



Trustees' Annual Report for the period

From (start date) 01 04 20 to (end date) 31 03 21

Section A		Reference and administration details	
Charity name	<div style="border: 1px solid black; padding: 2px;">EDITH CAVELL DAY CENTRE</div>		
Other names the charity is known by	<div style="border: 1px solid black; padding: 2px;">SWARDESTON DAY CENTRE</div>		
Registered charity number (if any)	<div style="border: 1px solid black; padding: 2px;">1065872</div>		
Charity's principal address (FOR CORRESPONDENCE)	<div style="border: 1px solid black; padding: 2px;">93 GURNEY RD</div> <div style="border: 1px solid black; padding: 2px;">NEW COSTESSEY</div> <div style="border: 1px solid black; padding: 2px;">NORWICH</div> <div style="border: 1px solid black; padding: 2px;">NR5 0TH</div>		
	Postcode	<div style="border: 1px solid black; padding: 2px;">NR5 0TH</div>	
Names of the charity trustees who manage the charity			
1	Trustee Name	Office (if any)	<div style="display: flex; justify-content: space-between;"> <div>Dates acted if not for whole year</div> <div>Name of person (or body) entitled to appoint trustee (if any)</div> </div>
2	NIGEL LEAG	CHAIR	
3	MICHAEL THOMAS	TREASURER	
4	GILL WATERS		
5	SIMON PITHERS		
6	PETER LEIGH		
7	PHILIP ROSE		
8	VIRGINIA WISEMAN		
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
Names of the trustees for the charity, if any (for example, any custodian trustees)			
	Name	Dates acted if not for whole year	

Section A

Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)

CONSTITUTION 12 JAN 2005

How the charity is constituted
(eg trust, association, company)

TRUST

Trustee selection methods
(eg appointed by, elected by)

EXECUTIVE COMMITTEE

Additional governance issues (optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

THE PROVISION OF DAY CENTRE FACILITIES FOR OLDER PEOPLE IN THE AREAS OF SWARDESTON, NEARBY VILLAGES AND SOUTH NORFOLK GENERALLY.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

PROVISION OF DAY CENTRE FACILITIES FOR UP TO 22 PEOPLE PER DAY, UNDERTAKEN 3 DAYS PER WEEK

Additional details of objectives and activities (optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

THE CHARITY RELIES ON EXTENSIVE ASSISTANCE FROM A SIGNIFICANT NUMBER OF VOLUNTEERS

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

DUE TO COVID LOCKDOWN THE DAY CENTRE WAS CLOSED FOR MOST OF THE YEAR

DUE TO SUPPORT FROM SOCIAL SERVICES WE WERE ABLE TO ~~WE~~ CONTINUE PAYING STAFF.

Section E

Financial review

Brief statement of the charity's policy on reserves

RETENTION OF SUFFICIENT RESERVES TO ALLOW FOR ANY UNEXPECTED CONTINGENCIES ANY INCOME SHORT FALLS, AND TO ALLOW FOR FUTURE INVESTMENT IN FACILITIES

Details of any funds materially in deficit

NONE

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

RESERVE FUND HELD ON DEPOSIT WITH NATIONAL SAVINGS AND A MATOR BANK IN ORDER TO MINIMISE INVESTMENT RISK.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Nigel Legg

Full name(s)

NIGEL LEGG

Position (eg Secretary, Chair, etc)

CHAIR.

Date

07/12/21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

EDITH CAVELL DAY CENTRE

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

1065872

Set out on pages

1 AND 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (~~other than that
disclosed below~~ *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

29.11.21

Name:

GRAHAM WALTER JERMEY

Relevant professional
qualification(s) or body

CHARTERED MANAGEMENT ACCOUNTANT

IER

(if any):

Address: HAMLYN, THE DRIFT,
SWARDESTON, NORWICH
NR14 8LS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.