

Trustees' Annual Report

Section 1

Legal and Administrative Information

Charity name	New Life Children's Centres
Registered charity number	No. 1065802
For the financial year beginning on	1 st August 2021
For the financial year ending on	31 st July 2022
Charity's official address	c/o Everyday Champions Centre, Jessop Close, Brunel Business Park, Newark, Nottinghamshire, NG24 2AG

The Trustees are pleased to present their Annual Report together with the consolidated financial statements of the charity for the year ending 31st July 2022.

Our Purposes and activities

The main objects of the Charity as agreed in its Constitution are to:-

- Advance the Christian faith both abroad and in the United Kingdom;
- The relief of poverty and sickness for persons in any part of the world
- The worldwide advancement of education on the basis of Christian principles.

The Charity's current activities are based predominantly in the United Kingdom and in The Gambia, West Africa.

The Centre itself has been established since February 1995 and subsequently achieved status of charity in September 1997.

Operations

Policies and Procedures

We continue to adhere to policies and procedures set up across the New Life Children School Charity so that we function in a safe manner.

Safeguarding

We have in place a safeguarding designated staff member in the Gambia, who is responsible for all aspects of administration, training and practical safeguarding support.

Website

We have a website for New Life to help those find out who we are and what we have on offer. We have seen a number of people sponsor children or donate items to the charity through the website and our social media presence.

Names of the charity trustees:

Name	Office (if any)	Dates acted, if not for whole year	Name of person (or body) entitled to appoint trustee
Ken Morgan	Chairman		Trustees of Charity
Beth Herring	Secretary		Trustees of Charity
Margaret Staples			Trustees of Charity
Rebecca Walker			Trustees of Charity
Mark Gordon			Trustees of Charity
Lisa McDavid			Trustees of Charity

Governing document

As set out in the Constitution for the Charity, any new trustees will be appointed by a wider group of interested people. This group is what we call 'partners of NLCC' and their mandate is to appoint, when necessary any new trustees to the Board of Trustees along with the existing ones. They would not carry any responsibility of the trustees as their only role and responsibility is to appoint new trustees when applicable. All Partners of NLCC are welcome to join with the trustees in all the Board meetings that take place.

Trustee induction and training

New Trustees receive an induction which includes a briefing: their legal obligations as Trustees under charity law, the Charity Commission guidance on public benefit, information regarding the content of the Memorandum and Articles of Association, key policies and procedures, the organisational structure and decision-making processes and the recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events which will facilitate the undertaking of their role.

Partners of NLCC

Trustees are appointed by a wider group of people who are actively involved in the charity along with existing trustees and have a range of expertise necessary to the success of the work comprising of:-

Ceri Lennon – HR Manager
Sylvia Morgan – Retired Teacher
Samantha O'Connell – Finance
John Fee – Retired Accountant
Sian Wade – Minister and Community Worker
Pam Chard -Retired district nurse
Heather Beedham – Retired nurse

Organisation

The Board of Trustees administers the charity. The Board normally meets every 6-8 weeks and there are volunteers who report to the Chairman and core team in the areas of education, finance and spiritual leadership.

Risk management

The Board of Trustees recognise the need for effective management of the key risks faced by the charitable company. They also recognise that risk management is something that has to happen constantly and continually on an informal basis at all levels.

The objectives of New Life Children's Centre risk management strategy are to:-

- Raise awareness of the need for risk management;
- Minimise loss, disruption, damage and injury and reduce the cost of risk, thereby maximising resources;
- Inform policy and decision making by identifying risks and their likely impact.

These objectives are achieved by:

- Establishing clear roles, responsibilities and reporting lines within the organisation for risk management
- Effective communication with, and the active involvement of, Trustees, Key Volunteers and the School Management.
- Monitoring arrangements on an ongoing basis

Key processes undertaken are:

- Risk assessments are undertaken, appropriate to the organisation's size and complexity, to match, support and feed back up into the risk register headings and provide evidence that risk is being managed.

Trustees and volunteers (workers) all have a responsibility to identify, assess, and manage risks in their area of work or responsibility. In some areas this might be done informally, without formal record of the actions taken, due to the fast-moving and volunteer nature of the organisation. In most areas however, and in many situations, a more formal risk assessment and management process is in place.

Trustees' responsibilities in relation to the financial statements

The Trustees are responsible for preparing an Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires them to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure to our independent examiner

In so far as the Trustees are aware at the time of approving our Trustees' Annual Report:

- there is no relevant information needed by the independent examiner in connection with preparing their report, of which the independent examiner is unaware, and
- the Trustees, having made enquiries of the independent examiner that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a Director in order to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

This report covers the period 1 August 2021 to 31 July 2022.

Bankers (General Account)	NatWest Bank 26 Market Hill, Barnsley, South Yorkshire
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Bankers (General Account)	Yorkshire Bank (Now taken over by Virgin bank) 1a Peel Square, Barnsley, S70 2PL
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Section 2**Activities and Achievements****The Gambia, West Africa Schools**

The schools have recovered completely from the covid era and continue to run effectively as before. A new second floor has been built over the 6 classrooms which give us extra facilities. A new large conference room which will be used for exams and teacher training. Also new admin offices which will act as central administration offices for our existing schools and new schools that we hope to build in the future.

Operations Director

Our new Operations Director, Seal Sylvester Jammah who came into New Life as a teenager 1997 and has been connected with the charity over the years has made a number of great improvements in the schools and has proved to be valuable. He is also a well respected church leader and has influence in parliamentary matters.

Sponsorship of Children

The sponsorship programme continues to increase and approximately 650 children are now being helped to access a good education. Sponsors are able to visit the school during the two trips organised each year. They can see firsthand the work of NLCC for themselves and meet their sponsored children and where possible see their parents and homes and in turn are able to encourage others to support the work.

Fundraising Events

Fund raising has continued to be affected by the pandemic and there has been only very limited income this year from fundraising.

Charity Shop Volunteers

The New Life Children's Centre charity shop based in Newark, Nottinghamshire, has not recovered fully from the pandemic but continues to play an important role in our finances. We have about 15 voluntary workers who serve in the shop and income is sown straight back into the Charity. Local community needs are also being seen to be met in Newark as the quality stock that the charity shop sells at very low cost and the demand for goods including clothing, books, bric a brac and electrical goods is very high.

Our plans for the future include

- Planned activities for all age groups, including the children and the youth.
- To encourage the ongoing advancement of the Christian religion within the schools.
- The continued staff training programmes to ensure a high level of teaching across our schools.
- Repair and update of both school premises.
- Find another plot of land on which to build our third school.
- Seeking more media promotional resources for promoting the charity and the work in Africa

Reserves Policy

Reserves are needed to bridge the gap between the spending and receiving of income and to cover unplanned emergency repairs and other expenditure. The Trustees have established in their Reserves Policy that the charity reserves should cover 3 months of essential operating costs to cover the continued operation of the charity in the


event of a reduced level of income for any reason. The reserve fund would be £25,000 (D1.500,000). It is banked in our ECO bank account in the Gambia where it is attracting 5% interest.

Section 3

Declaration

The trustees have approved the trustees' report above.

Signature:



Full name: Kenneth Aubrey Morgan

Date: 11 – 5 - 2022

Position: Chairman

Independent examiner's report to the trustees of New Life Children's Centres
(Reg. Charity 1065802)

I report to the trustees on my examination of the accounts of New Life Children's Centres (the Trust) for the year ended 31 July 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

Other than the previously identified challenges of obtaining receipts for some small purchases in Gambia, I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Jon Broughton

Relevant professional qualification or membership of professional bodies (if any): None

Address: 99 Farndon Road, Newark, Notts, NG24 4SQ

Date: 16th June 2023

Income and Expenditure Account for the year ended 31 July 2022

	NatWest and Yorkshire Banks £	Newark shop cash account £	Gambia £	Total £
INCOME				
UK Income				
Donations	99,301.14			99,301.14
Gift Aid	16,201.52			16,201.52
Shop income	9,175.34	42,826.00		52,001.34
Fund raising events	0.00			0.00
Gambia Income				
School income			33,715.48	33,715.48
Interest			452.02	452.02
Miscellaneous			727.48	727.48
TOTAL INCOME	124,678.00	42,826.00	34,894.98	202,398.98
EXPENDITURE				
GAMBIA	Salaries		86,427.09	86,427.09
	Social Security / Tax		7,602.53	7,602.53
	Utilities		1,658.24	1,658.24
	Maintenance		4,375.45	4,375.45
	Transport		1,115.45	1,115.45
	School fees		2,557.47	2,557.47
	Stationery		1,363.67	1,363.67
	Bank charges		1,143.21	1,143.21
	School Equipment		10,683.21	10,683.21
	Rice Appeal Gifts		0.00	0.00
	Special Events Expenses		561.62	561.62
	Miscellaneous		3,310.05	3,310.05
	Exchange adjustment		(936.48)	(936.48)
	Shop expenses	16,312.63		16,312.63
UK	Travel	10,485.00		10,485.00
	Publicity	295.00		295.00
	Miscellaneous	4,872.31		4,872.31
TOTAL EXPENDITURE	31,964.94	0.00	119,861.51	151,826.45
NET INCOME	92,713.06	42,826.00	(84,966.53)	50,572.53