



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01 Sept 2021 Period start date To 31 Aug 2022 Period end date

Charity name: St Johns School PTA (Clifton)

Charity registration number: 1066870

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the pupils of the school.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The PTA builds the school community, supports the school, provides a voice for parents and raises funds for St Johns. Funds are raised through events and gift aid. These funds are used for new equipment and refurbishments
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	No

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No Grants received
Policy on social investment including program related investment	Para 1.38	No Investments
Contribution made by volunteers	Para 1.38	Through gift aid forms
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The PTA continues to raise funds to pay for the following:</p> <p>Classroom allowances for teachers to spend on equipment/resources for each classroom to enhance the learning environment.</p> <p>Library budget to buy books for the classrooms/library</p> <p>SEN resources</p> <p>Computing Peripherals</p> <p>Playground enhancements</p> <p>Forest school enhancements</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Fund raising target reached to cover annual commitment of classroom, SEN and library budget, plus additional money raised for enhancement of the playground.
Performance of fundraising activities against objectives set	Para 1.41	Events provided children and parents the opportunity to socialise (thus building the community) and raise funds at the same time.
Investment performance against objectives	Para 1.41	NONE
Other		NONE

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The PTA is currently in a strong financial position with a clear plan for future spends
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No Reserves
Amount of reserves held	Para 1.22	NONE
Reasons for holding zero reserves	Para 1.22	Good Cash Balance
Details of fund materially in deficit	Para 1.24	NONE
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NONE

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Gift Aid and School Events (such as summer/Christmas fairs, disco, film night)
Investment policy and objectives including any social investment policy adopted	Para 1.46	NONE
A description of the principal risks facing the charity	Para 1.46	The biggest risk to the charity is a difficulty in recruiting volunteers to help plan and run events, and to join the PTA committee.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteers and Committee members are elected annually at the AGM

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	-
The charity's organisational structure and any wider network with which the charity works	Para 1.51	-
Relationship with any related parties	Para 1.51	-
Other		-

## Reference and Administrative details

Charity name	St Johns School PTA (Clifton)
Other name the charity uses	
Registered charity number	1066870
Charity's principal address	St Johns C of E Primary School Worrall Road Bristol BS8 2UH

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

Justin Hoye ( Headmaster)
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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Rose Westcott	Chair		
2	Catherine Pressland	Vice Chair		
3	Justin Robert Hoye	Headmaster		
4	Antony Weir	Deputy Head		
5	Rosemary Beresford	Treasurer		
6	Lucy Duncan	Committee Member		
7				
8				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

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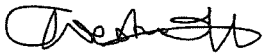
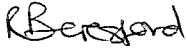
Name of trustees holding title to property belonging to the charity

[illegible]

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Charlotte Westcott	Rosemary Beresford
Position e.g. Secretary, Chair etc	Co-Chair	Treasurer
Date	17/7/23	17/7/23



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
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## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	17,216	-	-	17,216	12,941
Fundraising	19,005	-	-	19,005	13,847
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	36,220	-	-	36,220	26,788
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	36,220	-	-	36,220	26,788
<b>A3 Payments</b>					
School	6,459	-	-	6,459	6,600
Support Fund	714	-	-	714	2,300
ASC	-	-	-	-	1,655
Fundraising	7,103	-	-	7,103	1,293
	-	-	-	-	-
<b>Sub total</b>	14,277	-	-	14,277	11,848
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	14,277	-	-	14,277	11,848
<b>Net of receipts/(payments)</b>	21,944	-	-	21,944	14,940
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	124,213	-	-	124,213	-
<b>Cash funds this year end</b>	146,157	-	-	146,157	14,940



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Natwest balance	146,157	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	146,157	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
St. John's School PTA

On accounts for the year  
ended

31 August 2022

Charity no  
(if any)

1066870

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2022**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 17/7/23

Name:

Rachel Messenger

Relevant professional  
qualification(s) or body  
(if any):

Fellow of the Institute of Chartered Accountants in England and Wales  
(9266744)

Address:

c/o St. John's School PTA

Worrall Road, Clifton

Bristol BS8 2UH

### Section B

### Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

During this period the charity completed two further exceptional payments supporting pupils of the school and their extended families experiencing financial hardship due to the pandemic. Donations associated with this request were ringfenced and disbursed by the school office during the period (See Section A3).

A gift aid claim for donations received during the year end 31/08/2022 remains outstanding as at the date of this report.