



Trustees' Annual Report for the period .

	Period start date	Period end date
From	01 April 2020	To 31 March 2021

Section A Reference and administration details

Charity name Tiddlywinks Playgroup

Other names charity is known by Tiddlywinks Preschool

Registered charity number (if any) 1065023

Charity's principal address HQ Bicester Garrison

Building 25, St. George's Barracks, Arncott

Bicester Oxfordshire

Postcode OX25 1PP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Col L Robinson	Chair		Committee
2	Kevin Jessop	Secretary		Committee
3	Lynn Waite			Committee
4	Melanie Walker	Treasurer		Committee
5	Stephen Handley			Committee
6	Debra Cherry			Committee
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management**Description of the charity's trusts**

Type of governing document
(eg. trust deed, constitution)

Playgroup Constitution

How the charity is constituted
(eg. trust, association, company)

Playgroup Charter

Trustee selection methods
(eg. appointed by, elected by)

By nominations to committee who elect as appropriate

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Constitution is based on the Early Years Education preschool alliance constitution and the setting is registered with Ofsted and complies with the relevant legal direction for provision of Early Years preschool learning.

Section C Objectives and activities**Summary of the objects of the charity set out in its governing document**

The Playgroup is run to provide activities and facilities for the advancement of education and personal growth according to current Government guidelines within a safe, caring, healthy and stimulating environment for the benefit of service families and the surrounding community.

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The playgroup has provided an excellent service to the service families within the garrison and provided the same facility to families within the local community with the trustees taking due regard to the guidance issued by the charity commission on the public benefit.

Tiddlywinks Preschool aims to advance the development and education of children aged five and

under in such ways as the charity's Trustees think fit, including:

- ☐ By offering children aged five and under living in the catchment area a high-quality preschool that meets all national standards for preschool provision;
- ☐ By working with and sharing the vision in the education of children of preschool age;
- ☐ By working with parents and carers to ensure that preschool age children have access to a range of learning activities;
- ☐ To be a non-profit making organisation where any profits made are used to extend and develop the preschool provision;
- ☐ To work with interested parties, local Children's Centres and other agencies to ensure that the education given by the preschool links to the children's future learning and supports other areas of their development.

A wide range of activities provides experiences across the whole Early Years' curriculum. We expect our staff to ensure that every child matters and activities are planned to cater for every child's needs.

We have a senior member of staff with responsibility for Special Educational Needs, one to ensure safety and one who has a responsibility to monitor equality and fairness. There is a clear emphasis on children enjoying their learning and we monitor the provision and resources so that the children have good quality learning experiences.

Additional details of objectives and activities (Optional Information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The playgroup has managed to recruit highly qualified, motivated staff who contribute to our current success in the setting. We are always looking for ways to improve our standing in the educational setting by attending trainings above and beyond what is required by Ofsted. We also look to keep our highly standing reputation in the community by looking to outside resources to increase our public profile and desirability. Our goal is to provide a nurturing, caring environment in which children can grow and learn.

The staff team remained buoyant and work hard to maintain and conform to the environment to the required standard.

We introduced a new Assessing and Monitoring system called Tapestry. The staff team felt that this would be a way of ensuring that data tracking was carried out, as well as a fantastic way to involve parents in their child's learning, as parents have access online to their child's learning journey. After a few teething problems this is now established within the setting and working well with lovely comments from parents.

Section E**Financial review**

Brief statement of the charity's policy on reserves

As per trustee investment and service fund regulations.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

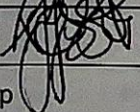
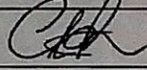
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The financial position is always a fine balance between the collection of fees, grants and donations against the ever-increasing cost of wages. Financial prudence is essential as is the management of the payments. The charity has taken steps to build up a fund to cover redundancies etc.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kevin Jessop	Lyndon Robinson
Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	3/10/22	

A1 Receipts	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Total
OCC Grant	£16,405.13	£0.00	£6,106.63	£0.00	£0.00	£9,700.13	£1,690.92	£8,780.27	£30.00	£8,498.74	£1,008.00	£1,824.70	£54,044.52
OCC Improvem	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			
Fees	£0.00	£232.50	£532.70	£2,059.00	£0.00	£4,542.25	£3,187.72	£6,584.00	£3,847.56	£5,257.50	£3,163.63	£8,509.88	£37,916.74
Oxford Brooks	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			
Furlough Gran	£0.00	£12,981.22	£4,263.36	£2,915.60	£0.00	£0.00	£927.09	£0.00	£0.00	£0.00	£2,313.24	£1,046.77	£24,447.28
Total	£16,405.13	£13,213.72	£10,902.69	£4,974.60	£0.00	£14,242.38	£5,805.73	£15,364.27	£3,877.56	£13,756.24	£5,476.87	£11,381.35	£115,400.54
A3 Payments													
Wages	£9,113.74	£7,629.25	£7,809.16	£5,838.84	£3,545.37	£7,256.43	£4,182.73	£7,827.76	£8,235.58	£8,235.58	£7,488.08	10731.1	£87,893.62
HMRC	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Accountant	£117.00	£117.00	£117.00	£117.00	£0.00	£117.00	£117.00	£117.00	£117.00	£117.00	£117.00	£117.00	£1,287.00
Training	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Broadband/me	£43.49	£43.49	£43.49	£43.49	£43.49	£43.49	£43.49	£43.49	£43.49	£43.49	£43.49	£43.49	£521.88
Snack	£0.00	£0.00	£73.16	£70.21	£0.00	£200.54	£57.79	£141.57	£81.73	£129.29	£154.10	£194.68	£1,103.07
Ofsted	£0.00	£0.00	£0.00	£0.00	£0.00	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£50.00
DBS	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£128.00	£64.00	£0.00	£128.00	£0.00	£320.00
Exp Property	£28.63	£273.76	£106.08	£0.00	191.77	£257.77	£365.61	£215.97	£767.90	£456.41	£286.42	£1,337.09	£4,287.41
Staff Training	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£381.60	£0.00	£0.00	£0.00	£0.00	£0.00	£381.60
Improvements	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£91.00	£0.00	£0.00	£91.00
Insurance	£1,394.64	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,394.64
NEST	£520.96	£574.27	£450.07	£440.05	£300.29	£213.34	£398.42	£293.60	£500.47	£508.93	£428.27	£346.87	£4,975.54
Activities	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Photos	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Cleaning	£0.00	£0.00	£250.00	£216.00	£216.00	£0.00	£432.00	£360.00	£386.00	£390.00	£360.00	£552.00	£3,162.00
Tracking tool	£0.00	£0.00	£0.00	£0.00	£0.00	£121.20	£0.00	£0.00	£0.00	£0.00	£21.60	£0.00	£142.80
Recruiting	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£50.00	£0.00	£0.00	£0.00	£0.00	£50.00
HQ Payment	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£11,218.46	£8,637.77	£8,848.96	£6,725.59	£4,296.92	£8,259.77	£5,978.64	£9,177.39	£10,196.17	£9,971.70	£9,026.96	£13,322.23	£105,660.56

OFFICIAL SENSITIVE PERSONAL



ARMY

Tiddlywinks Responsible Fund Manager
Headquarters Bicester Garrison
St George's Barracks, Arncott
BICESTER, Oxfordshire
OX25 1PP



Fund Manager - Declaration

Acct Ref No:

TW/20-21

Date

31 January 2021

Tiddlywinks Accounts – 01 April 2020 to 31 March 2021.

I have had examined the receipts and payments accounts together with supporting vouchers and documents relating to Tiddlywinks Pre School for the period ending 31 March 2020 and the balances held at that date by the financial team .

I have no reason to doubt the records kept nor the above supporting statement.

CLM
L Robinson
Senior Fund Manager
HQ Bicester Garrison