

TRUSTEE'S ANNUAL REPORT

Little Oaks Pre School 1st September 2019 to 31st August 2020

Little Oaks Pre School (Registered Charity No 1066952) is a body in membership of the Early Years Alliance, whose aim is to enhance the development and education of children under statutory school age. This is achieved by offering a community based appropriate play facility through which we instigate and adhere to the aims of the Early Years Alliance.

Little Oaks achieved an 'Outstanding' rating from Ofsted in January 2019 and continues to provide a rich and varied range of activities for the children in our care. Working within the Early Years statutory framework. We encourage parents to fulfil the needs of their children and work closely with them to ensure our children develop the best way they can.

The academic year started well and the numbers attending our setting were higher than the previous year's low birth rate year. The global pandemic caused massive disruption to much of the rest of the year. Little Oaks closed its doors in March 2020 after finding minimal need for keyworker care. Staff continued to keep in touch with families throughout this period. Thankfully we were able to reopen with reduced numbers and social distancing in June 2020.

We are continually monitoring our costs and expenditure; we were able to maintain staff pay during lockdown using, in part, the government furlough scheme together with other government funding. Fundraising events were obviously affected but we continue to have a dedicated volunteer fundraising committee.

This academic year starts with a new Chairperson for the Voluntary Management Committee with a dedicated team to support the staff at Little Oaks.

Victoria Hedges

Chairperson 2019-20

RECEIPTS AND PAYMENTS FOR THE YEAR TO 31ST AUGUST 2020

RECEIPTS	
	£
Playgroup & Pre-School Fees	24,995.00
NCC Funding	135,300.11
Breakfast Club	1,204.00
Lunch Club	6,591.41
Admission Fees	920.00
Fundraising	6,130.14
Bank Interest	249.91
Healthy Snacks	1,484.50
Gift Aid	1,857.69
Late Payment fees	8.00
Other Income	31.44
Grant Income	5,275.63
TOTAL	184,047.83

PAYMENTS	
	£
Salaries	153,420.13
HMRC	8,981.93
Pension costs	5,068.35
Travel Expenses	76.05
Equipment & Toys	479.27
General expenses	- 376.21
Purchases Using Fundraising Money	3,372.60
Groceries/Kitchen	654.74
Healthy Snacks	816.18
Espo	1,568.26
Stationery and Postage	732.66
DBS Fees	794.10
Cleaning	570.00
Grounds and Maintenance	1,750.83
Advertising	-
Entertainment/Gifts	277.52
Uniform	505.50
Professional Fees	2,193.14
IT Support	102.80
Bank Charges	254.23
Telephone	566.53
Utilities	1,509.47
Insurance	1,085.57
Staff Training	70.00
Rent & Rates	636
SEN Spend	35.76
Subscriptions	331.2
TOTAL	185,476.61

Surplus of Receipts over Payments (1,428.78)

Balances @ 01/09/19

Lloyds Business Account	16,789.34
Lloyds Business Bank Instant Online Account	38,821.27
Lloyds Business Bank Instant Account (Fundraising)	50,237.90
Petty Cash Account	202.17
Healthy Snacks Account	296.32
Fund Raising Account	6,190.68
	<hr/>
	112,537.68

112,537.68

Balances @ 31/08/20

Lloyds Business Account *258	13,054.89
Lloyds Business Bank Instant Online *0160	40,762.35
Lloyds Deposit account	50,463.94
Petty Cash Account	51.87
Healthy Snacks Account	657.37
Fund Raising Account	6,118.48

111,108.90

Capital and Reserves

Crisis Reserves	49,383.20
Current Year Earnings	4,967.25
Retained Surpluses (Prior Year)	58,187.23

	49,383.20
-	1,428.78
	63,154.48

Total Capital and Reserves 112,537.68

111,108.90



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Little Oaks Pre-School

**On accounts for the year
ended**

31 August 2020

**Charity no
(if any)**

1066952

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 /2020**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

06 October 2020

Name:

Anita Brook

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

1 Market Place

Brackley
NN13 7AB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--