



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2022		31	12	2022

Reference and administration details

Charity name THE CATERPILLAR CLUB

Other names charity is known by

Registered charity number (if any) 1064997

Charity's principal address C/O FERNDOWN FIRST SCHOOL, MOUNTBATTEN DRIVE, FERNDOWN, DORSET

Postcode BH22 9FB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lauren Hawksworth	CHAIR		COMMITTEE
2	Hannah Tansey	SECRETARY	From April 2022	COMMITTEE
3	Susan Crow	MANAGER		COMMITTEE
4	Ruth Lucas			COMMITTEE
5	Bethany Rose	ASSISTANT MANAGER		COMMITTEE
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

SUSAN CROW - MANAGER

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	P
How the charity is constituted (eg. trust, association, company)	PARENT COMMITTEE
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY PARENT COMMITTEE ANNUALLY

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ Policies and procedures adopted for the induction and training of trustees.
- ☐ The charity's organisational structure and any wider network with which the charity works.
- ☐ Relationship with any related parties.
- ☐ Trustees' consideration of major risks and the system and procedures to manage them.

THE CATERPILLAR CLUB WORKS UNDER THE UMBRELLA OF THE PRE-SCHOOL LEARNING ALLIANCE. IT HAS A VARIETY OF ESTABLISHED WRITTEN POLICIES FOR THE APPOINTMENT OF TRUSTEES, RISK PROCEDURES AND ITS ORGANISATIONAL STRUCTURE.

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROVIDE A SAFE & HAPPY EDUCATION FOR PRE-SCHOOL CHILDREN, TO STIMULATE GROWTH IN THEIR PERSONAL DEVELOPMENT & SOCIAL SKILLS & TO ENABLE THEM TO MOVE INTO THE SCHOOL SYSTEM .

Summary of the main activities in relation to these objects

TO EDUCATE PRE-SCHOOL CHILDREN
TO HELP THEM ACHIEVE THEIR EARLY YEARS FOUNDATION STAGES OF DEVELOPMENT
TO PROMOTE GOOD LINKS WITH THE LOCAL SCHOOLS TO AID A SMOOTH TRANSITION .

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ Policy on grantmaking
- ☐ Policy programme related investment
- ☐ Contribution made by Volunteers

THE SETTING IS ASSISTED BY VOLUNTEERS/PARENTS WHO PROVIDE ADDITIONAL INCOME FROM FUNDRAISING.

THE SETTING RECEIVES NO ADDITIONAL FUNDING OTHER THAN GOVERNMENT GRANT FUNDED CHILDRENS` PLACES, PRIVATE FEE PAYING CHILDREN, AND ITS OWN FUNDRAISING.

Achievements and performance

Achievements and performance

Summary of the main achievements of the charity during the year

TO CONTINUE TO PROVIDE THE BEST EDUCATION AND SOCIAL DEVELOPMENT TO ALL PUPILS.
TO ENSURE GOOD FINANCIAL MANAGEMENT SUCH THAT THE SETTING NOW HAS A SURPLUS OF INCOME OVER EXPENDITURE AND CAPITAL RESERVES..
TO SUPPORT THE TRAINING OF ITS STAFF.

Financial review

Brief statement of the charity's policy on reserves

THE SAVINGS ACCOUNT WHICH HELD ADDITIONAL RESERVES AS A TRUSTEE ACCOUNT HAS RECENTLY BEEN CLOSED BY THE BUILDING SOCIETY AND AS A RESULT, ALL FUNDS MERGED INTO THE CURRENT ACCOUNT.
THE COMMITTEE LOOK TO RETAIN £10,000 AS A RESERVE SUM AND TO NOTIONALLY RINGFENCE THIS AMOUNT.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ The charity's principal sources of funds (including any fundraising).
- ☐ How expenditure has supported the key objectives of the charity.
- ☐ Investment policy and objectives including any ethical investment policy adopted.

THE SETTING RECEIVES NO ADDITIONAL FUNDING OTHER THAN GRANT FUNDED CHILDRENS` PLACES, PRIVATE FEE PAYING CHILDREN , AND ITS OWN FUNDRAISING FROM SMALL ACTIVITIES SUCH AS LOCAL FETE AND RAFFLES.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	R Lucas	
Full name(s)		
Position (eg secretary, chair, etc)	TREASURER	
Date	01/07/2023	

ACCOUNTS FOR THE CATERPILLAR CLUB FOR YEAR ENDED 31 DECEMBER 2022

Income and Expenditure Account

	2022	2021
Opening Balance		
Bank Account	35,017	32,032
Deposit Account	6,266	6,253
Petty Cash	35	92
	<u>41,318</u>	<u>38,377</u>
Income		
Fees	20,680	7,511
Nursery Grant	81,552	78,255
Merchandising/ Fundraising/Sundry**	1,691	1,066
Training	0	0
	<u>103,923</u>	<u>86,832</u>
Interest (deposit a/c)	4	13
Total income	<u>103,927</u>	<u>86,845</u>
Expenditure		
Wages	82,878	69,876
Tax/Nics/Pension	6,545	4,611
Plant, Equipment, Toys	792	611
Play Materials	782	839
Rent & Rates	750	149
Stationery	827	786
Postage	0	16
Provisions	473	493
Cleaning	826	730
Membership/ Subscriptions	707	319
Insurance	732	720
Accountant	890	680
Phone	547	525
Gas	176	156
Electricity	691	750
Water/Sewerage	814	305
Property/garden improvements	* Sundry 2,957	57
Alarm/Fire servicing	* Sundry 177	196
Training	* Sundry 177	538
Fundraising/ Merchandising	* Sundry 1,098	0
Entertainer - Xmas party	* Sundry 165	115
Plumbing repairs	* Sundry 190	174
Refund EYP Grant	* Sundry 0	1,166
Other sundries	* Sundry 116	92
Total expenditure	<u>103,310</u>	<u>83,904</u>
Surplus/ Deficit of income	617	2,941
CLOSING BALANCE	<u>41,935</u>	<u>41,318</u>
Closing balance represented by:		
Bank Account	41,825	35,017
Deposit Account	0	6,266
Petty Cash	110	35
	<u>41,935</u>	<u>41,318</u>

Signed:... RD Lucas (Treasurer)

** Sundry less Nationwide B/Soc funds transferred December 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

THE CATERPILLAR CLUB

On accounts for the year
ended

31/12/22

Charity no
(if any)

1064997

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

21/2/2023

Name:

CATHERINE A. L. SMITH

Relevant professional
qualification(s) or body

ACLB