



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From April 21 to April 22

Charity name: BICESTER GARRISON (TIDDLYWINKS) PLAYGROUP

Charity registration number: 1065023

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity works for the public benefit having as its objective the development and education of children and young people, by: (1) promoting their care and safety, (2) promoting their education and promoting parental involvement, (3) promoting their health and wellbeing, (4) providing services to support them and their families and carers.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Our main activity is to deliver, within our fully inclusive setting for 2-5-year-olds, the Early Year Foundation Stage. To do this we employ childcare managers and practitioners who undertake joint daily planning of activities to meet the needs and interests of the children attending our setting. We deploy a key person approach to ensure that the progress and well-being of all individual children is constantly monitored and feeds into future planning. We ensure that our staff are well trained and hence able to successfully meet the needs of the children in our care. We promote the importance of the learning environment and endeavour to make this as stimulating as possible. We listen to the views of children, parents and staff and use this feedback to inform our improvement work. We accurately assess our children and provide this information to KCC as requested. We develop positive relationships with parents and carers and invite them into our setting as observers or helpers. We value all children as individuals and celebrate Britain's diversity of culture of ethnicity. We help the children in our care to be happy and healthy. We have policies and procedures in place for all aspects of safeguarding, child protection and health and safety, and we use staff training days and meetings to ensure all staff are fluent in these. We follow the recommendations offered by

		specialists and the guidance available from the Pre-School Learning Alliance
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In all our work, we (the trustees) have regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We have no policy of grant making and are not involved in grant making.
Policy on social investment including program related investment	Para 1.38	We have no policy on social investment as we are not involved in social investments.
Contribution made by volunteers	Para 1.38	There is currently no fund-raising activity, and we benefit from a landlord concession for use of the school facility. We are grateful to those parents, beyond our committee of parent volunteers, who give up their time for free to help at the Preschool.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We have established a stable and proactive committee of dedicated volunteers after a period of instability within the Committee. During this academic year, the Committee have worked hard to ensure the future financial stability of the Pre-School by adopting new procedures for the invoicing of parents and the collection of fees. We now have robust systems in place to ensure that all fees are collected and have adopted robust systems for monitoring expenditure, monthly cashflow and setting annual budgets. We have further built on our positive last Ofsted report. All our practitioners continue to complete regular bespoke training to ensure that they are confident and fluent in the latest Early Years practice. Our most experienced staff continue to support newly qualified staff and apprentices as they learn the skills of the role. Our managers have expanded their roles further and have taken on a greater leadership role in our local collaboration, widening further our impact on similar settings and the children in their care.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Operating cost remain solvent, and this is assisted by the concession given by the landlord for use of the facility.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The policy is to hold the equivalent of a term's funds as a reserve. (There are 6 terms within our financial year.) This enables us to manage our cash flow during the autumn months (Terms 1 & 2), when our income is significantly lower and would enable us to pay our staff should the Preschool needs to close for a period due to unforeseen circumstances, such as building damage.
Amount of reserves held	Para 1.22	£15000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	No funds are materially in deficit currently
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties with regards the charity continuing as a going concern. Committee are calculating any increase in the minimum wage that may impact financially.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal sources of funds are fees collected from children (mainly aged 2 years) attending the Pre-School and income received for those children aged 3 and above who are entitled to funded sessions. We receive a smaller amount of funding in total for children identified as SEN.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A

A description of the principal risks facing the charity	Para 1.46	The principal risks facing the charity is the continued low government funding of childcare places. Also increase in minimum wage will have a financial impact.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees may be nominated and appointed by current Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees complete DBS checks in line with statutory requirements. Trustees meet regularly and work collaboratively on all aspects of the role. Induction and training take place as part of regular meetings.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The work of the Tiddlywinks Pre-School is overseen by a committee of parents and former parents and volunteers. The Pre-School management structure consists of a qualified and experienced Manager. The Pre-School additionally employs a part time Deputy Childcare Manager and a SENCO. The Pre-School is a member of a local collaboration of similar settings and works regularly with professionals, namely an Early Years Inclusion Advisor and the Local Inclusion Forum Team (consisting of Specialist Teachers, Health Visitors and Social Services representatives). We also attend Early Years Network and Briefing Sessions.
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	BICESTER GARRISON (TIDDLYWINKS) PLAYGROUP
Other name the charity uses	
Registered charity number	1065023
Charity's principal address	Alder Drive, Ambrosden Bicester Oxon OX25 2RD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	K Jessop	Chair		
2	Melanie Walker	Secretary		
3	Stephen Handley	Treasurer		
4				
5				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how these falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mrs Deborah Cherry – Setting Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kevin Jessop	Melanie Walker
Position (eg Secretary, Chair, etc)	Chair	

Date  June 2022

A1 Receipts		Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
OCC Grant		£11,475.62	£60.00	£9,397.90	£1,429.37	£0.00	£6,530.83	£75.00	£16,081.83	£2,158.86
OCC Improvements		£0.00	£0.00						£0.00	£0.00
Fees		£4,113.63	£5,019.38	£5,268.74	£6,696.50	£0.00	£5,691.20	£4,370.88	£6,567.89	£3,664.48
Oxford Brooks		£0.00	£0.00						£0.00	£0.00
Family Support Grant										£250.00
Furlough Grant		£1,353.23	£0.00	£1,046.60	£1,192.24	£0.00		£170.00	£0.00	£0.00
Total		£16,942.48	£5,079.38	£15,713.24	£9,318.11	£0.00	£12,222.03	£4,615.88	£22,649.72	£6,073.34
A3 Payments										
Wages		£8,345.62	£10,199.23	£10,630.60	£13,271.54	£5,006.50	£9,633.56	£7,052.16	£10,549.97	£9,836.72
HMRC		£0.00	£0.00	£0.00				£0.00	£0.00	£0.00
Accountant		£117.00	£117.00	£117.00	£117.00	£117.00	£117.00	£117.00	£117.00	£117.00
Broadband/mobile		43.49	£43.49	£43.49	£43.49	£43.49	£67.44	£7.50	£7.50	£7.50
Snack		£89.67	£243.35	£283.96	£204.31	£0.00	£149.47	£114.84	£177.43	£125.72
Ofsted		£0.00	£0.00	£0.00		£0.00	£50.00	£0.00	£0.00	£0.00
DBS		£0.00	£0.00	£0.00	£198.40	£49.60	£49.60	£13.00	£0.00	£0.00
Exp Property		£224.16	£316.59	£599.09	£1,038.42	733.99	£871.74	£186.32	£1,304.66	£216.95
Staff Training		£0.00	£0.00	£18.00	£0.00	£60.00	£633.40	£0.00	£135.60	£0.00
Improvements		£0.00	£0.00	£0.00	£0.00	£0.00	£529.99	£0.00	£0.00	£0.00
Insurance		£1,576.82	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
NEST		£159.77	£226.80	£281.16	£347.94	£150.22	£198.90	£144.44	£204.43	£238.43
Activities		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Photos		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Cleaning		£240.00	£456.00	£0.00	£478.00	£384.00	£116.00	£504.00	£888.00	£408.00
Tracking tool		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recruiting		£0.00	£660.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
HQ Payment		£0.00	£0.00	£500.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£0.00
Family Support GV							£0.00			£250.00
Total		£10,796.53	£12,262.46	£12,473.30	£15,699.10	£6,544.80	£12,417.10	£8,139.26	£14,384.59	£11,200.32

Jan-22	Feb-22	Mar-22	Total
£13,973.47	£1,380.24	£10,676.16	£73,239.28
£0.00		£0.00	£0.00
£3,089.75	£2,323.95	£4,574.14	£51,380.54
£0.00		£0.00	£0.00
	£125.00	£300.00	
£0.00		£0.00	£3,762.07
£17,063.22	£3,829.19	£15,550.30	£129,056.89
£9,020.94	£7,453.65	9867.59	£110,868.08
£0.00			£0.00
£117.00	£117.00	£117.00	£1,404.00
£7.50	£7.50	£7.50	£329.89
£178.51	£105.12	£234.14	£1,906.52
£0.00	£0.00	£0.00	£50.00
£0.00	£0.00	£0.00	£310.60
£937.35	£471.58	£260.28	£7,161.13
£80.00	£35.00		£962.00
£0.00	£0.00	£0.00	£529.99
£0.00	£0.00	£0.00	£1,576.82
£212.99	£174.17	£221.92	£2,561.17
£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00
£384.00	£384.00	£0.00	£4,242.00
£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£660.00
£0.00	£0.00	£0.00	£1,500.00
£0.00	£125.00	£300.00	£675.00
£10,938.29	£8,873.02	£11,008.43	£134,737.20



Tiddlywinks Preschool

Alder Drive

Ambrosden


OX25 2RD

05/07/2022

Dear sir,

Tiddlywinks Pre School accounts for the year 2021/2022 and the balances held that date, have been independently examined together with supporting vouchers and documents. They reflect a true statement of income and expenditure for that period.

Yours Sincerely


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F.M.A.A.T