



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 Jan 2024      Period start date      To      31 Dec 2024      Period end date

Charity name:                      **TIPPS CROSS REMEMBRANCE HALL TRUST**

Charity registration number:      **1067004**

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | The purpose of the charity is to apply the funds of the Charity towards the maintenance and management of the hall as a recreational, educational and community facility for the use and benefit of the residents of the Parish of Blackmore, Hook End & Wyatts Green and the Parish of Stondon Massey and such other persons as the Trustees shall see fit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The hall is hired out to local clubs and groups. The Management Committee ensures that the building is maintained to a high standard and that it is kept in a clean and serviceable state.</p> <p>It encourages the creation of recreational and sporting activities. The premises are in almost continual use throughout the week, with an OFSTED approved Pre-School meeting every morning in term time. Other activities include carpet bowls, keep fit, children's activities, Senior Citizens Club, slimming organisations, karate, table tennis, yoga, croquet and several badminton groups. The weekends are available for anniversary parties, weddings, children's parties, quizzes and similar activities and the Committee Room is hired on an occasional basis for meetings by art and other groups.</p> <p>A caretaker is employed to ensure the building is properly maintained and supervised.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | The Trustees have studied the guidance issued by the Charity Commission with regard to public benefit and understand that these apply at any time when exercising powers or duties to which the guidance would be relevant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

**Additional information (optional)**

You may choose to include further statements where relevant about:

|                                                                  | SORP reference |                                                                                                                                                              |
|------------------------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policy on grant making                                           | Para 1.38      | Not applicable                                                                                                                                               |
| Policy on social investment including program related investment | Para 1.38      | Not applicable                                                                                                                                               |
| Contribution made by volunteers                                  | Para 1.38      | Volunteer working parties assist in the maintenance of the interior and exterior areas and volunteers organise fund raising social events from time to time. |
| Other                                                            |                |                                                                                                                                                              |

**Achievements and Performance**

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>During 2024 all the local groups continued to use the hall and it was regularly hired out for parties and other events. No major projects were undertaken by the Trustees and Management Committee. The hall is running at full capacity and user groups are pleased to have the facility available on a regular basis.</p> <p>The curtains were replaced giving the hall a more "up to date" appearance. A refurbishment of the kitchen is now being planned which will add to the hall's appeal to hirers.</p> |

**Additional information (optional)**

You may choose to include further statements where relevant about:

|                                     |           |                |
|-------------------------------------|-----------|----------------|
| Achievements against objectives set | Para 1.41 | Not applicable |
|-------------------------------------|-----------|----------------|

|                                                              |           |                 |
|--------------------------------------------------------------|-----------|-----------------|
| Performance of fundraising activities against objectives set | Para 1.41 | Not applicable. |
| Investment performance against objectives                    | Para 1.41 | Not applicable. |
| Other                                                        |           |                 |

## Financial Review

|                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | The Charity is in a good financial position, holding sufficient reserve funds to meet structural and major maintenance needs which are likely to occur in the foreseeable future.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | At the end of 2024, £1,000 was moved from general funds to the Refurbishment Reserve which now stands at £25,250. This fund is held to meet the costs of maintaining the hall at a good standard and part will be allocated to the planned kitchen improvements. The Trustees were able to meet the cost of the new hall curtains (£3,000) from hall income during the year. The Energy Payment Reserve is available to meet higher energy costs in the event that hall income is unable to meet these costs. At present, the hall is able to meet high energy costs from income and long term gas and electricity contracts have been negotiated to provide security against any future excessive increases in energy prices. |
| Amount of reserves held                                                          | Para 1.22 | Refurbishment Reserve - £25,250<br>Energy Payment Reserve - £4,500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Reasons for holding zero reserves                                                | Para 1.22 | Not applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Details of fund materially in deficit                                            | Para 1.24 | Nil                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |                                                                                                                                                   |
|---------------------------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | The hall is hired to user groups and for social events (as mentioned under Objectives above). Hire income constitutes the majority of funds held. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | Not applicable.                                                                                                                                   |
| A description of the principal risks facing the charity                         | Para 1.46 | Increasing costs of energy and hall maintenance.                                                                                                  |
| Other                                                                           |           |                                                                                                                                                   |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                              |
| Type of governing document<br>( <a href="#">trust deed</a> , <a href="#">royal charter</a> )                                                                              | Para 1.25 | Trust deed                                   |
| How is the charity constituted?<br>(e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )                                                                | Para 1.25 | Trust                                        |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | By Trustees (as laid down in the Trust Deed) |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The Trustees manage the hall through a Management Committee that meets quarterly. The Charity is a member of the Rural Community Council of Essex which advises on matters relevant to village halls.                                                                                                                                                                                                                                                                                                                                                                                   |
| Relationship with any related parties                                                     | Para 1.51 | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Other                                                                                     |           | <p>The Parish Council Clerk acts as Clerk to the Trust and the Treasurer/RFO of the Parish Council acts as Treasurer for the Trust. A Councillor from Blackmore, Hook End &amp; Wyatts Green Parish Council is appointed a Trustee; currently holding this position is Councillor N McCarthy.</p> <p>Cheque payments from the Trust's funds require two signatures. Online payments from the Trust's funds require one authorised person to set up the online payment and a second authorised person to approve the payment. These requirements reduce financial risk to a minimum.</p> |

## Reference and Administrative details

|                             |                                                                                         |
|-----------------------------|-----------------------------------------------------------------------------------------|
| Charity name                | TIPPS CROSS REMEMBRANCE HALLTRUST                                                       |
| Other name the charity uses |                                                                                         |
| Registered charity number   | 1067004                                                                                 |
| Charity's principal address | Tipps Cross Remembrance Hall,<br>Blackmore Road, Hook End, Brentwood, Essex<br>CM15 0DX |
|                             |                                                                                         |

### Names of the charity trustees who manage the charity

|    | Trustee name              | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Rosemarie Carole Nelson   | Treasurer       |                                   |                                                               |
| 2  | Eric Raymond Harris       | Chairman        |                                   |                                                               |
| 3  | Neil Christopher McCarthy |                 |                                   |                                                               |
| 4  | Joseph Clarke             |                 |                                   |                                                               |
| 5  |                           |                 |                                   |                                                               |
| 6  |                           |                 |                                   |                                                               |
| 7  |                           |                 |                                   |                                                               |
| 8  |                           |                 |                                   |                                                               |
| 9  |                           |                 |                                   |                                                               |
| 10 |                           |                 |                                   |                                                               |
| 11 |                           |                 |                                   |                                                               |
| 12 |                           |                 |                                   |                                                               |
| 13 |                           |                 |                                   |                                                               |
| 14 |                           |                 |                                   |                                                               |
| 15 |                           |                 |                                   |                                                               |
| 16 |                           |                 |                                   |                                                               |
| 17 |                           |                 |                                   |                                                               |
| 18 |                           |                 |                                   |                                                               |
| 19 |                           |                 |                                   |                                                               |
| 20 |                           |                 |                                   |                                                               |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |  |
|-------------------------------------------------------------------------------------------------------------------------------|--|
| Description of the assets held in this capacity                                                                               |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

|  |  |
|--|--|
|  |  |
|--|--|

Full name(s)

|  |                  |
|--|------------------|
|  | Rosemarie Nelson |
|--|------------------|

Position (eg Secretary,  
Chair, etc)

|  |                   |
|--|-------------------|
|  | Treasurer/Trustee |
|--|-------------------|

Date

|                              |
|------------------------------|
| 21 <sup>st</sup> August 2025 |
|------------------------------|



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
TIPPS CROSS REMEMBRANCE HALL TRUST

No (if any)  
1067004

CC16a

## Receipts and payments accounts

| For the period from | Period start date | To | Period end date |
|---------------------|-------------------|----|-----------------|
|                     | 01-Jan-24         |    | 31-Dec-24       |

### Section A Receipts and payments

|                                                       | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                        |                                      |                                     |                                 |                               |
| Hall hirings                                          | 42,809                                 | -                                    | -                                   | 42,809                          | 38,846                        |
| Income from quiz night                                | -                                      | -                                    | -                                   | -                               | -                             |
| Bank interest received                                | 497                                    | -                                    | -                                   | 497                             | 277                           |
| Rent received                                         | 1,175                                  | -                                    | -                                   | 1,175                           | 1,090                         |
| Grant towards new lighting                            | -                                      | -                                    | -                                   | -                               | -                             |
| Grant towards air conditioning units                  | -                                      | -                                    | -                                   | -                               | -                             |
| Government grant re hall closures                     | -                                      | -                                    | -                                   | -                               | -                             |
| Locality grant towards new lighting                   | -                                      | -                                    | -                                   | -                               | -                             |
| Adjusted for year end debtors                         | 416                                    | -                                    | -                                   | 416                             | 416                           |
| <b>Sub total (Gross income for AR)</b>                | <b>44,897</b>                          | <b>-</b>                             | <b>-</b>                            | <b>44,897</b>                   | <b>39,797</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                        |                                      |                                     |                                 |                               |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>44,897</b>                          | <b>-</b>                             | <b>-</b>                            | <b>44,897</b>                   | <b>39,797</b>                 |
| <b>A3 Payments</b>                                    |                                        |                                      |                                     |                                 |                               |
| Wages                                                 | 13,539                                 | -                                    | -                                   | 13,539                          | 13,427                        |
| Administration                                        | 8,325                                  | -                                    | -                                   | 8,325                           | 8,025                         |
| Maintenance - Plant/repairs                           | 1,387                                  | -                                    | -                                   | 1,387                           | 1,612                         |
| New car park lighting                                 | -                                      | -                                    | -                                   | -                               | -                             |
| Boiler repairs                                        | 855                                    | -                                    | -                                   | 855                             | 598                           |
| Maintenance - Ground                                  | 2,251                                  | -                                    | -                                   | 2,251                           | 450                           |
| Water rates                                           | 393                                    | -                                    | -                                   | 393                             | 261                           |
| Business rates                                        | 202                                    | -                                    | -                                   | 202                             | 191                           |
| Gas                                                   | 4,041                                  | -                                    | -                                   | 4,041                           | 2,451                         |
| Electricity                                           | 2,573                                  | -                                    | -                                   | 2,573                           | 2,510                         |
| Refuse collection                                     | 1,731                                  | -                                    | -                                   | 1,731                           | 1,664                         |
| Cleaning materials & windows                          | 1,300                                  | -                                    | -                                   | 1,300                           | 1,064                         |
| Insurance                                             | 1,307                                  | -                                    | -                                   | 1,307                           | 1,297                         |
| Telephone                                             | 55                                     | -                                    | -                                   | 55                              | 115                           |
| Publicity                                             | 184                                    | -                                    | -                                   | 184                             | 142                           |
| Sundry office expenses                                | 88                                     | -                                    | -                                   | 88                              | 238                           |
| Purchase new hall curtains                            | 2,997                                  | -                                    | -                                   | 2,997                           | -                             |
| Adjusted for year end creditors                       | - 1,547                                | -                                    | -                                   | - 1,547                         | 838                           |
| Refund of hall hire damage deposits                   | 2,050                                  | -                                    | -                                   | 2,050                           | 1,894                         |
| <b>Sub total</b>                                      | <b>41,731</b>                          | <b>-</b>                             | <b>-</b>                            | <b>41,731</b>                   | <b>36,777</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |                                        |                                      |                                     |                                 |                               |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>41,731</b>                          | <b>-</b>                             | <b>-</b>                            | <b>41,731</b>                   | <b>36,777</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>3,166</b>                           | <b>-</b>                             | <b>-</b>                            | <b>3,166</b>                    | <b>3,020</b>                  |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>38,150</b>                          | <b>-</b>                             | <b>-</b>                            | <b>38,150</b>                   | <b>35,130</b>                 |
| <b>Cash funds this year end</b>                       | <b>41,316</b>                          | <b>-</b>                             | <b>-</b>                            | <b>41,316</b>                   | <b>38,150</b>                 |



Section A Independent Examiner's Report

Report to the trustees/  
members of

TIPPS CROSS REMEMBRANCE HALL TRUST

On accounts for the year  
ended

31<sup>ST</sup> DECEMBER 2024

Charity no  
(if any)

1067704

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended: **31/12/2024**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 21 AUG 2025

Name:

KENNETH ALBERT BENNETT

Relevant professional  
qualification(s) or body  
(if any):

FELLOW OF THE ASSOCIATION OF CHARTERED CERTIFIED  
ACCOUNTS (FCCA)

Address:

"GREAT OAKS", HOOK END ROAD, HOOK END,  
BRENTWOOD, ESSEX CM15 OHB