

THE ROY FLETCHER CENTRE

England & Wales · Charity number 1065777

Details

Status	Registered
Legal form	Charitable company
Company number	03252842
Registered	1997-11-13
Register	View on the Charity Commission register

Contact

Address	The Roy Fletcher Centre 12-17 Cross Hill Shrewsbury Shropshire SY1 1JE
Phone	01743341300
Email	info@royfletchercentre.co.uk
Website	www.royfletchercentre.co.uk

Activities

Objects: FOR SUCH CHARITABLE PURPOSES FOR THE GENERAL BENEFIT OF THE INHABITANTS OF THE TOWN OF SHREWSBURY SHROPSHIRE AS THE DIRECTORS FOR THE TIME BEING OF THE TRUST SHALL THINK FIT, INCLUDING THE PROVISION OF THE LOW COST ACCOMODATION AND RELATED SERVICES TO CHARITABLE ORGANISATIONS

Activities: Provides low cost, high quality offices, interview/counselling and meeting rooms and other services for charities and voluntary organisations.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** General Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** THE TOWN OF SHREWSBURY SHROPSHIRE
- Shropshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£198,001	£171,605	-	-
2024-03-31	£187,502	£175,843	-	-
2023-03-31	£154,814	£143,883	-	-
2022-03-31	£149,405	£129,613	-	-
2021-03-31	£122,167	£115,083	-	-

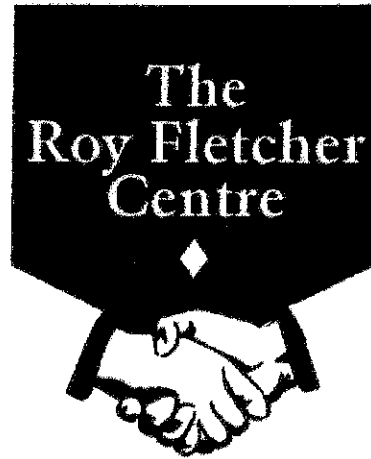
Trustees

Name	Role	Appointed
Alan Bain	Chair	2016-07-28
Andrew John Downton		2019-01-30
COUNCILLOR MR ROGER ARTHUR EVANS		
Cllr Alan Neil Mosley		2025-10-27
ELIZABETH JANE FLETCHER-COOPER		
IRENE FERGUSON		2016-07-28
Kevin Cahill		2025-10-27
MARGARET PRYCE		2017-10-25
MICHAEL PETER WALLER		2024-10-21
MR TERRY SESTON		
PETER JONATHAN TAYLOR		

THE ROY FLETCHER CENTRE

England & Wales - Charity number 1065777

Accounts



FOR VOLUNTARY CARING AGENCIES

TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

**Charity number 1065777
Company number 03252842**

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TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025

A) ADMINISTRATION

Charity Name The Roy Fletcher Centre

Charity registration number 1065777

Company registration number 03252842

Registered Office and Principal address The Roy Fletcher Centre
12-17 Cross Hill
Shrewsbury
Shropshire SY1 1JE

Other operating address: Fletcher House
15 College Hill
Shrewsbury
Shropshire SY1 1LY

Trustees as at 31st March 2025

Mr A L Bain (Chair & Co Sec)

Cllr J E Clarke Shropshire Council

Mr A Downton

Cllr R A Evans Shropshire Council

Mrs Irene Ferguson Tenant Charity Representative

Mrs E J Fletcher-Cooper Roy Fletcher Charitable Trust

Ms Sue Gorbng Tenant Charity Representative

Mrs Margaret Pryce

Mr T W Seston (Vice-chair)

Mr P J Taylor

Mr M P Waller (appointed 21/10/2024)

Chief Executive

Mrs Jennifer Taylor

Accountants

TCA (Shrewsbury) LLP, third floor, 21 St Mary's Street, Shrewsbury SY1 1ED

Bankers

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

Triodos Bank, Deanery Road, Bristol, BS1 5AS

Shawbrook Bank, Lutea House, Warley Hill BP, The Drive, Great Warley, Brentwood CM13 3BE

Flagstone Investment, 1st Floor, Clareville House, 26-27 Oxendon Street, London SW1Y 4EL

Solicitors

Graham Withers & Co, Murivance House, Murivance, Shrewsbury, Shropshire, SY1 1JW

B) INTRODUCTION

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report and financial statements of the Roy Fletcher Centre, for the year ended 31st March 2025. The Trustees confirm that the Annual Report and Financial Statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Since the charitable company qualified as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Background

The Roy Fletcher Centre was established by the Roy Fletcher Charitable Trust (the Trust) set up by Roy Fletcher, builder and philanthropist of Shrewsbury. The Trust, administered by Roy Fletcher's son and daughters, acquired and converted the former Livesey Printing Works to fulfil their father's dream of providing a Centre for caring and charitable voluntary organisations in Shrewsbury. He wanted the charities to have a place where they could all be under one roof with high quality facilities without having to pay commercial level rents, thereby releasing more money for them to spend on delivering services to the community.

The Roy Fletcher Centre building opened in January 1997 and in 2007 the Trust acquired a second building, number 15 College Hill, Shrewsbury, to provide additional office space to meet demand. This building was converted and opened as Fletcher House in 2009.

C) OBJECTIVES, ACTIVITIES AND PUBLIC BENEFIT

Policies and Objectives

The Roy Fletcher Centre is a charitable company whose principal objectives are to provide good quality affordable office accommodation and related services for charitable and voluntary organisations for the benefit of the people of Shrewsbury. The main activities undertaken in relation to these charitable purposes are;

- The leasing of two buildings from the Roy Fletcher Charitable Trust (the Trust) at peppercorn rents. One being the The Roy Fletcher Centre and the other Fletcher House, and sub-letting the facilities to other charitable caring organisations. They provide a broad range of charitable services and support including, information and advice, counselling, support for families and individuals. Some organisations have suites of offices and interview rooms, others have single offices or share office space. The West Shropshire Talking Newspaper has its own purpose build recording studio.
- The provision of a staffed reception to act as a point of contact for the members of the public who visit the Roy Fletcher Centre for information about local services, to access the resident charities or to use the interview/counselling rooms.

- The making available of interview and counselling rooms, and meeting rooms for resident charities and other voluntary and community providers to hire for meetings and training events. The meeting rooms are fully equipped with Wi-Fi and media equipment can be hired for meetings.
- Provision of IT learning to members of our community. This project is run with generous financial support from Shropshire Council as part of their initiative to make the digital world accessible to all its residents and also the Lottery Community Fund. The RFC runs one to one sessions on a Wednesday and a drop-in session on a Thursday morning. Volunteers work for eight to ten weeks with a learner and progress is monitored as part of the commission and to ensure learners are covering all the basic skills they require. In September 2023, the Roy Fletcher Centre entered a three-year partnership with Shropshire Council to continue delivering the above service and extending the criteria of those able to access the project.

The Centre provides a public benefit by:

- Providing low cost, purpose designed office and interview/counselling space for charities. Thereby enabling them to utilise more resources in delivering their various services to the community, particularly to those in need and/or who are disadvantaged.
- Creating opportunities for people to volunteer their services, principally assisting with the 65+ digital learning.
- Assisting local charities to promote their activities and to fund raise, through the production of newsletters and magazines, and display of posters and leaflets.
- Being recognised as a Place of Safety.

During the year our two buildings have provided a home for the following organisations

Axis Counselling	Shrewsbury Food Hub
Branch	Shrewsbury Homes For All
Citizens Advice Shropshire	Shropshire Inclusive Dance (SiD)
Crane Quality Counselling	The Roy Fletcher Charitable Trust
Caritas	West Shropshire Talking Newspaper for the Blind
Online Transport Archive	
Safe Ageing No Discrimination (SAND)	

*The Charities employ some full/part-time staff but are assisted by volunteers. **The services provided by them have been beneficial to many people, and the extent and value of this supportive and preventative some of that work is outlined below.***

- *The RFC digital volunteers have donated 1,850 hours during the year in providing help and advice to tenant charities and members of the public in delivering the IT one to one learning or through the drop-in sessions.*

Tenant charities benefit from the service provided by the RFC as explained by some of them:

Shrewsbury Homes For All - Shrewsbury Homes for All works to help those who are homeless, in housing need or who need help to avoid homelessness.

We do this by providing:

- Independent housing advice.
- Matching landlords and potential tenants and supporting both throughout the tenancy.
- A rent account scheme.
- A bond scheme to guarantee up to one month's rent as deposit for eligible applicants.
- Floating housing support.
- Telephone drop-in support (including triage and signposting)

These services link together to reduce homelessness in the Shrewsbury area and improve the quality of life for all who contact the charity.

We are based within The Roy Fletcher Centre who provide office space and facilities for charities and voluntary organisations. The centre not only provides our offices and meeting rooms, but also a person-centred and professional working space where our team and clients are made to feel welcome. The building is well looked after and maintained, and you can see that all staff members take pride in their workplace.

Over the past year we have met with clients, tenants and stakeholders in our office space and made use of The RFC meeting rooms service. The centre has helped to make this possible by adopting a flexible, grounded, and inclusive approach. The location of the building is very central and makes this easier for us to direct clients and visitors to the other services within the Shrewsbury town centre. Any visitors we have are monitored by the Roy Fletcher Centre staff who liaise with our team regarding appointments, to help ensure staff safety when lone working in the centre. This is an invaluable service which helps to safeguard our team, retain our client base, and helps those who are more vulnerable to feel at ease. The centre retains its wonderful reputation by offering great value for money in terms of renting space and by offering maintenance and repairs in a timely and considerate manner.

Our staff and clients feel safe and comfortable when working and accessing the building and that is down to the fantastic management of the centre and its staff team. *Joanne Gough, Chief Officer*

AXIS : The Roy Fletcher Centre makes it possible for small local charities to be able to afford to have offices in the town centre, where our service users can get to us easily via a variety of methods, including public transport. Without the support of the RFC, we would have to locate outside of the town centre which would be detrimental to the people we service in the community. *Becky Jones, CEO*

SiD (Shropshire Inclusive Dance) With such tight budgets and core funding so hard to find, being able to rent a serviced office space really makes a positive difference to our ability to deliver our community dance classes and other inclusive dance projects. We also really appreciate being in a building with such a friendly and professional reception and caretaking team. Having access to additional room hire and photocopying services etc is also really welcomed.

Jo Wright, Manager

The West Shropshire Talking Newspaper (a charity established 1976) has been tenant of the RFC since it opened. The facilities they offer of value for money office space and a dedicated recording studio are vital to our continued work in providing weekly and monthly news and features to those who are unable to access print. We also use their meeting spaces - centrally placed in the town - for Trustees and other meetings, as well being able to host events to engage our volunteers.

Enabling our tenants to assist people in need

Many of the tenant charities have remained working on a hybrid basis. Those charities that offer advice have found they can assist far more people by doing telephone consultations rather than face to face where this is possible.

Creating a welcoming place to meet and to learn

The meeting room used by external charities and community groups has capacity for increased use. We have returning clients as well as attracting new hirers. Revenue from the hire of the meeting rooms is £3,182. However, an allowance can be made to the cost of meeting room use from the Shropshire Council grant for delivering the digital project of some £3,360. Late night opening has remained on a Monday and Wednesday evening only. The meeting room at Fletcher House continues to be used by the tenant charities in that building.

Quiet spaces for counselling

Our counselling charities are seeing increasing numbers of young people being referred for therapy. We are fortunate that all the counsellors who hired counselling rooms on a sessional basis pre-covid have returned. This has resulted in an income from Counselling room hire of £39,574.

Office services

The Centre offers photocopying and desk-top publishing of newsletters and flyers. Our admin staff have also been providing a dictation transcribing service during the last year. Income for these services during the year was £10,536.

Sharing information, and promoting local sources of advice and support

The Centre is frequently used by the public seeking information and advice on local services and events, or to visit the tenant charities, with staff on reception able to direct them as appropriate. Information is made available via leaflets, the internet and community noticeboards in the reception area.

Helping people to get online and learn IT skills – Digital Skills Programme

This was the Centre's second year of delivering a three-year project as part of Shropshire Council's Digital Skills Programme to get the people of Shropshire online. We received funding from Shropshire Council and also the Lottery Community Fund. On a Wednesday morning learners receive one to one tuition with a volunteer of an hour a week for up to eight weeks (longer if needed). As part of the project we also offer drop in sessions on a Thursday morning. Those attending bring their own device i.e phone, tablet, laptop. Shropshire Council have provided deliverers of the programme with refurbished phones, tablets and laptops during the year that we are able to donate to learners who have old devices that will not update or no device at all. The Roy Fletcher Centre is a member of The Good Things Foundation through which we are able to access free date sim cards to distribute. During 2024-2025 volunteers delivered one to one tuition to 59 people and helped 74 people at our drop-in sessions. Although people may have attended multiple times during the year for help, for the purposes of funding they are only counted once.

d) FINANCIAL REVIEW

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

Reserves Policy

After setting aside a working balance of approximately 15% of annual turnover to ensure that sufficient money is available for the day-to-day operation of the Centre, the Trustees reserves policy is to designate funds:

- a) for known or potential expenditure and liabilities and
- b) the long-term repair and maintenance or renewal of the two buildings and their plant and machinery.

The free reserves, calculated as the unrestricted funds less the designated funds, at the year end were £14,267 (2024: £22,976).

E) STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The Roy Fletcher Centre is a charitable company limited by guarantee incorporated in September 1996 and registered as a charity on 13th November 1997. The Charity's Memorandum of Association sets out its objects and powers and its Articles of Association sets out its governance. In the event of the Company being wound up members are required to contribute £1.

b. Method Of Appointment Or Election Of Trustees

The directors of the company are also the charity trustees for the purposes of charity law and under the company's Articles are known as Trustees. The Articles provide that three Trustees are appointed (two by Shropshire Council and one by the Roy Fletcher Charitable Trust) and up to six Trustees are elected to the Board at the annual general meeting, four of which have traditionally been elected to represent the tenant charities. Other than the appointed Trustees, up to one third of the Trustees retire by rotation each year but are eligible for re-election.

c. Policies Adopted For The Induction And Training Of Trustees

All the Trustees have an interest in and/or are already involved in charities/voluntary organisations. They are therefore familiar with the roles, funding, management and regulation of charities. Additionally most of the Trustees have had a long association with the Centre and up to two of them are appointed by charities based at the Centre and thus have a sound understanding of the objectives and work of the Charity. On appointment/election new Trustees are given a briefing by the Chief Executive who is also available at any time to discuss any matters with the Trustees.

d. Organisational structure and decision making

The Trustees meet a minimum of quarterly per year and are responsible for strategic direction and policy. Day to day operational management of the Centre is the responsibility of the Chief Executive who is also responsible for staff supervision. The Chief Executive reports to and attends Board meetings. There is a standing Finance & General Purposes Sub-Committee, and the Board also establishes smaller sub-groups from time to time to address particular issues.

F) PLANS FOR FUTURE PERIOD

The Centre will concentrate on its core business of providing affordable office space and meeting rooms in the heart of Shrewsbury. But in the process it will also seek to increase its ability to sell itself, broaden the services it provides and the people it reaches, through:

- Build on the new Digital Skills Project to deliver additional help i.e. CV compiling, job searches. Source other avenues of additional funding.
- Work in partnership with other external charities to provide means of accessing physical and mental wellbeing services
- Develop its ability to deliver services such as a social meeting place or improve our position as a facilitator for other organisations to use our meeting rooms
- Supporting charities and community groups who are not tenants at the Centre of Fletcher House.
- Effective fund raising

G) CHIEF EXECUTIVE'S SUMMARY OF THE YEAR

Although each year seems to bring its own challenges, The Roy Fletcher Centre (the Centre) continues to develop whilst remaining strong in consistently achieving its original purpose of providing good office accommodation to other charities. The Centre and Fletcher House remain fully occupied and despite financial difficulties being experienced by charities, we continue to receive enquiries for office accommodation. The ability to be able to react to changes in the sector and address those needs ensures we remain relevant and continue to support our tenant charities and their individual needs.

Since opening in 1997 the Centre has accommodated 37 charities all providing a service to the people of Shrewsbury.

The Roy Fletcher Centre is supported by dedicated Trustees, some of whom have been involved since its inception. They all have a clear understanding of the challenges faced by charities and this is always at the heart of their decision making.

We are also extremely fortunate to have a small, but dedicated team of employees who understand the value of the service they help provide.

Our team of volunteers delivering the Digital Skills Project continue to deliver this service with enthusiasm and a passion for sharing their knowledge not just with learners but each other. This was recognised on the 9th October 2024 when they received a High Sheriff of Shropshire Award from Brian Welti in recognition of their 'great and valuable services to the community'.

In September the Roy Fletcher Centre was contacted by the Bank of England and asked to host a forum to discuss various issues with Andrew Bailey, the Governor of the Bank of England. This took place on 17th October 2024. We invited representatives from other charities who were able to voice their concerns. This was an opportunity to hear from other charities the problems and difficulties they are experiencing and, in most cases, realise that we are all facing similar challenges. This does not make the problems any less but does offer a sense of reassurance.

In March 2025 The Roy Fletcher Centre received an approach from a PR company representing Barrat Homes who had identified the Centre as an organisation providing a valuable service to the

people of Shrewsbury. This resulted in a £500 donation and publicity consisting of a press release.

What does the coming year hold? Keep talking and listening to our charities and the wider community, try and establish more collaborative working and a pooling/sharing of resources to provide the most effective service to those we strive to help.

I would also like to thank the Trustees of The Roy Fletcher Centre who are always very supportive of my role, providing practical help as well as sound advice based on years' of involvement with the Centre and a good knowledge of the struggles facing the sector in which we work. I look forward to the challenges of 2025-2026.

H) CHAIR'S SUMMARY, THANKS AND ACKNOWLEDGEMENTS

I have pleasure in presenting the Annual Report and Accounts for the year 2024-25

a) Summary

Although the Covid 19 pandemic is now much less intrusive the effects of it can continue to be felt by the Roy Fletcher Centre. The methods of working by many charities have significantly changed with working from home and holding meetings by zoom being the new norm for some and as a result the Centre has experienced much less hiring of our meeting rooms. Additionally, the general economic situation has affected many charities with some having to close due to loss of funding.

Fortunately, the use of our counselling rooms has increased, and this together with the continued support from Shropshire Council for the Digital Skills project has meant that a stable year financially has enabled us to maintain rents for our tenant charities for 2025-26 as for the previous year.

The highlights of the year have included visits to the Centre from Brian Welti, The High Sheriff of Shropshire and Mr Andrew Bailey, Governor of the Bank of England.

B Thanks and Acknowledgments

As always I extend sincere thanks to:

Our partners, the Roy Fletcher Charitable Trust and Shropshire Council. Our IT volunteers whose work is much appreciated by the clients they help with their digital skills, and the various contractors we rely upon who often go the extra mile to help us.

Our Chief Executive and all our staff who continue to make the Centre a welcoming and supportive environment.

My fellow Trustees for their contributions and support throughout the year.

Alan Bain
Trustee/Director and Chair of the Board.

01/07/2025

I) TRUSTEES' RESPONSIBILITIES STATEMENT

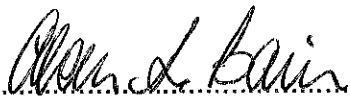
The Trustees (who are also directors of *THE CHARITY* for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 27th October 2025 and signed on their behalf by:



A L Bain - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE ROY FLETCHER CENTRE**

Independent examiner's report to the trustees of The Roy Fletcher Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

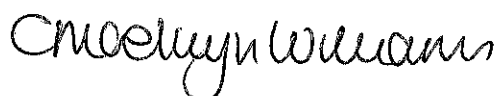
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



C Moelwyn-Williams BSc FCA

TCA (Shrewsbury) LLP
Third Floor
21 St Mary's Street
Shrewsbury
Shropshire
SY1 1ED

Date: 2nd December 2025

THE ROY FLETCHER CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	4,158	10,800	14,958	17,895
Charitable activities					
General		173,621	-	173,621	160,688
Investment income	3	<u>9,422</u>	<u>-</u>	<u>9,422</u>	<u>8,919</u>
Total		<u>187,201</u>	<u>10,800</u>	<u>198,001</u>	<u>187,502</u>
EXPENDITURE ON					
Charitable activities					
General		<u>156,984</u>	<u>14,621</u>	<u>171,605</u>	<u>175,843</u>
NET INCOME/(EXPENDITURE)		30,217	(3,821)	26,396	11,659
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>226,876</u>	<u>5,821</u>	<u>232,697</u>	<u>221,038</u>
TOTAL FUNDS CARRIED FORWARD		<u>257,093</u>	<u>2,000</u>	<u>259,093</u>	<u>232,697</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

THE ROY FLETCHER CENTRE

STATEMENT OF FINANCIAL POSITION
31 MARCH 2025

	Notes	2025 £	2024 £
CURRENT ASSETS			
Debtors	8	10,562	4,147
Cash at bank		<u>288,414</u>	<u>266,261</u>
		298,976	270,408
CREDITORS			
Amounts falling due within one year	9	(38,853)	(37,338)
		<u>260,123</u>	<u>233,070</u>
NET CURRENT ASSETS			
		<u>260,123</u>	<u>233,070</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		260,123	233,070
PROVISIONS FOR LIABILITIES	11	(1,030)	(373)
		<u>259,093</u>	<u>232,697</u>
NET ASSETS			
		<u>259,093</u>	<u>232,697</u>
FUNDS	13		
Unrestricted funds		257,093	226,876
Restricted funds		<u>2,000</u>	<u>5,821</u>
TOTAL FUNDS		<u>259,093</u>	<u>232,697</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 27 October 2025 and were signed on its behalf by:


Mr A L Bain - Trustee

The notes form part of these financial statements

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2025**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES - continued

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. DONATIONS AND LEGACIES

	2025	2024
	£	£
Grants	<u>14,958</u>	<u>17,895</u>

Grants received, included in the above, are as follows:

	2025	2024
	£	£
Other Grant Income	4,158	5,820
Local Authority Grant	<u>10,800</u>	<u>12,075</u>
	<u>14,958</u>	<u>17,895</u>

Included within grant income is £10,800 (2023: £12,075) received from Shropshire Council; funding received from the Government and Local Authorities during the year. Apart from the employment allowance credit against Employers National Insurance, the charity has received no other financial assistance from the government.

3. INVESTMENT INCOME

	2025	2024
	£	£
Investment income	<u>9,422</u>	<u>8,919</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

During the year a Trustee was reimbursed £34 for charity costs that had been paid for personally.

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

5. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	111,311	100,548
Social security costs	1,881	-
Other pension costs	<u>3,482</u>	<u>2,694</u>
	<u>116,674</u>	<u>103,242</u>

The average monthly number of employees during the year was as follows:

	2025	2024
General	<u>10</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

The total remuneration of the key management personnel was £33,899 (2024: £27,347).

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	12,074	5,821	17,895
Charitable activities			
General	160,688	-	160,688
Investment income	<u>8,919</u>	<u>-</u>	<u>8,919</u>
Total	<u>181,681</u>	<u>5,821</u>	<u>187,502</u>
EXPENDITURE ON			
Charitable activities			
General	<u>172,422</u>	<u>3,421</u>	<u>175,843</u>
NET INCOME	9,259	2,400	11,659
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>217,617</u>	<u>3,421</u>	<u>221,038</u>
TOTAL FUNDS CARRIED FORWARD	<u>226,876</u>	<u>5,821</u>	<u>232,697</u>

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

7. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2024 and 31 March 2025	<u>13,656</u>
DEPRECIATION	
At 1 April 2024 and 31 March 2025	<u>13,656</u>
NET BOOK VALUE	
At 31 March 2025	<u><u>-</u></u>
At 31 March 2024	<u><u>-</u></u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade debtors	6,500	3,920
Prepayments and accrued income	<u>4,062</u>	<u>227</u>
	<u>10,562</u>	<u>4,147</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Other creditors	1,932	1,406
PAYE/NI Creditor	5,103	1,558
Accruals and deferred income	<u>31,818</u>	<u>34,374</u>
	<u>38,853</u>	<u>37,338</u>

Deferred income due within one year includes £27,646 (2024: £23,521) received during the year, in relation to rent and service charges for the financial year ended 31 March 2026. (2024: Rent and service charges for the financial year ended 31 March 2025)

10. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2025	2024
	£	£
Within one year	2,539	2,539
Between one and five years	<u>3,688</u>	<u>6,287</u>
	<u>6,227</u>	<u>8,826</u>

THE ROY FLETCHER CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

11. PROVISIONS FOR LIABILITIES

	2025	2024
	£	£
Provisions	<u>1,030</u>	<u>373</u>

The charity operates a defined benefit pension scheme but is unable to identify its separate assets and liabilities. Therefore in prior years the scheme has been accounted for as a defined contribution scheme in accordance with FRS 102.

The charity is paying separately identifiable deficit benefit payments and therefore under FRS 102 and the 2015 SORP it is possible to calculate a provision based on these deficit payments.

For more detail see note 14.

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	2025 Total funds	2024 Total funds
	£	£	£	£
Current assets	296,976	2,000	298,976	270,408
Current liabilities	(38,853)	-	(38,853)	(37,338)
Provision for liabilities	<u>(1,030)</u>	<u>-</u>	<u>(1,030)</u>	<u>(373)</u>
	<u>257,093</u>	<u>2,000</u>	<u>259,093</u>	<u>232,697</u>

13. MOVEMENT IN FUNDS

	At 1.4.24	Net movement in funds	Transfers between funds	At 31.3.25
	£	£	£	£
Unrestricted funds				
General fund	22,976	30,217	(38,926)	14,267
Designated - Redecoration and renewals	29,112	-	-	29,112
Designated - Statutory redundancy	22,074	-	8,926	31,000
Designated - Long term property maintenance and renewal	95,714	-	-	95,714
Designated - Continuity fund	<u>57,000</u>	<u>-</u>	<u>30,000</u>	<u>87,000</u>
	226,876	30,217	-	257,093
Restricted funds				
Shropshire Council - IT learning delivery	-	2,000	-	2,000
The National Lottery Fund	<u>5,821</u>	<u>(5,821)</u>	<u>-</u>	<u>-</u>
	<u>5,821</u>	<u>(3,821)</u>	<u>-</u>	<u>2,000</u>
TOTAL FUNDS	<u>232,697</u>	<u>26,396</u>	<u>-</u>	<u>259,093</u>

THE ROY FLETCHER CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	187,201	(156,984)	30,217
Restricted funds			
Shropshire Council - IT learning delivery	10,800	(8,800)	2,000
The National Lottery Fund	-	(5,821)	(5,821)
	<u>10,800</u>	<u>(14,621)</u>	<u>(3,821)</u>
TOTAL FUNDS	<u>198,001</u>	<u>(171,605)</u>	<u>26,396</u>

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	53,903	26,073	(57,000)	22,976
Designated - Redecoration and renewals	25,000	(15,888)	20,000	29,112
Designated - Statutory redundancy	23,000	(926)	-	22,074
Designated - Long term property maintenance and renewal	65,714	-	30,000	95,714
Designated - Continuity fund	<u>50,000</u>	<u>-</u>	<u>7,000</u>	<u>57,000</u>
	217,617	9,259	-	226,876
Restricted funds				
Free devices fund	3,421	(3,421)	-	-
The National Lottery Fund	-	5,821	-	5,821
	<u>3,421</u>	<u>2,400</u>	<u>-</u>	<u>5,821</u>
TOTAL FUNDS	<u>221,038</u>	<u>11,659</u>	<u>-</u>	<u>232,697</u>

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	181,681	(155,608)	26,073
Designated - Redecoration and renewals	-	(15,888)	(15,888)
Designated - Statutory redundancy	<u>-</u>	<u>(926)</u>	<u>(926)</u>
	181,681	(172,422)	9,259
Restricted funds			
Free devices fund	-	(3,421)	(3,421)
The National Lottery Fund	<u>5,821</u>	<u>-</u>	<u>5,821</u>
	<u>5,821</u>	<u>(3,421)</u>	<u>2,400</u>
TOTAL FUNDS	<u>187,502</u>	<u>(175,843)</u>	<u>11,659</u>

RESTRICTED FUNDS

The National Lottery Fund represents funding received to part fund a restricted IT project.

The restricted grant funds received were for refurbished devices and IT learning delivery. £3,421 was returned during the year ended 31 March 2024. This amount was allocated for free devices/data that was not spent.

Shropshire Council - IT learning delivery fund is for the delivery of the digital skills programme.

DESIGNATED FUNDS

The redecoration and renewals fund is to pay for major redecoration and renewals work when these are required to fulfil the charity's obligations under the terms of its leases and to replace major items of essential furniture and equipment. This was been partially spent in the year ended 31 March 2024 to fund an LED Lighting upgrade.

The statutory redundancy fund is money identified to cover statutory redundancy payments should the need arise.

The long term property and maintenance renewal fund relates to money needed in the longer term to maintain the buildings and to replace/renew major items of plant and facilities.

The continuity fund, as explained in the Trustees Report, follows the Board's decision to set aside a working balance of approximately 15% of annual income to ensure that sufficient money is available for the day to day operations of the charitable company.

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 MARCH 2025**

14. EMPLOYEE BENEFIT OBLIGATIONS

The employees are members of the TPT Retirement Solutions Scheme, a multi-employer defined benefit scheme. It is not possible for the charity to identify its share of the current assets and liabilities of the scheme and therefore it is treated as a defined contribution scheme in accordance with the SORP.

The assets of the scheme are held separately from those of the charitable company in independently administered funds. The pension cost charge represents contributions payable by the charitable company to the fund, after adjusting for the movement on the provision noted below and amounted to a charge of £3,482 (2024: charge of £2,694)

The scheme is in deficit and the charitable company has agreed a deficit funding agreement and therefore a liability for this obligation has been accounted for. The amount recognised is the net present value of the deficit reduction contributions payable under this agreement. The discount factor used was 4.84% (2024: 5.31%).

15. RELATED PARTY DISCLOSURES

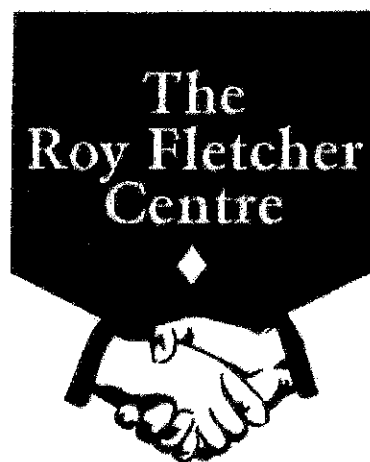
Mrs E J Fletcher-Cooper, Trustee, is also a Trustee of the Roy Fletcher Charitable Trust, from whom the charity lease their buildings. During the year a peppercorn rent of £240 (2024: £240) was paid to the Trust, and £2,537 was paid to the Trust in respect of property Owners insurance.

During the year, the charity received donations totalling £6,122 (2024: £6,960) from Mr A Downton, a Trustee, in relation to use of the Roy Fletcher Centre Office facilities.

THE ROY FLETCHER CENTRE

England & Wales - Charity number 1065777

Accounts



FOR VOLUNTARY CARING AGENCIES

TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

**Charity number 1065777
Company number 03252842**

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TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2024

A) ADMINISTRATION

Charity Name The Roy Fletcher Centre

Charity registration number 1065777

Company registration number 03252842

**Registered Office and
Principal address** The Roy Fletcher Centre
12-17 Cross Hill
Shrewsbury
Shropshire SY1 1JE

Other operating address: Fletcher House
15 College Hill
Shrewsbury
Shropshire SY1 1LY

Trustees as at 31st March 2024

Mr A L Bain (Chair & Co Sec)

Cllr J E Clarke Shropshire Council

Mr A Downton

Cllr R A Evans Shropshire Council

Mrs Irene Ferguson Tenant Charity Representative

Mrs E J Fletcher-Cooper Roy Fletcher Charitable Trust

Ms Sue Gorbing Tenant Charity Representative

Mrs Margaret Pryce

Mr T W Seston (Vice-chair)

Mr P J Taylor

Chief Executive

Mrs Jennifer Taylor

Accountants

TCA (Shrewsbury) LLP, Third floor, 21 St Mary's Street, Shrewsbury SY1 1ED

Bankers

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

Triodos Bank, Deanery Road, Bristol, BS1 5AS

Shawbrook Bank, Lutea House, Warley Hill BP, The Drive, Great Warley, Brentwood CM13 3BE

Flagstone Investment, 1st Floor, Clareville House, 26-27 Oxendon Street, London SW1Y 4EL

Solicitors

Graham Withers & Co, Murivance House, Murivance, Shrewsbury, Shropshire, SY1 1JW

B) Introduction

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report and financial statements of the Roy Fletcher Centre, for the year ended 31st March 2024. The Trustees confirm that the Annual Report and Financial Statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Since the charitable company qualified as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Background

The Roy Fletcher Centre was established by the Roy Fletcher Charitable Trust (the Trust) set up by Roy Fletcher, builder and philanthropist of Shrewsbury. The Trust, administered by Roy Fletcher's son and daughters, acquired and converted the former Livesey Printing Works to fulfil their father's dream of providing a Centre for caring and charitable voluntary organisations in Shrewsbury. He wanted the charities to have a place where they could all be under one roof with high quality facilities without having to pay commercial level rents, thereby releasing more money for them to spend on delivering services to the community.

The Roy Fletcher Centre building opened in January 1997 and in 2007 the Trust acquired a second building, number 15 College Hill, Shrewsbury, to provide additional office space to meet demand. This building was converted and opened as Fletcher House in 2009.

C) OBJECTIVES AND ACTIVITIES

Policies and Objectives

The Roy Fletcher Centre is a charitable company whose principal objectives are to provide good quality affordable office accommodation and related services for charitable and voluntary organisations for the benefit of the people of Shrewsbury. The main activities undertaken in relation to these charitable purposes are;

- The leasing of two buildings from the Roy Fletcher Charitable Trust (the Trust) at peppercorn rents. One being the The Roy Fletcher Centre and the other Fletcher House, and sub-letting the facilities to other charitable caring organisations. They provide a broad range of charitable services and support including, information and advice, counselling, support for families and individuals. Some organisations have suites of offices and interview rooms, others have single offices or share office space. The West Shropshire Talking Newspaper has its own purpose build recording studio.
- The provision of a staffed reception to act as a point of contact for the members of the public who visit the Roy Fletcher Centre for information about local services, to access the resident charities or to use the interview/counselling rooms.

- The making available of interview and counselling rooms, and meeting rooms for resident charities and other voluntary and community providers to hire for meetings and training events. The meeting rooms are fully equipped with Wi-Fi and media equipment can be hired for meetings.
- Provision of IT learning to members of our community 65+ years. This project is run with generous financial support from Shropshire Council as part of their initiative to make the digital world accessible to all its residents and also the Lottery Community Fund. The RFC runs one to one sessions on a Wednesday and a drop-in session on a Thursday morning. Volunteers work for eight to ten weeks with a learner and progress is monitored as part of the commission and to ensure learners are covering all the basic skills they require. In September 2023, the Roy Fletcher Centre entered a three-year partnership with Shropshire Council to continue delivering the above service and extending the criteria of those able to access the project.

D) DELIVERING A PUBLIC BENEFIT

The Centre provides a public benefit by:

- Providing low cost, purpose designed office and interview/counselling space for charities. Thereby enabling them to utilise more resources in delivering their various services to the community, particularly to those in need and/or who are disadvantaged.
- Creating opportunities for people to volunteer their services, principally assisting with the 65+ digital learning.
- Assisting local charities to promote their activities and to fund raise, through the production of newsletters and magazines, and display of posters and leaflets.
- Being recognised as a Place of Safety.

During the year our two buildings have provided a home for the following organisations

Axis Counselling Branch	Shrewsbury Food Hub
Citizens Advice Shropshire	Shrewsbury Homes For All
Crane Quality Counselling	Shropshire Inclusive Dance (SiD)
Caritas	The Roy Fletcher Charitable Trust
Online Transport Archive	West Shropshire Talking Newspaper for the Blind
Safe Ageing No Discrimination (SAND)	

*The Charities employ some full/part-time staff but are assisted by volunteers. **The services provided by them have been beneficial to many people, and the extent and value of this supportive and preventative some of that work is outlined below.***

- *The RFC digital volunteers have donated 1,850 hours during the year in providing help and advice to tenant charities and members of the public in delivering the IT one to one learning or through the drop-in sessions.*

Tenant charities benefit from the service provided by the RFC as explained by some of them:

SAND (Safe Ageing No Discrimination) Thanks once again must go to the Roy Fletcher Centre which provides safe, secure, friendly, professional office space to SAND. This is a place where we, as a small not-for-profit organisation with a focus on the wellbeing of older and old LGBT+ people, can flourish. It is a huge bonus to be able to hire other rooms in the building at an affordable rate - for events, one-to-ones, private zoom calls, networking meetings as well as our monthly business meetings. This helps us with our profile in the community as a trusted, reliable organisation.
Sal Hampson - Director

Branch Being a tenant at the RFC has been immensely beneficial to our clients and our organisation. The support from the RFC, coupled with the financial relief facilitated by Shropshire Council, allows us to allocate more resources directly to our service provision; enabling us to enhance our services and better serve our clients' needs – Denise – Head of Operations

We have been tenants at the Roy Fletcher Centre for a number of years and as a charity we are grateful for the rates concession applied to the premises as it allows more of our limited funds to directly relieve sickness and distress of survivors of all forms of sexual violence, harm, exploitation and abuse, with support extended to their families. Kay- Head of Finance

Being a tenant at Fletcher House (part of the Roy Fletcher Centre) enables our service (Purple Leaf) to offer flexibility to our clients and families. For many reasons, some clients prefer to meet in a neutral space outside of their educational or residential setting. Having a meeting space for the children and young people we support that is open around the year also means we can provide continuation of service and support during school holidays, which is particularly beneficial during the long summer break. Jessica – Training Facilitator

Shrewsbury Food Hub Central location and late opening two nights a week make the RFC an ideal location for meetings, in addition to providing our administrative centre. As an environmental organisation we love the low carbon electricity – in a hub with meeting rooms available all at a reasonable rates and rent. Its great to be hosted by a charity in an charity focussed environment - Tony Gaskin – System Administrator

Shrewsbury Homes for All works to help those who are homeless, in housing need or who need help to avoid homelessness.

We do this by providing:

- Independent housing advice.
- Matching landlords and potential tenants and supporting both throughout the tenancy.
- A rent account scheme.
- A bond scheme to guarantee up to one month's rent as deposit for eligible applicants.
- Floating housing support.
- Telephone drop in support

These services link together to reduce homelessness in the Shrewsbury area and improve the quality of life for all who contact the charity.

We are based within The Roy Fletcher Centre who provide office space and facilities for charities and voluntary organisations. The centre not only provides our offices and meeting rooms, but also a person-centred and professional working space where our team and clients are made to feel

welcome. The building is well looked after and maintained, and you can see that all staff members take pride in their workplace.

Over the past year we have met with clients, tenants and stakeholders in our office space and made use of The RFC meeting rooms service. The centre has helped to make this possible by adopting a flexible, grounded, and inclusive approach. The location of the building is very central and makes this easier for us to direct clients and visitors to the other services within the Shrewsbury town centre. Any visitors we have are monitored by the Roy Fletcher Centre staff who liaise with our team regarding appointments, to help ensure staff safety when lone working in the centre. This is an invaluable service which helps to safeguard our team, retain our client base, and helps those who are more vulnerable to feel at ease. The centre retains its wonderful reputation by offering great value for money in terms of renting space and by offering maintenance and repairs in a timely and considerate manner.

Our staff and clients feel safe and comfortable when working and accessing the building and that is down to the fantastic management of the centre and its staff team. Joanne Gough, Chief Officer

SiD (Shropshire Inclusive Dance) We are the only inclusive contemporary dance organisation in Shropshire and beyond. Like a lot of arts charities, we struggle to fund our core costs so being able to hire a serviced office space at a cost that is in line with our budgets and funding makes an enormous difference to our ability to operate. Jo Wright, Manager

The West Shropshire Talking Newspaper (a charity established 1976) has been tenant of the RFC since it opened. The facilities they offer of value for money office space and a dedicated recording studio are vital to our continued work in providing weekly and monthly news and features to those who are unable to access print. We also use their meeting spaces - centrally placed in the town - for Trustees and other meetings, as well being able to host events to engage our volunteers.

Axis As a charitable organisation who is a Tenant of Fletcher House, I cannot express how grateful we are to the Roy Fletcher Centre for their deep understanding of the issues and struggles of charities. Being able to have a town-centre location at an affordable cost, is invaluable as it gives our beneficiaries the option to travel by public transport, which many of them do. This wouldn't be possible with an out-of-town location. We wouldn't be able to afford the far more expensive commercial premises within the town centre, so could not exist and service our beneficiaries in the way we do, without their support.

In addition, the Roy Fletcher Centre, always puts the needs and difficulties of their tenants, at their heart of their decision making, which is a rarity in Landlords. For this we are incredibly fortunate. Becky Jones, CEO

Enabling our tenants to assist people in need

Many of the tenant charities have remained working on a hybrid basis. Those charities that offer advice have found they can assist far more people by doing telephone consultations rather than face to face where this is possible.

Creating a welcoming place to meet and to learn

The meeting room use by external charities and community groups has still not returned to pre-covid numbers although we have new hirers as well as our tenant charities using the space. Revenue from the hire of the meeting rooms is £8,322. However, an allowance can be made to the cost of meeting room use from the Shropshire Council grant for delivering the digital project of some

£2,756. Late night opening has remained on a Monday and Wednesday evening only. The meeting room at Fletcher House continues to be used by the tenant charities in that building.

Quiet spaces for counselling

Our counselling charities are seeing increasing numbers of young people being referred for therapy. We are fortunate that all the counsellors who hired counselling rooms on a sessional basis pre-covid have returned. This has resulted in an income from Counselling room hire of £24,579.

Office services

The Centre offers photocopying and desk-top publishing of newsletters and flyers. Our admin staff have also been providing a dictation transcribing service during the last year. Income for these services during the year was £9,057.

Sharing information, and promoting local sources of advice and support

The Centre is frequently used by the public seeking information and advice on local services and events, or to visit the tenant charities, with staff on reception able to direct them as appropriate. Information is made available via leaflets, the internet and community noticeboards in the reception area.

Helping people to get online and learn IT skills 65+

With generous financial support from Shropshire Council and the Lottery Community Fund a project has been developed providing one to one tuition to those 65+. Learners bring their own device i.e phone, tablet, laptop and receive one hour a week tuition for up to ten weeks period they receive tuition from a volunteer. The funding has allowed for the purchase of a tablet and/or wi-fi connectivity where none exists in a learners' home (there are criteria to qualify). The RFC runs one to one sessions on a Wednesday and a drop-in session on a Thursday morning. Volunteers work with a learner and progress is monitored as part of the commission and to ensure learners are covering all the basic skills they require. This project has now been extended for a further three years and the criteria extended to allow more people to take advantage of this free service.

On the 22nd November 2023, we were very pleased to receive a visit from Mandy Thorn, High Sheriff of Shropshire and her husband Mark. We were able to show her how our digital project works and she met with some of our learners and heard the difference this tuition was making to them. The visit was also about volunteers and the difference they make in our community. The Roy Fletcher Centre is extremely fortunate in having a very dedicated team of volunteers.

E) FINANCIAL REVIEW

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

Reserves Policy

After setting aside a working balance of approximately 15% of annual turnover to ensure that sufficient money is available for the day-to-day operation of the Centre, the Trustees reserves policy is to designate funds:

- a) for known or potential expenditure and liabilities and
- b) the long-term repair and maintenance or renewal of the two buildings and their plant and machinery.

The free reserves, calculated as the unrestricted funds less the designated funds, at the year end were £22,976 (2023: £53,903).

F) STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The Roy Fletcher Centre is a charitable company limited by guarantee incorporated in September 1996 and registered as a charity on 13th November 1997. The Charity's Memorandum of Association sets out its objects and powers and its Articles of Association sets out its governance. In the event of the Company being wound up members are required to contribute £1.

b. Method Of Appointment Or Election Of Trustees

The directors of the company are also the charity trustees for the purposes of charity law and under the company's Articles are known as Trustees. The Articles provide that three Trustees are appointed (two by Shropshire Council and one by the Roy Fletcher Charitable Trust) and up to six Trustees are elected to the Board at the annual general meeting, four of which have traditionally been elected to represent the tenant charities. Other than the appointed Trustees, up to one third of the Trustees retire by rotation each year but are eligible for re-election.

c. Policies Adopted For The Induction And Training Of Trustees

All the Trustees have an interest in and/or are already involved in charities/voluntary organisations. They are therefore familiar with the roles, funding, management and regulation of charities. Additionally most of the Trustees have had a long association with the Centre and up to four of them are appointed by charities based at the Centre and thus have a sound understanding of the objectives and work of the Charity. On appointment/election new Trustees are given a briefing by the Chief Executive who is also available at any time to discuss any matters with the Trustees.

d. organisational structure and decision making

The Trustees meet a minimum of quarterly per year and are responsible for strategic direction and policy. Day to day operational management of the Centre is the responsibility of the Chief Executive who is also responsible for staff supervision. The Chief Executive reports to and attends Board meetings. There is a standing Finance & General Purposes Sub-Committee, and the Board also establishes smaller sub-groups from time to time to address particular issues.

G) PLANS FOR FUTURE PERIOD

The Centre will concentrate on its core business of providing affordable office space and meeting rooms in the heart of Shrewsbury. But in the process it will also seek to increase its ability to sell itself, broaden the services it provides and the people it reaches, through:

- Build on the new IT model that has been developed during the last year.

- Work in partnership with other external charities to provide means of accessing physical and mental wellbeing services
- Develop its ability to deliver services such as a social meeting place or improve our position as a facilitator for other organisations to use our meeting rooms
- Being pro-active in looking for ways to work with others to meet, and to further the charitable objectives of the Centre. To follow on from the successful collaboration with Shropshire Council in IT delivery.
- Effective fund raising

H) CHAIR'S STATEMENT AND THANKS AND ACKNOWLEDGEMENTS

It is a pleasure to present the Annual Report and Account for the year 2023-24.

a) Summary

Operating the Roy Fletcher Centre over the past year has been somewhat less challenging than the year before although the effects of changes brought about by Covid-19 continue, principally the staff of some of our tenant charities working from home. Whilst this has not impacted the receipt of rent/service charges it has meant the two buildings being quieter and the use of the meeting rooms still reduced but ameliorated somewhat by increased private counselling hire.

However, the renewal for a further three years from 1st April 2023, of the contract with Shropshire Council for the provision of the Digital Skills Programme has gone some way to making up the gap, with volunteers delivering this service on Wednesday and Thursday mornings bringing a buzz to the Centre. We are indebted to our 10 volunteer IT instructors for their contributions as the need for everyone to be able to use IT to access most government and many other everyday services continues to grow.

I am very pleased to say that due to our work with our tenants and partners the Centre ended the year in the black and we confidently look forward to the next year.

b) Thanks and Acknowledgements

I extend my sincere thanks to:

- Our tenant charities for their reliability in paying their rent and service charges and their support for the Centre.
- Our partners, especially the Roy Fletcher Charitable Trust for help with the cost of maintaining the buildings, and Shropshire Council for partnering the Digital Skill IT Project.
- Our IT volunteers, as referred to above, for doing all the real work of instructing the learners on the Digital Skills Project, which would not happen without them.
- Our Chief Executive and all our staff, the office cleaners, caretakers and receptionists, whose contributions are essential for the smooth and efficient running of the buildings.
- Vice-Chair Terry Seston and all the Trustee/Directors for their work and support throughout the year.

Alan Bain
Trustee/Director and Chair of the Board.

I) TRUSTEES' RESPONSIBILITIES STATEMENT

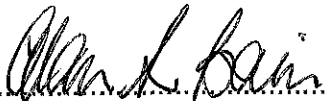
The Trustees (who are also directors of *THE CHARITY* for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 21st October 2024 and signed on their behalf by:


.....
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE ROY FLETCHER CENTRE**

Independent examiner's report to the trustees of The Roy Fletcher Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C Moelwyn-Williams

C Moelwyn-Williams BSc FCA

TCA (Shrewsbury) LLP
Third Floor
21 St Mary's Street
Shrewsbury
Shropshire
SY1 1ED

Date: *12th November 2024*

THE ROY FLETCHER CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		12,074	5,821	17,895	9,525
Charitable activities					
General		160,688	-	160,688	143,899
Investment income	2	<u>8,919</u>	<u>-</u>	<u>8,919</u>	<u>1,390</u>
Total		<u>181,681</u>	<u>5,821</u>	<u>187,502</u>	<u>154,814</u>
EXPENDITURE ON					
Charitable activities					
General		<u>172,422</u>	<u>3,421</u>	<u>175,843</u>	<u>143,883</u>
NET INCOME		9,259	2,400	11,659	10,931
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>217,617</u>	<u>3,421</u>	<u>221,038</u>	<u>210,107</u>
TOTAL FUNDS CARRIED FORWARD		<u>226,876</u>	<u>5,821</u>	<u>232,697</u>	<u>221,038</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

THE ROY FLETCHER CENTRE
STATEMENT OF FINANCIAL POSITION
31 MARCH 2024

	Notes	2024 £	2023 £
CURRENT ASSETS			
Debtors	7	4,147	4,967
Cash at bank		<u>266,261</u>	<u>275,578</u>
		270,408	280,545
CREDITORS			
Amounts falling due within one year	8	(37,338)	(36,964)
		<u>233,070</u>	<u>243,581</u>
NET CURRENT ASSETS			
		<u>233,070</u>	<u>243,581</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		233,070	243,581
CREDITORS			
Amounts falling due after more than one year	9	-	(21,745)
PROVISIONS FOR LIABILITIES	10	(373)	(798)
		<u>232,697</u>	<u>221,038</u>
NET ASSETS			
		<u>232,697</u>	<u>221,038</u>
FUNDS	12		
Unrestricted funds		226,876	217,617
Restricted funds		<u>5,821</u>	<u>3,421</u>
TOTAL FUNDS		<u>232,697</u>	<u>221,038</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

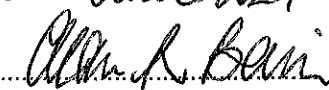
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21st October 2024 and were signed on its behalf by:


 Mr A L Bain - Trustee

The notes form part of these financial statements

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES - continued

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Redundancy and termination payments

Redundancy and termination costs are recognised as an expense in the Statement of Financial Activities and a liability on the Balance Sheet immediately at the point the charity is demonstrably committed to either: terminate the employment of an employee or group of employees before normal retirement date; or provide termination benefits as a result of an offer made in order to encourage voluntary redundancy.

2. INVESTMENT INCOME

	2024	2023
	£	£
Investment income	<u>8,919</u>	<u>1,390</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

4. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	100,548	91,106
Other pension costs	<u>2,694</u>	<u>1,930</u>
	<u>103,242</u>	<u>93,036</u>

The average monthly number of employees during the year was as follows:

	2024	2023
General	<u>10</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

The total remuneration of the key management personnel was £27,347 (2023: £25,068).

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	9,525	-	9,525
Charitable activities			
General	134,899	9,000	143,899
Investment income	<u>1,390</u>	<u>-</u>	<u>1,390</u>
Total	<u>145,814</u>	<u>9,000</u>	<u>154,814</u>
EXPENDITURE ON			
Charitable activities			
General	<u>127,080</u>	<u>16,803</u>	<u>143,883</u>
NET INCOME/(EXPENDITURE)	18,734	(7,803)	10,931
Transfers between funds	<u>(1,224)</u>	<u>1,224</u>	<u>-</u>
Net movement in funds	17,510	(6,579)	10,931
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>200,107</u>	<u>10,000</u>	<u>210,107</u>
TOTAL FUNDS CARRIED FORWARD	<u>217,617</u>	<u>3,421</u>	<u>221,038</u>

6. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2023 and 31 March 2024	<u>13,656</u>
DEPRECIATION	
At 1 April 2023 and 31 March 2024	<u>13,656</u>
NET BOOK VALUE	
At 31 March 2024	<u>-</u>
At 31 March 2023	<u>-</u>

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2024 £	2023 £
Trade debtors	3,920	4,967
Prepayments and accrued income	<u>227</u>	<u>-</u>
	<u>4,147</u>	<u>4,967</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2024 £	2023 £
Other creditors	1,406	11,357
PAYE/NI Creditor	1,558	663
Accruals and deferred income	<u>34,374</u>	<u>24,944</u>
	<u>37,338</u>	<u>36,964</u>

Deferred income due within one year includes £23,521 (2023: £22,907) received during the year, in relation to rent and service charges for the financial year ended 31 March 2025. (2023: Rent and service charges for the financial year ended 31 March 2024)

9. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	2024 £	2023 £
Accruals and deferred income	<u>-</u>	<u>21,745</u>

In the prior year, deferred income due in more than one year included £21,745 received during the year ended 31 March 2023, in relation to rent and service charges for the financial year ended 31 March 2025. This amount has been moved to deferred income due within one year in the accounts for the year ended 31 March 2024.

10. PROVISIONS FOR LIABILITIES	2024 £	2023 £
Provisions	<u>373</u>	<u>798</u>

The charity operates a defined benefit pension scheme but is unable to identify its separate assets and liabilities. Therefore in prior years the scheme has been accounted for as a defined contribution scheme in accordance with FRS 102.

The charity is paying separately identifiable deficit benefit payments and therefore under FRS 102 and the 2015 SORP it is possible to calculate a provision based on these deficit payments.

For more detail see note 14.

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	2024 Total funds	2023 Total funds
	£	£	£	£
Current assets	264,587	5,821	270,408	280,545
Current liabilities	(37,338)	-	(37,338)	(36,964)
Long term liabilities	-	-	-	(21,745)
Provision for liabilities	<u>(373)</u>	<u>-</u>	<u>(373)</u>	<u>(798)</u>
	<u>226,876</u>	<u>5,821</u>	<u>232,697</u>	<u>221,038</u>

12. MOVEMENT IN FUNDS

	At 1.4.23	Net movement in funds	Transfers between funds	At 31.3.24
	£	£	£	£
Unrestricted funds				
General fund	53,903	26,073	(57,000)	22,976
Designated - Redecoration and renewals	25,000	(15,888)	20,000	29,112
Designated - Statutory redundancy	23,000	(926)	-	22,074
Designated - Long term property maintenance and renewal	65,714	-	30,000	95,714
Designated - Continuity fund	<u>50,000</u>	<u>-</u>	<u>7,000</u>	<u>57,000</u>
	217,617	9,259	-	226,876
Restricted funds				
Free devices fund	3,421	(3,421)	-	-
The National Lottery Fund	<u>-</u>	<u>5,821</u>	<u>-</u>	<u>5,821</u>
	<u>3,421</u>	<u>2,400</u>	<u>-</u>	<u>5,821</u>
TOTAL FUNDS	<u>221,038</u>	<u>11,659</u>	<u>-</u>	<u>232,697</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	181,681	(155,608)	26,073
Designated - Redecoration and renewals	-	(15,888)	(15,888)
Designated - Statutory redundancy	<u>-</u>	<u>(926)</u>	<u>(926)</u>
	181,681	(172,422)	9,259
Restricted funds			
Free devices fund	-	(3,421)	(3,421)
The National Lottery Fund	<u>5,821</u>	<u>-</u>	<u>5,821</u>
	<u>5,821</u>	<u>(3,421)</u>	<u>2,400</u>
TOTAL FUNDS	<u>187,502</u>	<u>(175,843)</u>	<u>11,659</u>

THE ROY FLETCHER CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	66,023	18,734	(30,854)	53,903
Designated - Redecoration and renewals	25,000	-	-	25,000
Designated - Statutory redundancy	21,000	-	2,000	23,000
Designated - Long term property maintenance and renewal	58,084	-	7,630	65,714
Designated - Continuity fund	<u>30,000</u>	<u>-</u>	<u>20,000</u>	<u>50,000</u>
	200,107	18,734	(1,224)	217,617
Restricted funds				
Restricted grant fund	1,000	(1,000)	-	-
Shropshire Council - IT learning delivery	7,000	(8,224)	1,224	-
Free devices fund	<u>2,000</u>	<u>1,421</u>	<u>-</u>	<u>3,421</u>
	<u>10,000</u>	<u>(7,803)</u>	<u>1,224</u>	<u>3,421</u>
TOTAL FUNDS	<u>210,107</u>	<u>10,931</u>	<u>-</u>	<u>221,038</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	145,814	(127,080)	18,734
Restricted funds			
Restricted grant fund	-	(1,000)	(1,000)
Shropshire Council - IT learning delivery	7,000	(15,224)	(8,224)
Free devices fund	<u>2,000</u>	<u>(579)</u>	<u>1,421</u>
	<u>9,000</u>	<u>(16,803)</u>	<u>(7,803)</u>
TOTAL FUNDS	<u>154,814</u>	<u>(143,883)</u>	<u>10,931</u>

RESTRICTED FUNDS

The National Lottery Fund represents funding received to part fund a restricted IT project.

The restricted grant funds received were for refurbished devices and IT learning delivery. £3,421 was returned during the year ended 31 March 2024. This amount was allocated for free devices/data that was not spent.

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 MARCH 2024**

12. MOVEMENT IN FUNDS - continued

DESIGNATED FUNDS

The redecoration and renewals fund is to pay for major redecoration and renewals work when these are required to fulfil the charity's obligations under the terms of its leases and to replace major items of essential furniture and equipment. This has been partially spent in the year ended 31 March 2024 to fund an LED Lighting upgrade. At the end of this financial year, the board designated a further £20,000 for redecoration and renewals work.

The statutory redundancy fund is money identified to cover statutory redundancy payments should the need arise.

The long term property and maintenance renewal fund relates to money needed in the longer term to maintain the buildings and to replace/renew major items of plant and facilities.

The continuity fund, as explained in the Trustees Report, follows the Board's decision to set aside a working balance of approximately 15% of annual income to ensure that sufficient money is available for the day to day operations of the charitable company.

13. EMPLOYEE BENEFIT OBLIGATIONS

The employees are members of the TPT Retirement Solutions Scheme, a multi-employer defined benefit scheme. It is not possible for the charity to identify its share of the current assets and liabilities of the scheme and therefore it is treated as a defined contribution scheme in accordance with the SORP.

The assets of the scheme are held separately from those of the charitable company in independently administered funds. The pension cost charge represents contributions payable by the charitable company to the fund, after adjusting for the movement on the provision noted below and amounted to a charge of £2,694 (2023: charge of £1,930)

The scheme is in deficit and the charitable company has agreed a deficit funding agreement and therefore a liability for this obligation has been accounted for. The amount recognised is the net present value of the deficit reduction contributions payable under this agreement. The discount factor used was 5.31% (2023: 5.52%).

14. RELATED PARTY DISCLOSURES

Mrs E J Fletcher-Cooper, Trustee, is also a Trustee of the Roy Fletcher Charitable Trust, from whom the charity lease their buildings. During the year a peppercorn rent of £220 (2023: £283) was paid to the Trust.

The Roy Fletcher Charitable Trust rented office space from the Roy Fletcher Centre during this financial year and paid the charity £110.

During the year, the charity received donations totalling £6,960 (2023: £4,858) from Mr A Downton, a Trustee, in relation to use of the Roy Fletcher Centre Office facilities.

THE ROY FLETCHER CENTRE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

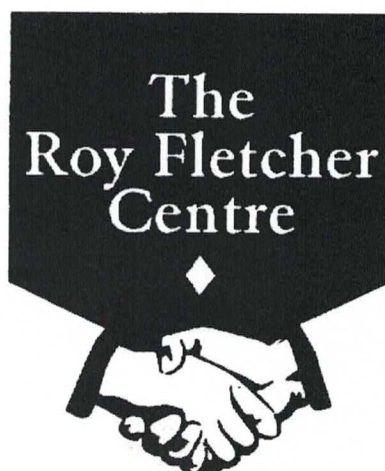
	2024	2023
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	17,895	9,525
Investment income		
Investment income	8,919	1,390
Charitable activities		
Charitable Income	<u>160,688</u>	<u>143,899</u>
Total incoming resources	187,502	154,814
EXPENDITURE		
Charitable activities		
Wages	100,548	91,106
Pensions	2,694	1,930
Coffee Shop	36	156
Digital Skills expenses	92	-
Return of restricted funds	<u>3,421</u>	<u>-</u>
	106,791	93,192
Support costs		
Other		
Electricity	13,185	7,101
Gas	9,234	10,995
Insurance	3,801	1,611
Telephone and internet	1,794	1,876
Postage and stationery	626	599
Sundries	1,168	1,249
Maintenance and Equipment	7,752	11,756
Other expenditure	884	662
Payroll costs	534	585
Photocopier	2,747	4,417
Professional fees	287	373
Refuse and recycling	2,034	2,042
Water	4,074	2,768
Cleaning & consumables	1,521	1,236
Repairs & renewals	17,804	1,695
Training and welfare	-	280
Independent Examiners fee	971	925
Bank charges	<u>636</u>	<u>521</u>
	<u>69,052</u>	<u>50,691</u>
Total resources expended	<u>175,843</u>	<u>143,883</u>
Net income	<u>11,659</u>	<u>10,931</u>

This page does not form part of the statutory financial statements

THE ROY FLETCHER CENTRE

England & Wales - Charity number 1065777

Accounts



FOR VOLUNTARY CARING AGENCIES

TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

**Charity number 1065777
Company number 03252842**

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TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023

A) ADMINISTRATION

Charity Name The Roy Fletcher Centre

Charity registration number 1065777

Company registration number 03252842

**Registered Office and
Principal address** The Roy Fletcher Centre
12-17 Cross Hill
Shrewsbury
Shropshire SY1 1JE

Other operating address: Fletcher House
15 College Hill
Shrewsbury
Shropshire SY1 1LY

Trustees as at 31st March 2023

Mr A L Bain (Chair & Co Sec)

Cllr J E Clarke Shropshire Council

Mr A Downton

Cllr R A Evans Shropshire Council

Mrs Irene Ferguson Tenant Charity Representative

Mrs E J Fletcher-Cooper Roy Fletcher Charitable Trust

Ms Sue Gorbing Tenant Charity Representative

Mrs Margaret Pryce

Mr T W Seston (Vice-chair)

Mr P J Taylor

Chief Executive

Mrs Jennifer Taylor

Accountants

TCA (Shrewsbury) LLP, Third floor, 21 St Mary's Street, Shrewsbury SY1 1ED

Bankers

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

Triodos Bank, Deanery Road, Bristol, BS1 5AS

Shawbrook Bank, Lutea House, Warley Hill BP, The Drive, Great Warley, Brentwood CM13 3BE

Flagstone Investment, 1st Floor, Clareville House, 26-27 Oxendon Street, London SW1Y 4EL

Solicitors

Graham Withers & Co, Murivance House, Murivance, Shrewsbury, Shropshire, SY1 1JW

B) Introduction

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report and financial statements of the Roy Fletcher Centre, for the year ended 31st March 2023. The Trustees confirm that the Annual Report and Financial Statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Since the charitable company qualified as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Background

The Roy Fletcher Centre was established by the Roy Fletcher Charitable Trust (the Trust) set up by Roy Fletcher, builder and philanthropist of Shrewsbury. The Trust, administered by Roy Fletcher's son and daughters, acquired and converted the former Livesey Printing Works to fulfil their father's dream of providing a Centre for caring and charitable voluntary organisations in Shrewsbury. He wanted the charities to have a place where they could all be under one roof with high quality facilities without having to pay commercial level rents, thereby releasing more money for them to spend on delivering services to the community.

The Roy Fletcher Centre building opened in January 1997 and in 2007 the Trust acquired a second building, number 15 College Hill, Shrewsbury, to provide additional office space to meet demand. This building was converted and opened as Fletcher House in 2009.

C) OBJECTIVES AND ACTIVITIES

Policies and Objectives

The Roy Fletcher Centre is a charitable company whose principal objectives are to provide good quality affordable office accommodation and related services for charitable and voluntary organisations for the benefit of the people of Shrewsbury. The main activities undertaken in relation to these charitable purposes are;

- The leasing of two buildings from the Roy Fletcher Charitable Trust (the Trust) at peppercorn rents. One being the The Roy Fletcher Centre and the other Fletcher House, and sub-letting the facilities to other charitable caring organisations. They provide a broad range of charitable services and support including, information and advice, counselling, support for families and individuals. Some organisations have suites of offices and interview rooms, others have single offices or share office space. The West Shropshire Talking Newspaper has its own purpose build recording studio.
- The provision of a staffed reception to act as a point of contact for the members of the public who visit the Roy Fletcher Centre for information about local services, to access the resident charities or to use the interview/counselling rooms.

- The making available of interview and counselling rooms, and meeting rooms for resident charities and other voluntary and community providers to hire for meetings and training events. The meeting rooms are fully equipped with Wi-Fi and media equipment can be hired for meetings.
 - Provision of the Go-To Internet centre which has eight workstations and a fibre optic internet connection. The Go-To can be booked by resident charities or for wider community use.
 - Provision of IT learning to members of our community 65+ years. This project is run with generous financial support from Shropshire Council as part of their initiative to make the digital world accessible to all its residents. The RFC runs one to one sessions on a Monday and a drop-in session on a Thursday morning.

D) DELIVERING A PUBLIC BENEFIT

The Centre provides a public benefit by:

- Providing low cost, purpose designed office and interview/counselling space for charities. Thereby enabling them to utilise more resources in delivering their various services to the community, particularly to those in need and/or who are disadvantaged.
- Creating opportunities for people to volunteer their services, principally assisting with the 65+ digital learning.
- Assisting local charities to promote their activities and to fund raise, through the production of newsletters and magazines, and display of posters and leaflets.
- Being recognised as a Place of Safety. A community led initiative supported by West Mercia Police, Mencap, Shropshire Council, Taking Part, Shropshire Disability Network, Shropshire Voluntary and Community Sector.

During the year our two buildings have provided a home for the following organisations

Axis Counselling Branch	Safe Aging No Discrimination (SAND)
Citizens Advice Shropshire	Shrewsbury Food Hub
Crane Quality Counselling	Shrewsbury Homes For All
Caritas	Spectra Inclusion Support Team
Online Transport Archive	The Roy Fletcher Charitable Trust
Omega – Association for End of Life Care	West Shropshire Talking Newspaper for the Blind

*The Charities employ some full/part-time staff but are assisted by volunteers. **The services provided by them have been beneficial to many people, and the extent and value of this supportive and preventative some of that work is outlined below.***

- *The RFC digital volunteers have donated approximately 3360 hours during the year in providing help and advice to tenant charities and members of the public in delivering the IT one to one learning or through the drop-in sessions.*

Tenant charities benefit from the service provided by the RFC as explained by some of them:

SAND (Safe Aging No Discrimination): SAND continues to enjoy the benefits of being part of the Roy Fletcher community. This year we have had opportunity to connect with many of our neighbours - which may never have happened if we had been situated in a different office in town. The added benefits of being amongst other not-for-profit organisations are both practical and psychological and we continue to really appreciate the facilities, friendly team and on-hand help, when needed.
Sal Hampson (she/her) Director

Shrewsbury Homes for All: Shrewsbury Homes for All works to help those who are homeless, in housing need or who need help to avoid homelessness.

We do this by providing:

- Independent housing advice.
- Matching landlords and potential tenants and supporting both throughout the tenancy.
- A rent account scheme.
- A bond scheme to guarantee up to one month's rent as deposit for eligible applicants.
- Floating housing support.
- Telephone drop in support

These services link together to reduce homelessness in the Shrewsbury area and improve the quality of life for all who contact the charity.

We are based within The Roy Fletcher Centre who provide office space and facilities for charities and voluntary organisations. The centre not only provides our offices and meeting rooms, but also a person-centred and professional working space where our team and clients are made to feel welcome. The building is well looked after and maintained and you can see that all staff members take pride in their workplace.

Over the past year we have met with clients, tenants and stakeholders in our office space and made use of The RFC meeting rooms service. The centre has helped to make this possible by adopting a flexible, grounded, and inclusive approach. The location of the building is very central and makes this easier for us to direct clients and visitors to the other services within the Shrewsbury town centre. Any visitors we have are monitored by the Roy Fletcher Centre staff who liaise with our team regarding appointments, to help ensure staff safety when lone working in the centre. This is an invaluable service which helps to safeguard our team, retain our client base, and helps those who are more vulnerable to feel at ease. The centre retains its wonderful reputation by offering great value for money in terms of renting space and by offering maintenance and repairs in a timely and considerate manner. Our staff and clients feel safe and comfortable when working and accessing the building and that is down to the fantastic management of the centre and its staff team.
(Joanne Gough – Chief Officer)

Caritas: The benefit for Caritas as being part of the Roy Fletcher Centre is huge as it allows us access to the local community right in the centre of town. We can provide free counselling, support groups and a drop-in service to those in need. Being in the RFC with other tenant charities is also very helpful for sign posting and referring on if necessary for their specialist services. The staff and the ethos of the RFC is very supportive to the tenant charities and this not only creates a lovely work environment but also provides a very warm and welcoming environment for clients. (Lucy Carsen - Community Support)

Crane Quality Counselling

We have again extended our accommodation in the RFC in order to meet the demand of clients requiring our services. We would like to thank the Roy Fletcher Centre Staff for their continued support. (Lin Foley – Chief Executive Officer)

Enabling our tenants to assist people in need

Many of the tenant charities have remained working on a hybrid basis. Those charities that offer advice have found they can assist far more people by doing telephone consultations rather than face to face but offer this service when clients need additional support with form filling.

Creating a welcoming place to meet and to learn

The meeting room use by external charities and community groups has not returned to pre-covid numbers although we have new hirers as well as our tenant charities using the space. Revenue from the hire of the meeting rooms is £3,630. However, an allowance can be made to the cost of meeting room use from the Shropshire Council grant for delivering the digital project of some £3,646. Late night opening has remained on a Monday and Wednesday evening only. The meeting room at Fletcher House continues to be used by the tenant charities in that building.

Quiet spaces for counselling

Our counselling charities are seeing increasing numbers of young people being referred for therapy. We are fortunate that all the counsellors who hired counselling rooms on a sessional basis pre-covid have returned. This has resulted in an income from Counselling room hire of £19,919.

Office services

The Centre offers photocopying and desk-top publishing of newsletters and flyers. Our admin staff have also been providing a dictation transcribing service during the last year. Income for these services Income during the year was £7,663.

Sharing information, and promoting local sources of advice and support

The Centre is frequently used by the public seeking information and advice on local services and events, or to visit the tenant charities, with staff on reception able to direct them as appropriate. Information is made available via leaflets, the internet and community noticeboards in the reception area.

Helping people to get online and learn IT skills 65+

With generous financial support from Shropshire Council a project has been developed providing one to one tuition to those 65+. Learners bring their own device i.e phone, tablet, laptop and receive up to ten weeks of one-to-one tuition. The funding has allowed for the purchase of a tablet and/or wi-fi connectivity where none exists in a learners' home (there are criteria to qualify). The RFC runs one to one sessions on a Monday and a drop-in session on a Thursday morning. Volunteers work with a learner and progress is monitored as part of the contract and to ensure learners are covering all the basic skills they require. Volunteers and learners are continually being recruited. In addition to the one-to-one sessions, it quickly became clear that many of our learners were experiencing loneliness and isolation for various reasons and this was the inspiration for a Thursday drop-in where people can access digital support if they wish or just come for a chat and refreshments with others. We asked people attending the Thursday group what other social activities they would like and exercise was the most requested. Through Energize (local charity) we organised a trial 10 week programme promoting core strength, stability and fall prevention. This was very well received and something we are looking at organising again.

E) FINANCIAL REVIEW

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

Reserves Policy

After setting aside a working balance of approximately 15% of annual turnover to ensure that sufficient money is available for the day-to-day operation of the Centre, the Trustees reserves policy is to designate funds:

- a) for known or potential expenditure and liabilities and
- b) the long term repair and maintenance or renewal of the two buildings and their plant and machinery.

The free reserves, calculated as the unrestricted funds less the designated funds, at the year end were £53,903 (2022: £66,023).

F) STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The Roy Fletcher Centre is a charitable company limited by guarantee incorporated in September 1996 and registered as a charity on 13th November 1997. The Charity's Memorandum of Association sets out its objects and powers and its Articles of Association sets out its governance. In the event of the Company being wound up members are required to contribute £1.

b. Method Of Appointment Or Election Of Trustees

The directors of the company are also the charity trustees for the purposes of charity law and under the company's Articles are known as Trustees. The Articles provide that three Trustees are appointed (two by Shropshire Council and one by the Roy Fletcher Charitable Trust) and up to six Trustees are elected to the Board at the annual general meeting, four of which have traditionally been elected to represent the tenant charities. Other than the appointed Trustees, up to one third of the Trustees retire by rotation each year but are eligible for re-election.

c. Policies Adopted For The Induction And Training Of Trustees

All the Trustees have an interest in and/or are already involved in charities/voluntary organisations. They are therefore familiar with the roles, funding, management and regulation of charities. Additionally most of the Trustees have had a long association with the Centre and up to four of them are appointed by charities based at the Centre and thus have a sound understanding of the objectives and work of the Charity. On appointment/election new Trustees are given a briefing by the Chief Executive who is also available at any time to discuss any matters with the Trustees.

d. Organisational structure and decision making

The Trustees meet a minimum of quarterly per year and are responsible for strategic direction and policy. Day to day operational management of the Centre is the responsibility of the Chief Executive who is also responsible for staff supervision. The Chief Executive reports to and attends Board meetings. There is a standing Finance & General Purposes Sub-Committee, and the Board also establishes smaller sub-groups from time to time to address particular issues.

G) PLANS FOR FUTURE PERIOD

The Centre will concentrate on its core business of proving affordable office space and meeting rooms in the heart of Shrewsbury. But in the process it will also seek to increase its ability to sell itself, broaden the services it provides and the people it reaches, through:

- Build on the new IT model that has been developed during the last year.
- Work in partnership with other external charities to provide means of accessing physical and mental wellbeing services
- Develop its ability to deliver services such as a social meeting place or improve our position as a facilitator for other organisations to use our meeting rooms
- Being pro-active in looking for ways to work with others to meet, and to further the charitable objectives of the Centre. To follow on from the successful collaboration with Shropshire Council in IT delivery.
- Effective fund raising

H) CHAIR'S STATEMENT AND THANKS AND ACKNOWLEDGEMENTS

I have pleasure in presenting the Annual Report and Accounts for the year 2022-23.

a) Summary

Operating The Roy Fletcher Centre continued to be challenging during the year with the effects of the Covid-19 pandemic still being felt. Staff of many of our charity tenants continued to work from home, and footfall through the Centre and Fletcher House was still much reduced, as was the use of our meeting rooms.

Nevertheless, the year has its successes, particularly the 65+ Digital Skills project for Shropshire Council, achieving almost 100% of our contracted target of 100 learners aged 65 or over receiving one to one tuition in I.T We could not do this without the contribution from our own staff, but especially that from our volunteer instructors who do the real work. The Council grant for this work, together with demand for counselling, and higher interest rates meant that we ended the year in the black.

b) Thanks and Acknowledgments

To all the following, my sincere thanks:

- Our tenant charities, for never falling behind with their rent in these difficult times.
- Our partners, especially The Roy Fletcher Charitable Trust for expenditure on the buildings, and to Shropshire Council as above.
- Our Chief Executive and all our staff.
- Our I.T volunteers who have helped us achieve real benefits for the elderly in the community.
- Vice-Chair, Terry Seston, and all my fellow Trustee/Directors for their support and contributions throughout the year.

Alan Bain
Trustee/Director and Chair of the Board.

I) TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on... *23rd October 2023* ... and signed on their behalf by:

..... *Alan L. Bain*

Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE ROY FLETCHER CENTRE**

Independent examiner's report to the trustees of The Roy Fletcher Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C Moelwyn-Williams

C Moelwyn-Williams

TCA (Shrewsbury) LLP
Third Floor
21 St Mary's Street
Shrewsbury
Shropshire
SY1 1ED

Date: 16th November 2023

THE ROY FLETCHER CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		9,525	-	9,525	9,000
Charitable activities					
General		134,899	9,000	143,899	140,056
Investment income	2	<u>1,390</u>	-	<u>1,390</u>	<u>349</u>
Total		<u>145,814</u>	<u>9,000</u>	<u>154,814</u>	<u>149,405</u>
EXPENDITURE ON					
Charitable activities					
General		<u>127,080</u>	<u>16,803</u>	<u>143,883</u>	<u>129,613</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	12	18,734 <u>(1,224)</u>	(7,803) <u>1,224</u>	10,931 <u>-</u>	19,792 <u>-</u>
Net movement in funds		17,510	(6,579)	10,931	19,792
RECONCILIATION OF FUNDS					
Total funds brought forward		200,107	10,000	210,107	190,315
TOTAL FUNDS CARRIED FORWARD		<u>217,617</u>	<u>3,421</u>	<u>221,038</u>	<u>210,107</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

THE ROY FLETCHER CENTRE
STATEMENT OF FINANCIAL POSITION
31 MARCH 2023

	Notes	2023 £	2022 £
CURRENT ASSETS			
Debtors	7	4,967	3,258
Cash at bank		<u>275,578</u>	<u>238,534</u>
		280,545	241,792
CREDITORS			
Amounts falling due within one year	8	(36,964)	(30,434)
		<u>243,581</u>	<u>211,358</u>
NET CURRENT ASSETS			
		<u>243,581</u>	<u>211,358</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		243,581	211,358
CREDITORS			
Amounts falling due after more than one year	9	(21,745)	-
PROVISIONS FOR LIABILITIES	10	(798)	(1,251)
		<u>221,038</u>	<u>210,107</u>
NET ASSETS			
		<u>221,038</u>	<u>210,107</u>
FUNDS	12		
Unrestricted funds		217,617	200,107
Restricted funds		<u>3,421</u>	<u>10,000</u>
TOTAL FUNDS		<u>221,038</u>	<u>210,107</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

THE ROY FLETCHER CENTRE

STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on

23rd October 23

and were signed on its behalf by:

Alan L Bain

Mr A L Bain - Trustee

The notes form part of these financial statements

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES - continued

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. INVESTMENT INCOME

	2023	2022
	£	£
Investment income	<u>1,390</u>	<u>349</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

4. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	91,106	78,720
Other pension costs	<u>1,930</u>	<u>(3,572)</u>
	<u>93,036</u>	<u>75,148</u>

The average monthly number of employees during the year was as follows:

	2023	2022
General	<u>11</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

The total remuneration of the key management personnel was £25,068 (2022: £19,890).

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	9,000	9,000
Charitable activities			
General	140,056	-	140,056
Investment income	<u>349</u>	<u>-</u>	<u>349</u>
Total	<u>140,405</u>	<u>9,000</u>	<u>149,405</u>
EXPENDITURE ON Charitable activities			
General	<u>129,613</u>	<u>-</u>	<u>129,613</u>
NET INCOME	10,792	9,000	19,792
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>189,315</u>	<u>1,000</u>	<u>190,315</u>
TOTAL FUNDS CARRIED FORWARD	<u>200,107</u>	<u>10,000</u>	<u>210,107</u>
6. TANGIBLE FIXED ASSETS			
COST			Fixtures and fittings £
At 1 April 2022 and 31 March 2023			<u>13,656</u>
DEPRECIATION			
At 1 April 2022 and 31 March 2023			<u>13,656</u>
NET BOOK VALUE			
At 31 March 2023			<u>-</u>
At 31 March 2022			<u>-</u>

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

7.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2023	2022
		£	£
	Trade debtors	<u>4,967</u>	<u>3,258</u>

8.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2023	2022
		£	£
	Other creditors	11,357	5,011
	PAYE/NI Creditor	663	874
	Accruals and deferred income	<u>24,944</u>	<u>24,549</u>
		<u>36,964</u>	<u>30,434</u>

Deferred income due within one year includes £22,907 (2022: £20,918) received during the year, in relation to rent and service charges for the financial year ended 31 March 2024. (2022: Rent and service charges for the financial year ended 31 March 2023)

9.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	2023	2022
		£	£
	Accruals and deferred income	<u>21,745</u>	<u>-</u>

Deferred income due in more than one year includes £21,745 (2022: £nil) received during the year, in relation to rent and service charges for the financial year ended 31 March 2025.

10.	PROVISIONS FOR LIABILITIES	2023	2022
		£	£
	Provisions	<u>798</u>	<u>1,251</u>

The charity operates a defined benefit pension scheme but is unable to identify its separate assets and liabilities. Therefore in prior years the scheme has been accounted for as a defined contribution scheme in accordance with FRS 102.

The charity is paying separately identifiable deficit benefit payments and therefore under FRS 102 and the 2015 SORP it is possible to calculate a provision based on these deficit payments.

For more detail see note 12.

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
Current assets	277,124	3,421	280,545	241,792
Current liabilities	(36,964)	-	(36,964)	(30,434)
Long term liabilities	(21,745)	-	(21,745)	-
Provision for liabilities	(798)	-	(798)	(1,251)
	<u>217,617</u>	<u>3,421</u>	<u>221,038</u>	<u>210,107</u>

12. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	66,023	18,734	(30,854)	53,903
Designated - Redecoration and renewals	25,000	-	-	25,000
Designated - Statutory redundancy	21,000	-	2,000	23,000
Designated - Long term property maintenance and renewal	58,084	-	7,630	65,714
Designated - Continuity fund	<u>30,000</u>	<u>-</u>	<u>20,000</u>	<u>50,000</u>
	200,107	18,734	(1,224)	217,617
Restricted funds				
Restricted grant fund	1,000	(1,000)	-	-
Shropshire Council - IT learning delivery	7,000	(8,224)	1,224	-
Free devices fund	<u>2,000</u>	<u>1,421</u>	<u>-</u>	<u>3,421</u>
	<u>10,000</u>	<u>(7,803)</u>	<u>1,224</u>	<u>3,421</u>
TOTAL FUNDS	<u>210,107</u>	<u>10,931</u>	<u>-</u>	<u>221,038</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	145,814	(127,080)	18,734
Restricted funds			
Restricted grant fund	-	(1,000)	(1,000)
Shropshire Council - IT learning delivery	7,000	(15,224)	(8,224)
Free devices fund	<u>2,000</u>	<u>(579)</u>	<u>1,421</u>
	<u>9,000</u>	<u>(16,803)</u>	<u>(7,803)</u>
TOTAL FUNDS	<u>154,814</u>	<u>(143,883)</u>	<u>10,931</u>

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	71,290	14,506	(19,773)	66,023
Designated - Redecoration and renewals	20,989	(571)	4,582	25,000
Designated - Statutory redundancy	8,562	-	12,438	21,000
Designated - Long term property maintenance and renewal	61,227	(3,143)	-	58,084
Designated - Continuity fund	<u>27,247</u>	<u>-</u>	<u>2,753</u>	<u>30,000</u>
	189,315	10,792	-	200,107
Restricted funds				
Restricted grant fund	1,000	9,000	-	10,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>190,315</u>	<u>19,792</u>	<u>-</u>	<u>210,107</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	140,405	(125,899)	14,506
Designated - Redecoration and renewals	-	(571)	(571)
Designated - Long term property maintenance and renewal	<u>-</u>	<u>(3,143)</u>	<u>(3,143)</u>
	140,405	(129,613)	10,792
Restricted funds			
Restricted grant fund	9,000	-	9,000
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>149,405</u>	<u>(129,613)</u>	<u>19,792</u>

RESTRICTED FUNDS

The restricted grant funds received were for refurbished devices and IT learning delivery.

DESIGNATED FUNDS

The redecoration and renewals fund is to pay for major redecoration and renewals work when these are required to fulfil the charity's obligations under the terms of its leases and to replace major items of essential furniture and equipment.

The statutory redundancy fund is money identified to cover statutory redundancy payments should the need arise.

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

12. MOVEMENT IN FUNDS - continued

The long term property and maintenance renewal fund relates to money needed in the longer term to maintain the buildings and to replace/renew major items of plant and facilities.

The continuity fund, as explained in the Trustees Report, follows the Board's decision to set aside a working balance of approximately 15% of annual income to ensure that sufficient money is available for the day to day operations of the charitable company.

13. EMPLOYEE BENEFIT OBLIGATIONS

The employees are members of the TPT Retirement Solutions Scheme, a multi-employer defined benefit scheme. It is not possible for the charity to identify its share of the current assets and liabilities of the scheme and therefore it is treated as a defined contribution scheme in accordance with the SORP.

The assets of the scheme are held separately from those of the charitable company in independently administered funds. The pension cost charge represents contributions payable by the charitable company to the fund, after adjusting for the movement on the provision noted below and amounted to a charge of £1,930 (2022: credit of £3,572)

The scheme is in deficit and the charitable company has agreed a deficit funding agreement and therefore a liability for this obligation has been accounted for. The amount recognised is the net present value of the deficit reduction contributions payable under this agreement. The discount factor used was 5.52% (2022: 2.35%).

14. RELATED PARTY DISCLOSURES

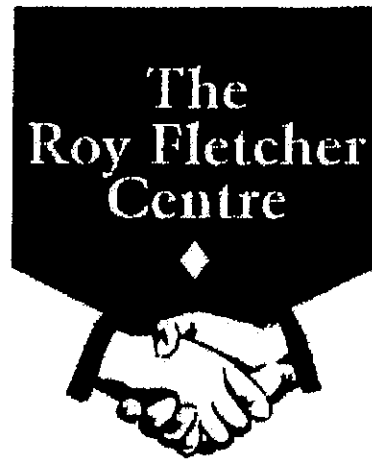
Mrs E J Fletcher-Cooper, Trustee, is also a Trustee of the Roy Fletcher Charitable Trust, from whom the charity lease their buildings. During the year a peppercorn rent of £283 (2022: £240) was paid to the Trust.

During the year, the charity received donations totalling £4,858 (2022: £3,105) from Mr A Downton, a Trustee, in relation to use of the Roy Fletcher Centre Office facilities.

THE ROY FLETCHER CENTRE

England & Wales - Charity number 1065777

Accounts



FOR VOLUNTARY CARING AGENCIES

**TRUSTEES ANNUAL REPORT AND UNAUDITED FINANCIAL
STATEMENTS**

FOR THE YEAR ENDED 31 MARCH 2022

**Charity number 1065777
Company number 03252842**

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TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022

A) ADMINISTRATION

Charity Name The Roy Fletcher Centre

Charity registration number 1065777

Company registration number 03252842

**Registered Office and
Principal address** The Roy Fletcher Centre
12-17 Cross Hill
Shrewsbury
Shropshire SY1 1JE

Other operating address: Fletcher House
15 College Hill
Shrewsbury
Shropshire SY1 1LY

Trustees as at 31st March 2022

Mr A L Bain (Chair & Co Sec)

Cllr J E Clarke Shropshire Council

Mr A Downton

Cllr R A Evans Shropshire Council

Mrs Irene Ferguson Tenant Charity Representative

Mrs E J Fletcher-Cooper Roy Fletcher Charitable Trust

Ms Sue Gorbng (Elected 12/10/2021) Tenant Charity Representative

Mrs Margaret Pryce

Mr T W Seston (Vice-chair)

Mr P J Taylor

Chief Executive

Mrs Jennifer Taylor

Accountants

TCA (Shrewsbury) LLP, Third Floor, 21 St Mary's Street, Shrewsbury, Shropshire, SY1 1ED

Bankers

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

Triodos Bank, Deanery Road, Bristol, BS1 5AS

Shawbrook Bank, Lutea House, Warley Hill BP, The Drive, Great Warley, Brentwood CM13 3BE

Solicitors

Graham Withers & Co, Murivance House, Murivance, Shrewsbury, Shropshire, SY1 1JW

B) Introduction

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report and financial statements of the Roy Fletcher Centre, for the year ended 31st March 2022. The Trustees confirm that the Annual Report and Financial Statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Since the charitable company qualified as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Background

The Roy Fletcher Centre was established by the Roy Fletcher Charitable Trust (the Trust) set up by Roy Fletcher, builder and philanthropist of Shrewsbury. The Trust, administered by Roy Fletcher's son and daughters, acquired and converted the former Livesey Printing Works to fulfil their father's dream of providing a Centre for caring and charitable voluntary organisations in Shrewsbury. He wanted the charities to have a place where they could all be under one roof with high quality facilities without having to pay commercial level rents, thereby releasing more money for them to spend on delivering services to the community.

The Roy Fletcher Centre building opened in January 1997 and in 2007 the Trust acquired a second building, number 15 College Hill, Shrewsbury, to provide additional office space to meet demand. This building was converted and opened as Fletcher House in 2009.

C) OBJECTIVES AND ACTIVITIES

Policies and Objectives

The Roy Fletcher Centre is a charitable company whose principal objectives are to provide good quality affordable office accommodation and related services for charitable and voluntary organisations for the benefit of the people of Shrewsbury. The main activities undertaken in relation to these charitable purposes are;

- The leasing of two buildings from the Roy Fletcher Charitable Trust (the Trust) at peppercorn rents. One being the The Roy Fletcher Centre and the other Fletcher House, and sub-letting the facilities to other charitable caring organisations. They provide a broad range of charitable services and support including, information and advice, counselling, support for families and individuals. Some organisations have suites of offices and interview rooms, others have single offices or share office space. The West Shropshire Talking Newspaper has its own purpose build recording studio.
- The provision of a staffed reception to act as a point of contact for the members of the public who visit the Roy Fletcher Centre for information about local services, to access the resident charities or to use the interview/counselling rooms.

- The making available of interview and counselling rooms, and meeting rooms for resident charities and other voluntary and community providers to hire for meetings and training events. The meeting rooms are fully equipped with Wi-Fi and media equipment can be hired for meetings.
- Provision of the Go-To Internet centre which has eight work stations and a fibre optic internet connection. The Go-To can be booked by resident charities or for wider community use. On a Thursday morning a group called Fix I.T. run by volunteers offers help and advice to people who are experiencing difficulties with their I.T devices and is run on a drop-in basis. They offer support with IT problems and carry out repairs to various IT devices. They also run zoom session at the same time enabling people who can't get into the Centre access to help and advice. The zoom facility has also been used by smaller charities and organisations to conduct meetings who do not have the funds to purchase such a service.
- Provision of IT learning to members of our community 65+ years. This project is run with generous financial support from Shropshire Council as part of their initiative to make the digital world accessible to all its residents. The RFC runs one to one sessions on a Monday and Wednesday morning. Volunteers work for eight to ten weeks with a learner and progress is monitored as part of the contract and to ensure learners are covering all the basic skills they require. Volunteers and learners are continually being recruited. In addition to the one to one sessions, it quickly became clear that many of our learners were experiencing loneliness and isolation for various reasons and so a Thursday morning Support Group/Club was started. At these sessions our attendees have access to a volunteers to receive IT tuition or help with the 'odd' problem of 'how to' but other social activities are made available aimed at encouraging new friendships and helping with physical and mental wellbeing.
- *A quote from one of our learners "I felt left behind, I couldn't even send a text," Mike explained. "But with each session I could see myself improving. The support was fantastic, and the volunteers made me feel so relaxed that I looked forward to my time the IT Club each week. The digital world is embedded into my life now. I'm online every day checking my favourite sports' websites for updates and I'm enjoying solving daily Wordle puzzles," he enthused" (MW).*
- *"I worked in farming for many years and then the Post Office and I missed out on everything to do with the internet, I didn't believe technology would take off the way it has. I thought it was all a gimmick and I regret not tackling my lack of skills sooner. I've realised that the internet is a wonderful tool. I can see the benefits it brings, and I don't think I would go back to life without it." (MC)*

D) DELIVERING A PUBLIC BENEFIT

The Centre provides a public benefit by:

- Providing low cost, purpose designed office and interview/counselling space for charities. Thereby enabling them to utilise more resources in delivering their various services to the community, particularly to those in need and/or who are disadvantaged.

- Creating opportunities for people to volunteer their services, principally assisting with the 65+ digital learning.
- Assisting local charities to promote their activities and to fund raise, through the production of newsletters and magazines, and display of posters and leaflets.
- Being recognised as a Place of Safety. A community led initiative supported by West Mercia Police, Mencap, Shropshire Council, Taking Part, Shropshire Disability Network, Shropshire Voluntary and Community Sector.

During the year our two buildings have provided a home for the following organisations

Axis Counselling	Safe Aging No Discrimination (SAND)
Branch	Shrewsbury Food Hub
Citizens Advice Shropshire	Shrewsbury Homes For All
Crane Quality Counselling	Shropshire Early Years Alliance
Cruse Bereavement Care	Spectra Inclusion Support Team
Online Transport Archive	The Roy Fletcher Charitable Trust
Omega – Association for End of Life Care	West Shropshire Talking Newspaper for the Blind

*The Charities employ some full/part-time staff but are assisted by volunteers. **The services provided by them have been beneficial to many people, and the extent and value of this supportive and preventative some of that work is outlined below.***

- *The RFC digital and Fix I.T volunteers have donated 2,688 hours during the year in providing help and advice to tenant charities and members of the public .*

Tenant charities benefit from the service provided by the RFC as explained by some of them:

- **SAND (Safe Aging No Discrimination):** *It was good to know that all our office supplies were safe when we were less able to access the building during the pandemic and it has been lovely to be back in the office and really make use of this fantastic space since things eased. At the start of 2022, we were able to make more use of what the RFC has to offer and instate a regular booking for our monthly action group meetings in the large meeting room. We have also been able to hire smaller spaces for legal surgeries and more confidential conversations. Our team has grown (a bit) and it feels especially important that they have a welcoming base to come to - and it has paid off - as our lottery funded project 'EMBRACE A Culture of Inclusion' has encouraged more people to come and visit us in Office G. (Sal Hampson – Director)*
- **Shrewsbury Homes for All:** *During the past year the team at the Roy Fletcher Centre have been an integral part of our transition back into office working. We have seen a lot of change in our sector and the RFC have been accommodating and flexible which has helped us manage these changes effectively. The RFC team are always on hand to offer help and support, be that with rearranging our office space or helping us to manage client appointments and meetings. Our staff team enjoy working from the offices, which are safe, comfortable, and clean. The RFC has continued to offer fantastic value for money and a warm and welcoming atmosphere throughout this year. We look forward to continuing our journey based at the centre. (Joanne Gough – Chief Officer)*

- **OMEGA - the National Association for End of Life Care**

We are as ever, immensely grateful to Jenny and her team for the ongoing, flexible, support colleagues and visitors always regard the Roy Fletcher Centre as a welcoming, collaborative environment. We thank you for providing the well managed space we need to help the vulnerable clients we serve. (Thomas Memery - Director)

- **Crane Quality Counselling**

Following our return to our office after 'working from home' in April 2021 we have steadily increased our workload which enabled us to expand our premises into suite A (we are already in Suite B). The support, help and encouragement from the whole team at The Roy Fletcher Centre has been excellent. We have all been 'Kept safe' with excellent Covid 19 regulations in place. Our clients being greeted and shown to our centre by the caring staff of The RFC Centre. To everyone at RFC 'Thank You' for our support during 2021/22 - a difficult but extremely busy year. (Lin Foley – Chief Executive Officer)

- **Axis Counselling**

Being a Tenant of the Roy Fletcher Centre is hugely beneficial for us. As a charity, being able to rent premises at an affordable price is really important, but in addition to that, the staff always really accommodating and go the extra mile to ensure that our needs are catered for. (Becky Jones, Chief Executive Officer)

Enabling our tenants to assist people in need

Many of our tenant charities have been returning to 'normal' working following the easing of many Covid rules but a few have adopted the new hybrid style of working. This has not fortunately affected occupancy of the two buildings as all have retained their office space.

Creating a welcoming place to meet and to learn

Bookings of the main two meeting rooms at the Roy Fletcher Centre is slowly beginning to recover after Covid but tenant charities have continued to be allowed use these rooms on a non-charging basis in recognition of their help and support during the pandemic and demonstrate in practical terms the advantages of being part of the Roy Fletcher Centre. Revenue from the hire of the meeting rooms is £5,151. In order to attract more hiring of the rooms, late night openings commenced in June 2021 on a Monday and Wednesday evenings only. The meeting room at Fletcher House has been used entirely by the tenant charities in that building on a gratis basis to accommodate additional needs to have meetings with clients as a result of some continuing Covid issues.

Quiet spaces for counselling

Unfortunately, one area of urgent need has been for people to access counselling, both adults, teenagers and children. There was a great need for counselling services prior to Covid but the pandemic has impacted greatly on the mental wellbeing of all ages. Our counselling charities are seeing increasing numbers of young people being referred for therapy. This has resulted in an income from Counselling room hire of £11,807.

Office services

The Centre offers photocopying and desk-top publishing of newsletters and flyers. Our admin staff have also been providing a dictation transcribing service during the last year. Income for these services Income during the year was £5,058.

Sharing information, and promoting local sources of advice and support

The Centre is frequently used by the public seeking information and advice on local services and events, or to visit the tenant charities, with staff on reception able to direct them as appropriate. Information is made available via leaflets, the internet and community noticeboards in the reception area.

Helping people to get online and learn IT skills 65+

With generous financial support from Shropshire Council a project has been developed providing one to one tuition to those 65+. The learner brings their own device ie phone, tablet, laptop and over an eight to ten week period they receive tuition from a volunteer. The funding has allowed for the purchase of a tablet and/or wi-fi connectivity where none exists in a learners' home (there are criteria to qualify). The sessions are run over two mornings a week. In response to the evidence that many of our learners were experiencing loneliness and isolation (not all due to Covid), an I.T support group/club was initiated on a Thursday. Run by volunteers it enables people to access help with their IT problems but also engage in other social activities and make new friends.

E) FINANCIAL REVIEW

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

Reserves Policy

After setting aside a working balance of approximately 15% of annual turnover to ensure that sufficient money is available for the day to day operation of the Centre, the Trustees reserves policy is to designate funds:

- a) for known or potential expenditure and liabilities and
- b) the long term repair and maintenance or renewal of the two buildings and their plant and machinery.

The free reserves, calculated as the unrestricted funds less the designated funds, at the year end were £66,023 (2021: £71,290).

F) STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The Roy Fletcher Centre is a charitable company limited by guarantee incorporated in September 1996 and registered as a charity on 13th November 1997. The Charity's Memorandum of Association sets out its objects and powers and its Articles of Association sets out its governance. In the event of the Company being wound up members are required to contribute £1.

b. Method Of Appointment Or Election Of Trustees

The directors of the company are also the charity trustees for the purposes of charity law and under the company's Articles are known as Trustees. The Articles provide that three Trustees are appointed (two by Shropshire Council and one by the Roy Fletcher Charitable Trust) and up to six Trustees are elected to the Board at the annual general meeting, four of which have traditionally been elected to represent the tenant charities. Other than the appointed Trustees, up to one third of the Trustees retire by rotation each year but are eligible for re-election.

c. Policies Adopted For The Induction And Training Of Trustees

All the Trustees have an interest in and/or are already involved in charities/voluntary organisations. They are therefore familiar with the roles, funding, management and regulation of charities. Additionally most of the Trustees have had a long association with the Centre and up to four of them are appointed by charities based at the Centre and thus have a sound understanding of the objectives and work of the Charity. On appointment/election new Trustees are given a briefing by the Chief Executive who is also available at any time to discuss any matters with the Trustees.

d. Organisational Structure and Decision Making

The Trustees meet a minimum of quarterly per year and are responsible for strategic direction and policy. Day to day operational management of the Centre is the responsibility of the Chief Executive who is also responsible for staff supervision. The Chief Executive reports to and attends Board meetings. There is a standing Finance & General Purposes Sub-Committee, and the Board also establishes smaller sub-groups from time to time to address particular issues.

G) PLANS FOR FUTURE PERIOD

The Centre will concentrate on its core business of proving affordable office space and meeting rooms in the heart of Shrewsbury. But in the process it will also seek to increase its ability to sell itself, broaden the services it provides and the people it reaches, through:

- Build on the new IT model that has been developed during the last year.
- Work in partnership with other external charities to provide means of accessing physical and mental wellbeing services
- Develop its ability to deliver services such as a social meeting place or improve our position as a facilitator for other organisations to use our meeting rooms
- Being pro-active in looking for ways to work with others to meet, and to further the charitable objectives of the Centre. To follow on from the successful collaboration with Shropshire Council in IT delivery.
- Effective fund raising

H) CHAIR'S STATEMENT AND THANKS AND ACKNOWLEDGEMENTS

a) Summary

I am pleased to present the Annual Report and Accounts for the year 2021-22.

This year our operation was again significantly impacted by the Covid 19 pandemic and at the year-end things were still far from being back to normal. Although the staff of many of our charity tenants were again largely working from home once again we were able to keep the Centre and Fletcher House buildings open and operating through the year and I am very pleased to report that all our tenant charities stayed with us and paid their rents. My thanks to them and to our Chief Executive and our staff who again kept the buildings running smoothly and in accordance with all the necessary protocols.

Despite the difficulties we have had a good year financially, partly because our insurers paid our claim for loss due to business interruption and partly because of the work our staff and volunteers took on in providing the '65 Plus Digital Skills Project' for Shropshire Council.

While it appears that WFH (working from home) may now be here to stay for some we look forward to the end of Covid and the buildings becoming much busier again which confirms that we continue to fulfill our purpose and make a contribution to the community.

a) Thanks and Acknowledgements

Our gratitude is expressed to:

- Our tenant charities for the reasons stated above.
- The support of our partners, especially our landlord, the Roy Fletcher Charitable Trust both financially and otherwise and also Shropshire Council.
- Our Chief Executive and our staff, especially our caretaking and cleaning staff, who have again done sterling work in difficult circumstances keeping the buildings safe, open, clean and compliant.
- Our 14 IT volunteers – eight who deliver one to one support and six who provide Zoom and face to face support.
- And, for myself, to my fellow Trustees, especially Vice chair Terry Seston, for their support and contributions throughout the year.

Mr A L Bain
Trustee/ Director and Chair of the Board

Date

I) TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 03/08/22 and signed on their behalf by:

Trustee Mr A L Bain

MR A L BAIN

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE ROY FLETCHER CENTRE**

Independent examiner's report to the trustees of The Roy Fletcher Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C Moelwyn Williams

C Moelwyn-Williams
FCA
TCA (Shrewsbury) LLP
Third Floor
21 St Mary's Street
Shrewsbury
Shropshire
SY1 1ED

Date: *8th November 2022*

THE ROY FLETCHER CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds £	Restricted fund £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		-	9,000	9,000	1,000
Charitable activities					
General		140,056	-	140,056	120,132
Investment income	2	<u>349</u>	<u>-</u>	<u>349</u>	<u>1,035</u>
Total		140,405	9,000	149,405	122,167
EXPENDITURE ON					
Charitable activities					
General		129,613	-	129,613	115,083
NET INCOME		10,792	9,000	19,792	7,084
RECONCILIATION OF FUNDS					
Total funds brought forward		189,315	1,000	190,315	183,231
TOTAL FUNDS CARRIED FORWARD		<u>200,107</u>	<u>10,000</u>	<u>210,107</u>	<u>190,315</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

THE ROY FLETCHER CENTRE
STATEMENT OF FINANCIAL POSITION
31 MARCH 2022

	Notes	2022 £	2021 £
CURRENT ASSETS			
Debtors	7	3,258	4,227
Cash at bank		<u>238,534</u>	<u>196,970</u>
		241,792	201,197
CREDITORS			
Amounts falling due within one year	8	(30,434)	(3,896)
		<u>211,358</u>	<u>197,301</u>
NET CURRENT ASSETS			
		<u>211,358</u>	<u>197,301</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		211,358	197,301
PROVISIONS FOR LIABILITIES	9	(1,251)	(6,986)
		<u>210,107</u>	<u>190,315</u>
NET ASSETS			
		<u>210,107</u>	<u>190,315</u>
FUNDS	11		
Unrestricted funds		200,107	189,315
Restricted funds		<u>10,000</u>	<u>1,000</u>
TOTAL FUNDS		<u>210,107</u>	<u>190,315</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

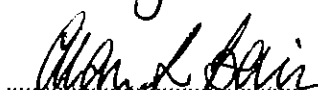
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 03rd August 2022 and were signed on its behalf by:

03rd August 2022

 Mr A L Bain - Trustee

The notes form part of these financial statements

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

2. INVESTMENT INCOME

	2022	2021
	£	£
Investment income	<u>349</u>	<u>1,035</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

4. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	78,720	62,586
Other pension costs	<u>(3,572)</u>	<u>3,837</u>
	<u>75,148</u>	<u>66,423</u>

The average monthly number of employees during the year was as follows:

	2022	2021
General	<u>12</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

The total remuneration of the key management personnel was £19,890 (2021: £19,500).

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	1,000	1,000
Charitable activities			
General	120,132	-	120,132
Investment income	<u>1,035</u>	<u>-</u>	<u>1,035</u>
Total	121,167	1,000	122,167
EXPENDITURE ON			
Charitable activities			
General	<u>115,083</u>	<u>-</u>	<u>115,083</u>
NET INCOME	6,084	1,000	7,084

THE ROY FLETCHER CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted funds £	Restricted fund £	Total funds £
 RECONCILIATION OF FUNDS			
Total funds brought forward	183,231	-	183,231
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD	<u>189,315</u>	<u>1,000</u>	<u>190,315</u>
 6. TANGIBLE FIXED ASSETS			
			Fixtures and fittings £
COST			
At 1 April 2021 and 31 March 2022			<u>13,656</u>
DEPRECIATION			
At 1 April 2021 and 31 March 2022			<u>13,656</u>
NET BOOK VALUE			
At 31 March 2022			<u>-</u>
At 31 March 2021			<u>-</u>
 7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
	2022	2021	
	£	£	
Trade debtors	3,258	2,867	
Prepayments and accrued income	-	1,360	
	<hr/>	<hr/>	
	<u>3,258</u>	<u>4,227</u>	
 8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
	2022	2021	
	£	£	
Other creditors	5,011	962	
PAYE/NI Creditor	874	362	
Accruals and deferred income	24,549	2,572	
	<hr/>	<hr/>	
	<u>30,434</u>	<u>3,896</u>	

THE ROY FLETCHER CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

9. PROVISIONS FOR LIABILITIES

	2022	2021
	£	£
Provisions	<u>1,251</u>	<u>6,986</u>

The charity operates a defined benefit pension scheme but is unable to identify its separate assets and liabilities. Therefore in prior years the scheme has been accounted for as a defined contribution scheme in accordance with FRS 102.

The charity is paying separately identifiable deficit benefit payments and therefore under FRS 102 and the 2015 SORP it is possible to calculate a provision based on these deficit payments.

For more detail see note 12.

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted fund	2022 Total funds	2021 Total funds
	£	£	£	£
Current assets	231,792	10,000	241,792	201,197
Current liabilities	(30,434)	-	(30,434)	(3,896)
Provision for liabilities	<u>(1,251)</u>	<u>-</u>	<u>(1,251)</u>	<u>(6,986)</u>
	<u>200,107</u>	<u>10,000</u>	<u>210,107</u>	<u>190,315</u>

11. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	Transfers between funds	At 31.3.22
	£	£	£	£
Unrestricted funds				
General fund	71,290	14,506	(19,773)	66,023
Designated - Redecoration and renewals	20,989	(571)	4,582	25,000
Designated - Statutory redundancy	8,562	-	12,438	21,000
Designated - Long term property maintenance and renewal	61,227	(3,143)	-	58,084
Designated - Continuity fund	<u>27,247</u>	<u>-</u>	<u>2,753</u>	<u>30,000</u>
	189,315	10,792	-	200,107
Restricted funds				
Restricted grant fund	1,000	9,000	-	10,000
	<u>190,315</u>	<u>19,792</u>	<u>-</u>	<u>210,107</u>
TOTAL FUNDS	<u>190,315</u>	<u>19,792</u>	<u>-</u>	<u>210,107</u>

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	140,405	(125,899)	14,506
Designated - Redecoration and renewals	-	(571)	(571)
Designated - Long term property maintenance and renewal	<u>-</u>	<u>(3,143)</u>	<u>(3,143)</u>
	140,405	(129,613)	10,792
Restricted funds			
Restricted grant fund	9,000	-	9,000
	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u>149,405</u>	<u>(129,613)</u>	<u>19,792</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	58,008	13,282	71,290
Designated - Redecoration and renewals	21,364	(375)	20,989
Designated - Statutory redundancy	10,300	(1,738)	8,562
Designated - Long term property maintenance and renewal	66,312	(5,085)	61,227
Designated - Continuity fund	<u>27,247</u>	<u>-</u>	<u>27,247</u>
	183,231	6,084	189,315
Restricted funds			
Restricted grant fund	-	1,000	1,000
	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u>183,231</u>	<u>7,084</u>	<u>190,315</u>

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	121,167	(107,885)	13,282
Designated - Redecoration and renewals	-	(375)	(375)
Designated - Statutory redundancy	-	(1,738)	(1,738)
Designated - Long term property maintenance and renewal	-	(5,085)	(5,085)
	<u>121,167</u>	<u>(115,083)</u>	<u>6,084</u>
Restricted funds			
Restricted grant fund	1,000	-	1,000
	<u>1,000</u>	<u>-</u>	<u>1,000</u>
TOTAL FUNDS	<u>122,167</u>	<u>(115,083)</u>	<u>7,084</u>

RESTRICTED FUNDS

The restricted grant funds received were for refurbished devices and IT learning delivery.

DESIGNATED FUNDS

The redecoration and renewals fund is to pay for major redecoration and renewals work when these are required to fulfil the charity's obligations under the terms of its leases and to replace major items of essential furniture and equipment.

The statutory redundancy fund is money identified to cover statutory redundancy payments should the need arise.

The long term property and maintenance renewal fund relates to money needed in the longer term to maintain the buildings and to replace/renew major items of plant and facilities.

The continuity fund, as explained in the Trustees Report, follows the Board's decision to set aside a working balance of approximately 15% of annual income to ensure that sufficient money is available for the day to day operations of the charitable company.

12. EMPLOYEE BENEFIT OBLIGATIONS

The employees are members of the TPT Retirement Solutions Scheme, a multi-employer defined benefit scheme. It is not possible for the charity to identify its share of the current assets and liabilities of the scheme and therefore it is treated as a defined contribution scheme in accordance with the SORP.

The assets of the scheme are held separately from those of the charitable company in independently administered funds. The pension cost charge represents contributions payable by the charitable company to the fund, after adjusting for the movement on the provision noted below and amounted to a credit of £3,572 (2021: charge of £3,837)

The scheme is in deficit and the charitable company has agreed a deficit funding agreement and therefore a liability for this obligation has been accounted for. The amount recognised is the net present value of the deficit reduction contributions payable under this agreement. The discount factor used was 0.66% (2021: 0.66%).

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

13. RELATED PARTY DISCLOSURES

Mrs E J Fletcher-Cooper, Trustee, is also a Trustee of the Roy Fletcher Charitable Trust, from whom the charity lease their buildings. During the year a peppercorn rent of £240 (2021: £240) was paid to the Trust.

THE ROY FLETCHER CENTRE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

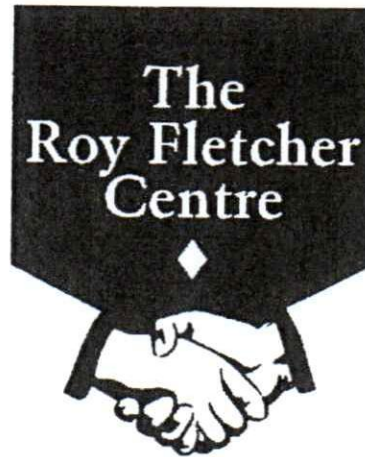
	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	9,000	1,000
Investment Income		
Investment Income	349	1,035
Charitable activities		
Charitable Income	<u>140,056</u>	<u>120,132</u>
Total incoming resources	149,405	122,167
EXPENDITURE		
Charitable activities		
Wages	78,720	62,586
Pensions	(3,572)	3,837
Coffee Shop	227	31
Internet café	<u>173</u>	<u>359</u>
	75,548	66,813
Support costs		
Other		
Electricity	12,550	9,496
Gas	13,121	11,616
Insurance	2,770	2,321
Telephone and internet	2,430	2,496
Postage and stationery	432	437
Sundries	382	292
Maintenance and Equipment	12,348	10,286
Other expenditure	618	572
Payroll costs	627	642
Photocopier	1,990	1,846
Data protection and IT security	679	1,056
Refuse and recycling	1,811	1,537
Training	-	994
Water	2,051	2,308
Cleaning & consumables	1,254	995
Repairs & renewals	803	1,235
Bank interest	<u>199</u>	<u>141</u>
	<u>54,065</u>	<u>48,270</u>
Total resources expended	<u>129,613</u>	<u>115,083</u>
Net Income	<u>19,792</u>	<u>7,084</u>

This page does not form part of the statutory financial statements

THE ROY FLETCHER CENTRE

England & Wales - Charity number 1065777

Accounts



FOR VOLUNTARY CARING AGENCIES

**TRUSTEES ANNUAL REPORT
AND UNAUDITED FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 MARCH 2021

Charity number 1065777
Company number 03252842

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FINANCIAL STATEMENTS

Independent Examiner's report

Statement of financial activities

Balance sheet

Notes to the Financial Statements

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

A) ADMINISTRATION

Charity Name The Roy Fletcher Centre

Charity registration number 1065777

Company registration number 03252842

Registered Office and Principal address The Roy Fletcher Centre
12-17 Cross Hill
Shrewsbury
Shropshire SY1 1JE

Other operating address: Fletcher House
15 College Hill
Shrewsbury
Shropshire SY1 1LY

Trustees as at 31st March 2021

Mr A L Bain (Chair & Co Sec)

Cllr J E Clarke Shropshire Council

Mr A Downton

Cllr R A Evans Shropshire Council

Mrs Irene Ferguson

Mrs E J Fletcher-Cooper Roy Fletcher Charitable Trust

Ms Jackie Jeffrey (resigned October 2020)

Mrs Margaret Pryce

Mr T W Seston (Vice-chair)

Mr P J Taylor

Chief Executive

Mrs Jennifer Taylor

Accountants

TCA (Shrewsbury) LLP, 4 Claremont Bank, Shrewsbury SY1 1RW

Bankers

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

Triodos Bank, Deanery Road, Bristol, BS1 5AS

Shawbrook Bank, Lutea House, Warley Hill BP, The Drive, Great Warley, Brentwood CM13 3BE

Solicitors

Graham Withers & Co, Murivance House, Murivance, Shrewsbury, Shropshire, SY1 1JW

B) INTRODUCTION AND BACKGROUND

Introduction

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report and financial statements of the Roy Fletcher Centre, for the year ended 31st March 2020. The Trustees confirm that the Annual Report and Financial Statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Since the charitable company qualified as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Background

The Roy Fletcher Centre was established by the Roy Fletcher Charitable Trust (the Trust) set up by Roy Fletcher, builder and philanthropist of Shrewsbury. The Trust, administered by Roy Fletcher's son and daughters, acquired and converted the former Livesey Printing Works to fulfil their father's dream of providing a Centre for caring and charitable voluntary organisations in Shrewsbury. He wanted the charities to have a place where they could all be under one roof with high quality facilities without having to pay commercial level rents, thereby releasing more money for them to spend on delivering services to the community.

The Roy Fletcher Centre building opened in January 1997 and in 2007 the Trust acquired a second building, number 15 College Hill, Shrewsbury, to provide additional office space to meet demand. This building was converted and opened as Fletcher House in 2009.

C) OBJECTIVES AND ACTIVITIES

Policies and Objectives

The Roy Fletcher Centre is a charitable company whose principal objectives are to provide good quality affordable office accommodation and related services for charitable and voluntary organisations for the benefit of the people of Shrewsbury. The main activities undertaken in relation to these charitable purposes are;

- The leasing of two buildings from the Roy Fletcher Charitable Trust (the Trust) at peppercorn rents. One being the Roy Fletcher Centre and the other Fletcher House, and sub-letting the facilities to other charitable caring organisations. They provide a broad range of charitable services and support including, information and advice, counselling, support for families and individuals. Some organisations have suites of offices and interview rooms, others have single offices or share office space. The West Shropshire Talking Newspaper has its own purpose build recording studio.
- The provision of a staffed reception to act as a point of contact for the members of the public who visit the Roy Fletcher Centre for information about local services, to access the resident charities or to use the interview/counselling rooms.

- The making available of interview and counselling rooms, and meeting rooms for resident charities and other voluntary and community providers to hire for meetings and training events. The meeting rooms are fully equipped with Wi-Fi and media equipment can be hired for meetings.
- Provision of the Go-To Internet centre which has eight workstations and a fibre optic internet connection. The Go-To can be booked by resident charities or for wider community use. The Go-To would normally be staffed by a team of volunteers on a Monday and Wednesday for drop-in sessions where members of the public can receive help with a variety of IT problems. Unfortunately, Covid-19 has meant this was not able to continue during 2020-2021. The Thursday Fix I.T. group continued to run sessions between the lockdowns. They offer support with IT problems and carry out repairs to various IT devices. In order to continue assisting people on a weekly basis they have been running zoom sessions on a Thursday and have successfully helped a number of people via this method. The zoom facility has also been used by smaller charities and organisations to conduct meetings who do not have the funds to purchase such a service.
- The Thursday Fix I.T group have also been refurbishing donated desktop computers, laptops and tablets and then donating to schools around Shrewsbury.
- Provision of IT learning to senior members of our community. This arose from a collaboration between Andrea Miller, Shropshire Council Digital Champion Lead, who had identified many older people who realised the benefit during Covid-19 of being able to use IT devices to keep in touch with family, groups they are members of, on-line shopping etc. New volunteers were recruited by the RFC and the meeting rooms made available for this purpose in a Covid-19 safe environment. The delivery of this service has been by appointment and one to one tuition starting on a Monday and then eventually including a Wednesday. The RFC has been, for the majority of the last year, the only Centre open and able to deliver such a service. It soon became evident that for many of the learners the social aspect was as important as the IT learning.

“The Roy Fletcher has been invaluable to Shropshire Councils' Digital Skills Programme which supports older people who want to learn how to use the internet and digital devices. The Centre has hosted the programme's pilot IT Club and delivered numerous positive learning outcomes for learners. They have recruited a reliable and skilled group of Volunteer Digital Trainers who each feel valued and supported by the team at RFC. The staff have been flexible, welcoming and been 100% behind the pilot project from the outset. The Roy Fletcher Centre's IT Club will go forward as an excellent example for other community groups to learn from in the future”. (Andrea Miller, Shropshire Council Digital Lead)

For both these projects i.e. refurbished devices and IT learning delivery, two sources of funding were obtained from Shrewsbury Town Council and Tesco Bags of Help respectively for which we are very grateful.

D) DELIVERING A PUBLIC BENEFIT

The Centre provides a public benefit by:

- Providing low cost, purpose designed office and interview/counselling space for charities. Thereby enabling them to utilise more resources in delivering their various services to the community, particularly to those in need and/or who are disadvantaged.
- Creating opportunities for people to volunteer their services, principally in the Go-To Internet drop-in Resource Centre and one to one IT learning delivery.
- Assisting local charities to promote their activities and to fund raise, through the production of newsletters and magazines, and display of posters and leaflets.
- A community led initiative supported by West Mercia Police, Mencap, Shropshire Council, Taking Part, Shropshire Disability Network, Shropshire Voluntary and Community Sector.

During the year, our two buildings have provided a home for the following organisations

Axis Counselling Branch	Safe Aging No Discrimination (SAND)
Citizens Advice Shropshire	Shrewsbury Food Hub
Crane Quality Counselling	Shrewsbury Homes For All
Cruse Bereavement Care	Shropshire Early Years Alliance
Fairshare Credit Union	Spectra Inclusion Support Team
On Line Transport Archive	The Roy Fletcher Charitable Trust
Omega – Association for End of Life Care	West Shropshire Talking Newspaper for the Blind

*The Charities employ some full/part-time staff but are assisted by volunteers. **The services provided by them have been beneficial to many people, and the extent and value of this supportive and preventative some of that work is outlined below.***

- *The RFC Go-To volunteers have donated 1062 hours during the year in providing help and advice to tenant charities and members of the public (reduced because of Covid-19 restraints)*
- *Citizens Advice: assisted some 7,251 clients which included some £3,468,109 of income gained for clients and £610,396 of debt written off.*

Tenant charities and counselling room hirers benefit from the service provided by the RFC as explained by some of them:

- *The **Omega** Chatterbox team are especially grateful to the RFC this year. The overflow space you have provided has helped us to continue operating safely following structural damage arising from an incident during the pandemic to our main premises.*
- ***SAND** is absolutely delighted and somewhat relieved to be part of the Roy Fletcher Centre. The thought of being a private tenant in an unsupported environment presents a horror scenario in current times and it is so valuable to us to be safely housed at RFC. Being here also gives us a safe postal address which is all important to older, potentially vulnerable LGBT+ people who would ordinarily call in to meet us face to face. We are looking forward to making use of those safe meeting spaces too. Thank you to all the lovely, friendly staff too!*

- *As always, **Spectra Inclusion Support Team** has found that both the support from staff at the Roy Fletcher Centre and our office space have added real value to us as a team and the service that we can provide for the children and young people with needs linked to the autism spectrum that we support, and their families. Having an office space has given the team a safe and secure place to meet with children and young people for direct intervention and support sessions, and also a neutral place for us to meet with parents/carers (outside of their schools and homes). The staff at the Roy Fletcher Centre have been tremendously supportive over the last year, when our service has faced various crises and challenges of surviving as a small not-for-profit service within the challenges presented by the pandemic. I cannot thank the team enough for helping us, and for setting up systems that have kept us all safe. Thank you RFC!!*
- *2020/21 has shown us here at **Axis**, perhaps more than ever, the benefits of being part of the RFC. Throughout Covid, the support that we have received has been fantastic. Being an organisation who supports victims of crime, our staff were defined by the government as Key Workers, and as such we were able to continue to provide a face-to-face service to our clients. While our other landlords closed our other premises entirely during lockdowns, which prevented us from being able to provide a service, the RFC remained open and worked with us to find a compromise on suitable working hours and Covid-secure procedures to enable us to continue to provide our vulnerable clients with a much-needed service at this unprecedented time. Without the support of the RFC, some of our clients could have found themselves in potentially life-threatening situations.*
- *As an organisation **Shrewsbury Homes for All**, along with many others, had to suddenly temporarily leave The Roy Fletcher Centre due to the national COVID-19 lockdown. Although an uncertain time for all, the management and staff team at The Roy Fletcher Centre kept charities up to date with new procedures and any changes. They developed and sent out professional and considered risk assessments and dealt with the seriousness of the situation very calmly and reassuringly. The Centre has remained flexible but acted within COVID guidelines. It has been accommodating and fair to charities, letting us rent out meeting rooms with no charge and by not increasing rent fees for this year. The centre has changed its practises as needed and kept charities up to date throughout. We look forward to returning to work more from our offices within the centre as 2021 develops.*
- ***Sherylann Davies Private Counsellor**): Staying open, being able to see my clients face to face in a safe environment has been their lifeline, as not all clients want or have the facilities to continue counselling online. The Roy Fletcher Centre is such a valuable service to me and my clients and has demonstrated the need for this centre to remain open for business. Also, just to add the staff at the Centre have been always professional, friendly and a can-do attitude they have been amazing, so I thank you all very much, without your staff, I could not continue to do my work.*

Enabling our tenants to assist people in need

Prior to the pandemic people would contact or come into the Centre's two buildings seeking help and support. This is largely an unrecognised contribution to the social fabric of our community, as these caring organisations make a difference to the circumstances of vulnerable people. In doing so, they help to prevent emergency interventions and further demands on our already over-stretched public sector, as well as meeting some people's needs that are no longer being met as a result of

services being cut. During the last year, under extremely difficult operating circumstances, our charities continued to deliver their services to those requiring their help.

Creating a welcoming place to meet and to learn

Hiring of the main two meeting rooms at the Roy Fletcher Centre normally generates much needed additional income. This year, all groups/organisations ceased to meet face to face. However, thanks to Shropshire Council, £1485 for use of our meeting rooms was received for the IT learning sessions. To assist our charities in continuing to deliver their services the meeting rooms were made available free of charge to them (and Fletcher House meeting room) as an overspill area to meet with clients/service users who could not be helped remotely.

Quiet spaces for counselling

During the first lockdown we were unable to hire our counselling rooms. However, the counsellors were keen to return as soon as they could. Hiring began in June in a Covid safe environment. The number of sessions per week were reduced and all evening sessions cancelled. This enabled robust cleaning between sessions. From the end of June saw a very steady demand for counselling rooms and £5044 achieved in revenue. The Roy Fletcher Centre is very grateful to the private counsellors who have supported the charity and continue to do so, by choosing to work from the Centre.

Office services

The Centre offers photocopying and desk-top publishing of newsletters and flyers. Our admin staff have also been providing a dictation transcribing service during the last year. Income for these services Income during the year was £2577.

Sharing information, and promoting local sources of advice and support

The Centre is frequently used by the public seeking information and advice on local services and events, or to visit the tenant charities, with staff on reception able to direct them as appropriate. Information is made available via leaflets, the internet and community noticeboards in the reception area.

Census 2021

This year the Centre was approached by the area representative for the 2021 Census for help in reaching people in the 'marginalised' communities in Shrewsbury who otherwise possibly would not engage with the Census. This was achieved by our charities who work with the homeless, LGBT+ and Eastern European Communities.

Helping people to get online and learn IT skills with the Go – To Internet Resource Centre

- The Go-To Internet Suite has seen a change in its delivery of IT support to the public as a direct result of the pandemic. The Monday and Wednesday drop-in sessions ceased but were replaced with the one-to-one tuition. The Go-To is a registered member of the Good Things Foundation (Learn My Way). As a response to the greater need for people to be able to access the internet and knowing that thousands of people do not have access to this facility, companies donated new Lenovo tablets together with Mifi with free data to the Good Things Foundation. All the member Centres were invited to apply for these free devices to distribute to people meeting the defined criteria. The Roy Fletcher Centre applied for and received 10 devices which were delivered to those learners involved in our IT learning project so have also received tuition.

E) FINANCIAL REVIEW

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Reserves Policy

After setting aside a working balance of approximately 15% of annual turnover to ensure that sufficient money is available for the day-to-day operation of the Centre, the Trustees reserves policy is to designate funds:

- a) for known or potential expenditure and liabilities and
- b) the long-term repair and maintenance or renewal of the two buildings and their plant and machinery.

The free reserves, calculated as the unrestricted funds less the designated funds, at the year end were £71,290 (2020: £58,008).

F) STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The Roy Fletcher Centre is a charitable company limited by guarantee incorporated in September 1996 and registered as a charity on 13th November 1997. The Charity's Memorandum of Association sets out its objects and powers and its Articles of Association sets out its governance. In the event of the Company being wound up members are required to contribute £1.

b. Method of Appointment or Election of Trustees

The directors of the company are also the charity trustees for the purposes of charity law and under the company's Articles are known as Trustees. The Articles provide that three Trustees are appointed (two by Shropshire Council and one by the Roy Fletcher Charitable Trust) and up to six Trustees are elected to the Board at the annual general meeting, four of which have traditionally been elected to represent the tenant charities. Other than the appointed Trustees, up to one third of the Trustees retire by rotation each year but are eligible for re-election.

c. Policies Adopted for The Induction and Training of Trustees

All the Trustees have an interest in and/or are already involved in charities/voluntary organisations. They are therefore familiar with the roles, funding, management and regulation of charities. Additionally, most of the Trustees have had a long association with the Centre and up to four of them are appointed by charities based at the Centre and thus have a sound understanding of the objectives and work of the Charity. On appointment/election new Trustees are given a briefing by the Chief Executive who is also available at any time to discuss any matters with the Trustees.

d. Organisational structure and decision making

The Trustees meet a minimum of quarterly per year and are responsible for strategic direction and policy. Day to day operational management of the Centre is the responsibility of the Chief Executive who is also responsible for staff supervision. The Chief Executive reports to and attends Board meetings. There is a standing Finance & General Purposes Sub-Committee, and the Board also establishes smaller sub-groups from time to time to address particular issues.

G) PLANS FOR FUTURE PERIOD

The Centre will concentrate on its core business of providing affordable office space and meeting rooms in the heart of Shrewsbury. But in the process, it will also seek to increase its ability to sell itself, broaden the services it provides and the people it reaches, through:

- Build on the new IT model that has been developed during the last year. Raise awareness of the Thursday Fix IT group and their amazing service.
- Develop its ability to deliver services such as a social meeting place or improve our position as a facilitator for other organisations to use our meeting rooms.
- Being pro-active in looking for ways to work with others to meet, and to further the charitable objectives of the Centre. To follow on from the successful collaboration with Shropshire Council in IT delivery.
- Effective fund raising

H) CHAIR'S STATEMENT AND THANKS AND ACKNOWLEDGEMENTS

a) Summary

I am pleased to present the annual report and accounts for the year 2020-21. At the end of the last financial year, we were positively looking forward to this year, but it has of course been very challenging because of the Covid 19 pandemic and the three periods of lock-down. Nevertheless, to meet the needs of our tenants and with the commitment of our Chief Executive and staff we managed to keep both the Roy Fletcher Centre and Fletcher House open throughout the year, huge thanks for that are due to all.

However, the effects of the lockdowns and social distancing meant reduced services, attendance and working within the buildings forcing us to review our opening hours and staffing levels with the sad result that we had to lose two part-time staff through redundancy. Despite the difficulties and the loss of one charity tenant because of operational changes, the others managed to continue to pay their rent throughout and this together with the Government Job Retention scheme and our business interruption insurance meant that we were able to end the year financially stable. Once again we look forward to better times next year.

b) Thanks and Acknowledgements

Our gratitude is expressed to:

- Our tenants who have continued to pay their rent throughout the year.
- The support of our partners, especially our landlord, the Roy Fletcher Charitable Trust both financially and otherwise and also Shropshire Council who have used our meeting room space.
- Our Chief Executive and our staff, especially our caretaking and cleaning staff, who have done sterling work in difficult circumstances keeping the buildings open, clean and, particularly, safe.
- Our 14 IT volunteers – eight who deliver one to one support and six who provide Zoom and face to face support.

- And, on my own behalf, to my fellow trustees, especially Vice chair, Terry Seston, for their support and for streamlining our management arrangements by delegation to our committee, and to our committee members for attending meetings throughout the year.

Mr A L Bain
Trustee/ Director and Chair of the Board

Date 12th October 2021

I) TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 12th October 2021 and signed on their behalf by:



Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE ROY FLETCHER CENTRE

Independent examiner's report to the trustees of The Roy Fletcher Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C Moelwyn-Williams

C Moelwyn-Williams
FCA
TCA (Shrewsbury) LLP
4 Claremont Bank
Shrewsbury
Shropshire
SY1 1RW

Date: *17th November 2021*

THE ROY FLETCHER CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Restricted fund £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		-	1,000	1,000	2,602
Charitable activities					
General		120,132	-	120,132	138,280
Investment income	2	<u>1,035</u>	<u>-</u>	<u>1,035</u>	<u>967</u>
Total		121,167	1,000	122,167	141,849
EXPENDITURE ON					
Charitable activities					
General		115,083	-	115,083	143,768
NET INCOME/(EXPENDITURE)		6,084	1,000	7,084	(1,919)
RECONCILIATION OF FUNDS					
Total funds brought forward		183,231	-	183,231	185,150
TOTAL FUNDS CARRIED FORWARD		<u>189,315</u>	<u>1,000</u>	<u>190,315</u>	<u>183,231</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

THE ROY FLETCHER CENTRE

STATEMENT OF FINANCIAL POSITION
31 MARCH 2021

	Notes	2021 £	2020 £
CURRENT ASSETS			
Debtors	7	4,227	3,442
Cash at bank		<u>196,970</u>	<u>193,826</u>
		201,197	197,268
CREDITORS			
Amounts falling due within one year	8	(3,896)	(5,760)
		<u>197,301</u>	<u>191,508</u>
NET CURRENT ASSETS			
		<u>197,301</u>	<u>191,508</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		197,301	191,508
PROVISIONS FOR LIABILITIES	9	(6,986)	(8,277)
		<u>190,315</u>	<u>183,231</u>
NET ASSETS			
		<u>190,315</u>	<u>183,231</u>
FUNDS	11		
Unrestricted funds		189,315	183,231
Restricted funds		<u>1,000</u>	-
TOTAL FUNDS		<u>190,315</u>	<u>183,231</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

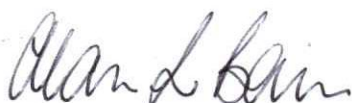
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12 October 2021 and were signed on its behalf by:



Mr A L Bain - Trustee

The notes form part of these financial statements

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

2. INVESTMENT INCOME

	2021	2020
	£	£
Investment income	<u>1,035</u>	<u>967</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

4. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	62,586	74,884
Other pension costs	<u>3,837</u>	<u>2,858</u>
	<u>66,423</u>	<u>77,742</u>

The average monthly number of employees during the year was as follows:

	2021	2020
General	<u>5</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

The total remuneration of the key management personnel was £19,500 (2020: £19,805).

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted fund	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2,602	-	2,602
Charitable activities			
General	138,280	-	138,280
Investment income	<u>967</u>	<u>-</u>	<u>967</u>
Total	141,849	-	141,849
EXPENDITURE ON			
Charitable activities			
General	143,768	-	143,768

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted funds £	Restricted fund £	Total funds £
NET INCOME/(EXPENDITURE)	(1,919)	-	(1,919)
 RECONCILIATION OF FUNDS			
Total funds brought forward	185,150	-	185,150
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD	<u>183,231</u>	<u>-</u>	<u>183,231</u>
 6. TANGIBLE FIXED ASSETS			
			Fixtures and fittings £
COST			
At 1 April 2020 and 31 March 2021			<u>13,656</u>
DEPRECIATION			
At 1 April 2020 and 31 March 2021			<u>13,656</u>
NET BOOK VALUE			
At 31 March 2021			<u>-</u>
At 31 March 2020			<u>-</u>
 7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
		2021	2020
		£	£
Trade debtors		2,867	1,609
Prepayments and accrued income		<u>1,360</u>	<u>1,833</u>
		<u>4,227</u>	<u>3,442</u>

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2021 £	2020 £
Other creditors	962	4,466
PAYE/NI Creditor	362	484
Accruals and deferred income	<u>2,572</u>	<u>810</u>
	<u>3,896</u>	<u>5,760</u>

9. PROVISIONS FOR LIABILITIES	2021 £	2020 £
Provisions	<u>6,986</u>	<u>8,277</u>

The charity operates a defined benefit pension scheme but is unable to identify its separate assets and liabilities. Therefore, in prior years the scheme has been accounted for as a defined contribution scheme in accordance with FRS 102.

The charity is paying separately identifiable deficit benefit payments and therefore under FRS 102 and the 2015 SORP it is possible to calculate a provision based on these deficit payments.

For more detail see note 12.

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS	Unrestricted funds £	Restricted fund £	2021 Total funds £	2020 Total funds £
Current assets	200,197	1,000	201,197	197,268
Current liabilities	(3,896)	-	(3,896)	(5,760)
Provision for liabilities	<u>(6,986)</u>	<u>-</u>	<u>(6,986)</u>	<u>(8,277)</u>
	<u>189,315</u>	<u>1,000</u>	<u>190,315</u>	<u>183,231</u>

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

11. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	58,008	13,282	71,290
Designated - Redecoration and renewals	21,364	(375)	20,989
Designated - Statutory redundancy	10,300	(1,738)	8,562
Designated - Long term property maintenance and renewal	66,312	(5,085)	61,227
Designated - Continuity fund	<u>27,247</u>	<u>-</u>	<u>27,247</u>
	183,231	6,084	189,315
Restricted funds			
Restricted grant fund	-	1,000	1,000
	<u>183,231</u>	<u>7,084</u>	<u>190,315</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	121,167	(107,885)	13,282
Designated - Redecoration and renewals	-	(375)	(375)
Designated - Statutory redundancy	-	(1,738)	(1,738)
Designated - Long term property maintenance and renewal	<u>-</u>	<u>(5,085)</u>	<u>(5,085)</u>
	121,167	(115,083)	6,084
Restricted funds			
Restricted grant fund	1,000	-	1,000
	<u>122,167</u>	<u>(115,083)</u>	<u>7,084</u>

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	57,249	(1,919)	2,678	58,008
Designated - Redecoration and renewals	22,864	-	(1,500)	21,364
Designated - Statutory redundancy	10,300	-	-	10,300
Designated - Long term property maintenance and renewal	71,432	-	(5,120)	66,312
Designated - Continuity fund	<u>23,305</u>	<u>-</u>	<u>3,942</u>	<u>27,247</u>
	<u>185,150</u>	<u>(1,919)</u>	<u>-</u>	<u>183,231</u>
TOTAL FUNDS	<u>185,150</u>	<u>(1,919)</u>	<u>-</u>	<u>183,231</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	141,849	(143,768)	(1,919)
	<u>141,849</u>	<u>(143,768)</u>	<u>(1,919)</u>
TOTAL FUNDS	<u>141,849</u>	<u>(143,768)</u>	<u>(1,919)</u>

RESTRICTED FUNDS

The restricted grant funds received were for refurbished devices and IT learning delivery.

DESIGNATED FUNDS

The redecoration and renewals fund is to pay for major redecoration and renewals work when these are required to fulfil the charity's obligations under the terms of its leases and to replace major items of essential furniture and equipment.

The statutory redundancy fund is money identified to cover statutory redundancy payments should the need arise.

The long-term property and maintenance renewal fund relates to money needed in the longer term to maintain the buildings and to replace/renew major items of plant and facilities.

The continuity fund, as explained in the Trustees Report, follows the Board's decision to set aside a working balance of approximately 15% of annual income to ensure that sufficient money is available for the day-to-day operations of the charitable company.

THE ROY FLETCHER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

12. EMPLOYEE BENEFIT OBLIGATIONS

The employees are members of the TPT Retirement Solutions Scheme, a multi-employer defined benefit scheme. It is not possible for the charity to identify its share of the current assets and liabilities of the scheme and therefore it is treated as a defined contribution scheme in accordance with the SORP.

The assets of the scheme are held separately from those of the charitable company in independently administered funds. The pension cost charge represents contributions payable by the charitable company to the fund, after adjusting for the movement on the provision noted below and amounted to £3,837 (2020: £2,858).

The scheme is in deficit and the charitable company has agreed a deficit funding agreement and therefore a liability for this obligation has been accounted for. The amount recognised is the net present value of the deficit reduction contributions payable under this agreement. The discount factor used was 0.66% (2020: 2.53%).

13. RELATED PARTY DISCLOSURES

Mrs E J Fletcher-Cooper, Trustee, is also a Trustee of the Roy Fletcher Charitable Trust, from whom the charity lease their buildings. During the year a peppercorn rent of £240 was paid to the Trust.

THE ROY FLETCHER CENTRE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	1,000	2,602
Investment income		
Investment income	1,035	967
Charitable activities		
Charitable Income	<u>120,132</u>	<u>138,280</u>
Total incoming resources	122,167	141,849
EXPENDITURE		
Charitable activities		
Wages	62,586	74,884
Pensions	3,837	2,858
Coffee Shop	31	263
Internet café	<u>359</u>	<u>100</u>
	66,813	78,105
Support costs		
Other		
Electricity	9,496	13,844
Gas	11,616	10,050
Insurance	2,321	2,265
Telephone and internet	2,496	2,459
Postage and stationery	437	1,386
Sundries	292	959
Maintenance and Equipment	10,286	16,541
Marketing	-	314
Other expenditure	572	642
Payroll costs	642	702
Photocopier	1,846	3,416
Data protection and IT security	1,056	1,717
Refuse and recycling	1,537	1,804
Training	994	2,139
Water	2,308	3,319
Bad Debts	-	23
Cleaning & consumables	995	2,043
Repairs & renewals	1,235	1,110
Bank interest	<u>141</u>	<u>120</u>
	48,270	64,853
Governance costs		
Independent examiners fee	-	810
	115,083	143,768
Total resources expended	<u>115,083</u>	<u>143,768</u>
Net income/(expenditure)	<u>7,084</u>	<u>(1,919)</u>

This page does not form part of the statutory financial statements