

HALLING COMMUNITY CENTRE

England & Wales · Charity number 1064906

Details

Status Registered

Legal form Trust

Registered 1997-10-17

Register [View on the Charity Commission register](#)

Contact

Address 95 High St
Halling
Kent
ME2 1BS

Phone 01634 243696

Email Hallinghall.treasurer@outlook.com

Website www.hallingcommunitycentre.org

Activities

Objects: A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF HALLING IN THE COUNTY OF KENT WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: provide the facility to carry out meetings, lectures, classes and club activities including social gatherings, keep fit, dance, sport, youth club and pre-school

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF HALLING
- Medway

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£54,412	£57,955	-	-
2024-12-31	£53,408	£53,723	-	-
2023-12-31	£49,070	£66,818	-	-
2022-12-31	£60,087	£59,936	-	-
2021-12-31	£55,059	£38,777	-	-
2020-12-31	£33,861	£34,397	-	-

Trustees

Name	Role	Appointed
Leslie Hitchcock	Chair	
Hayley Scales		2024-08-20
Kevin Parris		2015-01-11
Lynda Sharp		2019-06-01
Mark Burren		2025-05-12
Robert Cave-Brown		2022-09-01
Sasha Tadman		2024-08-20
Valerie Cave-Brown		2022-01-01

HALLING COMMUNITY CENTRE

England & Wales - Charity number 1064906

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2025		31	December	2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

 Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Leslie Hitchcock	Chairman		
2	Kevin Parris	Vice-Chairman		
3	Lynda Sharp	Treasurer		
4	Valarie Cave-Brown	Booking Clerk		
5	Robert Cave-Brown	Minute Secretary		
6	Hayley Scales	Booking Secretary		
7	Sasha Tadman	Minute Secretary		
8	Mark Burren		12/5/25	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Trust Deed
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Manage the trust property for the use of the inhabitants of Halling without distinction. The object of the activities is to improve conditions and interest in life for the said inhabitants, and further afield.

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Provide the facility to carry out meetings, lectures, classes and club activities including Social Gatherings, Keep Fit, Dance, Sport, Youth Club and a Pre-school.
The community centre is also Rest Centre 19 for Rochester

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We have continued to provide facilities for many user groups in the village, in a modern clean and safe environment.

Regular bookings and clubs have maintained the upkeep of the building. The hall has also been used for family parties, public events and fundraising, as well as being the designated polling station for Government elections

The Parish Council have exclusive use of 1 office and use the meeting rooms on a bi-monthly basis

We advertise in the local media to promote the use of halls at the weekends.

Section E

Financial review

Brief statement of the charity's policy on reserves

Excess Reserves are transferred to a higher interest-bearing account.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds comes from regular hirers and the occasional weekend hire from the general public.

Section F


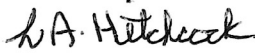
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Valerie Elizabeth Cave-Brown	LESLIE ANDREW Hitchcock
Position (eg Secretary, Chair, etc)	Secretary	CHAIRMAN
Date	31 ST March 26	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
31 Cash funds	Natwest Current Account	749	-	-
	Natwest Business Reserve Account	9,022	-	-
		-	-	-
	Total cash funds	9,770.65	-	-

(agree balances with receipts and payments account(s))

OK OK OK

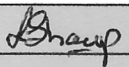
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
32 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
33 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
34 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
35 Liabilities			-	
			-	
			-	
			-	
			-	

signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LYNDA SHARP	31/3/26



Charity Name: Halling Community Centre Trust	No (if any) 1064906
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/01/2025	To	Period end date 31/12/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Saxon Hall	27,151	-	-	27,151	27,048
Bishops Room	23,028	-	-	23,028	18,294
Halling Parish Council Donation		-	-	-	3,000
Misc	4,233	-	-	4,233	5,067
				-	
				-	
Sub total (Gross income for AR)	54,412	-	-	54,412	53,408
A2 Asset and investment sales, (see table).					
		-	-	-	
		-	-	-	
Sub total		-	-	-	
Total receipts	54,412	-	-	54,412	53,408
A3 Payments					
Business Rates	1,647		-	1,647	1,647
Cleaning & Caretaking	12,047		-	12,047	12,446
Cleaning Supplies	1,487		-	1,487	810
Communications	804		-	804	950
Insurance	699		-	699	651
Interest	- 128		-	- 128	- 94
Legal/Accountant	670		-	670	650
Light & Heating	16,937		-	16,937	17,453
Performing Music License/ Entertainment	478		-	478	478
Repairs & Maintenance	10,715		-	10,715	5,424
Sundries	88		-	88	666
Wages/NI Costs	8,258		-	8,258	9,014
Waste Management	2,309		-	2,309	2,218
Water & Sewage	1,489		-	1,489	1,061
Window Cleaner	455		-	455	350
Sub total	57,955	-	-	57,955	53,723
A4 Asset and investment purchases. (see table)					
	-	-	-	-	
		-	-	-	
Sub total		-	-	-	
Total payments	57,955	-	-	57,955	53,723
Net of receipts/(payments)	- 3,543.49	-	-	- 3,543	- 315
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end	13,314.34	-	-	13,314	13,629
Cash funds this year end	9,770.85	-	-	9,771	13,314



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Halling Community Centre Trust

On accounts for the year ended

31st December 2025

Charity no (if any)

1064906

Set out on pages

Receipts and Payments Accounts (Below)

Payments

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

29/03/2025

Date:

Darren Campbell

Name:

FCCA

Relevant professional qualification(s) or body (if any):

Membership No. 0800911

Address:

18 John Muir Gardens

Dunbar
East Lothian

EH42 1GA

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

HALLING COMMUNITY CENTRE

England & Wales - Charity number 1064906

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2024		31	December	2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Leslie Hitchcock	Chairman		
2	Kevin Parris	Vice-Chairman		
3	Lynda Sharp	Treasurer		
4	Valerie Cave-Brown	Secretary		
5	Robert Cave-Brown			
6	Sasha Tadman	Minute Secretary	Joined Aug 24	
7	Hayley Scales	Booking Secretary	Joined Aug 24	
8	Gillian Morton	HALARA Rep	Resigned 1/1/24	
9	Stuart Newman	Co-opted	1/1/24 – 12/7/24	
10				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Trust Deed
How the charity is constituted <i>(eg. trust, association, company)</i>	Trust
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Trustees elected at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Manage the trust property for the use of the inhabitants of Halling without distinction. The object of the activities is to improve conditions and interest in life for the said inhabitants, and further afield.

Provide the facility to carry out meetings, lectures, classes and club activities including Social Gatherings, Keep Fit, Dance, Sport, Youth Club and a Pre-school.

The community centre is also Rest Centre 19 for Rochester

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
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Summary of the main achievements of the charity during the year

We have continued to provide facilities for many user groups in the village, in a modern clean and safe environment.

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The Parish Council have exclusive use of 1 office and use the meeting rooms on a bi-monthly basis

We advertise in the local media to promote the use of halls at the weekends.

Section E

Financial review

Brief statement of the charity's policy on reserves

Excess Reserves are transferred to a higher interest-bearing account.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds comes from regular hirers and the occasional weekend hire from the general public.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

LA Hitchcock

VE Cave Brown

Full name(s)

LESLIE ANDREW Hitchcock

Valerie ELIZABETH CAVE-BROWN

Position (eg Secretary, Chair, etc)

CHAIRMAN

Secretary.

Date

27/05/2025



Charity Name:
Halling Community Centre Trust

No (if any)
1064906

CC16a

Receipts and payments accounts

For the period from	Period start date 01/01/2024	To	Period end date 31/12/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Saxon Hall	27,048	-	-	27,048	24,197
Bishops Room	18,294	-	-	18,294	15,004
Halling Parish Council Donation	3,000	-	-	3,000	6,000
Misc	5,067	-	-	5,067	3,869
Sub total (Gross income for AR)	53,408	-	-	53,408	49,070
A2 Asset and investment sales, (see table).					
		-	-	-	
		-	-	-	
Sub total	-	-	-	-	-
Total receipts	53,408	-	-	53,408	49,070
A3 Payments					
Business Rates	1,647		-	1,647	1,620
Cleaning & Caretaking	12,446		-	12,446	10,985
Cleaning Supplies	810		-	810	1,758
Communications	950		-	950	839
Insurance	651		-	651	638
Interest	- 94		-	- 94	-
Legal/Accountant	650		-	650	625
Light & Heating	17,453		-	17,453	13,550
Performing Music License/ Entertainment	478		-	478	478
Repairs & Maintenance	5,424		-	5,424	22,240
Sundries	666		-	666	384
Wages/NI Costs	9,014		-	9,014	11,189
Waste Management	2,218		-	2,218	1,898
Water & Sewage	1,061		-	1,061	194
Window Cleaner	350		-	350	420
Sub total	53,723	-	-	53,723	66,818
A4 Asset and investment purchases, (see table)					
		-	-	-	
		-	-	-	
Sub total	-	-	-	-	-
Total payments	53,723	-	-	53,723	66,818
Net of receipts/(payments)	- 314.83	-	-	- 315	- 17,748
A5 Transfers between funds					
A6 Cash funds last year end	13,629.17			13,629	13,629
Cash funds this year end	13,314.34			13,314	13,629

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Current Account	1,420	-	-
	Natwest Business Reserve Account	11,894	-	-
		-	-	-
	Total cash funds	13,314.34	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Kitchen Refurbishment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	<i>L Sharp</i>	LYNDA SHARP	28/5/25



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Halling Community Centre Trust

On accounts for the year
ended

31st December 2024

Charity no
(if any)

1064906

Set out on pages

Receipts and Payments Accounts (Below)

Payments

Respective
responsibilities of
trustees and examiner

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- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

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2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

[Signature box]

Date:

10/05/2025

Name:

Darren Campbell

Relevant professional
qualification(s) or body
(if any):

FCCA
Membership No. 0800911

Address: 18 John Muir Gardens

Dunbar
East Lothian

EH42 1GA

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Give here brief details of any items that the examiner wishes to disclose.

HALLING COMMUNITY CENTRE

England & Wales - Charity number 1064906

Accounts



Trustees' Annual Report for the period

Period start date

Period end date

From

01 January 2023

To

31 December 2023

Section A

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>L A Hitchcock</i>	<i>L Sharp</i>
Full name(s)	LESLIE ANDREW HITCHCOCK	LYNDA MAY SHARP
Position (eg Secretary, Chair, etc)	CHAIRMAN	TREASURER
Date	27/08/2024	



Charity Name: Halling Community Centre Trust
 (No (if any) 1064906)

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/01/2023		31/12/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Saxon Hall	24,197	-	-	24,197	22,449
Bishops Room	15,004	-	-	15,004	12,744
Halling Parish Council Donation	6,000	-	-	6,000	4,000
Misc	3,869	-	-	3,869	4,646
Medway Council Donations				-	12,500
Thurrock Council Donation				-	3,748
Sub total (Gross income for AR)	49,070	-	-	49,070	60,087
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	49,070	-	-	49,070	60,087
A3 Payments					
Waste Disposal	1,898		-	1,898	1,494
Cleaning & Caretaking	10,985		-	10,985	7,816
Wages/NI Costs	11,189		-	11,189	6,999
Insurance	638		-	638	806
Legal/Accountant	625		-	625	245
Performing Music License/ Entertainment	478		-	478	323
Light & Heating	13,550		-	13,550	10,524
Water & Sewage	194		-	194	1,579
Business Rates	1,620		-	1,620	1,562
Window Cleaner	420		-	420	420
Repairs & Maintenance	22,240		-	22,240	23,372
Sundries	384		-	384	1,960
Communications	839		-	839	754
Cleaning Supplies	1,758		-	1,758	2,082
Sub total	66,818	-	-	66,818	59,936
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	66,818	-	-	66,818	59,936
Net of receipts/(payments)	- 17,748.27	-	-	- 17,748	151
A5 Transfers between funds					
A6 Cash funds last year end	31,377.44			31,377	31,377
Cash funds this year end	13,629.17			13,629	31,377

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Current Account	13,629	-	-
			-	-
		-	-	-
	Total cash funds		-	-

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Kitchen Refurbishment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>L.A. Hitchcock</i>	LESLIE ANDREW HITCHCOCK	27/08/24
<i>L. Sharp</i>	LYNDA MAY SHARP	27/08/24

HALLING COMMUNITY CENTRE

England & Wales - Charity number 1064906

Accounts



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 January 2022	To	31 December 2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

93 High Street	
Lower Halling	
Rochester, Kent	
Postcode	ME2 1BS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Leslie Hitchcock	Chairman		
2	Kevin Parris	Vice-Chairman		
3	Lynda Sharp	Treasurer		
4	Valarie Cave-Brown	Booking Clerk		
5	Robert Cave-Brown	Minute Secretary		
6	Gillian Morton	HALARA Rep		
7	Stuart Newman			
8				
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14				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Trust Deed
How the charity is constituted <i>(eg. trust, association, company)</i>	Trust
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Trustees elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Manage the trust property for the use of the inhabitants of Halling without distinction. The object of the activities is to improve conditions and interest in life for the said inhabitants, and further afield.

Provide the facility to carry out meetings, lectures, classes and club activities including Social Gatherings, Keep Fit, Dance, Sport, Youth Club and a Pre-school.
The community centre is also Rest Centre 19 for Rochester

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We have continued to provide facilities for many user groups in the village, in a modern clean and safe environment.

Regular bookings and clubs have maintained the upkeep of the building. The hall has also been used for family parties, public events and fundraising, as well as being the designated polling station for Government elections

The Parish Council have exclusive use of 1 office and use the meeting rooms on a bi-monthly basis

We advertise in the local media to promote the use of halls at the weekends.

Section E Financial review

Brief statement of the charity's policy on reserves	Excess Reserves are transferred to a higher interest-bearing account.
Details of any funds materially in deficit	

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds comes from regular hirers and the occasional weekend hire from the general public.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>L A Hitchcock</i>	<i>L Sharp</i>
Full name(s)	LESLIE ANDREW HITCHCOCK	LYNDA SHARP.
Position (eg Secretary, Chair, etc)	CHAIRMAN	TREASURER
Date	31/7/23	



Charity Name:
Halling Community Centre Trust

No (if any)
1064906

Receipts and payments accounts

CC16a

For the period from: 01/01/2022 To: 31/12/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Saxon Hall	22,449	-	-	22,449	16,101
Bishops Room	12,744	-	-	12,744	5,564
Halling Parish Council Donation	4,000	-	-	4,000	
Misc	4,646	-	-	4,646	3,619
Medway Council Donations	12,500	-	-	12,500	28,572
Thurrock Council Donation	3,748	-	-	3,748	28,572
National Lottery Grant		-	-	-	3,954
Job Retention Scheme		-	-	-	1,203
Sub total (Gross income for AR)	60,087	-	-	60,087	87,584
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	60,087	-	-	60,087	87,584
A3 Payments					
Waste Disposal	1,494	-	-	1,494	1,697
Cleaning & Caretaking	7,816	-	-	7,816	-
Wages/NI Costs	6,999	-	-	6,999	7,969
Insurance	806	-	-	806	1,077
Legal/Accountant	245	-	-	245	225
Performing Music License/ Entertainment	323	-	-	323	183
Light & Heating	10,524	-	-	10,524	8,563
Water & Sewage	1,579	-	-	1,579	754
Business Rates	1,562	-	-	1,562	1,562
Window Cleaner	420	-	-	420	350
Repairs & Maintenance	23,372	-	-	23,372	18,025
Sundries	1,960	-	-	1,960	1,358
Communications	754	-	-	754	967
Cleaning Supplies	2,082	-	-	2,082	
Halling Community Christmas Present Appeal		-	-	-	
Transfer From Savings A/C		-	-	-	
Sub total	59,936	-	-	59,936	42,731
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	59,936	-	-	59,936	42,731
Net of receipts/(payments)	151.32	-	-	151	44,853
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end	31,226.12	-	-	31,226	14,945
Cash funds this year end	31,377.44	-	-	31,377	31,226

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Current Account	31,377	-	-
			-	-
		-	-	-
	Total cash funds	31,377	-	-
(agree balances with receipts and payments account(s))				

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Kitchen Refurbishment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>L.A. Hitchcock</i>	LESLIE HITCHCOCK	31/7/23
<i>L Sharp</i>	LYNDA SHARP	31/7/23

HALLING COMMUNITY CENTRE

England & Wales - Charity number 1064906

Accounts



Trustees' Annual Report for the period						
	Period start date			Period end date		
From	01	January	2021	To	31	December 2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

93 High Street	
Lower Halling	
Rochester, Kent	
Postcode	ME2 1BS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Les Hitchcock	Chairman		
2	Kevin Parris	Vice-Chairman		
3	Chris Sousa-Phipps	Treasurer		
4	Liz O'Gorman	Bookings Secretary		
5	Sarah Hoad	Events Manager		
6	Lynda Sharp	Maintenance Co-Ordinator		
7	Valerie Cave-Brown			
8				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Manage the trust property for the use of the inhabitants of Halling without distinction. The object of the activities is to improve conditions and interest in life for the said inhabitants, and further afield.

Provide the facility to carry out meetings, lectures, classes and club activities including Social Gatherings, Keep Fit, Dance, Sport, Youth Club and a Pre-school.

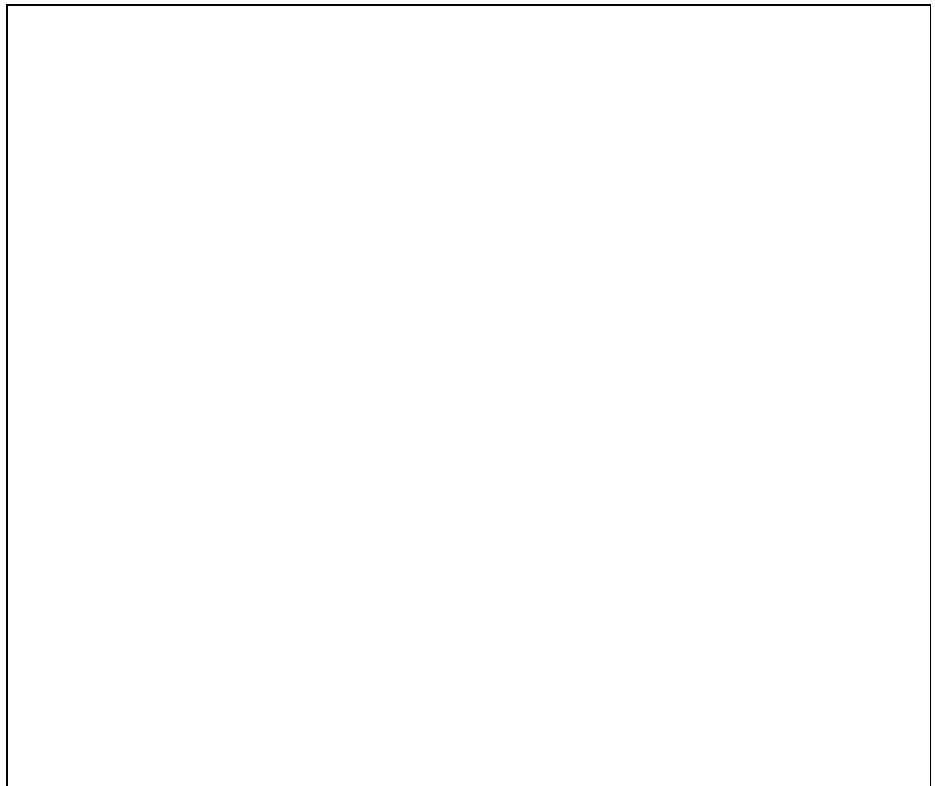
The community centre is also Rest Centre 19 for Rochester

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have continued to provide facilities for many user groups in the village, in a modern clean and safe environment.

Regular bookings and clubs have maintained the upkeep of the building.

The hall has also been used for family parties, public events and fundraising, as well as being the designated polling station for Government elections

The Parish Council have exclusive use of 1 office and use the meeting rooms on a bi-monthly basis

We advertise in the local media to promote the use of halls at the weekends.

Section E Financial review

Brief statement of the charity's policy on reserves

Excess Reserves are transferred to a higher interest-bearing account.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds comes from regular hirers and the occasional weekend hire from the general public.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>L Hitchcock</i>	C Sousa-Phipps
Full name(s)	Les Hitchcock	Chris Sousa-Phipps
Position (eg Secretary, Chair, etc)	Chairman	Treasurer

Date 17/02/2022



Charity Name:
Halling Community Centre Trust

No (if any)
1064906

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2021	To	Period end date 31/12/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Saxon Hall	16,101	-	-	16,101	11,972
Bishops Room	5,564	-	-	5,564	1,705
Deposits	-	-	-	-	-
Misc	3,619	-	-	3,619	4,388
Veolia Trust Grant	-	-	-	-	14,953
Medway Council Donations	28,572	-	-	28,572	-
National Lottery Grant	-	3,954	-	3,954	-
Job Retention Scheme	1,203	-	-	1,203	1,969
Sub total (Gross income for AR)	55,059	3,954	-	59,013	34,986
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	55,059	3,954	-	59,013	34,986
A3 Payments					
Waste Disposal	1,697	-	-	1,697	1,563
PPS/ KCS Costs	-	-	-	-	630
Wages/NI Costs	7,969	-	-	7,969	6,971
Insurance	1,077	-	-	1,077	987
Legal/Accountant	225	-	-	225	215
Performing Music License/ Entertainment	183	-	-	183	288
Light & Heating	8,563	-	-	8,563	6,582
Water & Sewage	754	-	-	754	484
Business Rates	1,562	-	-	1,562	1,556
Window Cleaner	350	-	-	350	420
Repairs & Maintenance	14,071	3,954	-	18,025	4,789
Sundries	1,358	-	-	1,358	26
Communications	967	-	-	967	414
Bank Charges	-	-	-	-	-
Halling Community Christmas Present Appeal	-	-	-	-	1,500
Transfer From Savings A/C	-	-	-	-	15,191
Sub total	38,777	3,954	-	42,731	10,658
A4 Asset and investment purchases, (see table)					
	-	-	-	-	15,936
Sub total	-	-	-	-	15,936
Total payments	38,777	3,954	-	42,731	26,593
Net of receipts/(payments)	16,281	-	-	16,281	8,393
A5 Transfers between funds					
A6 Cash funds last year end	14,945			14,945	6,891
Cash funds this year end	31,226			31,226	14,945

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Current Account	31,226	-	-
			-	-
		-	-	-
	Total cash funds	31,226	-	-

(agree balances with receipts and payments account(s))

OK OK OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Kitchen Refurbishment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>L Hitchcock</i>	Leslie Hitchcock	17/02/2022
<i>C Sousa-Phipps</i>	Chris Sousa-Phipps	17/02/2022



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Halling Community Centre Trust

**On accounts for the year
ended**

31st December 2021

**Charity no
(if any)**

1064906

Set out on pages

Receipts and Payments Accounts (Below)

Payments

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16/02/2022

Name:

Darren Campbell

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Membership No. 0800911

Address:	18 John Muir Gardens
	Dunbar East Lothian
	EH42 1GA

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the user to provide details as requested in the text above.

HALLING COMMUNITY CENTRE

England & Wales - Charity number 1064906

Accounts



Trustees' Annual Report for the period					
	Period start date			Period end date	
From	01	January	2020	To	31
					December
					2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

93 High Street
Lower Halling
Rochester, Kent
Postcode ME2 1BS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Les Hitchcock	Chairman		
2	Kevin Parris	Vice-Chairman		
3	Chris Sousa-Phipps	Treasurer		
4				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Trust Deed
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>Manage the trust property for the use of the inhabitants of Halling without distinction. The object of the activities is to improve conditions and interest in life for the said inhabitants, and further afield.</p>
--

Provide the facility to carry out meetings, lectures, classes and club activities including Social Gatherings, Keep Fit, Dance, Sport, Youth Club and a Pre-school.

The community centre is also Rest Centre 19 for Rochester

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

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We have continued to provide facilities for many user groups in the village, in a modern clean and safe environment.

Regular bookings and clubs have maintained the upkeep of the building.

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The Parish Council have exclusive use of 1 office and use the meeting rooms on a bi-monthly basis

We advertise in the local media to promote the use of halls at the weekends.

Section E Financial review

Brief statement of the charity's policy on reserves

Excess Reserves are transferred to a higher interest-bearing account.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds comes from regular hirers and the occasional weekend hire from the general public.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>L Hitchcock</i>	C Sousa-Phipps
Full name(s)	Les Hitchcock	Chris Sousa-Phipps
Position (eg Secretary, Chair, etc)	Chairman	Treasurer

Date 01/04/2021



Charity Name:
Halling Community Centre Trust

No (if any)
1064906

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2020	To	Period end date 31/12/2020
---------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Saxon Hall	11,972	-	-	11,972	20,240
Bishops Room	1,705	-	-	1,705	9,179
Deposits	-	-	-	-	1,025
Misc	4,388	-	-	4,388	3,417
Veolia Trust Grant	14,953	-	-	14,953	-
Job Retention Scheme Income	1,969	-	-	1,969	-
Sub total (Gross income for AR)	34,986	-	-	34,986	33,861
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,986	-	-	34,986	33,861
A3 Payments					
Waste Disposal	1,563	-	-	1,563	2,340
PPS/ KCS Costs	630	-	-	630	372
Wages/NI Costs	6,971	-	-	6,971	9,855
Insurance	987	-	-	987	1,077
Legal/Accountant	215	-	-	215	215
Performing Music License/ Entertainment	- 288	-	-	- 288	696
Light & Heating	6,582	-	-	6,582	7,606
Water & Sewage	484	-	-	484	776
Business Rates	1,556	-	-	1,556	1,528
Window Cleaner	420	-	-	420	420
Refunds	-	-	-	-	1,025
Repairs & Maintenance	4,789	-	-	4,789	7,492
Sundries	26	-	-	26	417
Communications	414	-	-	414	496
Bank Charges	-	-	-	-	40
Halling Community Christmas Present Appeal	1,500	-	-	1,500	41
Transfer From Savings A/C	- 15,191	-	-	- 15,191	-
Sub total	10,658	-	-	10,658	34,397
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	15,936	-	-	15,936	-
Sub total	15,936	-	-	15,935.82	-
Total payments	26,593	-	-	26,593	34,397
Net of receipts/(payments)	8,393	-	-	8,393	- 537
A5 Transfers between funds					
A6 Cash funds last year end	6,552	-	-	6,552	6,891
Cash funds this year end	14,945	-	-	14,945	6,552

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Current Account	14,945	-	-
			-	-
		-	-	-
	Total cash funds	14,945	-	-

(agree balances with receipts and payments account(s))

OK OK OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Kitchen Refurbishment	Unrestricted	15,936	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Independent examiner's report on the accounts

Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Halling Community Centre Trust

**On accounts for the year
ended**

31st December 2020

**Charity no
(if any)**

1064906

Set out on pages

Receipts and Payments Accounts (Below)

Payments

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

[Signature box]

Date:

31/03/2021

Name:

Darren Campbell

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Membership No. 0800911

Address:	18 John Muir Gardens
	Dunbar East Lothian
	EH42 1GA

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

[Empty rectangular box for disclosure details]