



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2024		31	December	2024

Section A Reference and administration details

Charity name

Halling Community Centre Trust

Other names charity is known by

Registered charity number (if any)

1064906

Charity's principal address

93 High Street

Lower Halling

Rochester, Kent

Postcode

ME2 1BS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Leslie Hitchcock	Chairman		
2	Kevin Parris	Vice-Chairman		
3	Lynda Sharp	Treasurer		
4	Valerie Cave-Brown	Secretary		
5	Robert Cave-Brown			
6	Sasha Tadman	Minute Secretary	Joined Aug 24	
7	Hayley Scales	Booking Secretary	Joined Aug 24	
8	Gillian Morton	HALARA Rep	Resigned 1/1/24	
9	Stuart Newman	Co-opted	1/1/24 – 12/7/24	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees elected at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Manage the trust property for the use of the inhabitants of Halling without distinction. The object of the activities is to improve conditions and interest in life for the said inhabitants, and further afield.

Provide the facility to carry out meetings, lectures, classes and club activities including Social Gatherings, Keep Fit, Dance, Sport, Youth Club and a Pre-school.

The community centre is also Rest Centre 19 for Rochester

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We have continued to provide facilities for many user groups in the village, in a modern clean and safe environment.

Regular bookings and clubs have maintained the upkeep of the building. The hall has also been used for family parties, public events and fundraising, as well as being the designated polling station for Government elections

The Parish Council have exclusive use of 1 office and use the meeting rooms on a bi-monthly basis

We advertise in the local media to promote the use of halls at the weekends.

Section E Financial review

Brief statement of the charity's policy on reserves

Excess Reserves are transferred to a higher interest-bearing account.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds comes from regular hirers and the occasional weekend hire from the general public.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

LA Hitchcock

VE Cave-Brown

Full name(s)

LESLIE ANDREW Hitchcock

Valerie ELizabeth CAVE-Brown

Position (eg Secretary, Chair, etc)

CHAIRMAN

Secretary.

Date

27/05/2025



Charity Name: Halling Community Centre Trust	No (if any) 1064906
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Receipts and payments accounts

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For the period from	Period start date 01/01/2024	To	Period end date 31/12/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Saxon Hall	27,048	-	-	27,048	24,197
Bishops Room	18,294	-	-	18,294	15,004
Halling Parish Council Donation	3,000	-	-	3,000	6,000
Misc	5,067	-	-	5,067	3,869
Sub total (Gross income for AR)	53,408	-	-	53,408	49,070
A2 Asset and investment sales, (see table).					
		-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	53,408	-	-	53,408	49,070
A3 Payments					
Business Rates	1,647		-	1,647	1,620
Cleaning & Caretaking	12,446		-	12,446	10,985
Cleaning Supplies	810			810	1,758
Communications	950		-	950	839
Insurance	651		-	651	638
Interest	94			94	-
Legal/Accountant	650		-	650	625
Light & Heating	17,453		-	17,453	13,550
Performing Music License/ Entertainment	478		-	478	478
Repairs & Maintenance	5,424		-	5,424	22,240
Sundries	666			666	384
Wages/NI Costs	9,014		-	9,014	11,189
Waste Management	2,218		-	2,218	1,898
Water & Sewage	1,061		-	1,061	194
Window Cleaner	350		-	350	420
Sub total	53,723	-	-	53,723	66,818
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	53,723	-	-	53,723	66,818
Net of receipts/(payments)	- 314.83	-	-	- 315	- 17,748
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end	13,629.17	-	-	13,629	13,629
Cash funds this year end	13,314.34	-	-	13,314	13,629

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Current Account	1,420	-	-
	Natwest Business Reserve Account	11,894	-	-
		-	-	-
	Total cash funds	13,314.34	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Kitchen Refurbishment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>LS Sharp</i>	LYNDA SHARP	28/5/25	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Halling Community Centre Trust

**On accounts for the year
ended**

31st December 2024

**Charity no
(if any)**

1064906

Set out on pages

Receipts and Payments Accounts (Below)

Payments

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

10/05/2025

Name:

Darren Campbell

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Membership No. 0800911

Address:

18 John Muir Gardens

Dunbar
East Lothian

EH42 1GA

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.