

MOTHERS' UNION DIOCESE OF PETERBOROUGH

Charity No.1065047

**REPORT AND FINANCIAL STATEMENTS
YEAR ENDING 31 DECEMBER 2020**

MOTHERS' UNION DIOCESE OF PETERBOROUGH
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

CHARITY REGISTRATION NUMBER
1065047

REGISTERED OFFICE
Crossways
1 Ayston Road
Uppingham
Rutland. LE15 9RL

PRESIDENT
Mrs J Cannings

VICE PRESIDENTS
Mrs H Goodman
Mrs R Gould
Mrs E Megahey
Mrs J Edis

SECRETARY
Mrs K Short

TREASURER
Mrs S Rowley

TRUSTEES
Mrs J Dunkley
Mrs V Gascoyne
Mr R Goodman(Resigned June 2020)
Mrs H Lynett
Revd C Ostler
Mrs J Perkins
Mrs L Ridley
Mrs J Rose
Mrs N Vaughan

CHAPLAIN
Rev D Marsh

BANKERS
Santander
Bootle
Merseyside. L30 4GB

INDEPENDENT EXAMINER
Mr J R Cobley F.C.C.A
Cobley Desborough
Artisan's House
7 Queensbrdige
Northampton.NN4 7BF

**MOTHERS' UNION DIOCESE OF PETERBOROUGH
ANNUAL REPORT AND FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31ST DECEMBER 2020

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ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2020**Aims and Objectives**

The Mothers' Union is a Christian charity that aims to demonstrate the Christian faith in action by the transformation of communities worldwide, through the nurture of family, in its many forms.

Membership

Membership in 2020 totalled 761. Membership subscriptions totalled £15,220. There were 42 branches. Branches are clustered in 10 Deaneries and each Deanery is overseen by a Vice President.

Organisation

All activities are grouped under **communities of interest**. Oversight and decision making is undertaken by the Trustees who meet at least 3 times a year. Written and verbal reports are usually shared with all members who are invited to Forum, where we worship and meet together. The last of these was held in March 2020. Due to the COVID 19 pandemic all Diocesan meetings and events have continued, but been held on Zoom. We have circulated information by all means possible, and where necessary via hard copy bulletins to our members. Due to Government restrictions it has not been possible for branches to meet since March, except for a few outdoor events in the summer.

Activities during the year

Underpinning all we do is **faith and spirituality**. All meetings start with prayer. Branches and Deaneries organize special services for such celebrations as Lady Day, Mary Sumner day. Sadly due to the closure of churches few of these have been possible. However we were able to hold a Retreat at Launde Abbey. **Our worldwide role** is reflected in a commitment to midday prayers. These are available to view daily on the MU website and to listen via the Daily Hope free phone 0800 804 8044. A few members have prayed together regularly on Zoom. We are specially linked with Rumbeck in Sudan, Aba and Oyo in Nigeria, Soroti in Uganda and North East Caribbean and Aruba in the West Indies. In early 2020 it was a joy to visit Antigua. I was made very welcome by the Diocesan President and many members, and able to worship with them and join their activities. This has significantly strengthened our prayerful link.

Social Policy focuses both worldwide and in this country on abuses of power in relationships and families. Materials are available for 16 days of activism when times of prayer and reflection and awareness raising are informed by appalling worldwide knowledge of abuses. The **Not 1 in 3** campaign focused on ending the high level of domestic violence worldwide. In this country we have raised awareness of modern day slavery.

Faith in action is demonstrated in a number of ways. As a diocese we continue to provide AFIA (away from it all) help. Traditional holidays were not possible due to the pandemic, but we could offer more flexible packages of support, customized to the needs of the family. We have a lunch club based in Kettering which provides meals and activities during holiday periods. When they were not able to meet, help was taken to the families. We continue to support the Daylight centre in Wellingborough. Christmas cards are sent to prisoners and this year included gifts of chocolates. Members knit and sew a range of items usually for local needs. Many sewed masks and protective clothing for nursing and care staff.

Communication about what we do is vital. We have developed a new publication called 'Communicate', produced twice a year to publicise our work. We have also updated our Peterborough website.

Governance

In response to the national charities new constitution we have worked on a revised constitution. This has been agreed by the Trustees but needs to be considered by members when we are again able to meet. We have re-written and circulated our handbook of guidance to branches and deaneries. We adhere to safeguarding policies and procedures in the Diocese and have a nominated safeguarding officer. We have reviewed and updated our GDPR (General Data Protection Regulations) materials. We have also created an up to date spreadsheet of our membership and ensured that the MSH (Mary Sumner House) data base is accurate.

Reserves Policy

1.1

The trustees have reviewed the level of free reserves which are none designated and unrestricted funds held by the charity.

The trustees policy is to maintain a balance on unrestricted funds which equates to at least six months unrestricted payments to cover emergency situations that may arise from time to time.

At this level the trustees consider that in the short term they would have sufficient resources to be able to continue the current activities of the charity. It would be necessary in the long term to consider how funding would be replaced or activities changed.

Grant-making Policy

All grants are made to Mothers' Union projects only. £20,000(2020) and £9,104 (2019).

Investments selection policy

Money not required for immediate use is kept on deposit.

Review of major risks

Risk assessment is monitored by the Trustees on an ongoing basis for each activity. An annual review of these assessments is also undertaken, and trustees are satisfied that systems are in place to mitigate the charity's exposure.

Funding

The trustees are satisfied that coupled with their intention to seek additional funds, the charity's assets are available and adequate to fulfil its obligations.

Trustees' responsibilities for the financial statements

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity during the year and of the financial position at the end of the year. In preparing those financial statements, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain their financial position and to ensure that the financial statements comply with the Charities Act 2011 and regulations there under. They are also responsible for safeguarding the assets of the charity and its subsidiaries and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Trustees



Mrs J Cannings
President

12.6.2021

**MOTHERS' UNION DIOCESE OF PETERBOROUGH
INDEPENDENT EXAMINER'S REPORT**

2.

FOR THE YEAR ENDED 31ST DECEMBER 2020

**INDEPENDENT EXAMINERS'S REPORT TO THE TRUSTEES OF MOTHERS' UNION DIOCESE OF
PETERBOROUGH**

This report is on the accounts of the charity for the year ended 31st December 2020, which are set out on pages 3 to 6.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under s. 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to

examine the accounts under section 145 of the 2011 Act ,

to follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

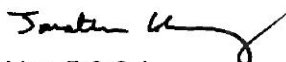
In connection with my examination, no matters has come to my attention :

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s. 130 of the 2011 Act ; or

- to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act, have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jonathan Cobley F.C.C.A.
Cobley Desborough
Chartered Certified Accountants
Registered Auditors
Artisans' House
7 Queensbridge
Northampton. NN4 7BF.

12.6.2021

PRINCIPAL ACCOUNTING POLICIES
FOR THE YEAR ENDED 31ST DECEMBER 2020

1. Basis of Preparation

1.1 Basis of Accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities in accordance with the Financial Reporting Standard applicable in UK and Republic of Ireland (FRS 102) and with the Charities Act 2011.

1.2 Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, and the accounts have been prepared on a going concern basis.

1.3 Changes to accounting policy

The accounts present a true and fair view and the accounting policies adopted are outlined in Note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period.

1.5 Material prior year errors

No material prior year errors have been identified in the reporting period.

2. Accounting Policies

2.1 Reconciliation with previous generally accepted accounting practice.

There are no fund balances to be restated, or previous period income and expenditure to be restated.

2.2 Income

Recognition of income

These are included in the Statement of Financial Activities when the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability. There has been no offsetting of assets and liabilities, or income and expenses.

Grants and donations

Grants and donations are only included when the general income recognition criteria are met. In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met.

Legacies

Legacies are included when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Tax reclaim on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Donated goods

Donated goods are measured at fair value, the amount for which the asset could be exchanged, unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated services and facilities

Donated services and facilities are included when received at the value of the gift to the charity provided the value can be measured reliably. Those that are consumed immediately are recognised as an expense.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Letting Income

There is no rental income.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount received can be measured reliably.

2.3 Expenditure and Liabilities

3.1

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Grants payable

Where there are no conditions attaching to the grant that enable the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised. Grants with conditions are only recognised once the recipient of the grant has provided the specified service or output.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

Taxation

By virtue of its charitable status, the Mothers' Union Diocese of Peterborough is not liable for corporation tax under section 505 (1) © of the Income and Corporation Taxes Act 1988.

2.4 Assets

There are no tangible fixed assets

Stock and work in progress

Stock held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value. Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Debtors

Debtors are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received

Current asset investments

Cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments are valued at fair value except where they qualify as basic financial instruments. Short-term deposits include cash held on deposit either with a bank or building society.

2.5 Funds

General funds represent the funds of the charity that are not subject to any restriction regarding their use and are available for application on the general purposes of the Charity.

The financial statements include all transactions, assets and liabilities for which the Trustees are responsible in law

MOTHERS' UNION DIOCESE OF
PETERBOROUGH

4.

STATEMENT OF FINANCIAL ACTIVITIES

YEAR TO 31ST DECEMBER 2020

	Notes	Unrestricted Funds	Restricted Income Funds	Total Funds 2020	Prior Year 2019
		£	£	£	£
INCOMING RESOURCES					
Income and endowments from:					
Donations and Legacies		34,383	3,576	37,959	47,165
Charitable activities		-	-	-	-
Other trading activities		-	-	-	-
Investments		3	-	3	8
Other Income		-	-	-	-
Transfers		-	-	-	-
TOTAL	3	34,386	3,576	37,962	47,173
RESOURCES EXPENDED					
Raising funds	6	313	-	313	2,423
Charitable activities	6	30,336	5,161	35,497	36,493
Management and administration	6	3,123	-	3,123	2,493
TOTAL		33,772	5,161	38,933	41,409
NET INCOME / (EXCESS EXPENDITURE) before investment gains		614	(1,585)	(971)	5,764
Net gains on investments		-	-	-	-
NET INCOME/(EXCESS EXPENDITURE)		614	(1,585)	(971)	5,764
Extraordinary items		10,000	-	10,000	-
Transfers between funds		-	-	-	-
Revaluation of fixed assets		-	-	-	-
Other gains and (losses)		-	-	-	-
NET MOVEMENT IN FUNDS		(9,386)	(1,585)	(10,971)	5,764
Reconciliation of funds :					
Total funds brought forward		63,445	16,565	80,010	74,246
Total funds carried forward	27	54,059	14,980	69,039	80,010

MOTHERS' UNION DIOCESE OF
PETERBOROUGH

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BALANCE SHEET
AS AT 31ST DECEMBER 2019

		Unrestricted Funds	Restricted Income Funds	Total Funds 2020	Prior year 2019
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	14	-	-	-	-
Total fixed assets		-	-	-	-
CURRENT ASSETS					
Stock and Debtors	18/19	7,477	10,696	15,173	13,627
Cash at bank and in hand	24	60,669	4,284	64,953	81,840
Total current assets		68,146	14,980	83,126	95,467
CREDITORS:					
Amounts falling due within one year	20	(14,087)	-	(14,087)	(15,457)
NET CURRENT ASSETS		54,059	14,980	69,039	80,010
Total assets less current liabilities					
CREDITORS:					
Amounts falling due after more than one year	20	-	-	-	-
Provisions for liabilities	21	-	-	-	-
Total net assets		54,059	14,980	69,039	80,010
FUNDS of the Charity					
Restricted income funds	27	-	14,980	14,980	16,565
Unrestricted funds	27	54,059	-	54,059	63,445
Total funds		54,059	14,980	69,039	80,010
Signed Chair of the trustees on behalf of all the trustees :					
Chairman					

The notes on page 6 form part of
these financial statements

MOTHERS' UNION DIOCESE OF PETERBOROUGH

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

Note 1. The financial statements are presented in Sterling, which is the functional currency of the charity

Note 2. Income and Expenditure is wholly within the United Kingdom

Note 3. Analysis of Income

	Unrestricted funds	Restricted Income funds	Total funds 2020	Prior year funds 2019
	£	£	£	£
Donations and Legacies				
Donations and gifts	33,613	3,576	37,189	45,906
Gift aid	770	-	770	1,259
General grants	-	-	-	-
	<u>34,383</u>	<u>3,576</u>	<u>37,959</u>	<u>47,165</u>
Other Trading activities	-	-	-	-
Income from investments				
Deposit account interest received	3	-	3	8
	<u>3</u>	<u>-</u>	<u>3</u>	<u>8</u>
Transfers	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL INCOMING RESOURCES	<u>34,386</u>	<u>3,576</u>	<u>37,962</u>	<u>47,173</u>

Note 4 : Analysis of receipts of government grants

The charity has received no government grants

The charity has received employment allowance

Note 5 : Donated goods, facilities and services

The charity received the contribution of unpaid volunteers

The charity received donated goods for the Daylight Centre, Food bank, Women's Refuge and Baby basics, which it passed on to the relevant charities

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

Note 6 : Analysis of expenditure

	Unrestricted	Restricted	Total	Prior
	funds	Income	funds	year
	£	£	£	£
Expenditure on raising funds				
Fundraising costs	313	-	313	2,423
Charitable activities				
Diocesan subscriptions	10,654	-	10,654	10,822
Families First Magazine and Literature	2,269	-	2,269	1,185
Funds sent to Mothers' Union	10,000	-	10,000	9,104
Literature department expenses	1,994	-	1,994	2,289
Travel and Overseas visits	286	-	286	1,871
Away from it all holidays	-	3,473	3,473	3,349
Frances Project	-	1,688	1,688	1,787
Action and Outreach	2,260	-	2,260	1,547
Quiet Day and Retreat Expenses	1,842	-	1,842	160
Training and Conference expenses	375	-	375	332
Speakers expenses	251	-	251	1,075
Branch and Deanery meetings	405	-	405	2,972
	30,336	5,161	35,497	36,493
Charity management and administration				
Insurance and Hire of Rooms	1,111	-	1,111	853
Office costs, printing and stationery	662	-	662	290
Professional fees	1,350	-	1,350	1,350
	3,123	-	3,123	2,493
Transfers	-	-	-	-
TOTAL RESOURCES USED	33,712	5,161	38,933	41,409

Note 7 : Extraordinary items: Funds sent to Mothers Union direct from Diocesan Funds

Response to Covid 19 Appeal £10,000 (2019:£nil)

Note 8: Funds received as agent

The charity did not administer funds of another entity

MOTHERS' UNION DIOCESE OF PETERBOROUGH

NOTES TO THE ACCOUNTS

6.2

FOR THE YEAR ENDED 31ST DECEMBER 2020

	General Support	Governance function	Total
Note 9: Support and Governance Costs			
	£	£	£
Independent Examiners Fee	-	950	950
General office	1,630	543	2,173

Note 10: Details of certain items of expenditure

Independent examiner's fees £950 (2019:£950)

Note 11: Paid employees

11.1 Staff costs - There were no employees in the year	2020	2019
Employees earning £10-£60,000	nil	nil
Employees earning over £60,000	nil	nil
11.2 Average head count in the year		
Trustees are detailed on the charity information sheet	15	15

11.3 Ex-gratia payments to employees and others (excluding trustees)

There were no ex-gratia payments in the year

11.4 Redundancy payments

There were no redundancy payments in the year

Note 12 : Defined contribution pension scheme

Contributions in the year £nil (2020:£nil)

Note 13 : Grant making

	Grants to Mothers' Union	Grants to individuals	Total
	£	£	£
Funds sent to Mothers' Union: £10k from collections and £10k direct from Diocesan Funds	20,000	-	20,000

Note 14 : Tangible fixed assets

	TOTAL	Non- Depreciating	Depreciating
There are no fixed assets	£-	£-	£-

There are no contractual commitments at the year end

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

Note 15. : Intangible assets

There were no intangible assets

Note 16 : Heritage assets

There were no heritage assets

Note 17: Investment assets (see Note 24)

Deposit Accounts only

Note 18 : Stocks

MUE card and stationery stock held at the year end
£ 744 (2019: £707)

Note : 19 Debtors and Prepayments

19.1 Analysis of debtors

Debtors

Prepayments

19.2 Amounts recoverable in more than one year

Note 20: Creditors and accruals

20.1 Analysis of creditors

Accruals for grants payable

Subscriptions

Accruals and deferred income

Amounts falling due within one year

20.2 Deferred income

There was no deferred income

Note 21: Provisions for liabilities and charges

There were no provisions at the year end

Note 22: Loans and assets pledged as security

There were no loans or assets pledged at 31.12.20

Note 23: Contingent liabilities or assets

There are no contingent liabilities or assets

	2020	2019
	£	£
Debtors	5,155	1,300
Prepayments	1,578	1,514
	<u>6,733</u>	<u>2,814</u>
19.2 Amounts recoverable in more than one year	<u>nil</u>	<u>nil</u>
	2020	2019
	£	£
Accruals for grants payable	12,486	11,997
Subscriptions	651	2,366
Accruals and deferred income	950	1,094
	<u>14,087</u>	<u>15,457</u>
Amounts falling due within one year	<u>nil</u>	<u>nil</u>
20.2 Deferred income		
There was no deferred income	<u>£ -</u>	<u>£ -</u>

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

	2020	2019
Note 24 : Cash at bank and in hand	£	£
Santander	41,943	55,028
Nationwide Building Society	6,141	13,574
Lloyds Bank	7,202	2,953
Branch current accounts	7,671	7,961
Deanery current accounts	573	701
Cash in hand	1,423	1,623
	<u>64,953</u>	<u>81,840</u>

Note 25: Fair value of assets and liabilities

The charity's exposure to credit risk is low

Note 26 : Events after the end of the reporting period

The wider issues from the impact of Covid 19 pandemic are anticipated to affect the whole of the Mothers' Union movement.

Note 27 : Charity Funds

Analysis of net assets by fund	Unrestricted Funds	Restricted Funds	Total 2020
Current Assets	68,146	14,980	83,126
Current Liabilities	(14,087)	(-)	(14,087)
	<u>£ 54,059</u>	<u>£14,980</u>	<u>£ 69,039</u>

Note 28 : Transactions with trustees and related parties

28.1 Trustee remuneration and benefits

No trustees received remuneration or benefits (2019: None)

28.2 Trustee expenses

No trustee expenses have been incurred (2019:none)

28.3 Transactions with related parties

The aggregate value of unconditional donations made by trustees to the charity was £100 (2019:£100)

29 Additional disclosures

The Frances Project is classified as a restricted fund in the year.

The 'Away from it all' holidays is classified as a restricted fund in the year.