

LIFE EDUCATION CENTRES BROMLEY LIMITED

Company Number 03466055 (England & Wales)

Registered Charity Number 1066268

Financial Statements

For the year ended 31 March 2022

**A COMPANY LIMITED BY GUARANTEE
NOT HAVING A SHARE CAPITAL**

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LIFE EDUCATION CENTRES BROMLEY LTD

LEGAL AND ADMINISTRATIVE INFORMATION

ACCOUNTS FOR THE YEAR TO 31ST MARCH 2022

Charity Commission number 1066268

Registered in England number 03466055

Registered address 77 Merlin Grove
Beckenham
Kent BR3 3HS

Trustees/Directors Mrs R Skinner - Chairperson
T Catherall - Treasurer
M D Hitchens
R Baird
G McGinn
Mrs C Whitehouse – Company Secretary
Ms E Bromfield – appointed 30.3.2022
Ms F McGarry – appointed 30.3.2022

Bankers CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent ME19 4JQ

Insurers Ansvar
Ansvar House
St Leonards Road
Eastbourne
East Sussex BN21 3UR

Independent Examiner T L Huxtable
11 Stanhope Grove
Beckenham
Kent BR3 3JB

Contact lifeeducation.bromley@gmail.com

LIFE EDUCATION CENTRES BROMLEY LIMITED

REPORT OF THE DIRECTORS/TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The Trustees who are also Directors of the Charity for the purposes of the Companies Act present their annual report and financial statements for the year ending 31 March 2022.

The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" in preparing the report and accounts.

Organisation and principle activity

The Charity is constituted as a company limited by guarantee and is therefore governed by a memorandum and articles of association.

The charitable objective and principal activity is to provide health and drug education to the primary schools in the London Borough of Bromley and surrounding areas using mobile classrooms equipped with audio, visual and electronic aids.

Statement of Trustees' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of its income and expenditure for that period. In preparing those financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time the financial position of the Charity, and which enable them to both ascertain the financial position of the Charity and ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Trustees

Two new Trustees have been appointed this year, in addition to the six Directors / trustees already in post. Liz Bromfield and Frances McGarry have been members of our Committee for some years and have provided help and experience, so we are very pleased to have them as Directors/Trustees.

Review of major activities and achievements of the year

This year, due to the ongoing Covid 19 pandemic, has been difficult, with many challenges, but we find ourselves in a surprisingly strong position. We are still in operation, we know there continues

to be a demand for our services and we are determined to continue to provide those services to schools. Despite all the uncertainties there have been many positive developments too.

From April 2021, when all schools re-opened, we started to visit schools, at their request, to deliver our programmes in the school classrooms, as opposed to the usual dedicated space of the Life Bus. This situation proved very successful, with appropriate risk assessments in place and following the regular procedures in each school. Schools were very pleased to welcome us back. From September 2021, with fewer restrictions in schools, we started to use our new Life Space, a dedicated teaching space in the form of a pop up tent, which is set up in a classroom or other space within the school. This worked really well and was much appreciated by the schools, who value the "wow" factor and impact on learning that such a space provides. We had a full timetable for both the Autumn Term 2021 and the Spring Term 2022, and going forward bookings continue to be good. Our Educators continue to receive very appreciative comments after their visits, and schools appreciate the positive focus on children's mental health, which continues to be a concerning feature of post pandemic life.

The Trustees would like to take this opportunity to thank the Educators, Kate Watkins, Sharon Stoddart and Mita Gordon, for their hard work and enthusiasm, and particularly for their commitment. They are a strong and experienced team, with an excellent knowledge and understanding of the programmes and the schools they visit. They continue to approach and resolve the many challenges they face with great enthusiasm and care, which is much needed and appreciated in these difficult times.

Reserves Policy

The Trustees have a policy of retaining sufficient reserves to cover a minimum of 6 months outgoings amounting to approximately £30,000.

Future Developments

Covid-19 will continue to have an effect over the next months but the vast majority of schools are now operating normally. We have lost some schools but have gained others, and continue to recruit new schools where possible. The new Relationships Education Programme for primary schools, developed by Coram LE in line with the new statutory requirement for Relationships and Sex Education for schools from September 2020, is now part of our offer and schools are booking these sessions. Our Educators have all undergone training for this.

There are also a number of schools which have purchased a subscription to SCARF but do not currently want an Educator visit. Under the terms of the SCARF agreement, we provide technical and educational support to these schools in return for a 50% commission.

There have been many changes to the way we work in recent times, some due to new developments introduced by Coram LE and some due to the pandemic. The Trustees are conscious of their responsibilities to the Educators and to the schools who have put their trust in us and are working hard to ensure that we can continue to deliver our high quality services to schools.

Review of Financial Activities

The Statement of Financial Affairs shows total income for the year of £67,809 (2021: £55,216) and total resources expended of £56,565 (2021: £50,331).

Our income continues to be boosted by commission fees from the sale of SCARF, the Coram online resource for schools. We continue to receive regular donations from our local Rotary Clubs.

We have purchased a second Life Space, from our reserves, and are now fully committed to this being the way forward for us.

On balance, we have survived what has been a difficult two years in a far stronger position than we expected in March 2020.

Risk Management and Reserves

The Trustees actively review on a regular basis the major risks that the Charity faces and how these can be overcome. We maintain strict controls over key financial systems and constantly consider how we can reposition the Charity to best meet the challenges. The Covid 19 pandemic has significantly increased those challenges but the financial repercussions and situation have been closely monitored throughout and the Trustees will ensure that we remain best placed to face the issues which lie ahead. We continue to investigate charity funding / donations that will help us to survive and continue our work in schools.

Independent Examiner

We are again obliged to Terry Huxtable FCCA for agreeing to act as Independent Examiner.

This report, which has been prepared in accordance with special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the trustees and board of directors on

Rosamund Skinner

6/8/22

Rosamund Skinner
Director/Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LIFE EDUCATION CENTRES BROMLEY LIMITED

I report on the accounts of the company for the year ended 31 March 2022 which are set out on pages 5 to 9.

Respective responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act 2011) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
to follow the procedures laid down in the general Directions given by the
Charities Commission under section 145(5)(b) of the 2011 Act; and
to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent Examiner's Report

In connection with my examination, no matter has come to my attention:

'(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with sections 386 and 387 of the Companies Act 2006; and

to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
have not been met: or

'(2) to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

T L Huxtable FCCA
11 Stanhope Grove
Beckenham
Kent BR3 3JB



Date:

8/6/22

LIFE EDUCATION CENTRES BROMLEY LIMITED

Company Number 03466055 (England & Wales)

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

Incoming Resources	2022	2021
	£	£
Schools	57329	23122
Rotary	2000	4194
Donations	50	616
Scarf Commission	7996	11493
Grants		
Fees		
Bank Interest	5	20
Govt Retention	326	14676
Sale of Mobiles	0	970
Other Income	103	125
Total Income	67809	55216
Direct Charitable Expenditure		
Educators - Salary and social security costs	40246	37678
Pensions	1312	1286
Educators Expenses	430	365
Towing and maintenance of Mobile Classroom		72
Life Space	0	-3200
Insurance	1598	1533
Maintenance	642	1872
Depreciation	4100	2200
Training		520
Licence to National Office	7780	7626
Sundry Expenses	457	379
Total Expenditure	56565	50331
Net (outgoing) / incoming resources for year	11244	4885
General Fund balance brought forward at 1 April 2021	56778	51893
General Fund balance carried forward at 31 March 2022	<u>68022</u>	<u>56778</u>

The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continued activities and are in respect of unrestricted funds.

LIFE EDUCATION CENTRES BROMLEY LIMITED

Company Number 03466055 (England & Wales)

BALANCE SHEET AT 31 MARCH 2022

	2022 £	2021 £
Fixed Assets		
Tangible Assets	10100	6600
Current Assets		
Debtors	0	0
Cash at bank and in hand	57922	50178
	<u>68022</u>	<u>56778</u>
Current Liabilities		
Creditors due within one year - fees in advance	-	-
Net Current Assets	68022	56778
Net Assets	<u>68022</u>	<u>56778</u>
Unrestricted Reserves		
General Fund unrestricted	38022 <u>30000</u>	26778 <u>30000</u>
	<u>68022</u>	<u>56778</u>

for the year ended 31 March 2022, the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with section 386; and
- preparing accounts which give a true and fair view of the state of affairs of the company at the end of the financial period and of its results for the period then ended in accordance with requirements of section 393, and which otherwise comply with the requirements of this Act relating to the accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The accounts were approved by the board on 6th June 2022 and signed on its behalf by:

Rosamund Skinner
Directors

Rosamund Skinner
16 GARDEN MANSIONS
GLAISHER GREEN
SE8 3EV

7

7
T. CHITAM
MANSION

77 GARDEN GROVE
BELLINGHAM
BA3 7H

LIFE EDUCATION CENTRES BROMLEY LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1 ACCOUNTING POLICIES

a Basis of Accounting

The financial statements have been prepared under the historical cost convention and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

b Incoming resources

All incoming resources are included when the company is entitled to the income and the amount can be quantified with reasonable accuracy.

c Tangible Fixed Assets and depreciation

Tangible fixed assets are stated at cost where they have been purchased by the company or at a fair market value at the time of their coming into possession of the company where they have been donated or acquired other than by purchase.

Depreciation is provided to write off the cost of each asset, less its estimated residual value, over its expected useful life on the following basis:

Life Space

Purchased post 31/3/2010

25% pa on straight line basis

2 TRUSTEES EXPENSES

No remuneration is paid to the trustees and directors for their services.

Expenses totalling £0 (2021: £9) were reimbursed to 0 (2021 1) trustees during the year. These expenses were for travelling, postage, printing, stationery and computer costs incurred in respect of their duties for the company.

3 TANGIBLE FIXED ASSETS

	Life Space £
At Valuation	
At 1 April 2021	8800
Cost During Year	7600
At 31 March 2022	<u>16400</u>
Depreciation	
At 1 April 2021	2200
Depreciation 2022	4100
At 31 March 2022	<u>6300</u>
Net Book Value	
At 31 March 2022	<u>10100</u>

LIFE EDUCATION CENTRES BROMLEY LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

RESERVES	2022	2021
	£	£
General Fund		
Balance carried forward	30000	30000
	<u>30000</u>	<u>30000</u>

MEMBERS GUARANTEES

The number of members at the balance sheet date was 8 and their liability to contribute to the assets, in the event of the company being wound up, is a maximum of £1 each.

CONTROLLING PARTY

For the whole period, the company was under the control of directors, all of whom are also Trustees of the Charity.