

SHINEY ADVICE AND RESOURCE PROJECT

England & Wales · Charity number 1065786

Details

Other names	SHARP
Status	Registered
Legal form	Other
Company number	04769232
Registered	1997-11-13
Register	View on the Charity Commission register

Contact

Address	17 Beatrice Terrace Shiney Row Houghton le Spring Sunderland Tyne And Wear DH4 4QW
Phone	01913856687
Email	general@shineyadvice.org.uk
Website	www.shineyadvice.org.uk

Activities

Objects: THE PROMOTION OF ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY LIVING IN HOUGHTON-LE-SPRING

Activities: Provision of welfare rights, benefit entitlement and debt advice services. Signposting to services providing specialist advice on housing, employment or legal issues. Education and training courses, collection point for credit union. Community development for the local community and support for local community groups.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** HOUGHTON-LE-SPRING
- Sunderland

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£622,437	£550,445	£519,042	12
2024-03-31	£454,760	£504,618	-	-
2023-03-31	£201,635	£407,274	-	-
2022-03-31	£444,462	£372,937	-	-
2021-03-31	£411,988	£288,928	-	-

Trustees

Name	Role	Appointed
TIA PATTERSON	Chair	
Anne Lawson		2023-11-23
CHRIS PARKIN		
Clinton Leeks		2014-10-06
Kath Levey		2019-04-01
LISA JAYNE WATSON		2012-12-17

Accounts

SHINEY ADVICE & RESOURCE PROJECT

A company limited by guarantee

REPORT AND FINANCIAL STATEMENTS

For the year ended 31 Mar 2025

**Charity number 1065786
Company number 04769232**

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2025

The Trustees present this report together with the financial statements of the charitable company for the year ended 31 March 2025. The financial statements have been prepared in accordance with the accounting policies set out on pages 16 to 30 and comply with the current statutory requirements, the requirements of the charitable company's governing document, the current Statement of Recommended Practice and the Companies Act 2006.

Reference and Administration Details

Registered Numbers	Charity Number 1065786 Company Number 04769232
Trustees	Christine Parkin - Chair Tia Patterson – Vice Chair Clinton Leeks OBE – Secretary Kathleen Levey - Treasurer Lisa Watson John Dannell Anne Lawson

The above are Directors and Trustees for the purposes of the Companies Act and Charities Act respectively.

Company Secretary	Clinton Leeks OBE – Secretary
Registered Office	17 Beatrice Terrace Shiney Row Houghton le Spring Tyne & Wear DH4 4QW
Principal staff member	Sylvia Copley – Chief Officer
Independent Examiner	Nicholas J Liley BK Plus Limited Chartered Certified Accountants 13 Windsor Terrace Jesmond Newcastle upon Tyne NE2 4HE
Bankers	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB

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Bankers	Monmouthshire Building Society Monmouthshire House John Frost Square Newport South Wales NP20 1PX Hedley & Co
Solicitors	20 Fawcett Street Sunderland SR1 1RZ

Structure, Governance and Management

Shiney Advice & Resource Project (ShARP) was established September 1981 under Memorandum and Articles of Association which set out the aims, objectives and governance of the organisation. ShARP was registered as a charity and incorporated as a company limited by guarantee on 19 May 2003.

ShARP has a Board made up of representation from the local community. The members of the Board are the Directors of the company. Recruitment is open and anyone with an interest in the area ShARP covers and who supports the aims and objectives of ShARP can volunteer for the Board. All positions on the Board are voted on and/or confirmed at the Annual General Meeting (AGM). Board members serve for a 3-year term. They are eligible for re-election at the end of their 3-year term and there will be no more than 15 and no less than 5 members at any one time.

The Board will invite co-options between AGMs from individual members whose experience or interests are relevant to the furthering of ShARP's objectives. Appointment of co-options will take place at ordinary meetings and take effect from the end of the meeting. At any one time no more than one third of the Board should be co-opted.

ShARP is a membership organisation and considers all suitably qualified and skilled members who apply to become Trustees. Most Trustees joining ShARP are familiar with the practical work of the organisation. New Trustees are invited to an induction session given by the Chair or a serving member of the Board.

These sessions include;

- The obligations of the Board
- The main documents describing the operational framework including the Memorandum and Articles
- Resourcing the financial position of ShARP as set out in the accounts
- Future plans and objectives

Organisational Structure

The Board meets bi-monthly and is responsible for the strategic direction and policy of the organisation. The Chief Officer is responsible for all aspects of operational management with support from the Chair and nominated board members, including the Treasurer.

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The Finance Sub Committee meets monthly and provides scrutiny to financial systems, monitors income and expenditure against budgets.

Pay Policy for Senior Staff

Trustees set the pay for the Chief Officer and other senior staff by comparing against equivalent roles within the voluntary sector. Inflationary pay awards are periodically approved.

Objects

The object of ShARP is the promotion of any charitable purpose for the benefit of the community living in Houghton-le-Spring and surrounding areas. These objects must be pursued with due regard to equality of opportunity and without discrimination on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

In furtherance of its objects but not otherwise, the company has the following powers:

- * To inform, assist and advise people living, working, or otherwise connected with the area, in all matters relating to their rights and development.
- * To provide free advice and information to individuals and groups in matters relating to welfare rights, debt, housing and employment.
- * Promote and provide education and training in matters relating to citizens' rights and skills for personal development.
- * To promote the use of resources and sharing of knowledge for local individuals and groups.
- * To respond to the needs of the community by ensuring that the organisation is managed by local people and to provide training for them to function effectively.

Public Benefit Statements

The Trustees have had regard to the Charity Commission's guidance on their legal duty on public benefit, and are satisfied that the Charity delivers public benefit, and due regard is paid to the guidance on public benefit when deciding on what new projects the charity should undertake.

Achievements and Performance

ShARP is a membership organisation. We are a busy community anchor and in 2024 - 2025 11378 people used advice services and centre-based activities. Our core business is the delivery of free, independent welfare rights, benefits and debt advice services to assist people in understanding their rights and claiming their entitlement. We continually review and refresh our services in response to national government policy, to address local priorities as identified through community consultation and to meet the needs of the community. In 2024 – 2025 we have focussed on ensuring the sustainability of the organisation. This has been achieved by-

- Reviewing advice services enabling us to prepare a bid for a new contract for delivery of First Tier Welfare Rights and Financial Wellbeing Advice for Sunderland City Council.
- Developing the first Centre for Warmth in Sunderland funded through Northern Gas Networks (NGN) to address the issue of rising level of fuel poverty, fuel debt as well as raising awareness about the dangers of Carbon Monoxide.
- Establishing a Digital Health Hub supported by Sunderland City Council.
- Working with Virgin Money Foundation to help develop their new Building Digital Skills programme.

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For the year ended 31 March 2025

- Launching our new DigiMe project funded through Virgin Money Foundation which has consolidated a range of initiatives developed in response to experiences of digital exclusion, emerging issue of digital poverty and a recognition of fewer opportunities for social interactions.
- Continuing to provide a range of community activities including our very popular Marras group for local men, Knit and Natter group, craft activities, baby massage and Rhyme Time sessions delivered by the local Family Hub. We also support a range of community events including the coordination of the annual Shiny Row Christmas Lights Switch On event.
- Reviewing our Health and Safety policies by updating procedures, ensuring all staff and board members undertook relevant training. We now have named trustees with responsibility for Health and Safety and Safeguarding.
- Developing a new strategic partnership with other Community Anchor organisations in Sunderland to form the Sunderland Community Anchor CoLab. This initiative is supported by the Rank Foundation People and Places programme.
- Beginning to plan the expansion of the organisation by developing a satellite building in the Washington area to enable us to provide an improved service to this area.
- Carrying out essential repairs to our existing premises and refurbished some office spaces.

The core business of the charity is the development of the community through the provision of advice and the Board of Directors maintained that priority in all the areas of new work developed in 2024 – 2025. The development of new projects this year was made possible by the responsiveness and generosity of funders as well as the strengthening of our partnership working arrangements with other voluntary sector organisations.

The funding for the core costs of the charity remains a constant challenge and this year has been especially difficult for us due the impact of rising energy costs etc drawing heavily on our own resources. So, we are very grateful to funders and donors who have recognised that challenge and stepped forward to support our work.

The Board of Directors would like to thank all funders for their continued trust and support in what has been another challenging year as we sought new and innovative ways to support local people caught up in the Cost of Living crisis.

This year:

- We maintained accreditation from Advice Quality Standard (AQS) which quality assures our advice service.
- We have maintained Investors in People
- We maintained our accreditation as a Living Wage Employer and continued support to the Sunderland Living Wage Action Group.
- We maintained membership of Disability Rights UK because we are committed to ensuring that we are accessible, inclusive and visible to all members of our community.

Steps put in place last year to improve management of our financial systems has continued to help us manage the complexity of our funding sources and monitoring requirements.

We reviewed and refreshed the ShARP business plan and strategy to identify potential for growth and consolidation of all areas of the charities work.

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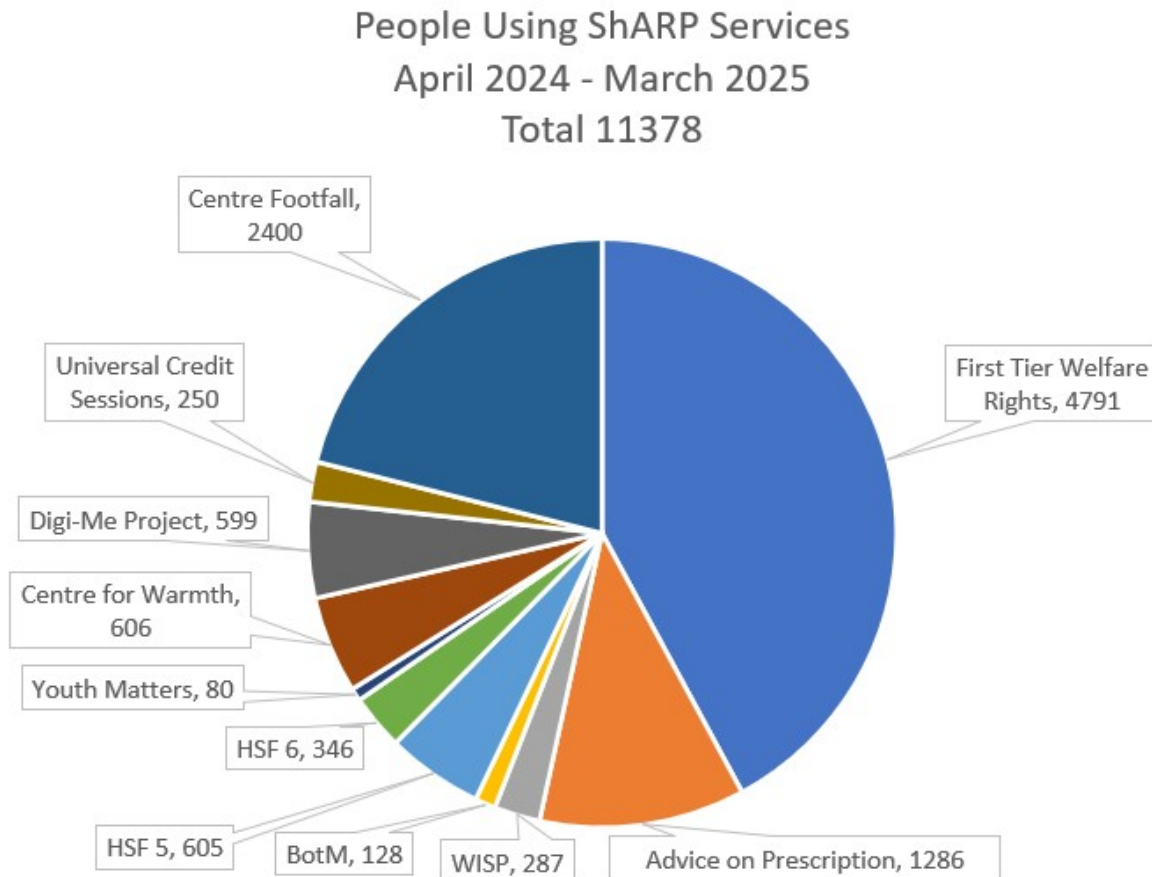
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For the year ended 31 March 2025

The Board of Directors also would like to take this opportunity to formally acknowledge the work of the ShARP team and thank everyone for their commitment and efforts to support local people by providing the same high-quality service that we are proud of in what has been yet another challenging year.

Advice Services Report



The advice service continues to be at the core of ShARP providing free high quality, independent advice on welfare rights, debt and benefit entitlement. The organisation is valued by local people and professionals as a trusted provider of advice which demonstrates we are a valued community resource that people feel able to turn to when in difficulty.

The advice service now comprises of a number of projects funded by several different sources. These include the First Tier Welfare Rights contract (FTWR) commissioned by Sunderland City Council (SCC), Advice on Prescription (AoP) grant funded by Sunderland City Council Coalfield Area Committee, Shiney Homes Advice Project funded by a community grant from Nationwide Building Society, Washington Individual Support Project (WISP) funded by Reeds Grassroots Fund through the Community Foundation and SCC Washington Area Committee, R U Ready for UC (Universal Credit)? funded by SCC Coalfields Area Committee, ShARP Centre for Warmth funded through Northern Gas Networks to provide a dedicated resource for energy advice, and work for other local providers e.g. Back on The Map. This has enabled ShARP to make a greater contribution to the wider delivery of welfare rights, benefit and debt advice across the city of Sunderland.

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TRUSTEES ANNUAL REPORT

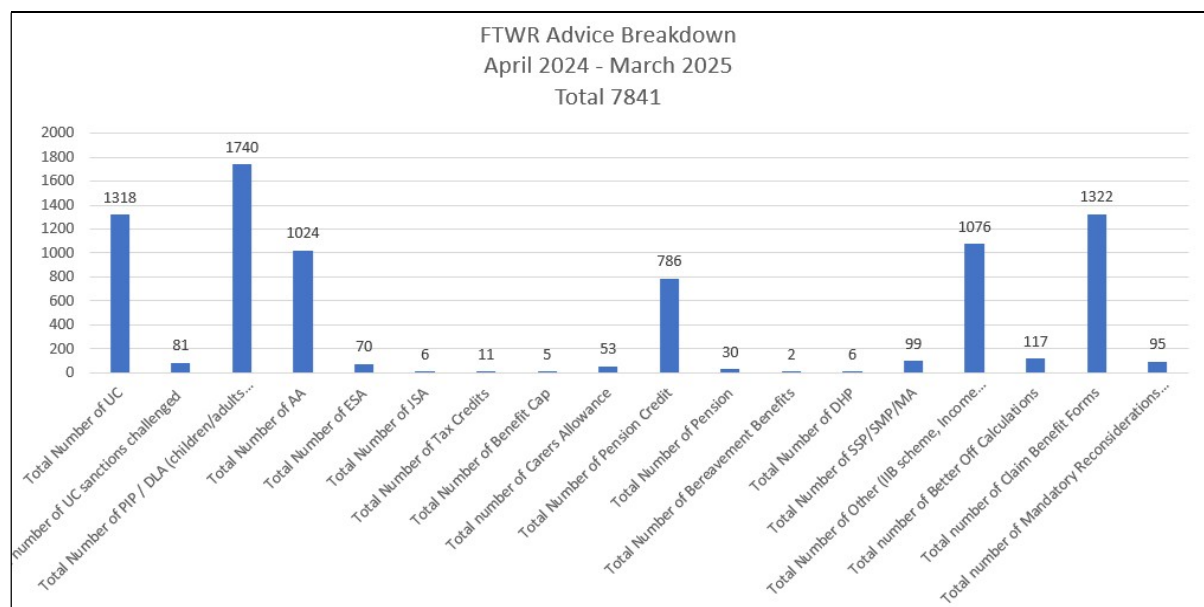
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Building on our work with SCC in the Links for Life programme we established an Advice Drop In for 12 hours each week which gave people experiencing hardship immediate access to advice as well as links to other support in our centre and through Links for Life partner organisations.

ShARP and Pallion Action Group (PAG) work in partnership, with ShARP as Lead Partner to deliver the First Tier Welfare Rights contract (FTWR) in the Coalfields, Washington Sunderland North and Sunderland West areas of the city. Both charities are recognised and funded by Virgin Money Foundation as Community Anchors. Both bring significant added value to delivery of the contract by working with those who find it difficult to engage with services ensuring the advice service is visible and accessible, increasing reach and providing support for people who need to access specialised services for Mental Health, drug and/or alcohol dependency etc. This partnership provides a unique opportunity to use limited resources effectively to offer high quality, seamless, comprehensive services in 4 areas of the city with both organisations providing advice and community based access to wider support through innovative approaches and community activities which support general health and wellbeing.

The ShARP advice team delivered advice to a total of 8,978 people in this reporting period through FTWR, AoP, WISP, Centre for Warmth, Household Support Fund Round 5, Household Support Fund Round 6, Back on the Map, Universal Credit Advice Sessions and our Youth Matters financial education project delivered in partnership with Oxclose District Young People's Project. This is an increase of 1,037 people on the last year demonstrating the growing need for advice services delivered at the heart of the community.

In 2024 to 2025 there has been an increase in the complexity of the presenting issues which often require a more detailed "case work" approach to ensure that immediate issues are resolved and additional support offered for underlying problems. We have strong relationships with Sunderland City Council Welfare Rights Service, WEAR Recovery, Sunderland Together4Children Early Help Team and the local Family Hubs, Adult Services, Crisis Mental Health Team, Shelter, Wearside Women in Need, Gentoo and other housing providers so that we can draw on the strengths and skills of each organisation to help our beneficiaries.

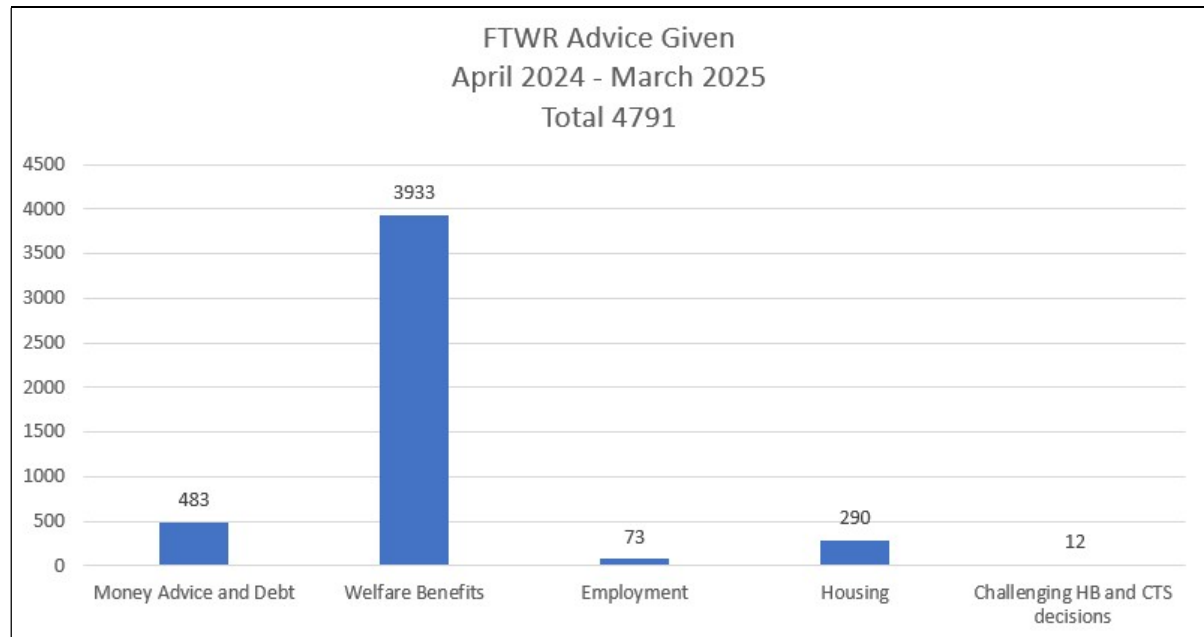


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This year saw energy costs escalate to unprecedented levels meaning that many households were paying more than 10% of their income for energy which plunged many people into fuel poverty. Together with rises in food costs and a general rise in prices across the board we saw an increase in the number of people experiencing hardship, rising levels of anxiety and periods of crisis for individuals and their families. As an independent provider of high-quality advice services, we are skilled, imaginative and able to innovate, and we utilised those skills fully as we worked in partnership with other providers to help Sunderland City Council deliver the government's Household Support Fund Rounds 5 and Round 6 providing targeted support to those people hardest hit by the impact of the cost of living crisis. Additional resources were provided so that Advice Workers could use dedicated time to work with people having trouble managing debt and needing support through Household Support Fund.

Centre for Warmth

Fuel poverty is a significant part of everyday life for many local people. In 2024/2025 Northern Gas Networks began roll out of a funded programme to establish Centres for Warmth. The ShARP Centre for Warmth was the first to be established in Sunderland. The Centre for Warmth project has 2 Advice Workers who provide energy advice, guidance on price comparisons, liaison with providers to agree payment plans for debt, applications to maximise income through claiming full entitlement and accessing grants. A key part of this project is raising awareness of the dangers of Carbon Monoxide (CO) and providing free CO detectors. The Advice Workers also support people to register on the Priority Services Register so that they can access help quickly in the event of a power failure etc.

The Centre for Warmth offers a range of daily activities which give opportunities for people to meet, spend time together, build friendships and try out crafts, cooking, shared mealtimes etc.

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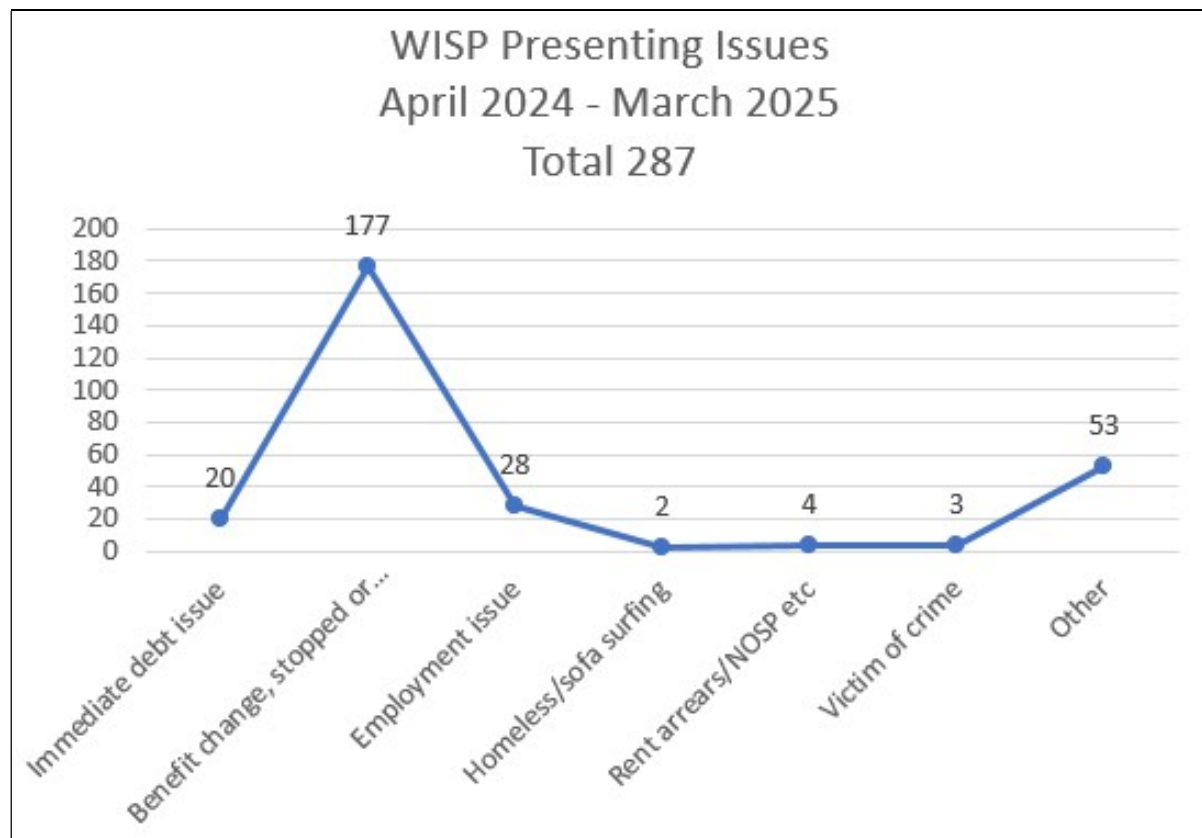
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Washington Individual Support Project (WISP)

The project is funded through Sunderland City Council Washington Area Committee and is now well established as a trusted service supporting those in crisis. The WISP Advice Worker works in partnership with Foodbanks in Washington providing advice to some of the most vulnerable people who present repeatedly in crisis to the foodbanks. Sometimes the crisis is caused because of being homeless, being sanctioned, escalating debt, drug or alcohol dependency or by having to wait for their first UC payment. The WISP Advice Worker has established excellent relationships with key partners including local Community Food Providers, Sunderland Foodbank, Gentoo, WEAR Recovery, Wearside Women in Need, Washington Job Centre, Social Prescribers, Age UK and Northumbria Police so that any additional support needs can be met by the most appropriate agency

Once the crisis is dealt with beneficiaries are introduced to other community groups where they can develop their interests, meet other people and make friends. The benefit of this multiagency approach is that we can address complex advice needs in an informal way and help to raise everyone's understanding of their entitlement of the benefits system as well as other support.

The project received a grant from REEDS Grassroots Fund through Tyne & Wear Community Foundation in support of the work done with vulnerable people in Washington.



Back on The Map

The excellent partnership between Back on the Map, Sunderland and ShARP continues. Back on the Map refer their tenants to ShARP for independent advice. The advice provided is bespoke to the individual and can also identify wider unmet needs which the team at Back on the Map are then able to support through their centre- based and community outreach activities in Hendon. This year we supported targeted Back on The Map work funded through Independent Age which provided support and advice to older people in Hendon.

The approach and shared value base have made this a good example of partnership between two strong community-based organisations.

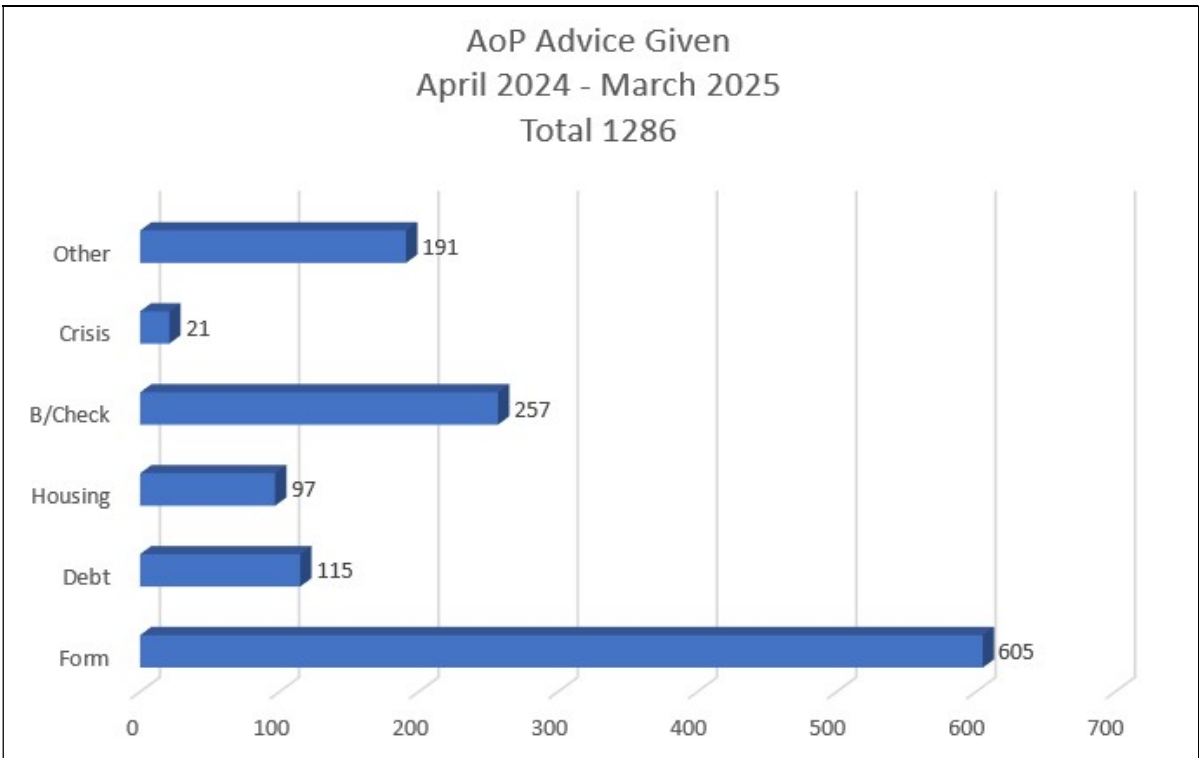
Advice on Prescription

Advice on Prescription is a social prescribing project and is delivered by two part time Advice on Prescription workers available to patients in each of the 6 GP surgeries in the Coalfields area. The project is grant funded until March 2025 by SCC through Coalfields Area Committee.

Advice on Prescription receives referrals from GPs, health professionals and social prescribers for patients who have low mood, anxiety or depression where causal factors may include worries about finances or debt.

Advice on Prescription has achieved recognition both with health professionals and with local people throughout the Coalfields area. The project has achieved all targets and made a significant impact by helping people claim their entitlement, address debt, maintain tenancy agreements etc.

The Advice Workers use a casework approach to provide ongoing support to those who need it as this is particularly effective when helping people experiencing anxiety, low mood or depression as it gives continuity of support.



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Community, Enterprise and Volunteering

In 2024 – 2025 we received several grants which allowed us to improve our centre and increase the number of group activities available to help address issues of loneliness and social isolation. We established craft groups, coffee and chat and also community cooking and mealtimes.

We continued to develop our Digital Health Hub in partnership with Sunderland City Council. One of our existing staff took on the role of Tech Mate to encourage local people to develop IT skills to safely engage with the digital world of online services for health, banking, managing bills, shopping etc. We joined the Good Things Foundation which enabled us to offer free data to those in need.

In 2024 Virgin Money Foundation invited ShARP to join a number of their funded community anchor organisations to help inform discussions for a new programme Building Digital Skills. We shared our knowledge about the emerging digital poverty and exclusion that people in our area were facing as essential services move online. Once the Building Digital Skills Programme was launched, we successfully applied for 3 year grant to establish the DigiMe Project which offers a person centred approach to building digital skills. The DigiMe Project Worker provides one to one and informal small group sessions using several approaches to build skills and confidence.

In the previous year we were fortunate to be awarded funding from the Norman Jackson Fund to establish our Back to The World project. This project aimed to develop centre based activities, recruit and support volunteers. We successfully established a dedicated post of Volunteer and Centre Development Worker which meant that we could access additional funding to support beneficiaries.

Volunteers are a vital support to the work of ShARP and the running of the Shiney Things Charity Shop and the Community Library. We rely on their support to deliver our community events including community consultations e.g. Shiney Row Christmas Lights Switch On, Shiney Marras Men's Group, holiday activities and our fundraising events for other charities.

The Board is grateful for the support given to the organisation by our team of committed volunteers.

In response to the Cost of Living Crisis Sunderland City Council continued to fund a number of centres to provide a Warm Space for those residents most affected. The ShARP centre provided a Warm Space Monday to Friday 9am-4.30pm offering warmth and food to local people. The ShARP advice team provided dedicated advice provision into other community based warm spaces to ensure that people were able to access support and advice about benefit entitlement and information on any grants available to them.

Funders and Supporters

We would like to thank the following funders who have supported us during this financial year. We are supported by a wide range of local and regional organisations including:

Funders

A Community Trust through Community Foundation Tyne & Wear and Northumberland

A Charitable Trust through Community Foundation Tyne & Wear and Northumberland

Anonymous Donor

Back on the Map

Gentoo(Empower)

Nationwide Building Society Community Grant

Norman Jackson Fund

Northern Gas Networks Community Partnering through Community Foundation Tyne & Wear and Northumberland

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Northern Gas Networks Centre for Warmth

REEDS Grassroots Fund

Springboard

Sunderland City Council - Coalfields Area Committee Neighbourhood Fund

Sunderland City Council – East Area Committee Neighbourhood Fund

Sunderland City Council – (First Tier Welfare Rights Contract)

Sunderland City Council Public Health

Sunderland City Council – Washington Area Committee Neighbourhood Fund

Sunderland Clinical Commissioning Group

SNCB/Community Opportunities

The Ballinger Trust

The Bernicia Foundation

The Henry Smith Charity

The Partiger Trust

The Rank Foundation

Virgin Money Foundation

Supporters

Age UK

Bethany Church (Sunderland and Hetton)

CHANCE

Citizens Advice Bureau

Durham Community Foundation

Fiscus

Friends of Herrington Country Park

Herrington Banner Group

Hetton New Dawn

Hetton Centre Family Hub

International Communities of Sunderland (ICOS)

Pallion Action Group

Rainbow Centre Family Hub

Sunderland Voluntary Sector Alliance

Sunderland International Bangladesh Centre

Sunderland MIND

Washington MIND

We are grateful for the support of our community and those businesses who support us through individual donations.

Financial Review

ShARP uses the Sage50 system which enables accurate and timely controls of finances. The Treasurer provides scrutiny to ensure that appropriate financial controls are in place, Chairs the Finance Sub Committee and ensures Board receives regular finance reports to support strategic decision making.

The Charity Shop Shiny Things is run by volunteers and generates unrestricted income which supports the work of ShARP.

Based on monies received and spent in the year ShARP has a surplus of £71,992.

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Reserves Policy

The Balance Sheet shows that there are restricted funds of £95,515 and unrestricted funds of £423,527 of which £368,817 is designated leaving general funds of £54,710. In line with recommendations from the Charities Commission the Trustees seek to build up unrestricted funds as reserves to cover 6 months running costs which equates to approximately £275,000.

Plans for the Future 2025-2026

Our core work has always been welfare rights advice. However, our success as an organisation stems from the use of community development principles and practice, flexibility and our ability to build relationships with the community, partners and funders. We will continue to ensure that these principles underpin our future development.

We will seek opportunities to work collaboratively with other organisations and strengthen existing partnerships

We will deliver growth for the organisation through achieving the targets in the Business Plan. We will work with communities to widen our reach and seek to opportunities to establish the ShARP model in other areas.

Sustainability of the organisation is a key priority for the Board, and we are working proactively and planning for the future.

Succession in terms of staffing and Board membership is important to the longer term sustainability of the organisation and we will review and strengthen our approach to recruitment, selection and retention of staff and Trustees. We will review and strengthen governance so that the organisation remains able to meet the charity objects to benefit the community. The Board will take up training opportunities and new Trustees will receive induction and training to support them in their role.

We will inform decision makers on local need. We will develop and deliver services in response to emerging need and local priorities as identified in future Community Consultations. We know that the Cost of Living Crisis continues to impact on local people despite the government's Household Support Fund and Cost of Living Payments made this year to support benefit claimants.

We expect that there will be limited funding available in the next year, particularly, to support the core costs of the charity. This will be a challenge for us at a time when additional resources will be needed to help people adjust to and manage whatever circumstances they find themselves in as we go through this next period so we will continue to work with partners whenever we can to make the best use of limited resources.

We know that many local people are already digitally excluded and this is likely to get worse as more services including health move online. There is a real risk that those people left behind face increased levels of poverty if they are unable to adapt and navigate their way through the rapidly developing move to a digital world. We will focus attention on working to mitigate the impact of that in our developing Digital Hub and DigiMe Project developing Digital Tech Mate Volunteers who will be able to access training through Good Things Foundation Learn My Way programme. In line with our values local people will be encouraged to increase self-determination and develop the necessary skills to apply for and manage benefits online. This focus on increasing self-help is in line with ShARP's aims and objectives and will become necessary as transition from legacy benefits to Universal Credit rolls out.

We will work with other organisations to try new approaches to support local people as needed.

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We will continue work to update our website and social media to modern standards so that it is accessible on all devices and easy to navigate. We will also continue to respond to local residents to meet their needs in a holistic way and develop opportunities for them to meet informally and enjoy a range of activities in the centre, for example the community library, community activities and volunteering opportunities.

At this point, ShARP is in a strong position to face the future. We will maintain our proactive pursuit of relevant funding sources and explore any opportunities for enterprise development and further partnerships to secure longer term sustainability for the organisation.

Statement of the Trustees Responsibilities

The trustees (who are also the directors of Shiny Advice & Resource Project for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Assessment

The trustees have considered any risks to which the charitable company might be exposed and are satisfied that the administrative, investment and financial procedures which are in place minimise the risk of any loss to the charitable company.

Health and Safety

The Trustees commissioned Gordon Rose Training to carry out a comprehensive review of Health and Safety across the organisation which identified some training needs. A named Trustee has

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responsibility for Health and Safety and has established a Health and Safety Subgroup to ensure the organisation meets requirements of relevant legislation.

Safeguarding

A named Trustee has responsibility for Safeguarding. The Trustees have reviewed the Safeguarding Children and Safeguarding Vulnerable Adults policies. All Staff and Trustees have completed Safeguarding training, and all have a current DBS check relevant to their role.

Exemption Statement

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 19 November 2025 and signed on its behalf by

Chris Parkin
Chair

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHINEY ADVICE & RESOURCE PROJECT

Independent examiner's report to the trustees of Shiney Advice & Resource Project ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nicholas J Liley FCA
The Institute of Chartered Accountants in England and Wales

BK Plus Limited
Chartered Certified Accountants
13 Windsor Terrace
Jesmond
Newcastle upon Tyne
NE2 4HE

Date: 27 November 2025
Date:

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING SUMMARY INCOME & EXPENDITURE ACCOUNT)

For the year ended 31 March 2025

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<u>Income from:</u>						
Donations and legacies	7	3,558	-	817	4,375	2,735
Charitable activities						
Grants and contracts	8	119,063	85,000	405,521	609,584	439,067
Other trading activities	9	8,177	-	-	8,177	12,664
Investments	10	301	-	-	301	294
Total income		131,099	85,000	406,338	622,437	454,760
<u>Expenditure on:</u>						
Charitable activities						
Operation of the charity	13	133,019	14,244	403,182	550,445	504,618
Total expenditure		133,019	14,244	403,182	550,445	504,618
Net income/(expenditure)		(1,920)	70,756	3,156	71,992	(49,858)
Transfers between funds		(3,390)	5,989	(2,599)	-	-
Net movement of funds		(5,310)	76,745	557	71,992	(49,858)
<u>Reconciliation of funds</u>						
Total funds brought forward		60,020	292,072	94,958	447,050	496,908
Total funds carried forward		54,710	368,817	95,515	519,042	447,050

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 19 to 30 form an integral part of these accounts.

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

Charity Number 1065786

Company Number 04769232

BALANCE SHEET

As at 31 March 2025

	Notes	£	Total 2025 £	£	Total 2024 £
<u>Fixed assets</u>					
Tangible assets	21		283,817		292,072
Total fixed assets			283,817		292,072
<u>Current assets</u>					
Debtors	22	63,041		69,485	
Cash at bank and in hand	23	221,969		143,933	
Total current assets		285,010		213,418	
Creditors: amounts falling due within one year	24	(49,785)		(58,440)	
Net current assets			235,225		154,978
Total assets less current liabilities			519,042		447,050
Total net assets or liabilities			519,042		447,050
<u>Funds of the charity</u>					
Unrestricted income funds			54,710		60,020
Designated income funds			368,817		292,072
Restricted income funds			95,515		94,958
Total funds			519,042		447,050

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The notes on pages 19 to 30 form an integral part of these accounts.

These financial statements were approved by the Board of trustees on: 19 November 2025

and are signed on its behalf by: Chris Parkin
Chair

SHINEY ADVICE & RESOURCE PROJECT

A company limited by guarantee

STATEMENT OF CASH FLOWS

For the year ended 31 March 2025

	Notes	2025 £	2024 £
<u>Cash flows from operating activities</u>			
Net movement in funds		71,992	(49,858)
Depreciation		14,244	14,519
Investment income		(301)	(294)
Decrease in trade receivables		6,444	(56,095)
Decrease in trade payables		(8,655)	561
<i>Cash generated from operations</i>		83,724	(91,167)
<u>Cash flow from investing activities</u>			
Purchase of property, plant and equipment		(5,989)	(7,490)
Interest received		301	294
<i>Net cash used in investing activities</i>		<u>(5,688)</u>	<u>(7,196)</u>
Increase in cash and cash equivalents		78,036	(98,363)
Cash and cash equivalents at start of year		143,933	242,296
Cash and cash equivalents at end of year		<u>221,969</u>	<u>143,933</u>

The notes on pages 19 to 30 form an integral part of these accounts.

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The presentation currency of the financial statements is the Pound Sterling (£). Monetary amounts in these financial statements are rounded to the nearest £.

Shiney Advice & Resource Project meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The charity reported total unrestricted funds at the year-end of £54,710 and has already secured a significant amount of funding for the current year.

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. The trustees are of the view that there are no material uncertainties about the charity's ability to continue and the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability.

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

3.3 Grants and donations

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

3.4 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit.

3.5 Donated goods and services

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided that the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with the equivalent amount recognised as an expense under the appropriate heading in the SoFA.

3.6 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.8 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of advice worker time and community activities undertaken to further the purposes of the charity and their associated support costs.

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

4.7 Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all off its liabilities.

4.8 Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight-line basis over the period of the lease.

5 Assets

5.1 Tangible fixed assets for use by the charity

Depreciation is calculated to write down the cost, less estimated residual value of all tangible fixed assets over the expected useful life. The rates generally applicable are:

Freehold Property and Improvements	2% - 4% straight line
Fixtures fittings and equipment	10% - 33.3% reducing balance
Property refurbishment	6.67% straight line

6 Company Status

The charitable company is limited by guarantee in that every member undertakes to contribute such amounts as may be required in the event of the charitable company being wound-up, for the payments of the debts, liabilities and the cost of winding up not exceeding £1 per member. The address of the registered office and the members of the company who are the trustees are shown on page 1

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

Analysis of income

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
7 Donations and legacies					
Donations and gifts	3,558	-	817	4,375	2,735
	<u>3,558</u>	<u>-</u>	<u>817</u>	<u>4,375</u>	<u>2,735</u>
8 Charitable activities					
<u>Income from grants</u>					
Back on the Map	-	-	1,000	1,000	9,000
Ballinger Charitable Trust	7,500	7,500	-	15,000	15,000
Bernicia Foundation	-	10,000	-	10,000	-
Greggs Foundation	-	20,000	-	20,000	-
Henry Smith Foundation	60,000	-	-	60,000	60,000
Nationwide Foundation	-	-	-	-	7,500
Northern Gas Network - Centre for Warmth	-	-	45,000	45,000	-
Northern Gas Network - Community Foundation North East	-	-	-	-	8,416
Power for Change - Virgin Money Foundation	-	-	-	-	8,000
Rank Foundation	22,500	7,500	-	30,000	-
Partiger Trust - Community Foundation North East	-	-	7,160	7,160	-
Springwell Village Community Association	(900)	-	-	(900)	2,000
Sunderland City Council					
Community Asset Fund	6,875	-	-	6,875	-
Digital Hub	-	-	-	-	6,680
Links for Life	-	-	18,764	18,764	4,923
Washington Area Committee - Making Money Work	-	-	14,431	14,431	17,933
Coal Field Area Committee - Advice on Prescription	-	-	35,102	35,102	-
Springboard - R U Ready UC	-	-	5,933	5,933	5,751
Sunderland West Advice Project	-	-	5,000	5,000	20,000
Targeted Debt Advice	-	-	35,000	35,000	-
Washington Area Committee - WISP	-	-	11,269	11,269	15,169
UK Participatory Grant - Digital Hub Barmston	588	-	7,000	7,588	-
UK Participatory Grant - Mackem Money - Community Foundation North East	-	-	-	-	4,540
Virgin Money Community Anchors Fund	-	-	-	-	33,000
Virgin Money Building Digital Skills fund	-	-	19,894	19,894	-
Other grants	-	40,000	-	40,000	20,000
<u>Income from contracts</u>					
FTWR Contract - City of Sunderland	-	-	199,968	199,968	183,655
Household Support Fund administration	22,500	-	-	22,500	17,500
	<u>119,063</u>	<u>85,000</u>	<u>405,521</u>	<u>609,584</u>	<u>439,067</u>

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

Analysis of income continued

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
9 Other trading activities					
Room hire and use of facilities	1,850	-	-	1,850	4,470
Miscellaneous income	485	-	-	485	2,061
Library	39	-	-	39	241
Shop	5,803	-	-	5,803	5,892
	<u>8,177</u>	<u>-</u>	<u>-</u>	<u>8,177</u>	<u>12,664</u>
10 Income from investments					
Bank interest	301	-	-	301	294
	<u>301</u>	<u>-</u>	<u>-</u>	<u>301</u>	<u>294</u>

Income was £622,437 (2024: £454,760) of which £216,099 was unrestricted or designated (2024: £161,193) and £406,338 was restricted (2024: £293,567).

	Core Income £	Advice Service £	Community Activities £	Total 2025 £	Total 2024 £
11 Analysis of income by activity type					
Donations and legacies	2,358	817	1,200	4,375	2,735
Charitable activities	181,563	357,036	70,985	609,584	439,067
Other trading activities	1,679	-	6,498	8,177	12,664
Income from investments	301	-	-	301	294
Total 2025	<u>185,901</u>	<u>357,853</u>	<u>78,683</u>	<u>622,437</u>	<u>454,760</u>
Total 2024	<u>145,558</u>	<u>256,414</u>	<u>52,788</u>	<u>454,760</u>	

12 Other activities

During the year ShARP were approached by Sunderland City Council to assist the Council with the administration of the Household Support Fund. ShARP was contracted to undertake the administration of applications and to distribute the funds to eligible residents, which was provided in the form of vouchers. Monies awarded on the Council's criteria using the Council's shared real time web-based application monitor. The monies received in respect of the Household Support Fund amounted to £170,500 (2024: £137,500), of which £155,500 (2024: £137,500) was distributed to eligible residents at 31 March 2025 with the balance of £15,000 distributed by 30 April 2025.

As ShARP was administering these funds on behalf of the Council, the respective income and expenditure is not reflected in these accounts. The balance payable at 31 March 2025 of £15,000 was included in other creditors.

ShARP was paid a fixed fee by the Council of £22,500 (2024: £17,500) for delivering the contract requirements. This income has been included in Unrestricted Charitable Activities.

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

Analysis of expenditure on charitable activities

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
13 Charitable activities					
<u>Direct costs</u>					
Staff costs	111,734	-	240,494	352,228	295,070
Staff and volunteer expenses	619	-	-	619	269
Management and staff training	169	-	571	740	-
Marketing	-	-	535	535	1,790
Project expenses	1,024	-	100,031	101,055	119,513
<u>Support costs</u>					
ICT maintenance and software	3,986	-	15,156	19,142	11,979
Insurance	665	-	4,250	4,915	3,271
Professional fees	3,540	-	11,959	15,499	12,155
Rates and utility costs	3,222	-	10,884	14,106	15,622
Repairs and renewals	1,702	-	5,751	7,453	9,967
Bank charges	59	-	200	259	278
Stationery, print and postage	1,019	-	3,441	4,460	3,510
Telephone, fax and internet	104	-	3,323	3,427	5,218
Other support costs	1,118	-	3,778	4,896	3,351
Subscriptions	321	-	2,346	2,667	2,053
Meeting costs	137	-	463	600	119
Depreciation	-	14,244	-	14,244	14,519
<u>Governance costs</u>					
Independent examiner's fees for reporting on the accounts	3,600	-	-	3,600	5,934
	<u>133,019</u>	<u>14,244</u>	<u>403,182</u>	<u>550,445</u>	<u>504,618</u>

Expenditure on charitable activities was £550,445 (2024: £504,618) of which £147,263 was unrestricted or designated (2024: £131,024) and £403,182 was restricted (2024: £373,594).

	Establishment Costs £	Advice Service £	Community Activities £	Total 2025 £	Total 2024 £
14 Analysis of expenditure by activity type					
Project staff salaries	-	219,836	30,057	249,893	236,259
Direct project costs	-	100,665	8,888	109,553	129,816
Support costs	130,679	49,190	7,530	187,399	132,609
Governance costs	3,600	-	-	3,600	5,934
Total 2025	<u>134,279</u>	<u>369,691</u>	<u>46,475</u>	<u>550,445</u>	<u>504,618</u>
Total 2024	<u>103,462</u>	<u>331,655</u>	<u>69,501</u>	<u>504,618</u>	

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

15 Fees for examination of the accounts

	2025 £	2024 £
Independent examiner's fees for reporting on the accounts	3,600	5,934
Other accountancy services paid to the examiner	-	924
	3,600	6,858

16 Analysis of staff costs and the cost of key management personnel

	2025 £	2024 £
Salaries and wages	323,250	277,492
Social security costs	23,798	18,940
Pension costs (defined contribution pension plan)	5,181	4,798
SMP recovered	-	(6,160)
	352,229	295,070

No employee received remuneration above £60,000 (2024: nil).

The key management personnel of the charity, comprise the Trustees, and the Chief Executive. The total employee benefits of the key management personnel of the charity were £56,449 (2024: £52,784).

17 Staff numbers

The average monthly head count was 11.9 staff (2024: 12 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2025 Number	2024 Number
The parts of the charity in which the employee's work.		
Charitable activities	8.7	8.4
	8.7	8.4

18 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expenses have been incurred in the year.

Transaction(s) with related parties

There have been no related party transactions in the reporting period.

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

19 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £5,181 (2024: £4,798). There was £1,015 outstanding as at 31 March 2025 (2024: £1,150).

20 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

21 Tangible fixed assets	Freehold Property £	Property Improvement	Fixtures, Fittings and Equipment £	Total £
Cost				
Balance brought forward	375,466	41,109	34,752	451,327
Additions	-	4,415	1,574	5,989
Disposals	-	-	-	-
Balance carried forward	375,466	45,524	36,326	457,316
Depreciation				
Basis	SL	SL	RB	
Rate	2% - 4%	6.67%	10% - 33%	
Balance brought forward	119,016	18,871	21,368	159,255
Depreciation charge for year	7,650	3,051	3,543	14,244
Disposals	-	-	-	-
Balance carried forward	126,666	21,922	24,911	173,499
Net book value				
Brought forward	256,450	22,238	13,384	292,072
Carried forward	248,800	23,602	11,415	283,817

22 Debtors and prepayments (receivable within 1 year)

	2025 £	2024 £
Trade debtors	5,880	65,009
prepayments and accrued income	57,161	4,476
	63,041	69,485

23 Cash at bank and in hand

	2025 £	2024 £
Bank deposit account	10,700	10,400
Bank current account	209,788	132,491
Cash in hand	1,481	1,042
	221,969	143,933

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

24 Creditors and accruals (payable within 1 year)

	2025 £	2024 £
Trade creditors	14,499	23,524
Taxation and social security	6,281	5,825
Pension	1,015	1,150
Accruals		
Independent examination of accounts	3,600	5,934
Other accruals	8,750	21,497
Other creditors	15,640	510
	49,785	58,440

25 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

26 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted funds	60,020	131,099	(133,019)	(3,390)	54,710
Designated funds					
Capital fund	292,072	-	(14,244)	5,989	283,817
Future projects	-	40,000	-	-	40,000
Core income received in advance	-	45,000	-	-	45,000
Totals	352,092	216,099	(147,263)	2,599	423,527

Purpose of unrestricted funds

General unrestricted funds

The 'free reserves' after allowing for designated funds.

Designated funds

 Capital fund

Represents the net book value of the charities capital assets.

 Future projects

Funds allocated to future project expansion.

 Core income received in advance

Represents the value of grants recognised as income during the year that are to cover expenditure in the following year.

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

26 Analysis of charitable funds continued**Analysis of movement in restricted funds**

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Restricted funds					
Back on the Map	11,591	1,000	(5,760)	-	6,831
Coop Community Fund - Marras Group	2,599	-	-	(2,599)	-
Haswell Family	3,032	-	-	-	3,032
Nationwide Foundation	5,188	-	(5,188)	-	-
Northern Gas Network - Centre for Warmth	-	45,000	(2,342)	-	42,658
Northern Gas Network -Community Foundation Nort East	7,623	-	(7,623)	-	-
Partiger Trust - Community Foundation North East	-	7,160	-	-	7,160
Sunderland City Council					-
Coal Field Area Committee - Advice on Prescription	9,399	35,102	(44,501)	-	-
FTWR Contract	33,987	199,968	(233,955)	-	-
Links for Life	-	19,581	(19,581)	-	-
Springboard - R U Ready UC	-	5,933	(5,933)	-	-
Sunderland West Advice Project	4,496	5,000	(9,496)	-	-
Targeted Debt Advice	-	35,000	(18,375)	-	16,625
Washington Area Committee - Making Money Work	-	14,431	(10,325)	-	4,106
Washington Area Committee - WISP	12,596	11,269	(16,919)	-	6,946
UK Participatory Grant - Digital Hub Barmston	-	7,000	-	-	7,000
UK Participatory Grant - Mackem Money - Community Foundation North East	3,324	-	(3,324)	-	-
Virgin Money Building Digital Skills fund	-	19,894	(18,737)	-	1,157
Volunteer Project - Back in the World	1,123	-	(1,123)	-	-
Totals	94,958	406,338	(403,182)	(2,599)	95,515

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

26 Analysis of charitable funds continued

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Back on the Map	Funds to help delivery of the Welfare Benefits and Debt Advice to clients of back on the map.
Coop Community Fund - Marras Group	Grant to contribute to funding the activities of the weekly men's group.
Haswell Family	Funds donated to be used to contribute to the community kitchen in memory of Advice Worker Barbara Haswell.
Nationwide Foundation	Funding to provide advice worker time to support local people with housing and debt related issues.
Northern Gas Network - Centre for Warmth	To establish the Centre for Warmth, to provide energy advice and working to mitigate fuel poverty.
Northern Gas Network - Community Foundation North East	To provide a dedicated Energy Advice Worker.
Partiger Trust - Community Foundation North East	Targeted to over 65's to provide opportunities for special activities and healthy eating.

Sunderland City Council

Coal Field Area Committee - Advice on Prescription	Funding for free and confidential advice to patients of six GP surgeries in the area.
FTWR Contract	To provide advice on Welfare Benefit and debt.
Links for Life	To work collaboratively with residents and partner organisations to provide a range of activities to local people particularly those who may be socially isolated, and impacted by the cost of living crisis.
Springboard - R U Ready UC	To provide advice and digital support on welfare rights and benefits specifically Universal Credit.
Sunderland West Advice Project	Funding to provide a specialist advice worker and additional support to help with employment advice.
Targeted debt advice	Confidential advice to help residents manage their debts with potential debt solutions and ways of increasing income.
Washington Area Committee - Making Money Work	To deliver a financial education and inclusion project for young people focused on money management and budgeting.
Washington Area Committee - WISP	Funding for delivery of the Washington Individual Support Project to deliver advice services to engage and support people presenting to other agencies in acute crisis.
UK Participatory Grant - Digital Hub Barmston	Grant to establish and kit out a digital hub for our new community building in Washington.
UK Participatory Grant - Mackem Money - Community Foundation North East	To fund project costs for men's group for activities and outings.
Virgin Money Building Digital Skills fund	Digital skills programme to establish Digi-Me programme providing tailored support to enable people to engage and navigate the changing digital world.

SHINEY ADVICE & RESOURCE PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

26 Analysis of charitable funds continued

Transfers between funds

	Reason for transfer	Amount £
Between general unrestricted funds and capital fund	Represents value of new fixed assets transferred to capital fund.	5,989
Between restricted funds and general unrestricted funds	Previous year balance of "Coop Community Fund - Marras Group" used to contribute to community activities and considered fully spent.	2,599

27 Capital commitments

As at 31 March 2025, the charity had no capital commitments (2024 -£nil).

28 Analysis of net assets between funds

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2025 £
Tangible fixed assets	-	283,817	-	283,817
Current assets	104,495	85,000	95,515	285,010
Current liabilities	(49,785)	-	-	(49,785)
	54,710	368,817	95,515	519,042

Analysis of net assets between funds - previous year

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2024 £
Tangible fixed assets	-	292,072	-	292,072
Current assets	79,840	-	133,578	213,418
Current liabilities	(19,820)	-	(38,620)	(58,440)
	60,020	292,072	94,958	447,050

Accounts

COMPANY REGISTRATION NUMBER: 04769232
CHARITY NUMBER: 1065786

SHINEY ADVICE & RESOURCE PROJECT
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

SHINEY ADVICE & RESOURCE PROJECT
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

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SHINEY ADVICE & RESOURCE PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Registration Numbers

Charity Number 1065786
Company Number 04769232

Trustees

Christine Parkin - Chair
Tia Patterson - Vice Chair
Clinton Leeks OBE - Secretary
Kathleen Levey - Treasurer
Lisa Watson
John Dannell
Anne Lawson (Appointed 22 November 2023)

Company Secretary

Clinton Leeks OBE

Registered Office

17 Beatrice Terrace
Shiney Row
Houghton le Spring
Tyne & Wear
DH4 4QW

Independent Examiner

Torgersens
Chartered Accountants
East Suite, Ground Floor
Avalon House
St Catherines Court
Sunderland
SR5 3XJ

Bankers

Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

Monmouthshire Building Society
Monmouthshire House
John Frost Square
Newport
South Wales
NP20 1PX

Solicitors

Hedley & Co
20 Fawcett Street
Sunderland
SR1 1RZ

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2024

The Trustees present this report together with the financial statements of the charitable company for the year ended 31 March 2024. The financial statements have been prepared in accordance with the accounting policies set out on pages 16 to 17 and comply with the current statutory requirements, the requirements of the charitable company's governing document, the current Statement of Recommended Practice and the Companies Act 2006.

Administration details

Constitution

The Shiny Advice & Resource Project ("ShARP") is a registered Charity (No. 1065786) and is a company limited by guarantee (Company No. 04769232).

The principal address of the charitable company is:

17 Beatrice Terrace
Shiny Row
Houghton le Spring
Tyne & Wear
DH4 4QW

The Directors who served during the year are as follows: -

Christine Parkin - Chair
Tia Patterson – Vice Chair
Clinton Leeks OBE – Secretary
Kathleen Levey - Treasurer
Lisa Watson
John Dannell
Anne Lawson

The above are Directors and Trustees for the purposes of the Companies Act and Charities Act respectively.

Structure, Governance and Management

Shiny Advice & Resource Project (ShARP) was established September 1981 under Memorandum and Articles of Association which set out the aims, objectives and governance of the organisation. ShARP was registered as a charity and incorporated as a company limited by guarantee on 19 May 2003.

ShARP has a Board made up of representation from the local community. The members of the Board are the Directors of the company. Recruitment is open and anyone with an interest in the area ShARP covers and who supports the aims and objectives of ShARP can volunteer for the Board. All positions on the Board are voted on and/or confirmed at the Annual General Meeting (AGM). Board members serve for a 3-year term. They are eligible for re-election at the end of their 3-year term and there will be no more than 15 and no less than 5 members at any one time.

The Board will invite co-options between AGMs from individual members whose experience or interests are relevant to the furthering of ShARP's objectives. Appointment of co-options will take place at ordinary meetings and take effect from the end of the meeting. At any one time no more than one third of the Board should be co-opted.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2024

ShARP is a membership organisation and considers all suitably qualified and skilled members who apply to become Trustees. Most Trustees joining ShARP are familiar with the practical work of the organisation. New Trustees are invited to an induction session given by the Chair or a serving member of the Board.

These sessions include;

- * The obligations of the Board
- * The main documents describing the operational framework including the Memorandum and Articles
- * Resourcing the financial position of ShARP as set out in the accounts
- * Future plans and objectives

Organisational Structure

The Board meets bi- monthly and is responsible for the strategic direction and policy of the organisation. The Chief Officer is responsible for all aspects of operational management with support from the Chair and nominated board members, including the Treasurer.

The Finance Sub Committee meets monthly and provides scrutiny to financial systems, monitors income and expenditure against budgets.

Objects

The object of ShARP is the promotion of any charitable purpose for the benefit of the community living in Houghton-le-Spring and surrounding areas. These objects must be pursued with due regard to equality of opportunity and without discrimination on the grounds of age, disability, race, religion, gender or sexuality.

In furtherance of its objects but not otherwise, the company has the following powers:

- * To inform, assist and advise people living, working, or otherwise connected with the area, in all matters relating to their rights and development.
- * To provide free advice and information to individuals and groups in matters relating to welfare rights, debt, housing and employment.
- * Promote and provide education and training in matters relating to citizens' rights and skills for personal development.
- * To promote the use of resources and sharing of knowledge for local individuals and groups.
- * To respond to the needs of the community by ensuring that the organisation is managed by local people and to provide training for them to function effectively.

Public Benefit Statements

The Trustees have had regard to the Charity Commission's guidance on their legal duty on public benefit, and are satisfied that the Charity delivers public benefit, and due regard is paid to the guidance on public benefit when deciding on what new projects the charity should undertake.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2024

Achievements and Performance

ShARP is a membership organisation. We are a busy community anchor and in 2023 – 2024, 10,403 people used advice services and centre based activities. Our core business is the delivery of free, independent welfare rights, benefits and debt advice services to assist people in understanding their rights and claiming their entitlement. We continually review and refresh our services in response to national government policy, to address local priorities as identified through community consultation and to meet the needs of the community. In 2023 – 2024 the value of our ability to flex and respond to need by being innovative in creating new services and delivering practical help has been an essential support to our community as the Cost of Living crisis impacted on daily living causing real hardship to many local people.

The core business of the charity is the development of the community through the provision of advice and the Board of Directors maintained that priority in all the areas of new work developed in 2023 – 2024. In support of that the Board of Directors reviewed the staffing structure and identified a resource to create an additional Advice Worker post. The development of new projects this year was made possible by the responsiveness and generosity of funders as well as the strengthening of our partnership working arrangements with other voluntary sector organisations.

This year has seen ShARP further develop joint work with Pallion Action Group to deliver Year 3 of the First Tier Welfare Rights contract. Our partnership Back on The Map continued with joint work to provide advice to older people in Hendon through Independent Age funding. We developed a new partnership with Oxclose District Young People's Project to deliver a 2-year pilot project – Youth Matters Fun with Finance funded by Sunderland City Council Washington Area Committee. This pilot will work with young people in Washington to co-design a programme specifically for young people to support learning about all aspects of money management, budgeting and priorities, saving, debt, illegal money lending, scams, gambling, building financial resilience and how to get help and support if things go wrong for themselves or others.

The funding for the core costs of the charity remains a constant challenge and this year has been especially difficult for us due the impact of rising energy costs etc drawing heavily on our own resources. So, we are very grateful to funders and donors who have recognised that challenge and stepped forward to support our work.

The Board of Directors would like to thank all funders for their continued trust and support in what has been another challenging year as we sought new and innovative ways to support local people caught up in the Cost of Living crisis.

This year:

- We were assessed for the Advice Quality Standard (AQS) which quality assures our advice service and are proud to have retained the accreditation.
- We have maintained Investors in People
- We maintained our accreditation as a Living Wage Employer. The Chief Officer supported the Sunderland Living Wage Action Group.
- We maintained membership of Disability Rights UK because we are committed to ensuring that we are accessible, inclusive and visible to all members of our community.
- We strengthened our financial management system by securing support from a Senior, experienced Finance Manager. This has improved management of our financial systems which is crucial given the complexity of our funding sources and monitoring requirements.
- We reviewed and refreshed the ShARP business plan and strategy to identify potential for growth and consolidation of all areas of the charities work.

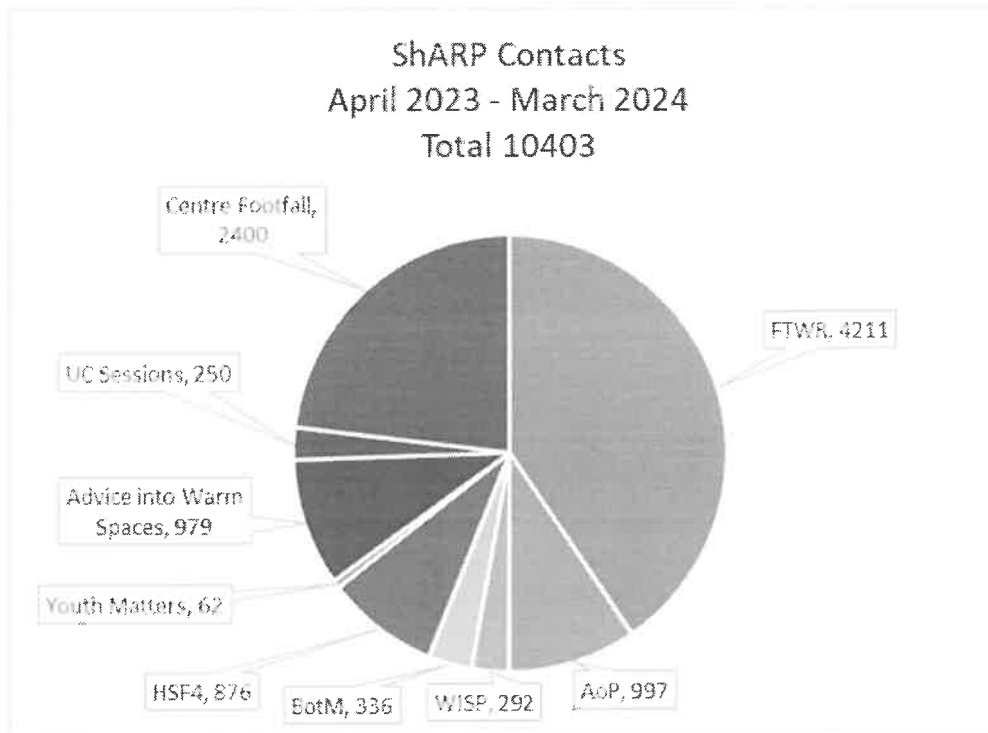
The Board of Directors also would like to take this opportunity to formally acknowledge the work of the ShARP team and thank everyone for their commitment and efforts to support local people by providing the same high-quality service that we are proud of in what has been yet another challenging year.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2024

Advice Services Report



The advice service continues to be at the core of ShARP providing free high quality, independent advice on welfare rights, debt and benefit entitlement. The organisation is valued by local people and professionals as a trusted provider of advice which demonstrates we are a valued community resource that people feel able to turn to when in difficulty.

The advice service now comprises of a number of projects funded by several different sources. These include the First Tier Welfare Rights contract (FTWR) commissioned by Sunderland City Council (SCC), Advice on Prescription (AoP) grant funded by Sunderland Clinical Commissioning Group/GP Alliance (SCCG), Shiny Homes Advice Project funded by a community grant from Nationwide Building Society, Washington Individual Support Project (WISP) funded by Reeds Grassroots Fund through the Community Foundation and SCC Washington Area Committee, R U Ready for UC (Universal Credit)? funded by SCC Coalfields Area Committee and work for other local providers e.g. Back on The Map. This has enabled ShARP to make a greater contribution to the wider delivery of welfare rights, benefit and debt advice across the city of Sunderland.

ShARP supported Sunderland City Council in its efforts to engage with local people through Resident Forums to establish what help was needed for those people experiencing hardship due to increased fuel and food costs. We then helped the council support people facing poverty through development of Warm Spaces in easily accessible neighbourhood venues. ShARP established a Warm Space in our centre providing free hot food and drinks throughout the winter months. We also provide outreach Advice services into other Warm Spaces to ensure as many people as possible exercised their rights and took up their full entitlement to benefits and Household Support Fund payments.

In January 2024 we were awarded grant funding for 12 months from Sunderland City Council to build on the Warm Space offer extending the range of support activities available to residents through a network of providers across the city delivering a new initiative called Links for Life.

ShARP and Pallion Action Group work in partnership, with ShARP as Lead Partner to deliver the First Tier Welfare Rights contract (FTWR) in the Coalfields, Washington Sunderland North and Sunderland West areas of the city. Both charities are recognised and funded by Virgin Money Foundation as Community Anchor

SHINEY ADVICE & RESOURCE PROJECT

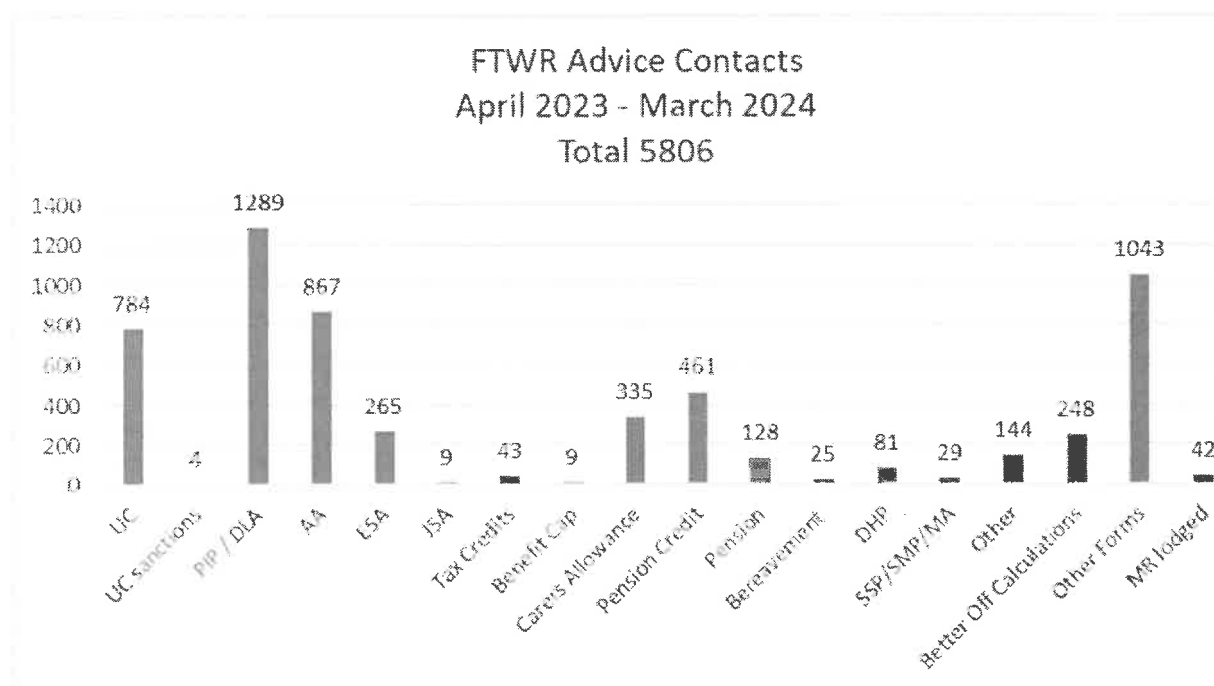
THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2024

organisations and that means that both bring added value by working with those who find it difficult to engage with services ensuring the advice service is visible and accessible bringing additional reach to the delivery of the contract. This partnership provides a unique opportunity with both organisations providing advice and access to wider support through effective community activities supporting health and wellbeing.

The ShARP advice team delivered advice to a total of 7,941 people in this reporting period through FTWR, AoP and WISP, Advice into Warm Spaces and Energy Advice, Household Support Fund 4, Back on the Map and Universal Credit Advice Sessions.

In 2023 to 2024 there has been an increase in the complexity of the presenting issues which often require a more detailed "case work" approach to ensure that issues are resolved. We have strong relationships with WEAR Recovery, Sunderland Together 4 Children Early Help Team and the new Family Hubs, Adult Services, Crisis Mental Health Team, Shelter, Wearside Women in Need, Gentoo and other housing providers so that we can draw on the strengths and skills of each organisation to help our beneficiaries.



This year saw energy costs escalate to unprecedented levels meaning that many households were paying more than 10% of their income for energy which plunged many people into fuel poverty. Together with rises in food costs and a general rise in prices across the board we saw an increase in the number of people experiencing hardship, rising levels of anxiety and periods of crisis for individuals and their families. As an independent provider of high-quality advice services, we are skilled, imaginative and able to innovate, and we utilised those skills fully as we worked in partnership with other providers to help Sunderland City Council deliver the government's Household Support Fund providing targeted support to those people hardest hit by the impact of the cost of living crisis.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

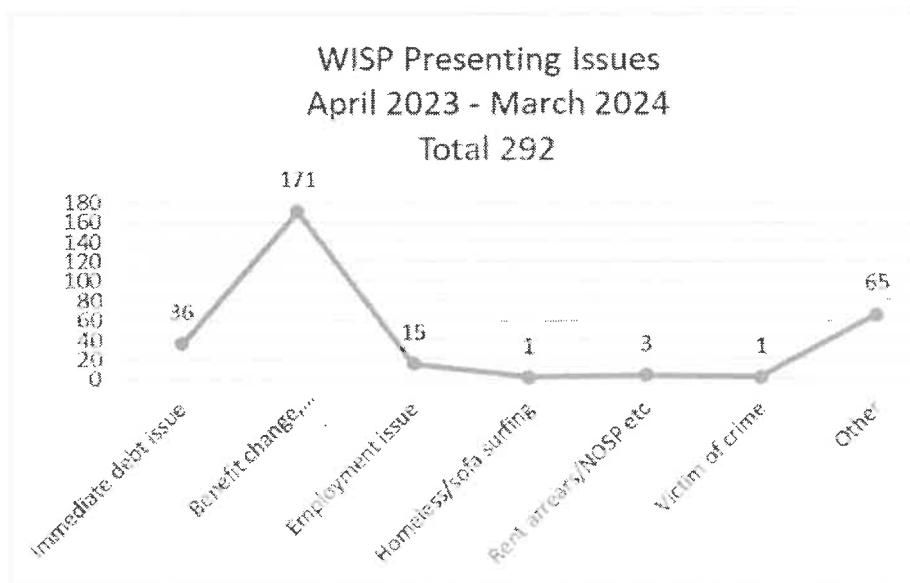
YEAR ENDED 31 MARCH 2024

Washington Individual Support Project (WISP)

The project is funded through Sunderland City Council Washington Area Committee and is now well established as a trusted service supporting those in crisis. The WISP Advice Worker works in partnership with Foodbanks in Washington providing advice to some of the most vulnerable people in the area who present repeatedly in crisis to the foodbanks. Sometimes the crisis is caused because of being homeless, being sanctioned, escalating debt, drug or alcohol dependency or by having to wait for the first UC payment. The WISP Advice Worker has established excellent relationships with key partners including Washington Foodbanks, Gentoo, WEAR Recovery, Wearside Women in Need, Washington Job Centre, Social Prescribers, Age UK and Northumbria Police so that any additional support needs can be met by the most appropriate agency

Once the crisis is dealt with beneficiaries are introduced to other community groups where they can develop their interests, meet other people and make friends. The benefit of this multiagency approach is that we can address complex advice needs in an informal way and help to raise everyone's understanding of the benefits system.

The project received a grant from REEDS Grassroots Fund through Tyne & Wear Community Foundation in support of the work done with vulnerable people in Washington.



Back on The Map

The excellent partnership between Back on the Map Sunderland and ShARP continues. Back on the Map refer their tenants to ShARP for independent advice. The advice provided is bespoke to the individual and can also identify wider unmet needs which the team at Back on the Map are then able to support through their centre-based and community outreach activities. This year we supported targeted Back on The Map work funded through Independent Age which provided support and advice to older people in Hendon.

The approach and shared value base have made this a good example of partnership between two strong community-based organisations.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2024

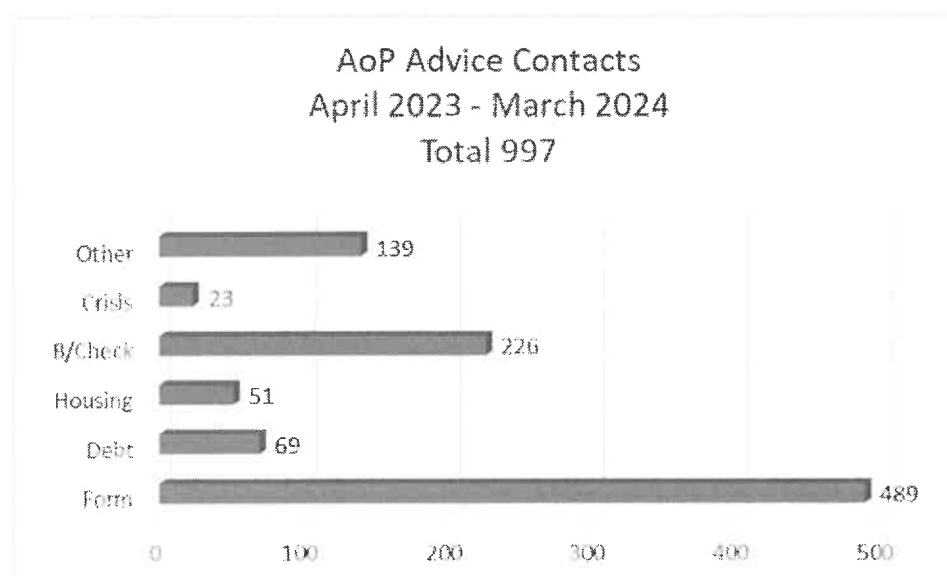
Advice on Prescription

The Advice on Prescription project is a social prescribing project and is delivered by two part time Advice on Prescription workers available to patients in each of the 6 GP surgeries in the Coalfields area. The project is grant funded until March 2024 by Sunderland Clinical Commissioning Group.

Advice on Prescription receives referrals from GPs, health professionals and social prescribers for patients who have low mood, anxiety or depression where causal factors may include worries about finances or debt.

Advice on Prescription has achieved recognition both with health professionals and with local people throughout the Coalfields area. The project has achieved all targets and made a significant impact by helping people claim their entitlement.

The Advice Workers use a casework approach to provide ongoing support to those who need it as this is particularly effective when helping people experiencing anxiety, low mood or depression as it gives continuity of support.



SHINEY ADVICE & RESOURCE PROJECT
THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2024

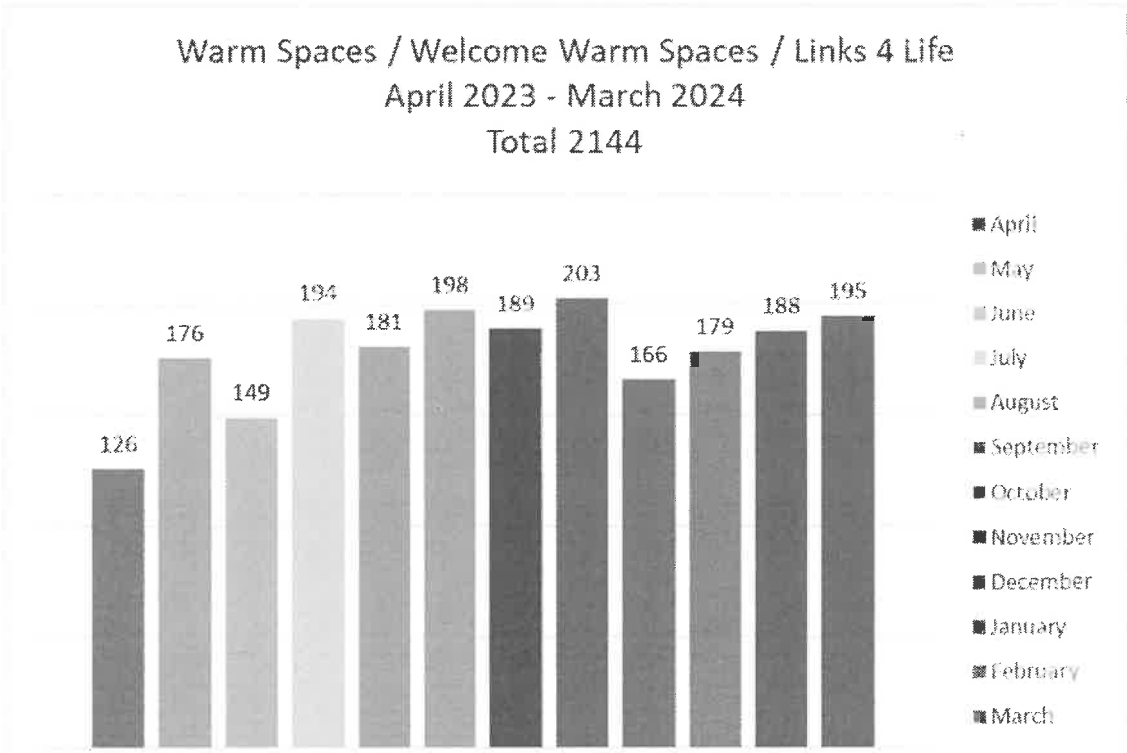
Community, Enterprise and Volunteering

In the previous year we were fortunate to be awarded funding from the Norman Jackson Fund to establish our Back to The World project. This project aimed to develop centre based activities, recruit and support volunteers. We successfully established a dedicated post of Volunteer and Centre Development Worker which meant that we could access additional funding to support beneficiaries.

Volunteers are a vital support to the work of ShARP and the running of the Shiny Things Charity Shop and the Community Library. We rely on their support to deliver our community events including community consultations e.g. Shiny Row Christmas Lights Switch On, Shiny Marras Men's Group, holiday activities and our fundraising events for other charities.

The Board is grateful for the support given to the organisation by our team of committed volunteers.

In response to the Cost of Living Crisis Sunderland City Council continued to fund a number of centres to provide a Warm Space for those residents most affected. The ShARP centre provided a Warm Space Monday to Friday 9am-4.30pm offering warmth and food to local people. The ShARP advice team provided dedicated advice provision into other community based warm spaces to ensure that people were able to access support and advice about benefit entitlement and information on any grants available to them.



SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2024

Funders and Supporters

We would like to thank the following funders who have supported us during this financial year. We are supported by a wide range of local and regional organisations including:

Funders

A Community Trust through Community Foundation Tyne & Wear and Northumberland
A Charitable Trust through Community Foundation Tyne & Wear and Northumberland
Anonymous Donor
Back on the Map
Gentoo (Empower)
Nationwide Building Society Community Grant
Norman Jackson Fund
Northern Gas Networks Community Partnering through Community Foundation Tyne & Wear and Northumberland
REEDS Grassroots Fund
Springboard
Sunderland City Council - Coalfields Area Committee Neighbourhood Fund
Sunderland City Council – East Area Committee Neighbourhood Fund
Sunderland City Council – (First Tier Welfare Rights Contract)
Sunderland City Council Public Health
Sunderland City Council – Washington Area Committee Neighbourhood Fund
Sunderland Clinical Commissioning Group
SNCB/Community Opportunities
The Ballinger Trust
The Henry Smith Charity
Virgin Money Foundation

Supporters

Age UK
Bethany Church (Sunderland and Hetton)
CHANCE
Citizens Advice Bureau
Durham Community Foundation
Fiscus
Friends of Herrington Country Park
Herrington Banner Group
Hetton New Dawn
International Communities of Sunderland (ICOS)
Pallion Action Group
Rainbow Centre Family Hub
Sunderland Voluntary Sector Alliance
Sunderland International Bangladesh Centre
Sunderland MIND
Washington MIND

We are grateful for the support of our community and those businesses who support us through individual donations.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2024

Financial Review

ShARP uses the Sage50 system which enables accurate and timely controls of finances. The Treasurer provides scrutiny to ensure that appropriate financial controls are in place, Chairs the Finance Sub Committee and ensures Board receives regular finance reports to support strategic decision making.

The Charity Shop Shiny Things is run by volunteers and generates unrestricted income which supports the work of ShARP.

Based on monies received and spent in the year ShARP has a deficit of £49,858 which has been funded by reserves brought forward. This is due in part to the requirement to record income in the year it is received rather than the year to which it relates. Towards the end of the 2023/24 financial year various funds were awarded and became due to the charity before 31st March 2024 in respect of future projects but were required to be accounted for as at 31st March 2024.

Reserves Policy

The Balance Sheet shows that there are restricted funds of £94,958 and unrestricted funds of £352,092 of which £292,072 is designated leaving general funds of £60,020. The Trustees seek to build up unrestricted funds as reserves to cover 6 months running costs in line with recommendations from the Charities Commission.

Plans for the Future 2024-2025

Our core work has always been welfare rights advice. However, our success as an organisation stems from the use of community development principles and practice, flexibility and our ability to build relationships with the community, partners and funders. We will continue to ensure that these principles underpin our future development.

We will seek opportunities to work collaboratively with other organisations and strengthen existing partnerships. We will deliver growth for the organisation through achieving the targets in the Business Plan. We will work with communities to widen our reach and seek to opportunities to establish the ShARP model in other areas. Sustainability of the organisation is a key priority for the Board and we are working proactively and planning for the future.

Succession in terms of staffing and Board membership is important to the longer term sustainability of the organisation and we will review and strengthen our approach to recruitment, selection and retention of staff and Trustees. We will review and strengthen governance so that the organisation remains able to meet the charity objects to benefit the community. The Board will take up training opportunities and new Trustees will receive induction and training to support them in their role.

We will inform decision makers on local need. We will develop and deliver services in response to emerging need and local priorities as identified in future Community Consultations. We know that the Cost of Living Crisis continues to impact on local people despite the government's Household Support Fund and Cost of Living Payments made this year to support benefit claimants.

We expect that there will be limited funding available in the next year, particularly, to support the core costs of the charity. This will be a challenge for us at a time when additional resources will be needed to help people adjust to and manage whatever circumstances they find themselves in as we go through this next period so we will continue to work with partners whenever we can to make the best use of limited resources.

We know that many local people are already digitally excluded and this is likely to get worse as more services including health move online. There is a real risk that those people left behind face increased levels of poverty if they are unable to adapt and navigate their way through the rapidly developing move to a digital world. We will focus attention on working to mitigate the impact of that in our developing Digital Hub. In line with our values local people will be encouraged to increase self-determination and develop the necessary skills to apply for and manage benefits online. This focus on increasing self-help is in line with ShARP's aims and objectives and will

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2024

become necessary as Universal Credit is further embedded and other changes to benefits occur. We will work with other organisations to try new approaches to support local people as needed.

We will continue work to update our website and social media to modern standards so that it is accessible on all devices and easy to navigate. We will also continue to respond to local residents to meet their needs in a holistic way and develop opportunities for them to meet informally and enjoy a range of activities in the centre, for example the community library, community activities and volunteering opportunities.

At this point, ShARP is in a strong position to face the future. We will maintain our proactive pursuit of relevant funding sources and explore any opportunities for enterprise development and further partnerships to secure longer term sustainability for the organisation.

Statement of the Trustees Responsibilities

Company Law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing these financial statements, the Board is required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * follow the recommendations of the Charity Commission and of the accounting profession with regard to the form and content of the financial statements and to disclose and explain any departures therefrom; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Board is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Assessment

The trustees have considered any risks to which the charitable company might be exposed and are satisfied that the administrative, investment and financial procedures which are in place minimise the risk of any loss to the charitable company.

Exemption Statement

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the Trustees



Christine Parkin

Date: 12/11/24

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHINEY ADVICE & RESOURCE PROJECT

I report on the financial statements for the year ended 31 March 2024, which comprise the statement of financial activities (including income and expenditure account), statement of financial position, and the related notes.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Alison Henshaw FCCA
Torgersens
Chartered Accountants
East Suite, Ground Floor
Avalon House
St Catherines Court
Sunderland
SR5 3XJ

Date: 12/11/24

SHINEY ADVICE & RESOURCE PROJECT

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
INCOME AND EXPENDITURE ACCOUNT					
Incoming resources					
Donations and legacies	4	2,735	-	2,735	5,332
Charitable activities	5	145,500	293,567	439,067	186,129
Other trading activities	6	12,958	-	12,958	10,174
Total incoming resources		<u>161,193</u>	<u>293,567</u>	<u>454,760</u>	<u>201,635</u>
Resources expended					
Charitable activities	8	125,090	373,594	498,684	401,868
Other expenditure	10	5,934	-	5,934	5,406
Total resources expended		<u>131,024</u>	<u>373,594</u>	<u>504,618</u>	<u>407,274</u>
Net incoming/(outgoing) resources		30,169	(80,027)	(49,858)	(205,639)
Transfers between Funds		13,098	(13,098)	-	-
Net movement in funds		<u>43,267</u>	<u>(93,125)</u>	<u>(49,858)</u>	<u>(205,639)</u>
Total funds brought forward		308,825	188,083	496,908	702,547
Total funds carried forward		<u>352,092</u>	<u>94,958</u>	<u>447,050</u>	<u>496,908</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 16 to 26 form part of these unaudited financial statements.

SHINEY ADVICE & RESOURCE PROJECT
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2024

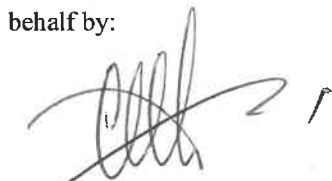
	Note	£	2024 £	2023 £
Fixed Assets				
Tangible fixed assets	12		292,072	299,101
Current Assets				
Debtors	13	69,485		13,390
Cash at bank		142,891		241,858
Cash in hand		1,042		438
		<u>213,418</u>		<u>255,686</u>
Creditors: amounts falling due within one year	14	<u>58,440</u>		<u>(57,879)</u>
Net Current Assets			<u>154,978</u>	<u>197,807</u>
Net Assets			<u>447,050</u>	<u>496,908</u>
Funds of the Charity				
Designated reserves	17		292,072	299,101
Unrestricted funds - general	17		60,020	9,724
Restricted funds	18		94,958	188,083
Total Funds			<u>447,050</u>	<u>496,908</u>

The members of the committee are satisfied that the charitable company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for: (i) ensuring that the charitable company keeps proper accounting records which comply with section 386 of the Act; and (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its incoming resources and application of resources, including its surplus or deficit for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charitable company.

These unaudited financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These unaudited financial statements were approved by the trustees on 12.11.24 and are signed on their behalf by:



Clinton Leeks OBE
Trustee

Company number 04769232

The notes on pages 16 to 28 form part of these unaudited financial statements.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

1. General Information

The company is a private company limited by guarantee, registered in England and Wales, as well as being a registered Charity. The address of the registered office is 17 Beatrice Terrace, Shiney Row, Houghton-le-Spring, Tyne & Wear DH4 4QW.

2. Statement of Compliance

The financial statements have been prepared in compliance with the provisions of FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

3. Accounting Policies

Basis of Accounting

These financial statements have been prepared under the historical cost convention and in accordance with:

- i) the Statement of Recommended Practice, "Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)";
- ii) the special provisions of Part 15 of the Companies Act 2006 ("the 2006 Act") relating to small companies; and
- iii) FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

The financial statements are presented in sterling (£), which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

Tangible Fixed Assets

All fixed assets are included at cost.

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value of all tangible fixed assets over their expected useful lives. The rates generally applicable are:

Freehold Properties & Improvements	2% - 4% straight line
Fixtures, Fittings & Equipment	10% - 33.3% reducing balance
Property Refurbishment	6.67% straight line

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- * the charitable company becomes entitled to the resources;
- * the trustees are virtually certain they will receive the resources; and
- * the monetary value can be measured with sufficient reliability.

Income is deferred only when the charitable company has to fulfil conditions before becoming entitled to it or when the donor specifies that it is to be expended in a future period.

Investment Income

Bank interest is included in the Statement of Financial Activities on the accruals basis.

Donations, Legacies and Charitable Income

This income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants receivable are credited to income immediately.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

3. Accounting Policies (continued)

Going Concern

There are no material uncertainties regarding the charity's ability to continue as a going concern.

Financial Instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Defined Contribution Plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as a finance cost in profit or loss in the period in which it arises.

Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the Statement of Financial Activities.

Taxation

Due to the company's charitable operations no corporation tax is payable on the results for the year.

Funds Accounting

Funds held by the charitable company are used for:

General fund comprises those funds which the principals are free to use in accordance with the charitable objectives.

Restricted funds are funds which are to be used for specific purposes as laid down by the donor or by the specific terms of the appeal under which the funds are raised. Expenditure which meets these criteria is charged to the fund, with a fair allocation of management and support costs.

Designated funds are unrestricted funds earmarked by the management committee for a particular purpose.

The capital fund reflects the net book value of tangible fixed assets owned by the charitable company less any monies owed in respect of the assets.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Donations:				
Others	2,735	-	2,735	5,332
	<u>2,735</u>	<u>-</u>	<u>2,735</u>	<u>5,332</u>

Income from donations and legacies in 2023 was made up of unrestricted funds of £5,332 and restricted funds of £nil.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

5. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Grants & Contractors Services:				
FTWR Contract - City of Sunderland	-	183,655	183,655	86,002
Community Foundation	-	-	-	9,000
Community Foundation - Reeds Grassroots Fund	-	-	-	5,000
Community Opportunities - CRF	-	-	-	5,000
Virgin Money – Community Anchors Fund	33,000	-	33,000	-
Sunderland City Council				
- West Advice Project	-	20,000	20,000	20,000
- Warm Spaces	-	-	-	15,000
- Advice in Warm Spaces	-	-	-	20,000
- Come On In	-	-	-	6,000
- Making Money Work	-	17,933	17,933	-
- WISP	-	15,169	15,169	15,007
- Links for Life	-	4,923	4,923	-
- Digital Hub	-	6,680	6,680	-
Nationwide Foundation	-	7,500	7,500	-
Empower	-	-	-	3,000
Springboard - R U Ready UC	-	5,751	5,751	-
Client Emergency Funding	-	-	-	620
Henry Smith Community Foundation	60,000	-	60,000	-
COVID-19 Champions Project	-	-	-	1,500
Back On The Map	-	9,000	9,000	-
Northern Gas Networks - Community Foundation	-	8,416	8,416	-
Power to Change - Virgin Money Foundation	-	8,000	8,000	-
Household Support Fund - Admin	17,500	-	17,500	-
The Ballinger Charitable Trust	15,000	-	15,000	-
Springwell Village Community Association	-	2,000	2,000	-
Community Foundation - Mackem Money Participatory Grant	-	4,540	4,540	-
Other grants	20,000	-	20,000	-
	<u>145,500</u>	<u>293,567</u>	<u>439,067</u>	<u>186,129</u>

Income from charitable activities in 2023 was made up of unrestricted funds of £29,000 and restricted funds of £157,129.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

6. Other trading activities

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Room hire and use of facilities	4,470	-	4,470	1,670
Miscellaneous income	2,061	-	2,061	1,633
Library	241	-	241	230
Shop	5,892	-	5,892	6,535
Interest received	294	-	294	106
	<u>12,958</u>	<u>-</u>	<u>12,958</u>	<u>10,174</u>

Income from other trading activities in 2023 was made up of unrestricted funds of £9,525 and restricted funds of £649.

7. Other activities

During the year ShARP were approached by Sunderland City Council to assist the Council with the administration and distribution of the Household Support Fund. ShARP was contracted to undertake the administration of applications and to distribute funds to vulnerable residents, which was provided in the form of supermarket vouchers. Monies were awarded based on the Council's criteria using the Council's shared real time web-based application/award monitor. The monies received in respect of the Household Support Fund amounted to £137,500, all of which was fully distributed to eligible applicants at 31st March 2024. As ShARP was administering these funds on behalf of the Council, the respective income and expenditure is not reflected in these accounts. ShARP was paid a fixed fee by the Council of £17,500 for delivering the contract requirements. This income has been included in Unrestricted Charitable Activities. The contract life cycle was 18th September 2023 to 31st March 2024. There were no amounts payable or receivable at the year end.

8. Charitable activities

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Bank and visa charges	278	-	278	269
Insurance	3,271	-	3,271	3,081
Printing, postage and stationery	3,510	-	3,510	3,278
Telephone	2,821	2,397	5,218	5,355
Rates	438	-	438	842
Heat, light and water	15,184	-	15,184	12,874
Repairs and renewals	9,967	-	9,967	4,255
Miscellaneous expenses	3,268	83	3,351	3,409
Depreciation	14,519	-	14,519	12,783
Advertising	1,790	-	1,790	74
Subscriptions	1,073	980	2,053	2,063
Wages, national insurance and pension	44,041	251,029	295,070	230,734
Staff and volunteer expenses	211	58	269	435
Legal and professional	12,155	-	12,155	5,952
Computer software	11,979	-	11,979	9,093
Meeting	119	-	119	267
Project costs	466	119,047	119,513	107,104
	<u>125,090</u>	<u>373,594</u>	<u>498,684</u>	<u>401,868</u>

Expenditure on charitable activities in 2023 was made up of £74,337 unrestricted and £327,531 restricted funds.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

9. Staff costs

	2024	2023
	£	£
Gross wages, salaries and benefits in kind	277,492	217,431
Employers national insurance cost	18,940	12,123
Employers pension contributions	4,798	3,457
SMP recovered	(6,160)	(2,277)
	<u>295,070</u>	<u>230,734</u>

Staff costs in 2023 were made up of £14,387 unrestricted and £216,347 restricted funds.

	2024	2023
	<u>12</u>	<u>11</u>
The average number of employees in the year		

No employee received more than £60,000 during the year (2023: none).

The trustees received no remuneration during the year (2023: £nil).

No other costs were reimbursed to trustees. (2023: £nil).

Key Management Personnel

Key management personnel comprises of one employee that has authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation cost in respect of key management personnel for services provided to the charity was £52,784 (2023: £47,714).

10. Other expenditure

	Unrestricted 2024	Unrestricted 2023
	£	£
Independent examination	<u>5,934</u>	<u>5,406</u>

Other services provided by the Independent Examiner which are included within Legal & Professional fees are; Payroll £864 (2023: £798), P11D preparation £nil (2023: £114), Confirmation statement preparation £60 (2023: £30)

11. Corporation tax

The charitable company is exempt from taxation under Section 505 of the Income and Corporation Taxes Act 1988.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

12. Tangible fixed assets

	Property Improvement £	Freehold property £	Fixtures, Fittings And Equipment £	Total £
Cost or valuation				
At 1 April 2023	42,647	375,466	53,992	472,105
Additions	-	-	7,490	7,490
Disposals	(1,538)	-	(26,730)	(28,268)
At 31 March 2024	41,109	375,466	34,752	451,327
Depreciation				
At 1 April 2023	17,095	111,366	44,543	173,004
Charge for year	3,314	7,650	3,555	14,519
Disposals	(1,538)	-	(26,730)	(28,268)
At 31 March 2024	18,871	119,016	21,368	159,255
Net book value				
At 31 March 2024	22,238	256,450	13,384	292,072
At 31 March 2023	25,552	264,100	9,449	299,101

13. Debtors

	2024 £	2023 £
Other debtors	65,009	8,457
Prepayments and accrued income	4,476	4,933
	69,485	13,390

14. Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors	1,660	943
Accruals	27,431	22,213
Trade creditors	23,524	30,502
Other taxes and social security costs	5,825	4,221
	58,440	57,879

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

15. Related Party Transactions

Transactions with related parties are required to be disclosed under FRS 102. During the year there were no related party transactions. (2023 £nil)

16. Analysis of net assets between funds

	Restricted Reserves	General Reserves	Designated Reserves	Total Funds
	£	£	£	£
Tangible fixed assets	-	-	292,072	292,072
Current assets	133,578	79,840	-	213,418
Current liabilities	(38,620)	(19,820)	-	(58,440)
	<u>94,958</u>	<u>60,020</u>	<u>292,072</u>	<u>447,050</u>

Analysis of net assets between funds – previous year

	Restricted Reserves	General Reserves	Designated Reserves	Total Funds
	£	£	£	£
Tangible fixed assets	-	-	299,101	299,101
Current assets	188,083	67,603	-	255,686
Current liabilities	-	(57,879)	-	(57,879)
	<u>188,083</u>	<u>9,724</u>	<u>299,101</u>	<u>496,908</u>

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

17. Unrestricted reserves

	Balance @ 01.04.23 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.24 £
Designated reserve					
Capital fund	299,101	-	(14,519)	7,490	292,072
Unrestricted funds					
General funds	9,724	161,193	(116,505)	5,608	60,020
Total unrestricted funds	<u>308,825</u>	<u>161,193</u>	<u>(131,024)</u>	<u>13,098</u>	<u>352,092</u>

Unrestricted reserves – movement in previous year

	Balance @ 01.04.22 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.23 £
Designated reserve					
Capital fund	300,287	-	(12,783)	11,597	299,101
Unrestricted funds					
General funds	35,389	43,857	(66,960)	(2,562)	9,724
Total unrestricted funds	<u>335,676</u>	<u>43,857</u>	<u>(79,743)</u>	<u>9,035</u>	<u>308,825</u>

The designated reserve represents the net book value of capital items.

General funds are funds available for the charitable company to use for the purposes of the charitable company without restriction.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

18. Restricted funds

	Balance @ 01.04.23 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.24 £
FTWR Contract - City of Sunderland	29,577	183,655	(179,245)	-	33,987
Back on the Map	8,229	9,000	(5,638)	-	11,591
WISP - SCC Washington Area Committee	12,589	15,169	(15,162)	-	12,596
Community Hub	-	-	(817)	817	-
Advice on Prescription - Sunderland CCG	49,686	-	(40,287)	-	9,399
Springboard - R U Ready UC	-	5,751	(5,751)	-	-
Co-op Community Fund - Towards Marras group	3,177	-	(578)	-	2,599
Volunteer Project (Back in the World)	22,473	-	(21,350)	-	1,123
FTWR Contract Variation - SCC West	4,500	20,000	(20,004)	-	4,496
Nationwide Foundation	38,890	7,500	(41,202)	-	5,188
Haswell Family	3,032	-	-	-	3,032
Warm Spaces Advice - Sunderland CC	15,930	-	(15,930)	-	-
Northern Gas Networks - Community Foundation	-	8,416	(793)	-	7,623
Power to Change – Virgin	-	8,000	-	(8,000)	-
Links for Life - Sunderland CC	-	4,923	(5,493)	570	-
Springwell Village Community Association	-	2,000	(2,150)	150	-
Community Foundation - Mackem Money Participatory Grant	-	4,540	(1,216)	-	3,324
Household Support Fund	-	-	(45)	45	-
Youth Matters – Sunderland CC	-	17,933	(17,933)	-	-
Washington Area Committee	-	6,680	-	(6,680)	-
Digital Hub – Sunderland CC	-	-	-	-	-
Total restricted funds	188,083	293,567	(373,594)	(13,098)	94,958

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

18. Restricted funds – movement in previous year

	Balance @ 01.04.22 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.23 £
FWTR Contract - City of Sunderland	144,125	86,622	(201,170)	-	29,577
Back on the Map	8,988	-	(759)	-	8,229
WISP - SCC Washington Area Committee	7,839	20,007	(15,257)	-	12,589
Washington COVID-19 Mental Health Support	5,332	-	(5,332)	-	-
Advice on Prescription - Sunderland CCG	100,084	-	(50,398)	-	49,686
Sunderland City Council & Springboard - R U Ready UC	3,648	-	(3,648)	-	-
COVID-19 Champions Project	3,765	1,500	(5,265)	-	-
Co-op Community Fund - Towards Marras group	3,808	649	(1,280)	-	3,177
Volunteer Project (Back in the World)	30,049	-	(7,576)	-	22,473
FTWR Contract Variation - SCC West	6,166	20,000	(21,666)	-	4,500
Nationwide Foundation	50,000	-	(11,110)	-	38,890
Haswell Family	3,032	-	-	-	3,032
Roof Repairs	35	-	-	(35)	-
Warm Spaces Advice - Sunderland CC	-	20,000	(4,070)	-	15,930
Empower	-	3,000	-	(3,000)	-
Sunderland City Council – Come on In	-	6,000	-	(6,000)	-
Total restricted funds	366,871	157,778	(327,531)	(9,035)	188,083

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

18. Restricted reserves - *continued*

FTWR contract with City of Sunderland provided funding for small community projects.

Back on the Map have provided funds to help deliver Welfare Benefits and Debt Advice to clients of the charity.

Sunderland City Council provided funding for delivery of the Washington Individual Support Project (WISP) to deliver advice services to engage and support people presenting to other agencies in acute crisis.

Washington COVID-19 Mental Health and Wellbeing Support offered funding to promote the wellbeing of residents in the Washington area, particularly those who are most vulnerable during the pandemic, and tackling mental health problems by delivering focused programmes which provide a range of services.

Sunderland CCG provided funds to the Advice on Prescription project which offers free and confidential advice to patients of six GP surgeries in the area. The transfer represents the capital additions purchased for this project. Comic Relief also provided funding towards Advice on Prescription in the prior year.

Sunderland City Council Coalfield Area Committee provided funding to work in partnership with Springboard to deliver R U Ready UC to provide advice on welfare rights and benefits specifically Universal Credit. This includes developing IT skills, CV preparation and training in preparation for employment or further training.

Community Hub and Room Hire (Virtual School) represents rental income received specifically for the Virtual and Link schools.

Covid 19 Champions - In response to the high levels of support needs some residents had following COVID Sunderland City Council funded a number of time limited projects across the city to provide targeted support. In order to maximise the resource in Washington ShARP joined a partnership with SNCBC/Community Opportunities (Lead Partner), Washington Mind and the Millennium Centre.

Co-op Community Fund represents a grant that has contributed to funding the activities of the weekly Shiney Marras men's group.

Warm Spaces Advice – Funds towards an advice worker to support residents using warm spaces in the city.

Back in the World - From the start of COVID-19 lockdowns and restrictions starting in March 2020 ShARP continued to deliver its advice services and attempted to maintain contact with vulnerable members of the community via doorstep visits. However, our support was limited by COVID restrictions on meeting people, recruitment of new volunteers, difficulties that many members of the community experience in accessing digital services and more recently anxiety and poor mental health following lengthy periods of isolation. Prior to COVID we had 25 volunteers but this has reduced to 5, these remaining volunteers working predominantly inside the charity shop. It has become much more difficult to recruit volunteers or expand volunteer opportunities especially in community development activities due to anxiety about COVID infection. With grant funding from The Norman Jackson Fund we propose to overcome this by implementing a new project 'Back to the World' which will focus on creating new community development activities supported by volunteers who will be able to access support and training opportunities leading to paid work and/or further training. We will expand our pool of volunteers by providing a clear volunteer pathway into employment and/or training. The focus of the volunteering will include community development activity to encourage isolated members of the community to take part in group activities in addition to supporting our existing community library and charity shop. A key aspect of this work will involve the recruitment of a volunteer support worker to oversee the recruitment, training and placement of all volunteers.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

18. Restricted reserves - *continued*

West Advice Project - The Sunderland West Area Committee decided to fund a new project to meet the needs of residents who were impacted by COVID-19 either through health issues, losing employment, having to claim benefits for the first time etc. The project provided access to a specialist Advice Worker and additional advice capacity to help with employment advice, complex welfare rights and benefits issues and support with challenging decisions made by DWP. This project is managed by ShARP as part of the partnership with Pallion Action Group.

Nationwide Foundation - Shiny Homes Advice Project (SHAP) - This is a new project for ShARP funded for 2 years (April 2022 – March 2024) by a donation from Nationwide Building Society through Charities Trust. SHAP will address an increasing need seen in the local area over the last 2 years for help with housing related issues. The project will provide a dedicated qualified Advice Worker to support local people by helping them to avoid losing their home through eviction, helping them into a home and supporting them to thrive within their homes. The Advice Worker will provide housing related and debt advice, based alongside the core advice team and receive housing related referrals from them and external partners including local GPs, Social Prescribers, Sunderland City Council, Wearside Women in Need, JobCentre Plus, schools and foodbanks. Shiny Homes Advice Project will use a casework approach to deliver a personalised advice service to vulnerable people at risk of homelessness, in arrears with rent and will link with SCC Accredited Landlord Scheme, Access to Housing, Gentoo and Shelter to ensure people have the best chance of having a place fit to call home.

The Haswell Family donated funds to be used for something special in memory of Barbara Haswell.

Small donations were received in the previous year towards the roof repairs.

Sunderland City Council Welcome – Come on In Project provided funds which were used to purchase a new door at ShARP

Empower Local Community Fund awarded a grant to cover costs relating to the purchase of the new front door at ShARP

Northern Gas Networks Community Foundation - The grant has been used to provide a dedicated Energy Advice Worker until October 2024

Power to Change – the purpose of the grant was to cover costs employee leave costs while staff were on a training programme to develop their leadership and deepen the positive impact ShARP has in the community.

Links for Life - ShARP will work collaboratively with residents and partner organisations to provide a wide range of new activities to local people particularly those who are most vulnerable, may be socially isolated, excluded and impacted by the cost of living crisis.

Springwell Village Community Association were awarded funding from the government through the National Lottery to fund community support for local people experiencing hardship through Cost of Living crisis. ShARP provided 2 Advice Drop In sessions in Springwell Community Association for the period of the grant.

Community Foundation - Mackem Money Participatory Grant - To fund project costs for our men's group, The Shiny Marra's. Mackem Money will provide funding for activities and outings in 2024 which will allow them to plan their sessions across the year.

Youth Matters – Making Money Work – Fun with Finance - To deliver a financial inclusion and education project for young people, targeting education and courses with regards to money management, budgeting and debt management.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2024

18. Restricted reserves - *continued*

Digital Hub - To create a Community Digital Health Hub to provide users with additional resources relating to health, education, employment, financial etc.

19. Company Limited by Guarantee

The charitable company is limited by guarantee in that every member undertakes to contribute such amounts as may be required in the event of the charitable company being wound-up, for the payments of the debts, liabilities and the cost of winding up not exceeding £1 per member.

Accounts

COMPANY REGISTRATION NUMBER: 04769232
CHARITY NUMBER: 1065786

SHINEY ADVICE & RESOURCE PROJECT

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

SHINEY ADVICE & RESOURCE PROJECT
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

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SHINEY ADVICE & RESOURCE PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Registration Numbers

Charity Number 1065786
Company Number 04769232

Trustees

Christine Parkin - Chair
Tia Patterson - Vice Chair
Clinton Leeks OBE - Secretary
Kathleen Levey - Treasurer
Lisa Watson
John Dannell

Company Secretary

Clinton Leeks OBE

Registered Office

17 Beatrice Terrace
Shiney Row
Houghton le Spring
Tyne & Wear
DH4 4QW

Independent Examiner

Torgersens
Chartered Accountants
East Suite, Ground Floor
Avalon House
St Catherines Court
Sunderland
SR5 3XJ

Bankers

Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

Monmouthshire Building Society
Monmouthshire House
John Frost Square
Newport
South Wales
NP20 1PX

Solicitors

Hedley & Co
20 Fawcett Street
Sunderland
SR1 1RZ

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2023

The Trustees present this report together with the financial statements of the charitable company for the year ended 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out on pages 16 to 17 and comply with the current statutory requirements, the requirements of the charitable company's governing document, the current Statement of Recommended Practice and the Companies Act 2006.

Administration details

Constitution

The Shiny Advice & Resource Project ("ShARP") is a registered Charity (No. 1065786) and is a company limited by guarantee (Company No. 04769232).

The principal address of the charitable company is:

17 Beatrice Terrace
Shiny Row
Houghton le Spring
Tyne & Wear
DH4 4QW

The Directors who served during the year are as follows: -

Christine Parkin - Chair
Tia Patterson – Vice Chair
Clinton Leeks OBE – Secretary
Kathleen Levey - Treasurer
Lisa Watson
John Dannell

The above are Directors and Trustees for the purposes of the Companies Act and Charities Act respectively.

Structure, Governance and Management

Shiny Advice & Resource Project (ShARP) was established September 1981 under Memorandum and Articles of Association which set out the aims, objectives and governance of the organisation. ShARP was registered as a charity and incorporated as a company limited by guarantee on 19 May 2003.

ShARP has a Board made up of representation from the local community. The members of the Board are the Directors of the company. Recruitment is open and anyone with an interest in the area ShARP covers and who supports the aims and objectives of ShARP can volunteer for the Board. All positions on the Board are voted on and/or confirmed at the Annual General Meeting (AGM). Board members serve for a 3-year term. They are eligible for re-election at the end of their 3-year term and there will be no more than 15 and no less than 5 members.

The Board will invite co-options between AGM's from individual members whose experience or interests are relevant to the furthering of ShARP's objectives. Appointment of co-options will take place at ordinary meetings and take effect from the end of the meeting. At any one time no more than one third of the Board should be co-optees.

ShARP is a membership organisation and considers all suitably qualified and skilled members who apply to become Trustees. Most Trustees joining ShARP are familiar with the practical work of the organisation. New Trustees are invited to an induction session given by a serving member of the Board. These sessions include;

- * The obligations of the Board
- * The main documents describing the operational framework including the Memorandum and Articles

SHINEY ADVICE & RESOURCE PROJECT
THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2023

* Resourcing the financial position of ShARP as set out in the accounts

* Future plans and objectives

Organisational Structure

The Board meets bi- monthly and is responsible for the strategic direction and policy of the organisation. The Chief Officer is responsible for all aspects of operational management with support from the Chair and nominated board members, including the Treasurer.

Objectives and Activities

Objectives

The object of ShARP is the promotion of any charitable purpose for the benefit of the community living in Houghton-le-Spring and surrounding areas. These objects must be pursued with due regard to equality of opportunity and without discrimination on the grounds of age, disability, race, religion, gender or sexuality.

In furtherance of its objects but not otherwise, the company has the following powers:

- * To inform, assist and advise people living, working, or otherwise connected with the area, in all matters relating to their rights and development.
- * To provide free advice and information to individuals and groups in matters relating to welfare rights, debt, housing and employment.
- * Promote and provide education and training in matters relating to citizens' rights and skills for personal development.
- * To promote the use of resources and sharing of knowledge for local individuals and groups.
- * To respond to the needs of the community by ensuring that the organisation is managed by local people and to provide training for them to function effectively.

Public Benefit Statements

The Trustees have had regard to the Charity Commission's guidance on their legal duty on public benefit, and are satisfied that the Charity delivers public benefit, and due regard is paid to the guidance on public benefit when deciding on what new projects the charity should undertake.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2023

Achievements and Performance

ShARP is a membership organisation. We are a busy community anchor and in 2022 – 2023 we had a footfall of around 9,000 people which is building back year upon year following Covid. Our core business is the delivery of free, independent welfare rights, benefits and debt advice services to assist people in understanding their rights and claiming their entitlement. We continually review and refresh our services in response to national government policy, to address local priorities as identified through community consultation and to meet the needs of the community. In 2022 - 2023 the value of our ability to flex and respond to need was to prove an essential support to our community as the Cost of Living crisis impacted on daily living.

The charity started April 2022 full of drive and ambition, determined to build on the areas for further development identified through achieving the targets for growth as set in our Business Plan. The core business of the charity is the development of the community through the provision of advice and the Board of Directors maintained that priority in all of the areas of new work developed in 2022 – 2023. In support of that the Board of Directors reviewed the staffing structure and identified a resource to create the post of Advice Services Manager. The development of new projects this year was made possible by the responsiveness and generosity of funders as well as the strengthening of our partnership working arrangements with other voluntary sector organisations.

This year has seen ShARP further develop joint work with Pallion Action Group to deliver Year 2 of the First Tier Welfare Rights contract and Back on The Map – advice provision to older people through the Independent Age funding. A new partnership with Oxclose District Young People's Project to deliver a 2-year pilot project – Youth Matters Fun with Finance funded by Sunderland City Council Washington Area Committee is particularly welcome. This pilot will work with young people in Washington to co-design a programme for young people to support learning about all aspects of money management, budgeting and priorities, saving, debt, illegal money lending, scams, gambling, building financial resilience and how to get help and support if things go wrong for themselves or others.

The funding for the core costs of the charity remain a constant challenge and this year has been especially difficult for us due the impact of rising energy costs etc drawing heavily on our own resources. So, we are very grateful to funders who have recognised that challenge and stepped forward to support our work.

The Board of Directors would like to thank all funders for their continued trust and support in what has been another challenging year as we sought new and innovative ways to support local people caught up in the Cost of Living crisis.

This year:

- We have undergone assessment for the Advice Quality Standard (AQS) which quality assures our advice service.
- We have maintained Investors in People
- We are proud to be a member of the Living Wage Foundation which means that we are an accredited Living Wage Employer.
- We are a member of Disability Rights UK because we are committed to ensuring that we are accessible, inclusive and visible to all members of our community.

The Board of Directors also would like to take this opportunity to formally acknowledge the work of the ShARP team and thank everyone for their commitment and efforts to support local people and provide the same high-quality service that we are proud of in what has been a challenging year.

SHINEY ADVICE & RESOURCE PROJECT
THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2023

Advice Services Report



The advice service continues to be at the core of ShARP providing free high quality, independent advice on welfare rights, debt and benefit entitlement. The organisation is valued by local people and professionals as a trusted provider of advice which demonstrates we are a valued community resource that people feel able to turn to when in difficulty.

The advice service now comprises of a number of projects funded by several different sources. These include the First Tier Welfare Rights contract (FTWR) commissioned by Sunderland City Council (SCC), Advice on Prescription (AoP) grant funded by Sunderland Clinical Commissioning Group (SCCG), Shiney Homes Advice Project funded by a community grant from Nationwide Building Society, Washington Individual Support Project (WISP) funded by Reeds Grassroots Fund through the Community Foundation and SCC Washington Area Committee, R U Ready for Universal Credit? funded by SCC Coalfields Area Committee and work for other local providers e.g. Back on The Map. This has enabled ShARP to make a greater contribution to the wider delivery of welfare rights, benefit and debt advice across the city of Sunderland.

ShARP and Pallion Action Group work in partnership, with ShARP as Lead Partner to deliver the First Tier Welfare Rights contract (FTWR) in the Coalfields, Washington Sunderland North and Sunderland West areas of the city. Both charities are recognised and funded by Virgin Money Foundation as Community Anchor organisations and that means that both bring added value and by working with those who find it difficult to engage with services ensuring the advice service is visible and accessible brings additional reach to the delivery of the contract

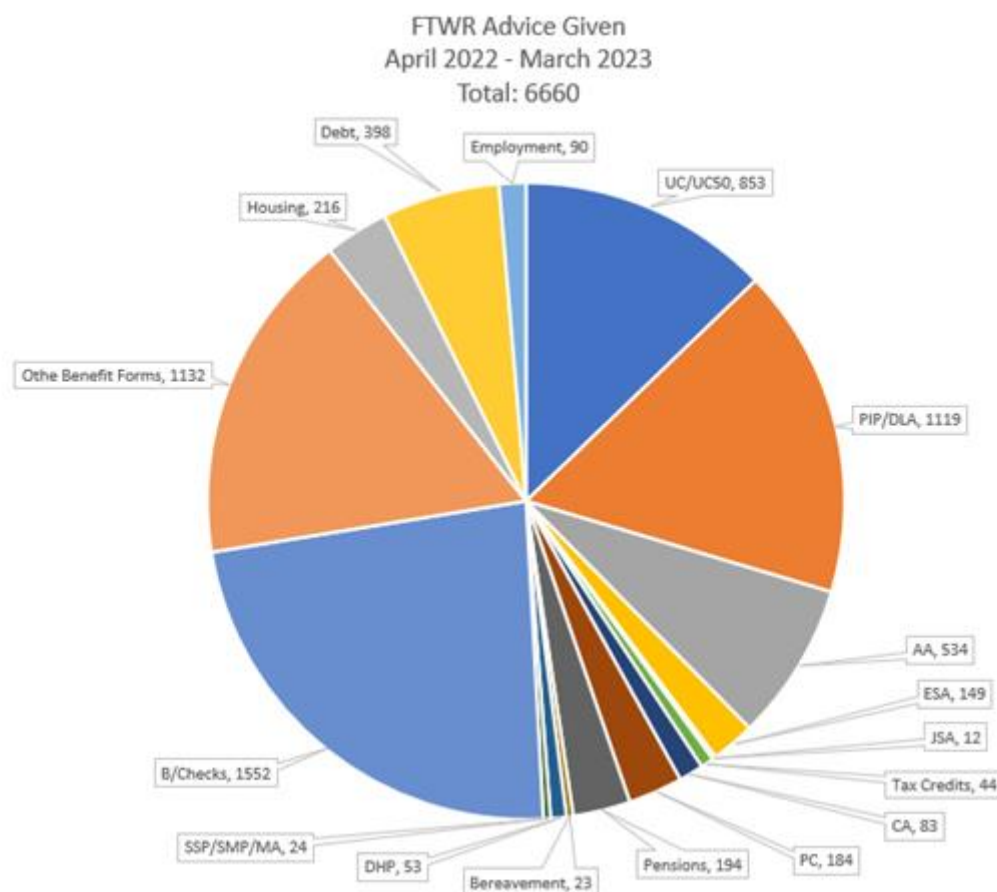
SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2023

The ShARP advice team delivered advice to a total of 6963 people in this reporting period through FTWR, AoP and WISP.

In 2022 to 2023 there has been an increase in the complexity of the presenting issues which often require a more detailed “case work” approach to ensure that issues are resolved. We have strong relationships with Sunderland Together 4 Children Early Help Team, Adult Services, Crisis Mental Health Team, Shelter, Wearside Women in Need, Gentoo and other housing providers so that we can draw on the strengths and skills of each organisation to help our beneficiaries.



This year saw energy costs escalate to unprecedented levels meaning that many households were paying more than 10% of their income for energy which plunged many people into fuel poverty. Together with rises in food costs and a general rise in prices across the board we saw an increase in the number of people experiencing hardship, rising levels of anxiety and periods of crisis for individuals and their families. As an independent provider of high-quality advice services, we are skilled, imaginative and able to innovate and we utilised those skills fully as we worked in partnership with other providers to help Sunderland City Council deliver the government's Household Support Fund giving targeted support to those hardest hit by the impact of the cost of living crisis.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2023

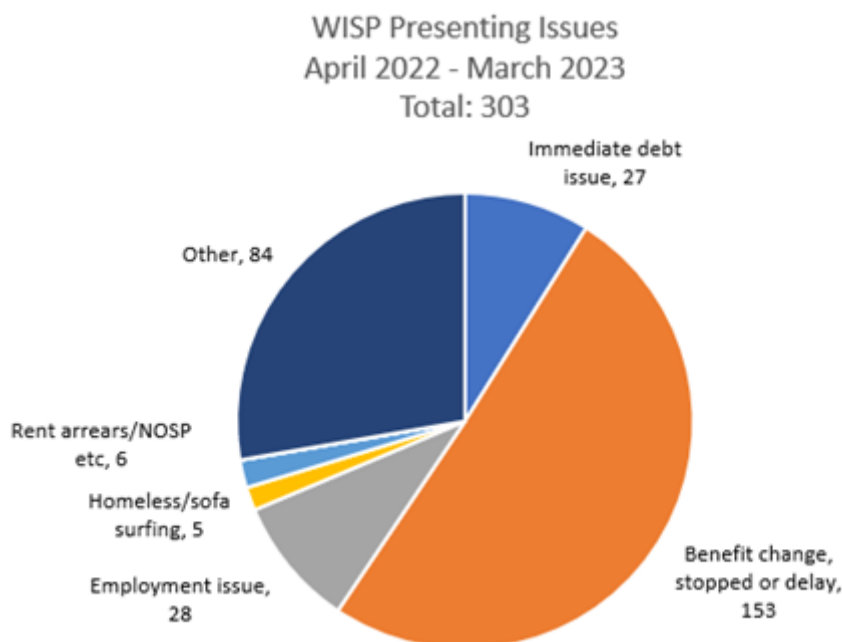
Washington Individual Support Project (WISP)

The project is funded through Sunderland City Council Washington Area Committee and is now in its third year. The WISP Advice Worker works in partnership with Foodbanks in Washington providing advice to some of the most vulnerable people in the area who present repeatedly in crisis to the foodbanks. Sometimes the crisis is caused because of being homeless, being sanctioned, escalating debt, drug or alcohol dependency or by having to wait for the first UC payment. The WISP Advice Worker has established excellent relationships with key partners including Washington Foodbanks, Gentoo, WEAR Recovery, Wearside Women in Need, Washington Job Centre, Social Prescribers and Age UK so that any additional support needs can be met by the most appropriate agency

Once the crisis is dealt with beneficiaries are introduced to other community groups where they can develop their interests, meet other people and make friends. The benefit of this multiagency approach is that we are able to address complex advice needs in an informal way and help to raise everyone's understanding of the benefits system.

Funding for the project is due to end in March 2023 but following a meeting in December 2022 where Washington Area Committee received the final evaluation report and a presentation about outcomes from the project local Councillors decided that the work is still a priority for them so will consider another round of funding in the next financial year.

ShARP will continue to seek additional funding to secure the project and is in discussion with REEDS Grassroots Fund through Tyne & Wear Community Foundation.



Back on The Map

The excellent partnership between Back on the Map Sunderland and ShARP continues. Back on the Map refer their tenants to ShARP for independent advice. The advice provided is bespoke to the individual and can also identify wider unmet needs which the team at Back on the Map are then able to support through their centre. The approach and shared value base have made this a good example of partnership between two strong community-based organisations.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2023

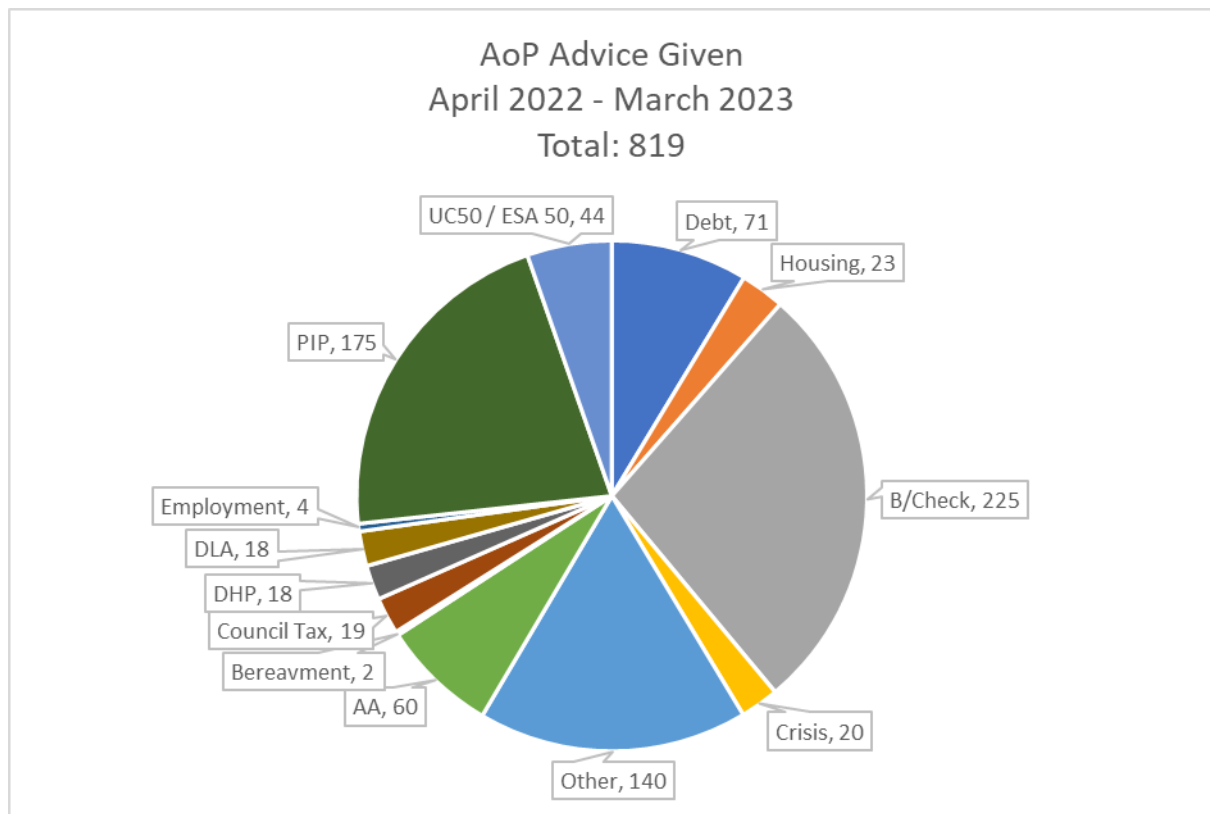
Advice on Prescription

The Advice on Prescription project is a social prescribing project and is delivered by two Advice on Prescription workers available to patients in each of the 6 GP surgeries in the Coalfields area. The project is grant funded by Sunderland Clinical Commissioning Group.

Advice on Prescription receives referrals from GPs and health professionals for patients who have low mood, anxiety or depression where causal factors may include worries about finances or debt.

Advice on Prescription has achieved recognition both with health professionals and with local people throughout the Coalfields area. The project has achieved all targets and made a significant impact by helping people claim their entitlement.

The Advice Workers use a casework approach to provide ongoing support to those who need it as this is particularly effective when helping people experiencing anxiety, low mood or depression as it gives continuity of support.



SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2023

Community, Enterprise and Volunteering

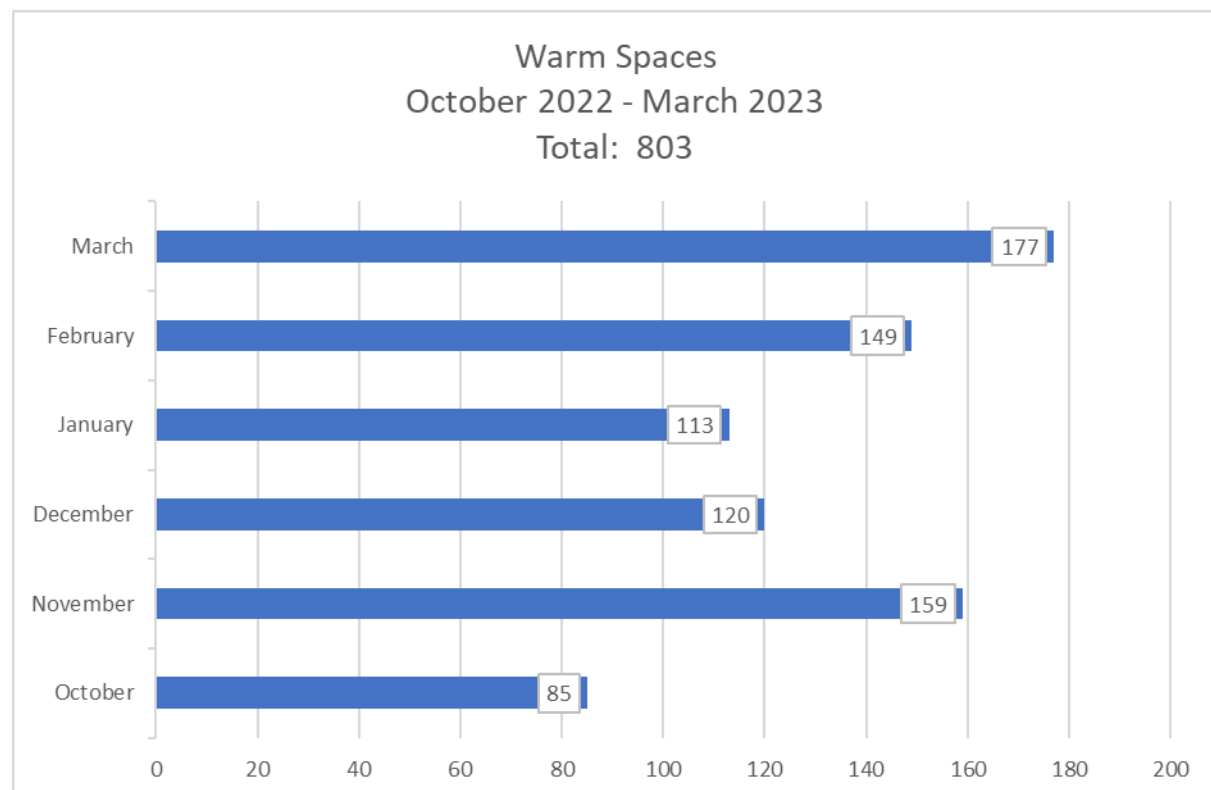
In the previous year we were fortunate to be awarded funding from the Norman Jackson Fund to fund a dedicated post of Volunteer and Centre Development Worker to develop our centre-based activities as well as recruiting and supporting volunteers.

Volunteers are a vital support to the work of ShARP and the running of the Shiny Things Charity Shop and the Community Library and we rely on their support to deliver our community events e.g. Shiny Row Christmas Lights Switch On, Shiny Marras Men's Group, holiday activities and fundraising events for other charities.

The Board is grateful for the support given to the organisation by our team of committed volunteers.

In response to the Cost of Living Crisis Sunderland City Council funded a number of centres to provide a Warm Space for those residents most affected. The ShARP centre provided a Warm Space Monday to Friday 9am-4.30pm offering warmth and food to local people. The ShARP advice team provided dedicated advice provision into other community based warm spaces to ensure that people were able to access support and advice about benefit entitlement and information on any grants available to them.

In that period of time 803 local people accessed the ShARP centre as a Warm Space.



SHINEY ADVICE & RESOURCE PROJECT
THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2023

Funders and Supporters

We would like to thank the following funders and supporters of ShARP

A local Community Trust through Tyne and Wear Community Foundation
A local Charitable Trust through Tyne and Wear Community Foundation
Age UK
Back on the Map
Bethany Church (Sunderland and Hetton)
CHANCE
Citizens Advice Bureau
Durham Community Foundation
Fiscus - ACES Partnership
Garfield Weston Foundation
Gentoo (Empower)
Greggs Foundation
Hetton New Dawn
International Communities of Sunderland (ICOS)
Nationwide Building Society Community Grant
Norman Jackson Fund
Rainbow Centre Children's Centre
REEDS Grassroots Fund
Springboard
Sunderland City Council - Coalfields Area Committee Strategic Initiative Budget
Sunderland City Council – East Area Committee Strategic Initiative Budget
Sunderland City Council – (First Tier Welfare Rights)
Sunderland City Council Public Health
Sunderland City Council – Washington Area Committee Strategic Initiative Budget
Sunderland Clinical Commissioning Group
Sunderland International Bangladesh Centre
Sunderland MIND
The Henry Smith Charity
Trusthouse Charitable Foundation
Tyne and Wear Community Foundation
Virgin Money Foundation and Clay Hill Trust
Washington MIND
YMCA Fencehouses

We are grateful for the support of our community and those businesses who support us through individual donations.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2023

Financial Review

ShARP uses the Sage50 system which enables accurate and timely controls of finances. The Treasurer provides scrutiny to ensure that appropriate financial controls are in place, Chairs the Finance Sub Committee and ensures Board receives regular finance.

The Charity Shop Shiney Things generates unrestricted income which supports the work of ShARP.

Based on monies received and spent in the year ShARP has a deficit of £205,639 which has been funded by reserves brought forward. This is due in part to the requirement to record income in the year it is received rather than the year to which it relates. Towards the end of the 2021/22 financial year various funds were awarded and became due to the charity before 31st March 2022 in respect of future projects but were required to be accounted for as at 31st March 2022. This included £90,000 for Advice on Prescription together with grant funding of £50,000 from Nationwide Community Grant for Shiney Homes Advice Project which were for activities/projects running throughout 2022/23 and 2023/24.

Reserves Policy

The Balance Sheet shows that there are restricted funds of £188,083 and unrestricted funds of £308,825 of which £299,101 is designated leaving general funds of £9,724. The Trustees seek to build up unrestricted funds as reserves to cover 6 months running costs in line with recommendations from the Charities Commission.

Plans for the Future 2023-2024

Our core work has always been welfare rights advice. However, our success as an organisation stems from the use of community development principles and practice, flexibility and our ability to build relationships with the community, partners and funders. We will continue to ensure that these principles underpin our future development.

We will develop and deliver services in response to emerging need and local priorities as identified in future Community Consultations. We expect that the Cost of Living Crisis will impact on local people for some time to come and we will use our skills and expertise to mitigate the impact of this wherever we can.

We expect that there will be limited funding available in the next year, particularly, to support the core costs of the charity. This will be a challenge for us at a time when additional resources will be needed to help people adjust to and manage whatever circumstances they find themselves in as we go through this next period so we will continue to work with partners whenever we can to make the best use of limited resources.

We know that many local people are digitally excluded and we will focus attention on working to mitigate the impact of that. In line with our values local people will be encouraged to increase self-determination and develop the necessary skills to apply for and manage benefits online. This focus on increasing self-help is in line with ShARP's aims and objectives and will become necessary as Universal Credit is further embedded and other changes to benefits occur. We will work with other organisations to try new approaches to support local people as needed.

We will review and refresh the ShARP business plan and strategy to identify potential for growth and consolidation of all areas of the charities work.

We will update our website and social media to modern standards so that it is accessible on all devices and easy to navigate. We will also continue to respond to local residents to meet their needs in a holistic way and develop opportunities for them to meet informally and enjoy a range of activities in the centre, for example the community library, community activities and volunteering opportunities.

At this point, ShARP is in a strong position to face the future. We will maintain our proactive pursuit of relevant funding sources and explore any opportunities for enterprise development and further partnerships to secure longer term sustainability for the organisation.

SHINEY ADVICE & RESOURCE PROJECT
THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2023

Statement of the Trustees Responsibilities

Company Law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing these financial statements, the Board is required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * follow the recommendations of the Charity Commission and of the accounting profession with regard to the form and content of the financial statements and to disclose and explain any departures therefrom; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Board is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Assessment

The trustees have considered any risks to which the charitable company might be exposed and are satisfied that the administrative, investment and financial procedures which are in place minimise the risk of any loss to the charitable company.

Exemption Statement

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the Trustees

.....
Clinton Leeks OBE
Date:

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHINEY ADVICE & RESOURCE PROJECT

I report on the financial statements for the year ended 31 March 2023, which comprise the statement of financial activities (including income and expenditure account), statement of financial position, and the related notes.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Alison Henshaw FCCA
Torgersens
Chartered Accountants
East Suite, Ground Floor
Avalon House
St Catherines Court
Sunderland
SR5 3XJ

Date:

SHINEY ADVICE & RESOURCE PROJECT

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
INCOME AND EXPENDITURE ACCOUNT					
Incoming resources					
Donations and legacies	4	5,332	-	5,332	9,567
Charitable activities	5	29,000	157,129	186,129	426,924
Other trading activities	6	9,525	649	10,174	7,971
Total incoming resources		<u>43,857</u>	<u>157,778</u>	<u>201,635</u>	<u>444,462</u>
Resources expended					
Charitable activities	7	74,337	327,531	401,868	368,257
Other expenditure	9	5,406	-	5,406	4,680
Total resources expended		<u>79,743</u>	<u>327,531</u>	<u>407,274</u>	<u>372,937</u>
Net incoming/(outgoing) resources		(35,886)	(169,753)	(205,639)	71,525
Transfers between Funds		9,035	(9,035)	-	-
Net movement in funds		<u>(26,851)</u>	<u>(178,788)</u>	<u>(205,639)</u>	<u>71,525</u>
Total funds brought forward		335,676	366,871	702,547	631,022
Total funds carried forward		<u>308,825</u>	<u>188,083</u>	<u>496,908</u>	<u>702,547</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 16 to 26 form part of these unaudited financial statements.

SHINEY ADVICE & RESOURCE PROJECT
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2023

	Note	£	2023 £	2022 £
Fixed Assets				
Tangible fixed assets	11		299,101	300,287
Current Assets				
Debtors	12	13,390		219,197
Cash at bank		241,858		203,053
Cash in hand		438		260
		<u>255,686</u>		<u>422,510</u>
Creditors: amounts falling due within one year	13	<u>(57,879)</u>		<u>(20,250)</u>
Net Current Assets			197,807	402,260
Net Assets			<u>496,908</u>	<u>702,547</u>
Funds of the Charity				
Designated reserves	16		299,101	300,287
Unrestricted funds - general	16		9,724	35,389
Restricted funds	17		188,083	366,871
Total Funds			<u>496,908</u>	<u>702,547</u>

The members of the committee are satisfied that the charitable company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for: (i) ensuring that the charitable company keeps proper accounting records which comply with section 386 of the Act; and (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its incoming resources and application of resources, including its surplus or deficit for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charitable company.

These unaudited financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These unaudited financial statements were approved by the trustees on _____ and are signed on their behalf by:

Clinton Leeks OBE
Trustee

Company number 04769232

SHINEY ADVICE & RESOURCE PROJECT

NOTES TO THE FINANCIAL STATEMENTS

31 MARCH 2023

1. General Information

The company is a private company limited by guarantee, registered in England and Wales, as well as being a registered Charity. The address of the registered office is 17 Beatrice Terrace, Shiney Row, Houghton-le-Spring, Tyne & Wear DH4 4QW.

2. Statement of Compliance

The financial statements have been prepared in compliance with the provisions of FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

3. Accounting Policies

Basis of Accounting

These financial statements have been prepared under the historical cost convention and in accordance with:

- i) the Statement of Recommended Practice, "Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)";
- ii) the special provisions of Part 15 of the Companies Act 2006 ("the 2006 Act") relating to small companies; and
- iii) FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

The financial statements are presented in sterling (£), which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

Tangible Fixed Assets

All fixed assets are included at cost.

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value of all tangible fixed assets over their expected useful lives. The rates generally applicable are:

Freehold Properties & Improvements	2% - 4% straight line
Fixtures, Fittings & Equipment	10% - 33.3% reducing balance
Property Refurbishment	6.67% straight line

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- * the charitable company becomes entitled to the resources;
- * the trustees are virtually certain they will receive the resources; and
- * the monetary value can be measured with sufficient reliability.

Income is deferred only when the charitable company has to fulfil conditions before becoming entitled to it or when the donor specifies that it is to be expended in a future period.

Investment Income

Bank interest is included in the Statement of Financial Activities on the accruals basis.

Donations, Legacies and Charitable Income

This income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants receivable are credited to income immediately.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2023

3. Accounting Policies (continued)

Going Concern

There are no material uncertainties regarding the charity's ability to continue as a going concern.

Financial Instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Defined Contribution Plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as a finance cost in profit or loss in the period in which it arises.

Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the Statement of Financial Activities.

Taxation

Due to the company's charitable operations no corporation tax is payable on the results for the year.

Funds Accounting

Funds held by the charitable company are used for:

General fund comprises those funds which the principals are free to use in accordance with the charitable objectives.

Restricted funds are funds which are to be used for specific purposes as laid down by the donor or by the specific terms of the appeal under which the funds are raised. Expenditure which meets these criteria is charged to the fund, with a fair allocation of management and support costs.

Designated funds are unrestricted funds earmarked by the management committee for a particular purpose.

The capital fund reflects the net book value of tangible fixed assets owned by the charitable company less any monies owed in respect of the assets.

4. Donations and legacies

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Donations:				
Others	5,332	-	5,332	9,567
	<u>5,332</u>	<u>-</u>	<u>5,332</u>	<u>9,567</u>

Income from donations and legacies in 2022 was made up of unrestricted funds of £6,475 and restricted funds of £3,092.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2023

5. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Grants & Contractors Services:				
City of Sunderland - Contracted Services	-	86,002	86,002	172,003
Community Foundation	9,000	-	9,000	-
Community Foundation – WISP	-	5,000	5,000	-
Community Opportunities – CRF	5,000	-	5,000	-
Washington COVID-19 Mental Health Support	-	-	-	3,800
Co-op Local Community Fund	-	-	-	3,808
Sunderland City Council – West Advice Project	-	20,000	20,000	16,666
Sunderland City Council – Warm Spaces	15,000	-	15,000	-
Sunderland City Council – Advice in Warm Spaces	-	20,000	20,000	-
Sunderland City Council – Come On In	-	6,000	6,000	-
Shiney Homes Advice	-	-	-	50,000
Empower	-	3,000	3,000	-
Springboard	-	-	-	8,506
Client Emergency Funding	-	620	620	-
Sunderland City Council – WISP	-	15,007	15,007	17,460
Sunderland CCG	-	-	-	90,000
Henry Smith Community Foundation	-	-	-	23,000
COVID-19 Champions Project	-	1,500	1,500	11,032
Back In The World	-	-	-	30,049
Opencast Community Foundation	-	-	-	1,500
NHS Path to Excellence	-	-	-	(900)
	<u>29,000</u>	<u>157,129</u>	<u>186,129</u>	<u>426,924</u>

Income from charitable activities in 2022 was made up of unrestricted funds of £23,600 and restricted funds of £403,324.

6. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Room hire and use of facilities	1,670	-	1,670	925
Miscellaneous income	984	649	1,633	2,278
Library	230	-	230	71
Shop	6,535	-	6,535	4,697
Interest received	106	-	106	-
	<u>9,525</u>	<u>649</u>	<u>10,174</u>	<u>7,971</u>

Income from other trading activities in 2022 was made up of unrestricted funds of £7,421 and restricted funds of £550.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2023

7. Charitable Activities

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Bank and visa charges	269	-	269	264
Insurance	2,170	911	3,081	2,882
Printing, postage and stationery	3,278	-	3,278	2,054
Telephone	4,129	1,226	5,355	3,908
Rates	842	-	842	625
Heat, light and water	12,874	-	12,874	7,860
Repairs and renewals	4,255	-	4,255	7,580
Miscellaneous expenses	3,380	29	3,409	2,960
Depreciation	12,783	-	12,783	12,837
Advertising	-	74	74	670
Subscriptions	923	1,140	2,063	2,105
Wages, national insurance and pension	14,387	216,347	230,734	191,994
Staff and volunteer expenses	385	50	435	122
Legal and professional	5,952	-	5,952	4,676
Computer software	8,443	650	9,093	8,217
Meeting	267	-	267	38
Project costs	-	107,104	107,104	119,465
	<u>74,337</u>	<u>327,531</u>	<u>401,868</u>	<u>368,257</u>

Expenditure on charitable activities in 2022 was made up of £113,821 unrestricted and £254,436 restricted funds.

8. Staff costs

	2023	2022
	£	£
Gross wages, salaries and benefits in kind	217,431	189,791
Employers national insurance cost	12,123	8,870
Employers pension contributions	3,457	2,445
SMP recovered	(2,277)	(9,112)
	<u>230,734</u>	<u>191,994</u>

	2023	2022
The average number of employees in the year	<u>11</u>	<u>10</u>

No employee received more than £60,000 during the year (2022: none).

The trustees received no remuneration during the year (2022: £nil).

No other costs were reimbursed to trustees. (2022: £nil).

Key Management Personnel

Key management personnel comprises of one employee that has authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation cost in respect of key management personnel for services provided to the charity was £47,714 (2022: £54,253).

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2023

9. Other expenditure

	Unrestricted 2023	Unrestricted 2022 £
Independent examination	<u>5,406</u>	<u>4,680</u>

Other services provided by the Independent Examiner which are included within Legal & Professional fees are; Payroll £798 (2022: £648), P11D preparation £114 (2022: £102), Confirmation statement preparation £30 (2022: £30)

10. Corporation tax

The charitable company is exempt from taxation under Section 505 of the Income and Corporation Taxes Act 1988.

11. Tangible fixed assets

	Property Improvement £	Freehold property £	Fixtures, Fittings And Equipment £	Total £
Cost or valuation				
At 1 April 2022	31,050	375,466	53,992	460,508
Additions	11,597	-	-	11,597
Disposals	-	-	-	-
At 31 March 2023	<u>42,647</u>	<u>375,466</u>	<u>53,992</u>	<u>472,105</u>
Depreciation				
At 1 April 2022	14,252	103,716	42,253	160,221
Charge for year	2,843	7,650	2,290	12,783
Disposals	-	-	-	-
At 31 March 2023	<u>17,095</u>	<u>111,366</u>	<u>44,543</u>	<u>173,004</u>
Net book value				
At 31 March 2023	<u>25,552</u>	<u>264,100</u>	<u>9,449</u>	<u>299,101</u>
At 31 March 2022	<u>16,798</u>	<u>271,750</u>	<u>11,739</u>	<u>300,287</u>

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2023

12. Debtors

	2023	2022
	£	£
Other debtors	8,457	209,777
Prepayments and accrued income	4,933	9,420
	<u>13,390</u>	<u>219,197</u>

13. Creditors: amounts falling due within one year

	2023	2022
	£	£
Other creditors	943	1,021
Accruals	22,213	6,309
Trade creditors	30,502	10,744
Wages	4,221	2,176
	<u>57,879</u>	<u>20,250</u>

14. Related Party Transactions

Transactions with related parties are required to be disclosed under FRS 102. During the year there were no related party transactions. (2022 £nil)

15. Analysis of net assets between funds

	Restricted Reserves	General Reserves	Designated Reserves	Total Funds
	£	£	£	£
Tangible fixed assets	-	-	299,101	299,101
Current assets	188,083	67,603		255,686
Current liabilities	-	(57,879)	-	(57,879)
	<u>188,083</u>	<u>9,724</u>	<u>299,101</u>	<u>496,908</u>

Analysis of net assets between funds – previous year

	Restricted Reserves	General Reserves	Designated Reserves	Total Funds
	£	£	£	£
Tangible fixed assets	-	-	300,287	300,287
Current assets	366,871	55,639	-	422,510
Current liabilities	-	(20,250)	-	(20,250)
	<u>366,871</u>	<u>35,389</u>	<u>300,287</u>	<u>702,547</u>

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2023

16. Unrestricted reserves

	Balance @ 01.04.22 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.23 £
Designated reserve					
Capital fund	300,287	-	(12,783)	11,597	299,101
Unrestricted funds					
General funds	35,389	43,857	(66,960)	(2,562)	9,724
Total unrestricted funds	<u>335,676</u>	<u>43,857</u>	<u>(79,743)</u>	<u>9,035</u>	<u>308,825</u>

Unrestricted reserves – movement in previous year

	Balance @ 01.04.21 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.22 £
Designated reserve					
Capital fund	312,598	-	(12,837)	526	300,287
Unrestricted funds					
General funds	104,436	37,496	(105,664)	(879)	35,389
Total unrestricted funds	<u>417,034</u>	<u>37,496</u>	<u>(118,501)</u>	<u>(353)</u>	<u>335,676</u>

The designated reserve represents the net book value of capital items.

General funds are funds available for the charitable company to use for the purposes of the charitable company without restriction.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2023

17. Restricted funds

	Balance @ 01.04.22 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.23 £
City of Sunderland	144,125	86,622	(201,170)	-	29,577
Back on the Map	8,988	-	(759)	-	8,229
Sunderland City Council – WISP	7,839	20,007	(15,257)	-	12,589
Washington COVID-19 Mental Health Support	5,332	-	(5,332)	-	-
Sunderland CCG	100,084	-	(50,398)	-	49,686
Sunderland City Council & Springboard – RU Ready for UC	3,648	-	(3,648)	-	-
COVID-19 Champions Project	3,765	1,500	(5,265)	-	-
Co-op Community Fund	3,808	649	(1,280)	-	3,177
Back in the World	30,049	-	(7,576)	-	22,473
Sunderland City Council – West Advice Project	6,166	20,000	(21,666)	-	4,500
Shiney Homes Advice	50,000	-	(11,110)	-	38,890
Haswell Family	3,032	-	-	-	3,032
Roof Repairs	35	-	-	(35)	-
Warm Spaces – Advice	-	20,000	(4,070)	-	15,930
Empower	-	3,000	-	(3,000)	-
Sunderland City Council – Come on In	-	6,000	-	(6,000)	-
 Total restricted funds	 <u>366,871</u>	 <u>157,778</u>	 <u>(327,531)</u>	 <u>(9,035)</u>	 <u>188,083</u>

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2023

Restricted funds – movement in previous year

	Balance @ 01.04.21 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.22 £
City of Sunderland	107,866	172,003	(135,744)	-	144,125
Back on the Map	9,148	-	(160)	-	8,988
Sunderland City Council – WISP	-	17,460	(9,621)	-	7,839
Sunderland City Council – Targeted Project	12,500	-	(12,500)	-	-
Washington COVID-19 Mental Health Support	4,000	3,800	(2,468)	-	5,332
Sunderland CCG	39,282	90,000	(29,198)	-	100,084
Sunderland City Council & Springboard – RU Ready for UC	-	8,506	(4,858)	-	3,648
Sunderland City Council – Increasing Capacity & Improve Customer Resilience	40,000	-	(40,000)	-	-
Mickey’s Place	912	-	(1,200)	288	-
Community Hub	280	25	(370)	65	-
COVID-19 Champions Project	-	11,032	(7,267)	-	3,765
Co-op Community Fund	-	3,808	-	-	3,808
Sunderland City Council – Christmas Event 2021	-	550	(550)	-	-
Back in the World	-	30,049	-	-	30,049
Sunderland City Council – West Advice Project	-	16,666	(10,500)	-	6,166
Shiney Homes Advice	-	50,000	-	-	50,000
Haswell Family	-	3,032	-	-	3,032
Roof Repairs	-	35	-	-	35
Total restricted funds	<u>213,988</u>	<u>406,966</u>	<u>(254,436)</u>	<u>353</u>	<u>366,871</u>

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2023

18. Restricted reserves - *continued*

City of Sunderland provided funding for small community projects.

Back on the Map have provided funds to help deliver Welfare Benefits and Debt Advice to clients of the charity.

Sunderland City Council provided funding for delivery of the Washington Individual Support Project (WISP) to deliver advice services to engage and support people presenting to other agencies in acute crisis.

Sunderland City Council Targeted project provided funding to address the issue of fuel poverty often experienced by families where children are entitled to free school meals. Eligible families with a pre-payment meter were offered a £10 fuel voucher to assist with the cost of their fuel. They were also provided with a Benefit Check to see that they had their full benefit entitlement in place.

Washington COVID-19 Mental Health and Wellbeing Support offered funding to promote the wellbeing of residents in the Washington area, particularly those who are most vulnerable during the pandemic, and tackling mental health problems by delivering focused programmes which provide a range of services.

Sunderland CCG provided funds to the Advice on Prescription project which offers free and confidential advice to patients of six GP surgeries in the area. The transfer represents the capital additions purchased for this project. Comic Relief also provided funding towards Advice on Prescription in the prior year.

Sunderland City Council Coalfield Area Committee provided funding to work in partnership with Springboard to deliver R U Ready UC to provide advice on welfare rights and benefits specifically Universal Credit. This includes developing IT skills, CV preparation and training in preparation for employment or further training.

Sunderland City Council Increasing Capacity and Improve Customer Resilience provided funding to increase capacity in the First Tier provision in recognition of the need for welfare rights, benefit, debt and employment advice for those living with the impact of COVID-19.

Sunderland City Council Neighbourhood Fund and Community Chest have provided funding for Mickey's Place project working in partnership with St Michael's and All Angels providing healthy action in the community.

Community Hub and Room Hire (Virtual School) represents rental income received specifically for the Virtual and Link schools.

Covid 19 Champions - In response to the high levels of support needs some residents had following COVID Sunderland City Council funded a number of time limited projects across the city to provide targeted support. In order to maximise the resource in Washington ShARP joined a partnership with SNCBC/Community Opportunities (Lead Partner), Washington Mind and the Millennium Centre.

Co-op Community Fund represents a grant that has contributed to funding the activities of the weekly Shiney Marras men's group.

Sunderland City Council provided a grant of £550 in the previous year to ShARP to fund the community activities delivered for the Shiney Row Christmas Lights Switch on in 2021.

Warm spaces advice – Funds towards an advice worker to support residents using warm spaces in the city.

SHINEY ADVICE & RESOURCE PROJECT

NOTES TO THE FINANCIAL STATEMENTS

31 MARCH 2023

17. **Restricted reserves - continued**

Back in the World - From the start of COVID-19 lockdowns and restrictions starting in March 2020 ShARP continued to deliver its advice services and attempted to maintain contact with vulnerable members of the community via doorstep visits. However, our support was limited by COVID restrictions on meeting people, recruitment of new volunteers, difficulties that many members of the community experience in accessing digital services and more recently anxiety and poor mental health following lengthy periods of isolation. Prior to COVID we had 25 volunteers but this has reduced to 5, these remaining volunteers working predominantly inside the charity shop. It has become much more difficult to recruit volunteers or expand volunteer opportunities especially in community development activities due to anxiety about COVID infection. With grant funding from The Norman Jackson Fund we propose to overcome this by implementing a new project 'Back to the World' which will focus on creating new community development activities supported by volunteers who will be able to access support and training opportunities leading to paid work and/or further training. We will expand our pool of volunteers by providing a clear volunteer pathway into employment and/or training. The focus of the volunteering will include community development activity to encourage isolated members of the community to take part in group activities in addition to supporting our existing community library and charity shop. A key aspect of this work will involve the recruitment of a volunteer support worker to oversee the recruitment, training and placement of all volunteers.

West Advice Project - The Sunderland West Area Committee decided to fund a new project to meet the needs of residents who were impacted by COVID-19 either through health issues, losing employment, having to claim benefits for the first time etc. The project provided access to a specialist Advice Worker and additional advice capacity to help with employment advice, complex welfare rights and benefits issues and support with challenging decisions made by DWP. This project is managed by ShARP as part of the partnership with Pallion Action Group.

Shiney Homes Advice Project (SHAP) - This is a new project for ShARP funded for 2 years (April 2022 – March 2024) by a donation from Nationwide Building Society through Charities Trust. SHAP will address an increasing need seen in the local area over the last 2 years for help with housing related issues. The project will provide a dedicated qualified Advice Worker to support local people by helping them to avoid losing their home through eviction, helping them into a home and supporting them to thrive within their homes. The Advice Worker will provide housing related and debt advice, based alongside the core advice team and receive housing related referrals from them and external partners including local GPs, Social Prescribers, Sunderland City Council, Wearside Women in Need, JobCentre Plus, schools and foodbanks. Shiney Homes Advice Project will use a casework approach to deliver a personalised advice service to vulnerable people at risk of homelessness, in arrears with rent and will link with SCC Accredited Landlord Scheme, Access to Housing, Gentoo and Shelter to ensure people have the best chance of having a place fit to call home.

The Haswell Family donated funds to be used for something special in memory of Barbara Haswell.

Small donations were received in the previous year towards the roof repairs.

Sunderland City Council Welcome – Come on In Project provided funds which were used to purchase a new door at ShARP

Empower Local Community Fund awarded a grant to cover costs relating to the purchase of the new front door at ShARP

18. **Company Limited by Guarantee**

The charitable company is limited by guarantee in that every member undertakes to contribute such amounts as may be required in the event of the charitable company being wound-up, for the payments of the debts, liabilities and the cost of winding up not exceeding £1 per member.

Accounts

COMPANY REGISTRATION NUMBER: 04769232
CHARITY NUMBER: 1065786

SHINEY ADVICE & RESOURCE PROJECT
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

SHINEY ADVICE & RESOURCE PROJECT
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

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SHINEY ADVICE & RESOURCE PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Registration Numbers

Charity Number 1065786
Company Number 04769232

Trustees

Lisa Watson
Christine Parkin – Vice Chair
Tia Patterson – Chair
Clinton Leeks OBE
Kathleen Levey – Treasurer
John Dannell

Company Secretary

Clinton Leeks OBE

Registered Office

17 Beatrice Terrace
Shiney Row
Houghton le Spring
Tyne & Wear
DH4 4QW

Independent Examiner

Torgersens
Chartered Accountants
Somerford Buildings
Norfolk Street
Sunderland
SR1 1EE

Bankers

Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

Solicitors

Hedley & Co
20 Fawcett Street
Sunderland
SR1 1RZ

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

The Trustees present this report together with the financial statements of the charitable company for the year ended 31 March 2022. The financial statements have been prepared in accordance with the accounting policies set out on pages 17 to 18 and comply with the current statutory requirements, the requirements of the charitable company's governing document, the current Statement of Recommended Practice and the Companies Act 2006.

Administration details

Constitution

The Shiny Advice & Resource Project ("ShARP") is a registered Charity (No. 1065786) and is a company limited by guarantee (Company No. 04769232).

The principal address of the charitable company is:

17 Beatrice Terrace
Shiny Row
Houghton le Spring
Tyne & Wear
DH4 4QW

The Directors who served during the year are as follows: -

Tia Patterson- Chair
Christine Parkin – Vice Chair
Clinton Leeks OBE – Secretary
Kathleen Levey - Treasurer
Lisa Watson
John Dannell

The above are Directors and Trustees for the purposes of the Companies Act and Charities Act respectively.

Structure, Governance and Management

Shiny Advice & Resource Project (ShARP) was established September 1981 under Memorandum and Articles of Association which set out the aims, objectives and governance of the organisation. ShARP was registered as a charity and incorporated as a company limited by guarantee on 19 May 2003.

ShARP has a Board made up of representation from the local community. The members of the Board are the Directors of the company. Recruitment is open and anyone with an interest in the area ShARP covers and who supports the aims and objectives of ShARP can volunteer for the Board. All positions on the Board are voted on and/or confirmed at the Annual General Meeting (AGM). Board members serve for a 3-year term. They are eligible for re-election at the end of their 3-year term and there will be no more than 15 and no less than 5 members.

The Board will invite co-options from individual members between AGM's whose experience or interests are relevant to the furthering of ShARP's objectives. Appointment of co-options will take place at ordinary meetings and take effect from the end of the meeting. At any one time no more than one third of the Board should be co-optees.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

ShARP is a membership organisation and considers all suitably qualified and skilled members who apply to become Trustees. Most Trustees joining ShARP are familiar with the practical work of the organisation. New Trustees are invited to an induction session given by a serving member of the Board. These sessions include;

- * The obligations of the Board
- * The main documents describing the operational framework including the Memorandum and Articles
- * Resourcing the financial position of ShARP as set out in the accounts
- * Future plans and objectives

Organisational Structure

The Board meets bi- monthly and is responsible for the strategic direction and policy of the organisation. The Chief Officer is responsible for all aspects of operational management with support from the Chair and nominated board members, including the Treasurer.

Objectives and Activities

Objectives

The object of ShARP is the promotion of any charitable purpose for the benefit of the community living in Houghton-le-Spring and surrounding areas. These objects must be pursued with due regard to equality of opportunity and without discrimination on the grounds of age, disability, race, religion, gender or sexuality.

In furtherance of its objects but not otherwise, the company has the following powers:

- * To inform, assist and advise people living, working, or otherwise connected with the area, in all matters relating to their rights and development.
- * To provide free advice and information to individuals and groups in matters relating to welfare rights, debt, housing and employment.
- * Promote and provide education and training in matters relating to citizens' rights and skills for personal development.
- * To promote the use of resources and sharing of knowledge for local individuals and groups.
- * To respond to the needs of the community by ensuring that the organisation is managed by local people and to provide training for them to function effectively.

Public Benefit Statements

The Trustees have had regard to the Charity Commission's guidance on their legal duty on public benefit, and are satisfied that the Charity delivers public benefit, and due regard is paid to the guidance on public benefit when deciding on what new projects the charity should undertake.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

Achievements and Performance

ShARP is a membership organisation. We are a busy community anchor and before the Covid pandemic had an annual footfall of around 12,500 people each year which was building year upon year. Our core business is the delivery of free, independent welfare rights, benefits and debt advice services to assist people in understanding their rights and claiming their entitlement. We continually review and refresh our services in response to national government policy, to address local priorities and to meet the needs of local people. Since 2020 the value of our ability to flex and respond to need has been an essential support to our community and continues to be so.

In April 2021 we began the new financial year determined to build on our achievements of the previous year when we maintained delivery of all advice services despite the challenges caused by the lingering impact of COVID-19 on the health of staff and community.

The Board of Directors maintained governance arrangements holding in person meetings when possible and virtual meetings via Zoom or Microsoft Teams when necessary.

The Advice team continued to work remotely from home (when necessary), in the centre and through outreach within foodbanks and community venues providing an immediate response to those facing illness, hardship, bereavement and social isolation.

We are proud to have played a significant role in the early response by Sunderland City Council to the crisis caused by the COVID-19 pandemic and then the emerging Cost of Living Crisis.

However, this determination to maintain service delivery and support to the community has come at some cost to the organisation. The Chief Officer has had to dedicate significant amounts of time to operations which had an impact on the capacity available for bid writing this year. The Vice Chair has provided some support with funding applications.

In 2021-2022 it has become apparent that the longer-term impact of COVID-19 will last for some time. We have experienced periodic episodes of staff absence due to COVID-19 infection and long Covid. These combined and along with normal levels of absence and the requirement for staff to take annual leave accrued during the pandemic, has proved at times to be a significant challenge. Despite this we have met contractual obligations and requirements of Funders.

Throughout the year several support projects were launched in the city including COVID-19 relief initiatives. Also, the Government funded Household Support Fund Winter Support which provided local people who met the criteria with prepaid vouchers for food and help with energy costs. As an advice provider ShARP was able to ensure that people in need of support were claiming their full benefit entitlement etc.

The Board of Directors are satisfied by overall performance in what has been a challenging year and are pleased that the Chief Officer has made contributions to the work of the city by:

- participating at a strategic level as the Washington Voluntary Sector Representative to help with development of the Sunderland Voluntary Sector Alliance which in due course will provide an opportunity to influence decision making, bring in additional funding to the sector and give an independent voice for the voluntary sector at a strategic level
- supporting a successful city-wide bid to the UK Recovery Fund to provide a number of 12 week funded and supported work placements in voluntary sector organisations to strengthen and give capacity to the sector. Unemployed people were supported through a local project so

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

that they could apply for a paid placement in a Voluntary Community Sector (VCS) organisation which would help build their confidence and experience of a good quality work placement. ShARP will offer a placement in Shiney Things Charity Shop to offer experience in retail and community work

- joining the Sunderland Living Wage Action Group as an accredited Living Wage employer to help the City of Sunderland develop an action plan to deliver on the ambition to become a Living Wage City
- developing new partnership arrangements in Washington with Sunderland North Community Business Centre – Community Opportunities, Washington Mind and The Washington Millennium Centre to deliver COVID-19 relief initiatives providing mental health and wellbeing support, healthy eating and budgeting workshops
- working in partnership in the Coalfields area with voluntary sector colleagues Active Families, ELCAP, Space4, Hetton New Dawn and others to deliver COVID-19 relief initiatives and the Household Support Fund – Winter Support project
- presenting to the Trustees of the Trusthouse Foundation at their Board meeting in February 2022. The Chief Officer gave an overview of how funding had been used and the impact of that on the service provided to beneficiaries.

We are grateful for help and support made available to us from local Trusts through the Tyne and Wear Community Foundation. These funds were a crucial support to funding our core costs which meant that the senior team could focus their efforts on supporting the staff team and our community.

In 2021 we made an application to the Nationwide Building Society for a grant over 2 years to provide a project to help people thrive in their homes. We were delighted to be able to announce the new funding in late March 2022. The Shiney Homes Advice Project, will provide a resource to offer advice on housing issues for those people who are; struggling to engage with their landlord, maintain their tenancy, have problems with repairs or who are at risk of losing their home due to rent arrears.

In 2021 an application was made to The Norman Jackson Fund to help establish a dedicated post to help ShARP support volunteers back into the centre and to help local people rebuild their confidence and ability to come back to the centre for help with finding and accessing training and job opportunities. Prior to the pandemic and national lockdown ShARP had a core team of 15 active volunteers but when we reopened our centre that had reduced to 3. Funding from the Norman Jackson Fund will help us build our volunteer capacity as local people come “Back into the World”.

The Board of Directors would like to thank all funders for their continued trust and support in what has been an extremely challenging year.

The Board of Directors also would like to take this opportunity to formally acknowledge the work of the ShARP team and thank everyone for their commitment and efforts to support local people and provide the same high-quality service that we are proud of in what proved to be an extraordinary year full of challenge for the organisation and our community.

In spite of the challenges we experienced in 2021- 2022 we are proud that we continue to be identified as a trusted provider of advice and that our centre is viewed as a safe inclusive space.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

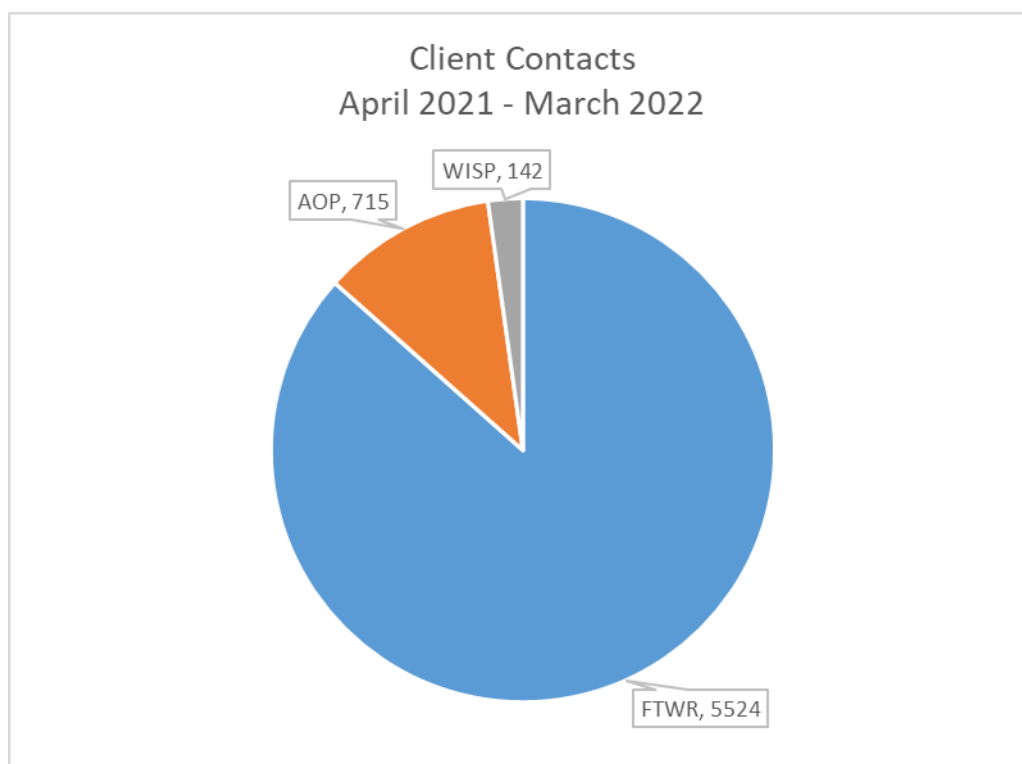
This year:

- We maintained the Advice Quality Standard (AQS) which quality assures our advice service.
- We maintained Investors in People and are proud to be a member of the Living Wage Foundation which means that we are a Living Wage Employer.
- We are a member of Advice UK which enables the Advice Workers to keep up to date with training, changes to government policy and changes to benefits.
- We are a member of Disability Rights UK because we are committed to ensuring that we are accessible, inclusive and visible to all members of our community.
- We maintained our accreditation as a Living Wage employer.

We continued the planned growth and development of the organisation in line with our Business Plan:

- to develop new advice services in response to need
- to develop the new partnership with Pallion Action Group
- to continue successful delivery of the First Tier Welfare Rights contract commissioned by Sunderland City Council,
- to identify new opportunities and extend our reach, to support more beneficiaries .

Advice Services Report



AOP – Advice on Prescription

WISP – Washington Individual Support Project

FTWR - First Tier Welfare Rights

The Advice service continues to be at the core of ShARP providing free high quality, independent advice on welfare rights, debt and benefit entitlement. The organisation is valued by local people and professionals as a trusted provider of advice which demonstrates we are a valued community resource that people feel able to turn to when in difficulty.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

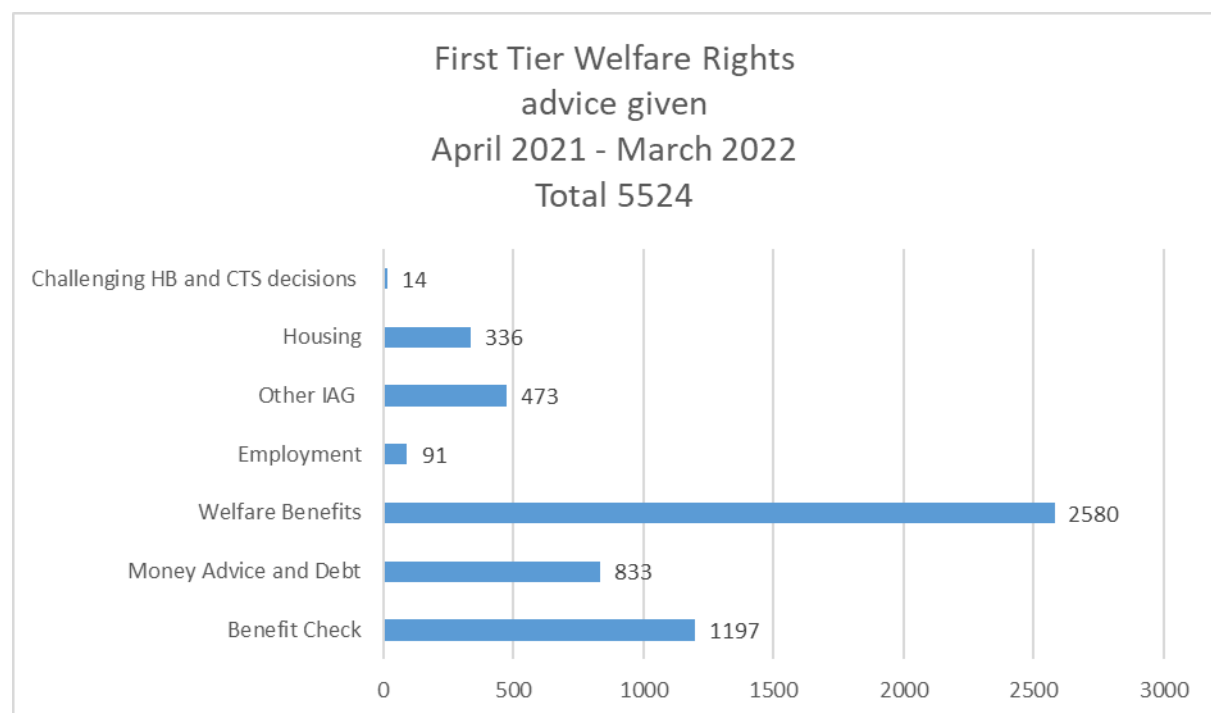
The Advice service now comprises of a number of projects funded by several different sources. These include the First Tier Welfare Rights contract (FTWR) commissioned by Sunderland City Council (SCC), Advice on Prescription (AoP) grant funded by Sunderland Clinical Commissioning Group (SCCG), Washington Individual Support Project (WISP) funded by SCC Washington Area Committee, R U Ready for UC? funded by SCC Coalfields Area Committee and contracts for other local providers e.g. Back on The Map. This has enabled ShARP to make a greater contribution to the wider delivery of welfare rights, benefit and debt advice across the City of Sunderland.

Sunderland City Council commissioned ShARP to deliver the First Tier Welfare Rights contract in the Coalfields, Washington, North and West Areas of the City. ShARP and Pallion Action Group work in partnership with ShARP as Lead Partner to deliver this contract

The ShARP Advice team delivered advice to a total of 6,381 people in this reporting period, an increase of 2,663 on the previous year.

Our partner Pallion Action Group delivered advice to 5,032 people giving an overall total of 11,413 beneficiaries for the year.

This year there has been an increase in the complexity of the presenting issues which often require a more detailed “case work” approach to ensure that issues are resolved. We have strong relationships with Sunderland Together 4 Children Early Help Team, Adult Services, Crisis Mental Health Team, Shelter, Wearside Women in Need, WEAR Recovery, Gentoo and other housing providers so that we can draw on the strengths and skills of each organisation to help our beneficiaries.



HB – Housing Benefit

CTS – Council Tax Support

IAG – Information, Advice and Guidance

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

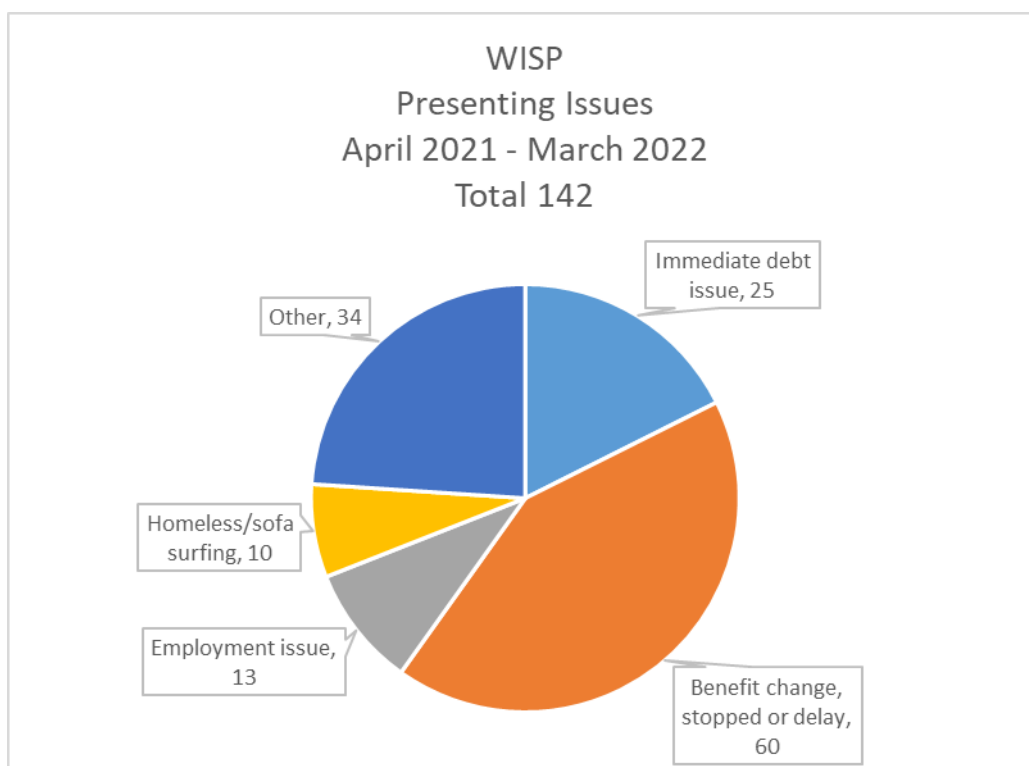
YEAR ENDED 31 MARCH 2022

The national Welfare Reform Programme continues unabated despite the impact from COVID-19. The government changes to benefit entitlement together with ongoing austerity measures which continue to impact on local people causing hardship which can cause significant levels of anxiety and periods of crisis for individuals and their families. As an independent provider of high-quality advice services, we are skilled, imaginative and able to innovate by developing new projects or reshaping our advice provision to meet changing needs and gaps in services.

Washington Individual Support Project (WISP)

The project is funded through Sunderland City Council Washington Area Committee and is now in its third year. The WISP Advice Worker works in partnership with Foodbanks in Washington providing advice to some of the most vulnerable people in the area who present repeatedly in crisis to the foodbanks. Sometimes the crisis is caused by being homeless, being sanctioned, escalating debt, drug or alcohol dependency or by having to wait for the first Universal Credit (UC) payment. The WISP Advice Worker has established excellent relationships with key partners including Washington Foodbanks, Gentoo, WEAR Recovery, Wearside Women in Need, Washington Job Centre, Social Prescribers and Age UK so that any additional support needs can be met by the most appropriate agency.

Once the crisis is dealt with, beneficiaries are introduced to other community groups where they can develop their interests, meet other people and make friends. The benefit of this multiagency approach is that we can address complex advice needs in an informal way and help to raise everyone's understanding of the benefits system.



SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

Back on the Map

The excellent partnership between Back on the Map Sunderland and ShARP continues. Back on the Map refer their tenants to ShARP for independent advice. The advice provided is bespoke to the individual and can also identify wider unmet needs which the team at Back on the Map are then able to support through their centre-based support or their housing teams. The approach and shared value base have made this a good example of partnership between two strong community-based organisations.

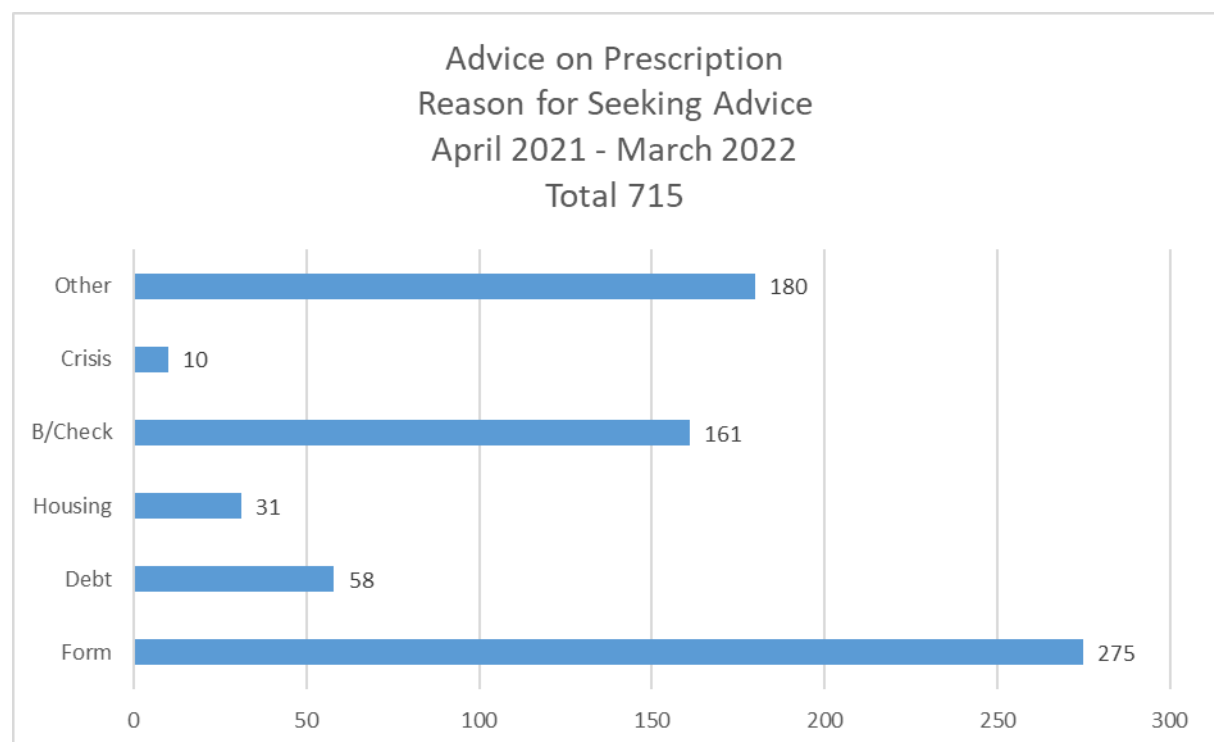
Advice on Prescription

The Advice on Prescription project is a social prescribing project and is delivered by two Advice on Prescription workers available to patients in each of the 6 GP surgeries in the Coalfields area. The project is grant funded by SCCG.

Advice on Prescription receives referrals from GPs, health professionals and Social Prescribers for patients who have low mood, anxiety or depression where causal factors may include worries about finances or debt.

Advice on Prescription has achieved recognition both with health professionals and with local people throughout the Coalfields area. The project has achieved all targets and made a significant impact by helping people claim their entitlement.

The Advice Workers use a casework approach to provide ongoing support to those who need it and benefit from an allocated caseworker.



SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

R U Ready for UC?

The R U Ready for UC Project is funded through Sunderland Coalfield Area Committee and it was developed in partnership by Springboard and ShARP to help people meet the challenge of Welfare Reform and the transition to Universal Credit (UC). Many people find it difficult to make an online claim and even with help from Jobcentre staff struggle to maintain their online Journal and meet the requirements of their claim.

This project is delivered by an IT Tutor from Springboard and an Advice Worker from ShARP who work together to provide digital skills training and support as well as benefit advice. The project offers weekly drop-in sessions with bespoke support to those who are digitally excluded and struggle to maintain their UC claim, with the aim of, reducing risk of sanction and promoting confidence and competence in managing their UC account.

Community, Enterprise and Volunteering

The national lockdown meant that our building had to close. This meant that the core group of 15 Volunteers were unable to provide practical support to ShARP for the period of the national lockdown. This affected our community activities and groups as well as the Shiny Things Charity Shop and the Community Library.

In 2021/ 2022 we worked hard to reopen our centre and bring back the full range of community activities and volunteer opportunities in the Charity Shop and Community Library.

Centre based community activities are a vital support to local people and we are pleased that both the weekly Knit and Natter group and the Shiny Marras Mens Group are meeting regularly again.

The Shiny Marras have enjoyed a number of outings this year and the group have taken responsibility for planning these with support from the ShARP team.

The ShARP Community Library is open 9.00am – 4.30pm daily. It is a valued local resource supported by a volunteer who receives, sorts and classifies donations.

Funders and Supporters

We would like to offer our thanks and gratitude to ShARP Company Secretary Clinton Leeks OBE and Author of Walks in Weardale who has gone to extraordinary lengths this year to raise funds for ShARP by donating proceeds from sales of his book to the organisation.

We have received a number of individual donations this year from local people, we are especially grateful for these.

We would like to thank the following funders and supporters of ShARP

A local Charitable Trust through Tyne and Wear Community Foundation
Age UK
Back on the Map
Bethany Church (Sunderland and Hetton)
Citizens Advice Bureau
Clinton Leeks OBE
Coalfields Area Committee

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

Coalfields VCS partners
Durham Community Foundation
Fiscus - ACES Partnership
Gentoo (Empower)
Greggs Foundation
Hetton New Dawn
International Communities of Sunderland (ICOS)
Mickey's Place, St Michael & All Angels
Nationwide Building Society Community Grant
Norman Jackson Fund
Northern Powergrid through Tyne and Wear Community Foundation
Pallion Action Group
Rainbow Centre Children's Centre
REEDS Grassroots Fund
Shelter
Springboard
Sunderland City Council - Coalfields Area Committee Neighbourhood Fund Strategic Initiative Budget
Sunderland City Council – East & West Area Committee Neighbourhood Fund Strategic Initiative Budget
Sunderland City Council – (First Tier Welfare Rights Contract)
Sunderland City Council Public Health
Sunderland City Council
Sunderland Voluntary Sector Alliance
Sunderland City Council – Washington Area Committee Strategic Initiative Budget
Sunderland Clinical Commissioning Group
Sunderland International Bangladesh Centre
Sunderland MIND
The Henry Smith Charity
Tolent
Trusthouse Charitable Foundation
Tyne and Wear Community Foundation
Virgin Money Foundation and Clay Hill Trust
Washington Area Committee
Washington Area VCS partners
Washington MIND
YMCA Fencehouses

We are grateful for the support of our local community.

Financial Review

ShARP uses the Sage50 system which enables accurate and timely controls of finances. The Treasurer provides scrutiny to ensure that appropriate financial controls are in place, Chairs the monthly Finance Sub Committee and ensures Board receives regular finance.

The Charity Shop Shiny Things generates unrestricted income which supports the work of ShARP.

ShARP has a surplus of £71,525.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

Reserves Policy

The Balance Sheet shows that there are restricted funds of £366,871 and unrestricted funds of £335,676 of which £300,287 is designated leaving general funds of £35,389. The Trustees seek to build up unrestricted funds as reserves to cover 6 months running costs in line with recommendations from the Charities Commission.

Plans for the Future 2022-2023

This year ShARP will celebrate our 40th anniversary. We will celebrate the occasion with our community, volunteers and staff team. Our core work has always been welfare rights advice. However, our success as an organisation stems from the use of community development principles and practice, flexibility and our ability to build relationships with the community, partners and funders.

As we move into 2022/ 2023 we expect that there will be limited funding available, particularly, to support the core costs of the charity and that it will be very competitive for whatever funds are available. This will be a challenge for us at a time when additional resources will be needed to help our plans for future sustainability. So that we can continue to help local people adjust to and manage whatever circumstances they find themselves in, as we go through this next period. We will continue to strengthen our partnerships with other organisations so that we can develop work together and submit joint funding applications to make best use of any available resources.

In line with our values local people will be encouraged to increase self-determination and develop the necessary skills to apply for and manage benefits online. This focus on increasing self-help is in line with ShARP's aims and objectives and will become necessary as Universal Credit is further embedded. We will work with other organisations to try new approaches to support local people as needed.

We know that the impact of the pandemic and the rolling programme of welfare reform will continue to impact on local people for the foreseeable future and this will increase the numbers of children and families experiencing poverty. We will meet this challenge by maintaining our services and ensuring that we increase visibility in the community through our use of social media and online support. We will build partnerships with a wider range of services, building on our successful work with foodbanks and strengthening emerging partnerships with education and training providers. We will also continue to respond to local residents in a holistic way and attempt to meet their needs for social contact by encouraging use of the centre, the library facility and our community activities.

At this point, ShARP is in a strong position to face the future. The Business Continuity Plan was fully implemented at the start of the pandemic and has been tested and reviewed throughout the last year. The Advice service will continue and if required will again implement remote working arrangements. ShARP will continue to work with partners to support Community Hub arrangements to help people who are in crisis, ill, vulnerable or shielding due to pre-existing health conditions.

We will maintain our proactive pursuit of relevant funding sources and explore any opportunities for enterprise development and further partnerships to secure longer term sustainability for the organisation.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2022

Statement of the Trustees Responsibilities

Company Law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing these financial statements, the Board is required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * follow the recommendations of the Charity Commission and of the accounting profession with regard to the form and content of the financial statements and to disclose and explain any departures therefrom; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Board is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Assessment

The trustees have considered any risks to which the charitable company might be exposed and are satisfied that the administrative, investment and financial procedures which are in place minimise the risk of any loss to the charitable company.

Exemption Statement

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the Trustees

.....
Tia Patterson

Date:

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHINEY ADVICE & RESOURCE PROJECT

I report on the financial statements for the year ended 31 March 2022, which comprise the statement of financial activities (including income and expenditure account), statement of financial position, and the related notes.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Alison Henshaw FCCA
Torgersens
Chartered accountants
Somerford Buildings
Norfolk Street
Sunderland
SR1 1EE

Date:

SHINEY ADVICE & RESOURCE PROJECT

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
INCOME AND EXPENDITURE ACCOUNT					
Incoming resources					
Donations and legacies	4	6,475	3,092	9,567	1,295
Charitable activities	5	23,600	403,324	426,924	405,495
Other trading activities	6	7,421	550	7,971	5,198
Total incoming resources		37,496	406,966	444,462	411,988
Resources expended					
Raising funds					-
Charitable activities	7	113,821	254,436	368,257	284,014
Other expenditure	9	4,680	-	4,680	4,914
Total resources expended		118,501	254,436	372,937	288,928
Net incoming/(outgoing) resources		(81,005)	152,530	71,525	123,060
Transfers between Funds		(353)	353	-	-
Net movement in funds		(81,358)	152,883	71,525	123,060
Total funds brought forward		417,034	213,988	631,022	507,962
Total funds carried forward		335,676	366,871	702,547	631,022

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 17 to 27 form part of these unaudited financial statements.

SHINEY ADVICE & RESOURCE PROJECT

STATEMENT OF FINANCIAL POSITION

31 MARCH 2022

	Note	£	2022 £	2021 £
Fixed Assets				
Tangible fixed assets	11		300,287	312,598
Current Assets				
Debtors	12	219,197		158,776
Cash at bank		203,053		180,517
Cash in hand		260		176
		<u>422,510</u>		<u>339,469</u>
Creditors: amounts falling due within one year	13	<u>(20,250)</u>		<u>(21,045)</u>
Net Current Assets			402,260	318,424
Net Assets			<u>702,547</u>	<u>631,022</u>
Funds of the Charity				
Designated reserves	16		300,287	312,598
Unrestricted funds - general	16		35,389	104,436
Restricted funds	17		366,871	213,988
Total Funds			<u>702,547</u>	<u>631,022</u>

The members of the committee are satisfied that the charitable company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for: (i) ensuring that the charitable company keeps proper accounting records which comply with section 386 of the Act; and (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its incoming resources and application of resources, including its surplus or deficit for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charitable company.

These unaudited financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These unaudited financial statements were approved by the trustees on _____ and are signed on their behalf by:

Tia Patterson
Chair

Company number 04769232

The notes on pages 17 to 27 form part of these unaudited financial statements.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2022

1. General Information

The company is a private company limited by guarantee, registered in England and Wales, as well as being a registered Charity. The address of the registered office is 17 Beatrice Terrace, Shiney Row, Houghton-le-Spring, Tyne & Wear DH4 4QW.

2. Statement of Compliance

The financial statements have been prepared in compliance with the provisions of FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

3. Accounting Policies

Basis of Accounting

These financial statements have been prepared under the historical cost convention and in accordance with:

- i) the Statement of Recommended Practice, "Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)";
- ii) the special provisions of Part 15 of the Companies Act 2006 ("the 2006 Act") relating to small companies; and
- iii) FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

The financial statements are presented in sterling (£), which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

Tangible Fixed Assets

All fixed assets are included at cost.

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value of all tangible fixed assets over their expected useful lives. The rates generally applicable are:

Freehold Properties & Improvements	2% - 4% straight line
Fixtures, Fittings & Equipment	10% - 33.3% reducing balance
Property Refurbishment	6.67% straight line

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- * the charitable company becomes entitled to the resources;
- * the trustees are virtually certain they will receive the resources; and
- * the monetary value can be measured with sufficient reliability.

Income is deferred only when the charitable company has to fulfil conditions before becoming entitled to it or when the donor specifies that it is to be expended in a future period.

Investment Income

Bank interest is included in the Statement of Financial Activities on the accruals basis.

Donations, Legacies and Charitable Income

This income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants receivable are credited to income immediately.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2022

3. Accounting Policies (continued)

Business Rates Grant

This is to be recognised immediately in income once the entity is satisfied that they are eligible and intend to participate in the scheme.

Going Concern

There are no material uncertainties regarding the charity's ability to continue as a going concern.

Financial Instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Defined Contribution Plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as a finance cost in profit or loss in the period in which it arises.

Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the Statement of Financial Activities.

Taxation

Due to the company's charitable operations no corporation tax is payable on the results for the year.

Funds Accounting

Funds held by the charitable company are used for:

General fund comprises those funds which the principals are free to use in accordance with the charitable objectives.

Restricted funds are funds which are to be used for specific purposes as laid down by the donor or by the specific terms of the appeal under which the funds are raised. Expenditure which meets these criteria is charged to the fund, with a fair allocation of management and support costs.

Designated funds are unrestricted funds earmarked by the management committee for a particular purpose.

The capital fund reflects the net book value of tangible fixed assets owned by the charitable company less any monies owed in respect of the assets.

4. Donations and legacies

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Donations:				
Others	6,475	3,092	9,567	1,295
	<u>6,475</u>	<u>3,092</u>	<u>9,567</u>	<u>1,295</u>

Income from donations and legacies in 2021 was made up of unrestricted funds of £1,295 and restricted funds of £nil.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2022

5. Charitable activities

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Grants & Contractors Services:				
City of Sunderland - Contracted Services	-	172,003	172,003	204,918
City of Sunderland – Community Projects	-	-	-	72,500
Washington COVID-19 Mental Health Support	-	3,800	3,800	4,000
Co-op Local Community Fund	-	3,808	3,808	7,190
Sunderland City Council – West Advice Project	-	16,666	16,666	-
Back on the Map	-	-	-	4,875
Shiney Homes Advice	-	50,000	50,000	-
Empower	-	-	-	6,000
Springboard	-	8,506	8,506	1,138
SIB funding	-	-	-	1,372
Joseph Brough Community Foundation	-	-	-	10,000
John Bell Community Foundation	-	-	-	5,000
Trusthouse Charitable Trust	-	-	-	10,000
Sunderland City Council – WISP	-	17,460	17,460	8,502
Sunderland CCG	-	90,000	90,000	-
Henry Smith Community Foundation	23,000	-	23,000	25,000
Virgin Money	-	-	-	12,000
Clay Hill Charitable Trust	-	-	-	8,000
COVID-19 Champions Project	-	11,032	11,032	-
Back In The World	-	30,049	30,049	-
Opencast Community Foundation	1,500	-	1,500	-
NHS Path to Excellence	(900)	-	(900)	-
Business Rates Grant Funding Scheme	-	-	-	25,000
	<u>23,600</u>	<u>403,324</u>	<u>426,924</u>	<u>405,495</u>

Income from charitable activities in 2021 was made up of unrestricted funds of £108,190 and restricted funds of £297,305.

6. Other trading activities

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Room hire and use of facilities	925	-	925	280
Miscellaneous income	1,728	550	2,278	2,208
Library	71	-	71	151
Shop	4,697	-	4,697	2,559
	<u>7,421</u>	<u>550</u>	<u>7,971</u>	<u>5,198</u>

Income from other trading activities in 2021 was made up of unrestricted funds of £4,918 and restricted funds of £280.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2022

7. Charitable Activities

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Bank and visa charges	264	-	264	240
Insurance	2,882	-	2,882	2,709
Printing, postage and stationery	2,054	-	2,054	1,519
Telephone	3,055	853	3,908	6,297
Rates	625	-	625	589
Heat, light and water	7,860	-	7,860	7,680
Repairs and renewals	7,580	-	7,580	2,140
Miscellaneous expenses	2,960	-	2,960	3,219
Depreciation	12,837	-	12,837	14,928
Advertising	360	310	670	-
Subscriptions	971	1,134	2,105	1,985
Wages, national insurance and pension	60,424	131,570	191,994	182,773
Staff and volunteer expenses	122	-	122	-
Legal and professional	4,676	-	4,676	4,670
Computer software	6,962	1,255	8,217	6,591
Meeting	33	5	38	15
Training costs	-	-	-	-
Project costs	156	119,309	119,465	48,659
	<u>113,821</u>	<u>254,436</u>	<u>368,257</u>	<u>284,014</u>

Expenditure on charitable activities in 2021 was made up of £86,719 unrestricted and £197,295 restricted funds.

8. Staff costs

	2022	2021
	£	£
Gross wages, salaries and benefits in kind	189,791	172,244
Employers national insurance cost	8,870	7,834
Employers pension contributions	2,445	2,695
SMP recovered	(9,112)	-
	<u>191,994</u>	<u>182,773</u>

	2022	2021
The average number of employees in the year	<u>10</u>	<u>12</u>

No employee received more than £60,000 during the year (2021: none).

The trustees received no remuneration during the year (2021: £nil).

No other costs were reimbursed to trustees. (2021: £nil).

Key Management Personnel

Key management personnel comprises of one employee that has authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £54,253 (2021: £40,571).

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2022

9. Other expenditure

	Unrestricted 2022	Unrestricted 2021 £
Independent examination	<u>4,680</u>	<u>4,914</u>

10. Corporation tax

The charitable company is exempt from taxation under Section 505 of the Income and Corporation Taxes Act 1988.

11. Tangible fixed assets

	Property Improvement £	Freehold property £	Fixtures, Fittings And Equipment £	Total £
Cost or valuation				
At 1 April 2021	31,050	375,466	53,466	459,982
Additions	-	-	526	526
Disposals	-	-	-	-
At 31 March 2022	<u>31,050</u>	<u>375,466</u>	<u>53,992</u>	<u>460,508</u>
Depreciation				
At 1 April 2021	12,182	96,066	39,136	147,384
Charge for year	2,070	7,650	3,117	12,837
Disposals	-	-	-	-
At 31 March 2022	<u>14,252</u>	<u>103,716</u>	<u>42,253</u>	<u>160,221</u>
Net book value				
At 31 March 2022	<u>16,798</u>	<u>271,750</u>	<u>11,739</u>	<u>300,287</u>
At 31 March 2021	<u>18,868</u>	<u>279,400</u>	<u>14,330</u>	<u>312,598</u>

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2022

12. Debtors

	2022	2021
	£	£
Other debtors	209,777	153,253
Prepayments and accrued income	9,420	5,523
	<u>219,197</u>	<u>158,776</u>

13. Creditors: amounts falling due within one year

	2022	2021
	£	£
Other creditors	1,021	635
Accruals	6,309	6,115
Trade creditors	10,744	11,800
Wages	2,176	2,495
	<u>20,250</u>	<u>21,045</u>

14. Related Party Transactions

Transactions with related parties undertaken during the year which are required to be disclosed under FRS 102 were £nil (2021: £300) received from Gentoo Group as a trustee of the charitable company is also a director of Gentoo Group.

15. Analysis of net assets between funds

	Restricted Reserves	General Reserves	Designated Reserves	Total Funds
	£	£	£	£
Tangible fixed assets	-	-	300,287	300,287
Current assets	366,871	55,639	-	422,510
Current liabilities	-	(20,250)	-	(20,250)
	<u>366,871</u>	<u>35,389</u>	<u>300,287</u>	<u>702,547</u>

Analysis of net assets between funds – previous year

	Restricted Reserves	General Reserves	Designated Reserves	Total Funds
	£	£	£	£
Tangible fixed assets	-	-	312,598	312,598
Current assets	213,988	125,481	-	339,469
Current liabilities	-	(21,045)	-	(21,045)
	<u>213,988</u>	<u>104,436</u>	<u>312,598</u>	<u>631,022</u>

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2022

16. Unrestricted reserves

	Balance @ 01.04.21 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.22 £
Designated reserve					
Capital fund	312,598	-	(12,837)	526	300,287
Unrestricted funds					
General funds	104,436	37,496	(105,664)	(879)	35,389
Total unrestricted funds	<u>417,034</u>	<u>37,496</u>	<u>(118,501)</u>	<u>(353)</u>	<u>335,676</u>

Unrestricted reserves – movement in previous year

	Balance @ 01.04.20 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.21 £
Designated reserve					
Capital fund	306,585	-	(14,928)	20,941	312,598
Unrestricted funds					
General funds	88,091	114,403	(76,705)	(21,353)	104,436
Total unrestricted funds	<u>394,676</u>	<u>114,403</u>	<u>(91,633)</u>	<u>(412)</u>	<u>417,034</u>

The designated reserve represents the net book value of capital items.

General funds are funds available for the charitable company to use for the purposes of the charitable company without restriction.

Virgin Money and the Clay Hill Trust provided funding towards core costs of the charity.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2022

17. Restricted funds

	Balance @ 01.04.21 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.22 £
City of Sunderland	107,866	172,003	(135,744)	-	144,125
Back on the Map	9,148	-	(160)	-	8,988
Sunderland City Council – WISP	-	17,460	(9,621)	-	7,839
Sunderland City Council – Targeted Project	12,500	-	(12,500)	-	-
Washington COVID-19 Mental Health Support	4,000	3,800	(2,468)	-	5,332
Sunderland CCG	39,282	90,000	(29,198)	-	100,084
Sunderland City Council & Springboard – RU Ready for UC	-	8,506	(4,858)	-	3,648
Sunderland City Council – Increasing Capacity & Improve Customer Resilience	40,000	-	(40,000)	-	-
Mickey’s Place	912	-	(1,200)	288	-
Community Hub	280	25	(370)	65	-
COVID-19 Champions Project	-	11,032	(7,267)	-	3,765
Co-op Community Fund	-	3,808	-	-	3,808
Sunderland City Council – Christmas Event 2021	-	550	(550)	-	-
Back in the World	-	30,049	-	-	30,049
Sunderland City Council – West Advice Project	-	16,666	(10,500)	-	6,166
Shiney Homes Advice	-	50,000	-	-	50,000
Haswell Family	-	3,032	-	-	3,032
Roof Repairs	-	35	-	-	35
Total restricted funds	<u>213,988</u>	<u>406,966</u>	<u>(254,436)</u>	<u>353</u>	<u>366,871</u>

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2022

Restricted funds – movement in previous year

	Balance @ 01.04.20	Incoming Resources	Resources expended	Transfers between funds	Balance @ 31.03.21
	£	£	£	£	£
City of Sunderland	17,932	204,918	(113,928)	(1,056)	107,866
Back on the Map	6,397	4,875	(2,124)	-	9,148
Sunderland City Council – WISP	1,241	8,502	(12,517)	2,774	-
Sunderland City Council – Targeted Project	-	12,500	-	-	12,500
Washington COVID-19 Mental Health Support	-	4,000	-	-	4,000
Springboard	-	1,138	(1,138)	-	-
Sunderland CCG	75,550	-	(35,288)	(980)	39,282
Sunderland City Council – RU Ready for UC	3,106	1,372	(1,954)	(2,524)	-
Sunderland City Council – Great Gatherings	3,440	-	(5,638)	2,198	-
Sunderland City Council – Increasing Capacity & Improve Customer Resilience	-	40,000	-	-	40,000
Sunderland City Council - EAP	-	20,000	(20,000)	-	-
Mickey's Place	5,620	-	(4,708)	-	912
Community Hub	-	280	-	-	280
Total restricted funds	113,286	297,585	(197,295)	412	213,988

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2022

18. Restricted reserves - *continued*

A transfer of £353 has been made from unrestricted funds to restricted funds and represents funds with a negative balance at the year end.

City of Sunderland provided funding for small community projects.

Back on the Map have provided funds to help deliver Welfare Benefits and Debt Advice to clients of the charity.

Sunderland City Council provided funding for delivery of the Washington Individual Support Project (WISP) to deliver advice services to engage and support people presenting to other agencies in acute crisis.

Sunderland City Council Targeted project provided funding to address the issue of fuel poverty often experienced by families where children are entitled to free school meals. Eligible families with a pre-payment meter were offered a £10 fuel voucher to assist with the cost of their fuel. They were also provided with a Benefit Check to see that they had their full benefit entitlement in place.

Washington COVID-19 Mental Health and Wellbeing Support offered funding to promote the wellbeing of residents in the Washington area, particularly those who are most vulnerable during the pandemic, and tackling mental health problems by delivering focused programmes which provide a range of services.

Sunderland CCG provided funds to the Advice on Prescription project which offers free and confidential advice to patients of six GP surgeries in the area. The transfer represents the capital additions purchased for this project. Comic Relief also provided funding towards Advice on Prescription in the prior year.

Sunderland City Council Coalfield Area Committee provided funding to work in partnership with Springboard to deliver R U Ready UC to provide advice on welfare rights and benefits specifically Universal Credit. This includes developing IT skills, CV preparation and training in preparation for employment or further training.

Sunderland City Council Increasing Capacity and Improve Customer Resilience provided funding to increase capacity in the First Tier provision in recognition of the need for welfare rights, benefit, debt and employment advice for those living with the impact of COVID-19.

Sunderland City Council Neighbourhood Fund and Community Chest have provided funding for Mickey's Place project working in partnership with St Michael's and All Angels providing healthy action in the community.

Community Hub and Room Hire (Virtual School) represents rental income received specifically for the Virtual and Link schools.

Covid 19 Champions - In response to the high levels of support needs some residents had following COVID Sunderland City Council funded a number of time limited projects across the city to provide targeted support. In order to maximise the resource in Washington ShARP joined a partnership with SNCBC/Community Opportunities (Lead Partner), Washington Mind and the Millennium Centre.

Co-op Community Fund represents a grant that has contributed to funding the activities of the weekly Shiney Marras men's group.

Sunderland City Council provided a grant of £550 to ShARP to fund the community activities delivered for the Shiney Row Christmas Lights Switch on in 2021.

SHINEY ADVICE & RESOURCE PROJECT

NOTES TO THE FINANCIAL STATEMENTS

31 MARCH 2022

17. **Restricted reserves - *continued***

Back in the World - From the start of COVID-19 lockdowns and restrictions starting in March 2020 ShARP continued to deliver its advice services and attempted to maintain contact with vulnerable members of the community via doorstep visits. However, our support was limited by COVID restrictions on meeting people, recruitment of new volunteers, difficulties that many members of the community experience in accessing digital services and more recently anxiety and poor mental health following lengthy periods of isolation. Prior to COVID we had 25 volunteers but this has reduced to 5, these remaining volunteers working predominantly inside the charity shop. It has become much more difficult to recruit volunteers or expand volunteer opportunities especially in community development activities due to anxiety about Covid infection. With grant funding from The Norman Jackson Fund we propose to overcome this by implementing a new project 'Back to the World' which will focus on creating new community development activities supported by volunteers who will be able to access support and training opportunities leading to paid work and/or further training. We will expand our pool of volunteers by providing a clear volunteer pathway into employment and/or training. The focus of the volunteering will include community development activity to encourage isolated members of the community to take part in group activities in addition to supporting our existing community library and charity shop. A key aspect of this work will involve the recruitment of a volunteer support worker to oversee the recruitment, training and placement of all volunteers.

West Advice Project - The Sunderland West Area Committee decided to fund a new project to meet the needs of residents who were impacted by COVID-19 either through health issues, losing employment, having to claim benefits for the first time etc. The project provided access to a specialist Advice Worker and additional advice capacity to help with employment advice, complex welfare rights and benefits issues and support with challenging decisions made by DWP. This project is managed by ShARP as part of the partnership with Pallion Action Group.

Shiney Homes Advice Project (SHAP) - This is a new project for ShARP funded for 2 years (April 2022 – March 2024) by a donation from Nationwide Building Society through Charities Trust. SHAP will address an increasing need seen in the local area over the last 2 years for help with housing related issues. The project will provide a dedicated qualified Advice Worker to support local people by helping them to avoid losing their home through eviction, helping them into a home and supporting them to thrive within their homes. The Advice Worker will provide housing related and debt advice, based alongside the core advice team and receive housing related referrals from them and external partners including local GPs, Social Prescribers, Sunderland City Council, Wearside Women in Need, JobCentre Plus, schools and foodbanks. Shiney Homes Advice Project will use a casework approach to deliver a personalised advice service to vulnerable people at risk of homelessness, in arrears with rent and will link with SCC Accredited Landlord Scheme, Access to Housing, Gentoo and Shelter to ensure people have the best chance of having a place fit to call home.

The Haswell Family donated funds to be used for something special in memory of Barbara Haswell.

Small donations were received towards the roof repairs.

Great Gatherings project was funded by Sunderland City Council Coalfields Area Committee to reduce loneliness and social isolation in the prior year.

Sunderland City Council Emergency Assistance Grant provided funds from DEFRA which were used to provide additional support to people during the COVID-19 pandemic and specifically for advising and providing information to people living in the Lot 3 area of Sunderland who access foodbanks in the prior year.

18. **Company Limited by Guarantee**

The charitable company is limited by guarantee in that every member undertakes to contribute such amounts as may be required in the event of the charitable company being wound-up, for the payments of the debts, liabilities and the cost of winding up not exceeding £1 per member.

Accounts

COMPANY REGISTRATION NUMBER: 04769232
CHARITY NUMBER: 1065786

SHINEY ADVICE & RESOURCE PROJECT

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

SHINEY ADVICE & RESOURCE PROJECT
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

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SHINEY ADVICE & RESOURCE PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Registration Numbers

Charity Number 1065786
Company Number 04769232

Trustees

Lisa Watson
Christine Parkin – Vice Chair
Tia Patterson – Chair
Clinton Leeks OBE
Kathleen Levey – Treasurer
John Dannell

Company Secretary

Clinton Leeks OBE

Registered Office

17 Beatrice Terrace
Shiney Row
Houghton le Spring
Tyne & Wear
DH4 4QW

Independent Examiner

Torgersens
Chartered Accountants
Somerford Buildings
Norfolk Street
Sunderland
SR1 1EE

Bankers

Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

Solicitors

Hedley & Co
20 Fawcett Street
Sunderland
SR1 1RZ

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2021

The Trustees present this report together with the financial statements of the charitable company for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies set out on pages 16 to 17 and comply with the current statutory requirements, the requirements of the charitable company's governing document, the current Statement of Recommended Practice and the Companies Act 2006.

Administration details

Constitution

The Shiny Advice & Resource Project ("ShARP") is a registered Charity (No. 1065786) and is a company limited by guarantee (Company No. 04769232).

The principal address of the charitable company is:

17 Beatrice Terrace
Shiny Row
Houghton le Spring
Tyne & Wear
DH4 4QW

The Directors who served during the year are as follows: -

Tia Patterson- Chair
Christine Parkin – Vice Chair
Clinton Leeks OBE – Secretary
Kathleen Levey - Treasurer
Lisa Watson
John Dannell

The above are Directors and Trustees for the purposes of the Companies Act and Charities Act respectively.

Structure, Governance and Management

Shiny Advice & Resource Project (ShARP) was established September 1981 under Memorandum and Articles of Association which set out the aims, objectives and governance of the organisation. ShARP was registered as a charity and incorporated as a company limited by guarantee on 19 May 2003.

ShARP has a Board made up of representation from the local community. The members of the Board are the Directors of the company. Recruitment is open and anyone with an interest in the area ShARP covers and who supports the aims and objectives of ShARP can volunteer for the Board. All positions on the Board are voted on and/or confirmed at the Annual General Meeting (AGM). Board members serve for a 3-year term. They are eligible for re-election at the end of their 3-year term and there will be no more than 15 and no less than 5 members.

The Board will invite co-options from individual members between AGM's whose experience or interests are relevant to the furthering of ShARP's objectives. Appointment of co-options will take place at ordinary meetings and take effect from the end of the meeting. At any one time no more than one third of the Board should be co-optees.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2021

ShARP is a membership organisation and considers all suitably qualified and skilled members who apply to become Trustees. Most Trustees joining ShARP are familiar with the practical work of the organisation. New Trustees are invited to an induction session given by a serving member of the Board. These sessions include;

- * The obligations of the Board
- * The main documents describing the operational framework including the Memorandum and Articles
- * Resourcing the financial position of ShARP as set out in the accounts
- * Future plans and objectives

Organisational Structure

The Board meets bi-monthly and is responsible for the strategic direction and policy of the organisation. The Chief Officer is responsible for all aspects of operational management with support from the Chair and nominated board members, including the Treasurer.

Objectives and Activities

Objectives

The object of ShARP is the promotion of any charitable purpose for the benefit of the community living in Houghton-le-Spring and surrounding areas. These objects must be pursued with due regard to equality of opportunity and without discrimination on the grounds of age, disability, race, religion, gender or sexuality.

In furtherance of its objects but not otherwise, the company has the following powers:

- * To inform, assist and advise people living, working, or otherwise connected with the area, in all matters relating to their rights and development.
- * To provide free advice and information to individuals and groups in matters relating to welfare rights, debt, housing and employment.
- * Promote and provide education and training in matters relating to citizens' rights and skills for personal development.
- * To promote the use of resources and sharing of knowledge for local individuals and groups.
- * To respond to the needs of the community by ensuring that the organisation is managed by local people and to provide training for them to function effectively.

Public Benefit Statements

The Trustees have had regard to the Charity Commission's guidance on their legal duty on public benefit, and are satisfied that the Charity delivers public benefit, and due regard is paid to the guidance on public benefit when deciding on what new projects the charity should undertake.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2021

Achievements and Performance

ShARP is a membership organisation. We are a busy community anchor with an annual footfall of around 12,500 people each year which is building year upon year. Our core business is the delivery of free, independent welfare rights, benefits and debt advice services to assist people in understanding their rights and claiming their entitlement. We continually review and refresh our services in response to national government policy, to address local priorities and to meet the needs of local people. In 2020 - 2021 the value of our ability to flex and respond to need was to prove an essential support to our community.

The charity started April 2020 full of drive and ambition, determined to build on the achievements of 2019 when we had made good progress in achieving the targets for growth as set in our Business Plan.

In the spring of 2020 a new coronavirus Covid-19 emerged from China and began to spread quickly becoming a pandemic. The United Kingdom saw the first cases in January 2020 and on 23rd March 2020 the government put a national lockdown into place in an attempt to limit the spread and impact of the virus. The Board of Directors and the Chief Officer took the necessary steps to close the ShARP building on 22nd March 2020, execute the Business Continuity Plan and put in place remote working from home for the Advice Workers to maintain delivery of the core advice service. The Chief Officer supported by the Board swiftly put in place a Covid preparedness plan underpinned by robust risk assessment protocols, for the safety of staff and other users of ShARP facilities. The Board and the Chief Officer continued to be closely advised by HR experts at Avensure Ltd on all employment implications arising from the new and challenging working environment.

The Board of Directors maintained governance arrangements by holding virtual meetings via Zoom or Microsoft Teams. Meetings were held more frequently to ensure that the organisation was compliant with government regulations and following Public Health guidance to maintain the safety and wellbeing of staff.

The Chief Officer took a central role as point of contact for all communications, referrals and also coordination of the support to the community hub/mutual aid effort which started to emerge quickly in neighbourhoods as local people tried to help each other. The team continued to work from home providing an immediate response to those facing furlough, illness, hardship, bereavement and social isolation. The WISP Advice Worker and an Administrator continued to work in the centre and foodbanks in Washington and Shiney Row acting as a referral point for those in crisis who needed food, support and advice.

We were proud to have played a significant role in the early response by Sunderland City Council to the crisis caused by the Covid-19 pandemic. Little did we know in April 2020 that for the next year the impact the virus would continue to have on all aspects of our lives and the work of the charity. It would cause untold misery and sadness to many people as they were restricted to their homes, not allowed to leave home except for short periods to exercise locally, people became ill or lost loved ones. People experienced loss of income, loss of independence and autonomy. Many people experienced anxiety as they navigated through government guidance, new laws and restrictions which led to all non-essential services and businesses closing. People feared unemployment, some worried about debt building up as, initially, it was unclear how workers would be paid. The government put in place a furlough scheme so that those employers whose business had to close were supported to keep staff on the payroll. The furlough scheme meant that workers would receive at least 80% of their salary and some employers topped that up to give staff 100% their salary.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2021

We did not furlough any staff as sufficient funds were in place and funders were assured that our services whilst reshaped and adjusted to respond to the lockdown and ensuing restrictions would continue to meet the outcomes expected and agreed with them.

We are proud to be recognised as a Community Anchor by the Virgin Money Foundation and with funding from them and the Clay Hill Trust we switched our telephony to VOIP in June 2020. This investment has improved our internal and external communications making it much easier to manage remote working arrangements whilst maintaining contact with beneficiaries so that we can respond to them swiftly when needed.

The government put a number of measures in place to support businesses. The Business Rates Support Grant administered through Sunderland City Council was a great help to ShARP.

We are also grateful for help and support made available to us from local trusts through the Tyne and Wear Community Foundation. These funds were a crucial support to funding our core costs which meant that the senior team could focus their efforts on supporting the staff team and our community.

The Board of Directors would like to thank all funders for their continued trust and support in what has been an extremely challenging year.

The Board of Directors also would like to take this opportunity to formally acknowledge the work of the ShARP team and thank everyone for their commitment and efforts to support local people and provide the same high-quality service that we are proud of in what has been the most extraordinary year.

In spite of the challenges we experienced in 2020 - 2021 we are proud that we are a trusted provider of advice and that our centre – even in the virtual world is viewed as a safe inclusive space.

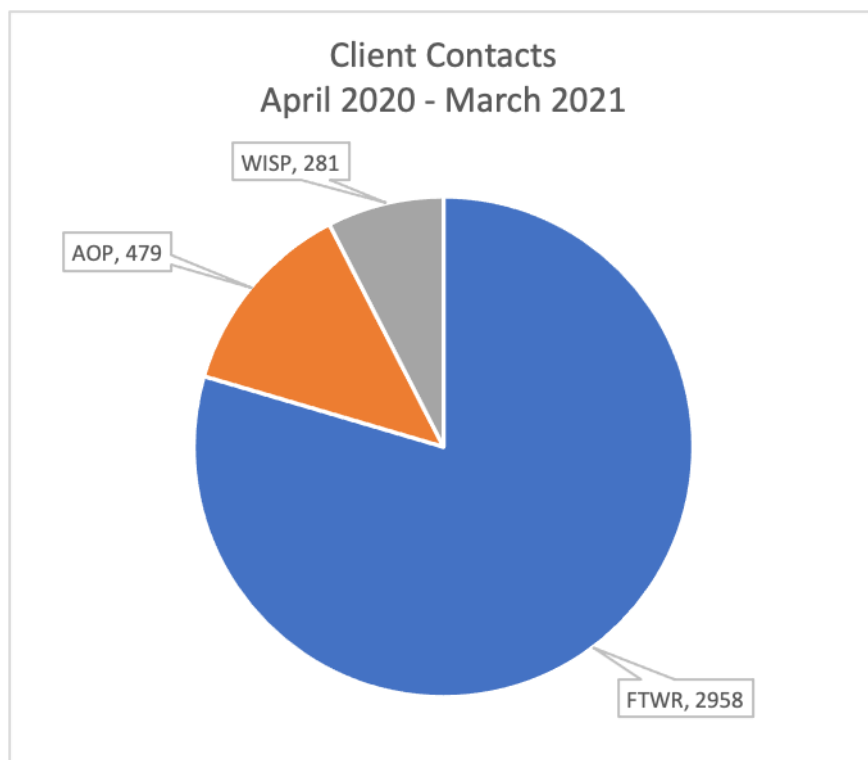
This year:

- We have maintained the Advice Quality Standard (AQS) which quality assures our advice service.
- We have maintained Investors in People and are proud to be a member of the Living Wage Foundation which means that we are a Living Wage Employer.
- We are a member of Disability Rights UK because we are committed to ensuring that we are accessible, inclusive and visible to all members of our community.
- We maintained our accreditation as a Living Wage employer.

We continued the planned growth and development of the organisation in line with our Business Plan. to develop new advice services, establish our new partnership with Pallion Action Group, identify new opportunities and extend our reach so as to support more beneficiaries.

SHINEY ADVICE & RESOURCE PROJECT
THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

Advice Services Report



The advice service continues to be at the core of ShARP providing free high quality, independent advice on welfare rights, debt and benefit entitlement. The organisation is valued by local people and professionals as a trusted provider of advice which demonstrates we are a valued community resource that people feel able to turn to when in difficulty.

The advice service now comprises of a number of projects funded by several different sources. These include the First Tier Welfare Rights contract (FTWR) commissioned by Sunderland City Council (SCC), Advice on Prescription (AoP) grant funded by Sunderland Clinical Commissioning Group (SCCG), Washington Individual Support Project (WISP) funded by SCC Washington Area Committee, R U Ready for Universal Credit? funded by SCC Coalfields Area Committee and contracts for other local providers e.g. Back on The Map. This has enabled ShARP to make a greater contribution to the wider delivery of welfare rights, benefit and debt advice across the city of Sunderland.

Sunderland City Council commissioned ShARP to deliver the First Tier Welfare Rights contract in the Coalfields and Washington Areas of the city. The council went through a procurement process for a new contract in early 2020. ShARP and Pallion Action Group decided to work in partnership to submit a joint bid for the contract with ShARP as Lead Partner. Due to Covid-19 and the national lockdown which required Sunderland City Council and partners to deal with the immediate needs of residents the original contract was extended and the decision on award of the new contract was delayed for several months. The contract to deliver First Tier Welfare Rights in the Coalfields, Washington, West and North areas of the city was awarded in late spring of 2020 and delivery started on 1st November 2020. Despite the uncertainty that this delay caused to both organisations the Advice teams worked throughout the period of national crisis, into the city Community Hub arrangements as well as providing advice on all aspects of welfare rights and benefit entitlement – including furlough.

SHINEY ADVICE & RESOURCE PROJECT

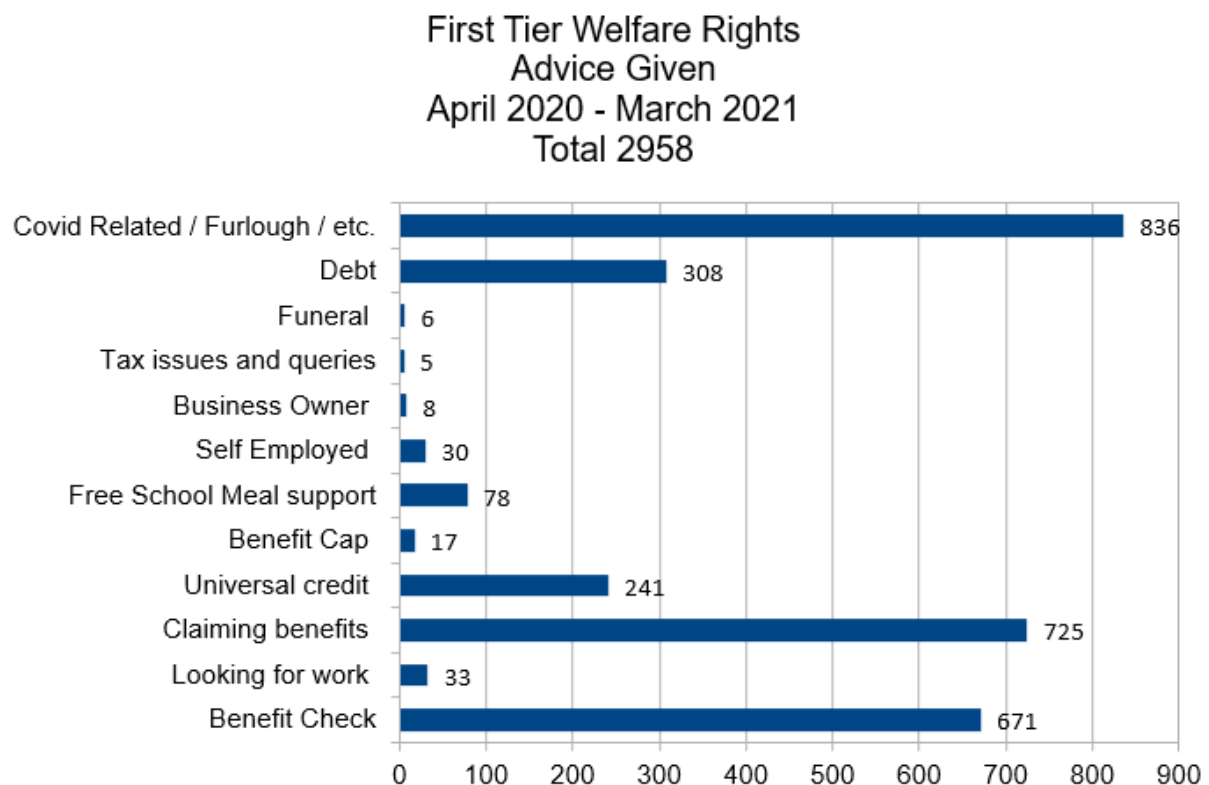
THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2021

The city experienced a high rate of Covid infection. There were a number of Covid related deaths which were often sudden and unexpected leaving families to grieve and deal with unforeseen funeral costs and changes to household income at a time when many of the usual places that would help were closed or working remotely. As an organisation we are proud of the contribution that we made to supporting the people in our community throughout this extraordinary year.

The ShARP advice team delivered advice to a total of 3,718 people in this reporting period.

This year there has been an increase in the complexity of the presenting issues which often require a more detailed “case work” approach to ensure that issues are resolved. We have strong relationships with Sunderland Together 4 Children Early Help Team, Adult Services, Crisis Mental Health Team, Shelter, Wearside Women in Need, Gentoo and other housing providers so that we can draw on the strengths and skills of each organisation to help our beneficiaries.



The national Welfare Reform Programme continues unabated despite Covid. The government changes to benefit entitlement together with ongoing austerity measures continue to impact on local people causing hardship which can cause significant levels of anxiety and periods of crisis for individuals and their families. As an independent provider of high-quality advice services, we are skilled, imaginative and able to innovate.

This year in light of Covid we again reviewed local need and priorities. We reshaped delivery of our services, moved to remote working arrangements and provided telephone advice. The WISP Advice Worker continued to work into some foodbanks as needed ensuring that all precautions were taken to minimise risk through the use of Personal Protective Equipment and hygiene measures.

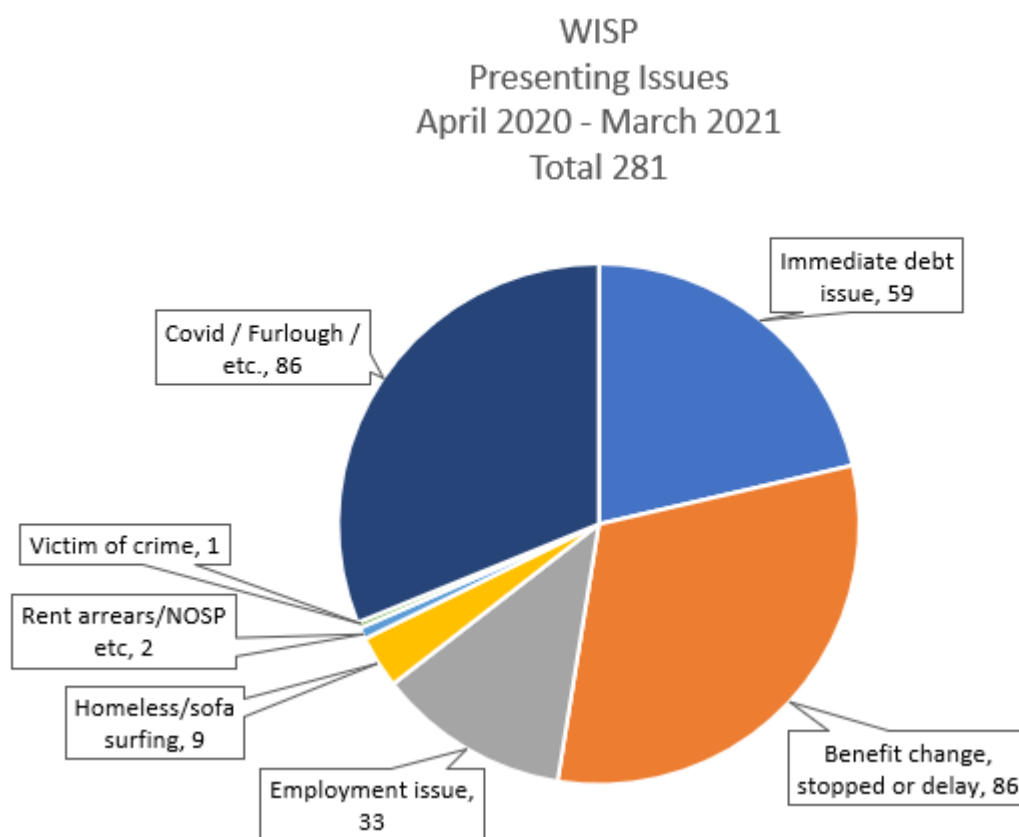
SHINEY ADVICE & RESOURCE PROJECT

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Washington Individual Support Project (WISP)

The project is funded through Sunderland City Council Washington Area Committee and now in its third year. The WISP Advice Worker works in partnership with Foodbanks in Washington providing advice to some of the most vulnerable people in the area who present repeatedly in crisis to the foodbanks. Sometimes the crisis is caused by being homeless, being sanctioned, escalating debt, drug or alcohol dependency or by having to wait for the first UC payment. The WISP Advice Worker has established excellent relationships with key partners including Washington Foodbanks, Gentoo, WEAR Recovery, Wearside Women in Need, Washington Job Centre, Social Prescribers and Age UK so that any additional support needs can be met by the most appropriate agency. Once the crisis is dealt with beneficiaries are introduced to other community groups where they can develop their interests, meet other people and make friends. The benefit of this multiagency approach is that we are able to address complex advice needs in an informal way and help to raise everyone's understanding of the benefits system.



Back on The Map

The excellent partnership between Back on the Map Sunderland and ShARP continues. Back on the Map refer their tenants to ShARP for independent advice. The advice provided is bespoke to the individual and can also identify wider unmet needs which the team at Back on the Map are then able to support through their centre. The approach and shared value base have made this a good example of partnership between two strong community-based organisations.

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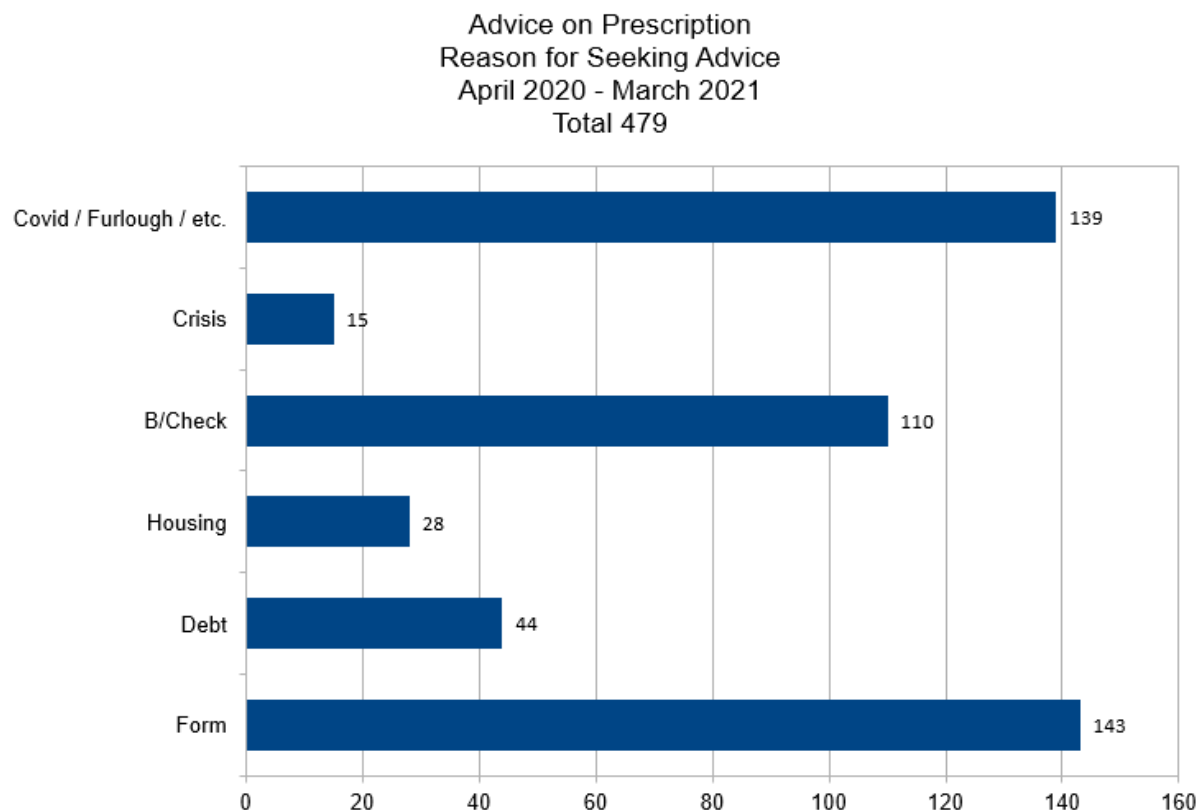
Advice on Prescription

The Advice on Prescription project is a social prescribing project and is delivered by two Advice on Prescription workers available to patients in each of the 6 GP surgeries in the Coalfields area. The project is grant funded by Sunderland Clinical Commissioning Group.

Advice on Prescription receives referrals from GPs and health professionals for patients who have low mood, anxiety or depression where causal factors may include worries about finances or debt.

Advice on Prescription has achieved recognition both with health professionals and with local people throughout the Coalfields area. The project has achieved all targets and made a significant impact by helping people claim their entitlement.

During the pandemic the project team continued to provide a telephone advice service by working remotely. This direct referral route meant that generally patients could access advice on the day they were referred to the team. This was essential given the level of difficulty, hardship and fear people who were ill or recently bereaved felt. The Advice Workers were able to use a casework approach to provide on going support to those who needed it.



In 2020 - 2021 a total of 3,718 people accessed remote services. This is a significant reduction to the footfall of the previous year but is due to lockdown, closure of the building then covid security measures affecting our centre-based activity groups

Community, Enterprise and Volunteering

The national lockdown meant that our building had to close. This meant that the core group of 15 Volunteers were unable to provide practical support to ShARP for the period of the national

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2021

lockdown. This affected our community activities and groups as well as the Shiny Things Charity Shop and the Community Library.

Many of the regular activities in the centre are aimed at reducing loneliness and social isolation so we used different methods to maintain contact and connexion to beneficiaries. The facilitator of the Shiny Marras Mens Group used her daily exercise time to cycle locally and provide regular welfare checks through garden gate visits. She delivered prescriptions and shopping for those men who needed that support.

Our Community Library had to close for most of the year but when permitted we delivered books to local supported accommodation and other local people who needed that support.

Funders and Supporters

We would like to thank the following funders and supporters of ShARP

A local Community Trust through Tyne and Wear Community Foundation

A local Charitable Trust through Tyne and Wear Community Foundation

Age UK

Back on the Map

Bethany Church (Sunderland and Hetton)

Big Lottery Awards for All

Buttle Trust

CHANCE

Citizens Advice Bureau

Durham Community Foundation

Fiscus - ACES Partnership

Garfield Weston Foundation

Gentoo (Empower)

Greggs Foundation

Hetton New Dawn

International Communities of Sunderland (ICOS)

Northern Powergrid through Tyne and Wear Community Foundation

Rainbow Centre Children's Centre

REEDS Grassroots Fund

Springboard

Sunderland City Council - Coalfields Area Committee Strategic Initiative Budget

Sunderland City Council – East Area Committee Strategic Initiative Budget

Sunderland City Council – (First Tier Welfare Rights)

Sunderland City Council Public Health

Sunderland City Council – Washington Area Committee Strategic Initiative Budget

Sunderland Clinical Commissioning Group

Sunderland International Bangladesh Centre

Sunderland MIND

The Henry Smith Charity

Trusthouse Charitable Foundation

Tyne and Wear Community Foundation

Virgin Money Foundation and Clay Hill Trust

Washington MIND

YMCA Fencehouses

We are grateful for the support of our local community

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2021

Financial Review

ShARP uses the Sage50 system which enables accurate and timely controls of finances. The Treasurer provides scrutiny to ensure that appropriate financial controls are in place, Chairs the Finance Sub Committee and ensures Board receives regular finance.

The Charity Shop Shiny Things generates unrestricted income which supports the work of ShARP.

ShARP has a surplus of £123,060.

Reserves Policy

The Balance Sheet shows that there are restricted funds of £213,988 and unrestricted funds of £417,034 of which £312,598 is designated leaving general funds of £104,436. The Trustees seek to build up unrestricted funds as reserves to cover 6 months running costs in line with recommendations from the Charities Commission.

Plans for the Future 2021-2022

In 2022 ShARP will celebrate our 40th anniversary. We will make plans this year to celebrate the occasion with our community, volunteers and staff team. Our core work has always been welfare rights advice. However, our success as an organisation stems from the use of community development principles and practice, flexibility and our ability to build relationships with the community, partners and funders. As we emerge from this most extraordinary year we will continue to ensure that these principles underpin our future development.

As the country emerges from the pandemic and comes to terms with Life after Covid we will face challenges in relation to changing national policies, Public Health guidance and continuing restrictions to manage the spread and impact of the virus. We expect that there will be limited funding available, particularly, to support the core costs of the charity or to fund non covid related activity. This will be a challenge for us at a time when additional resources will be needed to help people adjust to and manage whatever circumstances they find themselves in as we go through this next period.

In line with our values local people will be encouraged to increase self-determination and develop the necessary skills to apply for and manage benefits online. This focus on increasing self-help is in line with ShARP's aims and objectives and will become necessary as Universal Credit is further embedded. We will work with other organisations to try new approaches to support local people as needed.

We know that the impact of the pandemic and the rolling programme of welfare reform will continue to impact on local people for the foreseeable future and that this will increase the numbers of children and families experiencing poverty. We will meet this challenge by maintaining our services and ensuring that we increase visibility in the community or through our use of social media and online support. We will build partnerships with a wider range of services, building on our successful work with foodbanks and strengthening emerging partnerships with education providers. We will also continue to respond to local residents in a holistic way and attempt to meet their needs for social contact by encouraging use of the centre, the library facility and our community activities.

At this point, ShARP is in a strong position to face the future. The Business Continuity Plan was fully implemented at the start of the pandemic and has been tested and reviewed throughout the last year. The advice service will continue and if required will again implement remote working arrangements. ShARP will continue to work with partners to support Community Hub arrangements to help people who are in crisis, ill, vulnerable or shielding due to pre-existing health conditions.

SHINEY ADVICE & RESOURCE PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2021

We will maintain our proactive pursuit of relevant funding sources and explore any opportunities for enterprise development and further partnerships to secure longer term sustainability for the organisation.

Statement of the Trustees Responsibilities

Company Law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing these financial statements, the Board is required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * follow the recommendations of the Charity Commission and of the accounting profession with regard to the form and content of the financial statements and to disclose and explain any departures therefrom; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Board is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Assessment

The trustees have considered any risks to which the charitable company might be exposed and are satisfied that the administrative, investment and financial procedures which are in place minimise the risk of any loss to the charitable company.

Exemption Statement

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the Trustees

.....
Tia Patterson

Date:

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHINEY ADVICE & RESOURCE PROJECT

I report on the financial statements for the year ended 31 March 2021, which comprise the statement of financial activities (including income and expenditure account), statement of financial position, and the related notes.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Alison Henshaw FCCA
Torgersens
Chartered accountants
Somerford Buildings
Norfolk Street
Sunderland
SR1 1EE

Date:

SHINEY ADVICE & RESOURCE PROJECT

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOME AND EXPENDITURE ACCOUNT					
Incoming resources					
Donations and legacies	4	1,295	-	1,295	897
Charitable activities	5	108,190	297,305	405,495	267,232
Other trading activities	6	4,918	280	5,198	13,046
Total incoming resources		<u>114,403</u>	<u>297,585</u>	<u>411,988</u>	<u>281,175</u>
Resources expended					
Raising funds		-	-	-	-
Charitable activities	7	86,719	197,295	284,014	244,730
Other expenditure	9	4,914	-	4,914	4,692
Total resources expended		<u>91,633</u>	<u>197,295</u>	<u>288,928</u>	<u>249,422</u>
Net incoming/(outgoing) resources		22,770	100,290	123,060	31,753
Transfers between Funds		(412)	412	-	-
Net movement in funds		<u>22,358</u>	<u>100,702</u>	<u>123,060</u>	<u>31,753</u>
Total funds brought forward		<u>394,676</u>	<u>113,286</u>	<u>507,962</u>	<u>476,209</u>
Total funds carried forward		<u><u>417,034</u></u>	<u><u>213,988</u></u>	<u><u>631,022</u></u>	<u><u>507,962</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 16 to 26 form part of these unaudited financial statements.

SHINEY ADVICE & RESOURCE PROJECT

STATEMENT OF FINANCIAL POSITION

31 MARCH 2021

	Note	£	2021 £	2020 £
Fixed Assets				
Tangible fixed assets	11		312,598	306,585
Current Assets				
Debtors	12	158,776		13,135
Cash at bank		180,517		200,546
Cash in hand		176		122
		339,469		213,803
Creditors: amounts falling due within one year	13	(21,045)		(12,426)
Net Current Assets			318,424	201,377
Net Assets			631,022	507,962
Funds of the Charity				
Designated reserves	16		312,598	306,585
Unrestricted funds - general	16		104,436	88,091
Restricted funds	17		213,988	113,286
Total Funds			631,022	507,962

The members of the committee are satisfied that the charitable company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for: (i) ensuring that the charitable company keeps proper accounting records which comply with section 386 of the Act; and (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its incoming resources and application of resources, including its surplus or deficit for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charitable company.

These unaudited financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These unaudited financial statements were approved by the trustees on _____ and are signed on their behalf by:

Tia Patterson
Chair

Company number 04769232

The notes on pages 16 to 26 form part of these unaudited financial statements.

SHINEY ADVICE & RESOURCE PROJECT

NOTES TO THE FINANCIAL STATEMENTS

31 MARCH 2021

1. General Information

The company is a private company limited by guarantee, registered in England and Wales, as well as being a registered Charity. The address of the registered office is 17 Beatrice Terrace, Shiney Row, Houghton-le-Spring, Tyne & Wear DH4 4QW.

2. Statement of Compliance

The financial statements have been prepared in compliance with the provisions of FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

3. Accounting Policies

Basis of Accounting

These financial statements have been prepared under the historical cost convention and in accordance with:

- i) the Statement of Recommended Practice, "Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)";
- ii) the special provisions of Part 15 of the Companies Act 2006 ("the 2006 Act") relating to small companies; and
- iii) FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

The financial statements are presented in sterling (£), which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

Tangible Fixed Assets

All fixed assets are included at cost.

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value of all tangible fixed assets over their expected useful lives. The rates generally applicable are:

Freehold Properties & Improvements	2% - 4% straight line
Fixtures, Fittings & Equipment	10% - 33.3% reducing balance
Property Refurbishment	6.67% straight line

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- * the charitable company becomes entitled to the resources;
- * the trustees are virtually certain they will receive the resources; and
- * the monetary value can be measured with sufficient reliability.

Income is deferred only when the charitable company has to fulfil conditions before becoming entitled to it or when the donor specifies that it is to be expended in a future period.

Investment Income

Bank interest is included in the Statement of Financial Activities on the accruals basis.

Donations, Legacies and Charitable Income

This income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants receivable are credited to income immediately.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2021

3. Accounting Policies (continued)

Business Rates Grant

This is to be recognised immediately in income once the entity is satisfied that they are eligible and intend to participate in the scheme.

Going Concern

There are no material uncertainties regarding the charity's ability to continue as a going concern.

Financial Instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Defined Contribution Plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as a finance cost in profit or loss in the period in which it arises.

Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the Statement of Financial Activities.

Taxation

Due to the company's charitable operations no corporation tax is payable on the results for the year.

Funds Accounting

Funds held by the charitable company are used for:

General fund comprises those funds which the principals are free to use in accordance with the charitable objectives.

Restricted funds are funds which are to be used for specific purposes as laid down by the donor or by the specific terms of the appeal under which the funds are raised. Expenditure which meets these criteria is charged to the fund, with a fair allocation of management and support costs.

Designated funds are unrestricted funds earmarked by the management committee for a particular purpose.

The capital fund reflects the net book value of tangible fixed assets owned by the charitable company less any monies owed in respect of the assets.

4. Donations and legacies

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Donations:				
Others	1,295	-	1,295	897
	1,295	-	1,295	897

Income from donations and legacies in 2020 was made up of unrestricted funds of £897 and restricted funds of £nil.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2021

5. Charitable activities

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Grants & Contractors Services:				
City of Sunderland - Contracted Services	-	204,918	204,918	93,993
City of Sunderland – Community Projects	-	72,500	72,500	9,939
Washington COVID-19 Mental Health Support	-	4,000	4,000	-
Co-op Local Community Fund	7,190	-	7,190	-
Comic Relief	-	-	-	4,095
Back on the Map	-	4,875	4,875	2,700
Greggs Foundation	-	-	-	10,000
Empower	6,000	-	6,000	-
Springboard	-	1,138	1,138	-
SIB funding	-	1,372	1,372	15,353
Joseph Brough Community Foundation	10,000	-	10,000	-
John Bell Community Foundation	5,000	-	5,000	-
Trusthouse Charitable Trust	10,000	-	10,000	10,000
Sunderland City Council – WISP	-	8,502	8,502	10,264
Sunderland CCG	-	-	-	45,000
Henry Smith Community Foundation	25,000	-	25,000	27,000
Virgin Money	12,000	-	12,000	18,000
Clay Hill Charitable Trust	8,000	-	8,000	12,000
Mickey's Place	-	-	-	5,988
International Community Organisation	-	-	-	2,000
NHS Path to Excellence	-	-	-	900
Business Rates Grant Funding Scheme	25,000	-	25,000	-
	108,190	297,305	405,495	267,232

Income from charitable activities in 2020 was made up of unrestricted funds of £77,000 and restricted funds of £190,232.

6. Other trading activities

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Room hire and use of facilities	-	280	280	1,125
Miscellaneous income	2,208	-	2,208	4,641
Library	151	-	151	103
Shop	2,559	-	2,559	7,177
	4,918	280	5,198	13,046

Income from other trading activities in 2020 was made up of unrestricted funds of £13,046 and restricted funds of £nil.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2021

7. Charitable Activities

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Bank and visa charges	240	-	240	302
Insurance	1,798	911	2,709	2,545
Printing, postage and stationery	1,519	-	1,519	2,137
Telephone	5,701	596	6,297	8,157
Rates	589	-	589	1,879
Heat, light and water	7,680	-	7,680	11,345
Repairs and renewals	2,140	-	2,140	4,228
Miscellaneous expenses	3,219	-	3,219	4,410
Depreciation	14,928	-	14,928	13,403
Advertising	-	-	-	411
Subscriptions	553	1,432	1,985	1,870
Wages, national insurance and pension	38,039	144,734	182,773	177,933
Staff and volunteer expenses	-	-	-	296
Legal and professional	4,670	-	4,670	5,259
Computer software	5,628	963	6,591	6,128
Meeting	15	-	15	328
Training costs	-	-	-	80
Project costs	-	48,659	48,659	4,019
	<u>86,719</u>	<u>197,295</u>	<u>284,014</u>	<u>244,730</u>

Expenditure on charitable activities in 2020 was made up of £75,018 unrestricted and £169,712 restricted funds.

8. Staff costs

	2021	2020
	£	£
Gross wages, salaries and benefits in kind	172,244	167,635
Employers national insurance cost	7,834	7,836
Employers pension contributions	2,695	2,462
	<u>182,773</u>	<u>177,933</u>

	2021	2020
The average number of employees in the year	<u>12</u>	<u>12</u>

No employee received more than £60,000 during the year (2020: none).

The trustees received no remuneration during the year (2020: £nil).

No other costs were reimbursed to trustees. (2020: £nil).

Key Management Personnel

Key management personnel comprises of one employee that has authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £40,571 (2020: £40,451).

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2021

9. Other expenditure

	Unrestricted 2021	Unrestricted 2020 £
Independent examination	<u>4,914</u>	<u>4,692</u>

10. Corporation tax

The charitable company is exempt from taxation under Section 505 of the Income and Corporation Taxes Act 1988.

11. Tangible fixed assets

	Property Improvement £	Freehold property £	Fixtures, Fittings And Equipment £	Total £
Cost or valuation				
At 1 April 2020	24,546	368,408	50,298	443,252
Additions	6,504	7,058	7,379	20,941
Disposals	-	-	(4,211)	(4,211)
At 31 March 2021	<u>31,050</u>	<u>375,466</u>	<u>53,466</u>	<u>459,982</u>
Depreciation				
At 1 April 2020	10,112	88,416	38,139	136,667
Charge for year	2,070	7,650	5,208	14,928
Disposals	-	-	(4,211)	(4,211)
At 31 March 2021	<u>12,182</u>	<u>96,066</u>	<u>39,136</u>	<u>147,384</u>
Net book value				
At 31 March 2021	<u>18,868</u>	<u>279,400</u>	<u>14,330</u>	<u>312,598</u>
At 31 March 2020	<u>14,434</u>	<u>279,992</u>	<u>12,159</u>	<u>306,585</u>

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2021

12. Debtors

	2021	2020
	£	£
Other debtors	153,253	7,276
Prepayments and accrued income	5,523	5,859
	<u>158,776</u>	<u>13,135</u>

13. Creditors: amounts falling due within one year

	2021	2020
	£	£
Other creditors	635	516
Accruals	6,115	7,220
Trade creditors	11,800	1,831
Wages	2,495	2,859
	<u>21,045</u>	<u>12,426</u>

14. Related Party Transactions

Transactions with related parties undertaken during the year which are required to be disclosed under FRS 102 were £300 (2020: £nil) received from Gentoo Group as a trustee of the charitable company is also a director of Gentoo Group.

15. Analysis of net assets between funds

	Restricted Reserves	General Reserves	Designated Reserves	Total Funds
	£	£	£	£
Tangible fixed assets	-	-	312,598	312,598
Current assets	213,988	125,481	-	339,469
Current liabilities	-	(21,045)	-	(21,045)
	<u>213,988</u>	<u>104,436</u>	<u>312,598</u>	<u>631,022</u>

Analysis of net assets between funds – previous year

	Restricted Reserves	General Reserves	Designated Reserves	Total Funds
	£	£	£	£
Tangible fixed assets	-	-	306,585	306,585
Current assets	113,286	100,517	-	213,803
Current liabilities	-	(12,426)	-	(12,426)
	<u>113,286</u>	<u>88,091</u>	<u>306,585</u>	<u>507,962</u>

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2021

16. Unrestricted reserves

	Balance @ 01.04.20 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.21 £
Designated reserve					
Capital fund	306,585	-	(14,928)	20,941	312,598
Unrestricted funds	88,091	114,403	(76,705)	(21,353)	104,436
General funds					
Total unrestricted funds	<u>394,676</u>	<u>114,403</u>	<u>(91,633)</u>	<u>(412)</u>	<u>417,034</u>

Unrestricted reserves – movement in previous year

	Balance @ 01.04.19 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.20 £
Designated reserve					
Capital fund	318,077	-	(13,403)	1,911	306,585
Unrestricted funds	34,279	90,943	(66,307)	29,176	88,091
General funds					
Total unrestricted funds	<u>352,356</u>	<u>90,943</u>	<u>(79,710)</u>	<u>31,087</u>	<u>394,676</u>

The designated reserve represents the net book value of capital items.

General funds are funds available for the charitable company to use for the purposes of the charitable company without restriction.

Virgin Money and the Clay Hill Trust provided funding towards core costs of the charity.

Included within unrestricted funds in the prior year was £450 received from Joicey Trust towards the toilet refurbishment in ShARP. £450 was spent in the year ended 31 March 2021 and the costs of the refurbishment are held within the capital fund.

SHINEY ADVICE & RESOURCE PROJECT

NOTES TO THE FINANCIAL STATEMENTS

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17. Restricted funds

	Balance @ 01.04.20	Incoming Resources	Resources expended	Transfers between funds	Balance @ 31.03.21
	£	£	£	£	£
City of Sunderland	17,932	204,918	(113,928)	(1,056)	107,866
Back on the Map	6,397	4,875	(2,124)	-	9,148
Sunderland City Council – WISP	1,241	8,502	(12,517)	2,774	-
Sunderland City Council – Targeted Project	-	12,500	-	-	12,500
Washington COVID-19 Mental Health Support	-	4,000	-	-	4,000
Springboard	-	1,138	(1,138)	-	-
Sunderland CCG	75,550	-	(35,288)	(980)	39,282
Sunderland City Council – RU Ready for UC	3,106	1,372	(1,954)	(2,524)	-
Sunderland City Council – Great Gatherings	3,440	-	(5,638)	2,198	-
Sunderland City Council – Increasing Capacity & Improve Customer Resilience	-	40,000	-	-	40,000
Sunderland City Council - EAP	-	20,000	(20,000)	-	-
Mickey’s Place	5,620	-	(4,708)	-	912
Virtual School	-	280	-	-	280
Total restricted funds	113,286	297,585	(197,295)	412	213,988

SHINEY ADVICE & RESOURCE PROJECT
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Restricted funds – movement in previous year

	Balance @ 01.04.19 £	Incoming Resources £	Resources expended £	Transfers between funds £	Balance @ 31.03.20 £
Gateshead Council	3,168	-	-	(3,168)	-
City of Sunderland	8,639	93,993	(84,700)	-	17,932
Back on the Map	7,787	2,700	(4,090)	-	6,397
Durham Community Foundation	2,558	-	-	(2,558)	-
Big Lottery Fund	16,575	-	(8,223)	(8,352)	-
Comic Relief	11,565	4,095	(15,660)	-	-
SIB Funding	6,889	2,592	(5,472)	(4,009)	-
Sunderland City Council All Together Now	2,110	-	-	(2,110)	-
Sunderland City Council – WISP	-	10,264	(9,033)	10	1,241
Library Project	1,364	-	(604)	(760)	-
Sunderland City Council – Know IT All	4,950	-	-	(4,950)	-
Crisis Support	10	-	-	(10)	-
Sunderland City Council – Community Chest	1,980	-	-	(1,980)	-
Empower	50	-	(50)	-	-
ESA Northern Powergrid	3,708	-	(1,078)	(2,630)	-
Sunderland CCG	45,000	45,000	(14,450)	-	75,550
Linden Family Fund	7,500	-	(7,500)	-	-
Sunderland City Council – RU Ready for UC	-	7,543	(4,437)	-	3,106
Sunderland City Council – Great Gatherings	-	4,999	(989)	(570)	3,440
Sunderland City Council – Tackling Isolation	-	4,940	(4,940)	-	-
Sunderland City Council - Coalfields	-	5,218	(5,218)	-	-
Mickey's Place	-	5,988	(368)	-	5,620
International Community Organisation	-	2,000	(2,000)	-	-
NHS Path to Excellence	-	900	(900)	-	-
Total restricted funds	<u>123,853</u>	<u>190,232</u>	<u>(169,712)</u>	<u>(31,087)</u>	<u>113,286</u>

SHINEY ADVICE & RESOURCE PROJECT
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18. Restricted reserves - *continued*

A transfer of £2,448 has been made from restricted funds to unrestricted funds and represents funds with a negative balance or any projects which ended during the year. The remaining £2,036 transfer relates to capital items transferred to the designated reserve.

Gateshead Council provided funding as part of the LA7 ESF Community Grants programme which was to support individuals who were economically inactive or unemployed to get back into employment. The remaining funds were transferred to unrestricted funds in the prior year.

City of Sunderland provided funding for small community projects.

Durham Community Foundation managed funding for a grant European Social Fund in support of volunteer management in a prior year.

Sunderland CCG provided funds to the Advice on Prescription project which offers free and confidential advice to patients of six GP surgeries in the area. The transfer represents the capital additions purchased for this project. Comic Relief also provided funding towards Advice on Prescription in the prior year.

Back on the Map have provided funds to help deliver Welfare Benefits and Debt Advice to clients of the charity.

The Big Lottery Fund provided Awards for All funding for the Step Forward Volunteering Project to support local people getting into volunteering and to offer them additional support and training where needed and to help them develop skills and confidence in the prior year.

All Together Now - Sunderland City Council provided funding to support a weekly drop in session for older and isolated people across the Coalfields area, providing a varied programme of activities in a prior year.

Sunderland City Council provided funding from the Coalfields Area Committee to support projects volunteering with older and isolated people as well as to support emotional and mental wellbeing of volunteers for debt and advice work. SIB also provided funding towards the project in the prior year.

Sunderland City Council provided funding for delivery of the Washington Individual Support Project (WISP) to deliver advice services to engage and support people presenting to other agencies in acute crisis.

Funding was provided by a number of sources including Sunderland City Council and Big Lottery Fund to fund a new community library in the prior year.

Sunderland City Council provided funding for delivery of the Know IT All project that aims to provide drop in sessions to improve digital knowledge and skills for local people and improve access by providing a laptop in the new community library in the prior year.

Empower previously provided funding towards making the premises more secure and energy efficient in the prior year.

Previously funding was provided by way of a restricted donation towards the cost of funding emergency fuel costs under Crisis Support.

ESA Northern Powergrid provided funding for energy support and advice in the prior year.

Sunderland City Council Coalfield Area Committee provided funding to work in partnership with Springboard to deliver R U Ready UC to provide help with IT and advice on claiming Universal Credit.

International Community Organisation provided funding to work with local people claiming Universal Credit in the prior year.

SHINEY ADVICE & RESOURCE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
31 MARCH 2021

17. Restricted reserves - *continued*

Great Gatherings project was funded by Sunderland City Council Coalfields Area Committee to reduce loneliness and social isolation.

NHS provided funding for a health questionnaire project in the prior year.

Linden Family Fund provided funding towards the chief officer's salary in the prior year.

Sunderland City Council Targeted project provided funding to address the issue of fuel poverty often experienced by families where children are entitled to free school meals. Eligible families with a pre-payment meter were offered a £10 fuel voucher to assist with the cost of their fuel. They were also provided with a Benefit Check to see that they had their full benefit entitlement in place.

Washington COVID-19 Mental Health and Wellbeing Support offered funding to promote the wellbeing of residents in the Washington area, particularly those who are most vulnerable during the pandemic, and tackling mental health problems by delivering focused programmes which provide a range of services.

Sunderland City Council Neighbourhood Fund and Community Chest have provided funding for Mickey's Place project working in partnership with St Michael's and All Angels providing healthy action in the community.

ShARP and Springboard are working together to deliver a target project providing advice on welfare rights and benefits specifically Universal Credit. This includes developing IT skills, CV preparation and training in preparation for employment or further training.

Sunderland City Council Increasing Capacity and Improve Customer Resilience provided funding to increase capacity in the First Tier provision in recognition of the need for welfare rights, benefit, debt and employment advice for those living with the impact of COVID-19.

Sunderland City Council Emergency Assistance Grant provided funds from DEFRA to be used to provide additional support to people during the COVID-19 pandemic and specifically for advising and providing information to people living in the Lot 3 area of Sunderland who access foodbanks.

Virtual School represents rental income received specifically for the school.

18. Company Limited by Guarantee

The charitable company is limited by guarantee in that every member undertakes to contribute such amounts as may be required in the event of the charitable company being wound-up, for the payments of the debts, liabilities and the cost of winding up not exceeding £1 per member.