

ALL HANDS ON DECK - HAMFORD PTA
Trustees' Annual Report and Accounts
For the Year Ended 31 August 2025

Reference and Administrative Information:

Charity Name: All Hands on Deck – Hamford PTA

Registered Charity Number: 1065065

Principal Address: Hamford Primary Academy, Walton-on-the-Naze, Essex, CO14 8TE

Trustees: Lynsey Ritchie-Fagg, Nicky Beazley

Receipts and Payments Account:

Month	Receipts (£)	Payments (£)
September 2024	25.00	1,699.48
October 2024	367.50	173.00
November 2024	0.00	757.94
December 2024	1,932.31	98.67
January 2025	121.91	121.91
February 2025	464.91	1,977.30
March 2025	250.77	892.55
April 2025	1,372.00	1,390.84
May 2025	41.50	676.06
June 2025	1,543.50	40.87
July 2025	47,458.37	48,157.87
August 2025	18,170.40	18,699.36
TOTAL	72,119.17	74,686.25

Net Movement in Funds

Total Receipts: **£72,119.17**
Total Payments: **£74,686.25**
Net Movement: (£2,567.08)

Summary:

The majority of receipts and payments relate to fundraising activities and grant-funded projects undertaken during the year, including significant works connected to The Ark Autism Hub, OPAL play enhancements, road safety equipment, and improvements to the school Quad Area.

A large proportion of activity occurred in July and August 2025 due to the delivery phase of major project works.

Internal transfers between the charity's current and reserve accounts are included within these figures for financial control purposes relating to restricted grant funding.

Statement of Assets and Liabilities:

As at 31 August 2025

Cash at Bank:

Account	£
Current Account	2,000.71
Reserve Account	1,125.84
Total Cash at Bank	3,126.55

Reconciliation of Cash:

Description	£
Opening Cash Balance (1 September 2024)	2,994.46
Closing Cash Balance (31 August 2025)	3,126.55
Net Movement in Cash	132.09

Assets:

Item	Value
Land & Buildings	Nil
Equipment Owned by Charity	Nil
Other Fixed Assets	Nil

All equipment, improvements and resources purchased during the year were provided directly to Hamford Primary Academy for use by pupils and are not retained as assets of the charity.

The charity does not own land or buildings.

During the year, the charity funded improvements and equipment for Hamford Primary Academy in line with its charitable objectives. These include enhancements to The Ark Autism Hub, OPAL play resources, road safety equipment, and improvements to the Quad Area.

These items are held by the school and are not recognised as assets of the charity.

Liabilities:

Item	Amount
Creditors / Outstanding Liabilities	Nil

The trustees confirm that there were no known liabilities outstanding at 31 August 2025.

Restricted Funds:

Fund	£
Autism Hub Grant (Unspent Balance)	1,125.84

This balance represents remaining restricted grant funding held in the reserve account for completion of The Ark Autism Hub project.

Restricted Funds:

At the year end, the following restricted funds relating to grant funding for The Ark Autism Hub remained unspent:

- Reserve Account (restricted grant balance): **£1,125.84**

These funds are held separately and will be applied to the completion and finalisation of the Autism Hub project in the following financial period.

Approved by the Trustees on behalf of All Hands on Deck - Hamford PTA

Treasurer: Lynsey Ritchie-Fagg

Date Approved: 30th June 2026

Reference and Administrative Information

Charity Name: All Hands on Deck - Hamford PTA

Registered Charity Number: 1065065

Principal Address: Hamford Primary Academy, Elmtree Avenue, Walton on the Naze, EssexCO14 8TE.

Governing Document:

The charity is governed by its adopted constitution and operates as a Parent Teacher Association (PTA) for the benefit of Hamford Primary Academy.

Structure, Governance and Management:

All Hands on Deck – Hamford PTA is a registered charity established to advance the education of pupils attending Hamford Primary Academy. The charity is managed by a committee of elected trustees who are responsible for the overall governance, financial management and strategic direction of the charity.

Trustees are elected in accordance with the charity's constitution at the Annual General Meeting and meet regularly throughout the year to consider fundraising activities, approve expenditure and oversee projects that support the school and its pupils.

The committee works closely with the Headteacher, school staff, parents, carers and volunteers to identify priorities where the charity's funding can have the greatest positive impact.

The trustees are responsible for ensuring that the charity's resources are managed responsibly and are applied solely in furtherance of its charitable purposes.

Risk Management:

The trustees regularly review the charity's activities and finances to identify and manage potential risks.

Financial controls include:

- Regular monitoring of income and expenditure.
- Trustee approval of significant expenditure.
- Maintenance of appropriate banking arrangements.
- Separation of designated grant funding within a reserve account.
- Regular reporting of the charity's financial position to trustees.

The trustees consider that these arrangements provide appropriate financial oversight and help safeguard the charity's assets while ensuring that funds are used effectively for the benefit of Hamford Primary Academy.

Trustees' Annual Report:

Objectives and Activities:

The principal objective of All Hands on Deck – Hamford PTA is to advance the education of pupils attending Hamford Primary Academy by developing effective relationships between parents, carers, staff and the wider school community, and by raising funds to provide facilities, equipment and experiences that enhance the learning environment and wellbeing of all pupils.

During the financial year, the PTA continued to deliver this objective through fundraising activities, grant applications and direct support of school-led projects.

The trustees work in partnership with the school to identify priorities where charitable funding can make a meaningful and lasting impact.

Achievements and Performance:

The 2024-2025 financial year has been a highly successful year for the PTA, with significant investment in both specialist provision and whole-school improvement projects.

The Ark Autism Hub:

A major achievement during the year was the securing of a grant of approximately **£40,000** by the PTA Treasurer to support improvements to The Ark Autism Hub.

This funding enabled the delivery of a range of enhancements, including:

- A dedicated sensory room to support pupils with additional needs.
- A Key Stage 2 chill and learning area designed to provide a calm and supportive environment.
- A full redevelopment of the outdoor sensory garden.
- Upgrades to classroom spaces within the hub.

These improvements have created inclusive and supportive learning environments that will benefit pupils with additional educational needs for many years.

Outdoor Learning, Play and School Environment:

The PTA also invested in wider school improvements that benefit all pupils, including:

- Provision of road safety equipment to support pupil learning and awareness.
- Funding and resources to support the OPAL (Outdoor Play and Learning) programme.
- Significant improvements to the school Quad Area, including:
 - o Installation of approximately 15 tonnes of decorative slate,
 - o New planting to enhance the environment,
 - o Installation of new benches to create improved seating and learning spaces.

These projects have significantly enhanced outdoor learning and play opportunities and contributed to improved wellbeing and engagement across the school.

Financial Review:

Total income for the year ended 31 August 2025 was **£72,119.17**.

Total expenditure for the same period was **£74,686.25**.

The financial year included a significant grant of approximately £40,000 received for The Ark Autism Hub project. To ensure appropriate financial control, this funding was held in a separate reserve account and transferred between accounts as required to facilitate payment of project costs.

As a result, internal transfers between the charity's own bank accounts are included within the accounting records. These movements do not represent additional income or expenditure but reflect the internal management of restricted grant funds.

The trustees are satisfied that all funds were applied appropriately in furtherance of the charity's objectives.

Public Benefit:

The trustees have had regard to the Charity Commission's guidance on public benefit.

The activities undertaken during the year directly benefited pupils at Hamford Primary Academy by enhancing educational facilities, improving outdoor learning environments, supporting pupils with additional needs, and providing resources that promote wellbeing, engagement and development.

Reserves Policy:

The trustees aim to maintain sufficient reserves to ensure the stability of the charity and to support ongoing and future activities.

Restricted grant funding for The Ark Autism Hub was held in a separate reserve account during the year to ensure it was clearly identifiable and used solely for its intended purpose.

The trustees will continue to monitor reserves to ensure a balance between financial security and the effective deployment of funds for charitable activities.

Plans for the Future:

The PTA remains committed to supporting Hamford Primary Academy through fundraising, grant applications and community engagement.

Future priorities include:

- Continued development of outdoor learning and play environments.
 - Support for the OPAL programme.
 - Further improvements to facilities for pupils with additional needs.
 - Funding educational resources and enrichment opportunities.
 - Strengthening community involvement through events and fundraising activities.
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Acknowledgements:

The trustees would like to thank parents, carers, staff, volunteers, local businesses and grant providers for their continued support and generosity throughout the year.

Trustee Responsibilities:

The trustees are responsible for preparing the Trustees' Annual Report and ensuring that proper accounting records are maintained. They are also responsible for safeguarding the assets of the charity and ensuring that funds are used solely in furtherance of its charitable objectives.

This report was approved by the trustees on behalf of All Hands on Deck – Hamford PTA.

Analysis of Receipts:

The majority of income received during the year relates to fundraising activities and grant funding secured to support school improvement projects, including the Autism Hub development.

Analysis of Payments:

Expenditure during the year relates to:

- Autism Hub (The Ark) improvement works
- OPAL (Outdoor Play and Learning) resources
- Road safety equipment
- Quad Area redevelopment (including slate, planting and seating)
- General PTA fundraising and school support activities

A significant proportion of expenditure occurred in July and August 2025 due to the delivery phase of the Autism Hub project and associated works.

Notes on Financial Reporting:

The receipts and payments records include internal transfers between the charity's current account and reserve account. These transfers were undertaken solely for the management of restricted grant funding and do not represent additional income or expenditure.

The trustees confirm that all funds were used in furtherance of the charity's objectives.