



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/09/21 Period start date To 31/08/22 Period end date

Charity name: WHITCHURCH COMBINED SCHOOL FUND

Charity registration number: 1065862

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of education of the children who attend Whitchurch Combined School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The bulk of the School Fund's activities are to receive contributions/payments from parents for school trips, activities and uniform. These monies are used to pay for those trips, activities and uniform.</p> <p>In addition the School Fund receives donations for fundraising activities held within the school for external charities and then passes the monies raised on to those charities.</p> <p>When funds are raised to benefit the school, these are usually for a specific project and any monies are used to fund that project.</p> <p>Occasionally we receive donations for the School Fund with no specific project in mind. In this case the monies are held within the School Fund until required to provide resources for the school.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance on public benefit and comply with the guidance where it is relevant.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grant making is not one of the charity's purposes and no grants are given.

Policy on social investment including program related investment	Para 1.38	Social investment is not part of the charity's activities.
Contribution made by volunteers	Para 1.38	There are no volunteers working specifically for the Whitchurch Combined School Fund.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	There are no set targets for the charity.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>According to the audited accounts of the Whitchurch Combined School Fund, the balance carried forward to the next financial year (01/09/22 – 31/08/23) was £48555.67.</p> <p>Of this amount £17288.49 is due to be paid to cover the cost of trips and activities leaving £31267.18.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>There is no written policy regarding reserves. However, sufficient reserves are required to cover such things as uniform stock or any payments for school visits required before funds are received from parents.</p> <p>An additional amount should be allowed in the event of an emergency payment being required to support the school budget.</p>
Amount of reserves held	Para 1.22	There are no reserves held in a separate account, however, we would consider it prudent not to allow the balance to fall below £10,000 to allow for the eventualities listed above.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funding is contributions from the parents of children attending Whitchurch Combined School.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We have no Investment Policy
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

## Structure, Governance and Management

Description of charity's trusts:			
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The selection method is based on their role within the school. The trustees are:  Head Teacher Chair of Governors Bursar	

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	There are no specific policies and procedures for the induction and training of trustees. The school itself follows the financial procedures laid down by Buckinghamshire Council. Governors with a financial oversight role attend training related to their role as it applies to the school as a whole.	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trustees of the Charity are either employees or governors of Whitchurch Combined School.	
Relationship with any related parties	Para 1.51		
Other			

### Reference and Administrative details

Charity name	Whitchurch Combined School Fund	
Other name the charity uses	N/A	
Registered charity number	1065862	

Charity's principal address	Whitchurch Combined School North Marston Lane Whitchurch Aylesbury Bucks HP22 4JG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Mobbs	Head Teacher		
2	Helen Armour	Chair of Governors	Until 30/06/22	
3	Helen Armour	Chair of Governors	From 01/07/22	
4	Angela George	Bursar		
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### Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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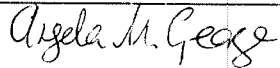
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rachel Mobbs	Angela George
Position (eg Secretary, Chair, etc)	Head Teacher	Bursar
Date	14/06/23	



**Whitchurch Combined School**  
**School Fund accounts 2021/2022**

**Receipts and payments Account for year ended 31<sup>st</sup> August 2022**

	Receipts	Payments
	£	£
Uniform	5501.54	5787.42
Swimming	3195.31	2071.82
Trips	35201.89	37218.46
Book Week	1049.60	1049.60
School productions	349.50	98.77
Charity	1107.19	376.43
Internal fund raising(Note 1)	1183.78	4014.99
Commission on photos	268.00	
Web Club	3952.31	7460.71
WASP Club	19363.16	15929.78
After school Clubs	4804.95	7161.45
PTA(Note 2)	7723.60	5640.27
Other	<u>485.29</u>	<u>753.79</u>
<b>Totals</b>	<u>84186.12</u>	<u>87563.49</u>
<b>Net payments</b>	<u>3377.37</u>	

Note 1 Receipts include £1000 for J Bridle's charity for ipads

Note 2 Receipts include £2000 for hire of coaches

**Balances at 31<sup>st</sup> August 2022**

	£
Balance brought forward 1 <sup>st</sup> September 2021	<u>51933.04</u>
Less net payments for year	<u>-3377.37</u>
Balance carried forward at 31 <sup>st</sup> August 2022	<u>48555.67</u>
The balance is held at the TSB Bank in Winslow, Bucks.	

This statement has been produced from the records presented to me.

Examined by R A Kirk  
20th March 2023





# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Whitchurch Combined School

On accounts for the year  
ended

31st August 2022

Charity no  
(if any)

Set out on pages

Page 1

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below\*)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

R. A. Kirk

Date:

21. 3. 2023

Name:

ROGER KIRK

Relevant professional  
qualification(s) or body

—

(if any):

Address:

77 Aylesbury Road -

Burton

Bucks -

HP22 5BT

## Section B

## Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.