

Woodpeckers Nursery Committee Chairpersons Report October 2020.

The last twelve months have definitely been a challenge for the committee and staff at Woodpeckers. There have been a number of difficulties throughout the year however there have also been some positives. November 2019 saw unavoidable redundancies for two members of staff and January saw the unexpected resignation of Mrs Newell as she accepted an offer she could not refuse. Mrs Gruszka announced her pregnancy shortly before Mrs Newell left and so two new members of staff were needed. Luckily for the team the management were able to employ Mrs Schute and Miss Harris in February. Then in March 2020 we received the news that all early years settings would be closing due to the restrictions put in place by the British government to tackle Covid-19. Woodpeckers closed its doors to our families on 20th March expecting to reopen again in June. Over the initial period of closure, the committee worked hard to get to grips with and understand the financial support available to them through the furlough scheme and other national Covid grant schemes. As we continued to receive our funding from the local government for our early education places, we were only eligible to claim furlough for the outstanding losses. i.e only claim for the proportion of our income which comes from cash fees. This meant that we were only eligible to claim furlough for 22% of our staffs wages but had to continue to pay them at least 80% salary. Thankfully, we had also been in contact with HMRC due to an existing balance on our income tax account which we were able to claim a refund for. We also submitted a claim for a discretionary grant to Canterbury City Council which was available to local charities that had lost income due to the pandemic. We were successful in claiming and was awarded £10,000 to help with the ongoing cost of running the building throughout the pandemic. In June we contacted all families to see if they felt that they would want to return to the setting for the Summer term and only two families felt that they would return if we were to open. It was decided that opening for two children was not financially viable and so the committee took the decision to keep the setting closed and all staff furloughed until the end of August.

September 2020 has brought some much needed good news to the setting. Miss Peppiatt has finished her degree and is now qualified to level 6. Our two year-old room is now officially finished and has been named 'The Duckling room'. Numbers attending, having had a low birth year for September 2019, have been higher than the previous 5 years and finally thanks to the difficult financial decisions made last year and the sensible management of support payments received during the lockdown period we are in a much better position financially than we were this time last year. This has allowed us to finish the final phase of our building refurbishment which is the children's bathroom, and this should be completed over October half term. This means that the committee will have invested almost £50,000 into the nursery over the past three years which is an incredible achievement. When we started the project in 2017 it truly felt insurmountable. However, thanks to support from KCC, the local community and all of our families we have achieved what we set out to. My thanks go to current committee as they step down now that their children have moved on to school and I would also like to take this opportunity to thank Michelle and her team for all of the support given to myself and the committee over the last year. I will now be stepping down from the committee after six years and really hope that all the hard work and dedication that has gone into the nursery comes across to the new parents who have joined us this year. I would also like to wish the new committee members the best of luck in taking Woodpeckers forward from strength to strength.

Megan Shirley

Committee Chairperson October 2020

Opening Balance £13,955.55

Months	Jan		feb		March		April
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Income

Fee Income	£2,251.53		£944.00		£341.25		
Funded Education Places	£596.98		£4,588.10		£87.45		£7,217.50
fundraising & donations							
misc. income					£9,916.11	mat claim	£0.86
KCC misc funding							
Total Income (a)	£2,848.51		£5,532.10		£10,344.81		£7,218.36

Revenue Expenditure

Total Staff Costs	£4,337.38		£5,578.77		£5,276.10		£5,855.22
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NEST pension £122.61 £95.59

Premises Costs

Rent			£75.00				
Heating, electricity, maintenance							
waste	£63.36		£84.18		£67.34		£67.34

Insurance Costs

Employer/Public Liability/ PLA							
Building and/c	£188.30		£188.30		£188.30		

Admin Costs

Telephone	£38.40		£38.40		£38.40		£38.40
Stationery							
ink/computer					£84.96	ink	
website							
bank charges							
Payroll	£40.78		£40.78		£40.78		

Activities & Materials Costs

Play & Craft Equipment			£3,647.74		£2,447.04		
K.C.C. Consumables			£63.42		£51.96		
Food, Drink & supplies							
staff uniform	£32.00		£31.02				
Bedtime books							

Volunteer Expenses

Travel reimburse	£0.00						
Care costs	£0.00						
Induction	£0.00						

Advertising Expenses

Recruitment C	£123.00						
presents	£0.00						
charity donations							
misc							
courses	£0.00						

Other Costs (please specify)	£0.00				£8.10	dbb MW	£40.00

Total Revenue Expenditure	£4,945.83		£9,843.20		£8,202.98		£6,000.96
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Total Capital Expenditure	£0.00		£0.00		£0.00		£0.00
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Total Expenditure (d) = b+c	£4,945.83		£9,843.20		£8,202.98		£6,000.96
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Total Profit

	£7,170.26		£6,320.20		£6,267.00		£6,894.35	
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	£0.00		£0.00		£0.00		£0.00	
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	£7,170.26		£6,320.20		£6,267.00		£6,894.35	
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Sept		Oct		Nov		Dec		Total
£1,363.25		£105.50		£1,755.50				£7,416.03
£6,998.50		£10,696.14				£7,579.54		£46,378.92
						£48.75	sum uo	£448.08
£2,861.61	HMRCJRS							£22,716.30
								£10,000.00
£11,223.36		£10,801.64		£1,755.50		£7,628.29		£86,959.33
								£86,959.33

£5,073.73		£5,073.93		£5,151.34		£4,820.43		£62,632.32
£95.59		£95.59		£95.59		£95.59		£1,556.46

£75.00						£150.00		£375.00
		£268.47	Safety Checks	£7,646.31	Bathroom			£9,908.18
£67.34		£84.18		£67.34		£67.34		£854.62

								£0.00
£189.85		£189.85		£189.85		£189.85		£1,893.88

£38.40		£38.40		£38.40		£38.40		£460.80
		£80.00	admin			£60.00	admin	£140.00
£263.83						£28.32		£377.11
								£60.00
								£0.00
£81.56		£40.78		£40.78		£40.78		£489.36

								£6,649.78
£151.33		£178.72		£5.04		£12.55		£463.02
£30.00								£30.00
								£63.02
								£0.00

								£20.00
								£0.00
								£0.00

								£123.00
								£0.00
								£0.00
				£8.10	A. Pepiatt			£8.10
		£120.00	EH PFA	£216.00	EDESCO			£432.00
£49.66	consum.			£129.01	PHS			£430.37
				£150.00				£329.99

£50.00 OFSTED

£6,116.29		£6,169.92		£13,787.76		£5,578.26
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£87,297.01

£0.00		£0.00		£0.00		£0.00
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£87,297.01

£0.00

£6,116.29		£6,169.92		£13,787.76		£5,578.26
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£87,297.01

profit/loss

-£337.68

total in inc. opening bal
closing balance

£100,914.88
£13,617.87

I have examined the accounts for Woodpeckers Nursery Charity No 1064941 and accompanying bank statements. I can confirm that the accounts submitted are a true reflection of the Charity's finances for the financial year 7th January 2020 to 6th January 2021

Scott Shirley

5/11/2021

A handwritten signature in blue ink, appearing to read 'Shirley', with a horizontal line drawn through it.