



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Busbridge Infant School PTA

On accounts for the year
ended

31 July 2022

Charity no
(if any)

1064985

Set out on pages

1-9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2022**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

T. Mason

Date:

26/5/23

Name:

THOMAS MASON

Relevant professional
qualification(s) or body
(if any):

ICAEW (INSTITUTE OF CHARTERED ACCOUNTANTS
FOR ENGLAND AND WALES)

Address:

59 BOLLE ROAD, ALTON, HANTS, GU34 1PP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**BUSBRIDGE INFANT SCHOOL PTA
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2022**

BUSBRIDGE INFANT SCHOOL PTA
ANNUAL REPORT AND ACCOUNTS
CONTENTS

	Page
Charity Information	3
Trustees' Annual Report	4 - 5
Accounts	6 – 9

BUSBRIDGE INFANT SCHOOL PTA
ANNUAL REPORT AND ACCOUNTS
CHARITY INFORMATION

Charity Name	Busbridge Infant School PTA
Charity Registration Number	1064985
Principal Address	Busbridge Infant School Hambledon Road Godalming Surrey GU7 1PJ

BUSBRIDGE INFANT SCHOOL PTA
ANNUAL REPORT AND ACCOUNTS
TRUSTEES' ANNUAL REPORT

The trustees present their annual report and accounts for the year ended 31 July 2022

Trustees

The names of the charity trustees managing the charity on the date the annual report is signed are as follows:

Mr P Speirs (Co-Chair)
Ms R Stow (Co-Chair)
Mrs A Conacher (Treasurer)
Mrs S Brennan
Ms A Podvoiskis
Mr D Heatley (Headteacher)
Ms C Brown

Structure, Governance and Management

Busbridge Infant School PTA was formed in 1978. It is constituted by Articles of Association adopted at that time and subsequently revised in 1995. The Association became a Registered Charity on 23 October 1997 (Charity Number 1064985). New trustees are appointed or re-appointed annually by the members of the charity. Membership of the charity is open to all parents and guardians of pupils and teaching staff of the school.

Objects and Activities

The objects of the charity set out in its governing document are as follows:

1. To advance the education of the pupils of Busbridge Infant School.
2. To develop more extended relationships between staff, parents and others associated with the school.
3. To engage in activities which support the school and advance the education of pupils attending it.
4. To provide and assist in the provision of such facilities and items for education at the school which are not usually provided from statutory funds.

The charity's activities focus on organising various fundraising extra-curricular events for the pupils, staff and parents, and providing assistance to the school on special events. In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit.

Any purchases are made in consultation with the Head Teacher and teaching staff and generally comprise items that would not otherwise be funded by the Local Education Authority (LEA).

Achievements and Performance

The PTA has had another brilliant year. We started the school year with £34,190, raised £34,388 during the year with £21,820 profit, spent £52,519 on the school, this includes a donation of £34,000 for the Nest. The PTA also had running costs of just over £1,000 and ended the year with £15,746. Full details of the contributions are included in the accounts.

As social restrictions were lifted, the PTA could run a full calendar of events, raising a huge £3,900 from the Summer Fete, £2,100 from the Summer Camp, £1,170 from the adult disco and £3,290 from Bouncing for Books

We also ran several events for the children and parents to simply have fun which is one of the aims of the PTA. Crazy Hair Day raised £90, The Strictly Sweepstake raised £574 and the Easter Extravaganza raised £217.

The children also designed Christmas cards, sales of which earned us £249 profit. Thanks to everyone involved in the Christmas trees this year, we made an amazing profit of £947.

We also raised £1,439 from Easyfundraising and AmazonSmile. The re-sale of school uniform earned us £375.50.

We were able to give BIS a total of £52,519 over the course of the year. The major items funded included Furniture for the reception classes (£10,000), Outside equipment (£1,100), Reading Books (£3,290) and Christmas Theatre (£480). We also contributed £34,044 to the Nest Project.

The PTA relies entirely on the voluntary efforts of its committee and parents to organise and run events and activities. All such work is greatly appreciated, and many of our profits are generated entirely due to the generosity of people giving time and resources. This money makes such a difference to the school.

Future Plans

We will be supporting the learning experience of the children and further developments of the school.

Declaration

The trustees declare that they have approved the trustees' report above, and the report is signed on behalf of the charity's trustees by:



Paul Speirs
Co-Chair
Date: 27 April 2023



Ali Conacher
Treasurer
Date: 27 April 2023

Profit and Loss Account

Busbridge Infant School PTA For the Year Ended 31 July 2022

Financial Statements in GBP

2021/22

2020/21

Income

Fundraising and social activities	1
Sale of product income	
Interest	

33,018

1,386

0

17,636

0

Gross Profit (Loss)

34,404

17,636

Expenses

Fundraising and social activities	1
Equipment	
Insurance	
Entertainment	
Lotteries licence	
PTA Meetings	
Administration	
Charitable Contributions	

12,584

30

116

101

60

41

660

3,628

182

111

Total Expenses

13,593

3,979

Net Income

20,811

13,656

Donations

Donations	2
Less: Money given to the school	3

11,944

52,519

18,129

11,945

Total Other Income

-

40,575

-

6,204

Net Income (Loss)

-

19,764

-

19,860

Balance Sheet

**Busbridge Infant School
PTA
For the Year Ended 31
July 2022**

			2022	2021
Current Assets				
Debtors	4		1306	239
Bank Account	5		14,318	33,822
Cash in hand			123	368
			15,747	34,429
Current Liabilities				
Creditors	6	-	-	-
Net Current Assets			15,747	34,429
Capital and Reserves				
This period profit / loss			-19,746	35,510
Profit carried forward			35,509	15,650
			15,747	34,510

Financial Report

**Busbridge Infant
School PTA
For the Year Ended
31 July 2022**

Opening Cash as at 1st August 2021				34,190
Fundraising Events	Income	Expenditure	Surplus	Prior Year Surplus
Adult Disco	2,199	1,013	1,186	-
Bouncing for books	3,398	-	3,398	3,645
Break Up Bonanza	-	-	-	2,688
Christmas Cards	1,208	959	250	299
Christmas Raffle	743	68	675	1,206
Christmas Sale	1,268	451	817	
Christmas tree sales	2,444	1,498	947	1,576
Crazy Hair	223	-	223	203
Easter Bake Off	289	19	271	
Easter Extravaganza	322	105	217	356
Easyfundraising	1,439		1,439	408
Funds for Fitness	1,469	47	1,421	2,220
Pumpkin Trail	-	-	-	176
Quiz	1,227	709	517	-
Second hand uniform sales	391	-	391	213
Singalong	1,338	795	543	-
Sports Day Drinks	113	81	32	
Spring Disco	385	197	189	
Strictly Sweep	620	32	588	663
Summer Camp	4,472	2,298	2,173	
Summer Disco	252	115	137	
Summer Fete	6,932	2,969	3,963	
Summer Raffle	1,316	61	1,255	
Teatowels	953	587	365	-
Treat Friday	1,701	560	1,506	-
Winter Disco	401	156	244	-
YR2 Leaver Disco	112	-	112	
1 Total Fundraising Events	34,404	12,584	21,820	13,807
Total Cash Received this year from events				21,820
2 Gift Aid Donations				
Donations		11,944		1,684
Gift Aid refund		-		15,526
			11,944	239
Interest Received				
Interest		0		3

0

3 Donations to School

Prior Year

Money to school	2,463		300
Christmas presents	155		176
Christmas Theatre	480		-
School Equipment	12,000	-	2869
School Supplies	75	-	1,100
The Nest	34,044	-	7,500
Yr 2 Treat money	11		-
Reading Books	3,290		-

(52,519)**PTA Expenses**

Entertainment	101
Insurance	116
PTA Equipment	30
PTA Meetings	60
Bank charges	41
Charitable donations	660

(1,008)**Surplus / (Deficit) for 2021/22****-19,764****4****Debtors**

Other Debtors	1,306
---------------	-------

1,306**6 Creditors**

Trade Creditors	0
-----------------	---

0**5 Closing Cash Balance 31 July 2022****14,440**


Ali Conacher
 PTA Treasurer
 Date: 27 April 2023
 On behalf of the Committee