

LITTLE CHALFONT PRIMARY SCHOOL PARENTS TEACHERS ASSOCIATION
2021
REPORT AND ACCOUNTS 1 SEPTEMBER ~~2022~~ - 31 AUGUST 2022



Signed:

Katherine Punch
Chair Person

Dated

9/1/2024

Signed:

Jasneet Kaur (Prepared
initially by Nitin Gupta,
Treasurer at the time)
PTA Member

Dated

9/1/2024

I have examined the records, papers and statements of accounts with the Bank Account of Little Chalfont Primary School Parents and Teachers Association and find these accounts to be a true record thereof

Signed:

Myfanwy Neville
Independent Examiner

Dated

9/1/2024

LITTLE CHALFONT PRIMARY SCHOOL PARENTS TEACHERS ASSOCIATION

BALANCE SHEET AT 31 AUGUST 2022

<u>CASH BALANCES</u>	<u>31.08.2022</u>	<u>31.08.2021</u>
Barclays Bank Account	54,542	43,450
PTA Supermarket Card	201	
Debtors	833	842
Petty Cash		
Floats:		
Supermarket Vouchers	4,550	4,500
Creditors	(550)	(500)
TOTAL FUNDS	59,576	48,292

<u>ACCUMULATED FUNDS</u>	<u>31.08.2022</u>	<u>31.08.2021</u>
At 1 September	27,613	19,617
Income (Deficit) for the period	15,284	7,996
At 31 August	42,897	27,613
ICT Reserve	6,762	6,762
Opening Balance	6,762	6,762
Reserved	0	0
Utilised/Released	0	0
Playground Equipment Reserve	9,917	9,917
Opening Balance	9,917	9,917
Reserved	0	0
Utilised/Released	0	0
Toilet Refurb reserve	0	4,000
Opening Balance	4,000	4,000
Reserved	0	0
Utilised/Released	-4,000	0
FUNDS AVAILABLE	59,576	48,292

1 COMMITTED FUNDS

New Playframe	20,000	0
Churanga - Music	195	0
SEN Resources	600	0
Phoenix Comics	100	110
Digital Leaders (2 years sub)		700
Nursery playground	1,044	1,044
KS2 Music lessons	3,870	4,080
Annual subscriptions to continue each year until further notice:		
First News	65	65
KS2 Linguascope	300	300
Reception Phonics Bugs	482	449
Timestable Rockstars	110	110
Goosebury Planet	517	490
Library software annual sub	309	
ParentKind	140	
	<u>27,732</u>	<u>7,348</u>



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st September 2021 To 31st August 2022

Charity name:

Charity registration number:

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objective of the Association is to advance the education of the pupils of Little Chalfont Primary School. In furtherance of this objective the association may: Develop more extended relationships between the staff, parents and others associated with the school. Engage in activities which support the school and advance the education of the pupils attending it Provide and assist in the provision of such facilities or items for the education at the school (not provided by statutory funds) as the Committee shall approve from time to time.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Making available income generated via; Fundraising events Donations —both personal and from companies that Members of the Association are employed by.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are made aware of the guidance on public benefit at the first meeting post AGM and they continue to exercise this guidance in all decision making around how to spend funds.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
		N/A

Contribution made by volunteers	Para 1.38	
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Various events have taken place over the school year. £25,181 was raised in 2021/22 compared to £18,675 in the prior year income was impacted by the Covid-19 pandemic. 2021/22 saw the return of the successful school Summer fair which generated income of over £3,000.</p> <p>Investments in the year included the annual subscriptions to Times Tables Rockstars, Phonics Bugs and other such applications which are used throughout the school body. In addition, a one-off contribution was made to the school to support the DT teacher's time.</p> <p>It is important to note that as well as raising funds to support the school investment, the fundraising activities organised by the Trustees bring cohesiveness between the school children, parents, and teachers and enrich the school experience for all those involved, especially the children for whom this Charity is set up to benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
		N/A

Investment performance against objectives	Para 1.41	
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period the charity has a bank balance of £54,542, of which £6,762 is reserved for IT spend, and £9,917 is reserved to spend on improving the playground facilities. A reserve for spend on the school toilets for £4,000 was released in the current year as the toilets were funded by the council. Additionally, there is a Natwest bank account maintained for the supermarket gift scheme which holds a float of £4,550 at the period end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are only set up and then added to or depleted on the agreement of a majority of the Trustees, as defined in the charity's constitution.
Amount of reserves held	Para 1.22	£16,679
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Stated above in achievements and performance.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	It has been difficult to recruit trustees in recent years especially in the Officer roles, however the trustees continue to increase their visibility in the school in an effort to enlist additional help when required.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees of the committee shall be adopted at the Annual General Meeting and remain in place until the next Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Little Chalfont Combined School Parent's Association
Other name the charity uses	
Registered charity number	1066770
Charity's principal address	c/o Little Chalfont Primary School Oakington Avenue Little Chalfont, Buckinghamshire HP6 6SX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katherine Punch	Chair		
2	Himanshi Modi			
3	Jasneet Kaur Lad			
4	Monica Gill			
5	Whitney Hall			
6	Nitin Gupta	Treasurer		
7	Colleen Bryne			
8	Abigail Plenty			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Myfanwy Neville	

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

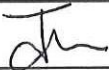
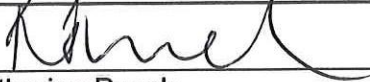
Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jasneet Kaur Lad	Katherine Punch
Position (eg Secretary, Chair, etc)	Trustee	Chair
Date	10/01/2024	