



Trustees' Annual Report for the period

Period start date
From 01 January 2022 To 31 December 2022

Section A

Reference and administration details

Charity name **Halling Community Centre Trust**

Other names charity is known by

Registered charity number (if any) **1064906**

Charity's principal address **93 High Street**

Lower Halling

Rochester, Kent

Postcode

ME2 1BS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Leslie Hitchcock	Chairman		
2	Kevin Parris	Vice-Chairman		
3	Lynda Sharp	Treasurer		
4	Valarie Cave-Brown	Booking Clerk		
5	Robert Cave-Brown	Minute Secretary		
6	Gillian Morton	HALARA Rep		
7	Stuart Newman			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Manage the trust property for the use of the inhabitants of Halling without distinction. The object of the activities is to improve conditions and interest in life for the said inhabitants, and further afield.

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Provide the facility to carry out meetings, lectures, classes and club activities including Social Gatherings, Keep Fit, Dance, Sport, Youth Club and a Pre-school.
The community centre is also Rest Centre 19 for Rochester

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We have continued to provide facilities for many user groups in the village, in a modern clean and safe environment.

Regular bookings and clubs have maintained the upkeep of the building. The hall has also been used for family parties, public events and fundraising, as well as being the designated polling station for Government elections

The Parish Council have exclusive use of 1 office and use the meeting rooms on a bi-monthly basis

We advertise in the local media to promote the use of halls at the weekends.

Section E Financial review

Brief statement of the charity's policy on reserves

Excess Reserves are transferred to a higher interest-bearing account.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds comes from regular hirers and the occasional weekend hire from the general public.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

L A Hitchcock

L Sharp

Full name(s)

LESLIE ANDREW HITCHCOCK

LYNDA SHARP

Position (eg Secretary, Chair, etc)

CHAIRMAN

TREASURER

Date

31/7/23



Charity Name: Halling Community Centre Trust	No (if any) 1064906
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Receipts and payments accounts

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For the period from	Period start date 01/01/2022	To	Period end date 31/12/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Saxon Hall	22,449	-	-	22,449	16,101
Bishops Room	12,744	-	-	12,744	5,564
Halling Parish Council Donation	4,000	-	-	4,000	
Misc	4,646	-	-	4,646	3,619
Medway Council Donations	12,500			12,500	28,572
Thurrock Council Donation	3,748			3,748	28,572
National Lottery Grant				-	3,954
Job Retention Scheme		-	-	-	1,203
Sub total (Gross income for AR)	60,087	-	-	60,087	87,584
A2 Asset and investment sales, (see table).					
		-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	60,087	-	-	60,087	87,584
A3 Payments					
Waste Disposal	1,494		-	1,494	1,697
Cleaning & Caretaking	7,816		-	7,816	-
Wages/NI Costs	6,999		-	6,999	7,969
Insurance	806		-	806	1,077
Legal/Accountant	245		-	245	225
Performing Music License/ Entertainment	323		-	323	183
Light & Heating	10,524		-	10,524	8,563
Water & Sewage	1,579		-	1,579	754
Business Rates	1,562		-	1,562	1,562
Window Cleaner	420		-	420	350
Repairs & Maintenance	23,372		-	23,372	18,025
Sundries	1,960		-	1,960	1,358
Communications	754		-	754	967
Cleaning Supplies	2,082		-	2,082	
Halling Community Christmas Present Appeal				-	
Transfer From Savings A/C		-	-	-	
Sub total	59,936	-	-	59,936	42,731
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	59,936	-	-	59,936	42,731
Net of receipts/(payments)	151.32	-	-	151	44,853
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end	31,226.12	-	-	31,226	14,945
Cash funds this year end	31,377.44	-	-	31,377	31,226

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Current Account	31,377	-	-
			-	-
		-	-	-
			-	-
	Total cash funds	31,377	-	-
(agree balances with receipts and payments account(s))				

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Kitchen Refurbishment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>L A Hitchcock</i>	LESLIE HITCHCOCK	31/7/23
<i>L Sharp</i>	LYNDA SHARP	31/7/23