



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2023		31	12	2023

Reference and administration details

Charity name **THE CATERPILLAR CLUB**

Other names charity is known by

Registered charity number (if any) **1064997**

Charity's principal address **C/O FERNDOWN FIRST SCHOOL, MOUNTBATTEN DRIVE,
FERNDOWN, DORSET**

Postcode **BH22 9FB**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lauren Hawksworth	CHAIR		COMMITTEE
2	Hannah Tansey	SECRETARY	TO SEPT 2023	COMMITTEE
3	Susan Crow	MANAGER		COMMITTEE
4	Ruth Lucas			COMMITTEE
5	Bethany Rose	ASSISTANT MANAGER		COMMITTEE
6	Charlotte Isaacs	SECRETARY	FROM SEPT 2023	COMMITTEE
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

SUSAN CROW - MANAGER

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	(EYE)
How the charity is constituted (eg. trust, association, company)	PARENT COMMITTEE
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY PARENT COMMITTEE ANNUALLY

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

THE CATERPILLAR CLUB WORKS UNDER THE UMBRELLA OF THE PRE-SCHOOL LEARNING ALLIANCE (EYE). IT HAS A VARIETY OF ESTABLISHED WRITTEN POLICIES FOR THE APPOINTMENT OF TRUSTEES, RISK PROCEDURES AND ITS ORGANISATIONAL STRUCTURE.

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROVIDE A SAFE & HAPPY EDUCATION FOR PRE-SCHOOL CHILDREN, TO STIMULATE GROWTH IN THEIR PERSONAL DEVELOPMENT & SOCIAL SKILLS & TO ENABLE THEM TO MOVE INTO THE SCHOOL SYSTEM .

Summary of the main activities in relation to these objects

TO EDUCATE PRE-SCHOOL CHILDREN
TO HELP THEM ACHIEVE THEIR EARLY YEARS FOUNDATION STAGES OF DEVELOPMENT
TO PROMOTE GOOD LINKS WITH THE LOCAL SCHOOLS TO AID A SMOOTH TRANSITION .

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

THE SETTING IS ASSISTED BY VOLUNTEERS/PARENTS WHO PROVIDE ADDITIONAL INCOME FROM FUNDRAISING.

THE SETTING RECEIVES NO ADDITIONAL FUNDING OTHER THAN GOVERNMENT GRANT/CONTRACTED FUNDED CHILDRENS` PLACES, PRIVATE FEE PAYING CHILDREN, AND ITS OWN FUNDRAISING.

Achievements and performance

Achievements and performance

Summary of the main achievements of the charity during the year

TO CONTINUE TO PROVIDE THE BEST EDUCATION AND SOCIAL DEVELOPMENT TO ALL PUPILS.
TO ENSURE GOOD FINANCIAL MANAGEMENT SUCH THAT THE SETTING NOW HAS A SURPLUS OF INCOME OVER EXPENDITURE AND CAPITAL RESERVES..
TO SUPPORT THE TRAINING OF ITS STAFF.

Financial review

Brief statement of the charity's policy on reserves

THE SAVINGS ACCOUNT WHICH HELD ADDITIONAL RESERVES AS A TRUSTEE ACCOUNT WAS CLOSED BY THE BUILDING SOCIETY AND AS A RESULT, ALL FUNDS MERGED INTO THE CURRENT ACCOUNT.
THE COMMITTEE LOOK TO RETAIN £10,000 AS A RESERVE SUM AND TO NOTIONALLY RINGFENCE THIS AMOUNT.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

THE SETTING RECEIVES NO ADDITIONAL FUNDING OTHER THAN GRANT/ LA CONTRACTED FUNDED CHILDRENS' PLACES, PRIVATE FEE PAYING CHILDREN , AND ITS OWN FUNDRAISING FROM SMALL ACTIVITIES SUCH AS LOCAL FETE AND RAFFLES.

Other optional information

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Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	R Lucas	
Full name(s)		
Position (eg secretary, chair, etc)	TREASURER	
Date	08/09/2024	

ACCOUNTS FOR THE CATERPILLAR CLUB FOR YEAR ENDED 31 DECEMBER 2023

Income and Expenditure Account

	2023	2022
Opening Balance		
Bank Account	41,825	35,017
Deposit Account	0	6,266
Petty Cash	110	35
	<u>41,935</u>	<u>41,318</u>
Income		
Fees	24,040	20,680
Nursery Grant	94,457	81,552
Merchandising/ Fundraising/Sundry**	843	1,691
Training	0	0
	<u>119,340</u>	<u>103,923</u>
Interest (deposit a/c)	0	4
Total income	<u>119,340</u>	<u>103,927</u>
Expenditure		
Wages	92,619	82,878
Tax/Nics/Pension	9,788	6,545
Plant, Equipment, Toys	243	792
Play Materials	993	782
Rent & Rates	484	750
Stationery	1,161	827
Postage	6	0
Provisions	522	473
Cleaning	952	826
Membership/ Subscriptions	216	707
Insurance	1,006	732
Accountant	680	890
Phone/Broadband (TalkTalk)	561	547
Gas	692	176
Electricity	1,177	691
Water/Sewerage	668	814
Property/garden improvements	* Sundry 1,195	2,957
Alarm/Fire servicing	* Sundry 401	177
Training	* Sundry 0	177
Fundraising/ Merchandising	* Sundry 612	1,098
Entertainer - Xmas party	* Sundry 175	165
Plumbing repairs	* Sundry 0	190
Other sundries	* Sundry 317	116
Total expenditure	<u>114,468</u>	<u>103,310</u>
Surplus/ Deficit of income	4,872	617
CLOSING BALANCE	<u>46,807</u>	<u>41,935</u>
Closing balance represented by:		
Bank Account	46,765	41,825
Deposit Account	0	0
Petty Cash	42	110
	<u>46,807</u>	<u>41,935</u>

Signed:.... RD Lucas (Treasurer)

** Sundry less Nationwide B/Soc funds transferred December 2022



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
THE CATERPILLAR CLUB

On accounts for the year
ended

31/12/23

Charity no
(if any)

144322

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

NASHMAN

Date:

8/2/2024

Name:

NICHOLA ASHMAN

Relevant professional
qualification(s) or body

Institute of Financial Accountants (255890)

(if any):

Address:

Ashman Accountancy
14 Horseshoe Close
Wimborne, Dorset. BH21 2UL
Tel 01202 888066

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Independent
examiner's statement

Responsibilities and
basis of report