



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2022 To 31st August 2023

Charity name:

Charity registration number:

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objective of the Association is to advance the education of the pupils of Little Chalfont Primary School. In furtherance of this objective the association may: Develop more extended relationships between the staff, parents and others associated with the school. Engage in activities which support the school and advance the education of the pupils attending it Provide and assist in the provision of such facilities or items for the education at the school (not provided by statutory funds) as the Committee shall approve from time to time.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Making available income generated via; Fundraising events Donations — both personal and from companies that Members of the Association are employed by.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are made aware of the guidance on public benefit at the first meeting post AGM and they continue to exercise this guidance in all decision making around how to spend funds.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Various events have taken place over the school year. £23,579 was raised in 2022/23 compared to £25,181 in the prior year.</p> <p>Investments in the year included the annual subscriptions to Times Tables Rockstars, Phonics Bugs and other such applications which are used throughout the school body. In addition, significant contributions were made to the school's edible garden, a new resource to enhance curriculum learning, allow children to grow in their wellbeing and maximise their connection to the fantastic outdoor space created by the school.</p> <p>It is important to note that as well as raising funds to support the school investment, the fundraising activities organised by the Trustees bring cohesiveness between the school children, parents, and teachers and enrich the school experience for all those involved, especially the children for whom this Charity is set up to benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
		N/A

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period the charity has a bank balance of £50,342, of which £6,762 is reserved for IT spend, and £2,500 is reserved for the Edible Garden, and £5,000 is reserved for replacement of the School's trim trail which had become obsolete. Additionally, there is a Natwest bank account maintained for the supermarket gift scheme which holds a float of £4,490 at the period end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are only set up and then added to or depleted on the agreement of a majority of the Trustees, as defined in the charity's constitution.
Amount of reserves held	Para 1.22	£14,262
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Stated above in achievements and performance.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	It has been difficult to recruit trustees in recent years especially in the Officer roles, however the trustees continue to increase their visibility in the school in an effort to enlist additional help when required.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees of the committee shall be adopted at the Annual General Meeting and remain in place until the next Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Little Chalfont Combined School Parent's Association
Other name the charity uses	
Registered charity number	1066770
Charity's principal address	c/o Little Chalfont Primary School Oakington Avenue Little Chalfont, Buckinghamshire HP6 6SX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
2	Himanshi Mody	Acting Chair		
3	Emma Evans			
4	Monica Gill			
5	Whitney Hall			
6	Bijal Pankhania			
7	Colleen Bryne			
9	Jasneet Kaur Lad	Acting Treasurer		
11	Monica Gill			
12	Solomon Kamal-Uddin			
13	Ivan Mera			
14	Kate Ross			
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Myfanwy Neville	

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Jasneet Kaur Lad	Himanshi Mody
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Position (eg Secretary,
Chair, etc)

Acting Trustee	Acting Chair
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Date

18/09/24

LITTLE CHALFONT PRIMARY SCHOOL PARENTS TEACHERS ASSOCIATION

REPORT AND ACCOUNTS 1 SEPTEMBER 2022 - 31 AUGUST 2023



Signed:

Himanshi Modg

Himanshi Modg
Chair Person

Dated

18/9/24

Signed:

Jasneet Kaur Lad

Jasneet Kaur Lad
Acting Treasurer

Dated

18/9/24

I have examined the records, papers and statements of accounts with the Bank Account of Little Chalfont Primary School Parents and Teachers Association and find these accounts to be a true record thereof

Signed:

Myfanwy Neville

Myfanwy Neville
Independent Examiner

Dated

18/9/24

LITTLE CHALFONT PRIMARY SCHOOL PARENTS TEACHERS ASSOCIATION

BALANCE SHEET AT 31 AUGUST 2023

CASH BALANCES

	31.08.2023	31.08.2022
Barclays Bank Account	50,342	54,542
Voucher stock	300	
PTA Tesco card	187	201
Debtors	180	833
Floats:		
Supermarket Vouchers	4,490	4,550
Creditors	(650)	(550)
Sundry creditors	(254)	
TOTAL FUNDS	54,595	59,576

ACCUMULATED FUNDS

	31.08.2023	31.08.2022
At 1 September	42,897	27,613
Income (Deficit) for the period	(2,564)	15,284
At 31 August	40,333	42,897
ICT Reserve	6,762	6,762
Opening Balance	6,762	6,762
Reserved	0	0
Utilised/Released	0	0
Playground Equipment Reserve	(0)	9,917
Opening Balance	9,917	9,917
Reserved	0	0
Utilised/Released	(9,917)	0
Toilet Refurb reserve	0	0
Opening Balance	0	4,000
Reserved	0	0
Utilised/Released		(4,000)
Edible garden Reserve	2,500	0
Opening Balance	0	0
Reserved	2,500	0
Utilised/Released	0	0
Trim Trail reserve	5,000	0
Opening Balance	0	0
Reserved	5,000	0
Utilised/Released	0	0
FUNDS AVAILABLE	54,595	59,576

1 COMMITTED FUNDS

Edible garden	2,150	0
Trim Trail	5,000	
New Playframe	0	20,000
Churanga - Music		195
SEN Resources		600
Phoenix Comics	100	100
Nursery playground		1,044
KS2 Music lessons	4,660	3,870
Annual subscriptions to continue each year until further notice:		
First News	65	65
KS2 Linguascope	300	300
Reception Phonics Bugs	482	482
Timestable Rockstars	110	110
Goosebury Planet	517	517
Library software annual sub	309	309
ParentKind	140	140
	6,683	27,732

LCPS PTA STATEMENT OF INCOME AND EXPENDITURE

Year 2022-23

2-Sep-24

	GROSS	SPEND	NET INCOME	2021-22
	£	£	£	
EVENTS				
Corporate Donations	4,750		4,750	4,874
Summer Fair	3,812	1,624	2,188	3,274
Supermarket Vouchers	2,678		2,678	2,637
Piano/Classical Concert		131	(131)	2,165
Easy Fundraising	1,591		1,591	1,794
Christmas Fair	3,157	1,562	1,595	1,780
Christmas Auction	1,930		1,930	1,410
Pancake race			0	1,251
Quiz Night	1,458	145	1,313	1,044
Xmas raffle	1,066		1,066	915
Christmas Party	5,978	4,442	1,537	690
School Lottery	472		472	649
Mother's Day			0	485
School Uniform	148		148	465
Fathers day			0	347
Bag 2 School	528		528	344
Amazon Smile	423		423	328
Playground equipment sale			0	300
Halloween dress-up			0	184
Tea or Biryani or Curry in the Box			0	175
Photoday Ltd			0	153
Xmas Tree competition			0	85
School Production DVD & Photos			0	81
Ice Creams	358	181	177	64
Popcorn hire			0	40
Halloween event			0	37
Sports day	67		67	36
Summer raffle	908		908	20
Santa Dash			0	15
Book & Bake Sale	74		74	14
Book Bags / Water Bottles			0	10
Easter challenge	1,468	43	1,425	0
Village Day	1,084	253	830	0
Mothers Day bracelets			0	(41)
Easter Egg Event			0	(90)
French cafe			0	(162)
60th celebrations			0	(190)
Summer Auction			0	0
Sundry	29	36	(7)	0
Plants	16		16	0
SUB-TOTAL	31,994	8,416	23,579	25,181
PTA RUNNING COSTS				
Insurance		140	(140)	0
New Parents Coffee Morning		11	(11)	0
First Aid Course		217	(217)	0
iZettle		160	(160)	(44)
Coins			0	(34)
Tent pegs		8	(8)	
Tea Urn		92	(92)	
SUB-TOTAL	0	628	(628)	(78)
INVESTMENT				
Playground Equipment		20,000	(20,000)	(0)
Music Resources		4,822	(4,822)	(2,955)
Maths Resources			0	(95)
Books & library Equipment		309	(309)	0
Science Resources		115	(115)	(1,971)
Literacy Resources		300	(300)	(1,481)
IT Software / Licenses		1,267	(1,267)	0
SEN			0	(840)
DT resources			0	(5,000)
PTA Noticeboard			0	(78)
RE resources			0	(970)
Popcorn machine			0	(250)
History and Geography resources		756	(756)	0
EXPENSES			0	0
Year 6 leavers		363	(363)	0
Summer competition			0	(180)
SUB-TOTAL	0	27,931	(27,931)	(13,819)
NET FUNDS				
Reserved for ICT Upgrade	31,994	36,975	(4,981)	11,284
Reserved for Playground Upgrade			0	0
Reserved for Toilets upgrade			9,917	0
Reserved for Trim Trail			0	4,000
Reserved for Edible garden			(5,000)	0
Net Funds			(2,564)	15,284

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Photoday Ltd			0	153
Xmas Tree competition			0	85
School Production DVD & Photos			0	81
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Popcorn hire			0	40
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Reserved for Edible garden			(5,000)	0
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