

Franchise Community Primary School Association

Report of the Trustees for the Year End 31st August 2022

Charity Name: Franchise Community Primary School Association

Charity Number: 1065516

Address: Franchise Community Primary School
Chestnut Grove
Kidderminster
Worcestershire
DY11 5QB

Trustees:

Gemma Phillips (Chairperson)

Sarah Edmonds (Secretary)

Catherine Borlase (Treasurer)

Emma Taylorson (Teaching staff, Vice Chairperson)

Abi Moule (Vice Chairperson)

Helen Murdoch (Ordinary Member)

Independent Examiner – Kate Goldey

Bank: Natwest Bank Plc, 24 High Street, Kidderminster, DY10 2EL

Structure, Governance and Management

Franchise Community Primary School Association is a registered charity and is governed by its constitution (adopted 28 September 1996 as amended 25 September 1997 and 8 May 2007). The committee and trustees are appointed at the Annual General Meeting each September and serve until the commencement of the next Annual General Meeting. Meetings are held throughout the year, and usually at least once per half term from September to July and are open to the committee and any other members. The committee of trustees and other elected 'ordinary members' are responsible for the day to day running, and the financial and legal aspects of the charity.

Objectives and Activities

The object of the Association is to enhance the education and experiences of the pupils in the school. We aim to achieve this by provision of facilities and items for education that would not otherwise be provided by statutory funds.

We were pleased to return to many of our normal events this year, after the disruptions of the Covid pandemic, although there were still some events that were restricted, especially around Christmas time. As well as all the larger events that raise important funds, we also ran many smaller events throughout the year, which all add up.

Other fundraisers included:

- Uniform sales
- Christmas Cards
- Online raffles
- School teatowels

- Second hand book sale

We were fortunate to receive a £1000 grant from the Forterra Community Fund towards our fundraising for the swimming pool. This, along with funds raised from events enabled us to be able to pledge to school £21,000 towards the first stage of the project, works which took place over the Summer of 2021.

We also aim to extend the relationships of staff, parents and those associated with the school and seek to do this by involving them in the events organised throughout the year.

Trustees have read the Charity Commission guidance on public benefit and are satisfied that the activities carried out demonstrate that the charity is providing a benefit to the public.

Achievements & Performance

All events during this period recorded a profit. The association has this year donated funds to be used by each year band for educational resources, as well as purchasing outdoor resources, year 6 leavers' books and donating towards the Orchard project, amongst other things. We have also continued to fund items for all pupils such as a book for a Christmas gift, and a digital pantomime for all to enjoy. Platinum Jubilee celebrations and commemorative items were also funded.

A Financial Review

The statement of the activities shows that the costs of the charity were covered by its income. The money raised is done so via fundraising events held throughout the year.

The Trustees consider it necessary to maintain reserves at a level that enables the charity to meet the costs through the year.

Declaration

The Trustees declare that they approve the Trustees Report above.

Signed

Full Name: Gemma Phillips

Position: Chairperson

Date:

Charity Name	FRANCHE COMMUNITY PRIMARY SCHOOL ASSOCIATION
Charity Number	1065516

RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR
FROM 01 SEPTEMBER 2021 TO 31
AUGUST 2022

	BANK 2021 - 2022 £	CASH 2021 - 2022 £	STRIPE 2021 - 2022 £	PAYPAL 2021 - 2022 £
RECEIPTS				
Easy Fundraising	£ 158.52			
Bags2school	£ 197.00			
Misc donation (test)	£ 0.98			
Stikins Name Labels	£ 3.47			
Amazon Smile	£ 351.49			
Ink Cartridge Recycling	£ 24.00			
Stamptastic	£ 2.88			
Forterra Building Grant (Pool)	£ 1,000.00			
Misc Stripe discrepancy			£ 1.39	
Misc online donation			£ 1.78	
Cash donations received		£ 116.50		
Jubilee Event donations		£ 335.04		
Bonfire Event	£ 1,048.34	£ 6,235.14	£ 14,162.02	
Summer Fair		£ 4,160.85		
Christmas Fair		£ 3,602.99	£ 409.43	
Online Raffalls	£ 1,263.60			
Tea Towels		£ 16.00	£ 2,660.66	
Disco events		£ 1,025.15	£ 827.63	
Yes Day		£ 838.46		
Cauliflower Cards	£ 830.50			
Easter Tombolas	£ 2.94	£ 851.44		
Uniform Sales	£ 35.83	£ 295.70	£ 59.50	
Film Events		£ 3.00	£ 589.73	
Frozen Fridays 2022		£ 632.36		

WBD Book Sale	£ 59.59	£ 169.76		
Donuts for Dads	£ 8.00	£ 234.50		
Mother's Day Bag Sales			£ 150.57	
Quiz Night		£ 678.00	£ 276.02	
Orchard Project donations		£ 572.11		
Tots Sensory Room Raffle/Show		£ 508.00	£ 135.84	
Cash to bank	£ 20,283.40			
Stripe payments to bank	£ 19,283.27			
Total Receipts	£ 44,553.81	£ 20,275.00	£ 19,274.57	£ 84,103.38

PAYMENTS

Donations to school	£ 7,414.65		
Bonfire Security (2019)	£ 352.00		
Stationary & supplies	£ 31.93		
Gazebo	£ 393.99		
Repairs/replacements/storage	£ 72.50		
Lottery license	£ 20.00		
Zettle card readers	£ 75.80		
First Aid kit	£ 18.18		
Parentkind membership	£ 128.00		
Bonfire Event	£ 9,653.11	£ 475.00	
Summer Fair	£ 1,829.07		
Christmas Fair	£ 2,467.13	£ 15.00	
Easter Online Raffall prizes	£ 29.72		
Tea Towels	£ 1,409.00		
Pens for tea towel project	£ 83.06		
Disco sweets/crisps/float	£ 740.54		
Disco lights	£ 170.00		
Easter tombola prizes/float	£ 277.99		
Film umbrella licence	£ 79.00		
Film event snacks	£ 172.33		
Cooler bags (Frozen Fridays)	£ 70.28		
Ice lolly orders	£ 312.00		
Donuts for Dads	£ 120.00		
Mother's Day Bag items	£ 80.97		
Quiz Night	£ 794.94	£ 183.00	

Orchard Project	£ 160.90	£ 25.15			
Tots Sensory Room raffle tickets	£ 44.00				
Cash to bank		£ 20,283.40			
Stripe payments to bank			£ 19,283.27		
Total Payments	£ 27,001.09	£ 20,981.55	£ 19,283.27	£ -	£ 67,265.91
Net of receipts/payments	£ 17,552.72	-£ 706.55	-£ 8.70	£ -	£ 16,837.47
Funds last year end	£ 19,039.90	£ 706.55	£ 10.48	£ 883.75	£ 20,640.68
Cash funds this year end	£36,592.62	£0.00	£1.78	£883.75	£ 37,478.15

Franche Primary School Association

Independent Examination of Accounts (2021-2022) – statement of examiner

I have examined the receipts and payments account, together with the relevant books and vouchers as provided to me. I certify that the account presents a true and fair view of the financial position of the Franche Community Primary School as at 31st August 2022.

Financial Review:

The statement of the activities shows that the costs of the charity were covered by its income. The money raised is done so via fundraising events held throughout the year. The Trustees consider it necessary to maintain reserves at a level that enables the charity to meet the costs through the year.

There have new practices and procedures that have been put in place to ensure tighter monitoring of events by the new treasurer and the head of the PTA and these have been adhered to this year and have produced clear and concise accounts for 21/22.

It is important to note however there is still a minor discrepancy due to the PTA changing from software platform PayPal to stripe. This is not material, and the treasurer has included a note to the accounts explaining this which I am happy confirms the difference.

A handwritten signature in black ink, appearing to read 'Kate Goidey', with a long horizontal flourish extending to the right.

Kate Goidey

Independent Examiner