-	614	1,310
Toys/Books/Arts and Crafts	600	-	600	2,163
Repairs	473	-	473	254
Telephone	835	-	835	937
Insurance	-	-	-	837
Post, Printing and Stationery	-	-	-	131
Accountancy and payroll	1,884	-	1,884	1,884
Legal and professional fees	-	-	-	1,004
Sundry expenses	1,316	-	1,316	899
	134,690	-	134,690	161,034

### 2 Restricted funds

There are no restricted funds during the year and no restricted funds balance.

### 3 Unrestricted funds

	Balance as at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers between funds £	Balance as at 31 March 2021 £
General funds	180	146,921	(135,451)	-	11,650
Designated funds					
- Reserve fund	22,775	-	-	-	22,775
- Garden equipment fund	4,092	-	-	-	4,092
Total unrestricted funds	27,047	146,921	(135,451)	-	38,517

The designated funds have been set aside by the trustees, in accordance with their reserves policy, for equipment, staff wages, should income fall below expected levels at particular times during the year, and to cover staff redundancy costs should the pre-school have to close.

*The notes form part of these accounts*

**Poppins Nursery and Pre School**

**Notes to the Accounts**

**for the year ended 31st March 2021**

---

**4 Trustees' remuneration and benefits**

Kate White, Trustee, is a paid employee of the charity on terms agreed as per our constitution. For the year ended 31st March 2021 she was paid £2,859 (2020 - £5,140) for her book-keeping role.

No remuneration, other benefits or expenses, were paid to any trustee, for their services as a trustee and committee member.