

TIPPS CROSS REMEMBRANCE HALL TRUST FUND

England & Wales · Charity number 1067004

Details

Status Registered

Legal form Trust

Registered 1997-12-19

Register [View on the Charity Commission register](#)

Contact

Address Tipps Cross Remembrance Hall
Blackmore Road
Hook End
Brentwood
Essex
CM15 0DX

Phone 01277822421

Email info@tippscrossohall.com

Activities

Objects: THE OBJECT OF THE CHARITY IS TO APPLY THE FUNDS OF THE CHARITY TOWARDS THE MAINTENANCE AND MANAGEMENT OF THE HALL AS A RECREATIONAL EDUCATIONAL AND COMMUNITY FACILITY FOR THE USE AND BENEFIT OF OF THE INHABITANTS OF THE PARISH OF BLACKMORE AND THE PARISH OF STONDON MASSEY IN THE COUNTY OF ESSEX AND SUCH OTHER PERSONS AS THE TRUSTEES SHALL THINK FIT.

Activities: Maintenance and administration of the premises. Activities include: Pre-school, badminton, carpet bowls, aerobics, table tennis, croquet, senior citizens club, karate, childrens dance, disabled group post office, .

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, Other Defined Groups

Geography

- **Area of benefit:** PARISH OF BLACKMORE AND THE PARISH OF STONDON MASSEY
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£44,897	£41,731	-	-
2023-12-31	£39,797	£36,777	-	-
2022-12-31	£50,462	£40,295	-	-
2021-12-31	£34,816	£25,967	-	-
2020-12-31	£29,450	£29,410	-	-

Trustees

Name	Role	Appointed
E R HARRIS	Chair	
JOSEPH CLARKE		2021-12-07
Neil Christopher Joseph McCarthy		2016-06-14
ROSEMARIE CAROLE NELSON		

TIPPS CROSS REMEMBRANCE HALL TRUST FUND

England & Wales - Charity number 1067004

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 Jan 2024 Period start date To 31 Dec 2024 Period end date

Charity name: **TIPPS CROSS REMEMBRANCE HALL TRUST**

Charity registration number: **1067004**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the charity is to apply the funds of the Charity towards the maintenance and management of the hall as a recreational, educational and community facility for the use and benefit of the residents of the Parish of Blackmore, Hook End & Wyatts Green and the Parish of Stondon Massey and such other persons as the Trustees shall see fit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall is hired out to local clubs and groups. The Management Committee ensures that the building is maintained to a high standard and that it is kept in a clean and serviceable state. It encourages the creation of recreational and sporting activities. The premises are in almost continual use throughout the week, with an OFSTED approved Pre-School meeting every morning in term time. Other activities include carpet bowls, keep fit, children's activities, Senior Citizens Club, slimming organisations, karate, table tennis, yoga, croquet and several badminton groups. The weekends are available for anniversary parties, weddings, children's parties, quizzes and similar activities and the Committee Room is hired on an occasional basis for meetings by art and other groups. A caretaker is employed to ensure the building is properly maintained and supervised.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have studied the guidance issued by the Charity Commission with regard to public benefit and understand that these apply at any time when exercising powers or duties to which the guidance would be relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Volunteer working parties assist in the maintenance of the interior and exterior areas and volunteers organise fund raising social events from time to time.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During 2024 all the local groups continued to use the hall and it was regularly hired out for parties and other events. No major projects were undertaken by the Trustees and Management Committee. The hall is running at full capacity and user groups are pleased to have the facility available on a regular basis. The curtains were replaced giving the hall a more "up to date" appearance. A refurbishment of the kitchen is now being planned which will add to the hall's appeal to hirers.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not applicable
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Performance of fundraising activities against objectives set	Para 1.41	Not applicable.
Investment performance against objectives	Para 1.41	Not applicable.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a good financial position, holding sufficient reserve funds to meet structural and major maintenance needs which are likely to occur in the foreseeable future.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	At the end of 2024, £1,000 was moved from general funds to the Refurbishment Reserve which now stands at £25,250. This fund is held to meet the costs of maintaining the hall at a good standard and part will be allocated to the planned kitchen improvements. The Trustees were able to meet the cost of the new hall curtains (£3,000) from hall income during the year. The Energy Payment Reserve is available to meet higher energy costs in the event that hall income is unable to meet these costs. At present, the hall is able to meet high energy costs from income and long term gas and electricity contracts have been negotiated to provide security against any future excessive increases in energy prices.
Amount of reserves held	Para 1.22	Refurbishment Reserve - £25,250 Energy Payment Reserve - £4,500
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Nil
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The hall is hired to user groups and for social events (as mentioned under Objectives above). Hire income constitutes the majority of funds held.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable.
A description of the principal risks facing the charity	Para 1.46	Increasing costs of energy and hall maintenance.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By Trustees (as laid down in the Trust Deed)

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	None
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Trustees manage the hall through a Management Committee that meets quarterly. The Charity is a member of the Rural Community Council of Essex which advises on matters relevant to village halls.
Relationship with any related parties	Para 1.51	None
Other		The Parish Council Clerk acts as Clerk to the Trust and the Treasurer/RFO of the Parish Council acts as Treasurer for the Trust. A Councillor from Blackmore, Hook End & Wyatts Green Parish Council is appointed a Trustee; currently holding this position is Councillor N McCarthy. Cheque payments from the Trust's funds require two signatures. Online payments from the Trust's funds require one authorised person to set up the online payment and a second authorised person to approve the payment. These requirements reduce financial risk to a minimum.

Reference and Administrative details

Charity name	TIPPS CROSS REMEMBRANCE HALLTRUST
Other name the charity uses	
Registered charity number	1067004
Charity's principal address	Tipps Cross Remembrance Hall, Blackmore Road, Hook End, Brentwood, Essex CM15 0DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rosemarie Carole Nelson	Treasurer		
2	Eric Raymond Harris	Chairman		
3	Neil Christopher McCarthy			
4	Joseph Clarke			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

	Rosemarie Nelson
--	------------------

Position (eg Secretary,
Chair, etc)

	Treasurer/Trustee
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Date

21 st August 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
TIPPS CROSS REMEMBRANCE HALL TRUST

No (if any)
1067004

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Jan-24		31-Dec-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall hirings	42,809	-	-	42,809	38,846
Income from quiz night	-	-	-	-	-
Bank interest received	497	-	-	497	277
Rent received	1,175	-	-	1,175	1,090
Grant towards new lighting	-	-	-	-	-
Grant towards air conditioning units	-	-	-	-	-
Government grant re hall closures	-	-	-	-	-
Locality grant towards new lighting	-	-	-	-	-
Adjusted for year end debtors	416	-	-	416	416
Sub total (Gross income for AR)	44,897	-	-	44,897	39,797
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,897	-	-	44,897	39,797
A3 Payments					
Wages	13,539	-	-	13,539	13,427
Administration	8,325	-	-	8,325	8,025
Maintenance - Plant/repairs	1,387	-	-	1,387	1,612
New car park lighting	-	-	-	-	-
Boiler repairs	855	-	-	855	598
Maintenance - Ground	2,251	-	-	2,251	450
Water rates	393	-	-	393	261
Business rates	202	-	-	202	191
Gas	4,041	-	-	4,041	2,451
Electricity	2,573	-	-	2,573	2,510
Refuse collection	1,731	-	-	1,731	1,664
Cleaning materials & windows	1,300	-	-	1,300	1,064
Insurance	1,307	-	-	1,307	1,297
Telephone	55	-	-	55	115
Publicity	184	-	-	184	142
Sundry office expenses	88	-	-	88	238
Purchase new hall curtains	2,997	-	-	2,997	-
Adjusted for year end creditors	- 1,547	-	-	- 1,547	838
Refund of hall hire damage deposits	2,050	-	-	2,050	1,894
Sub total	41,731	-	-	41,731	36,777
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	41,731	-	-	41,731	36,777
Net of receipts/(payments)	3,166	-	-	3,166	3,020
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	38,150	-	-	38,150	35,130
Cash funds this year end	41,316	-	-	41,316	38,150



Section A Independent Examiner's Report

Report to the trustees/
members of

TIPPS CROSS REMEMBRANCE HALL TRUST

On accounts for the year
ended

31ST DECEMBER 2024

Charity no
(if any)

1067704

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended: **31/12/2024**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 21 AUG 2025

Name:

KENNETH ALBERT BENNETT

Relevant professional
qualification(s) or body
(if any):

FELLOW OF THE ASSOCIATION OF CHARTERED CERTIFIED
ACCOUNTS (FCCA)

Address:

"GREAT OAKS", HOOK END ROAD, HOOK END,
BRENTWOOD, ESSEX CM15 OHB

TIPPS CROSS REMEMBRANCE HALL TRUST FUND

England & Wales - Charity number 1067004

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1 Jan 2023** Period start date To **31 Dec 23** Period end date

Charity name: **TIPPS CROSS REMEMBRANCE HALL TRUST**

Charity registration number: **1067004**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the charity is to apply the funds of the Charity towards the maintenance and management of the hall as a recreational, educational and community facility for the use and benefit of the residents of the Parish of Blackmore, Hook End & Wyatts Green and the Parish of Stondon Massey and such other persons as the Trustees shall see fit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall is hired out to local clubs and groups. The Management Committee ensures that the building is maintained to a high standard and that it is kept in a clean and serviceable state. It encourages the creation of recreational and sporting activities. The premises are in almost continual use throughout the week, with an OFSTED approved Pre-School meeting every morning in term time. Other activities include carpet bowls, keep fit, Senior Citizens Club, slimming organisations, karate, youth and adult dance groups, table tennis, yoga, croquet and several badminton groups. The weekends are available for anniversary parties, weddings, children's parties, quizzes and similar activities and the Committee Room is hired on an occasional basis for meetings by art and other groups. A caretaker is employed to ensure the building is properly maintained and supervised.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have studied the guidance issued by the Charity Commission with regard to public benefit and understand that these apply at any time when exercising powers or duties to which the guidance would be relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Volunteer working parties assist in the maintenance of the interior and exterior areas and volunteers organise fund raising social events from time to time.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	2023 was a quiet year with no major projects undertaken by the Trustees and Management Committee. The hall is running at full capacity (following its closure in lockdown) and user groups are pleased to have the facility available on a regular basis. Plans are in hand to replace the curtains at the hall and a possible refurbishment of the kitchen is being considered. Both of these will improve the hall's appearance and attraction to hall users.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not applicable
		Not applicable.

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	Not applicable.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a good financial position, holding sufficient reserve funds to meet structural and major maintenance needs which are likely to occur in the foreseeable future.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	At the end of 2023, £4,000 was moved from general funds to the Refurbishment Reserve which now stands at £24,250. This fund is held to meet the costs of maintaining the hall at a good standard and part will be allocated to the purchase of new hall curtains and potential kitchen improvements. The Energy Payment Reserve is available to meet higher energy costs in the event that hall income is unable to meet these costs.
Amount of reserves held	Para 1.22	Refurbishment Reserve - £24,250 Energy Payment Reserve - £4,000
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Nil
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The hall is hired to user groups and for social events (as mentioned under Objectives above). Hire income constitutes the majority of funds held.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable.
A description of the principal risks facing the charity	Para 1.46	Increasing costs of energy and hall maintenance.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By Trustees (as laid down in the Trust Deed)

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	None
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Trustees manage the hall through a Management Committee that meets quarterly. The Charity is a member of the Rural Community Council of Essex which advises on matters relevant to village halls.
Relationship with any related parties	Para 1.51	None
Other		The Parish Council Clerk acts as Clerk to the Trust and the Treasurer/RFO of the Parish Council acts as Treasurer for the Trust. A Councillor from Blackmore, Hook End & Wyatts Green Parish Council is appointed a Trustee; currently holding this position is Councillor N McCarthy. Cheque payments from the Trust's funds require two signatures. Online payments from the Trust's funds require one authorised person to set up the online payment and a second authorised person to approve the payment. These requirements reduce financial risk to a minimum.

Reference and Administrative details

Charity name	TIPPS CROSS REMEMBRANCE HALLTRUST
Other name the charity uses	
Registered charity number	1067004
Charity's principal address	Tipps Cross Remembrance Hall, Blackmore Road, Hook End, Brentwood, Essex CM15 0DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rosemarie Carole Nelson	Treasurer		
2	Eric Raymond Harris	Chairman		
3	Neil Christopher McCarthy			
4	Joseph Clarke			
5	Edward William Hall			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		Rosemarie Nelson
Position (eg Secretary, Chair, etc)		Treasurer/Trustee
Date	24 th September 2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
TIPPS CROSS REMEMBRANCE HALL TRUST

No (if any)
1067004

Receipts and payments accounts

CC16a

For the period
from

Period start date
1-Jan-23

To

Period end date
31-Dec-23

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall hirings	38,846	-	-	38,846	37,547
Income from quiz night	-	-	-	-	-
Bank interest received	277	-	-	277	26
Rent received	1,090	-	-	1,090	1,055
Grant towards new lighting	-	-	-	-	-
Grant towards air conditioning units	-	-	-	-	11,099
Government grant re hall closures	-	-	-	-	-
Locality grant towards new lighting	-	-	-	-	-
Adjusted for year end debtors	- 416	-	-	- 416	735
Sub total (Gross income for AR)	39,797	-	-	39,797	50,462
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	39,797	-	-	39,797	50,462
A3 Payments					
Wages	13,427	-	-	13,427	10,830
Administration	8,025	-	-	8,025	7,750
Maintenance - Plant/repairs	1,612	-	-	1,612	787
New car park lighting	-	-	-	-	2,210
Boiler repairs	598	-	-	598	576
Maintenance - Ground	450	-	-	450	2,007
Water rates	261	-	-	261	302
Business rates	191	-	-	191	358
Gas	2,451	-	-	2,451	3,393
Electricity	2,510	-	-	2,510	1,486
Refuse collection	1,664	-	-	1,664	1,584
Cleaning materials & windows	1,064	-	-	1,064	884
Insurance	1,297	-	-	1,297	1,210
Telephone	115	-	-	115	364
Publicity	142	-	-	142	221
Sundry office expenses	238	-	-	238	78
Purchase new air conditioning units	-	-	-	-	7,182
Adjusted for year end creditors	838	-	-	838	2,027
Refund of hall hire damage deposits	1,894	-	-	1,894	1,100
Sub total	36,777	-	-	36,777	40,295
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	36,777	-	-	36,777	40,295
Net of receipts/(payments)	3,020	-	-	3,020	10,167
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,130	-	-	35,130	24,963
Cash funds this year end	38,150	-	-	38,150	35,130

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank accounts	38,150	-	-
		-	-	-
		-	-	-
	Total cash funds	38,150	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Debtors	416	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Redecoration reserve	Unrestricted	24,250	
	Energy payment reserve	Unrestricted	4,500	
	Creditors	Unrestricted	1,437	
	Advance bookings	Unrestricted	-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Joseph Clarke		
		Rosemarie Nelson		

TIPPS CROSS REMEMBRANCE HALL TRUST FUND

England & Wales - Charity number 1067004

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month JAN	Year 2022		Day 31	Month DEC	Year 22

Section A Reference and administration details

Charity name

TIPPS CROSS REMEMBRANCE HALL TRUST

Other names charity is known by

Registered charity number (if any)

1067004

Charity's principal address

Tipps Cross Remembrance Hall, Blackmore Road,
Hook End, Brentwood, Essex

Postcode

CM15 0DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rosemarie Carole Nelson			
2	Eric Raymond Harris			
3	Neil Christopher McCarthy			
4	Joseph Clarke			
5	Edward William Hall			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	By Trustees (as proscribed in the Trust Deed)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Parish Council Clerk acts as Clerk to the Trust and the Treasurer/RFO of the Parish Council acts as Treasurer for the Trust. A Councillor from Blackmore, Hook End & Wyatts Green Parish Council is appointed a Trustee; currently holding this position is Councillor N McCarthy.

Cheque payments from the Trust's funds require two signatures. Online payments from the Trust's funds require one authorised person to set up the online payment and a second authorised person to approve the payment. These requirements reduce financial risk to a minimum.

Summary of the objects of the charity set out in its governing document

The object of the Charity is to apply the funds of the Charity towards the maintenance and management of the Hall as a recreational, educational and community facility for the use and benefit of the residents of the Parish of Blackmore, Hook End and Wyatts Green and the Parish of Stondon Massey and such other persons as the Trustees shall think fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees manage the hall through a Management Committee that meets quarterly. The hall is hired out to local clubs and groups. The Management Committee ensures that the building is maintained to a high standard and that it is kept in a clean and serviceable state.

It encourages the creation of recreational and sporting activities. The premises are in almost continual use throughout the week, with an OFSTED approved Pre-School meeting every morning in term time. Other activities include Carpet bowls, Keep Fit, Senior Citizens Club, Slimming organisations, Karate, youth and adult dance groups, Table Tennis, Yoga, Croquet and several badminton groups. The weekends are available for Anniversary parties, weddings, children's parties, quizzes and similar activities and the Committee Room is hired on an occasional basis for meetings by art and other groups.

A caretaker is employed to ensure the building is properly maintained and supervised.

The Trustees have studied the guidance issued by the Charity Commission with regard to public benefit and understand that these apply at any time when exercising powers or duties to which the guidance would be relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Regular volunteer working parties assist in the maintenance of the interior and exterior areas.

Volunteers run one or more fund-raising quizzes each year, adding to the income generated from hall hire.

Summary of the main achievements of the charity during the year

Following a difficult two years due to Covid restrictions, the hall returned to full usage during 2022 and bookings from both regular user groups and casual hirers remain strong.

The last Government grant given under the Retail, Hospitality and Leisure scheme was received in early 2022. Part of this grant was used for major tree and hedge cutting work, improving the outside appearance of the hall and its recreation field.

A grant was received for the purchase of air purifiers and these were installed in the hall during the year.

Improved lighting was installed in the car park making it safer and more pleasant when users leave the hall at night. Free superfast internet connection of 900MB was installed by Gigaclear, as part of a national Government scheme. This is now available for use by all hall hirers.

Costs continued to be closely monitored and controlled.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees seek to ensure that sufficient reserve funds are available to meet structural and major maintenance needs which are likely to occur in the foreseeable future.

At the end of 2022, £2,500 was moved from general funds to the Refurbishment Reserve which now stands at £20,250.

In addition, in view of the extremely volatile energy situation, a sum of £4,500 was moved from general funds to an Energy Payment Reserve, reflecting potentially higher hall energy costs.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Joseph Clarke	Rosemarie Nelson
---------------	------------------

Position (eg Secretary, Chair, etc)

Chairman	Trustee and Treasurer
----------	-----------------------

Date

31 Oct 23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
TIPPS CROSS REMEMBRANCE HALL TRUST

No (if any)
1067004

CC16a

Receipts and payments accounts

For the period from	Period start date 1-Jan-22	To	Period end date 31-Dec-22
------------------------	-------------------------------	----	------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall hirings	37,547	-	-	37,547	24,420
Income from quiz night	-	-	-	-	598
Bank interest received	26	-	-	26	2
Rent received	1,055	-	-	1,055	1,035
Grant towards new lighting	-	-	-	-	-
Grant towards air conditioning units	7,182	-	-	7,182	9,050
Government grant re hall closures	2,667	-	-	-	-
Locality grant towards new lighting	1,250	-	-	1,250	-
Adjusted for year end debtors	735	-	-	735	290
Sub total (Gross income for AR)	50,462	-	-	50,462	34,815
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	50,462	-	-	50,462	34,815
A3 Payments					
Wages	10,830	-	-	10,830	6,379
Administration	7,750	-	-	7,750	7,550
Maintenance - Plant/repairs	787	-	-	787	1,106
New car park lighting	2,210	-	-	2,210	-
Covid related costs	-	-	-	-	18
Boiler repairs	576	-	-	576	548
Maintenance - Ground	2,007	-	-	2,007	799
Water rates	302	-	-	302	279
Business rates	358	-	-	358	183
Gas	3,393	-	-	3,393	2,636
Electricity	1,486	-	-	1,486	1,507
Refuse collection	1,584	-	-	1,584	1,005
Cleaning materials & windows	884	-	-	884	637
Insurance	1,210	-	-	1,210	1,047
Telephone	364	-	-	364	348
Publicity	221	-	-	221	96
Sundry office expenses	78	-	-	78	151
Purchase new air conditioning units	7,182	-	-	7,182	-
Adjusted for year end creditors	- 2,027	-	-	- 2,027	87
Refund of hall hire damage deposits	1,100	-	-	1,100	1,764
Sub total	40,295	-	-	40,295	25,967
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	40,295	-	-	40,295	25,967
Net of receipts/(payments)	10,167	-	-	10,167	8,849
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,963	-	-	24,963	16,114
Cash funds this year end	35,130	-	-	35,130	24,963

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank accounts	35,130	-	-
		-	-	-
		-	-	-
	Total cash funds	35,130	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Debtors	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Redecoration reserve	Unrestricted	20,250	
	Energy payment reserve	Unrestricted	4,500	
	Creditors	Unrestricted	2,173	
	Advance bookings	Unrestricted	102	
		-		
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Joseph Clarke	31-Oct-23	
		Rosemarie Nelson	31-Oct-23	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity name
TIPPS CROSS REMEMBRANCE HALL TRUST

On accounts for the year
ended

31ST DECEMBER 2022

Charity no
(if any)

1067704

Set out on pages

Remember to include the pages and total of attached sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

29/10/23.

Name:

KENNETH ALBERT BENNETT

Relevant professional
qualification(s) or body
(if any):

FELLOW OF THE ASSOCIATION OF CHARTERED CERTIFIED
ACCOUNTANTS (FCCA)

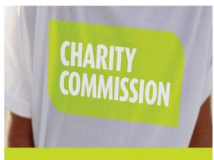
Address:

"GREAT OAKS", HOOK END ROAD, HOOK END
BRENTWOOD, ESSEX CM15 0HB

TIPPS CROSS REMEMBRANCE HALL TRUST FUND

England & Wales - Charity number 1067004

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month JAN	Year 2021		Day 31	Month DEC	Year 2021

Section A Reference and administration details

Charity name TIPPS CROSS REMEMBRANCE HALL TRUST

Other names charity is known by

Registered charity number (if any) 1067004

Charity's principal address Tipps Cross Remembrance Hall, Blackmore Road,
Hook End, Brentwood, Essex

Postcode CM15 0DS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Edward William Hall			
2	Eric Raymond Harris			
3	Rosemarie Carole Nelson			
4	Neil Christopher McCarthy			
5	James Robert Gann		1 st December 2021 to 30 th November 2021	
6	Joseph Clarke		Appointed - 7 th December 2021	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	By Trustees (as proscribed in the Trust Deed)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Parish Council Clerk acts as Clerk to the Trust and the Treasurer/RFO of the Parish Council acts as Treasurer for the Trust. A Councillor from Blackmore, Hook End and Wyatts Green Parish Council is appointed a Trustee; currently holding this position is Councillor N McCarthy.

Cheque payments from the Trust's funds require two signatures. Online payments from the Trust's funds require one authorised person to set up the online payment and a second authorised person to approve the payment. These requirements reduce financial risk to a minimum.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Charity is to apply the funds of the Charity towards the maintenance and management of the Hall as a recreational, educational and community facility for the use and benefit of the residents of the Parish of Blackmore, Hook End and Wyatts Green and the Parish of Stondon Massey and such other persons as the Trustees shall think fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees manage the hall through a Management Committee that meets quarterly. The hall is hired out to local clubs and groups. The Management Committee ensures that the building is maintained to a high standard and that it is kept in a clean and serviceable state.

It encourages the creation of recreational and sporting activities. The premises are in almost continual use throughout the week, with an OFSTED approved Pre-School meeting every morning in term time. Other activities include Carpet bowls, Keep Fit, Senior Citizens Club, Slimming organisations, Karate, a choir, a youth dance group, Table Tennis, Yoga, Croquet and several badminton groups. The weekends are available for Anniversary parties, weddings, children's parties, quizzes and similar activities and the Committee Room is hired on an occasional basis for meetings by art and other groups.

A caretaker is employed to ensure the building is properly maintained and supervised.

The Trustees have studied the guidance issued by the Charity Commission with regard to public benefit and understand that these apply at any time when exercising powers or duties to which the guidance would be relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Regular volunteer working parties assist in the maintenance of the interior and exterior areas.

Volunteers run one or more fund-raising quizzes each year, adding to the income generated from hall hire.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2021 started with the hall closed due to Covid restrictions, other than for the regular Pre-School booking. This situation continued until April when ~~some~~ restrictions were gradually lifted and regular groups ~~slowly~~gradually started to ~~return~~returned.

The 2021 budgets had been set on the assumption that restrictions would remain in place for the first six months of the year. However, although hirers were slow to return, hall hire income finished the year at £22,656, some £8,000 more than in 2020 but still down on the 2019 figure.

Bookings are now back to pre-pandemic levels.

The hall again received grants from Government under the Retail, Hospitality and Leisure ~~scheme~~category and the caretaker remained furloughed whilst the hall was closed.

Costs continued to be closely monitored and controlled.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees seek to ensure that sufficient reserve funds are available to meet structural and major maintenance needs which are likely to occur in the foreseeable future. £8,500 of funds were moved to the Redecoration Reserve which now totals £17,750.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Eric Raymond Harris	Rosemarie Nelson	
<u>Chairman</u>	<u>Trustee</u>	
<u>1 July 2022</u>		



Receipts and payments accounts

For the period from	Period start date 1-Jan-21	To	Period end date 31-Dec-21
------------------------	-------------------------------	----	------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Hall hirings	24,420	-	-	24,420
Income from quiz night	598	-	-	598
Bank interest received	2	-	-	2
Rent received	1,035	-	-	1,035
Grant towards new lighting	-	-	-	-
Government grants re hall closure	9,050	-	-	9,050
Grant towards new basketball net	-	-	-	-
Adjusted for year end debtors	- 290	-	-	- 290
Sub total (Gross income for AR)	34,815	-	-	34,815
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	34,815	-	-	34,815
A3 Payments				
Wages	6,379	-	-	6,379
Administration	7,550	-	-	7,550
Maintenance - Plant/repairs/boiler	1,106	-	-	1,106
New hall lighting	-	-	-	-
Covid related costs	18	-	-	18
Boiler repairs	548	-	-	548
Boiler replacement	-	-	-	-
Maintenance - Ground	799	-	-	799
Water rates	279	-	-	279
Business rates	183	-	-	183
Gas	2,636	-	-	2,636
Electricity	1,507	-	-	1,507
Refuse collection	1,005	-	-	1,005
Cleaning materials & windows	637	-	-	637
Insurance	1,047	-	-	1,047
Telephone	348	-	-	348
Publicity	96	-	-	96
New basketball net	-	-	-	-
Sundry office expenses	151	-	-	151
Adjusted for year end creditors	- 87	-	-	- 87
Refund of hall hire damage deposits	1,764	-	-	1,764
Sub total	25,967	-	-	25,967
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	25,967	-	-	25,967
Net of receipts/(payments)	8,849	-	-	8,849
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	16,114	-	-	16,114
Cash funds this year end	24,963	-	-	24,963

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank accounts	24,963	-
		-	-
		-	-
	Total cash funds	24,963	-
	(agree balances with receipts and payments account(s))	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets	Debtors	734	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities	Redecoration reserve	Unrestricted	17,750
	Creditors	Unrestricted	146
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	Joseph Clarke
	Rosemarie Nelson

CC16a

Last year

to the nearest £

13,933
-
14
1,015
714
11,968
2,223
- 417
29,450

-
-

29,450

6,244
7,350
2,757
1,455
180
549
-
381
203
71
2,032
1,216
860
542
1,006
347
118
1,903
100
1,740
356
29,410

-

29,410

40
-
16,074
16,114



**Endowment
funds**

to nearest £

-
-
-
-

OK

**Endowment
funds**

to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of
approval

29-Jun-22
29-Jun-22



Section A

Independent Examiner's Report

**Report to the
trustees/ members
of**

Charity Name

TIPPS CROSS REMEMBRANCE HALL TRUST

**On accounts for the
year ended**

31ST DECEMBER 2021

**Charity
no (if
any)**

1067004

Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021. DD / MM / YYYY.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's
statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name:

KENNETH ALBERT BENNETT

**Relevant
professional
qualification(s) or
body (if any):**

FELLOW OF THE ASSOCIATION OF CHARTERED CERTIFIED
ACCOUNTANTS (FCCA)

Address:

"GREAT OAKS", HOOK END ROAD, HOOK END,
BRENTWOOD, ESSEX CM15 0HB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern
(see CC32, Independent examination of charity accounts: directions
and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

TIPPS CROSS REMEMBRANCE HALL TRUST FUND

England & Wales - Charity number 1067004

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month January	Year 2020		Day 31	Month December	Year 2020

Section A Reference and administration details

Charity name

TIPPS CROSS REMEMBRANCE HALLTRUST

Other names charity is known by

Registered charity number (if any) 1067004

Charity's principal address

Tipps Cross Remembrance Hall, Blackmore Road,
Hook End, Brentwood, Essex

Postcode

CM15 0DS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Robert Gann			
2	Edward William Hall			
3	Eric Raymond Harris			
4	Rosemarie Carole Nelson			
5	Neil Christopher McCarthy			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	By trustees (as proscribed in Trust Deed)

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about: • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them.	The Parish Council Clerk acts as Clerk to the Trust and the Treasurer/RFO of the Parish Council acts as Treasurer for the Trust. A Councillor from Blackmore, Hook End and Wyatts Green Parish Council is appointed a Trustee; currently holding this position is Councillor N McCarthy. Cheque payments from the Trust's funds require two signatures, thus reducing financial risk to a minimum.
--	--

Summary of the objects of the charity set out in its governing document

The object of the Charity is to apply the funds of the Charity towards the maintenance and management of the Hall as a recreational, educational and community facility for the use and benefit of the inhabitants of the Parish of Blackmore, Hook End and Wyatts Green and the Parish of Stondon Massey and such other persons as the Trustees shall think fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees manage the hall through a Management Committee that meets quarterly. The hall is hired out to local clubs and groups. The Management Committee ensures that the building is maintained to a high standard and that it is kept in a clean and serviceable state.

It encourages the creation of recreational and sporting activities. The premises are in almost continual use throughout the week, with an OFSTED approved Pre-School meeting every morning in term time. Other activities include Carpet bowls, Keep Fit, Senior Citizens Club, Slimming organisations, Pilates, a youth dance group, Table Tennis and several badminton groups. The weekends are available for Anniversary parties, weddings, children's parties, quizzes and similar activities and the Committee Room is hired on an occasional basis for meetings by art and other groups.

A caretaker is employed to ensure the building is properly maintained and supervised.

The Trustees have studied the guidance issued by the Charity Commission with regard to public benefit and understand that these apply at any time when exercising powers or duties to which the guidance would be relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Regular volunteer working parties assist in the maintenance of the interior and exterior areas.

Volunteers run one or more fund-raising quizzes each year, adding to the income generated from hall hire.

Summary of the main achievements of the charity during the year

2020 started with all regular groups meeting at the hall along with a small number of casual bookings for children's parties and the like.

With the spread of Covid and the Government's decision to enter Lockdown, the hall was forced to close on 23rd March. It remained closed through Lockdown 1 with a limited re-opening during the later summer months. Precautions were taken to ensure that the hall was "Covid-safe" allowing some groups to return during this period. In November there was a further national lockdown and the hall closed to all users except the regular Pre-School booking. As a consequence, hall hire income dropped from £27,600 in 2019 to just under £14,000 in 2020.

This loss was counteracted by Government grants made under the Retail, Hospitality and Leisure category which totalled £11,968. In addition, the caretaker has been furloughed and claims paid which have met the majority of his wages during the year.

Costs have been closely monitored and kept to a minimum.

Whilst the closure of the hall has been very disappointing for the user groups, it is hoped that once restrictions are finally lifted, they will return.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees seek to ensure that sufficient reserve funds are available to meet structural and major maintenance needs which are likely to occur in the foreseeable future.

The hall lighting was updated and the hall was partially redecorated in 2020. These costs were met partly from hall funds and partly from a grant. A redecoration reserve of £9,250 has been set aside for further redecoration/improvement work.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Eric Raymond Harris	Edward William Hall
Position (eg Secretary, Chair, etc)	Chairman	Secretary
Date	12 th April 2021	



Receipts and payments accounts

CC16a

For the period
from

Period start date
01-Jan-20

To

Period end date
31-Dec-20

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall hirings	13,933	-	-	13,933	27,601
Income from quiz night	-	-	-	-	595
Bank interest received	14	-	-	14	50
Rent received (office space)	1,015	-	-	1,015	995
Grant towards new lighting	714	-	-	714	-
Government grant re hall closure	11,968	-	-	11,968	-
Grants towards new basketball equipment	2,223	-	-	2,223	-
Adjusted for year end debtors	- 417	-	-	- 417	899
Sundry income	-	-	-	-	90
Donation	-	-	-	-	100
Grant towards new boiler	-	-	-	-	8,000
Sub total (Gross income for AR)	29,450	-	-	29,450	38,331
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,450	-	-	29,450	38,331
A3 Payments					
Wages	6,244	-	-	6,244	9,758
Administration	7,350	-	-	7,350	7,150
Maintenance - Plant/repairs/boiler	2,757	-	-	2,757	1,116
New hall lighting	1,455	-	-	1,455	-
Covid related costs	180	-	-	180	-
Boiler repairs	549	-	-	549	355
Boiler replacement	-	-	-	-	19,561
Maintenance - Ground	381	-	-	381	1,005
Water rates	203	-	-	203	288
Business rates	71	-	-	71	757
Gas	2,032	-	-	2,032	2,631
Electricity	1,216	-	-	1,216	1,896
Refuse collection	860	-	-	860	1,153
Cleaning materials & windows	542	-	-	542	1,285
Insurance	1,006	-	-	1,006	1,401
Telephone	347	-	-	347	360
Publicity	118	-	-	118	30
New basketball net	1,903	-	-	1,903	-
Sundry office expenses	100	-	-	100	111
Adjusted for year end creditors	1,740	-	-	1,740	- 1,231
Refund of hall hire damage deposits	356	-	-	356	1,023
Sub total	29,410	-	-	29,410	48,648
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	29,410	-	-	29,410	48,648
Net of receipts/(payments)	40	-	-	40	- 10,317
A5 Transfers between funds					
A6 Cash funds last year end	16,074	-	-	16,074	26,392
Cash funds this year end	16,114	-	-	16,114	16,074

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank accounts	16,114	-	-
		-	-	-
		-	-	-
	Total cash funds	16,114	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Debtors	444	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Redecoration reserve	Unrestricted	9250	
	Boiler replacement reserve	Unrestricted	-	
	Creditors	Unrestricted	161	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Edward Hall	12-Apr-21	
		Rosemarie Nelson	12-Apr-21	