

**COMPANY REGISTRATION NUMBER: 04769232**  
**CHARITY NUMBER: 1065786**

**SHINEY ADVICE & RESOURCE PROJECT**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**SHINEY ADVICE & RESOURCE PROJECT**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

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# **SHINEY ADVICE & RESOURCE PROJECT**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

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### **Registration Numbers**

Charity Number 1065786  
Company Number 04769232

### **Trustees**

Lisa Watson  
Christine Parkin – Vice Chair  
Tia Patterson – Chair  
Clinton Leeks OBE  
Kathleen Levey – Treasurer  
John Dannell

### **Company Secretary**

Clinton Leeks OBE

### **Registered Office**

17 Beatrice Terrace  
Shiney Row  
Houghton le Spring  
Tyne & Wear  
DH4 4QW

### **Independent Examiner**

Torgersens  
Chartered Accountants  
Somerford Buildings  
Norfolk Street  
Sunderland  
SR1 1EE

### **Bankers**

Unity Trust Bank plc  
Nine Brindleyplace  
Birmingham  
B1 2HB

### **Solicitors**

Hedley & Co  
20 Fawcett Street  
Sunderland  
SR1 1RZ

## **SHINEY ADVICE & RESOURCE PROJECT**

### **THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

**YEAR ENDED 31 MARCH 2022**

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The Trustees present this report together with the financial statements of the charitable company for the year ended 31 March 2022. The financial statements have been prepared in accordance with the accounting policies set out on pages 17 to 18 and comply with the current statutory requirements, the requirements of the charitable company's governing document, the current Statement of Recommended Practice and the Companies Act 2006.

#### **Administration details**

##### **Constitution**

The Shiny Advice & Resource Project ("ShARP") is a registered Charity (No. 1065786) and is a company limited by guarantee (Company No. 04769232).

The principal address of the charitable company is:

17 Beatrice Terrace  
Shiny Row  
Houghton le Spring  
Tyne & Wear  
DH4 4QW

The Directors who served during the year are as follows: -

Tia Patterson- Chair  
Christine Parkin – Vice Chair  
Clinton Leeks OBE – Secretary  
Kathleen Levey - Treasurer  
Lisa Watson  
John Dannell

The above are Directors and Trustees for the purposes of the Companies Act and Charities Act respectively.

#### **Structure, Governance and Management**

Shiny Advice & Resource Project (ShARP) was established September 1981 under Memorandum and Articles of Association which set out the aims, objectives and governance of the organisation. ShARP was registered as a charity and incorporated as a company limited by guarantee on 19 May 2003.

ShARP has a Board made up of representation from the local community. The members of the Board are the Directors of the company. Recruitment is open and anyone with an interest in the area ShARP covers and who supports the aims and objectives of ShARP can volunteer for the Board. All positions on the Board are voted on and/or confirmed at the Annual General Meeting (AGM). Board members serve for a 3-year term. They are eligible for re-election at the end of their 3-year term and there will be no more than 15 and no less than 5 members.

The Board will invite co-options from individual members between AGM's whose experience or interests are relevant to the furthering of ShARP's objectives. Appointment of co-options will take place at ordinary meetings and take effect from the end of the meeting. At any one time no more than one third of the Board should be co-optees.

## **SHINEY ADVICE & RESOURCE PROJECT**

### **THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

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ShARP is a membership organisation and considers all suitably qualified and skilled members who apply to become Trustees. Most Trustees joining ShARP are familiar with the practical work of the organisation. New Trustees are invited to an induction session given by a serving member of the Board. These sessions include;

- \* The obligations of the Board
- \* The main documents describing the operational framework including the Memorandum and Articles
- \* Resourcing the financial position of ShARP as set out in the accounts
- \* Future plans and objectives

#### **Organisational Structure**

The Board meets bi-monthly and is responsible for the strategic direction and policy of the organisation. The Chief Officer is responsible for all aspects of operational management with support from the Chair and nominated board members, including the Treasurer.

#### **Objectives and Activities**

##### **Objectives**

The object of ShARP is the promotion of any charitable purpose for the benefit of the community living in Houghton-le-Spring and surrounding areas. These objects must be pursued with due regard to equality of opportunity and without discrimination on the grounds of age, disability, race, religion, gender or sexuality.

In furtherance of its objects but not otherwise, the company has the following powers:

- \* To inform, assist and advise people living, working, or otherwise connected with the area, in all matters relating to their rights and development.
- \* To provide free advice and information to individuals and groups in matters relating to welfare rights, debt, housing and employment.
- \* Promote and provide education and training in matters relating to citizens' rights and skills for personal development.
- \* To promote the use of resources and sharing of knowledge for local individuals and groups.
- \* To respond to the needs of the community by ensuring that the organisation is managed by local people and to provide training for them to function effectively.

#### **Public Benefit Statements**

The Trustees have had regard to the Charity Commission's guidance on their legal duty on public benefit, and are satisfied that the Charity delivers public benefit, and due regard is paid to the guidance on public benefit when deciding on what new projects the charity should undertake.

**SHINEY ADVICE & RESOURCE PROJECT**  
**THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)**  
**YEAR ENDED 31 MARCH 2022**

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**Achievements and Performance**

ShARP is a membership organisation. We are a busy community anchor and before the Covid pandemic had an annual footfall of around 12,500 people each year which was building year upon year. Our core business is the delivery of free, independent welfare rights, benefits and debt advice services to assist people in understanding their rights and claiming their entitlement. We continually review and refresh our services in response to national government policy, to address local priorities and to meet the needs of local people. Since 2020 the value of our ability to flex and respond to need has been an essential support to our community and continues to be so.

In April 2021 we began the new financial year determined to build on our achievements of the previous year when we maintained delivery of all advice services despite the challenges caused by the lingering impact of COVID-19 on the health of staff and community.

The Board of Directors maintained governance arrangements holding in person meetings when possible and virtual meetings via Zoom or Microsoft Teams when necessary.

The Advice team continued to work remotely from home (when necessary), in the centre and through outreach within foodbanks and community venues providing an immediate response to those facing illness, hardship, bereavement and social isolation.

We are proud to have played a significant role in the early response by Sunderland City Council to the crisis caused by the COVID-19 pandemic and then the emerging Cost of Living Crisis.

However, this determination to maintain service delivery and support to the community has come at some cost to the organisation. The Chief Officer has had to dedicate significant amounts of time to operations which had an impact on the capacity available for bid writing this year. The Vice Chair has provided some support with funding applications.

In 2021-2022 it has become apparent that the longer-term impact of COVID-19 will last for some time. We have experienced periodic episodes of staff absence due to COVID-19 infection and long Covid. These combined and along with normal levels of absence and the requirement for staff to take annual leave accrued during the pandemic, has proved at times to be a significant challenge. Despite this we have met contractual obligations and requirements of Funders.

Throughout the year several support projects were launched in the city including COVID-19 relief initiatives. Also, the Government funded Household Support Fund Winter Support which provided local people who met the criteria with prepaid vouchers for food and help with energy costs. As an advice provider ShARP was able to ensure that people in need of support were claiming their full benefit entitlement etc.

The Board of Directors are satisfied by overall performance in what has been a challenging year and are pleased that the Chief Officer has made contributions to the work of the city by:

- participating at a strategic level as the Washington Voluntary Sector Representative to help with development of the Sunderland Voluntary Sector Alliance which in due course will provide an opportunity to influence decision making, bring in additional funding to the sector and give an independent voice for the voluntary sector at a strategic level
- supporting a successful city-wide bid to the UK Recovery Fund to provide a number of 12 week funded and supported work placements in voluntary sector organisations to strengthen and give capacity to the sector. Unemployed people were supported through a local project so

## **SHINEY ADVICE & RESOURCE PROJECT**

### **THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

**YEAR ENDED 31 MARCH 2022**

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that they could apply for a paid placement in a Voluntary Community Sector (VCS) organisation which would help build their confidence and experience of a good quality work placement. ShARP will offer a placement in Shiney Things Charity Shop to offer experience in retail and community work

- joining the Sunderland Living Wage Action Group as an accredited Living Wage employer to help the City of Sunderland develop an action plan to deliver on the ambition to become a Living Wage City
- developing new partnership arrangements in Washington with Sunderland North Community Business Centre – Community Opportunities, Washington Mind and The Washington Millennium Centre to deliver COVID-19 relief initiatives providing mental health and wellbeing support, healthy eating and budgeting workshops
- working in partnership in the Coalfields area with voluntary sector colleagues Active Families, ELCAP, Space4, Hetton New Dawn and others to deliver COVID-19 relief initiatives and the Household Support Fund – Winter Support project
- presenting to the Trustees of the Trusthouse Foundation at their Board meeting in February 2022. The Chief Officer gave an overview of how funding had been used and the impact of that on the service provided to beneficiaries.

We are grateful for help and support made available to us from local Trusts through the Tyne and Wear Community Foundation. These funds were a crucial support to funding our core costs which meant that the senior team could focus their efforts on supporting the staff team and our community.

In 2021 we made an application to the Nationwide Building Society for a grant over 2 years to provide a project to help people thrive in their homes. We were delighted to be able to announce the new funding in late March 2022. The Shiney Homes Advice Project, will provide a resource to offer advice on housing issues for those people who are; struggling to engage with their landlord, maintain their tenancy, have problems with repairs or who are at risk of losing their home due to rent arrears.

In 2021 an application was made to The Norman Jackson Fund to help establish a dedicated post to help ShARP support volunteers back into the centre and to help local people rebuild their confidence and ability to come back to the centre for help with finding and accessing training and job opportunities. Prior to the pandemic and national lockdown ShARP had a core team of 15 active volunteers but when we reopened our centre that had reduced to 3. Funding from the Norman Jackson Fund will help us build our volunteer capacity as local people come “Back into the World”.

The Board of Directors would like to thank all funders for their continued trust and support in what has been an extremely challenging year.

The Board of Directors also would like to take this opportunity to formally acknowledge the work of the ShARP team and thank everyone for their commitment and efforts to support local people and provide the same high-quality service that we are proud of in what proved to be an extraordinary year full of challenge for the organisation and our community.

In spite of the challenges we experienced in 2021- 2022 we are proud that we continue to be identified as a trusted provider of advice and that our centre is viewed as a safe inclusive space.

## SHINEY ADVICE & RESOURCE PROJECT

### THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

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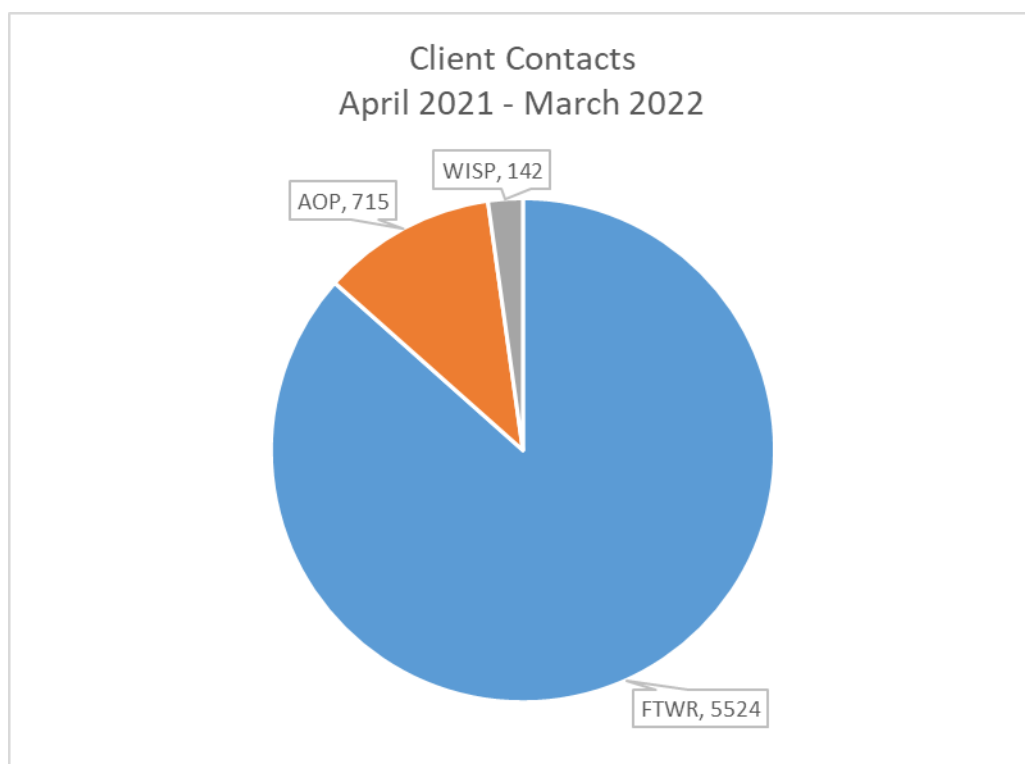
This year:

- We maintained the Advice Quality Standard (AQS) which quality assures our advice service.
- We maintained Investors in People and are proud to be a member of the Living Wage Foundation which means that we are a Living Wage Employer.
- We are a member of Advice UK which enables the Advice Workers to keep up to date with training, changes to government policy and changes to benefits.
- We are a member of Disability Rights UK because we are committed to ensuring that we are accessible, inclusive and visible to all members of our community.
- We maintained our accreditation as a Living Wage employer.

We continued the planned growth and development of the organisation in line with our Business Plan:

- to develop new advice services in response to need
- to develop the new partnership with Pallion Action Group
- to continue successful delivery of the First Tier Welfare Rights contract commissioned by Sunderland City Council,
- to identify new opportunities and extend our reach, to support more beneficiaries .

#### Advice Services Report



AOP – Advice on Prescription

WISP – Washington Individual Support Project

FTWR - First Tier Welfare Rights

The Advice service continues to be at the core of ShARP providing free high quality, independent advice on welfare rights, debt and benefit entitlement. The organisation is valued by local people and professionals as a trusted provider of advice which demonstrates we are a valued community resource that people feel able to turn to when in difficulty.



## SHINEY ADVICE & RESOURCE PROJECT

### THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

#### YEAR ENDED 31 MARCH 2022

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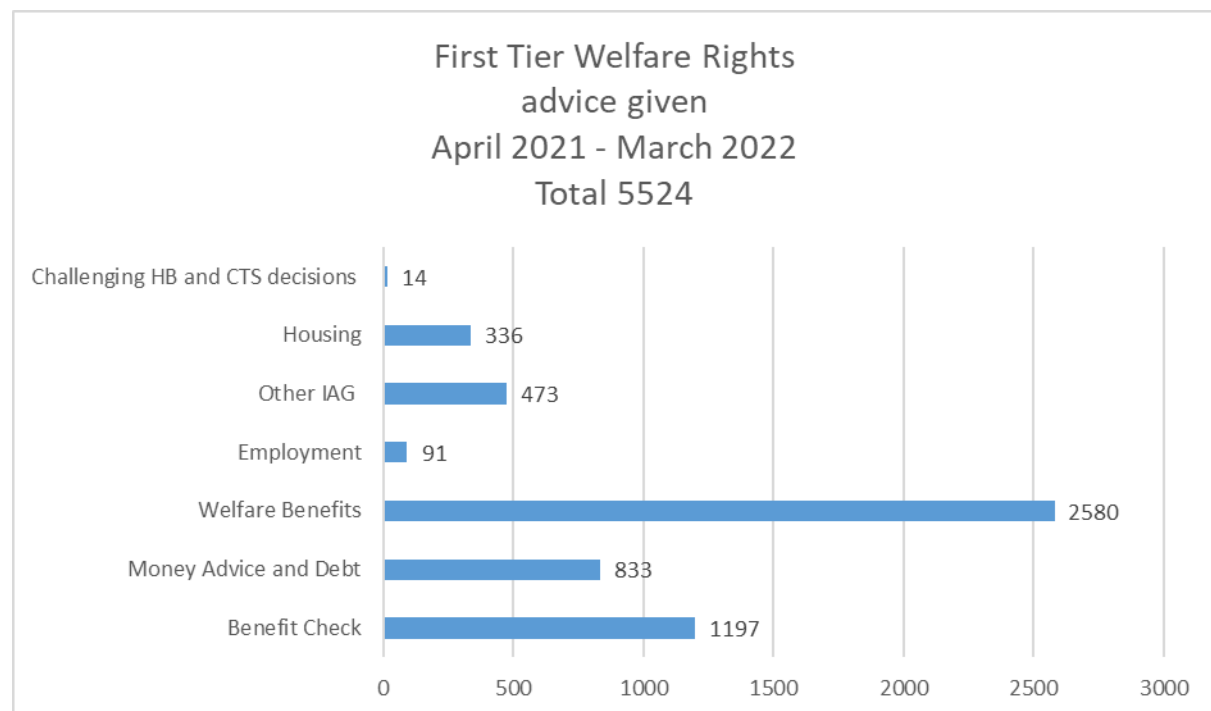
The Advice service now comprises of a number of projects funded by several different sources. These include the First Tier Welfare Rights contract (FTWR) commissioned by Sunderland City Council (SCC), Advice on Prescription (AoP) grant funded by Sunderland Clinical Commissioning Group (SCCG), Washington Individual Support Project (WISP) funded by SCC Washington Area Committee, R U Ready for UC? funded by SCC Coalfields Area Committee and contracts for other local providers e.g. Back on The Map. This has enabled ShARP to make a greater contribution to the wider delivery of welfare rights, benefit and debt advice across the City of Sunderland.

Sunderland City Council commissioned ShARP to deliver the First Tier Welfare Rights contract in the Coalfields, Washington, North and West Areas of the City. ShARP and Pallion Action Group work in partnership with ShARP as Lead Partner to deliver this contract

The ShARP Advice team delivered advice to a total of 6,381 people in this reporting period, an increase of 2,663 on the previous year.

Our partner Pallion Action Group delivered advice to 5,032 people giving an overall total of 11,413 beneficiaries for the year.

This year there has been an increase in the complexity of the presenting issues which often require a more detailed “case work” approach to ensure that issues are resolved. We have strong relationships with Sunderland Together 4 Children Early Help Team, Adult Services, Crisis Mental Health Team, Shelter, Wearside Women in Need, WEAR Recovery, Gentoo and other housing providers so that we can draw on the strengths and skills of each organisation to help our beneficiaries.



HB – Housing Benefit

CTS – Council Tax Support

IAG – Information, Advice and Guidance

## SHINEY ADVICE & RESOURCE PROJECT

### THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

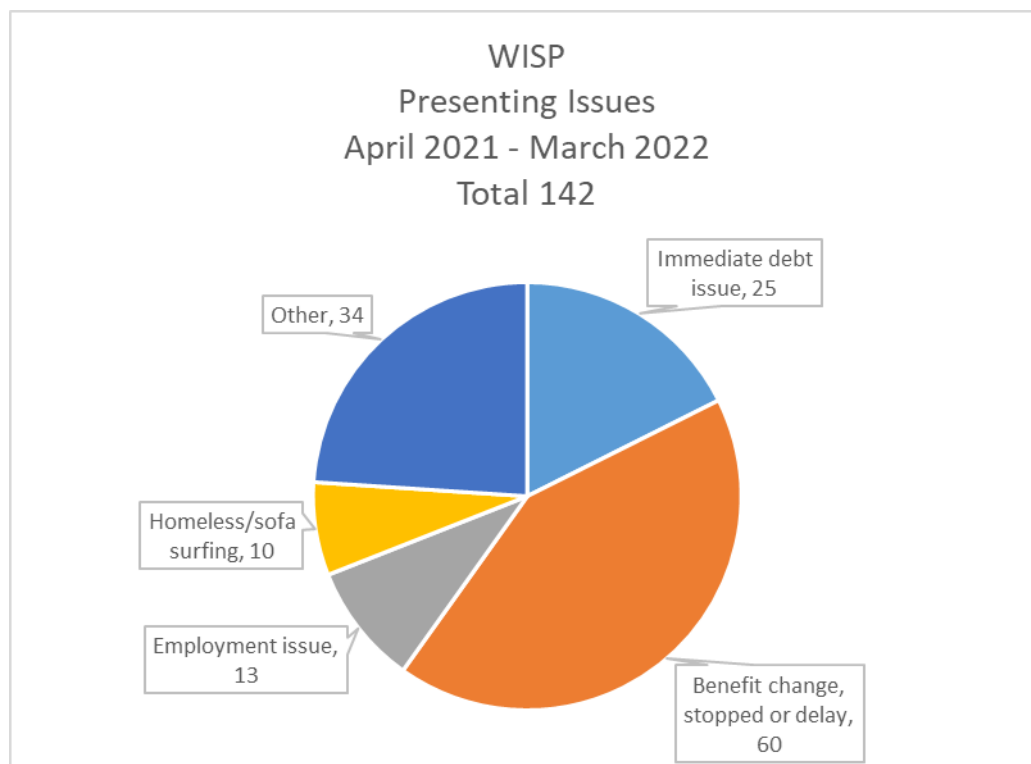
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The national Welfare Reform Programme continues unabated despite the impact from COVID-19. The government changes to benefit entitlement together with ongoing austerity measures which continue to impact on local people causing hardship which can cause significant levels of anxiety and periods of crisis for individuals and their families. As an independent provider of high-quality advice services, we are skilled, imaginative and able to innovate by developing new projects or reshaping our advice provision to meet changing needs and gaps in services.

#### Washington Individual Support Project (WISP)

The project is funded through Sunderland City Council Washington Area Committee and is now in its third year. The WISP Advice Worker works in partnership with Foodbanks in Washington providing advice to some of the most vulnerable people in the area who present repeatedly in crisis to the foodbanks. Sometimes the crisis is caused by being homeless, being sanctioned, escalating debt, drug or alcohol dependency or by having to wait for the first Universal Credit (UC) payment. The WISP Advice Worker has established excellent relationships with key partners including Washington Foodbanks, Gentoo, WEAR Recovery, Wearside Women in Need, Washington Job Centre, Social Prescribers and Age UK so that any additional support needs can be met by the most appropriate agency.

Once the crisis is dealt with, beneficiaries are introduced to other community groups where they can develop their interests, meet other people and make friends. The benefit of this multiagency approach is that we can address complex advice needs in an informal way and help to raise everyone's understanding of the benefits system.



# SHINEY ADVICE & RESOURCE PROJECT

## THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

### YEAR ENDED 31 MARCH 2022

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#### Back on the Map

The excellent partnership between Back on the Map Sunderland and ShARP continues. Back on the Map refer their tenants to ShARP for independent advice. The advice provided is bespoke to the individual and can also identify wider unmet needs which the team at Back on the Map are then able to support through their centre-based support or their housing teams. The approach and shared value base have made this a good example of partnership between two strong community-based organisations.

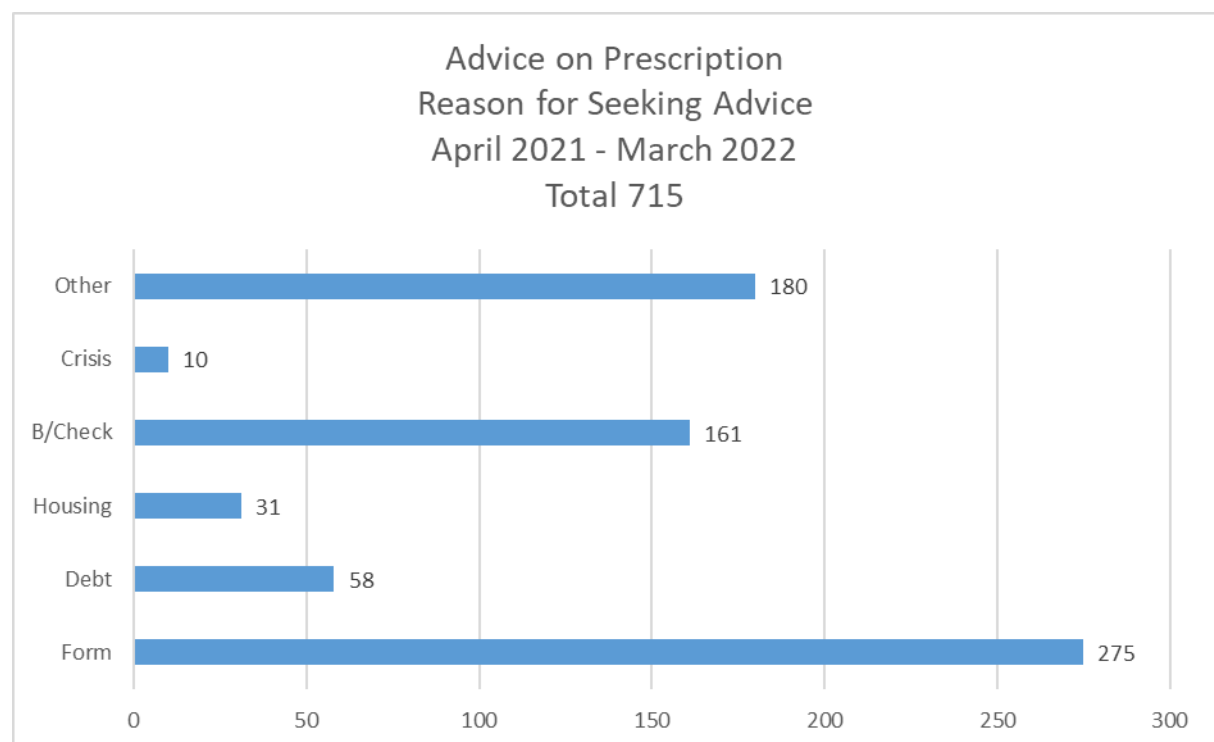
#### Advice on Prescription

The Advice on Prescription project is a social prescribing project and is delivered by two Advice on Prescription workers available to patients in each of the 6 GP surgeries in the Coalfields area. The project is grant funded by SCCG.

Advice on Prescription receives referrals from GPs, health professionals and Social Prescribers for patients who have low mood, anxiety or depression where causal factors may include worries about finances or debt.

Advice on Prescription has achieved recognition both with health professionals and with local people throughout the Coalfields area. The project has achieved all targets and made a significant impact by helping people claim their entitlement.

The Advice Workers use a casework approach to provide ongoing support to those who need it and benefit from an allocated caseworker.



**SHINEY ADVICE & RESOURCE PROJECT**  
**THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)**  
**YEAR ENDED 31 MARCH 2022**

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R U Ready for UC?

The R U Ready for UC Project is funded through Sunderland Coalfield Area Committee and it was developed in partnership by Springboard and ShARP to help people meet the challenge of Welfare Reform and the transition to Universal Credit (UC). Many people find it difficult to make an online claim and even with help from Jobcentre staff struggle to maintain their online Journal and meet the requirements of their claim.

This project is delivered by an IT Tutor from Springboard and an Advice Worker from ShARP who work together to provide digital skills training and support as well as benefit advice. The project offers weekly drop-in sessions with bespoke support to those who are digitally excluded and struggle to maintain their UC claim, with the aim of, reducing risk of sanction and promoting confidence and competence in managing their UC account.

**Community, Enterprise and Volunteering**

The national lockdown meant that our building had to close. This meant that the core group of 15 Volunteers were unable to provide practical support to ShARP for the period of the national lockdown. This affected our community activities and groups as well as the Shiny Things Charity Shop and the Community Library.

In 2021/ 2022 we worked hard to reopen our centre and bring back the full range of community activities and volunteer opportunities in the Charity Shop and Community Library.

Centre based community activities are a vital support to local people and we are pleased that both the weekly Knit and Natter group and the Shiny Marras Mens Group are meeting regularly again.

The Shiny Marras have enjoyed a number of outings this year and the group have taken responsibility for planning these with support from the ShARP team.

The ShARP Community Library is open 9.00am – 4.30pm daily. It is a valued local resource supported by a volunteer who receives, sorts and classifies donations.

**Funders and Supporters**

We would like to offer our thanks and gratitude to ShARP Company Secretary Clinton Leeks OBE and Author of Walks in Weardale who has gone to extraordinary lengths this year to raise funds for ShARP by donating proceeds from sales of his book to the organisation.

We have received a number of individual donations this year from local people, we are especially grateful for these.

We would like to thank the following funders and supporters of ShARP

A local Charitable Trust through Tyne and Wear Community Foundation  
Age UK  
Back on the Map  
Bethany Church (Sunderland and Hetton)  
Citizens Advice Bureau  
Clinton Leeks OBE  
Coalfields Area Committee

## **SHINEY ADVICE & RESOURCE PROJECT**

### **THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

**YEAR ENDED 31 MARCH 2022**

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Coalfields VCS partners  
Durham Community Foundation  
Fiscus - ACES Partnership  
Gentoo (Empower)  
Greggs Foundation  
Hetton New Dawn  
International Communities of Sunderland (ICOS)  
Mickey's Place, St Michael & All Angels  
Nationwide Building Society Community Grant  
Norman Jackson Fund  
Northern Powergrid through Tyne and Wear Community Foundation  
Pallion Action Group  
Rainbow Centre Children's Centre  
REEDS Grassroots Fund  
Shelter  
Springboard  
Sunderland City Council - Coalfields Area Committee Neighbourhood Fund Strategic Initiative Budget  
Sunderland City Council – East & West Area Committee Neighbourhood Fund Strategic Initiative Budget  
Sunderland City Council – (First Tier Welfare Rights Contract)  
Sunderland City Council Public Health  
Sunderland City Council  
Sunderland Voluntary Sector Alliance  
Sunderland City Council – Washington Area Committee Strategic Initiative Budget  
Sunderland Clinical Commissioning Group  
Sunderland International Bangladesh Centre  
Sunderland MIND  
The Henry Smith Charity  
Tolent  
Trusthouse Charitable Foundation  
Tyne and Wear Community Foundation  
Virgin Money Foundation and Clay Hill Trust  
Washington Area Committee  
Washington Area VCS partners  
Washington MIND  
YMCA Fencehouses

We are grateful for the support of our local community.

#### **Financial Review**

ShARP uses the Sage50 system which enables accurate and timely controls of finances. The Treasurer provides scrutiny to ensure that appropriate financial controls are in place, Chairs the monthly Finance Sub Committee and ensures Board receives regular finance.

The Charity Shop Shiny Things generates unrestricted income which supports the work of ShARP.

ShARP has a surplus of £71,525.

## **SHINEY ADVICE & RESOURCE PROJECT**

### **THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

**YEAR ENDED 31 MARCH 2022**

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#### **Reserves Policy**

The Balance Sheet shows that there are restricted funds of £366,871 and unrestricted funds of £335,676 of which £300,287 is designated leaving general funds of £35,389. The Trustees seek to build up unrestricted funds as reserves to cover 6 months running costs in line with recommendations from the Charities Commission.

#### **Plans for the Future 2022-2023**

This year ShARP will celebrate our 40th anniversary. We will celebrate the occasion with our community, volunteers and staff team. Our core work has always been welfare rights advice. However, our success as an organisation stems from the use of community development principles and practice, flexibility and our ability to build relationships with the community, partners and funders.

As we move into 2022/ 2023 we expect that there will be limited funding available, particularly, to support the core costs of the charity and that it will be very competitive for whatever funds are available. This will be a challenge for us at a time when additional resources will be needed to help our plans for future sustainability. So that we can continue to help local people adjust to and manage whatever circumstances they find themselves in, as we go through this next period. We will continue to strengthen our partnerships with other organisations so that we can develop work together and submit joint funding applications to make best use of any available resources.

In line with our values local people will be encouraged to increase self-determination and develop the necessary skills to apply for and manage benefits online. This focus on increasing self-help is in line with ShARP's aims and objectives and will become necessary as Universal Credit is further embedded. We will work with other organisations to try new approaches to support local people as needed.

We know that the impact of the pandemic and the rolling programme of welfare reform will continue to impact on local people for the foreseeable future and this will increase the numbers of children and families experiencing poverty. We will meet this challenge by maintaining our services and ensuring that we increase visibility in the community through our use of social media and online support. We will build partnerships with a wider range of services, building on our successful work with foodbanks and strengthening emerging partnerships with education and training providers. We will also continue to respond to local residents in a holistic way and attempt to meet their needs for social contact by encouraging use of the centre, the library facility and our community activities.

At this point, ShARP is in a strong position to face the future. The Business Continuity Plan was fully implemented at the start of the pandemic and has been tested and reviewed throughout the last year. The Advice service will continue and if required will again implement remote working arrangements. ShARP will continue to work with partners to support Community Hub arrangements to help people who are in crisis, ill, vulnerable or shielding due to pre-existing health conditions.

We will maintain our proactive pursuit of relevant funding sources and explore any opportunities for enterprise development and further partnerships to secure longer term sustainability for the organisation.

## **SHINEY ADVICE & RESOURCE PROJECT**

### **THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

**YEAR ENDED 31 MARCH 2022**

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#### **Statement of the Trustees Responsibilities**

Company Law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing these financial statements, the Board is required to:

- \* select suitable accounting policies and then apply them consistently;
- \* make judgements and estimates that are reasonable and prudent;
- \* follow the recommendations of the Charity Commission and of the accounting profession with regard to the form and content of the financial statements and to disclose and explain any departures therefrom; and
- \* prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Board is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Risk Assessment**

The trustees have considered any risks to which the charitable company might be exposed and are satisfied that the administrative, investment and financial procedures which are in place minimise the risk of any loss to the charitable company.

#### **Exemption Statement**

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the Trustees

.....  
Tia Patterson  
Date:

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHINEY ADVICE & RESOURCE PROJECT**

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I report on the financial statements for the year ended 31 March 2022, which comprise the statement of financial activities (including income and expenditure account), statement of financial position, and the related notes.

## **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

## **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Alison Henshaw FCCA  
Torgersens  
Chartered accountants  
Somerford Buildings  
Norfolk Street  
Sunderland  
SR1 1EE

Date:



# SHINEY ADVICE & RESOURCE PROJECT

## STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>INCOME AND EXPENDITURE ACCOUNT</b>					
<b>Incoming resources</b>					
Donations and legacies	4	6,475	3,092	9,567	1,295
Charitable activities	5	23,600	403,324	426,924	405,495
Other trading activities	6	7,421	550	7,971	5,198
<b>Total incoming resources</b>		<b>37,496</b>	<b>406,966</b>	<b>444,462</b>	<b>411,988</b>
<b>Resources expended</b>					
Raising funds					-
Charitable activities	7	113,821	254,436	368,257	284,014
Other expenditure	9	4,680	-	4,680	4,914
<b>Total resources expended</b>		<b>118,501</b>	<b>254,436</b>	<b>372,937</b>	<b>288,928</b>
<b>Net incoming/(outgoing) resources</b>		<b>(81,005)</b>	<b>152,530</b>	<b>71,525</b>	<b>123,060</b>
<b>Transfers between Funds</b>		<b>(353)</b>	<b>353</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(81,358)</b>	<b>152,883</b>	<b>71,525</b>	<b>123,060</b>
Total funds brought forward		417,034	213,988	631,022	507,962
<b>Total funds carried forward</b>		<b>335,676</b>	<b>366,871</b>	<b>702,547</b>	<b>631,022</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 17 to 27 form part of these unaudited financial statements.

# SHINEY ADVICE & RESOURCE PROJECT

## STATEMENT OF FINANCIAL POSITION

31 MARCH 2022

	Note	£	2022 £	2021 £
<b>Fixed Assets</b>				
Tangible fixed assets	11		300,287	312,598
<b>Current Assets</b>				
Debtors	12	219,197		158,776
Cash at bank		203,053		180,517
Cash in hand		260		176
		<u>422,510</u>		<u>339,469</u>
<b>Creditors: amounts falling due within one year</b>	13	<u>(20,250)</u>		<u>(21,045)</u>
<b>Net Current Assets</b>			<b>402,260</b>	318,424
<b>Net Assets</b>			<u><b>702,547</b></u>	<u>631,022</u>
<b>Funds of the Charity</b>				
Designated reserves	16		300,287	312,598
Unrestricted funds - general	16		35,389	104,436
Restricted funds	17		366,871	213,988
<b>Total Funds</b>			<u><b>702,547</b></u>	<u>631,022</u>

The members of the committee are satisfied that the charitable company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for: (i) ensuring that the charitable company keeps proper accounting records which comply with section 386 of the Act; and (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its incoming resources and application of resources, including its surplus or deficit for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charitable company.

These unaudited financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These unaudited financial statements were approved by the trustees on \_\_\_\_\_ and are signed on their behalf by:

Tia Patterson  
Chair

Company number 04769232

The notes on pages 17 to 27 form part of these unaudited financial statements.

**SHINEY ADVICE & RESOURCE PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2022**

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**1. General Information**

The company is a private company limited by guarantee, registered in England and Wales, as well as being a registered Charity. The address of the registered office is 17 Beatrice Terrace, Shiney Row, Houghton-le-Spring, Tyne & Wear DH4 4QW.

**2. Statement of Compliance**

The financial statements have been prepared in compliance with the provisions of FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

**3. Accounting Policies**

***Basis of Accounting***

These financial statements have been prepared under the historical cost convention and in accordance with:

- i) the Statement of Recommended Practice, "Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)";
- ii) the special provisions of Part 15 of the Companies Act 2006 ("the 2006 Act") relating to small companies; and
- iii) FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

The financial statements are presented in sterling (£), which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

***Tangible Fixed Assets***

All fixed assets are included at cost.

***Depreciation***

Depreciation is calculated to write down the cost, less estimated residual value of all tangible fixed assets over their expected useful lives. The rates generally applicable are:

Freehold Properties & Improvements	2% - 4% straight line
Fixtures, Fittings & Equipment	10% - 33.3% reducing balance
Property Refurbishment	6.67% straight line

***Recognition of Incoming Resources***

These are included in the Statement of Financial Activities (SOFA) when:

- \* the charitable company becomes entitled to the resources;
- \* the trustees are virtually certain they will receive the resources; and
- \* the monetary value can be measured with sufficient reliability.

Income is deferred only when the charitable company has to fulfil conditions before becoming entitled to it or when the donor specifies that it is to be expended in a future period.

***Investment Income***

Bank interest is included in the Statement of Financial Activities on the accruals basis.

***Donations, Legacies and Charitable Income***

This income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants receivable are credited to income immediately.

**SHINEY ADVICE & RESOURCE PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2022**

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**3. Accounting Policies (continued)**

***Business Rates Grant***

This is to be recognised immediately in income once the entity is satisfied that they are eligible and intend to participate in the scheme.

***Going Concern***

There are no material uncertainties regarding the charity's ability to continue as a going concern.

***Financial Instruments***

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

***Defined Contribution Plans***

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as a finance cost in profit or loss in the period in which it arises.

***Expenditure***

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the Statement of Financial Activities.

***Taxation***

Due to the company's charitable operations no corporation tax is payable on the results for the year.

***Funds Accounting***

Funds held by the charitable company are used for:

General fund comprises those funds which the principals are free to use in accordance with the charitable objectives.

Restricted funds are funds which are to be used for specific purposes as laid down by the donor or by the specific terms of the appeal under which the funds are raised. Expenditure which meets these criteria is charged to the fund, with a fair allocation of management and support costs.

Designated funds are unrestricted funds earmarked by the management committee for a particular purpose.

The capital fund reflects the net book value of tangible fixed assets owned by the charitable company less any monies owed in respect of the assets.

**4. Donations and legacies**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Donations:</b>				
Others	<b>6,475</b>	<b>3,092</b>	<b>9,567</b>	1,295
	<b>6,475</b>	<b>3,092</b>	<b>9,567</b>	1,295

Income from donations and legacies in 2021 was made up of unrestricted funds of £1,295 and restricted funds of £nil.

**SHINEY ADVICE & RESOURCE PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2022**

**5. Charitable activities**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>Grants &amp; Contractors Services:</b>				
City of Sunderland - Contracted Services	-	172,003	172,003	204,918
City of Sunderland – Community Projects	-	-	-	72,500
Washington COVID-19 Mental Health Support	-	3,800	3,800	4,000
Co-op Local Community Fund	-	3,808	3,808	7,190
Sunderland City Council – West Advice Project	-	16,666	16,666	-
Back on the Map	-	-	-	4,875
Shiney Homes Advice	-	50,000	50,000	-
Empower	-	-	-	6,000
Springboard	-	8,506	8,506	1,138
SIB funding	-	-	-	1,372
Joseph Brough Community Foundation	-	-	-	10,000
John Bell Community Foundation	-	-	-	5,000
Trusthouse Charitable Trust	-	-	-	10,000
Sunderland City Council – WISP	-	17,460	17,460	8,502
Sunderland CCG	-	90,000	90,000	-
Henry Smith Community Foundation	23,000	-	23,000	25,000
Virgin Money	-	-	-	12,000
Clay Hill Charitable Trust	-	-	-	8,000
COVID-19 Champions Project	-	11,032	11,032	-
Back In The World	-	30,049	30,049	-
Opencast Community Foundation	1,500	-	1,500	-
NHS Path to Excellence	(900)	-	(900)	-
Business Rates Grant Funding Scheme	-	-	-	25,000
	<u>23,600</u>	<u>403,324</u>	<u>426,924</u>	<u>405,495</u>

Income from charitable activities in 2021 was made up of unrestricted funds of £108,190 and restricted funds of £297,305.

**6. Other trading activities**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Room hire and use of facilities	925	-	925	280
Miscellaneous income	1,728	550	2,278	2,208
Library	71	-	71	151
Shop	4,697	-	4,697	2,559
	<u>7,421</u>	<u>550</u>	<u>7,971</u>	<u>5,198</u>

Income from other trading activities in 2021 was made up of unrestricted funds of £4,918 and restricted funds of £280.

**SHINEY ADVICE & RESOURCE PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2022**

**7. Charitable Activities**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Bank and visa charges	264	-	264	240
Insurance	2,882	-	2,882	2,709
Printing, postage and stationery	2,054	-	2,054	1,519
Telephone	3,055	853	3,908	6,297
Rates	625	-	625	589
Heat, light and water	7,860	-	7,860	7,680
Repairs and renewals	7,580	-	7,580	2,140
Miscellaneous expenses	2,960	-	2,960	3,219
Depreciation	12,837	-	12,837	14,928
Advertising	360	310	670	-
Subscriptions	971	1,134	2,105	1,985
Wages, national insurance and pension	60,424	131,570	191,994	182,773
Staff and volunteer expenses	122	-	122	-
Legal and professional	4,676	-	4,676	4,670
Computer software	6,962	1,255	8,217	6,591
Meeting	33	5	38	15
Training costs	-	-	-	-
Project costs	156	119,309	119,465	48,659
	<u>113,821</u>	<u>254,436</u>	<u>368,257</u>	<u>284,014</u>

Expenditure on charitable activities in 2021 was made up of £86,719 unrestricted and £197,295 restricted funds.

**8. Staff costs**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Gross wages, salaries and benefits in kind	189,791	172,244
Employers national insurance cost	8,870	7,834
Employers pension contributions	2,445	2,695
SMP recovered	(9,112)	-
	<u>191,994</u>	<u>182,773</u>

	<b>2022</b>	<b>2021</b>
The average number of employees in the year	<u>10</u>	<u>12</u>

No employee received more than £60,000 during the year (2021: none).

The trustees received no remuneration during the year (2021: £nil).

No other costs were reimbursed to trustees. (2021: £nil).

**Key Management Personnel**

Key management personnel comprises of one employee that has authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £54,253 (2021: £40,571).

**SHINEY ADVICE & RESOURCE PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2022**

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**9. Other expenditure**

	<b>Unrestricted 2022</b>	Unrestricted 2021 £
Independent examination	<b><u>4,680</u></b>	<u>4,914</u>

**10. Corporation tax**

The charitable company is exempt from taxation under Section 505 of the Income and Corporation Taxes Act 1988.

**11. Tangible fixed assets**

	<b>Property Improvement £</b>	<b>Freehold property £</b>	<b>Fixtures, Fittings And Equipment £</b>	<b>Total £</b>
<b>Cost or valuation</b>				
At 1 April 2021	31,050	375,466	53,466	459,982
Additions	-	-	526	526
Disposals	-	-	-	-
<b>At 31 March 2022</b>	<b><u>31,050</u></b>	<b><u>375,466</u></b>	<b><u>53,992</u></b>	<b><u>460,508</u></b>
<b>Depreciation</b>				
At 1 April 2021	12,182	96,066	39,136	147,384
Charge for year	2,070	7,650	3,117	12,837
Disposals	-	-	-	-
<b>At 31 March 2022</b>	<b><u>14,252</u></b>	<b><u>103,716</u></b>	<b><u>42,253</u></b>	<b><u>160,221</u></b>
<b>Net book value</b>				
<b>At 31 March 2022</b>	<b><u>16,798</u></b>	<b><u>271,750</u></b>	<b><u>11,739</u></b>	<b><u>300,287</u></b>
<b>At 31 March 2021</b>	<b><u>18,868</u></b>	<b><u>279,400</u></b>	<b><u>14,330</u></b>	<b><u>312,598</u></b>

**SHINEY ADVICE & RESOURCE PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2022**

**12. Debtors**

	2022	2021
	£	£
Other debtors	209,777	153,253
Prepayments and accrued income	9,420	5,523
	<u>219,197</u>	<u>158,776</u>

**13. Creditors: amounts falling due within one year**

	2022	2021
	£	£
Other creditors	1,021	635
Accruals	6,309	6,115
Trade creditors	10,744	11,800
Wages	2,176	2,495
	<u>20,250</u>	<u>21,045</u>

**14. Related Party Transactions**

Transactions with related parties undertaken during the year which are required to be disclosed under FRS 102 were £nil (2021: £300) received from Gentoo Group as a trustee of the charitable company is also a director of Gentoo Group.

**15. Analysis of net assets between funds**

	Restricted Reserves	General Reserves	Designated Reserves	Total Funds
	£	£	£	£
Tangible fixed assets	-	-	300,287	300,287
Current assets	366,871	55,639	-	422,510
Current liabilities	-	(20,250)	-	(20,250)
	<u>366,871</u>	<u>35,389</u>	<u>300,287</u>	<u>702,547</u>

**Analysis of net assets between funds – previous year**

	Restricted Reserves	General Reserves	Designated Reserves	Total Funds
	£	£	£	£
Tangible fixed assets	-	-	312,598	312,598
Current assets	213,988	125,481	-	339,469
Current liabilities	-	(21,045)	-	(21,045)
	<u>213,988</u>	<u>104,436</u>	<u>312,598</u>	<u>631,022</u>



**SHINEY ADVICE & RESOURCE PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2022**

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**16. Unrestricted reserves**

	Balance @ 01.04.21 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.22 £
<b>Designated reserve</b>					
Capital fund	312,598	-	(12,837)	526	300,287
<b>Unrestricted funds</b>					
General funds	104,436	37,496	(105,664)	(879)	35,389
Total unrestricted funds	<u>417,034</u>	<u>37,496</u>	<u>(118,501)</u>	<u>(353)</u>	<u>335,676</u>

**Unrestricted reserves – movement in previous year**

	Balance @ 01.04.20 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.21 £
<b>Designated reserve</b>					
Capital fund	306,585	-	(14,928)	20,941	312,598
<b>Unrestricted funds</b>					
General funds	88,091	114,403	(76,705)	(21,353)	104,436
Total unrestricted funds	<u>394,676</u>	<u>114,403</u>	<u>(91,633)</u>	<u>(412)</u>	<u>417,034</u>

The designated reserve represents the net book value of capital items.

General funds are funds available for the charitable company to use for the purposes of the charitable company without restriction.

Virgin Money and the Clay Hill Trust provided funding towards core costs of the charity.

**SHINEY ADVICE & RESOURCE PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2022**

**17. Restricted funds**

	Balance @ 01.04.21 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.22 £
City of Sunderland	107,866	172,003	(135,744)	-	144,125
Back on the Map	9,148	-	(160)	-	8,988
Sunderland City Council – WISP	-	17,460	(9,621)	-	7,839
Sunderland City Council – Targeted Project	12,500	-	(12,500)	-	-
Washington COVID-19 Mental Health Support	4,000	3,800	(2,468)	-	5,332
Sunderland CCG	39,282	90,000	(29,198)	-	100,084
Sunderland City Council & Springboard – RU Ready for UC	-	8,506	(4,858)	-	3,648
Sunderland City Council – Increasing Capacity & Improve Customer Resilience	40,000	-	(40,000)	-	-
Mickey’s Place	912	-	(1,200)	288	-
Community Hub	280	25	(370)	65	-
COVID-19 Champions Project	-	11,032	(7,267)	-	3,765
Co-op Community Fund	-	3,808	-	-	3,808
Sunderland City Council – Christmas Event 2021	-	550	(550)	-	-
Back in the World	-	30,049	-	-	30,049
Sunderland City Council – West Advice Project	-	16,666	(10,500)	-	6,166
Shiney Homes Advice	-	50,000	-	-	50,000
Haswell Family	-	3,032	-	-	3,032
Roof Repairs	-	35	-	-	35
Total restricted funds	<u>213,988</u>	<u>406,966</u>	<u>(254,436)</u>	<u>353</u>	<u>366,871</u>

**SHINEY ADVICE & RESOURCE PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2022**

**Restricted funds – movement in previous year**

	<b>Balance @ 01.04.20</b>	<b>Incoming Resources</b>	<b>Resources expended</b>	<b>Transfers between funds</b>	<b>Balance @ 31.03.21</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
City of Sunderland	17,932	204,918	(113,928)	(1,056)	107,866
Back on the Map	6,397	4,875	(2,124)	-	9,148
Sunderland City Council – WISP	1,241	8,502	(12,517)	2,774	-
Sunderland City Council – Targeted Project	-	12,500	-	-	12,500
Washington COVID-19 Mental Health Support	-	4,000	-	-	4,000
Springboard	-	1,138	(1,138)	-	-
Sunderland CCG	75,550	-	(35,288)	(980)	39,282
Sunderland City Council – RU Ready for UC	3,106	1,372	(1,954)	(2,524)	-
Sunderland City Council – Great Gatherings	3,440	-	(5,638)	2,198	-
Sunderland City Council – Increasing Capacity & Improve Customer Resilience	-	40,000	-	-	40,000
Sunderland City Council - EAP	-	20,000	(20,000)	-	-
Mickey's Place	5,620	-	(4,708)	-	912
Community Hub	-	280	-	-	280
<b>Total restricted funds</b>	<b>113,286</b>	<b>297,585</b>	<b>(197,295)</b>	<b>412</b>	<b>213,988</b>

**SHINEY ADVICE & RESOURCE PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2022**

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**18. Restricted reserves - *continued***

A transfer of £353 has been made from unrestricted funds to restricted funds and represents funds with a negative balance at the year end.

City of Sunderland provided funding for small community projects.

Back on the Map have provided funds to help deliver Welfare Benefits and Debt Advice to clients of the charity.

Sunderland City Council provided funding for delivery of the Washington Individual Support Project (WISP) to deliver advice services to engage and support people presenting to other agencies in acute crisis.

Sunderland City Council Targeted project provided funding to address the issue of fuel poverty often experienced by families where children are entitled to free school meals. Eligible families with a pre-payment meter were offered a £10 fuel voucher to assist with the cost of their fuel. They were also provided with a Benefit Check to see that they had their full benefit entitlement in place.

Washington COVID-19 Mental Health and Wellbeing Support offered funding to promote the wellbeing of residents in the Washington area, particularly those who are most vulnerable during the pandemic, and tackling mental health problems by delivering focused programmes which provide a range of services.

Sunderland CCG provided funds to the Advice on Prescription project which offers free and confidential advice to patients of six GP surgeries in the area. The transfer represents the capital additions purchased for this project. Comic Relief also provided funding towards Advice on Prescription in the prior year.

Sunderland City Council Coalfield Area Committee provided funding to work in partnership with Springboard to deliver R U Ready UC to provide advice on welfare rights and benefits specifically Universal Credit. This includes developing IT skills, CV preparation and training in preparation for employment or further training.

Sunderland City Council Increasing Capacity and Improve Customer Resilience provided funding to increase capacity in the First Tier provision in recognition of the need for welfare rights, benefit, debt and employment advice for those living with the impact of COVID-19.

Sunderland City Council Neighbourhood Fund and Community Chest have provided funding for Mickey's Place project working in partnership with St Michael's and All Angels providing healthy action in the community.

Community Hub and Room Hire (Virtual School) represents rental income received specifically for the Virtual and Link schools.

Covid 19 Champions - In response to the high levels of support needs some residents had following COVID Sunderland City Council funded a number of time limited projects across the city to provide targeted support. In order to maximise the resource in Washington ShARP joined a partnership with SNCBC/Community Opportunities (Lead Partner), Washington Mind and the Millennium Centre.

Co-op Community Fund represents a grant that has contributed to funding the activities of the weekly Shiney Marras men's group.

Sunderland City Council provided a grant of £550 to ShARP to fund the community activities delivered for the Shiney Row Christmas Lights Switch on in 2021.

# SHINEY ADVICE & RESOURCE PROJECT

## NOTES TO THE FINANCIAL STATEMENTS

### 31 MARCH 2022

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#### 17. **Restricted reserves - *continued***

Back in the World - From the start of COVID-19 lockdowns and restrictions starting in March 2020 ShARP continued to deliver its advice services and attempted to maintain contact with vulnerable members of the community via doorstep visits. However, our support was limited by COVID restrictions on meeting people, recruitment of new volunteers, difficulties that many members of the community experience in accessing digital services and more recently anxiety and poor mental health following lengthy periods of isolation. Prior to COVID we had 25 volunteers but this has reduced to 5, these remaining volunteers working predominantly inside the charity shop. It has become much more difficult to recruit volunteers or expand volunteer opportunities especially in community development activities due to anxiety about Covid infection. With grant funding from The Norman Jackson Fund we propose to overcome this by implementing a new project 'Back to the World' which will focus on creating new community development activities supported by volunteers who will be able to access support and training opportunities leading to paid work and/or further training. We will expand our pool of volunteers by providing a clear volunteer pathway into employment and/or training. The focus of the volunteering will include community development activity to encourage isolated members of the community to take part in group activities in addition to supporting our existing community library and charity shop. A key aspect of this work will involve the recruitment of a volunteer support worker to oversee the recruitment, training and placement of all volunteers.

West Advice Project - The Sunderland West Area Committee decided to fund a new project to meet the needs of residents who were impacted by COVID-19 either through health issues, losing employment, having to claim benefits for the first time etc. The project provided access to a specialist Advice Worker and additional advice capacity to help with employment advice, complex welfare rights and benefits issues and support with challenging decisions made by DWP. This project is managed by ShARP as part of the partnership with Pallion Action Group.

Shiney Homes Advice Project (SHAP) - This is a new project for ShARP funded for 2 years (April 2022 – March 2024) by a donation from Nationwide Building Society through Charities Trust. SHAP will address an increasing need seen in the local area over the last 2 years for help with housing related issues. The project will provide a dedicated qualified Advice Worker to support local people by helping them to avoid losing their home through eviction, helping them into a home and supporting them to thrive within their homes. The Advice Worker will provide housing related and debt advice, based alongside the core advice team and receive housing related referrals from them and external partners including local GPs, Social Prescribers, Sunderland City Council, Wearside Women in Need, JobCentre Plus, schools and foodbanks. Shiney Homes Advice Project will use a casework approach to deliver a personalised advice service to vulnerable people at risk of homelessness, in arrears with rent and will link with SCC Accredited Landlord Scheme, Access to Housing, Gentoo and Shelter to ensure people have the best chance of having a place fit to call home.

The Haswell Family donated funds to be used for something special in memory of Barbara Haswell.

Small donations were received towards the roof repairs.

Great Gatherings project was funded by Sunderland City Council Coalfields Area Committee to reduce loneliness and social isolation in the prior year.

Sunderland City Council Emergency Assistance Grant provided funds from DEFRA which were used to provide additional support to people during the COVID-19 pandemic and specifically for advising and providing information to people living in the Lot 3 area of Sunderland who access foodbanks in the prior year.

#### 18. **Company Limited by Guarantee**

The charitable company is limited by guarantee in that every member undertakes to contribute such amounts as may be required in the event of the charitable company being wound-up, for the payments of the debts, liabilities and the cost of winding up not exceeding £1 per member.