

Company registration number: 03426094

Charity registration number: 1066919

# Plymouth Young Men's Christian Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2021

# **Plymouth Young Men's Christian Association**

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# **Plymouth Young Men's Christian Association**

## **Reference and Administrative Details**

<b>Chief Executive Officer</b>	Tom Lavis
<b>Trustees</b>	John Coates - Chair David Baylis OBE Rev Lawrence Braschi Tom Buttriss Graeme Catling Arash Dinari Christopher Goodman Jo Greenwood Helen Hart Mary Hibbert Raymond Lavis Helen Meneilly Jeremy Sleet Annette Stone
<b>Secretary</b>	Mariella Azzopardi
<b>Principal Office</b>	Honicknowle Lane Plymouth Devon PL5 3NG  The charity is incorporated in England and Wales.
<b>Company Registration Number</b>	03426094
<b>Charity Registration Number</b>	1066919
<b>Auditor</b>	PKF Francis Clark North Quay House Sutton Harbour PLYMOUTH Devon PL4 0RA

# **Plymouth Young Men's Christian Association**

## **Trustees' Report**

The Trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Memorandum and Articles of Association, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published effective 1 January 2019.

### **Objectives and activities**

#### **Strategic Objectives**

YMCA Plymouth has three main aims: these are to:

1. Be viable and sustainable by:
  - Maximising asset value
  - Generating greater economies of scale, scope and efficiencies through collaboration and partnerships and
  - Changing the income mix and reducing reliance on statutory funding
2. Extending our influence and impact by:
  - Effective evidence-based research
  - Communicating and promoting the activities and impact
  - Demonstrating and measuring the impact
3. Working together better to deliver better by:
  - Modelling good governance and management
  - Building capacity and skills
  - Delivering safely to consistently high quality and standards

### **Background**

YMCA Plymouth has been providing opportunities for young people since 1848. It is affiliated to YMCA England and is part of a wider International Movement with 45 million members operating in more than 125 countries. It is a charity and company limited by guarantee that is governed by a voluntary Board of Trustees. The Board of Trustees determine the vision and direction of the Association.

### **Executive Summary**

YMCA Plymouth offer a wide range of services across two facilities. We operate from our main centre, based in Honicknowle Plymouth, as well as from a community hub in Torpoint, Cornwall. Our mission is to deliver professional and personal services that support young people and our community, focusing on 3 strategic priorities:

- Training and Education
- Health & Wellbeing
- Family Work



# **Plymouth Young Men's Christian Association**

## **Trustees' Report**

YMCA Plymouth are an inclusive charity that aims to reach out to all people, inspiring them to develop in mind, body & spirit. We do this by supporting young people and the wider community with services including:

- Vocational Training
- Community Gyms
- Fitness Classes
- Grass root Sports & Activities
- Disability Sports & Activities
- Holiday Club provision
- Cardiac Rehabilitation
- Targeted Youth Work
- Crisis Support
- Affordable Facility Hire
- Family Activities
- Social Prescription Activities
- NEET Engagement & Employability Programmes

YMCA Plymouth strives to be a sustainable charity which balances the need to generate income while achieving our social impact.

Our social enterprise activities help sustain our organisation, whilst maximising the social benefits and charitable work on offer to our community. YMCA Plymouth's revenue is further supported by a combination of grants and funding streams which allow us to develop, promote and deliver innovative new programmes to invest in our people, regardless of age, gender, social economic backgrounds etc.

Based on a two-year growth trend, YMCA Plymouth made improvements in our annual sales and funding projections, which were in excess of £1.4 million for 2020/21 despite COVID-19. In addition, our wages-to-income ratio has reduced to 61%, further demonstrating stringent financial management. We have continued to secure numerous partnership contracts with the local authority, schools and the ESF, focusing our expertise on sport, recreation and education markets. These efforts maintain our long-term sustainability, whilst allowing us to plan for the future.

Additionally, YMCA Plymouth has developed a new marketing strategy over the past 18 months, particularly with regards to social media platforms, with targeted advertising and promotional campaigns aimed at increasing our membership, student numbers and club bookings.

The future looks promising. Despite the COVID-19 pandemic and subsequent financial implications, YMCA Plymouth has secured significant investment from People's Postcode Lottery, Resonance, Sport England and the Local Authority, to allow us to develop a state of the art 'Special Population' Gym, Immersive Studio and new Changing Rooms. Further developments for 2021/22 include 2 x dance and performing arts studios, working in partnership with the nationally recognised performing arts school "Italia Conti", which positively demonstrates external perceptions and trust in our organisation, whilst raising our profile and widening our income streams.

YMCA Plymouth is suitably structured with expertise in both Governance and Management, ensuring every penny raised is wisely invested back into our enterprise and charitable activities. All programmes are scrutinised monthly by the Leadership Team for success, affordability and purpose. This information is cascaded to the Board of Trustees, where future direction can be discussed, mapped out and suitably resourced, providing a closed loop process of 'review-and-do', for the benefits of our members in our community.

# **Plymouth Young Men's Christian Association**

## **Trustees' Report**

### **Vision, Mission & Values**

#### **Our Vision:**

To be a leading Education, Health and Families charity in our community, that enables all people to belong contribute and thrive

#### **Our Mission:**

To deliver professional and personal services that support young people and our community's Education, Health and Family needs

#### **Our Values:**

##### **Welcoming**

- We offer people the space they need to feel secure, respected, heard and valued

##### **Empowering**

- We inspire each person we meet to realise their own strengths and reach their full potential in all they do

##### **Inclusiveness**

- We ensure that everyone, regardless of their ability, age, ethnicity, gender, religion, sexual orientation or socioeconomic background has the opportunity to belong, contribute & thrive

##### **Serving**

- We are committed to the wellbeing of the communities we serve and believe in the positive benefit of participation, locally and in the wider world

### **Business Overview & Structure**

YMCA Plymouth is an independent registered charity affiliated to the National Council of YMCAs in England & Wales. Our affiliation to YMCA England & Wales enables us to be part of a large network of YMCAs in order to share resources, learn from best practice, be part of the national brand and coordinate with national campaigns advocating for young people. Whilst being part of this federation we still remain autonomous, enabling us to shape our provision independently to address local needs.

# **Plymouth Young Men's Christian Association**

## **Trustees' Report**

### **Business Model**

Our charity business model is divided between "charitable work" and "community provision". While there is much overlap between both areas, we broadly define our services within these categories on the basis of the following criteria:

1. Whether the service generates surplus
2. How targeted or vulnerable the beneficiaries are
3. How specific the social outcomes are to those individuals

Through this framework, the surplus generating provision follows a typical social enterprise model, making a social impact while generating surplus to both reinvest in the services themselves and support our charitable services. As a charity this makes us less dependent on grants and donations whilst broadening our social impact at the same time.

### **Social Impact**

YMCA Plymouth's work reaches over 20,000 people each year. Through our work areas of education, health and families, we make a positive impact on people's lives in a multitude of ways; from improved wellbeing to gaining skills for life, to feeling a sense of belonging in their community.

YMCA Plymouth operates in and near local areas with particularly high levels of deprivation, including areas within the 4-10% most deprived in England. Over 70% of YMCA Plymouth's service users come from areas within medium-high levels of deprivation.

Our impact is measured through a mixture of quantitative and qualitative data gathered through surveys, data from our EZ Facility system, and measures particular to work areas; such as College achievement rates and cardiac patient health checks. Highlights from our impact report are available at: <https://www.ymcaplymouth.org.uk/about/#impact>

### **Public benefit**

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The Charity's Trustees have complied with their duty in Section 4 of the Charities Act 2011 to have due regard to Public Benefit guidance issued by the Charity Commission. The Trustees do not receive any private benefit from the Charity.

### **Going concern**

Covid-19 restricted the business from fully opening by imposing government restrictions, the charity was however able to continue with its business plan, including the redevelopment plans by securing various government and grants from other sources, including YMCA England, together with the use of the furlough scheme.

The Trustees have a reasonable expectation that the organisation, with the recent changes in the structure, has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

# **Plymouth Young Men's Christian Association**

## **Trustees' Report**

### **Financial Review**

During the year the charity received incoming resources of £1,423,273 (2020: £1,427,546), had total expenditure of £1,297,341 (2020: £1,490,755) which led to net incoming resources of £125,932 (2020: net expenditure of £63,209). The total reserves of the charity at 31 March 2021 were £1,748,357 (2020: £1,622,425) of which (£156,082) (2020: (£340,693)) relate to unrestricted funds, (£129,433) (2020: (£129,786)) relate to restricted funds and £2,033,872 (2020: £2,092,904) relate to endowment funds. The charity had unrestricted free reserves of (£218,677) (2020: (£425,686)).

### **Reserves Policy**

The reserves policy is reviewed annually by the Board of Trustees. The policy seeks to achieve fiscal stability by the continuous strengthening of the charity's reserves. This is necessarily a relatively slow process, given the sector in which YMCA Plymouth operates, the nature of the services provided, the funding structure of the projects undertaken and the increasingly difficult financial climate. A policy of full cost recovery is applied to all contracts wherever possible. Despite the difficult economic climate, YMCA Plymouth has continued to maintain all its existing contracts.

We are aiming to achieve 3 months of running costs (excluding depreciation) as a reserve, being £400,000. In the 1st instance our priority over the next two years is to accrue at least £100,000 in free reserves. The Board has established an expectation that, apart from community services, every project or service must go into a new financial year with a balanced budget.

### **Structure, governance and management**

#### **Constitution**

Plymouth YMCA Limited is a company limited by guarantee governed by its Memorandum of Association dated 23 June 2009 and Articles of Association dated 26 December 2019.

It is registered as a charity with the Charity Commission.

### ***Recruitment and appointment of Trustees***

#### **Appointment of Trustees**

The Board of Trustees, who are also Directors, consists of a number of individuals elected from amongst the Full Members at the AGM as required to ensure that, following the AGM, the total number of Directors will comprise a minimum of six and a maximum of fourteen. Directors are appointed for a period of three years, which may be renewed twice, by vote at the AGM. A Director who is retiring from office after three terms of three years shall not be eligible for re election until a period of twelve months has expired since they were a Director. The Board has the power to co opt new Trustees between AGM meetings as they consider appropriate.

#### **Appointment of Chairman and Vice Chairman**

The Chairman and Vice Chairman are elected by the Board and the Board decide the period during which the Chairman and Vice Chairman are each to hold office. An individual may only hold office as Chairman or Vice Chairman so long as he/she is a Director and shall not be eligible for re election by the Board as Chairman and Vice Chairman if he/she has already served for three consecutive three year terms of office as Chairman and Vice Chairman unless a period of twelve months has expired since he/she was Chairman or Vice Chairman. The current Chairman was appointed in July 2015.

# **Plymouth Young Men's Christian Association**

## **Trustees' Report**

### ***Induction and training of Trustees***

Prospective Trustees are given a detailed introduction to YMCA Plymouth, the role, structure and governance of the Association. The candidate is given guidance on the responsibilities of a Trustee as defined in the YMCA's Board of Trustees handbook. New and prospective Trustees are also encouraged to attend South West Regional training events and other external 'adhoc' training events as available.

New Trustees are co opted until the following AGM, when they can stand for election to the full Board. Co opted Trustees have full voting rights, but their appointment must be ratified at the next AGM. Training for the Board takes many forms, from the provision of regular reports and literature, to external visits and courses. Trustees can also obtain 'hands on' experience by working with the YMCA.

### ***Organisational structure***

The Board of Trustees' overall responsibility is setting the strategic direction of the Association and establishing policy. The day to day management of the YMCA is delegated to the Chief Executive Officer, who is responsible to the Board of Trustees.

Communication is maintained by regular Board, SLT, Leadership Team and Departmental meetings, with full staff meetings also being held.

YMCA Plymouth continually demonstrates a proactive response to sustainability challenges. With traditional funding sources continuing to be cut, combined with increased forced rises in expenditure due to government legislation, YMCA Plymouth staff are committed to generate income streams that are more sustainable in the long term, thus making the Association less reliant on short term contracts and short term grant funding.

Grants are still very important to pursue, but should be on the basis of enhancing the programme rather than supporting non sustainable delivery. These are difficult times for many charities, but especially those working with young people. YMCA Plymouth is determined to ensure that it safeguards its future by creating new areas of growth to ensure longer term sustainability.

# **Plymouth Young Men's Christian Association**

## **Trustees' Report**

### **Risk Management**

The Board of Trustees is responsible for the organisation's systems of internal control, including risk management. The Chief Executive Officer is the accountable officer and is responsible for the management of systems for internal control and the implementation of policies set by the Board. The Finance Sub Committee of the Board monitors and scrutinises the budget and accounting practice. YMCA Plymouth Business Plan determines the strategic direction of the organisation. Operations and day to day management are determined by financial regulations, and internal controls are supervised by the Chief Executive Officer, with support from the Finance Director.

Throughout the year we have been systematically evolving our risk management framework to the guidance of the Charity Commission "Charities and risk management CC26" to ensure that we comprehensively capture risk across a range of categories and so ensure that our register is fully updated; new risks are registered and explored in detail at sub group level; with recorded actions needed to mitigate the risks, reported through to the full Board at every full board meeting.

- Manage risks, costs and resources to deliver our strategy
  - o Create a 'risk-register' outlining the key financial risks to the business
  - o Maintain an up-to-date business continuity plan
  - o Ensure a thorough and robust budgetary process is followed and approved by the Board of Trustees
  - o Ensure a suitable review process by Leadership Team and finance sub-committee
- Develop new commercial and sustainable sources of income
  - o Finish the redevelopment programme at Honicknowle site (estimated date of full completion September 2021)
  - o Through a Business Development Group (Incorporating Senior Leadership Team, Trustees and select staff) to identify possible new income streams and monitor progress
  - o Ensure any new commercial ventures are suitably resourced and promoted through a planned approach to marketing

### **Information on fundraising practice**

The Trustees are committed to follow the Charity Commission CC20 guidance to make sure YMCA Plymouth meets the standards in the code of Fundraising Practice and complies with the law.

### **Disclosure of information to auditor**

Each Trustee has taken steps that they ought to have taken as a Trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The Trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

# **Plymouth Young Men's Christian Association**

## **Trustees' Report**

### **Trustees**

John Coates - Chair

David Baylis OBE

Rev Lawrence Braschi (appointed 10 May 2021)

Tom Buttriss

Graeme Catling

Arash Dinari

John Goad (resigned 30 April 2020)

Christopher Goodman

Jo Greenwood

Helen Hart

Mary Hibbert

Raymond Lavis

Helen Meneilly

Jeremy Sleet (appointed 24 April 2020)

Rachel Steele (resigned 31 August 2020)

Annette Stone

David Watson (Retired 7 December 2020)

The annual report was approved by the Trustees of the charity on 2/11/2021 and signed on its behalf by:

  
.....  
John Coates - Chair  
Trustee

# Plymouth Young Men's Christian Association

## Statement of Trustees' Responsibilities


The Trustees (who are also the directors of Plymouth Young Men's Christian Association for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees of the charity on 02/11/2021 and signed on its behalf by:

  
John Coates - Chair  
Trustee



# **Plymouth Young Men's Christian Association**

## **Independent Auditor's Report to the Members of Plymouth Young Men's Christian Association**

### **Opinion**

We have audited the financial statements of Plymouth Young Men's Christian Association (the 'charity') for the year ended 31 March 2021, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice)(January 2019).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **Plymouth Young Men's Christian Association**

### **Independent Auditor's Report to the Members of Plymouth Young Men's Christian Association**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

# **Plymouth Young Men's Christian Association**

## **Independent Auditor's Report to the Members of Plymouth Young Men's Christian Association**

### **Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 10), the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

As part of our audit planning, through discussions with management, we obtained an understanding of the legal and regulatory framework that is applicable to the charity and the sector in which it operates to identify the key laws and regulations affecting the charity.

The key laws and regulations we identified were General Data Protection Regulations (GDPR), Fundraising Regulations for Charities, food hygiene standard ratings, health and safety and employment laws. We considered those laws and regulations that have a direct impact on the preparation of the financial statements, primarily the Companies Act 2006, the Charities Act, relevant tax compliance regulations in the UK and reporting framework (Charities SORP - FRS102).

We discussed with management how the compliance with these laws and regulations is monitored and we discussed the policies and procedures in place. We also identified any individuals who have responsibility for ensuring that the charity complies with laws and regulations and deals with reporting any issues if they arise. As part of our planning procedures, we assessed the risk of any non-compliance with laws and regulations on the charity's ability to continue trading and the risk of material misstatement in the accounts.

## **Plymouth Young Men's Christian Association**

### **Independent Auditor's Report to the Members of Plymouth Young Men's Christian Association**

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Our procedures involved the following:

- Enquiries of management and those charged with governance regarding their knowledge of any non-compliance with laws and regulations that would affect the financial statements.
- Reviewed legal and professional costs to identify any possible non-compliance or legal costs in respect of non-compliance; and
- Reviewed board minutes.

As part of our enquiries we discussed with management whether there have been any known instances, allegations or suspicions of fraud, of which there were none.

We also evaluated the risk of fraud through management override including that arising from management's incentives. The key risks we identified were misappropriation of cash, and we determined that the principal risks were related to misallocation of restricted funds.

In response to the identified risk, as part of our audit work we:

- Used data analytics to test journal entries throughout the year, for appropriateness.
- Evaluated the rationale of significant transfers between restricted and unrestricted reserves.
- Reviewed income supporting documentation for any restrictions and compared to how it had been recognised in the financial statements.
- Reviewed estimates and judgements made in the accounts for any indication of bias and challenged assumption used by management in making those estimates.

# **Plymouth Young Men's Christian Association**

## **Independent Auditor's Report to the Members of Plymouth Young Men's Christian Association**

Because of the inherent limitation of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements. This risk increases the further removed non-compliance with laws and regulation is from the events and transactions reflected in the financial statements as we are less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment, collusion, omission, or misrepresentation.

As part of our audit in accordance with ISA's (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees use of going concern basis of accounting and, based in the audit evidence obtained, whether a material uncertainty exists related to the ability to continue as a going concern. If we then conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, amongst other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **Use of our report**

This report is made solely to the charitable company's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

## **Plymouth Young Men's Christian Association**

### **Independent Auditor's Report to the Members of Plymouth Young Men's Christian Association**



.....  
Duncan Leslie (Senior Statutory Auditor)  
For and on behalf of PKF Francis Clark , Statutory Auditor

North Quay House  
Sutton Harbour  
PLYMOUTH  
Devon  
PL4 0RA

Date:.....12/11/2021.....

## Plymouth Young Men's Christian Association

### Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2021 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	540,768	4,996	-	545,764
Charitable activities	4	876,364	-	-	876,364
Other trading activities	5	936	-	-	936
Investment income	6	209	-	-	209
Total income		<u>1,418,277</u>	<u>4,996</u>	<u>-</u>	<u>1,423,273</u>
<b>Expenditure on:</b>					
Raising funds	7	(10,727)	(71)	-	(10,798)
Charitable activities	8	<u>(1,222,939)</u>	<u>(4,572)</u>	<u>(59,032)</u>	<u>(1,286,543)</u>
Total expenditure		<u>(1,233,666)</u>	<u>(4,643)</u>	<u>(59,032)</u>	<u>(1,297,341)</u>
Net income / (expenditure)		<u>184,611</u>	<u>353</u>	<u>(59,032)</u>	<u>125,932</u>
Net movement in funds		184,611	353	(59,032)	125,932
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>(340,693)</u>	<u>(129,786)</u>	<u>2,092,904</u>	<u>1,622,425</u>
Total funds carried forward	23	<u>(156,082)</u>	<u>(129,433)</u>	<u>2,033,872</u>	<u>1,748,357</u>
	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2020 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	71,410	-	-	71,410
Charitable activities	4	1,344,465	-	-	1,344,465
Other trading activities	5	11,437	-	-	11,437
Investment income	6	234	-	-	234
Total income		<u>1,427,546</u>	<u>-</u>	<u>-</u>	<u>1,427,546</u>
<b>Expenditure on:</b>					
Raising funds	7	(16,575)	-	-	(16,575)
Charitable activities	8	(1,421,873)	8,553	(59,032)	(1,472,352)
Exceptional costs	9	<u>(1,828)</u>	<u>-</u>	<u>-</u>	<u>(1,828)</u>
Total expenditure		<u>(1,440,276)</u>	<u>8,553</u>	<u>(59,032)</u>	<u>(1,490,755)</u>
Net (expenditure) / income		<u>(12,730)</u>	<u>8,553</u>	<u>(59,032)</u>	<u>(63,209)</u>
Net movement in funds		(12,730)	8,553	(59,032)	(63,209)

The notes on pages 21 to 38 form an integral part of these financial statements.

## Plymouth Young Men's Christian Association

### Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2020 £
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>(327,963)</u>	<u>(138,339)</u>	<u>2,151,936</u>	<u>1,685,634</u>
Total funds carried forward	23	<u><u>(340,693)</u></u>	<u><u>(129,786)</u></u>	<u><u>2,092,904</u></u>	<u><u>1,622,425</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 is shown in note 23.



# Plymouth Young Men's Christian Association

(Registration number: 03426094)

Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	16	2,096,468	2,177,897
<b>Current assets</b>			
Stocks	17	840	878
Debtors	18	139,432	39,129
Cash at bank and in hand		539,955	82,820
		<u>680,227</u>	<u>122,827</u>
<b>Creditors: Amounts falling due within one year</b>	19	<u>(511,608)</u>	<u>(335,769)</u>
<b>Net current assets/(liabilities)</b>		<u>168,619</u>	<u>(212,942)</u>
<b>Total assets less current liabilities</b>		2,265,087	1,964,955
<b>Creditors: Amounts falling due after more than one year</b>	20	<u>(516,730)</u>	<u>(342,530)</u>
<b>Net assets</b>		<u>1,748,357</u>	<u>1,622,425</u>
<b>Funds of the charity:</b>			
<b>Endowment funds</b>		2,033,872	2,092,904
<b>Restricted income funds</b>			
Restricted funds	23	(129,433)	(129,786)
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>(156,082)</u>	<u>(340,693)</u>
<b>Total funds</b>	23	<u>1,748,357</u>	<u>1,622,425</u>

The financial statements on pages 17 to 38 were approved by the Trustees, and authorised for issue on 2/11/21 and signed on their behalf by:

  
 .....  
 John Coates - Chair  
 Trustee

The notes on pages 21 to 38 form an integral part of these financial statements.

# Plymouth Young Men's Christian Association

## Statement of Cash Flows for the Year Ended 31 March 2021

	Note	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Net income/(expenditure)		125,932	(63,209)
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation	7, 9	100,275	116,171
Investment income	6	(209)	(234)
Impairment loss on disposal of fixed assets held for the charity's own use		-	1,828
		<u>225,998</u>	<u>54,556</u>
<b>Working capital adjustments</b>			
Decrease in stocks	17	38	140
(Increase)/decrease in debtors	18	(100,303)	110,289
Increase in creditors	19	<u>146,720</u>	<u>18,950</u>
Net cash flows from operating activities		<u>272,453</u>	<u>183,935</u>
<b>Cash flows from investing activities</b>			
Interest receivable and similar income	6	209	234
Purchase of tangible fixed assets	16	(18,846)	(31,605)
Sale of tangible fixed assets		-	900
Net cash flows from investing activities		<u>(18,637)</u>	<u>(30,471)</u>
<b>Cash flows from financing activities</b>			
Repayment of loans and borrowings	19	220,569	(51,420)
Repayment of capital element of finance leases and HP contracts	21	<u>(17,250)</u>	<u>(8,050)</u>
Net cash flows from financing activities		<u>203,319</u>	<u>(59,470)</u>
Net increase in cash and cash equivalents		457,135	93,994
Cash and cash equivalents at 1 April		<u>82,820</u>	<u>(11,174)</u>
Cash and cash equivalents at 31 March		<u><u>539,955</u></u>	<u><u>82,820</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 21 to 38 form an integral part of these financial statements.

# **Plymouth Young Men's Christian Association**

## **Notes to the Financial Statements for the Year Ended 31 March 2021**

### **1 Charity status**

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the Trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The principal place of business is:

Honicknowle Lane

Plymouth

Devon

PL5 3NG

### **2 Accounting policies**

#### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)). They also comply with the Companies Act 2006 and Charities Act 2011.

#### **Basis of preparation**

Plymouth Young Men's Christian Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **Going concern**

Covid-19 restricted the business from fully opening by imposing government restrictions, the charity was however able to continue with its business plan, including the redevelopment plans by securing various government and grants from other sources, including YMCA England, together with the use of the furlough scheme.

The Trustees have a reasonable expectation that the organisation, with the recent changes in the structure, has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

# **Plymouth Young Men's Christian Association**

## **Notes to the Financial Statements for the Year Ended 31 March 2021**

### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates. The following judgements (apart from those involving estimates) have had the most significant effect on amounts recognised in the financial statements.

The discount rate applied to the defined benefit liability provision is based on an estimated rate equivalent to market rates of interest.

### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

### **Donations and legacies**

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

### **Deferred income**

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

### **Gifts in kind**

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

# **Plymouth Young Men's Christian Association**

## **Notes to the Financial Statements for the Year Ended 31 March 2021**

### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. Governance costs include those incurred in the governance of the Charity and its assets and are primarily associated with strategic, constitutional and statutory requirements.

### **Raising funds**

These are costs incurred in attracting voluntary income and those incurred in trading activities that raise funds.

### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and Trustees's meetings and reimbursed expenses.

### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### **Tangible fixed assets**

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Freehold property	10 to 50 years
Long - term leasehold property	over the period of the lease
Motor vehicles	5 years
Fixtures and fittings	2 to 10 years
Computer equipment	2 to 5 years

# **Plymouth Young Men's Christian Association**

## **Notes to the Financial Statements for the Year Ended 31 March 2021**

### **Stock**

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

### **Fund structure**

Unrestricted income funds are general funds that are available for use at the discretion of the Trustees' in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

The Endowment Fund represents the net book value of the Kitto Centre, the Charity's main operational premises.

### **Hire purchase and finance leases**

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance leases are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their expected lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the charity. Obligations under such agreements are included in creditors, net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of Financial Activities (incorporating Income and Expenditure account) so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

### **Pensions and other post retirement obligations**

The charity participated in a multi - employer defined benefit pension scheme for employees of YMCA's in England, Scotland and Wales, which was closed to new members and accruals on 30 April 2007. Due to insufficient information, the plan's actuary has advised that it is not possible to separately identify the assets and liabilities relating to YMCA Plymouth.

As described in note 26, YMCA Plymouth has a contractual obligation to make pension deficit payments of £17,826 pa over the period to April 2027, accordingly this is shown as a liability in these accounts. In addition, YMCA Plymouth is required to contribute £4,763 pa to the operating expenses of the Pension Plan and these costs are charged to the Statement of Financial Activities (incorporating Income and Expenditure account) as made.

### **Financial instruments**

#### ***Recognition and measurement***

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

# **Plymouth Young Men's Christian Association**

## **Notes to the Financial Statements for the Year Ended 31 March 2021**

### **3 Income from donations and legacies**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total funds 2021 £</b>	<b>Total funds 2020 £</b>
Donations and legacies;				
Donations from individuals	15,367	-	15,367	24,394
Gift aid reclaimed	731	-	731	2,558
Grants, including capital grants;				
Other grants	35,921	4,996	40,917	44,458
Covid assistance grants	239,177	-	239,177	-
Corona Virus Job Retention Scheme	249,572	-	249,572	-
	<u>540,768</u>	<u>4,996</u>	<u>545,764</u>	<u>71,410</u>

# Plymouth Young Men's Christian Association

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 4 Income from charitable activities

	Unrestricted funds £	Total funds 2021 £	Total funds 2020 £
Grant income	18,261	18,261	29,765
Facilities	86,781	86,781	195,524
Sports	21,047	21,047	182,824
Courses	576,283	576,283	635,319
Rental income	156,890	156,890	257,393
Catering income	1,137	1,137	3,543
Memberships	5,908	5,908	25,648
Other income	10,057	10,057	14,449
	<u>876,364</u>	<u>876,364</u>	<u>1,344,465</u>

### 5 Income from other trading activities

	Unrestricted funds £	Total funds 2021 £	Total funds 2020 £
Trading income;			
Shop income from sale of donated goods and services	936	936	11,437
	<u>936</u>	<u>936</u>	<u>11,437</u>

### 6 Investment income

	Unrestricted funds £	Total funds 2021 £	Total funds 2020 £
Interest receivable and similar income;			
Interest receivable on bank deposits	209	209	234
	<u>209</u>	<u>209</u>	<u>234</u>



# Plymouth Young Men's Christian Association

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 7 Expenditure on raising funds

#### a) Costs of raising funds

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Marketing and publicity	4,516	71	4,587	-
Allocated support costs	411	-	411	16,575
Staff Costs	5,800	-	5,800	-
	<u>10,727</u>	<u>71</u>	<u>10,798</u>	<u>16,575</u>

### 8 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	2021 £	2020 £
Staff costs	858,930	6,935	865,865	959,432
Depreciation	100,275	-	100,275	116,172
Premises costs	84,490	-	84,490	130,556
Lease costs	27,738	-	27,738	39,105
Subscriptions	20,675	-	20,675	25,183
Telephone, print and stat	11,491	-	11,491	16,645
Irrecoverable VAT	29,813	-	29,813	23,816
Programme costs	33,351	-	33,351	70,118
Banking costs	22,986	-	22,986	28,667
Pension deficit costs	24,314	-	24,314	12,635
Other costs	9,178	-	9,178	19,257
Governance costs	-	56,367	56,367	30,766
	<u>1,223,241</u>	<u>63,302</u>	<u>1,286,543</u>	<u>1,472,352</u>

£1,222,939 (2020: £1,421,873) of the above expenditure was attributable to unrestricted funds, £4,572 (2020: £8,553) attributable to restricted funds and £59,032 (2020: £59,032) attributable to endowment funds.

Included in the expenditure analysed above, there are governance costs of £56,367 (2020: £30,766) which relate to charitable activities. See note 10 for further details.

# Plymouth Young Men's Christian Association

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 9 Other expenditure

	Note	Total 2021 £	Total 2020 £
Impairment expense		-	1,828
		<u>-</u>	<u>1,828</u>

### 10 Analysis of governance and support costs

#### Governance costs

	Unrestricted funds £	Total 2021 £	Total 2020 £
Audit fees			
Audit of the financial statements	7,250	7,250	7,000
Other fees paid to auditors	1,050	1,050	750
Legal fees	48,067	48,067	23,016
	<u>56,367</u>	<u>56,367</u>	<u>30,766</u>

### 11 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2021 £	2020 £
Audit fees	7,250	7,000
Other non-audit services	<u>1,050</u>	<u>750</u>

### 12 Trustees remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

# Plymouth Young Men's Christian Association

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 13 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
<b>Staff costs during the year were:</b>		
Wages and salaries	766,113	848,082
Social security costs	57,919	65,637
Pension costs	17,959	19,776
Redundancy costs	9,000	5,071
Other staff costs	20,674	28,604
	<u>871,665</u>	<u>967,170</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Full time employees	42	49
Session staff	2	3
	<u>44</u>	<u>52</u>

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £138,703 (2020 - £173,726).

### 14 Auditors' remuneration

	2021 £	2020 £
Audit of the financial statements	<u>7,250</u>	<u>7,000</u>
<b>Other fees to auditors</b>		
All other non-audit services	<u>1,050</u>	<u>750</u>

# Plymouth Young Men's Christian Association

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 15 Taxation

The charity is a registered charity and is therefore exempt from taxation.

### 16 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Computer equipment £	Total £
<b>Cost</b>					
At 1 April 2020	2,929,065	329,481	67,800	98,855	3,425,201
Additions	693	16,262	-	1,891	18,846
At 31 March 2021	<u>2,929,758</u>	<u>345,743</u>	<u>67,800</u>	<u>100,746</u>	<u>3,444,047</u>
<b>Depreciation</b>					
At 1 April 2020	843,350	252,803	67,800	83,351	1,247,304
Charge for the year	67,855	26,411	-	6,009	100,275
At 31 March 2021	<u>911,205</u>	<u>279,214</u>	<u>67,800</u>	<u>89,360</u>	<u>1,347,579</u>
<b>Net book value</b>					
At 31 March 2021	<u>2,018,553</u>	<u>66,529</u>	<u>-</u>	<u>11,386</u>	<u>2,096,468</u>
At 31 March 2020	<u>2,085,715</u>	<u>76,678</u>	<u>-</u>	<u>15,504</u>	<u>2,177,897</u>

Included within the net book value of land and buildings above is £2,018,042 (2020 - £2,080,893) in respect of freehold land and buildings and £511 (2020 - £4,821) in respect of leasehold property.

### 17 Stock

	2021 £	2020 £
Stocks	<u>840</u>	<u>878</u>

### 18 Debtors

	2021 £	2020 £
Trade debtors	74,066	8,804
Prepayments and accrued income	31,712	23,195
Other debtors	<u>33,654</u>	<u>7,130</u>
	<u>139,432</u>	<u>39,129</u>

# Plymouth Young Men's Christian Association

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 19 Creditors: amounts falling due within one year

	2021 £	2020 £
Bank loans	59,868	48,200
Trade creditors	35,092	62,076
Other loans	56,653	19,183
Hire purchase and finance leases	15,685	18,227
Other taxation and social security	15,813	39,552
Other creditors	9,819	7,603
Pension scheme creditor	17,099	18,540
Accruals and deferred income	301,579	122,388
	<u>511,608</u>	<u>335,769</u>

Creditors due within one year includes the following liabilities, on which security has been given by the charity:

	2021 £	2020 £
HSBC Bank loan	<u>59,868</u>	<u>48,200</u>

HSBC Bank plc have a first legal charge dated 10 August 2017 over freehold property known as YMCA, Honicknowle Lane, Plymouth, PL5 3NG and on freehold property known as land on the north east side of Honicknowle Lane, Honicknowle.

HSBC Bank plc also have a debenture including a fixed charge over all present freehold and leasehold property, a first charge over book and other debtors, chattels, goodwill and uncalled capital, both present and future and a first floating charge over all assets and undertakings both present and future, dated 10 August 2017.

### Other loans

Included in other loans are the following unsecured amounts:

Resonance - due within one year - £33,612, due after one year - £113,699, all repayable within five years, interest charged at 7.5% per annum.

Postcode Innovation Trust - due within one year - £16,580, due after one year - £71,519 and due after five years - £27,456, interest charged at 3% per annum.

Social Investment - due within one year - £6,464, due after one year - £163,536, all repayable within five years, interest charged at 7% per annum.

## **Plymouth Young Men's Christian Association**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Deferred income at 1 April 2020	111,942	69,068
Resources deferred in the period	293,504	111,942
Amounts released from previous periods	<u>(111,942)</u>	<u>(69,068)</u>
Deferred income at year end	<u>293,504</u>	<u>111,942</u>

Deferred income includes £242,547 received in advance for capital projects, £37,659 received for future events and programmes and £13,298 in respect of rent/rates received in advance.

## **Plymouth Young Men's Christian Association**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### **20 Creditors: amounts falling due after one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Bank loans secured (note 19)	21,511	80,697
Other loans	376,210	130,817
Hire purchase and finance leases	5,063	19,771
Other creditors	<u>113,946</u>	<u>111,245</u>
	<u><b>516,730</b></u>	<u><b>342,530</b></u>

Included in the creditors are the following amounts due after more than five years:

	<b>2021</b>
	<b>£</b>
After more than five years by instalments	<u><b>27,456</b></u>

#### **Other loans after five years**

Included in other loans is £27,456 relating to a loan provided by the People's Postcode Lottery with an interest rate of 3% to be repaid over 7 years

# Plymouth Young Men's Christian Association

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 21 Obligations under operating leases

#### Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2021 £	2020 £
<b>Land and buildings</b>		
Between one and five years	-	76,800
After five years	-	153,600
	<u>-</u>	<u>230,400</u>
<b>Other</b>		
Within one year	21,545	28,171
Between one and five years	17,311	38,857
	<u>38,856</u>	<u>67,028</u>

### 22 Commitments

#### Capital commitments

The charity had committed to changing room refurbishment works which did not commence until April 2021.

The total amount contracted for but not provided in the financial statements was £84,825 (2020 - £Nil).

#### Pension commitments

Commitments due within one year provided for in the accounts amounted to £17,099 (2020 - £17,293). Amounts due within one to five years amounted to £61,705 (2020: £67,210). Amounts due after five years amounts to £52,241 (2020: £44,034). Commitments not provided for in the accounts amounted to £Nil (2020 - £Nil).



# Plymouth Young Men's Christian Association

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 23 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>				
<b>General</b>				
General unrestricted fund	(340,693)	1,418,277	(1,233,666)	(156,082)
<b>Restricted funds</b>				
Restricted funds	-	4,996	(3,383)	1,613
Pension fund	<u>(129,786)</u>	<u>-</u>	<u>(1,260)</u>	<u>(131,046)</u>
<b>Total restricted funds</b>	<b>(129,786)</b>	<b>4,996</b>	<b>(4,643)</b>	<b>(129,433)</b>
<b>Endowment funds</b>				
<b>Other funds</b>				
Endowment funds	<u>2,092,904</u>	<u>-</u>	<u>(59,032)</u>	<u>2,033,872</u>
<b>Total funds</b>	<b><u>1,622,425</u></b>	<b><u>1,423,273</u></b>	<b><u>(1,297,341)</u></b>	<b><u>1,748,357</u></b>
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
<b>Unrestricted funds</b>				
<b>General</b>				
General unrestricted fund	(327,963)	1,427,546	(1,440,276)	(340,693)
<b>Designated</b>				
Designated fund	<u>9,052</u>	<u>-</u>	<u>(9,052)</u>	<u>-</u>
<b>Total unrestricted funds</b>	<b>(318,911)</b>	<b>1,427,546</b>	<b>(1,449,328)</b>	<b>(340,693)</b>
<b>Restricted</b>				
Pension fund	(138,339)	-	8,553	(129,786)
<b>Endowment funds</b>				
<b>Other funds</b>				
Endowment funds	<u>2,151,936</u>	<u>-</u>	<u>(59,032)</u>	<u>2,092,904</u>
<b>Total funds</b>	<b><u>1,694,686</u></b>	<b><u>1,427,546</u></b>	<b><u>(1,499,807)</u></b>	<b><u>1,622,425</u></b>

### Restricted funds

During the year the charity received community grant funding of £4,996 from Petroc towards the costs of salaries and various other costs in connection with Discovery College. Expenditure of £3,383 was incurred during the year, the balance of £1,613 will either be used in future years or repaid to Petroc.

# Plymouth Young Men's Christian Association

## Notes to the Financial Statements for the Year Ended 31 March 2021

### Endowment funds

The Kitto Endowment fund represents the net book value of the Kitto Centre, the Charity's main operational premises.

### 24 Analysis of net assets between funds

	General Unrestricted funds £	Restricted funds £	Endowment funds £	Defined benefit pension liability £	Total funds at 31 March 2021 £
Tangible fixed assets	62,596	-	2,033,872	-	2,096,468
Current assets	678,614	1,613	-	-	680,227
Current liabilities	(494,509)	-	-	(17,099)	(511,608)
Creditors over 1 year	(402,783)	-	-	(113,947)	(516,730)
Total net assets	<u>(156,082)</u>	<u>1,613</u>	<u>2,033,872</u>	<u>(131,046)</u>	<u>1,748,357</u>

	General Unrestricted funds £	Endowment funds £	Defined benefit pension liability £	Total funds at 31 March 2020 £
Tangible fixed assets	84,993	2,092,904	-	2,177,897
Current assets	122,827	-	-	122,827
Current liabilities	(317,228)	-	(18,540)	(335,768)
Creditors over 1 year	(231,285)	-	(111,246)	(342,531)
Total net assets	<u>(340,693)</u>	<u>2,092,904</u>	<u>(129,786)</u>	<u>1,622,425</u>

### 25 Analysis of net debt

	At 1 April 2020 £	Financing cash flows £	At 31 March 2021 £
Cash at bank and in hand	82,820	457,135	539,955
Debt due within one year	(67,648)	(48,873)	(116,521)
Debt due after more than one year	(211,515)	(186,206)	(397,721)
Finance leases and hire purchase contracts	(37,998)	17,250	(20,748)
Net funds	<u>(234,341)</u>	<u>239,306</u>	<u>4,965</u>

## Plymouth Young Men's Christian Association

### Notes to the Financial Statements for the Year Ended 31 March 2021

	At 1 April 2019 £	Financing cash flows £	New finance leases £	At 31 March 2020 £
Cash at bank and in hand	4,762	78,058	-	82,820
Debt due within one year	(65,248)	(2,400)	-	(67,648)
Debt due after more than one year	(282,117)	70,602	-	(211,515)
Finance leases and hire purchase contracts	(11,631)	8,050	(34,417)	(37,998)
Net debt	<u>(354,234)</u>	<u>154,310</u>	<u>(34,417)</u>	<u>(234,341)</u>

#### 26 Pension commitments

Plymouth YMCA participated in a contributory pension plan providing defined benefits based on final pensionable pay for employees of YMCAs in England, Scotland and Wales. The assets of the YMCA Pension Plan are held separately from those of Plymouth YMCA and at the year end these were invested in the Mercer De-risking Solution, 40% matching portfolio and 60% in the growth portfolio and Schroder (property units only).

The most recent completed three year valuation was as at 1 May 2020. The assumptions used which have the most significant effect on the results of the valuation are those relating to the assumed rates of return on assets held before and after retirement of 2.59% and 1.09% respectively, the increase in pensions in payment of 2.99% (for RPI capped at 5% p.a.), and the average life expectancy from normal retirement age (of 65) for a current male pensioner of 22.2 years, female 24.1 years, and 24.0 years for a male pensioner, female 26.0 years, retiring in 20 years time. The result of the valuation showed that the actuarial value of the assets was £146.1m. This represented 79% of the benefits that had accrued to members.

The Pension Plan was closed to new members and future service accrual with effect from 30 April 2007. With the removal of the salary linkage for benefits all employed deferred members became deferred members as from 1 May 2011.

The valuation prepared as at 1 May 2020 showed that the YMCA Pension Plan had a deficit of £38.9m. Plymouth YMCA has been advised that it will need to make monthly contributions of £1,486 from 1 May 2020 and increasing by 3% at each May thereafter. This amount is based on the current actuarial assumptions (as outlined above) and may vary in the future as a result of the actual performance of the Pension Plan. The current recovery period is 9 years commencing 1 May 2020.

# **Plymouth Young Men's Christian Association**

## **Notes to the Financial Statements for the Year Ended 31 March 2021**

### **27 Related party transactions**

During the year the charity made the following related party transactions:

#### **Tom Lavis - CEO**

A preliminary architectural assessment was conducted on a pro bono basis by a retired architect who is related to Tom.

At the balance sheet date the amount due to/from Tom Lavis - CEO was £Nil (2020 - £Nil).

#### **Arash Dinari - Trustee**

Arash is a solicitor at Wolferstans LLP in Plymouth, during the year the charity paid Wolferstans £1,764 for services in connection with the licence at the Kitto Centre.

At the balance sheet date the amount due to/from Arash Dinari - Trustee was £Nil (2020 - £Nil).

#### **Jeremy Sleet - Trustee**

During the year the charity has paid a retainer of £435 per month, on favourable terms, to 'No Accident' a business owned by Jeremy in connection with covering health and safety services.

At the balance sheet date the amount due to/from Jeremy Sleet - Trustee was £Nil (2020 - £Nil).

#### **Helen Meneilly - Trustee**

Helen has an interest in Roborough Rotary MDRT Foundation and arranged for a charitable donation of \$1,000.

At the balance sheet date the amount due to/from Helen Meneilly - Trustee was £Nil (2020 - £Nil).