



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01 Sept 2020** **Period start date** **To** **31 Aug**
2021 **Period end date**

Charity name: St Johns School PTA (Clifton)

Charity registration number: 1066870

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the pupils of the school.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The PTA builds the school community, supports the school, provides a voice for parents and raises funds for St Johns. Funds are raised through events and gift aid. These funds are used for new equipment and refurbishments
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	No

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No Grants received
Policy on social investment including program related investment	Para 1.38	No Investments
Contribution made by volunteers	Para 1.38	Through gift aid forms

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The PTA continues to raise funds to pay for the following:</p> <p>Classroom allowances to buy books</p> <p>SEN resources</p> <p>Computing Peripherals</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Fund raising target reached to cover classroom, SEN items
Performance of fundraising activities against objectives set	Para 1.41	Events provided children and parents the opportunity to socialise and raise funds at the same time.
Investment performance against objectives	Para 1.41	NONE
Other		This year the PTA included 2 fundraising activities that were not for the school. A support fund for families in need and support for the ASC closure.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The PTA is currently in a strong financial position with a clear plan for future spends
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No Reserves
Amount of reserves held	Para 1.22	NONE
Reasons for holding zero reserves	Para 1.22	Good Cash Balance
Details of fund materially in deficit	Para 1.24	NONE
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NONE

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Gift Aid and School Events
Investment policy and objectives including any social investment policy adopted	Para 1.46	NONE
A description of the principal risks facing the charity	Para 1.46	NONE
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteers and Committee members are elected annually at the AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St Johns School PTA (Clifton)
Other name the charity uses	
Registered charity number	1066870

Charity's principal address	St Johns C of E Primary School Worrall Road Bristol BS8 2UH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lucy Duncan	Co-Chair		
2	Justin Hoyer	Headmaster		
3	Antony Weir	Deputy Head		
4	Catherine McQuaid	Treasurer		
5	Kirstie Pearson	Secretary		
6	Charlotte Westcott	Co-Chair		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Justin Hoyer (Headmaster)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<i>CMcQuaid</i>	
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Full name(s)	Catherine McQuaid	Charlotte Westcott
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Position (eg Secretary, Chair, etc)	Treasurer	Chair
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Date



Receipts and payments account

For the period from	Period start date 09/01/2020	To
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Fundraising	13,847	-	-
Donations	12,941	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	26,788	-	-
A2 Asset and investment sales, (see table).			
Natwest Current Account	109,273	-	-
	-	-	-
Sub total	109,273	-	-
Total receipts	136,061	-	-
A3 Payments			
School	6,600	-	-
Covid Support Fund	2,300	-	-
ASC	1,655	-	-
Fundraising	1,293	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total	11,848	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	11,848	-	-
Net of receipts/(payments)	124,213	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	-	-	-

<i>Cash funds this year end</i>	124,213	-	-
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Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Natwest Balance	124,213
		-
		-
	Total cash funds	124,213
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
		-
		-
		-
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
B5 Liabilities	Details	Fund to which liability relates

Signed by one or two trustees on
behalf of all the trustees

Signature

Print N

066870

ounts

Period end date

08/31/2021

CC16a

Total funds

Last year

to the nearest £

to the nearest £

13,847	-
12,941	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
26,788	-

109,273	
-	-
109,273	-

136,061	-
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6,600	-
2,300	-
1,655	-
1,293	-
-	-
-	-
-	-
-	-
-	-
11,848	-

-	
-	
-	-

11,848	-
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124,213	-
-	-
-	-

124,213	-
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the period

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
OK	OK

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
-	-
-	-


Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	
-	

-	
-	
-	

lame	Date of approval

 CHARITY COMMISSION FOR ENGLAND AND WALES	St Johns School PTA		1066870	CC16a
	Receipts and payments accounts			
For the period from	Period start date	To	Period end date	
	01/09/2020		31/08/2021	

Section A Receipts and payments

Unrestricted funds to the nearest	Restricted funds to the nearest	Endowment funds to the nearest	Total funds to the nearest	Last year to the nearest

FOR ENGLAND AND WALES

Receipts and payments accounts

A1 Receipts

Fundraising	13,847			13,847	
Donations	12,941				
Sub total (Gross income for AR)	26,788			26,788	

A2 Asset and investment sales, (see table).					
Natwest Current Account	109,273	-	-	109,273	
	-	-	-	-	-
Sub total	109,273	-	-	109,273	-
Total receipts	136,061	-	-	136,061	-

A3 Payments

School	6,600			6,600	
Covid Support Fund	2,300			2,300	
ASC	1,655			1,655	
Fundraising	1,293				

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	11,848	-	-	11,848	-
Net of receipts/(payments)	124,213	-	-	124,213	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	124,213	-	-	124,213	-
				-	
Sub total	11,u8				

Total payments

Net of receipts/(payments)

A5 Transfers between funds

A6 Cash funds last year end

CCXX RI accounts (SS)

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Section B Statement of assets and liabilities at the end of the period

		Unrestricted	Restricted	Endowment
Categories	B3 Investment assets			
B1 Cash funds				
	B4 Assets retained for the charity's own use			
B2 Other monetary assets				

Signed by one or two trustees
on behalf of all the trustees

Natwest Balance

Details

(agree balances with receipts and payments
account(s))

124,213 funds	funds	funds
to nearest E	to nearest E	to nearest E
124,213		

asset belongs Cost (optional)

[illegible]

asset belongs

[illegible]

Cost (optional)

Endowment

Details

liability relates

Amount due

(optional)

When due

(optional)

liabil- relates

o tional o tional

CMcQuaid

CATR

ERINE MCQUAY

Date of
a roval

4-4-

23

Signature _____
Print Name _____

o tional

Charity Name St. John's School PTA		
31 August 2021	Charity no (if any)	1066870
1 & 2		

**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A Independent Examiner's Report

Report to the trustees/ members
of

On accounts for the year ended

Set out on pages

Responsibilities and basis of report I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 1 0812021. As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act

2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me

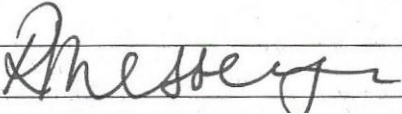
cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Rachel Messenger



Date: 24 April 2023

Name:

Relevant professional
qualification(s) or body
(if any):

Fellow of the Institute of Chartered Accountants in England and Wales
(9266744)

Address:

c/o St. John's School PTA

Worrall Road, Clifton

Bristol BS8 2UH

Section B

Disclosure

Relevant professional
qualification(s) or body

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The period under review was impacted by COVID-19 pandemic. The Treasurer agreed an extension for filing with the Charities Commission.

During this period the charity collected donations for exceptional purposes, supporting pupils of the school and their extended families experiencing financial hardship due to the pandemic. Donations associated with this request were ringfenced and disbursed by the school office during the period (See Section A3).

Due to limited access to banking facilities during the period (as a result of the pandemic) some transactions were made in cash. Limited records of these were maintained, and were instead verified by the Treasurer and Chair of PTA.

A gift aid claim for donations received during the year end 31/08/2021 remains outstanding as at the date of this report.