



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 September 2023 to 31 August 2024

Charity name: Little Chalfont Combined School Parents' Association

Charity registration number: 1066770

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objective of the Association is to advance the education of the pupils of Little Chalfont Primary School. In furtherance of this objective the association may: Develop more extended relationships between the staff, parents and others associated with the school. Engage in activities which support the school and advance the education of the pupils attending it Provide and assist in the provision of such facilities or items for the education at the school (not provided by statutory funds) as the Committee shall approve from time to time.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Making available income generated via; Fundraising events and Donations — both personal and from companies that Members of the Association are employed by.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	Trustees are made aware of the guidance on public benefit at the first meeting post AGM and they continue to exercise this guidance in all decision making around how to spend funds.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Various events have taken place over the school year. £17,821 was raised in 2023/24 compared to £23,579 in the prior year.</p> <p>Investments in the year included a significant contribution to the school for the playground equipment installed in the prior year and the purchase of new football and other sports shirts. In addition, expenses included the annual subscriptions to Times Tables Rockstars a mathematics resource, payments to music resources for whole class lessons and singing assemblies, and science and literary resources which are used throughout the school body. In addition, significant contributions were made to the school's edible garden, a resource to enhance curriculum learning, allow children to grow in their wellbeing and maximise their connection to the fantastic outdoor space created by the school.</p> <p>It is important to note that as well as raising funds to support the school investment, the fundraising activities organised by the Trustees bring cohesiveness between the school children, parents, and teachers and enrich the school experience for all those involved, especially the children for whom this charity is set up to benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
		N/A

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period the charity has a bank balance of £41,660. This comprises balances held at Barclays and Natwest of which £6,762 is reserved for IT spend, and £2,500 is reserved for the Edible Garden.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are only set up and then added to or depleted on the agreement of a majority of the Trustees, as defined in the charity's constitution.
Amount of reserves held	Para 1.22	£9,262. £5,000 was released in the year against planned expenditure on the Trim Trail.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Stated above in achievements and performance.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	It has been difficult to recruit trustees in recent years especially in the Officer roles, however the trustees continue to increase their visibility in the school in an effort to enlist additional help when required.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees of the committee shall be adopted at the Annual General Meeting and remain in place until the next Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Little Chalfont Combined School Parent's Association
Other name the charity uses	
Registered charity number	1066770
Charity's principal address	c/o Little Chalfont Primary School Oakington Avenue Little Chalfont, Buckinghamshire HP6 6SX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Evans	Chair		
2	Caroline Rifkind	Treasurer		
3	Whitney Hall			
4	Colleen Bryne			
5	Solomon Kamal-Uddin			
6	Ivan Mera			
7	Robert Hacking			
8	Bijal Pankhania			
9	Kate Ross			
10	Jyoti Ghai			
11	Geeta Ruparelia			

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Myfanwy Neville	

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

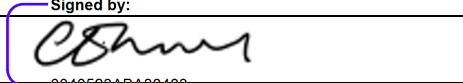
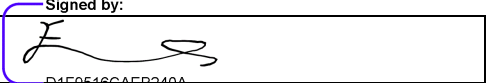
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees’ report above.

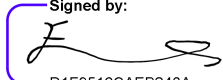
Signed on behalf of the charity’s trustees

Signature(s)	Signed by:	
		
Full name(s)	0040523ABA38483...	
	Caroline Rifkind	Emma Evans
Position (eg Secretary, Chair, etc)	D1F9516CAEB240A...	
	Treasurer	Chair
Date		
	September 12, 2025	September 11, 2025

LITTLE CHALFONT PRIMARY SCHOOL COMBINED PARENTS' ASSOCIATION
REPORT AND ACCOUNTS 1 SEPTEMBER 2023 - 31 AUGUST 2024



Signed: Emma Evans
Chair Person

Signed by: 
D1F9516CAE6240A...

Dated September 11, 2025

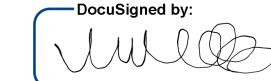
Signed: Caroline Rifkind
Treasurer

Signed by: 
0640523ABA38483...

Dated September 12, 2025

I have examined the records, papers and statements of accounts of Little Chalfont Primary School Combined Parents' Association and find these accounts to be a true record thereof

Signed: Myfanwy Neville
Independent Examiner

DocuSigned by: 
C14D63CF042C4A7...

Dated September 11, 2025

LITTLE CHALFONT COMBINED SCHOOL PARENTS' ASSOCIATION

RECEIPTS AND PAYMENTS

For the year ended 31 August 2024

	GROSS INCOME	SPEND	NET INCOME	YEAR ENDED 31 AUGUST 2023
	£	£	£	£
EVENTS				
Christmas Auction	2,512	-	2,512	1,930
Summer Fair	5,292	(3,241)	2,052	2,188
Corporate Donations	1,880	-	1,880	4,750
Christmas Fair	2,939	(1,374)	1,565	1,595
Quiz Night	1,770	(225)	1,545	1,313
Supermarket Vouchers	1,472	-	1,472	2,678
Christmas Party	4,675	(3,479)	1,196	1,537
Christmas Raffle	1,184	-	1,184	1,066
Halloween event	1,433	(504)	929	-
Easy Fundraising	880	-	880	1,591
Summer raffle	838	-	838	908
Mother's Day	613	-	613	-
School Lottery	286	-	286	472
Bag 2 School	257	-	257	528
Year 6 production drinks	222	-	222	-
Plants	178	-	178	16
School Uniform	132	-	132	148
Sports day	55	-	55	67
Music evening drinks	167	(163)	4	-
Carols coffees	14	-	14	-
Sundry	8	-	8	(7)
Easter challenge	-	-	-	1,425
Village Day	-	-	-	830
Amazon Smile	-	-	-	423
Ice Creams	-	-	-	177
Book & Bake Sale	-	-	-	74
Piano/Classical Concert	-	-	-	(131)
SUB-TOTAL	26,805	(8,985)	17,821	23,579
PTA RUNNING COSTS				
First Aid Course	-	-	-	(217)
iZettle	-	(136)	(136)	(160)
Insurance and Parentkind	-	(193)	(193)	(140)
Tea Urn	-	-	-	(92)
New Parents Coffee Morning	-	(150)	(150)	(11)
Tent pegs	-	-	-	(8)
SUB-TOTAL	-	(479)	(479)	(628)
INVESTMENT				
Playground Equipment	-	(10,000)	(10,000)	(20,000)
Football shirts	-	(442)	(442)	-
SCHOOL EXPENSES				
Edible garden	-	(11,372)	(11,372)	-
Music Resources	-	(6,742)	(6,742)	(4,822)
Maths Resources	-	(596)	(596)	-
Books & library Equipment	-	(309)	(309)	(309)
Literacy Resources	-	(300)	(300)	(300)
Science Resources	-	(106)	(106)	(115)
Magazines	-	(82)	(82)	-
IT Software / Licenses	-	-	-	(1,267)
History and Geography resources	-	-	-	(756)
Year 6 leavers	-	(220)	(220)	(363)
Digital safety	-	(517)	(517)	-
SUB-TOTAL	-	(30,686)	(30,686)	(27,931)
NET EXPENDITURE	26,805	(40,149)	(13,344)	(4,981)
Reserved for ICT Upgrade	-	-	-	-
Reserved for Playground Upgrade	-	-	-	9,917
Reserved for Toilets upgrade	-	-	-	-
Reserved for Trim Trail	-	-	5,000	(5,000)
Reserved for Edible garden	-	-	-	(2,500)
NET EXPENDITURE AFTER MOVEMENT IN RESERVES			(8,344)	(2,564)

LITTLE CHALFONT COMBINED SCHOOL PARENTS' ASSOCIATION**STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD****CASH BALANCES**

	31 August 2024	31 August 2023
	£	£
Barclays Bank Account	29,858	50,342
Natwest Bank account	11,802	4,490
Voucher stock	170	300
PTA Tesco card	-	187
Debtors	400	180
Super market voucher creditors	(600)	(650)
Sundry creditors	(378)	(254)
TOTAL FUNDS	41,251	54,595

ACCUMULATED FUNDS

	31 August 2024	31 August 2023
	£	£
At 1 September	40,333	42,897
Income (Deficit) for the period	(8,344)	(2,564)
At 31 August	31,989	40,333
ICT Reserve	6,762	6,762
Opening Balance	6,762	6,762
Reserved	-	-
Utilised/Released	-	-
Playground Equipment Reserve	-	-
Opening Balance	-	9,917
Reserved	-	(9,917)
Utilised/Released	-	-
Edible garden Reserve	2,500	2,500
Opening Balance	2,500	-
Reserved	2,500	2,500
Utilised/Released	(2,500)	-
Trim Trail reserve	-	5,000
Opening Balance	5,000	-
Reserved	-	5,000
Utilised/Released	(5,000)	-
FUNDS AVAILABLE	41,251	54,595

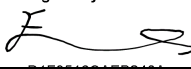
Note**COMMITTED FUNDS**

	£	£
Interactive white board	3,008	-
Edible garden	2,500	2,150
Trim Trail	-	5,000
Phoenix Comics	-	100
KS2 Music lessons and singing assembly	6,800	4,660
Annual subscriptions to continue each year until further notice:		
First News	82	65
KS2 Linguascope	300	300
Reception Phonics Bugs	-	482
Timestable Rockstars	225	110
Goosebury Planet	517	517
Library software annual sub	309	309
ParentKind	140	140
PSHE Jigsaw	498	-
	14,378	13,833

LITTLE CHALFONT PRIMARY SCHOOL COMBINED PARENTS' ASSOCIATION
REPORT AND ACCOUNTS 1 SEPTEMBER 2023 - 31 AUGUST 2024

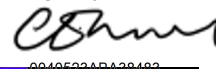


Signed: Emma Evans
Chair Person

Signed by: 
D1F9516CAEB240A...

Dated September 11, 2025

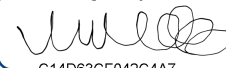
Signed: Caroline Rifkind
Treasurer

Signed by: 
0040523ABA30403...

Dated September 12, 2025

I have examined the records, papers and statements of accounts of Little Chalfont Primary School Combined Parents' Association and find these accounts to be a true record thereof

Signed: Myfanwy Neville
Independent Examiner

DocuSigned by: 
C14D63CF042C4A7...

Dated September 11, 2025